



**CITY OF ILWACO
CITY COUNCIL MEETING**

Monday, December 23, 2013

**6:00 p.m. REGULAR COUNCIL MEETING
AGENDA**

- A. Call to order**
- B. Flag Salute**
- C. Oaths of Office**
- D. Roll Call**
- E. Approval of Agenda**

F. Consent Agenda

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

- 1. Approval of Minutes (TAB 1)
 - a. December 9, 2013, Regular meeting
- 2. Claims & Vouchers (TAB 2)
 - a. Checks: 36058 to 36060 + Electronic \$ 16,119.29
 - b. Checks: 36061 to 36088 \$ 76,230.71
 - GRAND TOTAL: \$ 92,350.00

G. Reports

- 1. Staff Reports (TAB 3)
 - a. Treasurer's written report for November 2013
- 2. Council Reports
- 3. Mayor's Report

H. Comments of Citizens and Guests Present

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

I. Business

1. Position grades and pay table (TAB 4)—*Cassinelli*
2. Consultant selection for Shoreline Master Program Update (TAB 5)—*Jensen*
3. Trusty boundary line adjustment (TAB 6)—*Cassinelli/Crater*

J. Discussion

1. CresComm Ethernet cable access (TAB 9)—*Cassinelli*
2. Engineering Supplement No. 2 for Elizabeth Street Improvements (TAB 10)—*Cassinelli*

K. Correspondence and Written Reports (TAB 14)

1. Parks and Recreation Commission minutes, December 13, 2013

L. Future Discussion/Agendas

1. Amended Procedures Ordinance—*City Planner*

N. Adjournment

O. Upcoming Meetings

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
City Council	Special Meeting: Public hearing on marijuana moratorium	Monday	01/06/14	5:30 p.m.	Community Building
City Council	Regular Meeting	Monday	01/13/14 01/27/14	6:00 p.m.	Community Building
Parks & Rec. Commission	Regular Meeting	Friday	01/10/14	7:15 p.m.	Community Building
Planning Commission	Regular Meeting <i>(meetings subject to cancellation if there is no business to transact)</i>	Tuesday	01/07/14 01/21/14	6:00 p.m.	Community Building
Port/City Council Meeting	Regular Meeting	Tuesday	01/14/14	6:00 p.m.	Port Meeting Room



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, December 9, 2013**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Oaths of Office

The City Council and Parks and Recreation Commissioners took their oaths of office.

D. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Mulinix, Chambreau and Forner.
Councilmember Marshall arrived at 6:04 p.m. and took his Oath of Office.

E. Approval of Agenda

ACTION: Motion to approve agenda (Mulinix/Forner). 5 Ayes 0 Nays 0 Abstain.

F. Approval of Consent Agenda

Including Checks 36008 to 36016+ electronic totaling \$28,489.22 and Checks 36017 to 36057 totaling \$242,442.64.

ACTION: Motion to approve the consent agenda (Mulinix/Chambreau). 5 Ayes 0 Nays 0 Abstain.

G. Reports

1. Staff Reports

- a. Parks and Recreation Commission Chair Nick Haldeman reported on the progress of the Parks Plan.

2. Council Reports

- a. Councilmember Jensen attended a school district workshop regarding possibly reopening the old high school.
- b. Councilmember Marshall reported on work he was doing on private sewer line ordinance.
- c. Councilmember Chambreau spoke about sewer averaging, and he will be preparing materials for a City Council workshop after the first of the year.

3. Mayor's Report

The mayor spoke about the passing of Chief Snider.

G. Comments of Citizens and Guests present

None

H. Public Hearing

1. Six-Year Capital Facilities Plan

The mayor opened the public hearing at 6:14 p.m. Hearing no public comment, he closed the hearing at 6:15 p.m.

I. Business

1. Six-Year Capital Facilities Plan Update

Mayor Cassinelli presented the item. Councilmember

ACTION: Motion to adopt the proposed resolution updating the Capital Facilities Plan for 2014 through 2019 (Chambreau/Forner). 5 Ayes 0 Nays 0 Abstain.

2. Contracts for Municipal Court Judge and Prosecuting Attorney

Mayor Cassinelli presented the item.

ACTION: Motion to confirm the mayor's appointment of Michael Turner as Ilwaco's Municipal Court Judge and authorize the mayor to enter into a contractual agreement for the city's municipal court judge services, and motion to confirm the mayor's appointment of William Penoyar as Ilwaco's Prosecuting Attorney and authorize the mayor to enter into a contractual agreement for the city's prosecuting attorney services. (Forner/Jensen). 5 Ayes 0 Nays 0 Abstain.

3. Engineering Supplement No. 1 for Elizabeth Street Improvements

Mayor Cassinelli presented the item.

ACTION: Motion to approve the mayor to execute the proposed Engineering Supplement No. 1 for right-of-way work for the Elizabeth Street Improvements (TIB No. 6-W-969(003)-1) (Mulinix/Marshall). 5 Ayes 0 Nays 0 Abstain.

4. Private sewer mains

Councilmember Marshall presented the item and handed out changes based on comments he had received. Citizen Gail Moore asked if a list identifying private sewer mains needs to be created before enacting any legislation. Discussion ensued.

ACTION: Councilmember Marshall to work with staff on adding language regarding a health standard to repair a private sewer line. Move back to discussion for December 23, 2013, and send to attorney for review.

H. Discussion

1. Trusty boundary line adjustment

City Planner Ryan Crater presented the item. Councilmember Jensen requested clarification regarding the request. Discussion ensued.

ACTION: City Planner to contact the Trusty's attorney regarding obtaining a utility easement for a private sewer main to be obtained as a condition of the approval, and move to business on December 23, 2013, if easement can be obtained.

2. Shoreline Master Program update consultant agreement

Mayor Cassinelli presented the item. Councilmember Jensen spoke about the recommended selection. Councilmember Marshall asked if there were scoring sheets and about the consultant's financial track record. He also asked about the amount of work the city must do.

ACTION: Meeting to be scheduled with the Selection Committee and the selected consultant to review the project. Move to business December 23, 2013, if selection committee is satisfied after the meeting.

3. Position grades and pay table

Mayor Cassinelli presented the item.

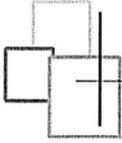
ACTION: Referred to the Personnel Committee and move to business on December 23, 2013, if the Personnel Committee is satisfied after the meeting.

I. Adjournment

ACTION: Motion to adjourn the meeting (Chambreau). Mayor Cassinelli adjourned the meeting at 7:37 p.m.

Mike Cassinelli, Mayor

PJ Kezele, Deputy City Clerk



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>36058</u>	Fero, Jimmie W	2013 - December - Second meeting		\$1,072.97
<u>36059</u>	Gardner, Daryl W	2013 - December - Second meeting		\$1,580.71
<u>36060</u>	Schweizer, Dennis	2013 - December - Second meeting		\$1,528.34
ACH Pay - 968	Gustafson, David M.	2013 - December - Second meeting		\$1,358.45
ACH Pay - 969	Hazen, Warren M.	2013 - December - Second meeting		\$1,537.70
ACH Pay - 970	Kezele, Pamela J.	2013 - December - Second meeting		\$1,371.54
ACH Pay - 971	Mc Kee, David A	2013 - December - Second meeting		\$1,710.42
ACH Pay - 972	Mc Millan, Elaine	2013 - December - Second meeting		\$1,841.31
ACH Pay - 974	Staples, Terri P	2013 - December - Second meeting		\$416.88
<u>EFT 12-20-13</u>	U.S. Treasury Department	2013 - December - Second meeting		\$3,700.97
				\$16,119.29

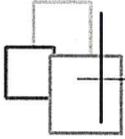
We, the undersigned members of the city council of the City of Ilwaco, Pacific County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the voucher number 36058 through 36060 and electronic payments totalling \$16,119.29 are approved this 23rd day of December, 2013

Council member

Council member

Treasurer

Council member



Register

Number	Name	Print Date	Clearing Date	Amount
Bank of the Pacific				
	8023281			
Check				
36061	ALS Environmental	12/23/2013		\$28.00
36062	Alsco-American Linen Div.	12/23/2013		\$32.31
36063	Arthur J Gallagher Rms, Inc.	12/23/2013		\$158.00
36064	Beach Batteries, Inc	12/23/2013		\$98.23
36065	Cascade Columbia Distribution Co.	12/23/2013		\$1,313.70
36066	Centurylink	12/23/2013		\$1,317.80
36067	Chinook Observer	12/23/2013		\$145.80
36068	CREST	12/23/2013		\$900.00
36069	Evergreen Septic Service	12/23/2013		\$70.00
36070	Gray & Osborne, Inc.	12/23/2013		\$49,707.43
36071	Hach Company	12/23/2013		\$277.71
36072	HD Fowler Company	12/23/2013		\$1,476.62
36073	Heather Reynolds, Attorney	12/23/2013		\$476.00
36074	IFOCUS Consulting Inc.	12/23/2013		\$858.75
36075	Ilwaco Volunteer Fireman's Assoc.	12/23/2013		\$6,042.00
36076	K & L Supply, Inc.	12/23/2013		\$433.64
36077	Kubwater Resources Inc.	12/23/2013		\$1,373.66
36078	Pacific CO Auditor	12/23/2013		\$298.08
36079	Pacific County DCD	12/23/2013		\$210.00
36080	Pacific County Treasurer	12/23/2013		\$200.00
36081	Pickled Fish	12/23/2013		\$258.72
36082	PUD No 2 of Pacific County	12/23/2013		\$9,680.66
36083	Sid's IGA	12/23/2013		\$51.19
36084	Sunset Auto Parts Inc.	12/23/2013		\$119.90
36085	Vision Municipal Solutions, Llc	12/23/2013		\$410.91
36086	Wilcox & Flegel Oil Co.	12/23/2013		\$168.06
36087	McMillan, Elaine	12/23/2013		\$42.69
36088	Sweet Celebrations	12/23/2013		\$80.85
Total Check				\$76,230.71
Total 8023281				\$76,230.71

CERTIFICATION

We, the undersigned do hereby certify under penalty of perjury that the material have been furnished, the services rendered or the labor performed that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation. The voucher numbers 36061 through 36088 are approved for payment in the amount of: \$76,230.71

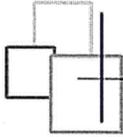
This _____ day of _____, 2013

Council member

Council member

Treasurer

Council member



Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
ALS Environmental					
	36061			2013 - December - Second meeting	
		Invoice - 12/16/2013 3:49:08 PM			
		51-242771-0			
		401-000-000-534-00-31-00		Operation & Maintenance	\$28.00
		Total Invoice - 12/16/2013 3:49:08 PM			\$28.00
	Total 36061				\$28.00
Total ALS Environmental					\$28.00
AlSCO-American Linen Div.					
	36062			2013 - December - Second meeting	
		Invoice - 12/16/2013 3:48:28 PM			
		LPOR1099925			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$8.08
		101-000-000-543-30-30-00		Office And Operating	\$8.08
		401-000-000-534-00-31-00		Operation & Maintenance	\$8.08
		409-000-000-535-00-31-01		Operations And Maintenance	\$8.07
		Total Invoice - 12/16/2013 3:48:28 PM			\$32.31
	Total 36062				\$32.31
Total AlSCO-American Linen Div.					\$32.31
Arthur J Gallagher Rms, Inc.					
	36063			2013 - December - Second meeting	
		Invoice - 12/16/2013 3:49:40 PM			
		727068			
		001-000-000-514-20-46-00		Insurance	\$158.00
		Total Invoice - 12/16/2013 3:49:40 PM			\$158.00
	Total 36063				\$158.00
Total Arthur J Gallagher Rms, Inc.					\$158.00
Beach Batteries, Inc					
	36064			2013 - December - Second meeting	
		Invoice - 12/16/2013 3:50:30 PM			
		28570			
		409-000-000-535-00-31-01		Operations And Maintenance	\$98.23
		Total Invoice - 12/16/2013 3:50:30 PM			\$98.23
	Total 36064				\$98.23
Total Beach Batteries, Inc					\$98.23
Cascade Columbia Distribution Co.					
	36065			2013 - December - Second meeting	
		Invoice - 12/16/2013 3:51:22 PM			
		604388			
		401-000-000-534-00-31-01		Chemicals	(\$613.60)
		Total Invoice - 12/16/2013 3:51:22 PM			(\$613.60)
		Invoice - 12/16/2013 3:51:23 PM			
		605961			
		401-000-000-534-00-31-01		Chemicals	\$1,927.30
		Total Invoice - 12/16/2013 3:51:23 PM			\$1,927.30
	Total 36065				\$1,313.70
Total Cascade Columbia Distribution Co.					\$1,313.70
Centurylink					
	36066			2013 - December - Second meeting	
		Invoice - 12/16/2013 4:43:57 PM			
		001-000-000-514-20-42-00		Communication	\$290.90
		001-000-000-522-10-42-00		Communication	\$355.38
		401-000-000-534-00-42-00		Communications	\$290.53
		409-000-000-535-00-42-00		Communications	\$380.99
		Total Invoice - 12/16/2013 4:43:57 PM			\$1,317.80
	Total 36066				\$1,317.80
Total Centurylink					\$1,317.80
Chinook Observer					
	36067			2013 - December - Second meeting	
		Invoice - 12/16/2013 4:44:18 PM			
		433-13			
		001-000-000-511-30-44-00		Official Publications	\$97.20
		Total Invoice - 12/16/2013 4:44:18 PM			\$97.20
		Invoice - 12/16/2013 4:44:19 PM			
		434-13			
		001-000-000-511-30-44-00		Official Publications	\$48.60
		Total Invoice - 12/16/2013 4:44:19 PM			\$48.60
	Total 36067				\$145.80
Total Chinook Observer					\$145.80
CREST					

Vendor	Number	Reference	Account Number	Description	Amount
	36068			2013 - December - Second meeting	
		Invoice - 12/16/2013 4:55:14 PM			
		2771			
		001-000-000-558-60-41-00		Planner Services	\$900.00
		Total Invoice - 12/16/2013 4:55:14 PM			\$900.00
	Total 36068				\$900.00
Total CREST Evergreen Septic Service	36069			2013 - December - Second meeting	
		Invoice - 12/16/2013 3:50:49 PM			
		15122			
		001-000-000-576-80-47-02		Sewer-Parks, Black Lake	\$70.00
		Total Invoice - 12/16/2013 3:50:49 PM			\$70.00
	Total 36069				\$70.00
Total Evergreen Septic Service Gray & Osborne, Inc.	36070			2013 - December - Second meeting	
		Invoice - 12/18/2013 11:29:58 AM			
		13437.00-9			
		101-000-000-595-10-41-04		Engineering - Elizabeth	\$7,983.35
		Total Invoice - 12/18/2013 11:29:58 AM			\$7,983.35
		Invoice - 12/18/2013 11:30:59 AM			
		12555.00-16			
		401-000-000-594-34-41-01		Engineering - Plant	\$16,320.30
		Total Invoice - 12/18/2013 11:30:59 AM			\$16,320.30
		Invoice - 12/18/2013 11:32:01 AM			
		12459.00-22			
		401-000-000-594-34-62-00		Construction Project -Resvoir	\$1,711.32
		Total Invoice - 12/18/2013 11:32:01 AM			\$1,711.32
		Invoice - 12/18/2013 11:32:39 AM			
		12460.00-23			
		401-000-000-594-34-62-00		Construction Project -Resvoir	\$20,995.74
		Total Invoice - 12/18/2013 11:32:39 AM			\$20,995.74
		Invoice - 12/18/2013 11:34:40 AM			
		13441.00-10			
		409-000-000-594-63-35-02		Engineering - Collection System	\$2,696.72
		Total Invoice - 12/18/2013 11:34:40 AM			\$2,696.72
	Total 36070				\$49,707.43
Total Gray & Osborne, Inc. Hach Company	36071			2013 - December - Second meeting	
		Invoice - 12/16/2013 4:55:32 PM			
		8599496			
		401-000-000-534-00-31-00		Operation & Maintenance	\$277.71
		Total Invoice - 12/16/2013 4:55:32 PM			\$277.71
	Total 36071				\$277.71
Total Hach Company HD Fowler Company	36072			2013 - December - Second meeting	
		Invoice - 12/16/2013 4:56:02 PM			
		13532398			
		401-000-000-534-00-31-00		Operation & Maintenance	\$1,163.63
		Total Invoice - 12/16/2013 4:56:02 PM			\$1,163.63
		Invoice - 12/16/2013 4:56:03 PM			
		13534409			
		401-000-000-534-00-31-00		Operation & Maintenance	\$312.99
		Total Invoice - 12/16/2013 4:56:03 PM			\$312.99
	Total 36072				\$1,476.62
Total HD Fowler Company Heather Reynolds, Attorney	36073			2013 - December - Second meeting	
		Invoice - 12/16/2013 4:56:55 PM			
		Nov 2013			
		001-000-000-515-30-41-00		Legal Services	\$476.00
		Total Invoice - 12/16/2013 4:56:55 PM			\$476.00
	Total 36073				\$476.00
Total Heather Reynolds, Attorney IFOCUS Consulting Inc.	36074			2013 - December - Second meeting	
		Invoice - 12/16/2013 4:58:10 PM			
		7020			
		001-000-000-514-20-41-00		Professional Services	\$294.67
		401-000-000-534-00-41-04		Professional Services - Computer	\$426.41
		409-000-000-535-00-41-02		Professional Services - Computer	\$137.67
		Total Invoice - 12/16/2013 4:58:10 PM			\$858.75
	Total 36074				\$858.75
Total IFOCUS Consulting Inc. Ilwaco Volunteer Fireman's Assoc.	36075			2013 - December - Second meeting	
		Invoice - 12/16/2013 5:01:56 PM			
		2013			

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-522-10-31-01	Training/Attendance	\$6,042.00
		Total Invoice - 12/16/2013 5:01:56 PM			\$6,042.00
	Total 36075				
Total Ilwaco Volunteer Fireman's Assoc.					
K & L Supply, Inc.	36076			2013 - December - Second meeting	\$6,042.00
		Invoice - 12/16/2013 5:05:17 PM			
			37097		
			409-000-000-535-00-31-01	Operations And Maintenance	\$433.64
		Total Invoice - 12/16/2013 5:05:17 PM			\$433.64
	Total 36076				
Total K & L Supply, Inc.					
Kubwater Resources Inc.					
	36077			2013 - December - Second meeting	\$433.64
		Invoice - 12/18/2013 11:27:41 AM			
			3713		
			409-000-000-535-00-31-02	Chemicals	\$1,373.66
		Total Invoice - 12/18/2013 11:27:41 AM			\$1,373.66
	Total 36077				
Total Kubwater Resources Inc.					
McMillan, Elaine					
	36087			2013 - December - Second meeting	\$1,373.66
		Invoice - 12/18/2013 5:43:06 PM			
				supplies for luncheon	
			001-000-000-514-20-43-00	Travel/Meals/Lodging	\$42.69
		Total Invoice - 12/18/2013 5:43:06 PM			\$42.69
	Total 36087				
Total McMillan, Elaine					
Pacific CO Auditor					
	36078			2013 - December - Second meeting	\$42.69
		Invoice - 12/16/2013 5:06:49 PM			
			12-3-2013		
			001-000-000-511-60-51-00	Election Costs	\$298.08
		Total Invoice - 12/16/2013 5:06:49 PM			\$298.08
	Total 36078				
Total Pacific CO Auditor					
Pacific County DCD					
	36079			2013 - December - Second meeting	\$298.08
		Invoice - 12/16/2013 5:06:05 PM			
			359		
			401-000-000-534-00-31-00	Operation & Maintenance	\$210.00
		Total Invoice - 12/16/2013 5:06:05 PM			\$210.00
	Total 36079				
Total Pacific County DCD					
Pacific County Treasurer					
	36080			2013 - December - Second meeting	\$210.00
		Invoice - 12/16/2013 5:06:37 PM			
			001-000-000-512-50-40-02	Municipal Court Services	\$200.00
		Total Invoice - 12/16/2013 5:06:37 PM			\$200.00
	Total 36080				
Total Pacific County Treasurer					
Pickled Fish					
	36081			2013 - December - Second meeting	\$200.00
		Invoice - 12/18/2013 11:15:16 AM			
			12-20-13		
			001-000-000-514-20-43-00	Travel/Meals/Lodging	\$36.96
			001-000-000-522-10-31-00	Office & Operating Supplies	\$36.96
			001-000-000-576-80-31-00	Office & Operating Supplies	\$36.96
			101-000-000-543-30-30-00	Office And Operating	\$36.96
			401-000-000-534-00-43-00	Travel/Meals/Lodging	\$36.96
			408-000-000-531-38-31-01	Operations & Maintenance	\$36.96
			409-000-000-535-00-43-01	Travel/meals & Lodging	\$36.96
		Total Invoice - 12/18/2013 11:15:16 AM			\$258.72
	Total 36081				
Total Pickled Fish					
PUD No 2 of Pacific County					
	36082			2013 - December - Second meeting	\$258.72
		Invoice - 12/16/2013 4:52:42 PM			
			001-000-000-511-60-47-00	Electricity	\$121.42
			001-000-000-522-50-47-00	Electricity	\$678.52
			001-000-000-572-50-47-00	Electricity	\$557.47
			001-000-000-572-50-47-00	Electricity	\$836.22
			001-000-000-576-80-47-00	Electricity	\$80.96
			101-000-000-542-63-47-00	Street Light Operating	\$595.53
			401-000-000-534-00-47-00	Electricity	\$2,224.56
			409-000-000-535-00-47-01	Electricity	\$4,585.98
		Total Invoice - 12/16/2013 4:52:42 PM			\$9,680.66
	Total 36082				
Total PUD No 2 of Pacific County					
Sid's IGA					
	36083			2013 - December - Second meeting	\$9,680.66

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 12/16/2013 5:09:26 PM			
			1232013		
			409-000-000-535-00-31-01	Operations And Maintenance	\$33.36
		Total Invoice - 12/16/2013 5:09:26 PM			\$33.36
		Invoice - 12/16/2013 5:09:59 PM			
			12313		
			401-000-000-534-00-31-00	Operation & Maintenance	\$17.83
		Total Invoice - 12/16/2013 5:09:59 PM			\$17.83
	Total 36083				\$51.19
Total Sid's IGA					\$51.19
Sunset Auto Parts Inc.	36084				
				2013 - December - Second meeting	
		Invoice - 12/16/2013 5:11:13 PM			
			785175		
			401-000-000-534-00-48-00	Vehicle Repairs/Maintenance	\$29.42
		Total Invoice - 12/16/2013 5:11:13 PM			\$29.42
		Invoice - 12/16/2013 5:12:11 PM			
			784189		
			001-000-000-522-60-00-00	Vehicle & Equipment Maintenance	\$90.48
		Total Invoice - 12/16/2013 5:12:11 PM			\$90.48
	Total 36084				\$119.90
Total Sunset Auto Parts Inc.					\$119.90
Sweet Celebrations	36088				
				2013 - December - Second meeting	
		Invoice - 12/18/2013 5:44:27 PM			
			holiday luncheon		
			001-000-000-514-20-43-00	Travel/Meals/Lodging	\$80.85
		Total Invoice - 12/18/2013 5:44:27 PM			\$80.85
	Total 36088				\$80.85
Total Sweet Celebrations					\$80.85
Vision Municipal Solutions, Llc	36085				
				2013 - December - Second meeting	
		Invoice - 12/16/2013 5:12:52 PM			
			2103		
			401-000-000-534-00-31-06	Office & Customer Service	\$136.97
			409-000-000-535-00-31-01	Operations And Maintenance	\$136.97
			409-000-000-535-00-31-08	Office Supplies & Customer Service	\$136.97
		Total Invoice - 12/16/2013 5:12:52 PM			\$410.91
	Total 36085				\$410.91
Total Vision Municipal Solutions, Llc					\$410.91
Wilcox & Flegel Oil Co.	36086				
				2013 - December - Second meeting	
		Invoice - 12/16/2013 5:13:55 PM			
			0561457-IN		
			409-000-000-535-00-32-00	Gas/oil Products	\$93.50
		Total Invoice - 12/16/2013 5:13:55 PM			\$93.50
		Invoice - 12/16/2013 5:14:23 PM			
			0561458-IN		
			409-000-000-535-00-32-00	Gas/oil Products	\$74.56
		Total Invoice - 12/16/2013 5:14:23 PM			\$74.56
	Total 36086				\$168.06
Total Wilcox & Flegel Oil Co.					\$168.06
Grand Total		Vendor Count	28		\$76,230.71

TREASURER'S REPORT
Month ending November 30, 2013

While there is fluctuation in individual line item revenues, overall revenues and expenses appear to be on target with the exception of the sewer revenues.

General Fund

At the end of November, the remaining budgeted revenue to be collected by the General Fund is approximately \$109,000. \$58,000 of this amount is related to grant funds not yet drawn or expended. Another \$15,000 is related to transfers to be made at year end from other funds for services provided by the General Fund. This would leave approximately \$36,000 of revenue that should be received in December from property, sales, and utility taxes. With the ramp at city hall not complete (\$10,000), the flail head for the boom mower not yet received (\$9,000), the shoreline master plan (\$25,000) and the (\$37,000) Aquatic Weed grant not drawn down; the General Fund expenditures will be under budget for 2013. The fund should be on target to meet or exceed the budgeted ending fund balance.

Streets Fund

The revenue report for the Street Fund for November reflects \$131,000 of uncollected revenue remaining. \$120,000 of this balance is related to grants not yet drawn or expended. The fund should be on target to meet or exceed the budgeted ending fund balance.

Water Fund

On the attached revenue report, the uncollected revenue of \$1.9 million is comprised of \$1.8 million of loans and grants not yet drawn or expended. The expenditures for 2013 are also impacted by the undrawn/unexpended loans and grants.

Sewer Fund

Sewer revenues uncollected at the end of November were over \$600,000. Just over \$440,000 of this is related to financing for projects not yet drawn or expended. An additional \$47,000 is related to revenue not billed the Seaview Sewer District for projects held over until 2014. This leaves approx. \$113,000 of uncollected revenue of which \$12,000 is related to two of the three budgeted connection charges that never occurred. It is anticipated that at least \$55,000 of the remaining revenue will be collected in December from utility charges. This may leave as much as \$45,000 of revenue uncollected at the end of 2013. Currently the sewer receivables for utility billing are \$60,000. The sewer fund did not complete the re-roof of the plant (\$61,000) or the purchase of new pumps (\$80,000) and did not draw down/expend all of the funds for the Nesadi project (\$319,000) in 2013 which has resulted in the expenditures coming in under-budget. Despite the uncollected revenue, the fund should reach or exceed the year-end cash goal due to the deferred projects.

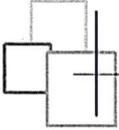
Current Overall Cash Position

The following are the account balances at the Bank of Pacific and Local Government Investment Pool:

Current Balances as of December 17, 2013

Bank of Pacific	
xxx.3303 Main	\$421,551
xxx.7413	20,685
LGIP	<u>775,883</u>
Total Cash	\$1,218,119

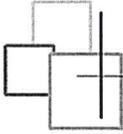
Elaine McMillan,
Treasurer



Cash and Investment Activity

Period: 2013 - November

Fund	Beginning Cash	Beginning Investments	Activity In	Activity Out	Ending Cash	Ending Investments	Ending Balance
001 General Fund Current Expense	\$139,629.75	\$0.00	\$73,462.27	\$48,031.21	\$165,060.81	\$0.00	\$165,060.81
101 City Streets	\$28,687.08	\$0.00	\$24,914.36	\$13,829.64	\$39,771.80	\$0.00	\$39,771.80
104 Tourism	\$57,027.03	\$0.00	\$4,063.22	\$2,619.86	\$58,470.39	\$0.00	\$58,470.39
301 Excise Reserve	\$19,838.51	\$0.00	\$1,294.52	\$0.00	\$21,133.03	\$0.00	\$21,133.03
401 Water	\$215,219.33	\$0.00	\$391,237.10	\$373,840.63	\$232,615.80	\$0.00	\$232,615.80
402 Water & Sewer Equip Reserve	\$0.12	\$0.00	\$0.00	\$0.00	\$0.12	\$0.00	\$0.12
403 Water & Sewer Bond Redemption	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404 Water & Sewer Bond Reserve	\$327,178.55	\$0.00	\$0.00	\$0.00	\$327,178.55	\$0.00	\$327,178.55
408 Stormwater	\$7,559.09	\$0.00	\$4,700.82	\$4,631.26	\$7,628.65	\$0.00	\$7,628.65
409 Sewer	\$283,923.95	\$0.00	\$64,840.23	\$233,808.04	\$114,956.14	\$0.00	\$114,956.14
631 Payroll Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
632 Claims Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
999 Lgip Investment	(\$749,340.48)	\$749,340.48	\$26,542.91	\$26,542.91	(\$775,883.39)	\$775,883.39	(\$0.00)
	\$329,722.93	\$749,340.48	\$591,055.43	\$703,303.55	\$190,931.90	\$775,883.39	\$966,815.29



Revenue

Period: 2013 - November

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
General Fund Current Expense						
Revenue						
Taxes						
General Property Taxes						
001-000-000-311-10-00-00	General Property Taxes	\$33,638.28	\$131,711.65	\$141,373.00	93.17%	\$9,661.35
	Total General Property Taxes	\$33,638.28	\$131,711.65	\$141,373.00	93.17%	\$9,661.35
Retail Sales and Use Taxes						
001-000-000-313-11-00-00	Local Sales & Use Taxes	\$18,295.59	\$123,395.41	\$135,000.00	91.40%	\$11,604.59
	Total Retail Sales and Use Taxes	\$18,295.59	\$123,395.41	\$135,000.00	91.40%	\$11,604.59
Business and Occupation Taxes						
001-000-000-316-10-00-00	Business & Occupation Tax	\$2,591.05	\$51,755.37	\$58,000.00	89.23%	\$6,244.63
Business and Occupation Taxes on Private Utilites						
001-000-000-316-40-01-00	Garbage 6% Utility Tax	\$0.00	\$15,267.28	\$13,800.00	110.63%	(\$1,467.28)
001-000-000-316-40-02-00	Cable 6% Utility Tax	\$852.68	\$7,809.43	\$10,000.00	78.09%	\$2,190.57
001-000-000-316-40-03-00	Telephone 6% Utility Tax	\$2,408.26	\$35,169.52	\$30,000.00	117.23%	(\$5,169.52)
001-000-000-316-40-04-00	Electric 6% Utility Tax	\$0.00	\$69,065.26	\$75,000.00	92.09%	\$5,934.74
001-000-000-316-40-05-00	Water Utility Tax	\$4,333.12	\$46,866.10	\$51,772.00	90.52%	\$4,905.90
001-000-000-316-40-06-00	Sewer Utility Tax	\$3,347.86	\$40,430.67	\$47,400.00	85.30%	\$6,969.33
001-000-000-316-40-07-00	Storm Drainage Utility Tax	\$286.76	\$4,143.19	\$4,320.00	95.91%	\$176.81
001-000-000-316-40-08-00	Fire Hydrant Fee	\$0.00	\$2.97	\$0.00		(\$2.97)
	Total Business and Occupation Taxes on Private Utilites	\$11,228.68	\$218,754.42	\$232,292.00	94.17%	\$13,537.58
001-000-000-316-81-00-00	Gambling Tax	\$0.00	\$1,210.06	\$2,000.00	60.50%	\$789.94
	Total Business and Occupation Taxes	\$13,819.73	\$271,719.85	\$292,292.00	92.96%	\$20,572.15
Excise Taxes						
001-000-000-317-20-00-00	Local Leasehold Excise Tax	\$0.00	\$15,745.02	\$20,000.00	78.73%	\$4,254.98
001-000-000-317-40-00-00	Timber Harvest Excise Tax	\$0.00	\$65.19	\$0.00		(\$65.19)
	Total Excise Taxes	\$0.00	\$15,810.21	\$20,000.00	79.05%	\$4,189.79
	Total Taxes	\$65,753.60	\$542,637.12	\$588,665.00	92.18%	\$46,027.88
Licenses and Permits						
Business Licenses and Permits						
001-000-000-321-99-00-00	Other Business Licenses and	\$2,954.17	\$31,918.75	\$37,000.00	86.27%	\$5,081.25
	Total Business Licenses and Permits	\$2,954.17	\$31,918.75	\$37,000.00	86.27%	\$5,081.25
Non-Business Licenses and Permits						
Buildings, Structures and Equipment						
001-000-000-322-10-00-01	Building Permit Fees	\$0.00	\$9,980.81	\$7,560.00	132.02%	(\$2,420.81)
	Total Buildings, Structures and Equipment	\$0.00	\$9,980.81	\$7,560.00	132.02%	(\$2,420.81)
001-000-000-322-90-00-00	Land Use Permit Fees	\$250.00	\$6,220.69	\$0.00		(\$6,220.69)
001-000-000-322-90-00-01	Zoning Fees	\$0.00	\$2,020.72	\$5,000.00	40.41%	\$2,979.28
	Total Non-Business Licenses and Permits	\$250.00	\$18,222.22	\$12,560.00	145.08%	(\$5,662.22)
	Total Licenses and Permits	\$3,204.17	\$50,140.97	\$49,560.00	101.17%	(\$580.97)
Intergovernmental Revenues						
State Grants						
001-000-000-334-03-12-00	DOE Aquatic Weed Grant	\$0.00	\$5,870.35	\$39,000.00	15.05%	\$33,129.65
001-000-000-334-03-13-00	DOE Shoreline Master Program	\$0.00	\$0.00	\$25,000.00	0.00%	\$25,000.00
	Total State Grants	\$0.00	\$5,870.35	\$64,000.00	9.17%	\$58,129.65
State Shared Revenues						
001-000-000-335-00-91-00	PUD Privilege Tax	\$0.00	\$8,842.83	\$8,000.00	110.54%	(\$842.83)
	Total State Shared Revenues	\$0.00	\$8,842.83	\$8,000.00	110.54%	(\$842.83)
State Entitlements, Impact Payments and Taxes						
001-000-000-336-06-21-00	Criminal Justice - Violent	\$0.00	\$1,000.00	\$235.00	425.53%	(\$765.00)
001-000-000-336-06-25-00	Criminal Justice - Contracted	\$0.00	\$1,446.02	\$1,500.00	96.40%	\$53.98
001-000-000-336-06-26-00	Criminal Justice - Special Programs	\$0.00	\$841.47	\$795.00	105.85%	(\$46.47)
001-000-000-336-06-51-00	DUI & Other Criminal Justice	\$0.00	\$170.79	\$200.00	85.40%	\$29.21
001-000-000-336-06-94-00	Liquor Excise Tax	\$0.00	\$0.00	\$809.00	0.00%	\$809.00
001-000-000-336-06-95-00	Liquor Board Profits	\$0.00	\$6,966.99	\$8,638.00	80.66%	\$1,671.01
	Total State Entitlements, Impact Payments and Taxes	\$0.00	\$10,425.27	\$12,177.00	85.61%	\$1,751.73
Interlocal Grants, Entitlements, Payments, and Tax						
001-000-000-337-00-01-00	PCOG For Fire Station	\$0.00	\$25,000.00	\$25,000.00	100.00%	\$0.00
001-000-000-337-00-02-00	PCOG For Community Building	\$0.00	\$18,979.00	\$18,979.00	100.00%	\$0.00
	Total Interlocal Grants, Entitlements, Payments, and Tax	\$0.00	\$43,979.00	\$43,979.00	100.00%	\$0.00
	Total Intergovernmental Revenues	\$0.00	\$69,117.45	\$128,156.00	53.93%	\$59,038.55
Charges for Goods and Services						

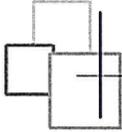
Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
General Government						
001-000-000-341-81-00-00	Photocopying	\$0.00	\$15.85	\$100.00	15.85%	\$84.15
Other General Government Services						
001-000-000-341-96-00-00	Other General Government Services	\$0.00	\$1,712.20	\$0.00		(\$1,712.20)
Total Other General Government Services		\$0.00	\$1,712.20	\$0.00		(\$1,712.20)
Total General Government		\$0.00	\$1,728.05	\$100.00	1,728.05%	(\$1,628.05)
Public Safety						
001-000-000-342-20-00-00	Fire Protection Services	\$0.00	\$2,963.96	\$2,000.00	148.20%	(\$963.96)
Total Public Safety		\$0.00	\$2,963.96	\$2,000.00	148.20%	(\$963.96)
Total Charges for Goods and Services		\$0.00	\$4,692.01	\$2,100.00	223.43%	(\$2,592.01)
Fines and Penalties						
Civil Infraction Penalties						
001-000-000-353-10-00-00	Traffic Infraction Penalties	\$0.00	\$72.61	\$0.00		(\$72.61)
001-000-000-353-10-03-01	Municipal Court Fines	\$451.64	\$5,164.44	\$3,605.00	143.26%	(\$1,559.44)
001-000-000-353-70-00-00	Non-Traffic Infraction Penalties	\$7.39	\$64.30	\$100.00	64.30%	\$35.70
Total Civil Infraction Penalties		\$459.03	\$5,301.35	\$3,705.00	143.09%	(\$1,596.35)
Total Fines and Penalties		\$459.03	\$5,301.35	\$3,705.00	143.09%	(\$1,596.35)
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
001-000-000-361-11-00-00	Investment Interest	\$9.62	\$123.87	\$500.00	24.77%	\$376.13
Total Total Investment Interest		\$9.62	\$123.87	\$500.00	24.77%	\$376.13
Other Interest						
001-000-000-361-40-00-00	Other Interest	\$1.56	\$15.60	\$0.00		(\$15.60)
Total Interest and Other Earnings		\$11.18	\$139.47	\$500.00	27.89%	\$360.53
Rents, Leases and Concessions						
001-000-000-362-50-00-04	Community Building - Rent	\$155.00	\$3,311.00	\$1,250.00	264.88%	(\$2,061.00)
001-000-000-362-50-01-00	Community Building - Electricity	\$3,693.39	\$15,677.49	\$11,500.00	136.33%	(\$4,177.49)
001-000-000-362-90-00-00	Community Building - Other	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
Total Rents, Leases and Concessions		\$3,848.39	\$18,988.49	\$17,750.00	106.98%	(\$1,238.49)
Contributions and Donations From Private Sources						
001-000-000-367-19-00-00	Black Lake Fish Derby Donations	\$0.00	\$4,431.00	\$4,800.00	92.31%	\$369.00
001-000-000-367-19-00-01	Ilwaco Park Fund Donations	\$0.00	\$2,500.00	\$0.00		(\$2,500.00)
Total Contributions and Donations From Private Sources		\$0.00	\$6,931.00	\$4,800.00	144.40%	(\$2,131.00)
Other Miscellaneous Revenues						
001-000-000-369-10-00-00	Sale of Scrap And Junk	\$0.00	\$2,895.25	\$0.00		(\$2,895.25)
Total Other Miscellaneous Revenues		\$0.00	\$2,895.25	\$0.00		(\$2,895.25)
Total Miscellaneous Revenues		\$3,859.57	\$28,954.21	\$23,050.00	125.61%	(\$5,904.21)
Nonrevenues						
State Remittances - Courts						
001-000-000-386-83-08-00	Trauma Care	\$0.00	\$149.02	\$170.00	87.66%	\$20.98
001-000-000-386-83-31-00	Auto Theft	\$20.04	\$313.89	\$220.00	142.68%	(\$93.89)
001-000-000-386-83-32-00	Brain Trauma	\$14.06	\$72.71	\$40.00	181.78%	(\$32.71)
Total State Remittances - Courts		\$34.10	\$535.62	\$430.00	124.56%	(\$105.62)
State Remittances-Courts						
001-000-000-386-91-00-00	ST Gen Fund 40	\$76.50	\$1,257.75	\$1,300.00	96.75%	\$42.25
001-000-000-386-92-00-00	ST Gen Fund 50	\$40.89	\$663.59	\$700.00	94.80%	\$36.41
001-000-000-386-97-00-00	JIS Account	\$34.41	\$555.62	\$225.00	246.94%	(\$330.62)
Total State Remittances-Courts		\$151.80	\$2,476.96	\$2,225.00	111.32%	(\$251.96)
Total Nonrevenues		\$185.90	\$3,012.58	\$2,655.00	113.47%	(\$357.58)
Other Financing Sources						
001-000-000-397-00-00-01	Transfer From 101-Bldg. Rental	\$0.00	\$5,000.00	\$10,000.00	50.00%	\$5,000.00
001-000-000-397-00-00-02	Transfer From 401-Bldg. Rental	\$0.00	\$3,750.00	\$7,500.00	50.00%	\$3,750.00
001-000-000-397-00-00-03	Transfer From 409-Bldg. Rental	\$0.00	\$3,750.00	\$7,500.00	50.00%	\$3,750.00
001-000-000-397-00-00-07	Transfer from 408	\$0.00	\$2,500.00	\$5,000.00	50.00%	\$2,500.00
Total Other Financing Sources		\$0.00	\$15,000.00	\$30,000.00	50.00%	\$15,000.00
Total Revenue		\$73,462.27	\$718,855.69	\$827,891.00	86.83%	\$109,035.31
Total General Fund Current Expense		\$73,462.27	\$718,855.69	\$827,891.00	86.83%	\$109,035.31
City Streets						
Revenue						
Taxes						
General Property Taxes						
101-000-000-311-10-00-00	General Property Tax	\$14,416.41	\$56,447.85	\$60,589.00	93.17%	\$4,141.15
Total General Property Taxes		\$14,416.41	\$56,447.85	\$60,589.00	93.17%	\$4,141.15
Total Taxes		\$14,416.41	\$56,447.85	\$60,589.00	93.17%	\$4,141.15
Intergovernmental Revenues						
State Grants						
101-000-000-334-03-82-00	TIB - School Street	\$9,110.79	\$101,588.89	\$92,478.00	109.85%	(\$9,110.89)
101-000-000-334-03-83-00	TIB - Brumbach	\$0.00	\$122,571.63	\$150,692.00	81.34%	\$28,120.37
101-000-000-334-03-84-00	TIB - Sidewalks	\$0.00	\$562.88	\$52,035.00	1.08%	\$51,472.12
101-000-000-334-03-85-00	TIB - Elizabeth	\$0.00	\$20,989.63	\$71,500.00	29.36%	\$50,510.37
Total State Grants		\$9,110.79	\$245,713.03	\$366,705.00	67.01%	\$120,991.97
State Entitlements, Impact Payments and Taxes						
101-000-000-336-00-87-00	Motor Vehicle Fuel Tax	\$1,385.25	\$17,726.86	\$19,319.00	91.76%	\$1,592.14
Total State Entitlements, Impact Payments and Taxes		\$1,385.25	\$17,726.86	\$19,319.00	91.76%	\$1,592.14



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
101-000-000-337-00-00-00	MV Fuel Tax - County distribution	\$0.00	\$35,061.00	\$35,061.00	100.00%	\$0.00
Total Intergovernmental Revenues		\$10,496.04	\$298,500.89	\$421,085.00	70.89%	\$122,584.11
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
101-000-000-361-11-00-00	Investment Interest	\$1.91	\$57.91	\$0.00		(\$57.91)
Total Total Investment Interest		\$1.91	\$57.91	\$0.00		(\$57.91)
Total Interest and Other Earnings		\$1.91	\$57.91	\$0.00		(\$57.91)
Total Miscellaneous Revenues		\$1.91	\$57.91	\$0.00		(\$57.91)
Transfers-In						
101-000-000-397-00-00-01	Transfer from 301	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
Total Transfers-In		\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
Total Revenue		\$24,914.36	\$355,006.65	\$486,674.00	72.95%	\$131,667.35
Total City Streets		\$24,914.36	\$355,006.65	\$486,674.00	72.95%	\$131,667.35
Tourism						
Revenue						
Taxes						
Retail Sales and Use Taxes						
104-000-000-313-31-00-00	Hotel-Motel Tax	\$4,059.42	\$36,877.96	\$36,000.00	102.44%	(\$877.96)
Total Retail Sales and Use Taxes		\$4,059.42	\$36,877.96	\$36,000.00	102.44%	(\$877.96)
Total Taxes		\$4,059.42	\$36,877.96	\$36,000.00	102.44%	(\$877.96)
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
104-000-000-361-11-00-00	Investment Interest	\$3.80	\$55.88	\$130.00	42.98%	\$74.12
Total Total Investment Interest		\$3.80	\$55.88	\$130.00	42.98%	\$74.12
Total Interest and Other Earnings		\$3.80	\$55.88	\$130.00	42.98%	\$74.12
Total Miscellaneous Revenues		\$3.80	\$55.88	\$130.00	42.98%	\$74.12
Total Revenue		\$4,063.22	\$36,933.84	\$36,130.00	102.22%	(\$803.84)
Total Tourism		\$4,063.22	\$36,933.84	\$36,130.00	102.22%	(\$803.84)
Excise Reserve						
Revenue						
Taxes						
Excise Taxes						
Real Estate Excise Taxes						
301-000-000-317-34-00-01	Real Estate Excise Tax	\$0.00	\$0.00	\$0.00		\$0.00
Total Real Estate Excise Taxes		\$0.00	\$0.00	\$0.00		\$0.00
Total Excise Taxes		\$0.00	\$0.00	\$0.00		\$0.00
Other Taxes						
301-000-000-318-34-00-00	Real Estate Excise Tax -REET 1	\$1,293.20	\$8,485.98	\$11,000.00	77.15%	\$2,514.02
Total Other Taxes		\$1,293.20	\$8,485.98	\$11,000.00	77.15%	\$2,514.02
Total Taxes		\$1,293.20	\$8,485.98	\$11,000.00	77.15%	\$2,514.02
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
301-000-000-361-11-00-00	Investment Interest	\$1.32	\$16.60	\$0.00		(\$16.60)
Total Total Investment Interest		\$1.32	\$16.60	\$0.00		(\$16.60)
Total Interest and Other Earnings		\$1.32	\$16.60	\$0.00		(\$16.60)
Total Miscellaneous Revenues		\$1.32	\$16.60	\$0.00		(\$16.60)
Total Revenue		\$1,294.52	\$8,502.58	\$11,000.00	77.30%	\$2,497.42
Total Excise Reserve		\$1,294.52	\$8,502.58	\$11,000.00	77.30%	\$2,497.42
Water						
Revenue						
Intergovernmental Revenues						
Indirect Federal Grants						
401-000-000-333-66-46-00	Indirect Federal Grant from EPA	\$0.00	\$15,434.71	\$30,000.00	51.45%	\$14,565.29
Total Indirect Federal Grants		\$0.00	\$15,434.71	\$30,000.00	51.45%	\$14,565.29
State Grants						
401-000-000-334-04-00-01	State Grant - Department of Health	\$12,379.65	\$117,398.84	\$940,000.00	12.49%	\$822,601.16
Total State Grants		\$12,379.65	\$117,398.84	\$940,000.00	12.49%	\$822,601.16
Total Intergovernmental Revenues		\$12,379.65	\$132,833.55	\$970,000.00	13.69%	\$837,166.45
Charges for Goods and Services						
Physical Environment						
401-000-000-343-40-00-00	Water Sales	\$53,318.39	\$598,049.48	\$647,149.00	92.41%	\$49,099.52
401-000-000-343-40-00-01	Other Utilities	\$0.00	\$373.05	\$0.00		(\$373.05)
401-000-000-343-40-00-02	Other Rev Sources	\$1,137.48	\$5,626.85	\$0.00		(\$5,626.85)
Total Physical Environment		\$54,455.87	\$604,049.38	\$647,149.00	93.34%	\$43,099.62
Total Charges for Goods and Services		\$54,455.87	\$604,049.38	\$647,149.00	93.34%	\$43,099.62
Miscellaneous Revenues						
Interest and Other Earnings						

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Total Investment Interest						
401-000-000-361-11-00-00	Investment Interest	\$14.34	\$14,518.13	\$12,000.00	120.98%	(\$2,518.13)
Total Total Investment Interest						
		\$14.34	\$14,518.13	\$12,000.00	120.98%	(\$2,518.13)
Total Interest and Other Earnings						
		\$14.34	\$14,518.13	\$12,000.00	120.98%	(\$2,518.13)
Total Miscellaneous Revenues						
		\$14.34	\$14,518.13	\$12,000.00	120.98%	(\$2,518.13)
Proprietary Funds Revenues						
401-000-000-379-00-00-00	Water Connections	\$0.00	\$857.54	\$0.00		(\$857.54)
401-000-000-379-00-00-01	Water Connections	\$0.00	\$12,005.48	\$7,500.00	160.07%	(\$4,505.48)
Total Proprietary Funds Revenues						
		\$0.00	\$12,863.02	\$7,500.00	171.51%	(\$5,363.02)
Other Financing Sources						
401-000-000-391-80-00-00	Intergovernmental Loan Proceeds	\$324,387.24	\$670,589.85	\$1,732,150.00	38.71%	\$1,061,560.15
Disposition of Capital Assets						
401-000-000-395-10-00-00	Proceeds From Sales of Capital	\$0.00	\$1,391.80	\$900.00	154.64%	(\$491.80)
Total Disposition of Capital Assets						
		\$0.00	\$1,391.80	\$900.00	154.64%	(\$491.80)
Total Other Financing Sources						
		\$324,387.24	\$671,981.65	\$1,733,050.00	38.77%	\$1,061,068.35
Total Revenue						
		\$391,237.10	\$1,436,245.73	\$3,369,699.00	42.62%	\$1,933,453.27
Total Water						
		\$391,237.10	\$1,436,245.73	\$3,369,699.00	42.62%	\$1,933,453.27
Water & Sewer Bond Redemption						
Revenue						
Other Financing Sources						
403-000-000-397-00-00-00	Intertie Loan Usda 91-01	\$0.00	\$4,354.00	\$4,354.00	100.00%	\$0.00
403-000-000-397-00-00-03	Transfer-Sewer Pwtf97-791-007	\$0.00	\$15,085.99	\$15,086.00	100.00%	\$0.01
403-000-000-397-00-00-04	Transfer From Sewer-Pwtf 2003	\$0.00	\$0.00	\$13,564.00	0.00%	\$13,564.00
403-000-000-397-00-00-05	Transfer-Sewer Pwtf 04-691	\$0.00	\$1,675.76	\$1,676.00	99.99%	\$0.24
403-000-000-397-00-00-06	Transfer-Sewer Pwtf 05-691	\$0.00	\$0.00	\$25,528.00	0.00%	\$25,528.00
403-000-000-397-00-00-07	Transfer-Sewer DOE	\$0.00	\$107,833.35	\$107,000.00	100.78%	(\$833.35)
403-000-000-397-00-00-08	Transfer from Sewer PC13-961-054	\$0.00	\$24.99	\$0.00		(\$24.99)
403-000-000-397-00-70-02	Transfer From Sewer Srf 94-08	\$0.00	\$104,307.88	\$104,308.00	100.00%	\$0.12
403-000-000-397-00-70-05	Tran From Wat Pwtf04-65104-013	\$0.00	\$0.00	\$19,152.00	0.00%	\$19,152.00
403-000-000-397-00-72-04	Tran From Sewer Pwtf06-962-017	\$0.00	\$13,438.13	\$0.00		(\$13,438.13)
403-000-000-397-00-72-06	Trans From Sewer-B of P 2008	\$0.00	\$29,646.80	\$29,648.00	100.00%	\$1.20
403-000-000-397-00-72-07	Trans From Sewer Pwtf 09-951-	\$0.00	\$35,681.36	\$13,168.00	270.97%	(\$22,513.36)
Total Other Financing Sources						
		\$0.00	\$312,048.26	\$333,484.00	93.57%	\$21,435.74
Total Revenue						
		\$0.00	\$312,048.26	\$333,484.00	93.57%	\$21,435.74
Total Water & Sewer Bond Redemption						
		\$0.00	\$312,048.26	\$333,484.00	93.57%	\$21,435.74
Water & Sewer Bond Reserve						
Revenue						
Other Financing Sources						
Transfers-In						
404-000-000-397-35-70-03	Wwtp 2004-Usda Reserve	\$0.00	\$6,137.00	\$6,137.00	100.00%	\$0.00
404-000-000-397-35-72-06	Wwtp 2008 Reserve-B of P	\$0.00	\$2,965.00	\$2,965.00	100.00%	\$0.00
Total Transfers-In						
		\$0.00	\$9,102.00	\$9,102.00	100.00%	\$0.00
Total Revenue						
		\$0.00	\$9,102.00	\$9,102.00	100.00%	\$0.00
Total Other Financing Sources						
		\$0.00	\$9,102.00	\$9,102.00	100.00%	\$0.00
Total Water & Sewer Bond Reserve						
		\$0.00	\$9,102.00	\$9,102.00	100.00%	\$0.00
Stormwater						
Revenue						
Charges for Goods and Services						
Physical Environment						
408-000-000-343-10-00-00	Storm Drainage	\$4,700.32	\$70,938.96	\$77,000.00	92.13%	\$6,061.04
Total Physical Environment						
		\$4,700.32	\$70,938.96	\$77,000.00	92.13%	\$6,061.04
Total Charges for Goods and Services						
		\$4,700.32	\$70,938.96	\$77,000.00	92.13%	\$6,061.04
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
408-000-000-361-11-00-00	Investment Interest	\$0.50	\$13.29	\$0.00		(\$13.29)
Total Total Investment Interest						
		\$0.50	\$13.29	\$0.00		(\$13.29)
Total Interest and Other Earnings						
		\$0.50	\$13.29	\$0.00		(\$13.29)
Total Miscellaneous Revenues						
		\$0.50	\$13.29	\$0.00		(\$13.29)
Total Revenue						
		\$4,700.82	\$70,952.25	\$77,000.00	92.15%	\$6,047.75
Total Stormwater						
		\$4,700.82	\$70,952.25	\$77,000.00	92.15%	\$6,047.75
Sewer						
Revenue						
Charges for Goods and Services						
Physical Environment						
409-000-000-343-60-00-00	Sewer Service Charges	\$54,727.43	\$701,002.37	\$790,000.00	88.73%	\$88,997.63
409-000-000-343-61-00-00	Seaview Sewer District Fees	\$10,019.90	\$129,329.66	\$197,847.00	65.37%	\$68,517.34
409-000-000-343-62-00-00	Seaview - SRF Loan Match	\$0.00	\$66,034.41	\$65,192.00	101.29%	(\$842.41)
Total Physical Environment						
		\$64,747.33	\$896,366.44	\$1,053,039.00	85.12%	\$156,672.56
Total Charges for Goods and Services						
		\$64,747.33	\$896,366.44	\$1,053,039.00	85.12%	\$156,672.56

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
409-000-000-361-11-00-00	Investment Income	\$40.73	\$533.69	\$0.00		(\$533.69)
Total Total Investment Interest		\$40.73	\$533.69	\$0.00		(\$533.69)
409-000-000-361-40-00-00	Other Revenue Sources	\$52.17	\$5,546.02	\$500.00	1,109.20%	(\$5,046.02)
Total Interest and Other Earnings		\$92.90	\$6,079.71	\$500.00	1,215.94%	(\$5,579.71)
Total Miscellaneous Revenues		\$92.90	\$6,079.71	\$500.00	1,215.94%	(\$5,579.71)
Proprietary Funds Revenues						
409-000-000-372-00-00-00	Insurance Recovery	\$0.00	\$15,253.40	\$15,500.00	98.41%	\$246.60
409-000-000-379-00-00-00	Sewer Connections	\$0.00	\$6,200.00	\$18,600.00	33.33%	\$12,400.00
Total Proprietary Funds Revenues		\$0.00	\$21,453.40	\$34,100.00	62.91%	\$12,646.60
Other Financing Sources						
409-000-000-391-80-00-00	Intergovernmental Loan Proceed	\$0.00	\$0.00	\$834,000.00	0.00%	\$834,000.00
409-000-000-391-80-00-01	Loan Proceeds	\$0.00	\$729,630.76	\$336,000.00	217.15%	(\$393,630.76)
Disposition of Capital Assets						
409-000-000-395-10-00-00	Proceeds Surplus Property	\$0.00	\$646.10	\$700.00	92.30%	\$53.90
Total Disposition of Capital Assets		\$0.00	\$646.10	\$700.00	92.30%	\$53.90
Total Revenue		\$64,840.23	\$1,654,176.41	\$2,258,339.00	73.25%	\$604,162.59
Total Other Financing Sources		\$0.00	\$730,276.86	\$1,170,700.00	62.38%	\$440,423.14
Total Sewer		\$64,840.23	\$1,654,176.41	\$2,258,339.00	73.25%	\$604,162.59
Grand Totals		\$564,512.52	\$4,601,823.41	\$7,409,319.00	62.11%	\$2,807,495.59



Expenditure

Period: 2013 - November

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
General Fund Current Expense						
Expenditure						
General Government Services						
Legislative						
Official Publication Services						
001-000-000-511-30-44-00	Official Publications	\$473.00	\$3,388.64	\$2,000.00	169.43%	(\$1,388.64)
Total Official Publication Services		\$473.00	\$3,388.64	\$2,000.00	169.43%	(\$1,388.64)
Legislative Services						
001-000-000-511-60-10-00	Salaries & Wages	\$1,477.76	\$16,526.45	\$18,000.00	91.81%	\$1,473.55
001-000-000-511-60-20-00	Personnel Benefits	\$114.75	\$1,872.51	\$2,235.00	83.78%	\$362.49
001-000-000-511-60-41-01	IT/Software Services	\$0.00	\$0.00	\$2,633.00	0.00%	\$2,633.00
001-000-000-511-60-43-00	Travel/Meals/Lodging	\$0.00	\$51.42	\$0.00		(\$51.42)
001-000-000-511-60-46-00	Insurances	\$551.10	\$6,087.12	\$7,412.00	82.13%	\$1,324.88
001-000-000-511-60-47-00	Electricity	\$92.27	\$1,200.01	\$3,000.00	40.00%	\$1,799.99
001-000-000-511-60-47-02	City Sewer - Museum	\$37.10	\$464.70	\$1,890.00	24.59%	\$1,425.30
001-000-000-511-60-48-00	Repair & Maintenance	\$0.00	\$0.00	\$200.00	0.00%	\$200.00
001-000-000-511-60-49-00	Miscellaneous	\$0.00	\$4,000.00	\$0.00		(\$4,000.00)
001-000-000-511-60-49-01	Miscellaneous	\$0.00	\$0.00	\$100.00	0.00%	\$100.00
001-000-000-511-60-51-00	Election Costs	\$0.00	\$5,596.51	\$6,000.00	93.28%	\$403.49
Total Legislative Services		\$2,272.98	\$35,798.72	\$41,470.00	86.32%	\$5,671.28
Total Legislative		\$2,745.98	\$39,187.36	\$43,470.00	90.15%	\$4,282.64
Judicial						
001-000-000-512-50-40-02	Municipal Court Services	\$1,436.00	\$15,116.31	\$0.00		(\$15,116.31)
001-000-000-512-50-40-03	Municipal Court Services	\$0.00	\$600.00	\$17,250.00	3.48%	\$16,650.00
001-000-000-512-50-40-04	Court Remit TO State	\$2,826.68	\$4,364.53	\$3,500.00	124.70%	(\$864.53)
Total Judicial		\$4,262.68	\$20,080.84	\$20,750.00	96.78%	\$669.16
Financial and Records Services						
Financial Services						
001-000-000-514-20-10-00	Salaries & Wages	\$3,261.55	\$35,348.23	\$40,596.00	87.07%	\$5,247.77
001-000-000-514-20-20-00	Personnel Benefits	\$908.28	\$11,460.24	\$10,809.00	106.02%	(\$651.24)
001-000-000-514-20-31-00	Office & Operating Supplies	\$629.74	\$5,098.01	\$5,500.00	92.69%	\$401.99
001-000-000-514-20-35-00	Small Tools & Equipment	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-514-20-41-00	Professional Services	\$166.05	\$226.05	\$3,000.00	7.54%	\$2,773.95
001-000-000-514-20-42-00	Communication	\$286.54	\$3,146.68	\$4,080.00	77.12%	\$933.32
001-000-000-514-20-43-00	Travel/Meals/Lodging	\$779.18	\$1,391.10	\$1,000.00	139.11%	(\$391.10)
001-000-000-514-20-43-01	Training	\$0.00	\$261.61	\$1,500.00	17.44%	\$1,238.39
001-000-000-514-20-45-00	Postage Meter Rental	\$116.00	\$842.00	\$1,452.00	57.99%	\$610.00
001-000-000-514-20-46-00	Insurance	\$75.00	\$432.16	\$0.00		(\$432.16)
001-000-000-514-20-47-01	Garbage Bills	\$285.22	\$2,840.89	\$3,049.00	93.17%	\$208.11
001-000-000-514-20-47-02	Water - City Hall	\$50.46	\$1,775.49	\$2,000.00	88.77%	\$224.51
001-000-000-514-20-47-03	Sewer - City Hall	\$70.76	\$3,705.03	\$5,000.00	74.10%	\$1,294.97
001-000-000-514-20-47-04	Storm Drainage	\$25.11	\$251.08	\$300.00	83.69%	\$48.92
001-000-000-514-20-48-00	Repairs & Maintenance	\$0.00	\$51.73	\$0.00		(\$51.73)
001-000-000-514-20-49-00	Miscellaneous	\$0.00	\$75.00	\$4,000.00	1.88%	\$3,925.00
Budgeting, Accounting, Auditing (State Auditors)						
001-000-000-514-23-41-00	Audit Costs	\$0.00	\$8,702.28	\$8,000.00	108.78%	(\$702.28)
Total Budgeting, Accounting, Auditing (State Auditors)		\$0.00	\$8,702.28	\$8,000.00	108.78%	(\$702.28)
Total Financial Services		\$6,653.89	\$75,607.58	\$90,786.00	83.28%	\$15,178.42
Total Financial and Records Services		\$6,653.89	\$75,607.58	\$90,786.00	83.28%	\$15,178.42
Legal						
001-000-000-515-30-41-00	Legal Services	\$306.00	\$15,120.24	\$15,000.00	100.80%	(\$120.24)
Total Legal		\$306.00	\$15,120.24	\$15,000.00	100.80%	(\$120.24)
Other General Government Services						
Miscellaneous						
001-000-000-519-70-49-00	Assoc of WA Cities (dues)	\$0.00	\$719.00	\$720.00	99.86%	\$1.00
001-000-000-519-70-49-01	Pacific Council of Governments	\$0.00	\$1,500.00	\$1,500.00	100.00%	\$0.00
001-000-000-519-70-49-03	Pacific County EDC	\$0.00	\$500.00	\$500.00	100.00%	\$0.00
Total Miscellaneous		\$0.00	\$2,719.00	\$2,720.00	99.96%	\$1.00
Total Other General Government Services		\$0.00	\$2,719.00	\$2,720.00	99.96%	\$1.00
Total General Government Services		\$13,968.55	\$152,715.02	\$172,726.00	88.41%	\$20,010.98
Public Safety						
Law Enforcement						
Administration						
001-000-000-521-10-50-00	Law Enforcement Contract	\$15,261.69	\$167,878.59	\$183,132.00	91.67%	\$15,253.41
Total Administration		\$15,261.69	\$167,878.59	\$183,132.00	91.67%	\$15,253.41
001-000-000-521-30-40-00	Drug Task Force	\$0.00	\$42.32	\$0.00		(\$42.32)

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Total Law Enforcement		\$15,261.69	\$167,920.91	\$183,132.00	91.69%	\$15,211.09
Fire Control						
Administration						
001-000-000-522-10-10-00	Salaries & Wages	\$1,270.28	\$13,992.71	\$14,962.00	93.52%	\$969.29
001-000-000-522-10-20-00	Personnel Benefits	\$753.35	\$8,182.15	\$8,948.00	91.44%	\$765.85
001-000-000-522-10-20-01	Board of Volunteer Firemen	\$0.00	\$570.00	\$2,100.00	27.14%	\$1,530.00
001-000-000-522-10-20-02	Life & Disability Insurance	\$3,563.53	\$6,989.10	\$3,400.00	205.56%	(\$3,589.10)
001-000-000-522-10-31-00	Office & Operating Supplies	\$456.20	\$6,179.56	\$10,000.00	61.80%	\$3,820.44
001-000-000-522-10-31-01	Training/Attendance	\$0.00	\$6,044.69	\$10,650.00	56.76%	\$4,605.31
001-000-000-522-10-32-00	Gasoline	\$82.36	\$819.28	\$1,000.00	81.93%	\$180.72
001-000-000-522-10-35-00	Small Tools & Equipment	\$0.00	\$154.36	\$2,600.00	5.94%	\$2,445.64
001-000-000-522-10-42-00	Communication	\$355.53	\$4,066.92	\$4,440.00	91.60%	\$373.08
Total Administration		\$6,481.25	\$46,998.77	\$58,100.00	80.89%	\$11,101.23
Facilities						
001-000-000-522-50-46-00	Insurance	\$713.90	\$8,210.06	\$9,605.00	85.48%	\$1,394.94
001-000-000-522-50-47-00	Electricity	\$323.35	\$5,383.52	\$5,000.00	107.67%	(\$383.52)
001-000-000-522-50-47-01	Water	\$188.36	\$1,875.47	\$1,500.00	125.03%	(\$375.47)
001-000-000-522-50-47-02	Sewer	\$290.36	\$2,884.28	\$1,140.00	253.01%	(\$1,744.28)
001-000-000-522-50-47-03	Storm Drainage	\$61.14	\$611.40	\$500.00	122.28%	(\$111.40)
001-000-000-522-50-48-00	Repair & Maintenance	\$0.00	\$6,282.90	\$2,800.00	224.39%	(\$3,482.90)
Total Facilities		\$1,577.11	\$25,247.63	\$20,545.00	122.89%	(\$4,702.63)
Total Fire Control		\$8,058.36	\$72,246.40	\$78,645.00	91.86%	\$6,398.60
Detention and/or Correction						
Monitoring Of Prisoners						
001-000-000-523-20-40-00	Correctional Institutions	\$0.00	\$0.00	\$3,500.00	0.00%	\$3,500.00
001-000-000-523-21-00-01	Juvenile Facility	\$0.00	\$0.00	\$50.00	0.00%	\$50.00
Total Monitoring Of Prisoners		\$0.00	\$0.00	\$3,550.00	0.00%	\$3,550.00
Total Detention and/or Correction		\$0.00	\$0.00	\$3,550.00	0.00%	\$3,550.00
Emergency Services						
Emergency Preparedness						
001-000-000-525-60-51-00	Disaster Preparedness	\$1,438.25	\$5,753.00	\$5,753.00	100.00%	\$0.00
Total Emergency Preparedness		\$1,438.25	\$5,753.00	\$5,753.00	100.00%	\$0.00
Total Emergency Services		\$1,438.25	\$5,753.00	\$5,753.00	100.00%	\$0.00
Communications, Alarms and Dispatch						
Operations - Contracted Services						
001-000-000-528-60-51-00	Dispatch Services	\$0.00	\$24,607.72	\$24,608.00	100.00%	\$0.28
Total Operations - Contracted Services		\$0.00	\$24,607.72	\$24,608.00	100.00%	\$0.28
Total Communications, Alarms and Dispatch		\$0.00	\$24,607.72	\$24,608.00	100.00%	\$0.28
Total Public Safety		\$24,758.30	\$270,528.03	\$295,688.00	91.49%	\$25,159.97
Economic Environment						
001-000-000-553-70-51-00	Air Pollution Control	\$0.00	\$421.00	\$502.00	83.86%	\$81.00
Community Services						
Information Services						
001-000-000-557-20-41-00	Ilwaco Web Page	\$50.00	\$570.00	\$1,500.00	38.00%	\$930.00
Total Information Services		\$50.00	\$570.00	\$1,500.00	38.00%	\$930.00
Total Community Services		\$50.00	\$570.00	\$1,500.00	38.00%	\$930.00
Planning and Community Development						
Planning						
001-000-000-558-60-41-00	Planner Services	\$750.00	\$9,381.82	\$35,000.00	26.81%	\$25,618.18
Total Planning		\$750.00	\$9,381.82	\$35,000.00	26.81%	\$25,618.18
Total Planning and Community Development		\$750.00	\$9,381.82	\$35,000.00	26.81%	\$25,618.18
Total Economic Environment		\$800.00	\$10,372.82	\$37,002.00	28.03%	\$26,629.18
Mental and Physical Health						
Substance Abuse						
001-000-000-566-00-51-00	Alcohol Program 2%	\$0.00	\$126.75	\$250.00	50.70%	\$123.25
Total Substance Abuse		\$0.00	\$126.75	\$250.00	50.70%	\$123.25
Total Mental and Physical Health		\$0.00	\$126.75	\$250.00	50.70%	\$123.25
Culture and Recreation						
Libraries						
Facilities						
001-000-000-572-50-41-00	Custodian Library	\$325.00	\$3,968.56	\$3,900.00	101.76%	(\$68.56)
001-000-000-572-50-46-00	Insurance	\$815.59	\$9,328.60	\$1,793.00	520.28%	(\$7,535.60)
001-000-000-572-50-47-00	Electricity	\$560.24	\$7,110.56	\$6,500.00	109.39%	(\$610.56)
001-000-000-572-50-47-01	City Water	\$154.54	\$1,541.89	\$1,200.00	128.49%	(\$341.89)
001-000-000-572-50-47-02	City Sewer	\$210.58	\$2,097.61	\$1,140.00	184.00%	(\$957.61)
001-000-000-572-50-47-03	Storm Drainage	\$9.84	\$98.31	\$100.00	98.31%	\$1.69
001-000-000-572-50-48-00	Repairs & Maintenance	\$0.00	\$1,319.58	\$500.00	263.92%	(\$819.58)
001-000-000-572-50-49-00	Miscellaneous	\$0.00	\$0.00	\$700.00	0.00%	\$700.00
Total Facilities		\$2,075.79	\$25,465.11	\$15,833.00	160.84%	(\$9,632.11)
Total Libraries		\$2,075.79	\$25,465.11	\$15,833.00	160.84%	(\$9,632.11)
Spectator and Community Events						
001-000-000-573-90-30-00	Street Banners	\$0.00	\$431.20	\$0.00		(\$431.20)
001-000-000-573-90-49-00	Black Lake Fishing Derby	\$0.00	\$4,316.85	\$4,800.00	89.93%	\$483.15
Total Spectator and Community Events		\$0.00	\$4,748.05	\$4,800.00	98.92%	\$51.95
001-000-000-575-50-40-00	Community Bldg Other - Electri	\$373.49	\$4,740.38	\$6,221.00	76.20%	\$1,480.62
001-000-000-575-50-40-01	Community Bldg Other-Mntc	\$569.79	\$3,626.16	\$1,000.00	362.62%	(\$2,626.16)

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-575-50-40-04	Community Building Insurance	\$0.00	\$0.00	\$9,182.00	0.00%	\$9,182.00
Park Facilities						
General Parks						
001-000-000-576-80-10-00	Parks Salaries and Wages	\$1,376.70	\$16,108.70	\$18,387.00	87.61%	\$2,278.30
001-000-000-576-80-20-00	Parks Benefits	\$481.53	\$6,021.95	\$6,920.00	87.02%	\$898.05
001-000-000-576-80-31-00	Office & Operating Supplies	\$339.62	\$4,376.91	\$4,500.00	97.26%	\$123.09
001-000-000-576-80-34-00	Aquatic Weed Treatment	\$0.00	\$1,036.55	\$39,000.00	2.66%	\$37,963.45
001-000-000-576-80-35-00	Small Tools & Equipment	\$0.00	\$20,195.74	\$32,500.00	62.14%	\$12,304.26
001-000-000-576-80-46-00	Insurance	\$171.76	\$2,246.51	\$2,310.00	97.25%	\$63.49
001-000-000-576-80-47-00	Electricity	\$80.33	\$895.02	\$3,046.00	29.38%	\$2,150.98
001-000-000-576-80-47-01	Water-Parks, Sprinklers,Blk Lake	\$271.81	\$2,796.44	\$1,681.00	166.36%	(\$1,115.44)
001-000-000-576-80-47-02	Sewer-Parks, Black Lake	\$164.40	\$2,423.76	\$2,280.00	106.31%	(\$143.76)
001-000-000-576-80-47-03	Storm Drainage	\$29.47	\$1,540.66	\$2,600.00	59.26%	\$1,059.34
001-000-000-576-80-48-00	Repairs & Maintenance	\$530.96	\$4,564.57	\$5,500.00	82.99%	\$935.43
001-000-000-576-80-49-00	Miscellaneous	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-576-80-49-01	Other	\$0.00	\$854.57	\$3,000.00	28.49%	\$2,145.43
Total General Parks		\$3,446.58	\$63,061.38	\$122,224.00	51.59%	\$59,162.62
Total Park Facilities		\$3,446.58	\$63,061.38	\$122,224.00	51.59%	\$59,162.62
Total Culture and Recreation		\$6,465.65	\$101,641.08	\$159,260.00	63.82%	\$57,618.92
Debt Service						
Redemption Of Long-Term Debt - Governmental Funds						
001-000-000-591-13-71-00	Usda RD #97-09 Bond - Prin	\$0.00	\$8,696.61	\$17,600.00	49.41%	\$8,903.39
001-000-000-591-22-71-00	BOP Fire Station - Prin	\$0.00	\$37,300.88	\$33,763.00	110.48%	(\$3,537.88)
001-000-000-591-48-71-01	John Deer Mower 8157-96 - Prin	\$1,000.00	\$4,000.00	\$6,000.00	66.67%	\$2,000.00
001-000-000-591-73-71-00	BOP Community Bldg - Prin	\$0.00	\$16,870.51	\$15,418.00	109.42%	(\$1,452.51)
Total Redemption Of Long-Term Debt - Governmental Funds		\$1,000.00	\$66,868.00	\$72,781.00	91.88%	\$5,913.00
Interest And Other Debt Service Costs						
001-000-000-592-13-83-00	Usda RD #97-09 Bond - Interest	\$0.00	\$4,567.39	\$8,928.00	51.16%	\$4,360.61
001-000-000-592-22-83-00	BOP Fire Station - Interest	\$0.00	\$40,131.72	\$43,669.00	91.90%	\$3,537.28
001-000-000-592-48-83-00	John Deer Mower 8157-96 - Interest	\$88.71	\$361.44	\$546.00	66.20%	\$184.56
001-000-000-592-73-83-00	BOP Community Bldg - Interest	\$0.00	\$12,156.41	\$13,609.00	89.33%	\$1,452.59
Total Interest And Other Debt Service Costs		\$88.71	\$57,216.96	\$66,752.00	85.72%	\$9,535.04
Capital Expenditures						
001-000-000-594-62-14-00	Governmental Facility	\$950.00	\$950.00	\$10,000.00	9.50%	\$9,050.00
Equipment						
001-000-000-594-64-14-00	Administrative Equipment	\$0.00	\$22.58	\$0.00		(\$22.58)
001-000-000-594-64-22-01	Fire Equipment	\$0.00	\$2,915.38	\$0.00		(\$2,915.38)
Total Equipment		\$0.00	\$2,937.96	\$0.00		(\$2,937.96)
Total Capital Expenditures		\$950.00	\$3,887.96	\$10,000.00	38.88%	\$6,112.04
Total Expenditure		\$48,031.21	\$663,356.62	\$814,459.00	81.45%	\$151,102.38
Total Debt Service		\$2,038.71	\$127,972.92	\$149,533.00	85.58%	\$21,560.08
Total General Fund Current Expense		\$48,031.21	\$663,356.62	\$814,459.00	81.45%	\$151,102.38

City Streets

Expenditure						
Transportation						
Road and Street Maintenance						
Roadway						
101-000-000-542-30-10-00	Salaries & Wages	\$2,333.00	\$26,432.24	\$29,092.00	90.86%	\$2,659.76
101-000-000-542-30-20-00	Benefits	\$728.30	\$9,549.54	\$10,030.00	95.21%	\$480.46
101-000-000-542-30-31-00	Roadway Operating	\$80.54	\$2,177.77	\$2,000.00	108.89%	(\$177.77)
101-000-000-542-30-35-00	Roadway Equipment	\$38.02	\$90.32	\$1,500.00	6.02%	\$1,409.68
Total Roadway		\$3,179.86	\$38,249.87	\$42,622.00	89.74%	\$4,372.13
Drainage						
101-000-000-542-40-32-00	Storm Drainage Supplies	\$142.90	\$218.64	\$0.00		(\$218.64)
Total Drainage		\$142.90	\$218.64	\$0.00		(\$218.64)
Traffic And Pedestrian Services						
Street Lighting						
101-000-000-542-63-47-00	Street Light Operating	\$590.39	\$6,384.72	\$6,005.00	106.32%	(\$379.72)
Total Street Lighting		\$590.39	\$6,384.72	\$6,005.00	106.32%	(\$379.72)
Snow And Ice Control						
101-000-000-542-66-31-00	Ice Control Operating	\$0.00	\$0.00	\$850.00	0.00%	\$850.00
Total Snow And Ice Control		\$0.00	\$0.00	\$850.00	0.00%	\$850.00
Street Cleaning						
101-000-000-542-67-30-00	Street Cleaning	\$0.00	\$987.64	\$1,000.00	98.76%	\$12.36
Total Street Cleaning		\$0.00	\$987.64	\$1,000.00	98.76%	\$12.36
Total Traffic And Pedestrian Services		\$590.39	\$7,372.36	\$7,855.00	93.86%	\$482.64
Roadside						
101-000-000-542-70-31-00	Roadside Operating	\$0.00	\$1,561.53	\$1,500.00	104.10%	(\$61.53)
Total Roadside		\$0.00	\$1,561.53	\$1,500.00	104.10%	(\$61.53)
Total Road and Street Maintenance		\$3,913.15	\$47,402.40	\$51,977.00	91.20%	\$4,574.60
Road and Street General Administration / Overhead						
101-000-000-543-30-30-00	Office And Operating	\$220.81	\$3,118.11	\$1,500.00	207.87%	(\$1,618.11)
101-000-000-543-30-30-01	Gasoline & Oil Products	\$0.00	\$3,238.83	\$1,100.00	294.44%	(\$2,138.83)
101-000-000-543-30-30-02	Small Tools & Equipment	\$0.00	\$45.79	\$500.00	9.16%	\$454.21
101-000-000-543-30-40-01	Insurance	\$105.37	\$1,516.21	\$1,394.00	108.77%	(\$122.21)
Training						

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
101-000-000-543-60-40-00	Safety Training	\$0.00	\$0.00	\$133.00	0.00%	\$133.00
	Total Training	\$0.00	\$0.00	\$133.00	0.00%	\$133.00
	Total Road and Street General Administration / Overhead	\$326.18	\$7,918.94	\$4,627.00	171.15%	(\$3,291.94)
	Total Transportation	\$4,239.33	\$55,321.34	\$56,604.00	97.73%	\$1,282.66
	Debt Service					
	Roads/Streets Construction & Other Infrastructure					
	Engineering					
101-000-000-595-10-41-01	Engineering-Brumbach	\$0.00	\$11,016.15	\$0.00		(\$11,016.15)
101-000-000-595-10-41-04	Engineering - Elizabeth	\$8,325.31	\$30,419.68	\$0.00		(\$30,419.68)
	Total Engineering	\$8,325.31	\$41,435.83	\$0.00		(\$41,435.83)
	Roadway					
101-000-000-595-30-61-00	Brumbach-Construction	\$0.00	\$104,206.50	\$0.00		(\$104,206.50)
101-000-000-595-30-65-00	Roadway Construction	\$1,265.00	\$138,977.25	\$343,284.00	40.48%	\$204,306.75
	Total Roadway	\$1,265.00	\$243,183.75	\$343,284.00	70.84%	\$100,100.25
	Drainage					
101-000-000-595-40-30-00	Storm Drainage Supplies	\$0.00	\$200.00	\$0.00		(\$200.00)
	Total Drainage	\$0.00	\$200.00	\$0.00		(\$200.00)
	Traffic And Pedestrian Services					
	Sidewalks					
101-000-000-595-61-60-01	Sidewalks	\$0.00	\$2,812.72	\$54,773.00	5.14%	\$51,960.28
	Total Sidewalks	\$0.00	\$2,812.72	\$54,773.00	5.14%	\$51,960.28
	Total Traffic And Pedestrian Services	\$0.00	\$2,812.72	\$54,773.00	5.14%	\$51,960.28
	Total Roads/Streets Construction & Other Infrastructure	\$9,590.31	\$287,632.30	\$398,057.00	72.26%	\$110,424.70
101-000-000-597-00-00-01	Contingency	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
101-000-000-597-00-00-03	Transfer TO 001-Bldg. Rental	\$0.00	\$5,000.00	\$10,000.00	50.00%	\$5,000.00
	Total Expenditure	\$13,829.64	\$347,953.64	\$474,661.00	73.31%	\$126,707.36
	Total Debt Service	\$9,590.31	\$292,632.30	\$418,057.00	70.00%	\$125,424.70
	Total City Streets	\$13,829.64	\$347,953.64	\$474,661.00	73.31%	\$126,707.36

Tourism

	Expenditure					
104-000-000-557-30-40-01	Fishing Derby	\$0.00	\$77.50	\$0.00		(\$77.50)
104-000-000-557-30-40-03	Miscellaneous	\$194.04	\$3,365.53	\$2,500.00	134.62%	(\$865.53)
104-000-000-557-30-41-01	Heritage Museum	\$1,871.74	\$5,030.00	\$5,000.00	100.60%	(\$30.00)
104-000-000-557-30-41-02	Visitors Bldg. - City Portion	\$0.00	\$769.00	\$769.00	100.00%	\$0.00
104-000-000-557-30-41-03	Ilwaco Merchants Association	\$0.00	\$7,649.64	\$7,500.00	102.00%	(\$149.64)
104-000-000-557-30-41-04	Peninsula Visitors Bureau	\$0.00	\$7,500.00	\$7,500.00	100.00%	\$0.00
104-000-000-557-30-41-05	Ilwaco Charter Association	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
104-000-000-557-30-46-00	Heritage Museum - Insurance	\$413.06	\$4,543.66	\$5,557.00	81.76%	\$1,013.34
	Culture and Recreation					
	Park Facilities					
	General Parks					
	Unit					
104-000-000-576-80-31-00	Office & Operating Supplies	\$141.02	\$141.02	\$0.00		(\$141.02)
	Total Unit	\$141.02	\$141.02	\$0.00		(\$141.02)
	Total General Parks	\$141.02	\$141.02	\$0.00		(\$141.02)
	Total Park Facilities	\$141.02	\$141.02	\$0.00		(\$141.02)
	Total Culture and Recreation	\$141.02	\$141.02	\$0.00		(\$141.02)
	Debt Service					
104-000-000-597-00-00-00	Contingency	\$0.00	\$0.00	\$36,000.00	0.00%	\$36,000.00
	Total Expenditure	\$2,619.86	\$29,076.35	\$65,826.00	44.17%	\$36,749.65
	Total Debt Service	\$0.00	\$0.00	\$36,000.00	0.00%	\$36,000.00
	Total Tourism	\$2,619.86	\$29,076.35	\$65,826.00	44.17%	\$36,749.65

Excise Reserve

	Expenditure					
	Debt Service					
301-000-000-597-00-00-01	Transfer TO 001	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
	Total Expenditure	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
	Total Debt Service	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
	Total Excise Reserve	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00

Water

	Expenditure					
	Utilities and Environment					
	Water Utilities					
401-000-000-534-00-10-00	Salaries & Wages	\$15,600.07	\$164,184.01	\$178,782.00	91.83%	\$14,597.99
401-000-000-534-00-20-00	Benefits	\$3,941.90	\$52,686.38	\$59,322.00	88.81%	\$6,635.62
401-000-000-534-00-31-00	Operation & Maintenance	\$7,049.04	\$36,976.57	\$33,900.00	109.08%	(\$3,076.57)
401-000-000-534-00-31-01	Chemicals	\$3,831.44	\$38,931.49	\$35,100.00	110.92%	(\$3,831.49)
401-000-000-534-00-31-02	Monthly Excise Tax Pay	\$3,545.44	\$32,968.84	\$32,545.00	101.30%	(\$423.84)
401-000-000-534-00-31-03	Annual Meter Calibrations	\$0.00	\$1,432.14	\$2,500.00	57.29%	\$1,067.86
401-000-000-534-00-31-04	Annual Permit Fees	\$0.00	\$5,884.97	\$5,000.00	117.70%	(\$884.97)
401-000-000-534-00-31-06	Office & Customer Service	\$575.32	\$4,906.70	\$5,700.00	86.08%	\$793.30
401-000-000-534-00-32-00	Gasoline	\$86.00	\$8,750.57	\$9,000.00	97.23%	\$249.43
401-000-000-534-00-35-00	Small Tools & Equipment	\$0.00	\$2,429.48	\$2,000.00	121.47%	(\$429.48)

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
401-000-000-534-00-35-01	Small Tools & Equipment - Lab	\$0.00	\$2,596.92	\$35,200.00	7.38%	\$32,603.08
401-000-000-534-00-41-00	Professional Services	\$0.00	\$3,787.40	\$15,000.00	25.25%	\$11,212.60
401-000-000-534-00-41-03	Professional Services - Electrician	\$0.00	\$7,303.92	\$6,400.00	114.12%	(\$903.92)
401-000-000-534-00-41-04	Professional Services - Computer	\$142.50	\$2,248.29	\$4,000.00	56.21%	\$1,751.71
401-000-000-534-00-42-00	Communications	\$468.38	\$4,200.57	\$3,500.00	120.02%	(\$700.57)
401-000-000-534-00-43-00	Travel/Meals/Lodging	\$0.00	\$891.87	\$2,000.00	44.59%	\$1,108.13
401-000-000-534-00-46-00	Insurance	\$1,407.79	\$15,842.78	\$18,930.00	83.69%	\$3,087.22
401-000-000-534-00-47-00	Electricity	\$2,454.06	\$24,344.10	\$31,104.00	78.27%	\$6,759.90
401-000-000-534-00-47-03	Storm Drainage	\$0.00	\$556.87	\$540.00	103.12%	(\$16.87)
401-000-000-534-00-48-00	Vehicle Repairs/Maintenance	\$0.00	\$1,888.15	\$1,500.00	125.88%	(\$388.15)
401-000-000-534-00-48-01	Water Line Replacement	\$69.55	\$7,469.62	\$5,000.00	149.39%	(\$2,469.62)
401-000-000-534-00-49-00	Miscellaneous	\$2,060.00	\$2,060.00	\$0.00		(\$2,060.00)
401-000-000-534-00-49-01	Safety Training	\$0.00	\$175.00	\$0.00		(\$175.00)
401-000-000-534-00-49-02	Software Upgrade	\$0.00	\$0.00	\$1,966.00	0.00%	\$1,966.00
Total Water Utilities		\$41,231.49	\$422,516.64	\$488,989.00	86.41%	\$66,472.36
Total Utilities and Environment		\$41,231.49	\$422,516.64	\$488,989.00	86.41%	\$66,472.36
Debt Service						
Redemption of Long Term Debt - Proprietary Funds						
401-000-000-591-34-72-00	Principal Pwtf - 94206	\$0.00	\$3,993.80	\$3,994.00	99.99%	\$0.20
401-000-000-591-34-72-01	Principal Pwtf - 04-65104-013	\$0.00	\$16,948.68	\$0.00		(\$16,948.68)
Total Redemption of Long Term Debt - Proprietary Funds		\$0.00	\$20,942.48	\$3,994.00	524.35%	(\$16,948.48)
Interest And Other Debt Service Costs						
401-000-000-592-34-80-00	Interest Pwtf - 94206	\$0.00	\$159.75	\$160.00	99.84%	\$0.25
401-000-000-592-34-83-01	Interest Pwtf - 04-65104-013	\$0.00	\$2,203.33	\$0.00		(\$2,203.33)
Total Interest And Other Debt Service Costs		\$0.00	\$2,363.08	\$160.00	1,476.93%	(\$2,203.08)
Capital Expenditures						
401-000-000-594-34-41-01	Engineering - Plant	\$4,460.51	\$109,588.40	\$0.00		(\$109,588.40)
401-000-000-594-34-41-02	Engineering - Distribution	\$0.00	\$180,009.19	\$0.00		(\$180,009.19)
401-000-000-594-34-62-00	Construction Project -Reservoir	\$233,891.75	\$374,471.11	\$1,732,150.00	21.62%	\$1,357,678.89
401-000-000-594-34-62-01	Construction - Plant	\$7,919.14	\$7,919.14	\$970,000.00	0.82%	\$962,080.86
401-000-000-594-34-62-02	Construction - Distribution	\$81,442.18	\$103,645.61	\$0.00		(\$103,645.61)
401-000-000-594-62-34-00	Plant Improvements	\$0.00	\$20,403.50	\$24,000.00	85.01%	\$3,596.50
Equipment						
401-000-000-594-64-34-01	Equipment	\$4,895.56	\$10,283.60	\$40,000.00	25.71%	\$29,716.40
Total Equipment		\$4,895.56	\$10,283.60	\$40,000.00	25.71%	\$29,716.40
Total Capital Expenditures		\$332,609.14	\$806,320.55	\$2,766,150.00	29.15%	\$1,959,829.45
Transfer Out						
401-000-000-597-00-00-02	Transfer TO 001	\$0.00	\$3,750.00	\$7,500.00	50.00%	\$3,750.00
401-000-000-597-00-00-03	Transfer TO 403 Usda 91-01	\$0.00	\$4,354.00	\$4,355.00	99.98%	\$1.00
401-000-000-597-00-00-04	Transfer To403pwtf04-65104-013	\$0.00	\$0.00	\$19,152.00	0.00%	\$19,152.00
Total Transfer Out		\$0.00	\$8,104.00	\$31,007.00	26.14%	\$22,903.00
Total Expenditure		\$373,840.63	\$1,260,246.75	\$3,290,300.00	38.30%	\$2,030,053.25
Total Debt Service		\$332,609.14	\$837,730.11	\$2,801,311.00	29.90%	\$1,963,580.89
Total Water		\$373,840.63	\$1,260,246.75	\$3,290,300.00	38.30%	\$2,030,053.25

Water & Sewer Bond Redemption

Expenditure						
Debt Service						
403-000-000-591-34-70-01	Pwtf 97-791-007 Principal	\$0.00	\$13,118.25	\$13,118.00	100.00%	(\$0.25)
403-000-000-591-34-70-03	Pwtf 04-691 Principal	\$0.00	\$1,496.22	\$1,496.00	100.01%	(\$0.22)
403-000-000-591-34-70-04	Pwtf 05-691 Principal	\$0.00	\$0.00	\$20,260.00	0.00%	\$20,260.00
403-000-000-591-34-70-05	Pwtf 04-65104-013 Principal	\$0.00	\$0.00	\$16,949.00	0.00%	\$16,949.00
403-000-000-591-34-72-00	Usda 91-01 Principal	\$0.00	\$2,154.52	\$2,155.00	99.98%	\$0.48
403-000-000-591-35-72-01	Srf 94-08 Principal Only	\$0.00	\$104,307.88	\$104,308.00	100.00%	\$0.12
403-000-000-591-35-72-04	Pwtf - 06-962-0017 Principal	\$0.00	\$12,559.00	\$11,898.00	105.56%	(\$661.00)
403-000-000-591-35-72-06	B of P - 2008 - Principal	\$0.00	\$13,685.99	\$13,820.00	99.03%	\$134.01
403-000-000-591-35-72-07	PWTF PR09-951-050	\$0.00	\$30,214.54	\$12,909.00	234.06%	(\$17,305.54)
403-000-000-591-35-78-00	DOE SRF L1300001- Principal	\$0.00	\$28,163.38	\$20,772.00	135.58%	(\$7,391.38)
Interest And Other Debt Service Costs						
403-000-000-592-34-80-00	Usda 91-01 Interest	\$0.00	\$2,199.48	\$2,199.00	100.02%	(\$0.48)
403-000-000-592-34-80-01	Pwtf 97-791-007 Interest	\$0.00	\$1,967.74	\$1,968.00	99.99%	\$0.26
403-000-000-592-34-80-03	Pwtf 04-691 Interest	\$0.00	\$179.54	\$180.00	99.74%	\$0.46
403-000-000-592-34-80-04	Pwtf 05-691 Interest	\$0.00	\$0.00	\$5,268.00	0.00%	\$5,268.00
403-000-000-592-34-80-05	Pwtf 04-65104-013 Interest	\$0.00	\$0.00	\$2,203.00	0.00%	\$2,203.00
403-000-000-592-34-80-07	PWTF PR09-951-050	\$0.00	\$5,466.82	\$259.00	2,110.74%	(\$5,207.82)
403-000-000-592-35-80-04	Pwtf - 06-962-0017 Interest	\$0.00	\$879.13	\$1,666.00	52.77%	\$786.87
403-000-000-592-35-80-05	PWTF PC13-961-054 Nesadi Interest	\$0.00	\$24.99	\$0.00		(\$24.99)
403-000-000-592-35-80-06	B of P - 2008 - Interest	\$0.00	\$15,960.81	\$15,828.00	100.84%	(\$132.81)
403-000-000-592-35-83-00	DOE SRF L1300001- Interest	\$0.00	\$79,669.97	\$86,228.00	92.39%	\$6,558.03
Total Interest And Other Debt Service Costs		\$0.00	\$106,348.48	\$115,799.00	91.84%	\$9,450.52
Total Debt Service		\$0.00	\$312,048.26	\$333,484.00	93.57%	\$21,435.74
Total Expenditure		\$0.00	\$312,048.26	\$333,484.00	93.57%	\$21,435.74
Total Water & Sewer Bond Redemption		\$0.00	\$312,048.26	\$333,484.00	93.57%	\$21,435.74

Stormwater

Expenditure						
Utilities and Environment						
408-000-000-531-00-31-03	Storm Drainage Cleaning	\$0.00	\$1,012.88	\$900.00	112.54%	(\$112.88)

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Flood Control						
408-000-000-531-38-10-00	Salaries & Wages	\$985.50	\$10,882.51	\$12,458.00	87.35%	\$1,575.49
408-000-000-531-38-20-00	Benefits	\$283.58	\$3,882.24	\$3,799.00	102.19%	(\$83.24)
408-000-000-531-38-31-01	Operations & Maintenance	\$869.10	\$8,373.10	\$7,000.00	119.62%	(\$1,373.10)
408-000-000-531-38-31-02	Excise Tax	\$83.59	\$1,402.24	\$1,600.00	87.64%	\$197.76
408-000-000-531-38-32-00	Gas/Oil Products	\$0.00	\$1,145.68	\$515.00	222.46%	(\$630.68)
408-000-000-531-38-46-00	Insurance	\$50.05	\$550.53	\$697.00	78.99%	\$146.47
Total Flood Control		\$2,271.82	\$26,236.30	\$26,069.00	100.64%	(\$167.30)
Total Utilities and Environment		\$2,271.82	\$27,249.18	\$26,969.00	101.04%	(\$280.18)
Debt Service						
Redemption of Long Term Debt - Proprietary Funds						
408-000-000-591-38-72-01	Strmwater -Principal #I9900038	\$1,671.04	\$3,308.51	\$3,309.00	99.99%	\$0.49
408-000-000-591-38-72-02	Pw-04-691 Principal	\$0.00	\$1,496.23	\$1,496.00	100.02%	(\$0.23)
408-000-000-591-38-72-03	Pw-05-691-023 Principal	\$0.00	\$20,260.91	\$20,260.00	100.00%	(\$0.91)
Total Redemption of Long Term Debt - Proprietary Funds		\$1,671.04	\$25,065.65	\$25,065.00	100.00%	(\$0.65)
Interest And Other Debt Service Costs						
408-000-000-592-31-83-01	Strmwater - Interest #I9900038	\$688.40	\$1,410.37	\$1,410.00	100.03%	(\$0.37)
408-000-000-592-31-83-02	Pw-04-691 Interest	\$0.00	\$179.55	\$180.00	99.75%	\$0.45
408-000-000-592-31-83-03	Pw-05-691-023 Interest	\$0.00	\$5,267.72	\$5,268.00	99.99%	\$0.28
Total Interest And Other Debt Service Costs		\$688.40	\$6,857.64	\$6,858.00	99.99%	\$0.36
Capital Expenditures						
408-000-000-594-31-64-00	Drainage Construction	\$0.00	\$5,549.04	\$5,600.00	99.09%	\$50.96
Total Capital Expenditures		\$0.00	\$5,549.04	\$5,600.00	99.09%	\$50.96
Transfer Out						
408-000-000-597-00-00-03	Transfer TO 001-Bldg. Rental	\$0.00	\$2,500.00	\$5,000.00	50.00%	\$2,500.00
Total Transfer Out		\$0.00	\$2,500.00	\$5,000.00	50.00%	\$2,500.00
Total Expenditure		\$4,631.26	\$67,221.51	\$69,492.00	96.73%	\$2,270.49
Total Debt Service		\$2,359.44	\$39,972.33	\$42,523.00	94.00%	\$2,550.67
Total Stormwater		\$4,631.26	\$67,221.51	\$69,492.00	96.73%	\$2,270.49

Sewer

Expenditure Utilities and Environment Sewer Utilities						
409-000-000-535-00-10-00	Salaries And Wages	\$10,985.39	\$116,034.89	\$127,363.00	91.11%	\$11,328.11
409-000-000-535-00-20-00	Employee Benefits	\$3,252.82	\$42,288.27	\$47,168.00	89.65%	\$4,879.73
409-000-000-535-00-31-00	Operation & Maintenance	\$0.00	\$398.75	\$0.00		(\$398.75)
409-000-000-535-00-31-01	Operations And Maintenance	\$918.50	\$19,511.39	\$9,000.00	216.79%	(\$10,511.39)
409-000-000-535-00-31-02	Chemicals	\$0.00	\$12,362.94	\$21,000.00	58.87%	\$8,637.06
409-000-000-535-00-31-03	Excise Tax	\$1,140.13	\$14,414.33	\$15,841.00	90.99%	\$1,426.67
409-000-000-535-00-31-04	Annual Meter Calibrations	\$0.00	\$2,020.13	\$4,120.00	49.03%	\$2,099.87
409-000-000-535-00-31-05	Doe Annual Permit	\$60.00	\$4,122.88	\$2,600.00	158.57%	(\$1,522.88)
409-000-000-535-00-31-06	Screen Panels And Brushes	\$0.00	\$0.00	\$1,800.00	0.00%	\$1,800.00
409-000-000-535-00-31-07	Lab Supplies	\$0.00	\$451.53	\$2,600.00	17.37%	\$2,148.47
409-000-000-535-00-31-08	Office Supplies & Customer Service	\$359.33	\$3,666.06	\$3,855.00	95.10%	\$188.94
409-000-000-535-00-32-00	Gas/oil Products	\$0.00	\$4,091.96	\$7,000.00	58.46%	\$2,908.04
409-000-000-535-00-35-00	Small Tools	\$0.00	\$485.83	\$3,000.00	16.19%	\$2,514.17
409-000-000-535-00-41-01	Professional Services - Electrician	\$900.49	\$27,610.20	\$18,000.00	153.39%	(\$9,610.20)
409-000-000-535-00-41-02	Professional Services - Computer	\$90.00	\$8,205.94	\$9,000.00	91.18%	\$794.06
409-000-000-535-00-41-04	Professional Services - Brush Right of	\$0.00	\$0.00	\$7,500.00	0.00%	\$7,500.00
409-000-000-535-00-42-00	Communications	\$380.99	\$4,171.42	\$5,410.00	77.11%	\$1,238.58
409-000-000-535-00-43-01	Travel/meals & Lodging	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
409-000-000-535-00-43-02	Training	\$0.00	\$0.00	\$3,500.00	0.00%	\$3,500.00
409-000-000-535-00-45-00	Spray Sludge Disposal Site	\$1,333.33	\$23,150.03	\$28,000.00	82.68%	\$4,849.97
409-000-000-535-00-46-00	Insurance	\$1,040.04	\$11,797.64	\$13,988.00	84.34%	\$2,190.36
409-000-000-535-00-47-01	Electricity	\$5,055.99	\$51,468.63	\$62,000.00	83.01%	\$10,531.37
409-000-000-535-00-47-02	Water	\$448.76	\$5,347.48	\$4,000.00	133.69%	(\$1,347.48)
409-000-000-535-00-47-03	Sewer	\$606.68	\$7,984.96	\$5,700.00	140.09%	(\$2,284.96)
409-000-000-535-00-47-04	Garbage Services	\$191.27	\$1,796.73	\$2,600.00	69.11%	\$803.27
409-000-000-535-00-47-05	Storm Drainage	\$29.48	\$386.64	\$584.00	66.21%	\$197.36
409-000-000-535-00-48-01	Repairs And Maintenance	\$282.18	\$9,127.87	\$9,336.00	97.77%	\$208.13
409-000-000-535-00-48-02	Annual Pipe Clean/tv Inspect	\$0.00	\$622.54	\$6,000.00	10.38%	\$5,377.46
409-000-000-535-00-48-03	Miscellaneous	\$5,150.00	\$5,150.00	\$3,000.00	171.67%	(\$2,150.00)
Total Sewer Utilities		\$32,225.38	\$376,669.04	\$426,465.00	88.32%	\$49,795.96
Other Utilities and Business-Type Activites						
409-000-000-538-00-35-00	Small Tools & Equipment	\$0.00	\$24.34	\$0.00		(\$24.34)
409-000-000-538-00-48-03	Spray Sludge Disposal Site	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-538-00-64-00	Machinery & Equipment	\$0.00	\$0.00	\$0.00		\$0.00
Total Other Utilities and Business-Type Activites		\$0.00	\$24.34	\$0.00		(\$24.34)
Total Utilities and Environment		\$32,225.38	\$376,693.38	\$426,465.00	88.33%	\$49,771.62
Debt Service						
Capital Expenditures						
409-000-000-594-63-35-00	Sewer Line Replace/repair	\$0.00	\$9,885.64	\$25,333.00	39.02%	\$15,447.36
409-000-000-594-63-35-01	First Street Sewer Engineering	\$0.00	\$89,266.51	\$0.00		(\$89,266.51)
409-000-000-594-63-35-02	Engineering - Collection System	\$7,526.89	\$56,511.80	\$376,000.00	15.03%	\$319,488.20
409-000-000-594-63-35-03	First Avenue Sewer Line - Construction	\$194,055.77	\$787,648.04	\$794,000.00	99.20%	\$6,351.96
409-000-000-594-63-35-04	Treatment Plant Roof	\$0.00	\$3,164.15	\$65,000.00	4.87%	\$61,835.85
Equipment						
409-000-000-594-64-35-00	Software Upgrade	\$0.00	\$0.00	\$1,966.00	0.00%	\$1,966.00

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
409-000-000-594-64-35-01	Machinery & Equipment	\$0.00	\$6,723.49	\$5,500.00	122.25%	(\$1,223.49)
409-000-000-594-64-35-03	Pump	\$0.00	\$0.00	\$80,000.00	0.00%	\$80,000.00
Total Equipment		\$0.00	\$6,723.49	\$87,466.00	7.69%	\$80,742.51
Total Capital Expenditures		\$201,582.66	\$953,199.63	\$1,347,799.00	70.72%	\$394,599.37
Transfer Out						
409-000-000-597-00-00-02	Transfer TO 001-Bldg. Rental	\$0.00	\$3,750.00	\$7,500.00	50.00%	\$3,750.00
409-000-000-597-00-00-04	Wwtp - TO 403 Srf Redemption	\$0.00	\$212,141.23	\$211,308.00	100.39%	(\$833.23)
409-000-000-597-00-00-05	Wwtp - TO 403 Pwtf Redemption	\$0.00	\$15,110.98	\$15,086.00	100.17%	(\$24.98)
409-000-000-597-00-00-08	TO 404 Wwtp Usda 2004 Bond Res	\$0.00	\$6,137.00	\$6,137.00	100.00%	\$0.00
409-000-000-597-00-00-10	TO 403 Wwtp Pwtf 06-962-017	\$0.00	\$13,438.13	\$13,564.00	99.07%	\$125.87
409-000-000-597-00-00-11	TO 403 Wwtp Pwtf Red05-691-023	\$0.00	\$25,527.78	\$25,528.00	100.00%	\$0.22
409-000-000-597-00-00-12	TO 403 Wwtp Pwtf Red04-691-Pre	\$0.00	\$1,675.76	\$1,676.00	99.99%	\$0.24
409-000-000-597-00-00-13	WWTP to 403 PWTF PR09-951-050	\$0.00	\$10,153.58	\$13,168.00	77.11%	\$3,014.42
409-000-000-597-00-00-14	TO 404 Wwtp B of P Reserve	\$0.00	\$2,965.00	\$2,965.00	100.00%	\$0.00
409-000-000-597-00-00-15	TO 403 Wwtp-B of P 2008 Redemp	\$0.00	\$29,646.80	\$29,648.00	100.00%	\$1.20
Total Transfer Out		\$0.00	\$320,546.26	\$326,580.00	98.15%	\$6,033.74
Total Debt Service		\$201,582.66	\$1,273,745.89	\$1,674,379.00	76.07%	\$400,633.11
Total Expenditure		\$233,808.04	\$1,650,439.27	\$2,100,844.00	78.56%	\$450,404.73
Total Sewer		\$233,808.04	\$1,650,439.27	\$2,100,844.00	78.56%	\$450,404.73
Grand Totals		\$676,760.64	\$4,330,342.40	\$7,154,066.00	60.53%	\$2,823,723.60

**CITY OF ILWACO
ORDINANCE NO. 824**

AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON, ADOPTING SALARY CLASSIFICATIONS & RE-ADOPTING ORDINANCE 820 ESTABLISHING THE 2014 PAY TABLE.

WHEREAS, the City of Ilwaco is committed to a policy that places every employee on a pay scale; and

WHEREAS, the city must be financially responsible in implementing compensation plan changes; and

WHEREAS, the City Council has determined the need to update the current pay structure with one that is more comprehensive and one that provides more guidance in applying pay changes to individual employees; and

WHEREAS, the City Council has determined that it will have the final approval on all pay policy issues; and

WHEREAS, no change in any employee personnel status (step or grade) is intended by this action.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The City Council of the City of Ilwaco, Washington, adopts the City of Ilwaco Position Grades and Brief Descriptions, attached hereto as Exhibit "A."

Section 2. Each employee's pay shall remain unchanged through this action even though the position grade title may be modified.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section 4. Referendum and Effective Date. This Ordinance, being an exercise of a power specifically delegated to the city legislative body, is not subject to referendum, and shall take effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS 23RD DAY OF DECEMBER, 2013

Mike Cassinelli, Mayor

ATTEST:

Elaine McMillan, Treasurer

VOTE	Jensen	Mulinix	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED: January 1, 2014

EFFECTIVE: January 6, 2014

**Exhibit “A”
City of Ilwaco
Position Grades and Brief Descriptions**

Administrative Position	Grade	Level
Non-Exempt Positions		
Office Assistant 3	3	Junior Office assistant
Office Assistant 4	4	Office assistant/billing clerk
Office Assistant 5	5	Senior office assistant/billing clerk
Deputy City Assistant Clerk 5	5	Junior-Deputy assistant city clerk
Deputy City Assistant Clerk 6	6	Deputy Assistant city clerk
Deputy City Assistant Clerk 7	7	Deputy Assistant city clerk
Deputy City Clerk 8	8	Senior deputy city clerk
Exempt Positions		
City Clerk 78	78	Junior City clerk
City Clerk 89	89	City clerk
City Clerk 910	910	City clerk
City Clerk 1011	1011	Senior city clerk
Treasurer 78	78	Junior -City treasurer
Treasurer 89	89	City treasurer
Treasurer 910	910	City treasurer
Treasurer 1011	1011	Senior city treasurer

Office Assistant 3: ~~Junior~~ Office assistant. Entry-level position. Receives work direction, guidance and supervision from senior office staff members. Develops office skills and experience with guidance from others. Assists with utility billing.

Office Assistant 4: Office assistant/billing clerk. Performs many tasks independently. Proficient with word processing and spreadsheets. Expected to handle routine city business on the telephone and with visitors. Able to do most utility billing tasks.

Office Assistant 5: Senior office assistant/billing clerk. Performs most tasks independently without guidance or supervision. Determines own priorities. Proficient with word processing, spreadsheet and databases. Configures new computers for printing, simple networking and email and application installation. Does utility billing independently. Supervises others, as necessary.

Deputy City Clerk Assistant Clerk 5: ~~Deputy~~ assistant city clerk. Entry-level position. Performs or is capable of performing all duties equivalent to Office Assistant 5. Receives work direction, guidance and supervision from the city clerk, city treasurer or mayor in matters involving the city clerk's duties.

Deputy City Clerk 6: Deputy city clerk. Performs some city clerk tasks independently, with minimum guidance or supervision, as assigned by the city clerk, city treasurer or mayor. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

Deputy City Clerk 7 ~~Assistant Clerk 6:~~ Deputy ~~Assistant~~ city clerk. Performs many city clerk tasks independently, with minimum guidance or supervision, as assigned by the city clerk, city treasurer or mayor. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

Deputy City Clerk 8 ~~Assistant Clerk 7:~~ Senior ~~deputy assistant~~ city clerk. Performs most city clerk tasks independently without guidance or supervision, as assigned by the city clerk, city treasurer or mayor. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

City Clerk 8: City clerk. Entry-level position. An administrative position with primary duties that includes exercising discretion and independent judgment with respect to matters of significance. Performs some city clerk tasks independently with guidance and supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. *Note: A change in position from Assistant Clerk 7 to City Clerk 7 would normally be accompanied by a two step, in-grade increase and a change from non-exempt status to exempt status.*

City Clerk 9: City clerk. An administrative position with primary duties that includes exercising discretion and independent judgment with respect to matters of significance. Performs most city clerk tasks independently with minimum guidance or supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

City Clerk 10: City clerk. An administrative position with primary duties that includes exercising discretion and independent judgment with respect to matters of significance. Performs all duties of the city clerk without guidance or supervision. Drafts simple legislation that can be enacted into law without undue revision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Represents the city in outside meetings, as appropriate.

City Clerk 11: Senior city clerk. An administrative position with primary duties that includes exercising discretion and independent judgment with respect to matters of significance. Performs all duties of the city clerk without guidance or supervision. Drafts complex legislation that can be

enacted into law without undue revision. Briefs the mayor and City Council on the effect of proposed legislation. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Represents the city in outside meetings, as appropriate. Acts as senior advisor to the mayor and City Council in city matters.

Treasurer 8: City treasurer. Entry-level position. Performs some treasurer tasks independently with guidance and supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Trained in accounting and develops experience with accounting software and city transactions and budgeting.

Treasurer 9: City treasurer. Performs most treasurer tasks independently with guidance and supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Trained in accounting and develops experience with accounting software and city transactions and budgeting.

Treasurer 10: City treasurer. Performs treasurer tasks independently without guidance or supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Has some advanced training in accounting and has experience with accounting software and city transactions and budgeting. Prepares and briefs the city budget to the mayor and City Council, including coordinating with department heads. Performs all the duties of the city clerk, if assigned.

Treasurer 11: Senior city treasurer. Performs treasurer tasks independently without guidance or supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Has advanced training in accounting and has experience with accounting software and city transactions and budgeting. Prepares and briefs the city budget to the mayor and City Council, including coordinating with department heads. Represents the city in outside meetings, as appropriate. Acts as senior advisor to the mayor and City Council in city matters. Performs all the duties of the city clerk, if assigned.

Field Positions	Grade	
Non-Exempt Positions		
Utility Worker 3	3	Entry level
Utility Worker 4	4	Established (gaining experience)
Utility Worker 5	5	Experienced
Utility Worker 6	6	Experienced (works independently)
Utility Worker/Supervisor 7	7	Lead
Utility Supervisor 8	8	Senior lead
Utility Supervisor 9	9	Senior

Plant Operator 5	5	Entry level
Plant Operator 6	6	Established (gaining experience)
Plant Operator 7	7	Experienced
Plant Operator 8	8	Experienced (works independently)
Plant Operator 9	9	Senior/lead operator
Plant Operator 10	10	Senior
Mechanic 7	7	Entry level
Mechanic 8	8	Experienced
Mechanic 9	9	Senior
Exempt Positions		
Utility Manager 7	7	Entry level
Utility Manager 8	8	Experienced
Utility Manager/Director 9	9	Experienced
Utility Manager/Director 10	10	Senior
Fire Administrator 7	7	Experienced
Fire Chief 8	8	Senior

Utility Worker 3: Entry-level utility worker. Receives direction and guidance from others.

Utility Worker 4: Established utility worker gaining experience. Receives direction and guidance from others.

Utility Worker 5: Experienced utility worker. Works with some supervision and guidance.

Utility Worker 6: Experienced utility worker. Works independently.

Utility Worker/Supervisor 7: Lead utility worker/supervisor. Works independently and gives guidance to others. Has responsibility for one utility area (e.g. sewer or water distribution, streets and sidewalks, equipment).

Utility Supervisor 8: Utility supervisor. Receives some guidance and supervision from others. Participates in all aspects of utility operations. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Takes a lead role in configuration management. Prepares the department budgets with guidance.

Utility Supervisor 9: Senior utility supervisor. Works independently and supervises others. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the city engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Sets priorities and assigns tasks.

Ensures effective configuration management. Prepares the department budgets with some guidance.

Plant Operator 5: Entry-level plant operator. Receives direction and guidance from others. Capable of some plant operations and minor repairs without assistance. Communicates plant status to others. Performs other Public Works duties.

Plant Operator 6: Established with at least one year of full-time plant operation experience. Receives direction and guidance from others. Capable of most routine plant operations and minor repairs without assistance. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are plant operations. Performs other Public Works duties.

Plant Operator 7: Experienced plant operator with at least two years of full-time plant operation experience. Receives direction and guidance from others. Capable of most routine plant operation and minor repairs without assistance. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are plant operations. Performs other Public Works duties.

Plant Operator 8: Experienced plant operator with at least four years of full-time plant operation experience. Receives some direction and guidance from others. Provides some supervision and guidance to others. Capable of plant operations requiring the exercise of judgment, including making process adjustments and moderate repairs without supervision. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are plant and systems operations.

Plant Operator 9: Lead plant operator/plant supervisor with at least five years of full-time plant operation experience. Works independently and supervises others. Capable of plant operations requiring the exercise of judgment, including making any and all process adjustments and complex repairs without supervision. Submits reports to DOH/DOE. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are systems operations and supervision.

Plant Operator 10: Senior plant operator/plant supervisor with at least five years of full-time plant operation experience combined with demonstrated supervisory experience. Works independently and supervises others. Capable of plant operations requiring the exercise of judgment, including making any and all process adjustments and complex repairs at the plant and throughout the entire distribution system without supervision. Submits reports to DOH/DOE. Communicates plant status to others verbally, in writing and through means of computer file transfers. Sets priorities and assists in preparing/managing the budget. Primary duties are systems operations and supervision.

Mechanic 7: Entry-level mechanic. Capable of maintaining vehicles and equipment with some supervision and guidance.

Mechanic 8: Experienced mechanic. Capable of maintaining vehicles, equipment and city infrastructure equipment with minimum supervision and guidance. Sets own priorities. Supervises others, as necessary.

Mechanic 9: Senior mechanic. Capable of maintaining vehicles, equipment and city infrastructure equipment without supervision. Sets own work schedules and priorities. Supervises others.

Utility Manager 7: Entry-level utility manager. Receives guidance and supervision from others. Participates in some aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Participates in configuration management. Assists in developing the department budget.

Utility Manager 8: Experienced utility manager. Receives some guidance and supervision from others. Participates in all aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Takes a lead role in configuration management. Prepares the department budgets with guidance.

Utility Manager/Director 9: Experienced utility manager/director. Works independently. Participates in all aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the city engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Provides management information on status of the city infrastructure and does tradeoff analysis in problem solving and in proposing changes. Ensures effective configuration management. Prepares the department budgets with some guidance.

Utility Manager/Director 10: Senior utility manager/director. Participates in all aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the City Engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Provides management information on status of the city infrastructure and does tradeoff analysis in problem solving and in proposing changes. Conceived and effectively executes improvement projects without supervision. Ensures effective configuration management. Prepares the department budget without guidance.

Fire Administrator 7: Participates in the development and maintenance of all emergency management plans, support materials, reports and related documents. Conducts directed research, as well as independent internet-based research on a variety of emergency management and related topics. Develops or compiles documents, correspondence and materials, including all programmatic reports required for reimbursement of expenses related to federal, state and other government grants, as well as awards from non-governmental funding sources. Monitors and maintains federal, state, allied organization, professional and county newsletters, reports and related documents as directed. The Fire Administrator shall be paid 5.5% of the assigned grade and step salary on the Exempt Employee Annual Salary Scale for this part-time position.

Fire Chief 8: Plans, organizes, directs and evaluates the Ilwaco Volunteer Fire Department, which protects lives and property from fire and hazardous incident damage. Provides timely emergency medical services in the City of Ilwaco and other neighboring municipalities that have contracted for fire protection services. Ensures the department incorporates up-to-date, efficient fire prevention, fire suppression, hazardous incident mitigation and emergency medical technologies into its procedures, equipment and methods. Recruits and trains new volunteer firefighters. The Fire Chief shall be paid 25% of the assigned grade and step salary on the Exempt Employee Annual Salary Scale for this part-time position.

**CITY OF ILWACO
ORDINANCE NO. 824 EXHBIT B**

2014 PAY TABLE (Effective January 1, 2014)

2014

City of Ilwaco
Exempt Employee Annual Salary Scale

Step	1	2	3	4	5	6	7	8	9	10
Grade	Years to Step									
		1	1	1	2	2	2	3	3	3
3	22517	23268	24018	24769	25520	26271	27022	27773	28524	29274
4	25276	26119	26962	27804	28647	29490	30332	31175	32018	32860
5	28280	29223	30166	31109	32053	32996	33939	34882	35825	36769
6	31524	32575	33626	34678	35729	36781	37832	38883	39935	40986
7	35031	36198	37365	38533	39700	40867	42034	43202	44369	45536
8	38795	40088	41381	42674	43967	45260	46553	47846	49139	50431
9	42850	44278	45707	47135	48564	49992	51421	52849	54278	55706
10	47188	48760	50333	51906	53479	55051	56624	58197	59770	61342
11	51907	53635	55362	57078	58807	60512	62237	63965	65692	67420

2014

City of Ilwaco
Non-Exempt/Hourly Employee Hourly Rate of Pay Scale

Step	1	2	3	4	5	6	7	8	9	10
Grade	Years to Step									
		1	1	1	2	2	2	3	3	3
3	10.83	11.19	11.55	11.91	12.27	12.63	12.99	13.35	13.71	14.07
4	12.15	12.56	12.96	13.37	13.77	14.18	14.58	14.99	15.39	15.80
5	13.60	14.05	14.50	14.96	15.41	15.86	16.32	16.77	17.22	17.68
6	15.16	15.66	16.17	16.67	17.18	17.68	18.19	18.69	19.20	19.70
7	16.84	17.40	17.96	18.53	19.09	19.65	20.21	20.77	21.33	21.89
8	18.65	19.27	19.89	20.52	21.14	21.76	22.38	23.00	23.62	24.25
9	20.60	21.29	21.97	22.66	23.35	24.03	24.72	25.41	26.09	26.78
10	22.69	23.44	24.20	24.95	25.71	26.47	27.22	27.98	28.74	29.49
11	24.96	25.79	26.62	27.44	28.27	29.09	29.92	30.75	31.58	32.41

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 12/9/13 Council Business Item:12/23/13

B. Issue/Topic: **Consultant agreement for the Shoreline Master Program (SMP) Update**

C. Sponsor(s):

1. David Jensen
2. Mike Cassinelli

D. Background (overview of why issue is before council):

1. On November 8, 2013, the city issued a request for proposals for the Shoreline Master Program Update. Four proposals were received ranging from \$69,995 to \$115,235 (see attached "Budget and Hours Proposal Tabulation.")

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. The Selection Committee reviewed the four proposals and is recommending the city enter into a professional services contract with The Watershed Company for the SMP update. The Watershed Company has provided SMP update services to more than 50 jurisdictions, with over 20 of their SMPs having already been approved by DOE.
2. The city planner has spoken previously to The Watershed Company regarding the city's SMP update, and he felt they have a good understanding of the city's needs regarding the update. They have done SMP updates for cities of similar size and characteristics as Ilwaco, and he feels they will do a good job for the city.
3. The Selection Committee has met with the consultant to review their proposal.

F. Impacts:

1. Fiscal: Proposal is for \$69,995, with the remaining \$55,005 of the \$125,000 grant from DOE for city planner and city staff time and expenses.
2. Legal:
3. Personnel:
4. Service/Delivery:

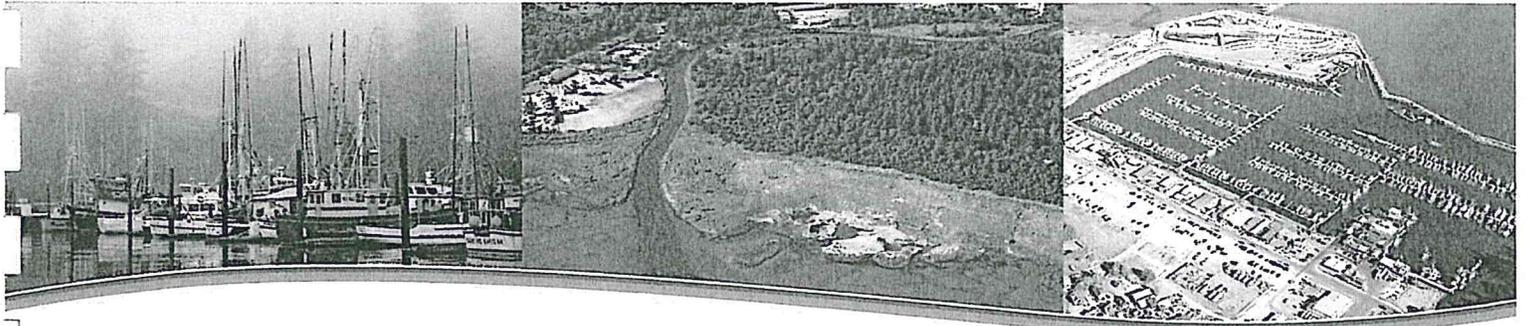
G. Planning Commission: Recommended N/A Public Hearing on

H. Staff Comments:

1. see above

I. Time Constraints/Due Dates:

J. Proposed Motion: **I move to authorize the mayor negotiate and execute of a professional services contract with the Watershed Company for the Shoreline Master Program Update, within the limitations of the \$125,000 grant from Department of Ecology.**



Shoreline Master Program Update

City of Ilwaco

Statement of Qualifications

Prepared November 2013 by



Attachment A: Must be submitted with Proposal (not included in 20 page limit)

Certifications and Assurances

I/we make the following certifications and assurances as a required element of the proposal to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

1. The prices and/or data have been determined independently, without consultation, communication, or agreement with others for the purpose of restricting competition. However, I/we may freely join with other persons or organizations for the purpose of presenting a single proposal.
2. The attached proposal is a firm offer for a period of days following due date, and it may be accepted by the City of Ilwaco without further negotiation at any time within this period.
3. In preparing this proposal, I/we have not been assisted by any current or former employee of the City of Ilwaco whose duties relate (or did relate) to this proposal or prospective contract, and who was assisting in other than his or her official public capacity. Neither does such a person nor any member of his or her immediate family have any financial interest in the outcome of this proposal. (Any exceptions to these assurances are described in full detail on a separate page and attached to this document.)
4. I understand that the City of Ilwaco will not reimburse me/us for any costs incurred in the preparation of this proposal. All proposals will become the property of the city, and I/we claim no proprietary right to the ideas, writings, items or samples.
5. I/we warrant that in connection with this proposal, no attempt has been made or will be made by the consultant/vendor to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
6. The consultant certifies that neither the consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participating in this contract by any Federal or State department or agency. Further, the consultant agrees not to enter into any arrangements or contracts related to this proposal with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at www.epls.gov.



Signature

11/26/13
Date

Signature

Date

Signature

Date



November 26, 2013

City of Ilwaco
P.O. Box 548
120 First Avenue N.
Ilwaco, WA 98624

Re: Comprehensive Shoreline Master Program Plan Update

Dear City of Ilwaco staff, elected officials, and citizens:

The Watershed Company is pleased to submit our proposal to support you in an update of Ilwaco's Shoreline Master Program. We have a genuine desire to work for the City, a community that features the Columbia River and a variety of shorelines.

The citizens of Ilwaco value these resources for all of their economic and quality-of-life benefits, including water-oriented businesses, tourism, and much more. We are eager to help you develop an SMP that reflects your unique community vision, provides flexibility and incentives, and capitalizes on opportunities for good stewardship.

The best SMPs come from a process where citizens are fully engaged and can see first-hand how policies and regulations evolve based on their participation, and it is clear that the City fully supports an inclusive public process. Additionally, successful SMP development requires expertise with State and local shoreline and growth management planning laws, as well as familiarity with the local landscape and community culture. Our firm has all of these ingredients, plus our commitment of availability and seamless coordination on all SMP elements.

First, we bring outstanding scientists and planners that have a wealth of experience with SMP development. To date, The Watershed Company has provided SMP update services to more than 50 jurisdictions. Over 20 of our SMPs have already been approved by Ecology. Our staff includes 8 individuals who are extremely experienced in SMP updates and who are available to support this project. Finally, the City can be assured of the track record of The Watershed Company, and a commitment to complete this SMP update project in a high-quality manner, on time and on budget. Mark Daniel, AICP, with six years of experience in community planning and work on multiple SMPs, is our proposed project manager. Dan Nickel will be principal-in-charge.

Company Information

The Watershed Company (Watershed) has 30 years of experience in environmental planning, natural resource assessment, and restoration design in Washington State. Our multidisciplinary environmental and planning firm has served our public sector clients in the complex and politically charged arena of SMP development since 2001.

The Watershed Company has assisted more than 50 cities and counties across Washington State with their SMP updates. More than 20 of these jurisdictions have had their updated SMPs receive Ecology approval and are in effect.

We have worked on all required elements of SMP updates, with our level of involvement varying based on local need. We have produced all major SMP work products including the Shoreline Inventory and Characterization, shoreline

.....
It's great to have a team with a "can do" attitude. Always a fresh solution or technique available to use. I can feel the enthusiasm and passion they bring to the job.

.....
—Susan Walker, Benton County SMP Update

.....
including designing and leading open houses and workshops, and presenting to advisory groups, planning commissions, boards of county commissioners, and city councils. Our approach to SMP updates and work products has been thoroughly vetted by Ecology staff, allowing our clients to be confident in their SMP update process.

Our multidisciplinary staff of 24 is intimately familiar with local, State and federal environmental regulations for critical areas and possesses exceptional skills regarding Endangered Species Act compliance. We have substantial experience developing programs, plans, codes and projects to help our public sector clients meet their resource management objectives. We know that an SMP update needs more than just good science; success requires effective communication and specific, implementable recommendations.



750 Sixth Street South
Kirkland WA 98033
(425) 822-5242
(425) 827-8136 (fax)
watershedco.com
Project Manager Mark
Daniel: mdaniel@watershedco.com

.....
Of all the companies and consultants I have worked with over the past 40 years, The Watershed Company is one of the very best.

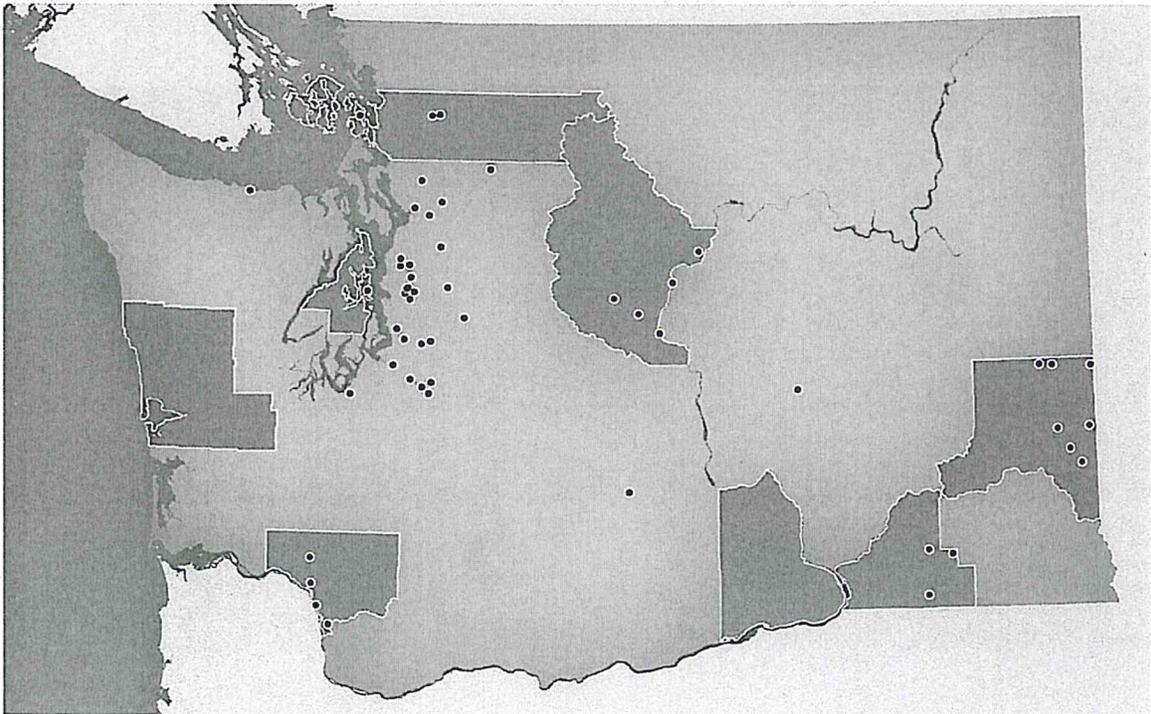
.....
Ray Sturtz, City of Granite Falls
SMP Update

Qualifications and Experience

Over 20 jurisdictions in Washington have met their State-mandated requirement to update policies that govern management and use of critical shoreline areas with assistance from The Watershed Company. The firm has assisted and continues to assist more than 50 cities and counties with SMP updates (see tables on next page).

In developing an SMP that is uniquely tailored to its jurisdiction, these multi-phase projects include preparation of a comprehensive shoreline characterization and analysis report, restoration plan, and cumulative impacts analysis. Virtually all include a quantitative geo-spatial analysis of watershed conditions to evaluate reach-based functions. Our GIS map products and approach to analyzing shoreline ecological functions have been thoroughly vetted by Ecology staff — our recent work for Benton, San Juan and Skagit Counties required no substantive changes by Ecology to meet the Guidelines and grant requirements. We have used the results of these spatial analyses to develop shoreline environment designations with tailored regulations to protect high-functioning areas and focus development in areas where it will have the least impact.

Jurisdictions assisted with their SMP updates by The Watershed Company are pictured below. Counties we have assisted are shown in orange; cities and towns we have assisted are indicated by a purple dot. We have assisted communities large and small, urban and rural, as well as communities with marine, lacustrine and riverine shorelines, giving us a valuable range of prior experience with which to better assist the City of Ilwaco.



Featured Project Experience

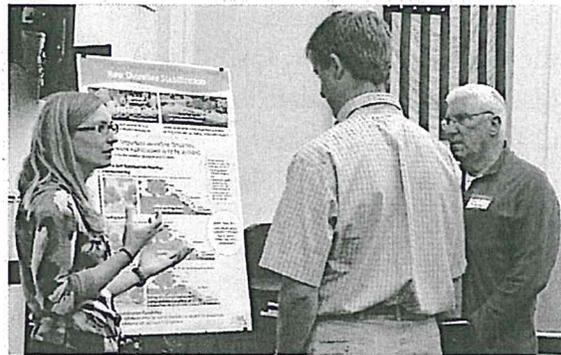
Shoreline Master Program Update, City of Anacortes

The Watershed Company was hired by the City of Anacortes in 2009 following an appeal of the City's adopted CAO which led to the "Anacortes Decision" regarding GMA/SMA integration. The Watershed Company provided the City with all of the necessary components to maneuver the working waterfront through a full SMP update over the course of 18 months, interweaving the City's critical areas regulations into the new SMP, finally resolving the original appeal. The firm provided an in-depth Inventory and Characterization Report which evaluated ecological conditions, physical processes, and habitats along the City's entire shoreline. Additional documents included a Shoreline Restoration Plan and Cumulative Impacts Analysis. Planning Commission and City Council hearings helped achieve community support of an approved plan.

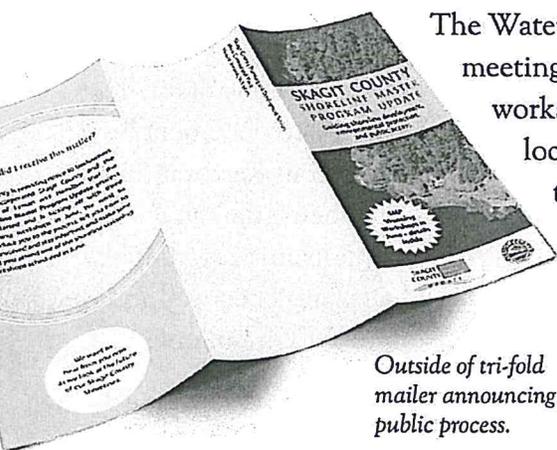
Shoreline Master Program Update, Skagit County & the Towns of Lyman and Hamilton

The Watershed Company assisted Skagit County and the Towns of Lyman and Hamilton with their SMP update. The Skagit County SMP covers a staggering amount of shorelines: 228 miles of marine and estuarine shorelines, 598 miles of rivers and streams, and 53 lakes and reservoirs.

A central part of the Skagit County process was the creation of a 17-member advisory committee by the Board of County Commissioners to review draft materials and advise the County throughout the process.



Fisheries Biologist Sarah Sandstrom explaining shoreline stabilization regulations at an open house.



Outside of tri-fold mailer announcing public process.

The Watershed Company facilitated advisory committee meetings, and also put on a series of public visioning workshops and public open houses at multiple locations throughout the County. Watershed led the production of major technical deliverables including the shoreline inventory and characterization report, the cumulative impacts analysis, and restoration plan. Staff also provided significant input into policy and regulation development.

Shoreline Master Program Update, City of Buckley

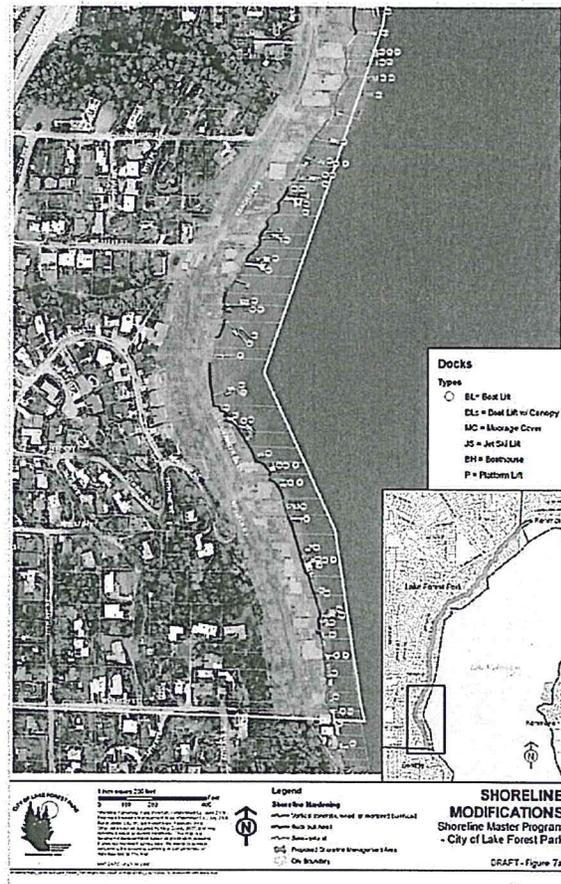
The Watershed Company provided consultant support to the City of Buckley for its SMP update, which was last updated in 1999. The City's SMP regulates just over three miles of the White River, a Shoreline of Statewide Significance, as well as the river's associated wetlands. A unique feature of the City's SMP was the creation of a Special Use environment designation to address a barrier dam on the east side of the City that diverts a portion of the White River into a flume that leads to Lake Tapps. The consultant effort was led by Dan Nickel and Mark Daniel, assisting the City with all major SMP work products. Dan and Mark collaborated extensively with the City project manager and the Planning Commission in developing the SMP.

Shoreline Master Program Update, City of Lake Forest Park

The Watershed Company managed the Shoreline Master Program Update for the City. Work included all aspects of the update, including inventory, characterization, restoration plan, environment designations, and development of shoreline policies and regulations. This project included a significant public involvement component. Challenges included limited GIS resources and budget and existing City-specific data. These were met through strategic partnerships with data mining experts to identify and maximize available regional and non-profit data sources, as well as targeted acquisition of new information where this was deemed critical. Watershed also assisted with completion of the SEPA checklist and process. Ecology approved the SMP in 2013.

This has been one of my best experiences with a consultant. [The team] was like an extension of my staff.

—Stephen Bennett, City of Lake Forest Park



Shoreline modifications in the City of Lake Forest Park.

Key Staff Expertise

Team Staff	Title	Environment Designations	Shoreline Master Program	Cumulative Impacts Analysis	Restoration Plan	GIS Mapping / Analysis	Inventory / Analysis	Public Outreach	WA Land Use Policy and Regulations
Mark Daniel	Project Manager	✓	✓	✓	✓	✓	✓	✓	✓
Dan Nickel	Principal in Charge	✓	✓	✓	✓	✓	✓	✓	✓
Sarah Sandstrom	Fisheries Biologist		✓	✓	✓	✓	✓		
Grace Bergman	GIS Analyst					✓			
Suzanne Tomassi	Wildlife Biologist			✓	✓		✓		

✓ = Experience

We commit that the staff listed here will complete the work for the City of Ilwaco SMP. Full resumes for key staff are included as an appendix at the end of this document.

Dan Nickel, Principal-in-Charge

Dan Nickel has served as the consultant project manager for 17 SMP updates including the Cities of Anacortes, Lake Forest Park, and Bellevue, and Skagit and San Juan Counties. In total, Dan has participated in over 40 SMP updates. His work has included all aspects of SMP development, including the preparation of shoreline inventory and characterization reports, restoration plans, cumulative impacts analyses, and policies and regulations. Dan has led numerous public participation processes, through citizen advisory committees, public workshops and tours, and planning commission and council meetings. Dan will oversee the entire consultant effort on the Ilwaco SMP update and provide strategic input on key issues.

MS, Environmental Science,
University of Washington

BS, Biology, Pacific Lutheran
University

Mark Daniel, AICP, Project Manager

Mark Daniel will manage all aspects of this project, including deliverables, budget, schedule, and communication. Mark has experience in both the public and private sectors, and has worked on a broad array of long-range and current planning projects, including urban design guidelines, master plans, and environmental impact statements. He managed the SMP updates for the Cities of Arlington and Buckley and has assisted with more than a dozen others, including the updates for Benton, Cowlitz, Skagit, and San Juan Counties.

Master of Urban Planning,
University of Washington

BA, Economics/Environmental
Studies, Western Washington
University

Understanding & Approach

Shorelines and water are critical elements of the City of Ilwaco's resources, culture and economy, knitting together the often competing needs of business, tourism, recreation, and salmon recovery. Thoughtful management of these resources in concert with economic needs, community vision and regulatory requirements must be the Shoreline Master Program (SMP) update goal for the City of Ilwaco.

An effective and publicly supported SMP must pay more than lip service to these community needs. The Watershed Company team will work to balance the competing Shoreline Management Act objectives of environmental protection, preferred/water-oriented uses, and public access to facilitate implementation of the City's vision. Our team has experience balancing shoreline issues in several other jurisdictions with extensive port and maritime industrial areas, including SMPs prepared for the Cities of Port Angeles and Anacortes.

The Watershed Company has integrated Growth Management Act critical areas ordinances into each of our more than 50 SMP projects. There are three accepted methods of integration: 1) incorporate by reference, 2) attach to the SMP as an appendix, or 3) assimilate into the body of the SMP. We have used each of these methods in different jurisdictions based on client preference and specific local conditions. There are pros and cons to each of these techniques, and we are capable of assisting the City in selecting the appropriate method. We also have extensive experience in making necessary changes to critical areas ordinances to meet SMP Guidelines' requirements to use the most current science.

Public Participation

In the 50+ SMPs Watershed has worked on, team members have organized and participated in all forms of public involvement. We have created public participation plans; designed eye-catching public outreach materials such as flyers, posters, and FAQ sheets; conducted stakeholder interviews; given presentations; facilitated group meetings and workshops; led public open houses; and much more.

Where useful, we develop custom graphics to illustrate changes to regulations. We have also recently been using Google Earth extensively to show property owners how the SMP could affect their specific property. We will work with the City to provide customized outreach efforts that are engaging, interactive, and likely to draw public participation.



Principal-in-Charge Dan Nickel showing residents proposed regulations affecting their property using Google Earth.

Mark Daniel will serve as Project Manager, and will serve as the primary point of contact and handle the day-to-day management of the project.

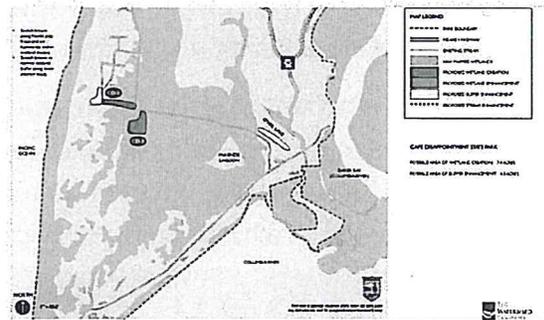
Maintaining superior project quality requires diligence. It starts by carefully determining the scope of work required, having and assigning the proper staff for the job, using consistent staff throughout, and providing quality control through peer and senior staff review. Project managers must constantly track a project, and follow up after completion to ensure that goals have been met.

Every Watershed project, large and small, has a QA/QC plan that assigns a senior staff member or colleague not associated with the project to complete final technical review. Written feedback forms are sent for each project at least twice—at mid-point and closeout. However, we are open to feedback about performance at all times.

Knowledge of Local Shoreline Conditions

The Watershed Company has worked on SMP Updates for multiple Washington jurisdictions that lie along the Columbia River, including Cowlitz County and the Cities of Kalama, Kelso, Woodland and Castle Rock. We have also recently been selected as the consultant for the Grays Harbor County SMP Update.

The Watershed Company just completed a biological assessment for a proposed trail extension and parking lot improvements in Cape Disappointment State Park. The project evaluated the potential effects of tree removal and noise production on nesting marbled murrelets. The Watershed Company will continue to assist Washington State Parks with the SEPA permitting process for another proposed trail project in the park. Previously, Watershed evaluated wetland conditions and restoration opportunities for wetlands, streams, shorelines, floodplain areas, and buffers at the State Park.

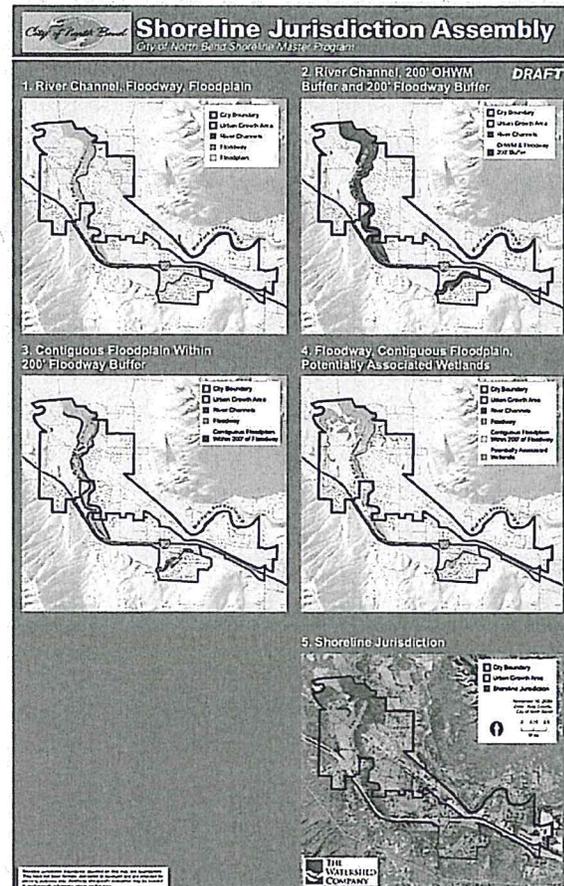


For her master's thesis, project fisheries biologist Sarah Sandstrom studied juvenile Chinook use of tidal habitats in the Columbia River Estuary. For a portion of the work, she established experimental field enclosures in the Chinook River. She also assisted the Columbia River Estuary Study Taskforce (CREST) with fish sampling to evaluate the effects and restoration potential of tidegated systems, and with salmon and lamprey population sampling at the Sea Resources hatchery in Chinook, WA.

We believe that our local experience, combined with appropriately focused analysis of the City's shoreline character, as well as with the input of City staff, will provide us with the knowledge of local shoreline conditions necessary to prepare a comprehensive SMP that is specifically tailored to address the unique conditions of City of Ilwaco.

Task 4: Preliminary Assessment of the Shoreline Jurisdiction

The Watershed Company will prepare a preliminary map of the City's shoreline jurisdiction. To make sure that all potential waterbodies and their upland shoreline jurisdictional areas are included, the map will be prepared using data layers from multiple sources. These sources are expected to include, at a minimum, the City, Ecology, the U.S. Fish and Wildlife Service (National Wetlands Inventory), and the Federal Emergency Management Agency. Although most communities have been adopting the minimum shoreline jurisdiction option, it would be appropriate to confirm the approach to shoreline jurisdiction during early stakeholder outreach.



Deliverable(s): Preliminary map of shoreline jurisdiction. The map will be accompanied by a memorandum which details the methodology used to develop shoreline jurisdiction.

Task 5: Shoreline Inventory, Analysis, and Characterization

Tasks 5.1 & 5.2: Conduct Shoreline Inventory

We will seek out the best and most accurate sources of information. Because the inventory information is the foundation of the shoreline analysis, which in turn informs the SMP, it is critical to have stakeholder support for the accuracy of the information, at least up to the point where the accuracy or lack thereof would have any effect on potential SMP regulations. We have found that it is important to acknowledge the age, accuracy, scale, utility, and limitations of any given data source in a transparent fashion so that the analysis work is considered valid.

Deliverable(s): A shoreline inventory map folio. The map folio will be accompanied by a tabled list of all data sources categorized by each inventory element.

Shoreline Functions

Shoreline functions are evaluated at the reach scale. Understanding that the purpose of the reach analysis should be to yield information that will have applicability in later products (SMP, Cumulative Impact Analysis, Restoration Plan), reach breaks will be proposed first where we anticipate shifts between environment designations. The environment designation is the primary unit of the SMP and is also traditionally the unit by which we evaluate cumulative impacts. These reach breaks will be further broken down as needed to distinguish areas with unique ecological or land use conditions that might need to be separately addressed.

Shoreline Use Analysis & Opportunities for Public Access

We will identify existing and potential future land uses and public access opportunities, including:

- An estimate of future demand for shoreline water-dependent and water-oriented use consistent with WAC 173-26-201(3)(d)(ii) requirements.
- Analysis of opportunities for appropriate shoreline uses at specific locations and potential conflicts among competing uses.
- Identification of current and potential future public access and public use sites. This would involve a review of publicly-owned parks and recreation facilities, view corridors, and adopted parks and recreation plans to help identify opportunities for future visual and physical public access.
- Elements of adopted plans that should be integrated or considered in the SMP development such as comprehensive plan policies, development regulations, watershed plans, etc.

Deliverable(s): A draft Shoreline Inventory and Characterization Report with map folio that analyzes the shorelines of the City.

Task 6: Draft Shoreline Master Program

Task 6.1: Conduct Community Visioning Process

Following preparation of the Shoreline Inventory and Characterization Report, we will host a meeting and invite citizens and stakeholders to develop a vision for their shorelines. The meeting will begin with an open house format to allow review and input on the initial inventory and characterization effort. We will prepare a meeting plan identifying engaging meeting activities, such as small group exercises.



Skagit County visioning workshop.

Task 7: Prepare Preliminary Cumulative Impacts Analysis

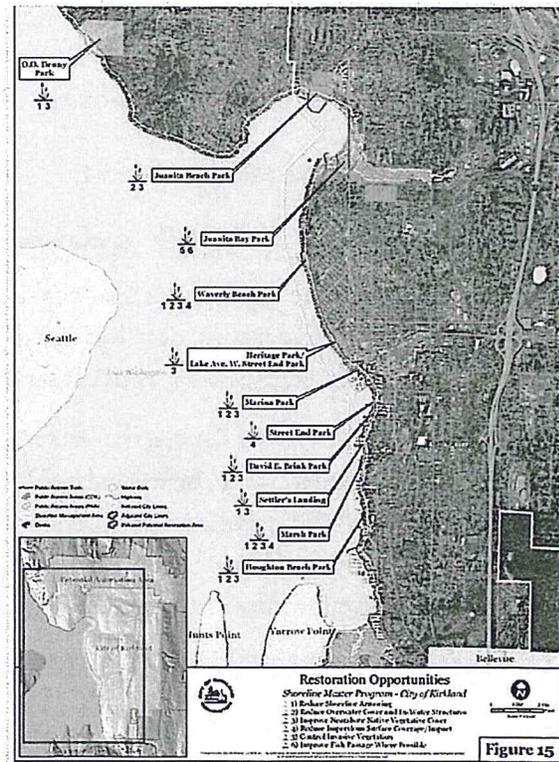
Ecology requires local governments to develop SMPs that “achieve no net loss of ecological function.” This requires an understanding of the existing baseline condition (Task 5), the “reasonably foreseeable future development” under the new SMP, and how the regulations and programs of other entities may also act on the shoreline. The “no net loss” objective will be the foundation from which all other tasks are approached, ensuring that late-stage revisions to the draft SMP language are minimized. Typically, we present the analysis of cumulative impacts organized in a table by environment designation (with cross references to the discrete segments of the shoreline established during Task 5) highlighting quantitative and qualitative analysis. This concisely and logically presents each of the many factors that generate the final conclusion, and has been well supported by Ecology. Based upon the findings of the Cumulative Impacts Analysis, we will recommend any necessary adjustments to the draft SMP provisions.

Deliverable(s): Preliminary and final Cumulative Impacts Analysis.

Task 8: Restoration Plan

The Restoration Plan addresses the SMA goal of planning for and improving ecological conditions. The Restoration Plan will build off of the Shoreline Inventory and Characterization Report, but will be expanded to provide details about programs and projects already included in WRIA plans, salmon recovery plans, water resource management plans, and other basin or regional efforts by State, federal and tribal entities. The Restoration Plan will prioritize projects, either specifically or by general restoration objectives. Those projects with certainty to occur will be used in the Cumulative Impacts Analysis to help build the case for no net loss.

Deliverable(s): Draft and final Restoration Plan.



City of Kirkland Restoration Opportunities

Task 10.3: Provide GMA 60-day Notice of Intent to Adopt

The City will prepare a draft 60-day notice of intent to adopt the SMP in advance of Planning Commission hearing, and we will peer review it. The City would then submit the notice to the Washington State Department of Commerce and other agencies requiring notification.

Task 10.4: Hold Public Hearings

We anticipate supporting the local adoption process by attending up to four (4) workshop events and public hearings before the Planning Commission and/or City Council.

Task 10.5: Prepare a Responsiveness Summary

Following the City Council public hearing, the City will prepare a responsiveness summary that summarizes public comments received and demonstrate how the draft SMP addresses the comments. We will assist the City in completing the responsiveness summary, as needed.

Task 10.6: Adopt SMP and Submit to Ecology

The City will submit the adopted SMP and supporting materials for Ecology review.

State Approval/Ecology Review

We can assist City staff in responding to comments that may be generated through Ecology's approval process. As explained below, we have reserved a contingency budget which may be useful to cover such items.

Schedule

We understand that the project schedule will be finalized with the selected consultant. The Watershed Company can meet the schedule and complete the tasks required for each of the years as listed in the project schedule as summarized in the Grant Agreement.

Budget

Attachment B provides our proposed budget. The proposed budget totals \$69,995. Please note that the proposed budget identifies a contingency amount of \$10,000. Contingency funds would only be used at the City's discretion to cover unanticipated items such as additional meetings. Any unused contingency funds would remain with the City. If selected, we look forward to working with the City to further refine this budget.

	Ecology Scope of Work Task	Budget	Hours	City Effort
	completed under this task.			
Task 7	Prepare Preliminary Cumulative Impacts Analysis			
1.	Digital & one hard copy: Prepare a draft cumulative impacts analysis of the SMP demonstrating how no net loss of ecological functions will be achieved.	\$5,800	60	■□□□
Task 8	Restoration Plan			
1.	Digital & one hard copy: Prepare a complete restoration plan and implementing strategy.	\$3,480	32	■□□□
Task 9	Develop Final Draft SMP and Supporting Documents			
1.	Revisit draft SMP and cumulative impacts analysis	\$1,480	16	■□□□
2.	Prepare a report that demonstrates how no net-loss will be achieved.	\$1,020	10	■□□□
3.	Assist city staff with SMP submittal checklist for work completed under this task.	\$90	1	■□□□
Task 10	Local SMP Adoption Process			
1.	Assemble complete Final Draft SMP	\$0	0	■□□□
2.	Complete SEPA review and documentation	\$180	2	■□□□
3.	Provide GMA 60-day notice of intent to adopt	\$0	0	■□□□
4.	Hold public hearing INCLUDES UP TO 4 PLANNING COMMISSION AND/OR CITY COUNCIL WORKSHOPS AND/OR HEARINGS	\$4,200	40	■□□□
5.	Prepare a responsiveness summary	\$1,800	20	■□□□
6.	Adopt SMP and submit to Ecology	\$0	0	■□□□
7.	Assist city staff with SMP submittal checklist for work completed under this task.	\$180	2	■□□□
	TOTAL	\$69,995	707	
	CONTINGENCY (Contingency only to be used at City discretion. Any unused funds to remain with City.)	\$10,000		

KEY TO CITY EFFORT

- - City reviews consultant work
- - City assists consultant and reviews consultant work
- - City leads task, with consultant assistance
- - City leads task, with minimal consultant assistance

Cowlitz County SMP Update

Ron Melin, Senior Planner, Cowlitz County

The Watershed Company, led by Dan Nickel, provided all technical work products for the Regional Shoreline Master Program Update for Cowlitz County and the cities of Castle Rock, Kelso, Kalama, and Woodland. Following development of individual draft SMPs by the prime consultant, Watershed provided a cumulative impacts analysis and a draft restoration plan. The Watershed Company's work products have been well-received by the County and Ecology.

City of Arlington SMP Update

Bill Blake, Storm Water Manager, City of Arlington

The Watershed Company, under the leadership of Dan Nickel and Mark Daniel, assisted with all major SMP work products. The team worked closely with the City project manager and the Planning Commission to ensure a locally tailored SMP.

CONTACT INFORMATION

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Mark Daniel (Associate Planner)
Sarah Sandstrom (Fisheries Biologist)
Grace Bergman (GIS Analyst)
Suzanne Tomassi (Wildlife Biologist)

CONTACT INFORMATION

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Arlington, WA 98223
bblake@arlingtonwa.gov

REFERENCE FOR

Dan Nickel (Co-Manager)
Mark Daniel (Co-Manager)
Grace Bergman (GIS Analyst)
Suzanne Tomassi (Wildlife Biologist)

Appendix: Sample Work Product

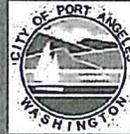
City of Port Angeles Shoreline Analysis Report

FINAL

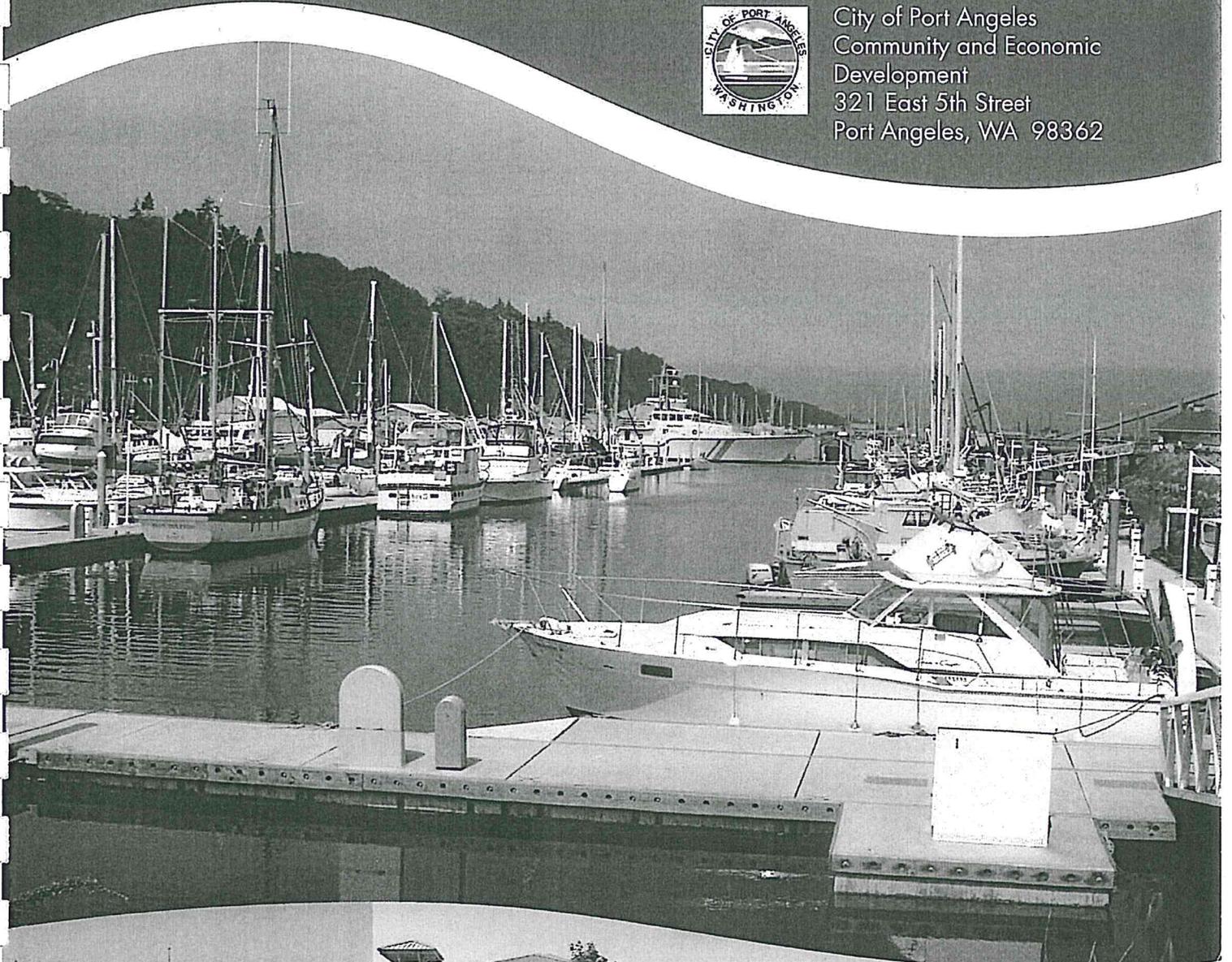
Shoreline Analysis Report for City of Port Angeles' Shoreline: Strait of Juan de Fuca

Grant No. G1000051

Prepared 20 December 2010 for:



City of Port Angeles
Community and Economic
Development
321 East 5th Street
Port Angeles, WA 98362



Cite this document as:

The Watershed Company, Makers Architecture + urban design, and Landau Associates. December 2010. FINAL Shoreline Analysis Report for the City of Port Angeles' Shoreline: Strait of Juan de Fuca. Prepared for the City of Port Angeles Community and Economic Development Department, Port Angeles, WA.



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SHORELINE ANALYSIS REPORT

CITY OF PORT ANGELES SHORELINE: STRAIT OF JUAN DE FUCA

1 INTRODUCTION

1.1 Background and Purpose

The City of Port Angeles (City) received a grant from the Washington Department of Ecology (Ecology) in 2009 to complete a comprehensive Shoreline Master Program (SMP) update. One of the first steps of the update process was to conduct an inventory and characterization of the City's shorelines, as defined by the state's Shoreline Management Act (SMA) (RCW 90.58). This Shoreline Analysis report, including its appendices, formally represents the City's inventory and characterization of its shorelines.

This Shoreline Analysis Report describes existing conditions and characterizes ecological functions in the shoreline jurisdiction. This will serve as the baseline against which the impacts of future development actions in the shoreline will be measured. The Shoreline Master Program Guidelines (Guidelines, Chapter 173-26 WAC) require that the City demonstrate that its updated SMP yields "no net loss" in shoreline ecological functions due to its implementation relative to the baseline (current condition) established in this report.

The inventory and characterization were conducted in accordance with the Guidelines and project Scope of Work promulgated by Ecology, and includes all areas within current City limits as well as the City's Urban Growth Area (UGA) (see Section 1.2 and Appendix A for a detailed discussion of the City's shoreline jurisdiction). Under the Guidelines, the City must identify and assemble the most current, applicable, accurate and complete scientific and technical information available. A list of potential information sources was compiled and an information request letter was distributed to potential interested parties and agencies that may have relevant information. Collected information was supplemented with other resources such as City documents, scientific literature, personal communications, aerial photographs, and internet data. Maps illustrating inventory and analysis information are included in Appendix B.

Also as part of the inventory and characterization, BST Associates performed a waterfront inventory and analyzed the supply and demand of waterfront property for water-dependent uses. While summarized in this report, the complete BST Associates documents can be seen in their entirety in Appendix C (Inventory of Current Use) and Appendix D (Supply and Demand of Land for Water Dependent Uses).

The study area for this report includes all lands and waters currently within the City's proposed shoreline jurisdiction (Appendix A), as well as relevant discussion of the contributing watershed. This includes both the lands and waters within the existing city limits, as well as the lands and waters within the City's UGA. The total land area subject to the City's updated SMP (not including submerged lands, which are also subject to the City's updated SMP) is approximately 363 acres, and encompasses approximately 17.7 miles of marine shoreline.



Exhibit 15. View of the southern portion of Reach 8A, facing west (Ecology Coastal Atlas, June 2006).



Exhibit 16. View of Reach 8B, facing south (Ecology Coastal Atlas, June 2006).



Exhibit 19. View of eastern portion of Reach 8D, facing south (Ecology Coastal Atlas, June 2006). Note the delta of Peabody Creek in the center of the photo.

Table 14. Function Summary of Reaches 8A-8D – Tse-whit-zen, Marina, Transition and Mixed Use

Shoreline Functions within Reach	Alterations and Assessment of Functions	Shoreline Function Score
Hydrologic		
Sediment		
Interference with sediment transport (barriers to longshore drift)	Each segment has at least one barrier to longshore drift.	3
Wave and Tidal Energy		
Interference with natural current patterns	All segments have some structures that influence local currents.	3
Wave and/or tidal attenuation	Except for part of segment D, all shorelines are armored.	A-C = 1 D = 2
Remove excess nutrients & toxic compounds	Category 2 for Fecal Coliform in segments A, B, and D.	A, B, D = 3 C = 5
Redistribution and cycling of LWD & other organic material	Jetties, piers, and other shoreline alteration interfere with the movement of organic debris in all segments.	1

- "recontouring to increase the area of shallow water habitat,
 - placement of LWD, and
 - planting of native marsh and riparian vegetation."
2. Improve conditions along armored shorelines where feasible by implementing one or more of the following:
 - "riprap removal,
 - slope cut-back,
 - additions of finer-grained sediments,
 - placement of LWD, and
 - riparian plantings."
 3. Establish or reestablish eelgrass beds, including over areas of wood accumulation that have been capped with sand.
 4. Clean up and restore Unocal Bulk site. (See Map 22B, #3)
 5. Restore and consider linearly expanding Hollywood Beach to the east and possibly to the west. (See Map 22B, #9)

Additional opportunities include:

6. As opportunities arise, modify existing shoreline structures (e.g. piers and docks) to incorporate design elements that minimize impact such as grated decking or pile modifications.
7. Restoration opportunities may be available at the privately owned Oak Street waterfront property, a portion of which is leased by the City of Port Angeles. (See Map 22B, #13)

4.7.11 Reach 9 - Olympic

Existing Condition

Reach 9 extends approximately 0.6 mile, from the eastern edge of the highly developed Downtown area to the western edge of the Rayonier site. The reach is entirely armored, with the Olympic Discovery Trail running along the reach just landward of the armoring (Exhibit 20). Except for the Francis Street Park, the reach is generally forested on the bluff above of the trail, with a few residential developments at the outer fringe of shoreline jurisdiction.

11 x 17

MAPS

Excluded

From

Scan

by

PJ Kezede

Originals in office

Appendix: Staff Resumes

Dan Nickel

ENVIRONMENTAL ENGINEER

As manager of The Watershed Company's planning department, Mr. Nickel brings together engineering, scientific, and planning expertise to provide a wide range of services to clientele. He has managed 17 SMP updates, and assisted with 40. He has managed more than 250 shoreline restoration projects to improve fish habitat, managing both design and complex local, State and federal permitting. With the firm since 2001, his experience with scientific assessment and regulatory compliance for Endangered Species Act and Critical Areas combine to make Mr. Nickel's expertise applicable from project planning and design to environmental policy setting.

Shoreline Master Program Update, Skagit County. Dan led a team, including BERK, to assist Skagit County and the Towns of Hamilton and Lyman with a major update to the Shoreline Master Program. Documents include a comprehensive Shoreline Characterization and Analysis Report, updated SMP, Restoration Plan and CIA. The 3-year effort included the formation of a diverse 17-member Shoreline Advisory Committee facilitated by Watershed to assist with review of amendments. Public outreach included a series of open house and project visioning workshops, community event outreach, and targeted stakeholder meetings. Watershed also assisted with the County's Critical Areas Ordinance update, adopted in 2009, under Dan's leadership.

Shoreline Master Program Update, City of Lake Forest Park. Dan managed the Shoreline Master Program Update for the City. Work included all aspects of the update, including inventory, characterization, restoration plan, environment designation, and development of shoreline policies and regulations. This project involved a significant public involvement component. The City approved the SMP in 2013.

Shoreline Master Program Update, San Juan County. The Watershed Company team, under Dan's management, assisted with an update of San Juan County's Shoreline Master Program that concludes in 2013. Public outreach included a series of workshops on the ferry-served islands to inform the public and gather feedback, review regulatory scenarios, and assist with local adoption.

Shoreline Master Program Update, City of Bellevue. Dan is leading a team to assist the City of Bellevue in a major update of its Shoreline Master Program. Coordination with various City departments was necessary to gather data, input and review functional assessments for the inventory and characterization. Watershed assisted the City in public involvement proceedings, including focus group surveys, boat tours, and open house presentations.



PROFESSIONAL EXPERIENCE 13 years

EDUCATION

Master of Science (MS) in Environmental Science, 2000, Department of Civil and Environmental Engineering, University of Washington, Seattle, WA

Bachelor of Science (BS) in Biology, 1993, Pacific Lutheran University, Tacoma, WA

REGISTRATIONS & LICENSES

Certified Erosion and Sediment Control Lead (CESCL) Certification, 2008

U. S. Army Corps of Engineers Wetland Delineation Certification Training, 2001

Northwest Environmental Training Center ArcView and Environmental Applications of GIS, 2002

Washington Department of Ecology Ordinary High Water Mark Training, 2003

Grace Bergman

GIS MANAGER/LANDSCAPE DESIGNER

Grace Bergman combines her skills as a landscape designer with abilities as a GIS analyst to solve complex planning and resource management issues. Her collaboration on geospatial technology and graphic design transforms data into actionable information, enabling clients to make informed decisions based on scientific analyses. Her background in landscape architecture and site planning further strengthens her ability to develop regional policy that will work for public and private clients.

Skagit County Shoreline Master Program Update. Grace automated shoreline jurisdictional boundaries for all protected shorelines in Skagit County. 28 thematic maps were produced, including shoreline armoring coverage, slope stability, and WDFW Priority Habitat Species. She vectorized NOAA C-CAP data for use in quantitative evaluation of impervious surface and vegetation coverage analyses. Other analyses included public accessibility to shoreline, shoreline setback relative to riparian vegetation coverage, and projected land use changes between current zoning code and comprehensive land use plan.

Shoreline Master Program Updates: GIS for Chelan Counties, Cities of Bellevue, Medina, Bothell & Brier, Towns of Hunts & Yarrow Point. Ms. Bergman has been involved in SMP updates for multiple cities and counties across Washington. Besides establishing shoreline jurisdiction boundaries, she conducts resources inventories that cover multiple themes from wildlife habitats to geological hazard areas. Areas of analysis include impervious surface, public accessibility, vegetation coverage, shoreline setback, zoning, and land use.

FEMA Biological Opinion (BiOp) Floodplain Studies, City of Carnation. Through a combination of City cadastral records, FEMA floodplain and floodway data, and King County Channel Migration Zone data, Ms. Bergman identified the percentage of community affected by the level of flood hazards. Based on the analysis output and City's Critical Area Ordinance, she automated respective floodplain protection area and riparian habitat zone to address FEMA BiOp requirement for NFIP community.

Critical Areas Restoration Opportunities: 17 Washington State Parks. The Watershed Company evaluated critical area conditions and restoration opportunities in 17 State Park properties, totaling approximately 28,250 acres across the State. Opportunities were identified to restore and improve ecological functions on State Park lands by evaluating existing critical area conditions and identifying specific prospective project areas for restoration. Ms. Bergman completed resources mapping as well as conceptual plans.



PROFESSIONAL EXPERIENCE

8 years

EDUCATION

Bachelor of Landscape Architecture, 2005, University of Washington, Seattle, WA

SPECIAL SKILLS

Geospatial Technology

- ArcView 9.x

GPS Hardware & Software

- Trimble GeoXH
- GPS Pathfinder Office 5.0

Graphics and Drafting

- AutoCAD 3D Map
- Adobe Creative Suite: Illustrator, InDesign, and Photoshop
- Computer and Hand graphics
- Interpretive signage design and siting
- LID, PNW native and drought-tolerant plants

Suzanne Tomassi

SENIOR WETLAND/WILDLIFE BIOLOGIST

Ms. Tomassi brings eighteen years of experience in wildlife research and management, habitat assessment, and wetland delineation. Her expertise in wildlife habitat relationships and her writing skills are valuable tools for many projects, and she is regionally recognized for her knowledge of urban wildlife. She has also done extensive work in Section 7 Endangered Species Act consultations.

Shoreline Master Program Update, City of Bellevue. Ms. Tomassi assessed upland and wetland habitat for the City of Bellevue's revised SMP under Ecology's recently revised guidelines for conducting SMP updates. This work facilitated function/process analyses, restoration planning, and cumulative impact analysis. She has also assisted with SMP updates for Chelan, Skagit, and Cowlitz Counties.

In-Lieu Fee Program Development, Chelan County Natural Resources. In-lieu fee (ILF) programs represent an innovative approach to mitigating functional loss from impacted critical areas. The Watershed Company and Chelan County are completing one of Washington State's first ILF Program Prospectus and Instruments under new 2008 federal rule governing compensatory mitigation. Ms. Tomassi is project manager. The Program will provide a mitigation alternative for projects on lower Lake Chelan, allowing permittees to pay into a fund that finances mitigation projects in the watershed.

Mountains-to-Sound Greenway Trail Wildlife Assessments, Washington State Parks. Ms. Tomassi was project manager to assess two large-scale trail relocation projects for their impacts on suburban and park wildlife habitat -- a mountain bike trail proposed for Iron Horse State Park and an equestrian trail for Squak Mountain State Park. She led teams of biologists to evaluate habitat quality and assess the sites for species of local importance. She made mitigation and management recommendations.

Chelan County Watershed Management Plan, Phase 3 Habitat Component, Chelan County Natural Resources. Project manager for the habitat component of the County's Watershed Plan, including goals and objectives, watershed resource needs, potential improvement and protection actions, and a framework for prioritizing habitat projects.

Jefferson County Core Habitat Management Plan. Ms. Tomassi identified core habitat areas in Jefferson County using aerial photographs and ground-truthing. She developed a ranking system for prioritizing areas based on value, need, and vulnerability and recommended management strategies for each habitat type. Her work was for incorporated into the County's Comprehensive Plan.



PROFESSIONAL EXPERIENCE

18 years

EDUCATION

Master of Science in Wildlife Biology, 1991, Michigan State University, East Lansing, MI

Bachelor of Science in Biology, 1987, Stockton College, Pomona, NJ

REGISTRATIONS & LICENSES

Certified Wildlife Biologist

Professional Wetland Scientist, 2011

WSDOT workshop on Biological Evaluations under the Endangered Species Act

Department of Ecology 2-day training on completion of wetland Rating Forms, 2005

U. S. Army Corps of Engineers Wetland Delineation Training, 2005

Ecology Wetland Credit-Debit Tool training



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November 21, 2013

To: Ilwaco City Council
From: Ryan E. Crater, City Planner
Re: Trusty Boundary Line Adjustment (BLA13-0001)

This boundary line adjustment report is regarding a request by Mr. and Mrs. Trusty to detach a strip of land 30 feet by 315 feet in dimension from parcel number 10113423018 (18) and attach it to parcel's 100113423019 (19) and 10113423020 (20). The 30 foot by 315 foot strip of land was not included in the sale of parcel 18 to Mr. and Mrs. McMullen from Mr. and Mrs. Trusty. Exhibit A of the Statutory Warranty Deed dated October 3, 2013 describes parcel number 18 as not including the south strip of land. The approval of this request would create one large lot by combining the two parcels and the 30 foot by 315 foot strip of land. Below are staff findings, conclusions, and recommendations pursuant to Ilwaco Municipal Code (IMC) 15.92.

PROPOSAL:

Mr. and Mrs. Trusty are requesting to combine the following tax parcels and strip of land attached to parcel number 10113423018 to create one new tax lot:

1. 30 foot by 315 foot strip of land attached to the south portion of tax parcel number 10113423018.
2. Tax parcel number 10113423019.
3. Tax parcel number 10113423020.

Combining the above listed tracts into one tax parcel will create lot that will be approximately 19,602 square feet in size. The above tracks are owned by Mr. and Mrs. Trusty.

ZONING:

The properties in question are within an area zoned as R-1 Single Family Residential District. The minimum lot size for R-1 zoned property is listed in Title 15.26.040(A) as being 6,000 square feet.

The proposed boundary line adjustments (BLA) will not create parcel less than 6,000 square feet. The approval of these boundary line adjustments would result in the creation of one lot that will be approximately 19,602 square feet in size. No new lots would be created upon approval of this BLA. The newly created lot will not create a future situation for a variance request to setbacks from adjacent property lines if approved.

FINDINGS:

As required by IMC 15.92.030, the applicants submitted all required application materials and application fee for the proposed boundary line adjustment.

This application is exempt from SEPA review.

The applicant has provided all necessary information required for a consideration of approval as listed in Title 15, Chapter 15.92.030 (1 – 5).

No structures are constructed on any of the three tracts. The approval of this BLA would not create a non-conforming situation regarding single family homes or similar legal structures.

All subject tracts are designated as Low Density Residential by the City of Ilwaco Comprehensive Plan. The proposed boundary line adjustment is consistent with the City of Ilwaco Comprehensive Plan.

All subject tracts are zoned R-1, Single Family Residential. Minimum lot size in the R-1 zoning district for new lots is 6,000 square feet. The newly created lot would exceed this zoning standard and would not create a situation for a future variance request from property line setbacks.

The proposed project is consistent with the City of Ilwaco Comprehensive Plan.

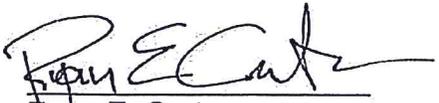
The proposed project is consistent with the City of Ilwaco Unified Development Ordinance (Title 15) of the Ilwaco Municipal Code.

CONCLUSIONS:

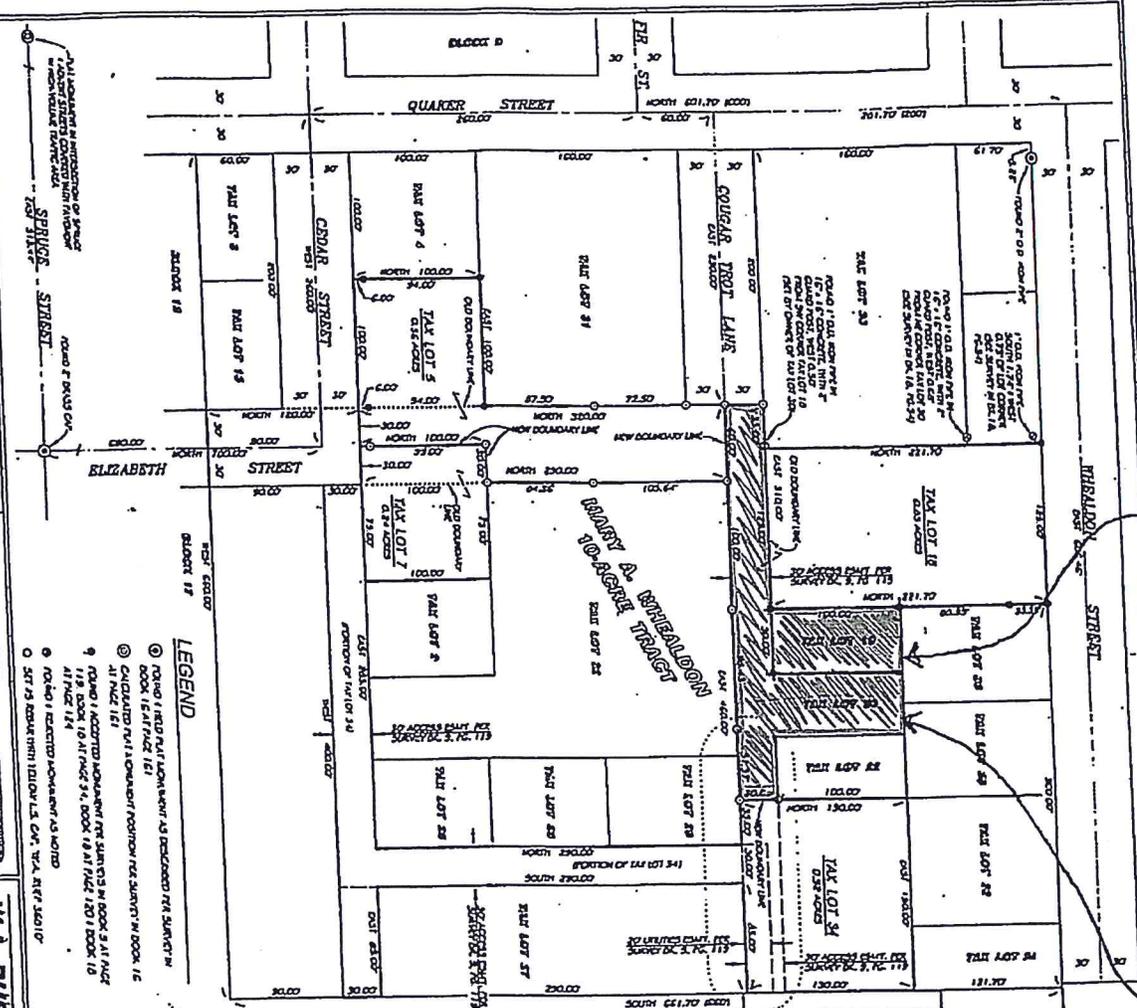
Adjusting the property lines of the subject tracts above would not result in any new tracts being created. The newly created lot would remain consistent with the city's development regulations and zoning standards found in Title 15 (Unified Development Regulations).

RECOMMENDATION

Staff recommends that City Council approve the proposed boundary line adjustment. No special conditions beyond the requirements of the city code are necessary.

 4-21-13
Ryan E. Crater
Planner – City of Ilwaco

Adjusted Parcels



- LEGEND**
- 1. ROAD 1/2" ROAD WIDTH 10' TO 15' WIDE
 - 2. ROAD 1/2" ROAD WIDTH 15' TO 20' WIDE
 - 3. ROAD 1/2" ROAD WIDTH 20' TO 25' WIDE
 - 4. ROAD 1/2" ROAD WIDTH 25' TO 30' WIDE
 - 5. ROAD 1/2" ROAD WIDTH 30' TO 35' WIDE
 - 6. ROAD 1/2" ROAD WIDTH 35' TO 40' WIDE
 - 7. ROAD 1/2" ROAD WIDTH 40' TO 45' WIDE
 - 8. ROAD 1/2" ROAD WIDTH 45' TO 50' WIDE
 - 9. ROAD 1/2" ROAD WIDTH 50' TO 55' WIDE
 - 10. ROAD 1/2" ROAD WIDTH 55' TO 60' WIDE
 - 11. ROAD 1/2" ROAD WIDTH 60' TO 65' WIDE
 - 12. ROAD 1/2" ROAD WIDTH 65' TO 70' WIDE
 - 13. ROAD 1/2" ROAD WIDTH 70' TO 75' WIDE
 - 14. ROAD 1/2" ROAD WIDTH 75' TO 80' WIDE
 - 15. ROAD 1/2" ROAD WIDTH 80' TO 85' WIDE
 - 16. ROAD 1/2" ROAD WIDTH 85' TO 90' WIDE
 - 17. ROAD 1/2" ROAD WIDTH 90' TO 95' WIDE
 - 18. ROAD 1/2" ROAD WIDTH 95' TO 100' WIDE
 - 19. ROAD 1/2" ROAD WIDTH 100' TO 105' WIDE
 - 20. ROAD 1/2" ROAD WIDTH 105' TO 110' WIDE
 - 21. ROAD 1/2" ROAD WIDTH 110' TO 115' WIDE
 - 22. ROAD 1/2" ROAD WIDTH 115' TO 120' WIDE
 - 23. ROAD 1/2" ROAD WIDTH 120' TO 125' WIDE
 - 24. ROAD 1/2" ROAD WIDTH 125' TO 130' WIDE
 - 25. ROAD 1/2" ROAD WIDTH 130' TO 135' WIDE
 - 26. ROAD 1/2" ROAD WIDTH 135' TO 140' WIDE
 - 27. ROAD 1/2" ROAD WIDTH 140' TO 145' WIDE
 - 28. ROAD 1/2" ROAD WIDTH 145' TO 150' WIDE
 - 29. ROAD 1/2" ROAD WIDTH 150' TO 155' WIDE
 - 30. ROAD 1/2" ROAD WIDTH 155' TO 160' WIDE
 - 31. ROAD 1/2" ROAD WIDTH 160' TO 165' WIDE
 - 32. ROAD 1/2" ROAD WIDTH 165' TO 170' WIDE
 - 33. ROAD 1/2" ROAD WIDTH 170' TO 175' WIDE
 - 34. ROAD 1/2" ROAD WIDTH 175' TO 180' WIDE

AUDITOR'S CERTIFICATE

READ FOR RECORD THE 1st DAY OF DEC 2023
 AT 10:30 A.M. IN ROOM 212 OF THE CITY OF HOPEKINTON
 AT THE REQUEST OF THE TAXPAYER AND THE AUDITOR

Shirley
 PATRICIA GARDNER
 CITY AUDITOR

SURVEYOR'S CERTIFICATE

THIS SURVEY WAS MADE BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND I AM A LICENSED SURVEYOR IN THE STATE OF OHIO. I HAVE BEEN A LICENSED SURVEYOR SINCE 1988. I HAVE BEEN A LICENSED SURVEYOR SINCE 1988. I HAVE BEEN A LICENSED SURVEYOR SINCE 1988.

W.A. RUEF
 W.A. RUEF
 SURVEYOR



W.A. RUEF COMPANY
 LAND SURVEYING
 5011 BEND, WA 99188
 360-818-0002 or 360-818-0003

FOR HOPKINTON, LINDQUIST, TRUSTY & HANSEN

DATE: 12/31/2023
 DRAWN BY: [Name]
 CHECKED BY: [Name]



ASSESSOR'S PARCEL NOS. & AREAS

TAX LOT	PARCEL NUMBER	SQ. FT.	ACRES	SQ. FT.	ACRES
1	1011343600	10,000	0.23	74,000	1.69
2	1011343700	7,500	0.17	10,500	0.24
3	1011343800	27,712	0.64	37,012	0.85
4	1011343900	66,800	1.54	90,000	2.05

NOTES

1. THIS SURVEY WAS MADE BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND I AM A LICENSED SURVEYOR IN THE STATE OF OHIO. I HAVE BEEN A LICENSED SURVEYOR SINCE 1988. I HAVE BEEN A LICENSED SURVEYOR SINCE 1988.

2. THIS SURVEY WAS MADE BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND I AM A LICENSED SURVEYOR IN THE STATE OF OHIO. I HAVE BEEN A LICENSED SURVEYOR SINCE 1988. I HAVE BEEN A LICENSED SURVEYOR SINCE 1988.

OLD DESCRIPTIONS

THE LOT 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 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1681, 1682, 1683, 1684, 1685, 1686, 1687, 1688, 1689, 1690, 1691, 1692, 1693, 1694, 1695, 1696, 1697, 1698, 1699, 1700, 1701, 1702, 1703, 1704, 1705, 1706, 1707, 1708, 1709, 1710, 1711, 1712, 1713, 1714, 1715, 1716, 1717, 1718, 1719, 1720, 1721, 1722, 1723, 1724, 1725, 1726, 1727, 1728, 1729, 1730, 1731, 1732, 1733, 1734, 1735, 1736, 1737, 1738, 1739, 1740, 1741, 1742, 1743, 1744, 1745, 1746, 1747, 1748, 1749, 1750, 1751, 1752, 1753, 1754, 1755, 1756, 1757, 1758, 1759, 1760, 1761, 1762, 1763, 1764, 1765, 1766, 1767, 1768, 1769, 1770, 1771, 1772, 1773, 1774, 1775, 1776, 1777, 1778, 1779, 1780, 1781, 1782, 1783, 1784, 1785, 1786, 1787, 1788, 1789, 1790, 1791, 1792, 1793, 1794, 1795, 1796, 1797, 1798, 1799, 1800, 1801, 1802, 1803, 1804, 1805, 1806, 1807, 1808, 1809, 1810, 1811, 1812, 1813, 1814, 1815, 1816, 1817, 1818, 18

GUY GLENN LAW FIRM
Guy M. Glenn
Nathan L. Needham

RECEIVED NOV - 1 2013

12305 Sandridge Road
Long Beach, WA 98631
(360) 642-2332
Fax (360) 642-8701

gglennlb@willapabay.org
nneedham@willapabay.org

October 17, 2013

City of Ilwaco
Attn: PJ Kezele, Deputy City Clerk
P.O. Box 548
Ilwaco, WA 98624

**Re: Boundary Line Adjustment
Trust Boundary Line Adjustment
Effective Parcels: 10113423018; 10113423019 & 10113423020**

Dear Ms. Kezele:

Enclosed please find the following requested documents:

1. Master Planning Permit Application Form,
2. Vicinity Map,
3. Statutory Warranty Deed providing proof of ownership to Parcel Number 10113423018
4. Quit Claim Deed providing proof of ownership to Parcel Number(s) 10113423019 & 10113423020
5. Pacific County Tax Sifter Treasurer's page providing proof that taxes have been paid in full for all 3 parcels for tax year 2013
6. Permit fee in the amount of \$250.00.

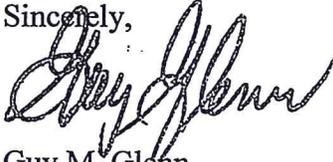
In addition, we have enclosed the Quit Claim Deed dated December 3, 2009, which describes the strip of land that is attached to Tax Lot 18 and runs from Tax Lot 18 to Tax Lot 22.

Mr. and Mrs. Trusty are requesting a boundary line adjustment to remove ownership of the strip of land described on the Quit Claim Deed dated December 3, 2009 from Parcel Number 10113423018 in order to attach it to Parcel Numbers 10113423019 and 10113423020.

Mr. Finlay originally contacted the City of Ilwaco on September 3, 2013 with regard to this matter. Our office will now be handling this matter for our client's, Leland G. Trusty, Jr. and Hillary S. Trusty.

If you need any additional information, please let us know. We look forward to your response to our client's Boundary Line Adjustment request.

Sincerely,

A handwritten signature in black ink, appearing to read "Guy Glenn". The signature is written in a cursive, flowing style.

Guy M. Glenn
Attorney at Law
Guy Glenn Law Firm

GMG/bd

Enc.



FOR CITY USE ONLY	
Date Received	
Fee Paid	
Type of Fee	
Receipt #	
Received By	

MASTER PLANNING PERMIT APPLICATION FORM

Application form must be accompanied by a submittal checklist for specific type of application and all application fees.

GENERAL INFORMATION	
Type of Application	BOUNDARY LINE ADJUSTMENT
Name of Project	TRUSTY BOUNDARY LINE ADJUSTMENT

APPLICANT			
Name/Company	LELAND G. TRUSTY, JR. AND HILLARY S. TRUSTY		
Address	P.O. BOX 187	City/State/Zip	SEAVIEW, WA 98644
Telephone		Cell Phone	503-791-0186
Fax		Email	
If owner is different from applicant, what is the legal relationship of the applicant to the owner that entitles the applicant to make applications?			
Applicant's Signature		Date	

REPRESENTATIVE (if different from Applicant)			
Name/Company	GUY GLENN LAW FIRM		
Address	12305 SANDRIDGE RD.	City/State/Zip	LONG BEACH, WA 98631
Telephone	360-642-2332	Cell Phone	
Fax	360-642-8701	Email	gglennlb@willapabay. rg

CONTACT PERSON/ENTITY (designate a single person/entity to receive determinations and notices from the city.)			
Name	GUY M. GLENN		
Address	12305 SANDRIDGE RD.	City/State/Zip	LONG BEACH, WA 98631
Telephone	360-642-2332	Cell Phone	
Fax	360-642-8701	Email	gglennlb@willapabay. rg

OWNER(S) (if different from Applicant)

Name	SAME AS APPLICANT		
Address			
City/State/Zip			
Telephone		Fax	
Email			

We, the undersigned, grant the applicant permission to use our property in the manner described in this application.

Owner's Signature		Date	
Owner's Signature		Date	
Owner's Signature		Date	

PROPERTY INFORMATION

Property Address/Location	LOT 18; 122 COUGAR TROT DR.
Assessor Parcel Nos.	10113423018
Current Zoning	
Current Land Use	
Proposed Land Use	SAME

LEGAL/FINANCIAL RESPONSIBILITY

We, the undersigned, attest under penalty of perjury that the information in this application is true and accurate. We also acknowledge that it is our responsibility to understand and comply with all applicable federal, state and local regulations. Further, we agree that we shall be financially responsible for any and all engineering and planning services or other professional consulting/legal services deemed necessary by the city for the complete permit and plan review. These additional fees, if any, shall be paid in full prior to final signing of any permits, final plats, mylars, etc. (IMC 15-08-065).

Signature	<i>Shelley Strout</i>	Date	10/21/13
Signature	<i>Robert Alan Kelly Jr</i>	Date	10-21-13
Signature		Date	

3-2-73

PACIFIC COUNTY TITLE COMPANY

88951

When recorded return to:
THAD A. MCMULLEN
P.O. Box 1099
South Bend, WA 98586
Escrow No.:00088951

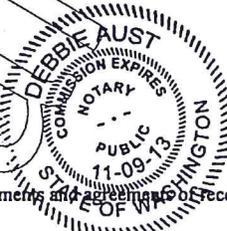
THIS IS TO CERTIFY THAT TRANSACTION
TAX IN THE SUM OF \$ 3947.40 HAS
BEEN PAID ON THE WITHIN INSTRUMENT.
Technology Fee \$ 5.00
See Rec. No. 085380
Date: 10-10-13
PACIFIC COUNTY TREASURER

Statutory Warranty Deed

THE GRANTOR L. GLENN TRUSTY JR. and HILLARY S. TRUSTY, Husband and Wife for and in consideration of Ten Dollars and other valuable consideration in hand paid, conveys and warrants to THAD A. MCMULLEN and TAMMY J. MCMULLEN, a married couple the following described real estate, situated in the County of PACIFIC, State of Washington:

Abbreviated Legal Description: PTN TAX 18 IL IN 34-10-11 UNSEG

See Exhibit A attached hereto and made a part hereof.



SUBJECT TO covenants, conditions, restrictions, easements and other matters of record, if any.

Tax Parcel Number(s): 10113423018 UNSEG

Dated this 03rd day of October, 2013

[Signature]
L. GLENN TRUSTY JR.

[Signature]
HILLARY S. TRUSTY

STATE OF Washington
COUNTY OF Pacific } ss

I certify that I know or have satisfactory evidence that L. GLENN TRUSTY JR. and HILLARY S. TRUSTY are the persons who appeared before me, and said persons acknowledged that they signed this instrument and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in this instrument.

Dated: 10-3-, 2013

[Signature]
Notary Public in and for the State of Wash.
Residing at Raymond
My appointment expires: 11-09-13

UNRECORDED

Exhibit A

Parcel 1:

**Commencing at the intersection of the West line of Quaker Street with the North line of Fir Street;
thence East 60 feet;
thence North 60 feet;
thence East 235 feet to the point of beginning;
thence North 200 feet;
thence East 125 feet;
thence South 200 feet;
thence West 125 feet to the point of beginning.
Being a portion of Section 34, Township 10 North, Range 11 West, W.M., Pacific County,
Washington.**

TOGETHERWITH easement for ingress and egress as shown under Auditor's File No. 3071275.

Unofficial Copy

When recorded return to:

L. GLENN & HILLARY S TRUSTY, JR
PO BOX 187
SEAVIEW, WA 98644

*re-record to attach legal

8-10-12 cr

This transaction is not Taxable under Chapter 11 of the Extraordinary Session Laws of 1951
See Affidavit No. 084531
PACIFIC COUNTY TREASURER

QUIT CLAIM DEED

THE GRANTOR(S)

MICHAEL D. WILLIAMS

for and in consideration of

GIFT

3-6-13 cr
This transaction is not Taxable under Chapter 11 of the Extraordinary Session Laws of 1951
See Affidavit No. 084394
PACIFIC COUNTY TREASURER

in hand paid, conveys and quit claims to

L. GLENN TRUSTY JR
HILLARY S TRUSTY

the following described real estate, situated in the County of PACIFIC, State of Washington
together with all after acquired title of the grantor(s) herein:

see attached Exhibit A

Abbreviated Legal: (Required if full legal not inserted above.)

101134019 IL
101134020 IL
Tax Parcel Number(s):

10113423019
10113423020

LPB 12-05(i)rev 12/2006
Page 1 of 2

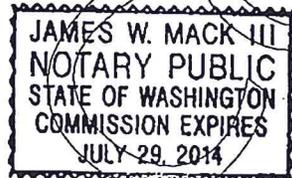
3140376 08/10/2012 08:57:10 AM Pg. 1 of 2
Deed L Glenn & Hillary S Trusty Jr
Pacific County Auditor's Office Fee: \$63.00



3144101 03/06/2013 10:52:37 AM Pg. 1 of 3
Deed First American Title Co
Pacific County Auditor's Office
Fee: \$74.00

Dated:

4-12-2012 Michael D Williams



STATE OF Washington
COUNTY OF Pierce

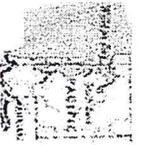
ss.

I certify that I know or have satisfactory evidence that Michael D. Williams
(is/are) the person(s) who appeared
before me, and said person(s) acknowledged that he signed this instrument and acknowledged it to be
his free and voluntary act for the uses and purposes mentioned in this instrument..

Dated:

April 12, 2012

James W. Mack III
Notary name printed or typed: James W. Mack III
Notary Public in and for the State of Washington
Residing at Ocean Park
My appointment expires: 7/29/2014



Pacific County Treasurer



Renee Goodin
Treasurer

300 Memorial Drive
PO Box 98
South Bend, WA 98586
Phone: (360)875-9421 or 642-9421

Parcel Information

Parcel Number: 10113423018
Map Number: 101134 018 IL
Situation: 122 COUGAR TROT DR
Legal: LS S30X310~
Twp-Rge-Section: 10113423

Ownership Information

Current Owner: MC MULLEN, THAD & TAMMY
Address: P O BOX 1099
City, State: SOUTH BEND, WA
Zipcode: 98586-1099

Current Tax Year 2013

Type	Statement #	Gross Tax	Tax Amount Exempt	Net Tax	Misc Amnts	Total Tax	Balance
REAL	2013-10113423018	2,983.82	0	2,983.82	0.00	2,983.82	0.00

Current Tax Year Interest as of 10/17/2013

Type	Statement #	Balance	Interest	Fees	Total
REAL	2013-10113423018	0.00	0.00	0.00	0.00

5 Year Tax History

Type	Statement No.	Payment Date	Receipt No.	Tax Amount	Interest	Total Payment
REAL	2013-10113423018	02-04-2013	2013-0482864	2,983.82	0.00	2,983.82
REAL	2012-10113423018	04-12-2012	2012-0443548	3,037.35	0.00	3,037.35
REAL	2011-10113423018	02-22-2011	2011-0387823	2,819.27	0.00	2,819.27
REAL	2010-10113423018	10-26-2010	2010-0375547	1,171.95	0.00	1,171.95
REAL	2010-10113423018	04-20-2010	2010-0349862	1,171.96	0.00	1,171.96
REAL	2009-10113423018	11-01-2009	2009-0332252	1,237.56	0.00	1,237.56
REAL	2009-10113423018	04-27-2009	2009-0308273	1,237.56	0.00	1,237.56
REAL	2008-10113423018	11-03-2008	2008-0284123	1,304.06	0.00	1,304.06
REAL	2008-10113423018	03-06-2008	2008-0244107	1,304.07	0.00	1,304.07

Prior Tax Years Interest as of 10/17/2013
NO INFORMATION FOUND FOR THIS PARCEL



Pacific County Treasurer



Renee Goodin
Treasurer

300 Memorial Drive
PO Box 98
South Bend, WA 98586
Phone: (360)875-9421 or 642-9421

Parcel Information

Parcel Number: 10113423020
Map Number: 101134 020 IL
Status:
Legal:
Twp-Rge-Section 10113423

Ownership Information

Current Owner: TRUSTY, LELAND GLENN JR & HILLARY S
Address: P O BOX 187
City, State: SEAVIEW, WA
Zipcode: 98644-

Current Tax Year 2013

Type	Statement #	Gross Tax	Tax Amount Exempt	Net Tax	Misc Amnts	Total Tax	Balance
REAL	2013-10113423020	616.92	0	616.92	0.00	616.92	0.00

Current Tax Year Interest as of 10/17/2013

Type	Statement #	Balance	Interest	Fees	Total
REAL	2013-10113423020	0.00	0.00	0.00	0.00

5 Year Tax History

Type	Statement No.	Payment Date	Receipt No.	Tax Amount	Interest	Total	Total Payment
REAL	2013-10113423020	02-06-2013	2013-0482921	616.92	0.00	616.92	616.92
REAL	2009-10113423020	04-12-2012	2009-0443535	580.56	0.00	580.56	272.86
REAL	2010-10113423020	04-12-2012	2010-0443536	549.79	0.00	549.79	192.43
REAL	2011-10113423020	04-12-2012	2011-0443537	571.09	0.00	571.09	131.35
REAL	2012-10113423020	04-12-2012	2012-0443538	627.98	0.00	627.98	0.00
REAL	2008-10113423020	05-03-2010	2008-0358194	305.88	0.00	305.88	79.53
REAL	2008-10113423020	04-29-2008	2008-0259502	305.88	0.00	305.88	305.88

Prior Tax Years Interest as of 10/17/2013

NO INFORMATION FOUND FOR THIS PARCEL



Pacific County Treasurer



Renee Goodin
Treasurer

300 Memorial Drive
PO Box 98
South Bend, WA 98586
Phone: (360)875-9421 or 642-9421

Parcel Information

Parcel Number: 10113423019
Map Number: 101134 019 IL
Situs:
Legal:
Twp-Rge-Section 10113423

Ownership Information

Current Owner: TRUSTY, LELAND GLENN JR & HILLARY S
Address: P O BOX 187
City, State: SEAVIEW, WA
Zipcode: 98644-

Current Tax Year 2013

Type	Statement #	Gross Tax	Tax Amount Exempt	Net Tax	Misc Amnts	Total Tax	Balance
REAL	2013-10113423019	616.92	0	616.92	0.00	616.92	0.00

Current Tax Year Interest as of 10/17/2013

Type	Statement #	Balance	Interest	Fees	Total
REAL	2013-10113423019	0.00	0.00	0.00	0.00

5 Year Tax History

Type	Statement No.	Payment Date	Receipt No.	Tax Amount	Interest	Total Payment
REAL	2013-10113423019	02-06-2013	2013-0482922	616.92	0.00	616.92
REAL	2009-10113423019	04-12-2012	2009-0443539	580.56	272.86	853.42
REAL	2010-10113423019	04-12-2012	2010-0443540	549.79	192.43	742.22
REAL	2011-10113423019	04-12-2012	2011-0443541	571.09	131.35	702.44
REAL	2012-10113423019	04-12-2012	2012-0443542	627.98	0.00	627.98
REAL	2008-10113423019	07-01-2011	2008-0416337	611.76	299.76	911.52

Prior Tax Years Interest as of 10/17/2013

NO INFORMATION FOUND FOR THIS PARCEL

THIS IS TO CERTIFY THAT TRANSACTION
 TAX IN THE SUM OF \$ 153.00 HAS
 BEEN PAID ON THE WITHIN INSTRUMENT.
 Technology Fee \$ 5.00
 See Rec. No. 079908
 Date: 12-3-09
 PACIFIC COUNTY TREASURER

WHEN RECORDED RETURN TO:
 GLEN & HILLARY TRUSTY
 P.O. BOX 187
 SEAVIEW, WA 98644

QUIT CLAIM DEED

GRANTOR: GLEN E. & PATRICIA A. HANSEN
 GRANTEE: L. GLENN, JR. & HILLARY S. TRUSTY
 ABBREVIATED LEGAL DESCRIPTION: PORTION OF TAX LOT 34, SEC 34, T10N, R11W
 ASSESSOR'S PARCEL NUMBER: PORTION OF 10113423034

The Grantors, GLEN E. HANSEN and PATRICIA A. HANSEN, husband and wife, for and in consideration of Ten dollars and other valuable consideration do hereby convey and quit claim to L. GLENN TRUSTY, JR. and HILLARY S. TRUSTY, husband and wife, the following described real estate, situated in the County of Pacific, State of Washington:

See Exhibit A attached hereto and made a part hereof.

Subject to covenants, conditions, restrictions, easements and agreements of record.

THE HEREIN DESCRIBED PARCEL OF LAND IS, BY CITY OF ILWACO, WASHINGTON, BOUNDARY LINE ADJUSTMENT PROCESS, HEREBY ATTACHED TO, INCLUDED WITH AND MADE A PART OF THAT TRACT OF LAND CONVEYED TO L. GLENN TRUSTY, JR. AND HILLARY S. TRUSTY BY INSTRUMENT RECORDED UNDER AUDITOR'S FEE NUMBER 3071275, RECORDS OF PACIFIC COUNTY, WASHINGTON, SAID TRACT ALSO KNOWN AS PACIFIC COUNTY ASSESSOR'S PARCEL NUMBER 10113423018.

Dated this 3 day of December, 2009

Glen E. Hansen
 GLEN E. HANSEN

Patricia A. Hansen
 PATRICIA A. HANSEN

STATE OF WASHINGTON
 COUNTY OF Pacific

I certify I know or have satisfactory evidence that GLEN E. HANSEN and PATRICIA A. HANSEN are the persons who appeared before me, and said persons acknowledged that they signed this instrument and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in this instrument.

Dated: Dec. 03, 2009.
Herlet Padilla
 Notary Public in and for the State of Washington
 Residing at 705 S Pacific Hwy
 My appointment expires 06/09/2011

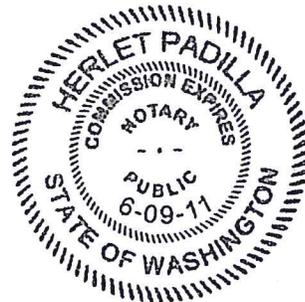


EXHIBIT A
DESCRIPTION
(HANSEN TO TRUSTY)

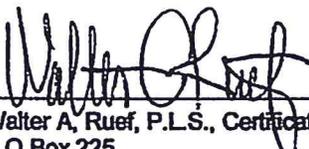
That portion of that tract of land conveyed by Timothy C. Williams to Glen E. Hansen and Patricia A. Hansen by instrument recorded in Volume 9604 of Deeds at Page 1611, records of Pacific County, Washington, said tract known as Lot 1 of that Survey recorded under Auditor's Fee Number 66224 and recorded in Book 9 of Surveys at Page 119, records of Pacific County, Washington, described as follows:

Commencing at the intersection of the north line of Cedar Street with the northerly projection of the west line of Elizabeth Street, according to the aforesaid survey; thence North along the west line of said Lot 1 a distance of 290.00 feet to the east end of the centerline of Cougar Trot Lane and the True Point of Beginning; thence North a distance of 30.00 feet; thence East a distance of 310.00 feet; thence South a distance of 30.00 feet; thence West a distance of 310.00 feet to the point of beginning.

All as set forth on that Boundary Line Adjustment Survey recorded under Auditor's Fee Number 3123401 and filed in Book 23 of Surveys at Page 56, records of Pacific County, Washington.

Situate in the Southwest Quarter of the Northwest Quarter of Section 34, Township 10 North, Range 11 West, of the Willamette Meridian, City of Ilwaco, Pacific County, Washington.
Containing 0.21 acres, more or less.

PREPARED AT THE REQUEST OF:
Glen & Patricia Hansen
P.O. Box 917
Ilwaco, WA 98624



Walter A. Ruef, P.L.S., Certificate No. 36810
P.O. Box 225
South Bend, WA 98586

12-02-09



.....

700 Pacific Ave No, Bldg. 3
P. O. Box 250
Long Beach, WA 98631-0250
(360)642-0858, Admin
(360)642-4058, Fax
(800)562-0036, Sales

CresComm WiFi, LLC

December 6, 2013

Honorable Mayor Cassinelli and Council Members;

For nearly 6 years CresComm has had a connection to PUD's fiber in the warehouse room the PUD leases from the City. We used to have our antenna pole on the City's warehouse roof.

When you re-roofed the we moved the antenna mast to Stephanie Fritt's building (adjacent to the City warehouse) at 116 E Spruce. We still need to keep the Ethernet cable running through the City warehouse to our new location in the adjacent mini-storage building.

We have an Easement with Stephanie Fritts on file with Pacific County for use of her building.

We're making a formal request to Ilwaco City Council to negotiate an Easement (and fee agreement) to keep our cable in place in City's warehouse.

Kind Regards;

Robert Pensworth
Manager/System Admins

crescomm.net

.....

700 Pacific Ave No, Bldg. 3
P. O. Box 250
Long Beach, WA 98631-0250
(360)642-0858, Admin
(360)642-4058, Fax
(800)562-0036, Sales

CresComm WiFi, LLC

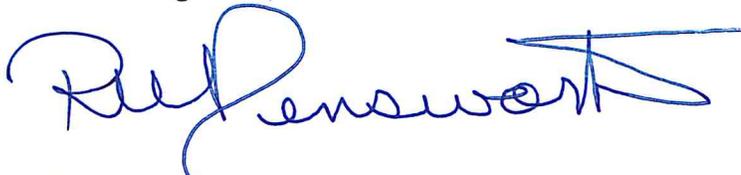
December 9, 2013

Honorable Ilwaco Mayor Mike Cassenelli
and Ilwaco City Councilors;

We have enjoyed this quid pro quo arrangement to everyone's benefit. However, it appears that we might all be better served with a more formal agreement.

We very much appreciate and value the access to the City Shop building and would propose to pay \$60.00 per month to continue the privilege. This would be equal to the value we presently contribute in internet services to the City. Then, should you desire to continue the Internet service arrangement, we would continue to provide it for \$60.00 per month. We believe this improvement in our agreement will benefit both of us and provide the City with more flexibility in how Internet services are obtained.

Kind Regards;



Robert W. "Bob" Pensworth
Manager

crescomm.net

.....



WIRELESS BROADBAND in PACIFIC COUNTY

CresComm Fixed Wireless Residential Subscribers Initial costs:

OUTDOOR 2.4/5.8 GHz LOS (Line Of Sight) • Wireless Modem's as low as \$99.95 or Low Monthly Lease
Simple Install (±) 50' CAT5E cable and basic! Installation of equipment by authorized tech.. \$ 99.95
A site survey must be performed to determine clear line of sight and quality of connectivity. Please fill out our site survey form below to request an appointment. Field Support \$65.00/hour plus <u>travel</u> . First 5 miles included.
Ditch your Dial-up, Dump your DSL, Sabotage your Satellite. Switch to CresComm and get your first month FREE*. (*)Some restrictions apply.

CresComm 2.4 GHz and 5.7 GHz LOS Fixed Wireless Monthly Residential charge:

BIT RATE (DOWN/UP)	Gigabyte Data Cap/Mo	CHINOOK • LONG BEACH ILWACO • RAYMOND
Residential Value - R2 Up to 3 Mbps Download and 1 Mbps Upload		\$ 49.99 (2) (3) (4)
Residential Value Plus - R4 Up to 10 Mbps Download and 1 Mbps Upload		\$ 69.99 (2) (3) (4)
Residential Premium - R5 Up to 12 Mbps Download and 1 Mbps Upload	125 GiB	\$ 89.99 (2) (3) (4)
Total Transfer Data. Increase your monthly allocation by	1 GiB	3.00 (2) (3) (4)

CresComm 2.4 GHz and 5.7 GHz LOS Fixed Wireless Monthly Business charge:

BIT RATE (DOWN/UP) Business = Faster Uploads	Gigabyte Data Cap/Mo	CHINOOK • LONG BEACH ILWACO • RAYMOND
Business Standard - B2 Up to 3 Mbps Download and 2 Mbps Upload	50 GiB	\$ 59.99 (1) (2) (3) (4)
Business Deluxe - B4 Up to 10 Mbps Download and 2 Mbps Upload	90 GiB	\$ 79.99 (1) (2) (3) (4)
Business Premium - B5 Up to 12 Mbps Download and 2 Mbps Upload	125 GiB	\$ 99.99 (1) (2) (3) (4)
Total Transfer Data. Increase your monthly allocation by	1 GiB	\$ 3.00 (2) (3) (4)

CresComm Fiber Optic Internet Monthly Business charge:

BIT RATE (DOWN/UP) Fiber Leaves DSL in the Dust	Gigabyte Data Cap/Mo	CHINOOK • NASELLE
Business Platinum - B6 Up to 30 Mbps Download and 5 Mbps Upload	175 GiB	\$ 139.99 (1) (2) (3) (4)
Total Transfer Data. Increase your monthly allocation by	1 GiB	\$ 3.00 (2) (3) (4)

CresComm T1 Monthly Business charge:

Full T1	
----------------	--

<p>1.5 Mbps</p> <p>Bonded T1 3.0 Mbps, 4.5 Mbps. 6.0 Mbps</p> <ul style="list-style-type: none"> • Full-duplex transmission of data • Priority data routing • Static IP • 95% (perc) Billing 	<p>Starting at \$ 149.00</p> <p>(1) (2) (3) (4)</p>
---	---

Service available in Ilwaco, Long Beach and Raymond. Chinook & Naselle click [here](#). What's included: 2 POP email boxes, Newsgroups, Email, spam & virus filtering. (1) Complex and commercial installations extra. (2) 25-Month contract required for Fixed Wireless and 37-Month contract required for Fiber Optic. Fiber Optic Internet details [here](#). (3) ACCB monthly in advance. Our Business Plans are for Commercial accounts, Dedicated Point-to-Point, Gamers with a lust for high speed and low latency, and those requiring extra bandwidth. As about our Small Innkeeper Managed InterNET packages. Downloads are at burst rate. Burst Bucket: 30-60 seconds depending on plan. (Burst is dependent upon network conditions and other factors and is NOT guaranteed.) See [Netflix Video Quality Settings](#). An hours ITV (Internet TV) broadcast or movie download uses up to 2 Gigabytes total data. A high definition movie download uses up to 4 Gigabytes total data. Data over cap billed monthly in arrears at \$3.00/GiB. Ask about our "10-pack" (10 Gigabytes of extra data download) add-on for \$15.00 per month. Maximum Download Speed is 6 Mbps in Chinook. Single Static IP: \$25/set-up, \$10/mo. (4) See [TOS](#) for Add'l fees and wireless download speed information. (5) Equipment purchase required. (‡) 1st 2 hours install labor. Additional time, computer support or training: \$65.00/hr. ⚡ = No Cap (Some restrictions apply). Terms: Advance monthly billing via ACCB (Auto Credit Card Billing) on 25th of month. Regulatory cost compliance charge and local surcharges extra. Custom installations, higher speeds, dedicated point-to-point, Synchronous T1, 95th Perc. (5 min) billing, bandwidth prioritizing and large user quotations upon request. Rates Effective: 09/01/2013. Bob Pensworth, Manager.



[Site Survey Request](#) ⚙ [Community Portal](#) ⚙ [Open Internet](#) ⚙ [TOS](#) ⚙ [Coverage](#)

CresComm High Speed Community WIFI-Available in Marina's. RV Parks, Tourist Areas etc.

<p>CRESCOMM • HOTSPOT</p> <p>No Contract • Flat Rate • Hourly, Daily, Weekly & Monthly Passes!</p>			
	Chinook	Long Beach	Naselle

I. Time Constraints/Due Dates:

J. Proposed Motion: **I move to approve the mayor to execute the Engineering Supplement No. 2 for water main work for the Elizabeth Street Improvements (TIB No. 6-W-969(003)-1).**



Transportation Improvement Board
Consultant Supplemental Agreement

Agency City of Ilwaco Project Number TIB #6-W-969(003)-1
 Project Name Elizabeth Street Improvements (SR 101 to Howerton Way)
 Consulting Firm Gray & Osborne, Inc.
 Supplement Phase Supplement No. 2: Design Phase – Water Main (TIB non-eligible)

The Local Agency of Ilwaco, Washington desires to supplement the design agreement entered into with Gray & Osborne, Inc. and originally executed on February 19, 2013.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

Section II, **SCOPE OF WORK**, is hereby amended to include designing and preparing contract documents and permit applications for the installation of a 12-inch-diameter water main between Lake Street and the north side of Spruce Street and a "T" between Howerton Avenue and Lake Street. The City shall pay permit fee costs.

Section IV, **TIME FOR BEGINNING AND COMPLETION**, the Completion Date is revised to read:
 Remains Unchanged

Section V, **PAYMENT**, shall be amended as follows as set forth in Exhibits A-2 and B-2 (shown herein)

MAXIMUM AMOUNT PAYABLE \$6,000.00

If you concur with this supplement and agree to the changes as stated herein, please sign and date in the appropriate spaces below.

Agency Signature	Date
Consultant Signature <i>Thomas M. Zerkel</i>	Date <i>12/16/13</i>



Transportation Improvement Board
Consultant Supplemental Agreement

EXHIBIT A-2

	Original Agreement (Design Phase)	Supplement No. 1 (Legal Descriptions)	Supplement No. 2 (Water Main)	Total
Direct Salary Cost	\$18,544	\$ 409	\$1,808	\$20,761
Overhead (including Payroll Additives)	\$33,379	\$ 736	\$3,254	\$37,369
Direct Non-salary Costs	\$11,789	\$ 0	\$ 179	\$11,968
Fixed Fee	\$ 7,788	\$ 172	\$ 759	\$ 8,719
Total	\$71,500	\$1,317	\$6,000	\$78,817



Consultant Supplemental Agreement

EXHIBIT B-2 (CONSULTANT FEE DETERMINATION SHEET - COST PLUS FIXED FEE)

Prepared by: Tamara Nack, P.E.					Date: December 16, 2013	
Project: Elizabeth Street Improvements (SR 101 to Howerton Way)						
Classification	Manhours		Rate		Cost	
Principal in Charge	8	X	\$35 to \$59	=	\$ 392	
Project Manager/Engineer	1	X	\$33 to \$56	=	\$ 56	
EIT/Design/Civil Engineer	40	X	\$24 to \$35	=	\$1,360	
		X		=		
		X		=		
		X		=		
TOTAL DSC					\$1,808	
OH Rate x DSC		180.00%	X	\$1,808	=	\$3,254
FIXED FEE						
FF Rate x DSC		42%	X	\$1,808	=	\$ 759
REIMBURSABLE						
	Printing per diem, Misc. Expenses, and Travel					\$ 179
GRAND TOTAL						\$6,000

CITY OF ILWACO
PARKS & RECREATION ADVISORY COMMISSION MEETING
Friday December 13, 2013

Community Room, Ilwaco, WA

A. Call to Order

Nick Haldeman called the meeting to order at 5:00 p.m.

B. Roll Call

Present: Commission members Haldeman, Wilkie and Ducharme.
Nadia Gardner, Columbia Land Trust, Coast & Estuary Conservation Manager

C. Reports

1. Commission member Reports

November regular P&R Commission meeting had been canceled due to lack of a quorum.

2. Short reports on Open House

D. Comments of Citizens and Guests present

1. None

E. Business

1. Business item 1

Meeting time change verified.

ACTION: P&R Commission regular meeting is now scheduled monthly, 5:00 PM on the second Friday of each month.

F. Discussion

1. Discussion item 1

Work session review of results from second open house questionnaire regarding potential recommendations to be included in the Ilwaco Parks, Trails & Natural Areas Plan

ACTION: Advised that the prioritized recommendations [for the next six years] be inserted in Plan. Thanks to Nadia.

G. Correspondence and Written Reports

1. None

H. Next Schedule Meeting

The next scheduled meeting will be January 10, 2014, [second Friday of Month] at 5:00 p.m.

I. Adjournment

ACTION: Motion to adjourn the meeting (made and seconded). The meeting was adjourned at 6:45 p.m.