



**CITY OF ILWACO
CITY COUNCIL MEETING**

Monday, April 8, 2013

6:00 p.m. REGULAR COUNCIL MEETING

AGENDA

A. Call to order

B. Flag Salute

C. Roll Call

D. Approval of Agenda

E. Consent Agenda

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

1. Approval of Minutes (TAB 1)
 - a. March 25, 3024, Council Workshop, Sewer Utility Bills
 - b. March 25, 2013, Regular Council Meeting.
 - c. March 31, 2013, Special Meeting to discuss equipment purchase.

2. Claims & Vouchers (TAB 2)

a. Checks: 35233 to 35243 + Electronic	\$ 35,679.70
b. <u>Checks: 35244 to 35283</u>	<u>\$ 43,283.10</u>
GRAND TOTAL:	\$ 78,962.80

F. Reports

1. Staff Reports (TAB 3)
 - a. Police chief's written report for March 2013
2. Council Reports
3. Mayor's Report

G. Comments of Citizens and Guests Present

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

H. Business

1. Appointment to Planning Commission Position #5—*Cassinelli* (TAB 4)
2. School Road Improvement Project Change Order #4—*Cassinelli* (TAB 5)
3. Position grades and pay table—*Chambreau* (TAB 6)
4. Promotion for Office Assistant—*Cassinelli* (TAB 7)
5. Updating the flood development ordinance to comply with the Washington State DOE requirements—*Cassinelli* (TAB 8)

I. Discussion

- 1.

J. Correspondence and Written Reports

1. None

K. Future Discussion/Agendas

1. Amended Procedures Ordinance—*City Planner*

N. Adjournment

O. Upcoming Meetings

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
Port/City Council	Regular Meeting	Wednesday	04/10/13	6:00 p.m.	Port Meeting Room
Parks and Recreation	Regular Meeting	Friday	04/12/13	7:15 p.m.	Community Building
Planning Commission	Regular Meeting (meetings subject to cancellation if there is no business to transact)	Tuesday	04/16/13	6:00 p.m.	Community Building
City Council	Regular Meeting	Monday	04/22/13	6:00 p.m.	Community Building
City Council/DOH	Water Discussion	Tuesday	04/23/13	1:00 p.m.	Fire Hall



**CITY OF ILWACO
CITY COUNCIL WORKSHOP – Sewer Utility Bills
Monday, March 25, 2013**

A. Call to Order

Mayor Cassinelli called the workshop to order at 5:32 p.m.

B. Present: Councilmembers: Vinessa Mulinix, Gary Forner, Fred Marshall; Mayor Mike Cassinelli; and Treasurer Elaine McMillan.

C. Discussion

Mayor Cassinelli shared the list of residential account numbers and the monthly sewer rate being paid for 2012. He explained how the rates fell equally above and below the former rate of \$64.50 per month as had been predicted prior to the legislation being passed. Discussion ensued regarding the various concerns raised by citizens, the heightened awareness of water use, the ability to data log the water use, and the possibility of updating the legislation to re-compute the sewer rate after May and November.

D. Adjournment

Mayor Cassinelli adjourned the workshop at 5:55 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, March 25, 2013**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Marshall, Mulinix, Chambreau and Forner.

D. Approval of Agenda.

ACTION: Motion to approve agenda (Mulinix/Marshall). 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 35202 to 350203 + electronic totaling \$17,148.63 and Checks 35204 to 35232 totaling \$78,989.29.

ACTION: Motion to approve the consent agenda (Mulinix/Chambreau). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- a. Treasurer Elaine McMillan provided a written report and offered to answer questions. She further reported that she had been working on the annual financial reports, there will be an audit conducted this year, and a ribbon cutting would be scheduled for School Road.

2. Council Reports

- a. Councilmember Mulinix explained that the dock in Black Lake was to be moved into place the following day.
- b. Councilmember Chambreau reminded everyone of the Tsunami Program being held by the Pacific County Emergency Management Agency on Saturday, March 30th at the Ilwaco Community Building.
- c. Councilmember Forner announced that there was a bill before the legislature requiring the POW flag be flown on March 30th.

3. Mayor's Report

Mayor Cassinelli reported that the culvert on Main Street had been repaired, there is a film crew at the Coast Guard base filming Coast Guard Northwest, the City of Long Beach was considering participating in a project called City of Distinction at a cost of \$24,000, and there will be a meeting of the Pacific County Marine Resource Council on spatial planning on April 10th at the Ilwaco Community Building.

G. Comments of Citizens and Guests present

H. Business

1. School Road Improvement Project Change Order #4

Councilmember Jensen stated his reasons why he felt the city should not approve the amount of the change order. Councilmember Marshall wondered what the city's recourse was on the issue. Councilmember Chambreau advised that if the council does not approve the change order, they should be aware of what the potential repercussions could be. Councilmember Jensen requested more substantiation of the reason the city should incur the cost. There was further discussion about having a separate project manager for future projects. **ACTION: Motion to authorize the mayor to execute Change Order #4 for the School Road Improvement Project changing the contract amount with NOVA to \$591,544.27 (Marshall/Mulinix). Marshall withdrew his motion. Item tabled until the next council meeting.**

I. Discussion

1. Position grades and pay table

Councilmember Chambreau explained the Ordinance Adopting Salary Classifications and the Pay Table. Councilmember Marshall provided copies of his recommended changes to further clarify the Fire Chief and Fire Administrator pay.

ACTION: Move to business for April 8, 2013.

2. Updating the flood development ordinance to comply with the Washington State DOE requirements.

Mayor Cassinelli explained that a letter had been received from the Department of Ecology requesting changes be made to the ordinance. Councilmember Jensen questioned whether the planner or attorney had reviewed the document.

ACTION: Move to business for April 8, 2013.

J. Executive Session

The Mayor called for an executive session for fifteen minutes at 6:35 p.m. to discuss the performance of an employee. The session ended at 6:45 p.m. with no decisions being made. Action will be taken at the April 8, 2013 meeting.

K. Adjournment

ACTION: Motion to adjourn the meeting (Marshall). Mayor Cassinelli adjourned the meeting at 6:45 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer



**CITY OF ILWACO
CITY COUNCIL WORKSHOP – Purchase of Boom Mower
Friday, March 31, 2013**

A. Call to Order

Mayor Cassinelli called the workshop to order at 4:35 p.m.

B. Present: Councilmembers: Vinessa Mulinix, Gary Forner, Fred Marshall; Mayor Mike Cassinelli; Public Works Supervisor Dave McKee and Treasurer Elaine McMillan.

C. Discussion

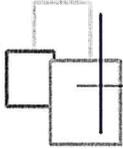
Mayor Cassinelli explained the potential discount that would be lost by April 2nd if the council chose not to go forward with the current proposal. The council members present discussed the price and financing, citizen perception, budget, and staffing with Supervisor McKee. Additional information on hours of operation and staffing were requested. It was suggested the city should have a demonstration model brought in before making such a purchase.

D. Adjournment

Mayor Cassinelli adjourned the workshop at 5:25 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer



Register

<u>Number</u>	<u>Name</u>	<u>Fiscal Description</u>	<u>Cleared</u>	<u>Amount</u>
<u>35233</u>	Gardner, Daryl W	2013 - April - First meeting		\$1,514.28
<u>35234</u>	Jensen, David	2013 - April - First meeting		\$181.52
<u>35235</u>	Schweizer, Dennis	2013 - April - First meeting		\$1,892.53
<u>35236</u>	Williams, Thomas R	2013 - April - First meeting		\$852.09
<u>35237</u>	AFLAC Remittance Processing	2013 - April - First meeting		\$23.80
<u>35238</u>	AWC - Life Insurance	2013 - April - First meeting		\$23.00
<u>35239</u>	AWC Employee Benefit Trust	2013 - April - First meeting		\$4,740.50
<u>35240</u>	Dept of Labor & Industry	2013 - April - First meeting		\$4,819.74
<u>35241</u>	Dept of Retirement - Def Comp	2013 - April - First meeting		\$280.00
<u>35242</u>	Dept of Retirement Systems	2013 - April - First meeting		\$3,931.77
<u>35243</u>	Employment Security Dept.	2013 - April - First meeting		\$3,014.76
ACH Pay - 706	Bell, Helen S.	2013 - April - First meeting		\$378.73
ACH Pay - 707	Cassinelli, Michael	2013 - April - First meeting		\$422.10
ACH Pay - 708	Chambreau, Jon H.	2013 - April - First meeting		\$181.52
ACH Pay - 709	Fornier, Gary	2013 - April - First meeting		\$366.22
ACH Pay - 722	Gustafson, David M.	2013 - April - First meeting		\$1,336.76
ACH Pay - 712	Hazen, Warren M.	2013 - April - First meeting		\$1,574.55
ACH Pay - 714	Kezele, Pamela J.	2013 - April - First meeting		\$957.22
ACH Pay - 715	Marshall, Fred	2013 - April - First meeting		\$181.52
ACH Pay - 716	Mc Kee, David A	2013 - April - First meeting		\$1,512.42
ACH Pay - 717	Mc Millan, Elaine	2013 - April - First meeting		\$944.53
ACH Pay - 718	Mulinix, Vinessa	2013 - April - First meeting		\$179.82
ACH Pay - 723	Stierns, Jacob	2013 - April - First meeting		\$1,045.89
<u>EFT 4 5 13</u>	Discovery Benefits	2013 - April - First meeting		\$1,050.00
<u>EFT 4 5 13 2</u>	U.S. Treasury Department	2013 - April - First meeting		\$4,274.43
				\$35,679.70

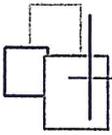
We, the undersigned members of the city council of the City of Ilwaco, Pacific County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the vol 35233 through 35243 and electronic payments totalling \$35,679.70 are approved this 8th day of April, 2013

Council member

Council member

Treasurer

Council member



Register

Number	Name	Print Date	Clearing Date	Amount
Bank of the Pacific		8023281		
Check				
<u>35244</u>	ABECO Office Systems	4/8/2013		\$45.08
<u>35245</u>	Alsco-American Linen Div.	4/8/2013		\$34.70
<u>35246</u>	Art's Auto Parts, Inc.	4/8/2013		\$9.22
<u>35247</u>	Beach Batteries, Inc	4/8/2013		\$56.77
<u>35248</u>	Brim's Farm & Garden	4/8/2013		\$307.00
<u>35249</u>	Calvert Technical Services, Inc.	4/8/2013		\$798.80
<u>35250</u>	Cartomation, Inc.	4/8/2013		\$50.00
<u>35251</u>	Chinook Observer	4/8/2013		\$44.70
<u>35252</u>	City of Ilwaco	4/8/2013		\$2,910.59
<u>35253</u>	City of Long Beach	4/8/2013		\$15,261.69
<u>35254</u>	Clatsop Power Equip Inc	4/8/2013		\$138.95
<u>35255</u>	Dennis CO	4/8/2013		\$101.37
<u>35256</u>	Englund Marine Supply Inc	4/8/2013		\$70.24
<u>35257</u>	Gardner, Daryl	4/8/2013		\$465.87
<u>35258</u>	Goulter Diamond Bar Ranch	4/8/2013		\$1,333.33
<u>35259</u>	Heather Reynolds, Attorney	4/8/2013		\$510.00
<u>35260</u>	IFOCUS Consulting Inc.	4/8/2013		\$2,063.46
<u>35261</u>	IPFS Corporation	4/8/2013		\$5,515.21
<u>35262</u>	Jnb Mechanical, Inc.	4/8/2013		\$686.69
<u>35263</u>	L N Curtis & Sons	4/8/2013		\$206.14
<u>35264</u>	LEAF	4/8/2013		\$129.88
<u>35265</u>	Michael S. Turner	4/8/2013		\$412.00
<u>35266</u>	Nancy Veltkamp	4/8/2013		\$412.00
<u>35267</u>	Pacific CO Sheriff Office	4/8/2013		\$7,590.18
<u>35268</u>	Pacific County DCD	4/8/2013		\$77.50
<u>35269</u>	Peninsula Sanitation Service, Inc.	4/8/2013		\$275.24
<u>35270</u>	Sid's IGA	4/8/2013		\$38.89
<u>35271</u>	Tangly Cottage Gardening	4/8/2013		\$121.42
<u>35272</u>	Tidy By The Sea, LLC	4/8/2013		\$390.00
<u>35273</u>	Tire Hut	4/8/2013		\$21.56
<u>35274</u>	Verizon Wireless	4/8/2013		\$102.96
<u>35275</u>	Visa	4/8/2013		\$370.89
<u>35276</u>	Vision Municipal Solutions, Llc	4/8/2013		\$365.18
<u>35277</u>	WA Dept of Enterprise Services	4/8/2013		\$500.00
<u>35278</u>	WA State Dept. of Retirement Sys	4/8/2013		\$25.00
<u>35279</u>	Wadsworth Electric	4/8/2013		\$916.84
<u>35280</u>	Walter E. Nelson Co. of Astoria	4/8/2013		\$332.24
<u>35281</u>	Wilcox & Flegel Oil Co.	4/8/2013		Void
<u>35282</u>	William R. Penoyer, Attorney at Law	4/8/2013		\$412.00
<u>35283</u>	Wilcox & Flegel Oil Co.	4/8/2013		\$179.51
	Total Check			\$43,283.10
	Total 8023281			\$43,283.10
	Grand Total			\$43,283.10

CERTIFICATION

We, the undersigned do hereby certify under penalty of perjury that the material have been furnished, the services rendered or the labor performed that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation. The voucher numbers 35244 through 35283 are approved for payment in the amount of: **\$43,283.10**

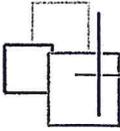
This _____ day of _____, 2013

Council member

Council member

Treasurer

Council member



Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
ABECO Office Systems					
	35244			2013 - April - First meeting	
		Invoice - 4/2/2013 1:08:14 PM			
		1205846-0			
		001-000-000-514-20-31-00		Office & Operating Supplies	\$11.27
		101-000-000-543-30-30-00		Office And Operating	\$11.27
		401-000-000-534-00-31-00		Operation & Maintenance	\$11.27
		409-000-000-535-00-31-01		Operations And Maintenance	\$11.27
		Total Invoice - 4/2/2013 1:08:14 PM			\$45.08
					\$45.08
	Total 35244				\$45.08
Total ABECO Office Systems					
AlSCO-American Linen Div.					
	35245			2013 - April - First meeting	
		Invoice - 4/2/2013 10:29:23 AM			
		LPOR918226			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$8.68
		101-000-000-543-30-30-00		Office And Operating	\$8.68
		401-000-000-534-00-31-00		Operation & Maintenance	\$8.68
		409-000-000-535-00-31-01		Operations And Maintenance	\$8.68
		Total Invoice - 4/2/2013 10:29:23 AM			\$34.70
					\$34.70
	Total 35245				\$34.70
Total AlSCO-American Linen Div.					
Art's Auto Parts, Inc.					
	35246			2013 - April - First meeting	
		Invoice - 4/3/2013 8:39:54 AM			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$9.22
		Total Invoice - 4/3/2013 8:39:54 AM			\$9.22
					\$9.22
	Total 35246				\$9.22
Total Art's Auto Parts, Inc.					
Beach Batteries, Inc					
	35247			2013 - April - First meeting	
		Invoice - 4/2/2013 10:32:28 AM			
		25408			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$56.77
		Total Invoice - 4/2/2013 10:32:28 AM			\$56.77
					\$56.77
	Total 35247				\$56.77
Total Beach Batteries, Inc					
Brims's Farm & Garden					
	35248			2013 - April - First meeting	
		Invoice - 4/3/2013 8:38:46 AM			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$200.00
		409-000-000-535-00-31-01		Operations And Maintenance	\$107.00
		Total Invoice - 4/3/2013 8:38:46 AM			\$307.00
					\$307.00
	Total 35248				\$307.00
Total Brims's Farm & Garden					
Calvert Technical Services, Inc.					
	35249			2013 - April - First meeting	
		Invoice - 4/2/2013 10:33:57 AM			
		3416			
		409-000-000-535-00-31-01		Operations And Maintenance	\$798.80
		Total Invoice - 4/2/2013 10:33:57 AM			\$798.80
					\$798.80
	Total 35249				\$798.80
Total Calvert Technical Services, Inc.					
Cartomation, Inc.					
	35250			2013 - April - First meeting	
		Invoice - 4/2/2013 4:36:24 PM			
		001-000-000-557-20-41-00		Ilwaco Web Page	\$50.00
				GIS map storage	
		Total Invoice - 4/2/2013 4:36:24 PM			\$50.00
					\$50.00
	Total 35250				\$50.00
Total Cartomation, Inc.					
Chinook Observer					
	35251			2013 - April - First meeting	
		Invoice - 4/2/2013 10:35:10 AM			
		103-13			
		001-000-000-511-30-44-00		Official Publications	\$44.70
		Total Invoice - 4/2/2013 10:35:10 AM			\$44.70
					\$44.70
	Total 35251				\$44.70
Total Chinook Observer					
City of Ilwaco					
	35252			2013 - April - First meeting	
		Invoice - 3/28/2013 12:17:40 PM			
		001-000-000-511-60-47-02		City Sewer - Museum	\$37.10
		001-000-000-514-20-47-02		Water - City Hall	\$50.93

	001-000-000-514-20-47-03	Sewer - City Hall	\$71.95
	001-000-000-514-20-47-04	Storm Drainage	\$25.11
	001-000-000-522-50-47-01	Water	\$180.60
	001-000-000-522-50-47-02	Sewer	\$272.02
	001-000-000-522-50-47-03	Storm Drainage	\$61.14
	001-000-000-572-50-47-01	City Water	\$153.76
	001-000-000-572-50-47-02	City Sewer	\$208.76
	001-000-000-572-50-47-03	Storm Drainage	\$9.83
	001-000-000-576-80-47-01	Water-Parks, Sprinklers, BIKK	\$271.14
	001-000-000-576-80-47-02	Sewer-Parks, Black Lake	\$162.85
	001-000-000-576-80-47-03	Storm Drainage	\$29.48
	409-000-000-535-00-47-02	Water	\$547.22
	409-000-000-535-00-47-03	Sewer	\$799.22
	409-000-000-535-00-47-05	Storm Drainage	\$29.48
	Total Invoice - 3/28/2013 12:17:40 PM		\$2,910.59
Total 35252			\$2,910.59
Total City of Ilwaco			\$2,910.59
City of Long Beach			
35253			
		2013 - April - First meeting	
	Invoice - 4/2/2013 4:33:24 PM		
	001-000-000-521-10-50-00	Law Enforcement Contract	\$15,261.69
	Total Invoice - 4/2/2013 4:33:24 PM		\$15,261.69
Total 35253			\$15,261.69
Total City of Long Beach			\$15,261.69
Clatsop Power Equip Inc			
35254			
		2013 - April - First meeting	
	Invoice - 4/3/2013 9:00:27 AM		
	409-000-000-535-00-35-00	Small Tools	\$138.95
	Total Invoice - 4/3/2013 9:00:27 AM		\$138.95
Total 35254			\$138.95
Total Clatsop Power Equip Inc			\$138.95
Dennis CO			
35255			
		2013 - April - First meeting	
	Invoice - 4/3/2013 8:58:54 AM		
	001-000-000-514-20-31-00	Office & Operating Supplies	\$24.77
	Total Invoice - 4/3/2013 8:58:54 AM		\$24.77
	Invoice - 4/3/2013 8:58:12 AM		
	001-000-000-576-80-31-00	Office & Operating Supplies	\$18.32
	Total Invoice - 4/3/2013 8:58:12 AM		\$18.32
	Invoice - 4/3/2013 8:52:59 AM		
	001-000-000-576-80-31-00	Office & Operating Supplies	\$16.75
	101-000-000-542-30-31-00	Roadway Operating	\$16.75
	Total Invoice - 4/3/2013 8:52:59 AM		\$33.50
	Invoice - 4/2/2013 10:36:51 AM		
	418982/2		
	401-000-000-534-00-31-00	Operation & Maintenance	\$7.54
	Total Invoice - 4/2/2013 10:36:51 AM		\$7.54
	Invoice - 4/3/2013 8:59:14 AM		
	409-000-000-535-00-31-01	Operations And Maintenance	\$17.24
	Total Invoice - 4/3/2013 8:59:14 AM		\$17.24
Total 35255			\$101.37
Total Dennis CO			\$101.37
Englund Marine Supply Inc			
35256			
		2013 - April - First meeting	
	Invoice - 4/2/2013 3:10:41 PM		
	221578		
	001-000-000-576-80-48-00	Repairs & Maintenance	\$3.97
	Total Invoice - 4/2/2013 3:10:41 PM		\$3.97
	Invoice - 4/2/2013 3:17:27 PM		
	222023		
	401-000-000-534-00-31-00	Operation & Maintenance	\$2.98
	409-000-000-535-00-31-01	Operations And Maintenance	\$2.99
	Total Invoice - 4/2/2013 3:17:27 PM		\$5.97
	Invoice - 4/2/2013 10:39:10 AM		
	221818		
	401-000-000-534-00-31-00	Operation & Maintenance	\$14.66
	Total Invoice - 4/2/2013 10:39:10 AM		\$14.66
	Invoice - 4/2/2013 3:18:05 PM		
	222106		
	401-000-000-534-00-31-00	Operation & Maintenance	\$4.39
	Total Invoice - 4/2/2013 3:18:05 PM		\$4.39
	Invoice - 4/2/2013 3:14:36 PM		
	222022		
	401-000-000-534-00-31-00	Operation & Maintenance	\$2.99
	409-000-000-535-00-31-01	Operations And Maintenance	\$2.98
	Total Invoice - 4/2/2013 3:14:36 PM		\$5.97
	Invoice - 4/2/2013 3:12:18 PM		
	551705		
	409-000-000-535-00-31-01	Operations And Maintenance	\$7.18
	Total Invoice - 4/2/2013 3:12:18 PM		\$7.18
	Invoice - 4/2/2013 3:14:11 PM		
	221971		
	409-000-000-535-00-31-01	Operations And Maintenance	\$17.24
	Total Invoice - 4/2/2013 3:14:11 PM		\$17.24
	Invoice - 4/2/2013 3:17:50 PM		
	222053		

	409-000-000-535-00-31-01	Operations And Maintenance	\$10.86
	Total Invoice - 4/2/2013 3:17:50 PM		\$10.86
Total 35256			\$70.24
Total Englund Marine Supply Inc Gardner, Daryl			\$70.24
35257		2013 - April - First meeting	
	Invoice - 4/3/2013 9:09:12 AM		
	401-000-000-534-00-43-00	Travel/meals/lodging	\$465.87
	Total Invoice - 4/3/2013 9:09:12 AM		\$465.87
Total 35257			\$465.87
Total Gardner, Daryl Goulter Diamond Bar Ranch			\$465.87
35258		2013 - April - First meeting	
	Invoice - 4/2/2013 4:36:16 PM		
	409-000-000-535-00-45-00	Spray Sludge Disposal Site	\$1,333.33
	sludge site		
	Total Invoice - 4/2/2013 4:36:16 PM		\$1,333.33
Total 35258			\$1,333.33
Total Goulter Diamond Bar Ranch Heather Reynolds, Attorney			\$1,333.33
35259		2013 - April - First meeting	
	Invoice - 4/2/2013 10:41:56 AM		
	March 2013		
	001-000-000-515-20-41-00	Legal Services	\$510.00
	Total Invoice - 4/2/2013 10:41:56 AM		\$510.00
Total 35259			\$510.00
Total Heather Reynolds, Attorney IFOCUS Consulting Inc.			\$510.00
35260		2013 - April - First meeting	
	Invoice - 4/2/2013 4:57:49 PM		
	6433		
	409-000-000-535-00-41-02	Professional Services - Computer Systems	\$1,167.50
	Total Invoice - 4/2/2013 4:57:49 PM		\$1,167.50
	Invoice - 4/2/2013 10:43:26 AM		
	6230		
	409-000-000-535-00-41-02	Professional Services - Computer Systems	\$895.96
	Total Invoice - 4/2/2013 10:43:26 AM		\$895.96
Total 35260			\$2,063.46
Total IFOCUS Consulting Inc. IPFS Corporation			\$2,063.46
35261		2013 - April - First meeting	
	Invoice - 4/2/2013 4:32:53 PM		
	001-000-000-511-50-46-00	Insurances	\$576.89
	001-000-000-522-10-46-00	Insurance	\$747.31
	001-000-000-572-50-46-00	Insurance	\$853.75
	001-000-000-576-80-46-00	Insurance	\$179.80
	101-000-000-543-30-40-01	Insurance	\$110.30
	104-000-000-573-90-46-00	Iiwaco Museum - Insurance	\$432.39
	401-000-000-534-00-46-00	Insurance	\$1,473.66
	408-000-000-531-38-46-00	Insurance	\$52.39
	409-000-000-535-00-46-00	Insurance	\$1,088.72
	Total Invoice - 4/2/2013 4:32:53 PM		\$5,515.21
Total 35261			\$5,515.21
Total IPFS Corporation Jnb Mechanical, Inc.			\$5,515.21
35262		2013 - April - First meeting	
	Invoice - 4/2/2013 10:49:20 AM		
	10301		
	001-000-000-571-50-40-01	Community Bldg Other-Mntc	\$686.69
	Total Invoice - 4/2/2013 10:49:20 AM		\$686.69
Total 35262			\$686.69
Total Jnb Mechanical, Inc. L N Curtis & Sons			\$686.69
35263		2013 - April - First meeting	
	Invoice - 4/2/2013 10:52:13 AM		
	2103049-01		
	001-000-000-522-10-31-00	Office & Operating Supplies	\$206.14
	Total Invoice - 4/2/2013 10:52:13 AM		\$206.14
Total 35263			\$206.14
Total L N Curtis & Sons LEAF			\$206.14
35264		2013 - April - First meeting	
	Invoice - 4/2/2013 10:53:15 AM		
	4348092		
	001-000-000-514-20-31-00	Office & Operating Supplies	\$22.08
	001-000-000-522-10-31-00	Office & Operating Supplies	\$20.78
	101-000-000-543-30-30-00	Office And Operating	\$22.08
	401-000-000-534-00-31-00	Operation & Maintenance	\$22.08
	408-000-000-531-38-31-01	Operations & Maintenance	\$20.78
	409-000-000-535-00-31-01	Operations And Maintenance	\$22.08
	Total Invoice - 4/2/2013 10:53:15 AM		\$129.88
Total 35264			\$129.88
Total LEAF Michael S. Turner			\$129.88
35265		2013 - April - First meeting	
	Invoice - 4/2/2013 4:36:05 PM		

		001-000-000-512-40-51-00	Municipal Court Services	\$412.00
		Court services		
		Total Invoice - 4/2/2013 4:36:05 PM		\$412.00
	Total 35265			\$412.00
Total Michael S. Turner				\$412.00
Nancy Veltkamp				
	35266			
		2013 - April - First meeting		
		Invoice - 4/2/2013 4:35:54 PM		
		001-000-000-512-40-51-00	Municipal Court Services	\$412.00
		Court services		
		Total Invoice - 4/2/2013 4:35:54 PM		\$412.00
	Total 35266			\$412.00
Total Nancy Veltkamp				\$412.00
Pacific CO Sheriff Office				
	35267			
		2013 - April - First meeting		
		Invoice - 4/2/2013 11:04:56 AM		
		2013-0201		
		001-000-000-525-60-51-00	Emergency Services Program	\$1,438.25
		Total Invoice - 4/2/2013 11:04:56 AM		\$1,438.25
		Invoice - 4/2/2013 11:05:34 AM		
		13032001		
		001-000-000-528-60-51-00	Dispatch Services	\$5,415.89
		Total Invoice - 4/2/2013 11:05:34 AM		\$5,415.89
		Invoice - 4/2/2013 11:05:55 AM		
		13032015		
		001-000-000-528-60-51-00	Dispatch Services	\$736.04
		Total Invoice - 4/2/2013 11:05:55 AM		\$736.04
	Total 35267			\$7,590.18
Total Pacific CO Sheriff Office				\$7,590.18
Pacific County DCD				
	35268			
		2013 - April - First meeting		
		Invoice - 4/2/2013 1:05:15 PM		
		Food Service License		
		104-000-000-573-90-00-04	Fishing Derby	\$77.50
		Total Invoice - 4/2/2013 1:05:15 PM		\$77.50
	Total 35268			\$77.50
Total Pacific County DCD				\$77.50
Peninsula Sanitation Service, Inc.				
	35269			
		2013 - April - First meeting		
		Invoice - 4/2/2013 2:01:30 PM		
		164405		
		001-000-000-514-20-47-01	Garbage Bills	\$275.24
		Total Invoice - 4/2/2013 2:01:30 PM		\$275.24
	Total 35269			\$275.24
Total Peninsula Sanitation Service, Inc.				\$275.24
Sid's IGA				
	35270			
		2013 - April - First meeting		
		Invoice - 4/3/2013 8:42:12 AM		
		401-000-000-534-00-31-00	Operation & Maintenance	\$13.87
		Total Invoice - 4/3/2013 8:42:12 AM		\$13.87
		Invoice - 4/3/2013 8:41:07 AM		
		409-000-000-535-00-31-01	Operations And Maintenance	\$25.02
		Total Invoice - 4/3/2013 8:41:07 AM		\$25.02
	Total 35270			\$38.89
Total Sid's IGA				\$38.89
Tangly Cottage Gardening				
	35271			
		2013 - April - First meeting		
		Invoice - 4/2/2013 11:07:14 AM		
		104-000-000-573-90-40-02	Miscellaneous	\$121.42
		Total Invoice - 4/2/2013 11:07:14 AM		\$121.42
	Total 35271			\$121.42
Total Tangly Cottage Gardening				\$121.42
Tidy By The Sea, LLC				
	35272			
		2013 - April - First meeting		
		Invoice - 4/2/2013 4:36:45 PM		
		001-000-000-514-20-31-00	Office & Operating Supplies	\$65.00
		001-000-000-572-50-41-00	Custodian Library	\$325.00
		Total Invoice - 4/2/2013 4:36:45 PM		\$390.00
	Total 35272			\$390.00
Total Tidy By The Sea, LLC				\$390.00
Tire Hut				
	35273			
		2013 - April - First meeting		
		Invoice - 4/3/2013 8:48:22 AM		
		401-000-000-534-00-48-00	Vehicle Repairs And Maint.	\$21.56
		Total Invoice - 4/3/2013 8:48:22 AM		\$21.56
	Total 35273			\$21.56
Total Tire Hut				\$21.56
Verizon Wireless				
	35274			
		2013 - April - First meeting		
		Invoice - 4/2/2013 11:08:46 AM		
		9701879093		
		401-000-000-534-00-42-00	Communications	\$102.96
		Total Invoice - 4/2/2013 11:08:46 AM		\$102.96
	Total 35274			\$102.96
Total Verizon Wireless				\$102.96
Visa				

35275		2013 - April - First meeting	
	Invoice - 4/3/2013 9:19:39 AM		
	Staples		
	001-000-000-514-20-31-00	Office & Operating Supplies	\$21.99
	401-000-000-534-00-31-06	Office & Customer Service	\$46.94
	408-000-000-531-38-31-01	Operations & Maintenance	\$21.99
	409-000-000-535-00-31-08	Office Supplies & Customer Service	\$21.98
	Total Invoice - 4/3/2013 9:19:39 AM		\$112.90
	Invoice - 4/3/2013 9:21:45 AM		
	AmericanWeigh.com		
	001-000-000-573-90-49-00	Black Lake Fishing Derby	\$53.85
	fishing derby scale		
	Total Invoice - 4/3/2013 9:21:45 AM		\$53.85
	Invoice - 4/3/2013 9:18:35 AM		
	Norplex #81791		
	401-000-000-534-00-31-06	Office & Customer Service	\$204.14
	Total Invoice - 4/3/2013 9:18:35 AM		\$204.14
	Total 35275		\$370.89
Total Visa			\$370.89
Vision Municipal Solutions, Llc			
35276		2013 - April - First meeting	
	Invoice - 4/2/2013 11:09:29 AM		
	1737		
	401-000-000-534-00-31-00	Operation & Maintenance	\$121.73
	408-000-000-531-38-31-01	Operations & Maintenance	\$121.73
	409-000-000-535-00-31-01	Operations And Maintenance	\$121.72
	Total Invoice - 4/2/2013 11:09:29 AM		\$365.18
	Total 35276		\$365.18
Total Vision Municipal Solutions, Llc			\$365.18
WA Dept of Enterprise Services			
35277		2013 - April - First meeting	
	Invoice - 4/2/2013 5:13:14 PM		
	001-000-000-514-20-31-00	Office & Operating Supplies	\$166.66
	401-000-000-534-00-31-00	Operation & Maintenance	\$166.66
	409-000-000-535-00-31-08	Office Supplies & Customer Service	\$166.68
	Total Invoice - 4/2/2013 5:13:14 PM		\$500.00
	Total 35277		\$500.00
Total WA Dept of Enterprise Services			\$500.00
WA State Dept. of Retirement Sys			
35278		2013 - April - First meeting	
	Invoice - 4/2/2013 11:16:09 AM		
	982180		
	001-000-000-511-50-46-00	Insurances	\$25.00
	Total Invoice - 4/2/2013 11:16:09 AM		\$25.00
	Total 35278		\$25.00
Total WA State Dept. of Retirement Sys			\$25.00
Wadsworth Electric			
35279		2013 - April - First meeting	
	Invoice - 4/2/2013 11:23:19 AM		
	13171		
	401-000-000-534-00-31-00	Operation & Maintenance	\$349.27
	Total Invoice - 4/2/2013 11:23:19 AM		\$349.27
	Invoice - 4/3/2013 9:01:55 AM		
	409-000-000-535-00-41-01	Professional Services - Electrician	\$567.57
	Total Invoice - 4/3/2013 9:01:55 AM		\$567.57
	Total 35279		\$916.84
Total Wadsworth Electric			\$916.84
Walter E. Nelson Co. of Astoria			
35280		2013 - April - First meeting	
	Invoice - 4/2/2013 11:24:18 AM		
	161984		
	001-000-000-514-20-31-00	Office & Operating Supplies	\$23.54
	001-000-000-572-50-41-00	Custodian Library	\$77.18
	001-000-000-576-80-31-00	Office & Operating Supplies	\$77.18
	401-000-000-534-00-31-00	Operation & Maintenance	\$77.17
	409-000-000-535-00-31-01	Operations And Maintenance	\$77.17
	Total Invoice - 4/2/2013 11:24:18 AM		\$332.24
	Total 35280		\$332.24
Total Walter E. Nelson Co. of Astoria			\$332.24
Wilcox & Flegel Oil Co.			
35283		2013 - April - First meeting	
	Invoice - 4/3/2013 9:01:19 AM		
	409-000-000-535-00-32-00	Gas/oil Products	\$179.51
	Total Invoice - 4/3/2013 9:01:19 AM		\$179.51
	Total 35283		\$179.51
Total Wilcox & Flegel Oil Co.			\$179.51
William R. Penoyar, Attorney at Law			
35282		2013 - April - First meeting	
	Invoice - 4/2/2013 4:35:38 PM		
	001-000-000-512-40-51-00	Municipal Court Services	\$412.00
	Total Invoice - 4/2/2013 4:35:38 PM		\$412.00
	Total 35282		\$412.00
Total William R. Penoyar, Attorney at Law			\$412.00
Grand Total	Vendor Count	39	\$43,283.10

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

04-01-13

Page 1 of 2

To: Mayor Cassinelli and Ilwaco City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for March 2013

During the month of March the Long Beach Police Department handled the following cases and calls:

Long Beach

458 Total Incidents
Aid Call Assists: 5
Alarms: 14
Animal Complaints: 3
Assaults: 6
Assists: 122
(Includes 9 Law Enforcement Agency Assists Outside City Boundaries)
Burglaries: 0
Disturbance: 10
Drug Inv.: 2
Fire Call Assists: 3
Follow Up: 76
Found/Lost Property: 6
Harassment: 7
Malicious Mischief: 12
MIP – Alcohol: 1
MIP – Tobacco: 0
Missing Person: 0
Prowler: 3
Runaway: 4
Security Checks: 65
Suspicious: 28
Thefts: 9
Traffic Accidents: 7
Traffic Complaints: 16
Traffic Tickets: 8
Traffic Warnings: 25
Trespass: 3
Warrant Arrests: 17
Welfare Checks: 6

Ilwaco

251 Total Incidents
Aid Call Assists: 2
Alarms: 2
Animal Complaints: 4
Assaults: 4
Assists: 38
Burglaries: 2
Disturbance: 6
Drug Inv.: 1
Fire Call Assists: 2
Follow Up: 62
Found/Lost Property: 1
Harassment: 3
Malicious Mischief: 5
MIP – Alcohol: 1
MIP – Tobacco: 0
Missing Person: 0
Prowler: 0
Runaway: 0
Security Checks: 62
Suspicious: 12
Thefts: 3
Traffic Accidents: 0
Traffic Complaints: 9
Traffic Tickets: 15
Traffic Warnings: 5
Trespass: 3
Warrant Arrests: 3
Welfare Checks: 6

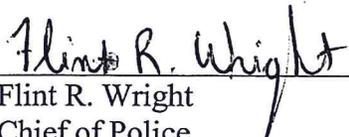
On March 7th I was requested to read a story to the kids at the Peninsula Church Center. The director of the day care there thought that it would be good for the kids to have contact with a law enforcement officer in a positive situation. In this day and age too many of our kids come from homes where the police are involved in a not so good way. Whenever the department can have a positive interaction with children it is important that we do so. I read a Dr. Seuss book about "green eggs and ham".

I attended a meeting on the 19th with members of the Pacific County Health Department and Sheriff's Department as well as with the Juvenile Court Administrator for the county. We met to discuss the ongoing emphasis to enforce the underage drinking laws. We wanted to make sure that we are all working in the same direction to reduce underage drinking.

The department had firearms range training on March 20th. The officers trained with shotguns and patrol rifles.

On March 29th Officer Jeff Cutting, along with a deputy from the Pacific County Sheriff's Department and a Washington State Liquor Control agent, conducted alcohol compliance checks on the Peninsula. An underage subject was sent into different establishments to see if they would sell to him. 16 establishments were checked and three did sell to the underage subject. Two of the establishments were in the county and one was in the City of Long Beach. The overtime for this was paid for by a grant. Citations were issued to violators.

On the 30th I conducted a "tabletop exercise". The exercise centered on an active shooter at Ilwaco High School. Different representatives from local law enforcement, fire, emergency medical services, dispatch and the school participated. Long Beach Police was represented by Officers Tim Mortenson and Jeff Cutting. Since I wrote the scenario for the event I acted as moderator. The exercise went well and I want to give Elaine from Ilwaco City Hall a special thank you. She represented Ilwaco City Hall for the training and at the end of the exercise pointed out a huge problem with our plan for reunification of parents and students should a shooting or other mass causality event happen. Because of her observation the plan is going to be changed for the better. Her observation and the subsequent change in the plan is exactly why these tabletop exercises are so important.



Flint R. Wright
Chief of Police



120 First Avenue North
PO Box 548 • Ilwaco, WA 98624
Phone: 360.642.3145
Fax: 360.642.3155
info@ilwaco-wa.gov

March 27, 2013

Holly Beller
PO Box 772
Long Beach WA 98631

RE: Planning Commission Position

Dear Holly:

Thank you for your interest in the vacant City of Ilwaco Planning Commission Position #5. At the next meeting of the Ilwaco City Council on April 8, 2013, I would be pleased to recommend you for appointment to the open position. If confirmed by the City Council, your term will end on the second Monday of January 2016. We would appreciate it if you would attend the meeting on April 8 to take your Oath of Office.

I trust you will serve the city and its citizens well in this position. I am confident you will exercise your individual judgment in evaluating and acting upon those matters that will come before you in what you consider the best interests of our community.

I will make every effort to assist you in carrying out your responsibilities and duties.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mike Cassinelli".

Mike Cassinelli
Mayor
City of Ilwaco

CHANGE ORDER

Project Title School Road Improvement Project
Owner City of Ilwaco Contractor Name Nova Contracting, Inc.
Change Order No. 4 Contractor Address 10615 Delphi Road SW
Change Order Date January 11, 2013 Olympia, WA 98512
G&O No. 11427

The following changes are hereby made to the Contract Documents:

ITEM NO. 1: Roadway Completion of Sta. 21+00

The subgrade near Sta. 21+00 encountered excessive moisture and yielding conditions after a series of heavy rains. The unsuitable material was excavated and hauled offsite and replaced with compacted suitable material and prepared for paving.

The lump sum cost for this work is:.....\$15,319.62

Justification: The additional work is the result of changed site conditions.

CHANGE TO CONTRACT PRICE

Original Contract Amount (without tax)\$597,600.00
Current Contract Amount, as adjusted by previous change orders:.....\$576,224.65
The Contract Amount due to this Change Order will be increased by\$ 15,319.62
The new Contract Amount (without tax) due to this Change Order will be:.....\$591,544.27

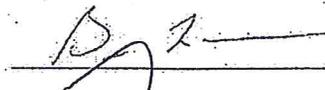
CHANGE TO CONTRACT TIME

The Substantial Completion Contract Time will be increased by 5 working days, for a total of 54.5 working days.

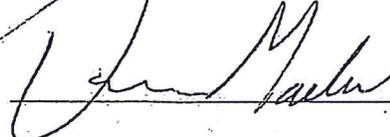
The Physical Completion Contract Time will be increased by 5 working days, for a total of 64.5 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order he foregoes all rights and privileges of acquiring any additional compensation for any known or unknown claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

GRAY & OSBORNE, INC.
(RECOMMENDED)

 Date 1/11/13

NOVA
CONTRACTING, INC.
(ACCEPTED)

 Date 1/15/13

CITY OF ILWACO
(ACCEPTED)

_____ Date _____



April 2, 2013

Mayor Mike Cassinelli
City of Ilwaco
P.O. Box 548
Ilwaco, Washington 98624

SUBJECT: CHANGE ORDER 4, SCHOOL ROAD IMPROVEMENT PROJECT
CITY OF ILWACO, PACIFIC COUNTY, WASHINGTON
G&O #11427.00

Dear Mayor Cassinelli:

Change Order 4 includes payment for materials and labor to remove saturated subsurface soil and replace it with competent structural fill from approximately Station 20+00 (vicinity of the curve from School Road to Brumbach Avenue) to the end of the project. Please see the attached Exhibit. NOVA Contracting, Inc. had prepared the road subgrade for paving by placing and rolling crushed surfacing top course to approximately the west end of the curve (see Exhibit) by the end of work on October 11, 2012. Soil to the east of the prepared subgrade was saturated due to a significant rain storm on the weekend of October 13 and 14, 2012, which prevented NOVA Contracting from further work in this area, as the surface was soft and "pumping" (Inspector Daily Report, October 15, 2012). The additional work, which included the installation of two French drains, excavation of the saturated material, and replacement with competent material, was necessary to stabilize the area for paving.

A geotechnical analysis was completed in the preliminary engineering phase of this project. The field investigations were done on November 1, 2011. The geotechnical investigation reviewed the condition of the existing pavement and subsurface conditions and identified a cost-effective roadway section to reconstruct School Road. The recommended new road section included 4 inches of asphalt and 3 inches of crushed surfacing top course placed on top of firm and unyielding subgrade.

The geotechnical evaluation noted that the existing pavement along the project alignment was in poor condition, particularly in the eastern half of the alignment, where the



Mayor Mike Cassinelli

April 2, 2013

Page 2

pavement was moderately to highly alligatored (i.e., fatigue cracking) and areas of rutting were observed.

The geotechnical report noted that the existing site soils were highly moisture sensitive, and would become difficult to compact when saturated. If soft or unstable soils were encountered, such as areas where the existing pavement base contained pockets of silt, the soft or unstable soils were to be overexcavated and replaced with adequately compacted crushed surfacing base course (structural fill).

The contractor had planned to have their subcontractor (Naselle Rock) pave during the week of October 15, 2012. As such, NOVA Contracting had prepared the subgrade and crushed surfacing top course layer on the west 900 linear feet of the road on October 11. The road base was competent and therefore was left open to traffic over the weekend.

According to the rain gauge at the Wastewater Treatment Plant (recorded rainfall from 8:30 a.m. to 8:30 a.m.) the City received 0.7 inch of rain from Friday, October 12 to Saturday, October 13; 1.0 inch of rain from Saturday, October 13 to Sunday, October 14; 1.33 inches of rain from Sunday, October 14 to Monday, October 15; and 1.52 inches of rain from Sunday, October 15 to Monday, October 16 for a total of 4.55 inches of rain. On October 15, the area from approximately the south entrance to the stadium to the end of the project was saturated from the rain. The material testing company on site to test the competency of the roadbed prior to paving indicated that the subgrade from the stadium to the end of the project was deficient, which meant the Contractor could not allow this area to be paved on ground that was neither firm nor unyielding.

Gray & Osborne, in consultation with the geotechnical engineer and material testing company, determined a suitable method by which the stormwater could be routed to existing storm systems thereby allowing the majority of the material to dry to a point of being suitable for paving (subsurface drain to help alleviate subsurface water). We accomplished this by installing a series of French drains across the road grade to catch and eliminate ground and percolated water. A total of 21.8 inches of rain fell in Ilwaco from October 20 to November 28, 2012, when the Contractor dug out and replaced the resulting unsuitable subgrade from approximately Station 20+00 to Station 21+50 in order to complete paving in this area. The French drains and improved subgrade are not only value added to the project, but also required in order to construct a suitable roadbed.

Unsuitable subgrade in the curve transition between School Road and Brumbach Avenue was a result of rain and latent soil conditions. The contractor remedied the situation as



Mayor Mike Cassinelli
April 2, 2013
Page 3

directed and should be paid for the work. Change Order 4 is in the amount of \$15,319.62 for materials and labor. If this work had been paid under unit costs, the additional cost would have been \$19,208.10. We have discussed this change of condition with the TIB, the funding agency for the project, and they are in agreement with the work. As such, the costs are eligible for TIB reimbursement under the terms of your interlocal agreement.

Very truly yours,

GRAY & OSBORNE, INC.


Nancy E. Lockett, P.E.

NEL/hhj

cc: Mr. Clint Ritter, P.E., Washington State Transportation Improvement Board

**CITY OF ILWACO
ORDINANCE NO. XXX**

AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON, ADOPTING SALARY CLASSIFICATIONS & RE-ADOPTING ORDINANCE 805 ESTABLISHING THE 2013 PAY TABLE.

WHEREAS, the City of Ilwaco is committed to a policy that places every employee on a pay scale, including the Fire Chief and Fire Administrator; and

WHEREAS, the city must be financially responsible in implementing compensation plan changes; and

WHEREAS, the City Council has determined the need to update the current pay structure with one that is more comprehensive and one that provides more guidance in applying pay changes to individual employees; and

WHEREAS, this Ordinance replaces Resolutions 2007-02, 2007-13, 2008-05, and 2008-09 which pertained to salary classifications and step increases; and

WHEREAS, the City Council has determined that it will have the final approval on all pay policy issues.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Effective January 1, 2013, the City Council of the City of Ilwaco, Washington, adopts the following policies with regard to wages.

1. Exempt employees accrue an annualized salary on a per-day basis including holidays, vacation, sick leave and compensatory time adjusted for the number of days in the month such that there is equal pay for each month, in accordance with established procedures for each. Non-exempt/hourly employees are paid on an hourly basis for hours worked and for holidays, vacation, sick leave and compensatory time in accordance with established procedures for each.
2. The Mayor may propose and the City Council may grant an across the board Cost-of-Living Adjustment (COLA) from time to time, raising the salaries of all positions by a specified amount within a defined group of classifications. Such adjustments, if any, will not change an employee's pay anniversary date. The City of Ilwaco Pay Table shall be approved and adopted by the City Council annually by ordinance.
3. Employees shall be paid within the limits of the wage range to which their positions are assigned.

4. Salary classifications and grades
 - a. Each job title within the city is classified into one of the city's job qualifications based on level of responsibility, difficulty, working conditions, skill, hazard and amount of supervision required for the specific job title. Each classification is designated a particular salary or salary range shown on the city's pay table as approved by the City Council.
 - b. Usually new employees will start their employment at the minimum wage for their classification or a higher rate than the minimum when the employee's experience, training and proven capability warrant, or when prevailing market conditions require.
 - c. Moving to a higher grade is viewed as a promotion. A promotion to a higher grade requires a minimum of one-year service at the next lower grade level and requires the recommendation of the Mayor and approval of the City Council.
 - i. New hires at the entry-level grade for each position may receive a promotion after six months with the recommendation of the Mayor and approval of the City Council.
 - ii. In addition to the minimum one-year service requirement, the Mayor shall define position grade level requirements and guidelines, ~~including minimum time in grade before a promotion is allowed.~~
 - iii. Any employee promoted to a position in a higher classification and salary range shall be placed in the pay step such that the new salary is equal to or greater than the salary in the current grade two steps higher than the step held.
 - iv. When an employee is promoted, the pay anniversary is set to the date of the promotion.
5. Step level increases
 - a. Pay increases of one step may be given at 1 year (in steps 1-3), 2 years (in steps 4-6) or 3 years (in steps 7-9) from the employee's salary anniversary date, contingent on satisfactory performance as reported on their annual evaluation report. If an employee's performance is consistently unsatisfactory, the mayor may defer a scheduled pay increase for a stipulated period of time until the employee's job performance is satisfactory. If an employee's performance is consistently above that of all other city employees, the Mayor, by written citation and approval by the City Council, may make a scheduled pay increase of two steps.
 - b. A pay "anniversary," or date of last in-grade step increase or date of last promotion, will be recorded for each employee. This date will be used to determine the earliest date for the next in-grade salary step increase. When an in-grade step increase occurs, the new pay anniversary is set based on the date on which the increase occurs.
6. Step and COLA adjustments shall be reflected in the annual budget.
7. The Mayor shall maintain position descriptions for each current employee. Position descriptions shall provide detailed requirements for each position and shall be consistent

with the levels of duties, experience, qualification, supervision and responsibility, and coincide with the brief description in Exhibit A. If an employee does not fully meet all the requirements of his or her position, the mayor shall establish a plan of steps to be taken in order for the employee to achieve the minimum requirements for the grade level.

- 8. The heretofore paid Fire Administrator position is established at Grade 7, Step 10 at a rate of 5.5% of the Grade 7 City of Ilwaco Exempt Employee Annual Salary Scale.
- 9. The heretofore paid Fire Chief position is established at Grade 8, Step 10 at a rate of 25% of the Grade 8 City of Ilwaco Exempt Employee Annual Salary Scale.

Section 2. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section 3. Referendum and Effective Date. This Ordinance, being an exercise of a power specifically delegated to the city legislative body, is not subject to referendum, and shall take effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS _____ DAY OF _____, 2013.

Mike Cassinelli, Mayor

ATTEST:

PJ Kezele, Deputy City Clerk

VOTE	Jensen	Mulinix	Marshall	Chambreau	Fornier	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED: Month date, Year

EFFECTIVE: Month date, Year

Exhibit "A"
City of Ilwaco
Position Grades and Brief Descriptions

Administrative Position	Grade	Level
Non-Exempt Positions		
Office Assistant 3	3	Junior office assistant
Office Assistant 4	4	Office assistant/billing clerk
Office Assistant 5	5	Senior office assistant/billing clerk
Assistant Clerk 5	5	Junior assistant city clerk
Assistant Clerk 6	6	Assistant city clerk
Assistant Clerk 7	7	Senior assistant city clerk
Exempt Positions		
City Clerk 7	7	Junior city clerk
City Clerk 8	8	City clerk
City Clerk 9	9	City clerk
City Clerk 10	10	Senior city clerk
Treasurer 7	7	Junior city treasurer
Treasurer 8	8	City treasurer
Treasurer 9	9	City treasurer
Treasurer 10	10	Senior city treasurer

Office Assistant 3: Junior office assistant. Entry-level position. Receives work direction, guidance and supervision from senior office staff members. Develops office skills and experience with guidance from others. Assists with utility billing.

Office Assistant 4: Office assistant/billing clerk. Performs many tasks independently. Proficient with word processing and spreadsheets. Expected to handle routine city business on the telephone and with visitors. Able to do most utility billing tasks.

Office Assistant 5: Senior office assistant/billing clerk. Performs most tasks independently without guidance or supervision. Determines own priorities. Proficient with word processing, spreadsheet and databases. Configures new computers for printing, simple networking and email and application installation. Does utility billing independently. Supervises others, as necessary.

Assistant Clerk 5: Junior assistant city clerk. Entry-level position. Performs or is capable of performing all duties equivalent to Office Assistant 5. Receives work direction, guidance and supervision from the city clerk in matters involving the city clerk's duties.

Assistant Clerk 6: Assistant city clerk. Performs many city clerk tasks independently. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

Assistant Clerk 7: Senior assistant city clerk. Performs most city clerk tasks independently without guidance or supervision, as assigned by the city clerk or mayor. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

City Clerk 7: Junior city clerk. Entry-level position. Performs some city clerk tasks independently with guidance and supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. *Note: A change in position from Assistant Clerk 7 to City Clerk 7 would normally be accompanied by a two step, in-grade increase and a change from non-exempt status to exempt status.*

City Clerk 8: City clerk. Performs most city clerk tasks independently with minimum guidance or supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

City Clerk 9: City clerk. Performs all duties of the city clerk without guidance or supervision. Drafts simple legislation that can be enacted into law without undue revision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Represents the city in outside meetings, as appropriate.

City Clerk 10: Senior city clerk. Performs all duties of the city clerk without guidance or supervision. Drafts complex legislation that can be enacted into law without undue revision. Briefs the mayor and City Council on the effect of proposed legislation. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Represents the city in outside meetings, as appropriate. Acts as senior advisor to the mayor and City Council in city matters.

Treasurer 7: Junior city treasurer. Entry-level position. Performs some treasurer tasks independently with guidance and supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Trained in accounting and develops experience with accounting software and city transactions and budgeting.

Treasurer 8: City treasurer. Performs most treasurer tasks independently with guidance and supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Trained in accounting and develops experience with accounting software and city transactions and budgeting.

Treasurer 9: City treasurer. Performs treasurer tasks independently without guidance or supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5.

Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Has some advanced training in accounting and has experience with accounting software and city transactions and budgeting. Prepares and briefs the city budget to the mayor and City Council, including coordinating with department heads. Performs all the duties of the city clerk, if assigned.

Treasurer 10: Senior city treasurer. Performs treasurer tasks independently without guidance or supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Has advanced training in accounting and has experience with accounting software and city transactions and budgeting. Prepares and briefs the city budget to the mayor and City Council, including coordinating with department heads. Represents the city in outside meetings, as appropriate. Acts as senior advisor to the mayor and City Council in city matters. Performs all the duties of the city clerk, if assigned.

Field Positions	Grade	
Non-Exempt Positions		
Utility Worker 3	3	Entry level
Utility Worker 4	4	Established (gaining experience)
Utility Worker 5	5	Experienced
Utility Worker 6	6	Experienced (works independently)
Utility Worker/Supervisor 7	7	Lead
Utility Supervisor 8	8	Senior lead
Utility Supervisor 9	9	Senior
Plant Operator 5	5	Entry level
Plant Operator 6	6	Established (gaining experience)
Plant Operator 7	7	Experienced
Plant Operator 8	8	Experienced (works independently)
Plant Operator 9	9	Senior/lead operator
Plant Operator 10	10	Senior
Mechanic 7	7	Entry level
Mechanic 8	8	Experienced
Mechanic 9	9	Senior
Exempt Positions		
Utility Manager 7	7	Entry level
Utility Manager 8	8	Experienced
Utility Manager/Director 9	9	Experienced
Utility Manager/Director 10	10	Senior
Fire Administrator 7	7	Experienced
Fire Chief 8	8	Senior

Utility Worker 3: Entry-level utility worker. Receives direction and guidance from others.

Utility Worker 4: Established utility worker gaining experience. Receives direction and guidance from others.

Utility Worker 5: Experienced utility worker. Works with some supervision and guidance.

Utility Worker 6: Experienced utility worker. Works independently.

Utility Worker/Supervisor 7: Lead utility worker/supervisor. Works independently and gives guidance to others. Has responsibility for one utility area (e.g. sewer or water distribution, streets and sidewalks, equipment).

Utility Supervisor 8: Utility supervisor. Receives some guidance and supervision from others. Participates in all aspects of utility operations. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Takes a lead role in configuration management. Prepares the department budgets with guidance.

Utility Supervisor 9: Senior utility supervisor. Works independently and supervises others. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the city engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Sets priorities and assigns tasks. Ensures effective configuration management. Prepares the department budgets with some guidance.

Plant Operator 5: Entry-level plant operator. Receives direction and guidance from others. Capable of some plant operations and minor repairs without assistance. Communicates plant status to others. Performs other Public Works duties.

Plant Operator 6: Established with at least one year of full-time plant operation experience. Receives direction and guidance from others. Capable of most routine plant operations and minor repairs without assistance. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are plant operations. Performs other Public Works duties.

Plant Operator 7: Experienced plant operator with at least two years of full-time plant operation experience. Receives direction and guidance from others. Capable of most routine plant operation and minor repairs without assistance. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are plant operations. Performs other Public Works duties.

Plant Operator 8: Experienced plant operator with at least four years of full-time plant operation experience. Receives some direction and guidance from others. Provides some supervision and guidance to others. Capable of plant operations requiring the exercise of

judgment, including making process adjustments and moderate repairs without supervision. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are plant and systems operations.

Plant Operator 9: Lead plant operator/plant supervisor with at least five years of full-time plant operation experience. Works independently and supervises others. Capable of plant operations requiring the exercise of judgment, including making any and all process adjustments and complex repairs without supervision. Submits reports to DOH/DOE. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are systems operations and supervision.

Plant Operator 10: Senior plant operator/plant supervisor with at least five years of full-time plant operation experience combined with demonstrated supervisory experience. Works independently and supervises others. Capable of plant operations requiring the exercise of judgment, including making any and all process adjustments and complex repairs at the plant and throughout the entire distribution system without supervision. Submits reports to DOH/DOE. Communicates plant status to others verbally, in writing and through means of computer file transfers. Sets priorities and assists in preparing/managing the budget. Primary duties are systems operations and supervision.

Mechanic 7: Entry-level mechanic. Capable of maintaining vehicles and equipment with some supervision and guidance.

Mechanic 8: Experienced mechanic. Capable of maintaining vehicles, equipment and city infrastructure equipment with minimum supervision and guidance. Sets own priorities. Supervises others, as necessary.

Mechanic 9: Senior mechanic. Capable of maintaining vehicles, equipment and city infrastructure equipment without supervision. Sets own work schedules and priorities. Supervises others.

Utility Manager 7: Entry-level utility manager. Receives guidance and supervision from others. Participates in some aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Participates in configuration management. Assists in developing the department budget.

Utility Manager 8: Experienced utility manager. Receives some guidance and supervision from others. Participates in all aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Takes a lead role in configuration management. Prepares the department budgets with guidance.

Utility Manager/Director 9: Experienced utility manager/director. Works independently. Participates in all aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the city engineer in planning improvements to city

infrastructure. Acts as city liaison for construction projects. Provides management information on status of the city infrastructure and does tradeoff analysis in problem solving and in proposing changes. Ensures effective configuration management. Prepares the department budgets with some guidance.

Utility Manager/Director 10: Senior utility manager/director. Participates in all aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the City Engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Provides management information on status of the city infrastructure and does tradeoff analysis in problem solving and in proposing changes. Conceives and effectively executes improvement projects without supervision. Ensures effective configuration management. Prepares the department budget without guidance.

Fire Administrator 7: Participates in the development and maintenance of all emergency management plans, support materials, reports and related documents. Conducts directed research, as well as independent internet-based research on a variety of emergency management and related topics. Develops or compiles documents, correspondence and materials, including all programmatic reports required for reimbursement of expenses related to federal, state and other government grants, as well as awards from non-governmental funding sources. Monitors and maintains federal, state, allied organization, professional and county newsletters, reports and related documents as directed. The Fire Administrator shall be paid 5.5% of the assigned grade and step salary on the Exempt Employee Annual Salary Scale for this part-time position.

Fire Chief 8: Plans, organizes, directs and evaluates the Ilwaco Volunteer Fire Department, which protects lives and property from fire and hazardous incident damage. Provides timely emergency medical services in the City of Ilwaco and other neighboring municipalities that have contracted for fire protection services. Ensures the department incorporates up-to-date, efficient fire prevention, fire suppression, hazardous incident mitigation and emergency medical technologies into its procedures, equipment and methods. Recruits and trains new volunteer firefighters. The Fire Chief shall be paid 25% of the assigned grade and step salary on the Exempt Employee Annual Salary Scale for this part-time position.

**CITY OF ILWACO
ORDINANCE NO. 805 EXHBIT B**

2013 PAY TABLE (Effective January 1, 2013)

2013

City of Ilwaco
Exempt Employee Annual Salary Scale

Step	1	2	3	4	5	6	7	8	9	10
Grade	Years to Step	1	1	1	2	2	2	3	3	3
3	22294	23037	23781	24524	25267	26011	26754	27498	28241	28985
4	25026	25860	26695	27529	28363	29198	30032	30866	31701	32535
5	28000	28934	29868	30801	31735	32669	33603	34537	35471	36405
6	31212	32253	33294	34335	35376	36417	37458	38499	39540	40581
7	34684	35840	36995	38151	39307	40463	41618	42774	43930	45085
8	38411	39691	40971	42251	43531	44812	46092	47372	48652	49932
9	42426	43840	45254	46669	48083	49497	50911	52326	53740	55154
10	46720	48278	49835	51392	52949	54506	56063	57621	59178	60735

2013

City of Ilwaco
Non-Exempt/Hourly Employee Hourly Rate of Pay Scale

Step	1	2	3	4	5	6	7	8	9	10
Grade	Years to Step	1	1	1	2	2	2	3	3	3
3	10.72	11.08	11.43	11.79	12.15	12.51	12.86	13.22	13.58	13.93
4	12.03	12.43	12.83	13.24	13.64	14.04	14.44	14.84	15.24	15.64
5	13.46	13.91	14.36	14.81	15.26	15.71	16.16	16.60	17.05	17.50
6	15.01	15.51	16.01	16.51	17.01	17.51	18.01	18.51	19.01	19.51
7	16.68	17.23	17.79	18.34	18.90	19.45	20.01	20.56	21.12	21.68
8	18.47	19.08	19.70	20.31	20.93	21.54	22.16	22.77	23.39	24.01
9	20.40	21.08	21.76	22.44	23.12	23.80	24.48	25.16	25.84	26.52
10	22.46	23.21	23.96	24.71	25.46	26.20	26.95	27.70	28.45	29.20

2013

City of Ilwaco
Exempt Employee Annual Salary Scale

Step	1	2	3	4	5	6	7	8	9	10
Grade	Years to Step	1	1	1	2	2	2	3	3	3
3	22294	23037	23781	24524	25267	26011	26754	27498	28241	28985
4	25026	25860	26695	27529	28363	29198	30032	30866	31701	32535
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10	46720	48278	49835	51392	52949	54506	56063	57621	59178	60735

2013

City of Ilwaco
Non-Exempt/Hourly Employee Hourly Rate of Pay Scale

Step	1	2	3	4	5	6	7	8	9	10
Grade	Years to Step	1	1	1	2	2	2	3	3	3
3	10.72	11.08	11.43	11.79	12.15	12.51	12.86	13.22	13.58	13.93
4	12.03	12.43	12.83	13.24	13.64	14.04	14.44	14.84	15.24	15.64
5	13.46	13.91	14.36	14.81	15.26	15.71	16.16	16.60	17.05	17.50
6	15.01	15.51	16.01	16.51	17.01	17.51	18.01	18.51	19.01	19.51
7	16.68	17.23	17.79	18.34	18.90	19.45	20.01	20.56	21.12	21.68
8	18.47	19.08	19.70	20.31	20.93	21.54	22.16	22.77	23.39	24.01
9	20.40	21.08	21.76	22.44	23.12	23.80	24.48	25.16	25.84	26.52
10	22.46	23.21	23.96	24.71	25.46	26.20	26.95	27.70	28.45	29.20

**CITY OF ILWACO
ORDINANCE NO. XXX**

AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON, AMENDING TITLE 15.16, DEVELOPMENT IN FLOOD AREAS, TO COMPLY WITH THE STATE MODEL ORDINANCE AND THE NATIONAL FLOOD INSURANCE PROGRAM.

WHEREAS, on January 23, 2012, the City of Ilwaco adopted the most up-to-date state model flood damage prevention ordinance with minor modifications; and

WHEREAS, the Washington State Department of Ecology has reviewed the ordinance as adopted and identified minor deficiencies that need to be corrected in order to be fully compliant with the National Flood Insurance Program (NFIP) and state floodplain regulations.

WHEREAS, the said proposed legislation is within the authority of the City Council to establish.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Chapter 15.16, Development in Flood Areas, is amended to read as follows:

**Chapter 15.16
DEVELOPMENT IN FLOOD AREAS**

15.16.020 Definitions.

“Development or development activity” means any human-made change to improved or unimproved real estate, including but not limited to:

1. Construction, clearing, grading, filling, excavating, paving, dredging, mining, drilling or otherwise significantly disturbing the soil of a site.
2. Building, installing, enlarging, replacing or substantially restoring a structure, impervious surface or water management system.
3. Subdividing land into two or more parcels.
4. Construction of a permanent sign, unless expressly exempted by this title.
5. Alteration of a historic property for which authorization is required by this title.
6. Changing the use of a site so that the need for parking is increased.
7. Storage of equipment or materials located within the area of special flood hazards.

15.16.050 Basis for establishing areas of special flood hazard.

The areas of special flood hazard identified by the federal insurance administration in a scientific and engineering report entitled "The Flood Insurance Study (FIS) for the City of Ilwaco" dated August ~~1978~~ 1987, and any revisions thereto, with an accompanying Flood

Insurance Rate Maps (FIRMs) dated February 1, 1979, and any revisions thereto, are hereby adopted by reference and declared to be a part of this chapter. The FIRM is on file at Ilwaco City Hall, 120 First Av N, Ilwaco, WA. The best available information for flood hazard area identification as outlined in subsection 15.16.060.B2 of this chapter shall be the basis for regulation until a new FIRM is issued that incorporates the data utilized under subsection 15.16.060.B2 of this chapter.

15.16.060 Local administrator.

B. Duties and responsibilities. Duties of the local administrator shall include, but not be limited to:

1. Permit threshold review. Review all development permits to determine if the proposed development falls within areas covered by this chapter. If not, the review is complete. If so, conduct further permit review for developments in defined flood areas as follows:

- a. Confirm that permit requirements of this chapter have been satisfied.
- b. Review development permits to determine that all ~~flood-related~~ necessary permits have been obtained from those federal, state or local governmental agencies from which prior approval is required.
- c. Review development permits to determine if proposed development is located in the floodway. If located in the floodway, ensure that encroachment provisions of subsection 15.16.110.A of this chapter are met.

15.16.090 Specific standards for flood hazard reduction.

In all areas of special flood hazard where base flood elevation data have been provided as set forth in section 15.16.050 of this chapter, the following provisions are required:

A. Residential construction.

1. New construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated a minimum of one foot (1') above the base flood elevation.

2. Fully enclosed areas below the lowest floor that are subject to flooding are prohibited or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect and below grade crawl spaces will not be considered basements if the following conditions are met: ~~or must meet or exceed the following minimum criteria:~~

a. The interior grade of a crawlspace below the BFE must not be more than 2 feet below the lowest adjacent exterior grade.

b. The height of the below-grade crawlspace, measured from the interior grade of the crawlspace to the top of the floor joist, must not exceed 4 feet at any point.

c. There must be an adequate drainage system that removes floodwaters from the interior of the crawlspace. The enclosed area should be drained within a reasonable time after a flood event.

d. The velocity of floodwater at the site should not exceed 5 feet per second.

e. Ductwork must either be placed above the BFE or sealed to prevent the entry of floodwaters.

f. Buildings that have below-grade crawlspaces will have higher flood insurance premiums than buildings that have the interior elevation at or above the lowest adjacent exterior grade. For additional information, refer to FEMA Technical Bulletin 11.

~~a. A minimum of two (2) openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided on different sides of each enclosed area.~~

~~b. The bottom of all openings shall be a maximum of one foot (1') above grade.~~

~~e. Openings may be equipped with screens, louvers or other coverings or devices provided such openings allow automatic entry and exit of floodwaters.~~

~~d. The interior grade of a crawlspace below the base flood elevation shall not be more than two feet (2') below the lowest adjacent exterior grade.~~

~~e. The height of a below-grade crawl space, measured from the interior grade of the crawlspace to the top of the crawlspace foundation wall shall not exceed four feet (4') at any point.~~

Section 4. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section 5. Effective Date. This Ordinance takes effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS ___ DAY OF _____, 2013.

Mike Cassinelli, Mayor

ATTEST:

PJ Kezele, Deputy City Clerk

VOTE	Jensen	Mulinix	Marshall	Chambreau	Fornier	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED: xxx

EFFECTIVE: xxx