



Meetings are held at the
Ilwaco Community Building Meeting Room
158 First Ave North in Ilwaco, WA

**CITY OF ILWACO
CITY COUNCIL MEETING**

Monday, January 27, 2014

5:00 p.m. EXECUTIVE SESSION

**6:00 p.m. REGULAR COUNCIL MEETING
AGENDA**

- A. Executive Session – Discuss potential litigation with attorney**
- B. Call to order**
- C. Flag Salute**
- D. Roll Call**
- E. Approval of Agenda**

F. Consent Agenda

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

- 1. Approval of Minutes (TAB 1)
 - a. January 13, 2014, Regular meeting

- 2. Claims & Vouchers (TAB 2)
 - a. Checks: 36165 to 36167 + Electronic \$17,291.98
 - b. Checks: 36168 to 36195 \$31,632.24
 - GRAND TOTAL: \$48,924.22

G. Reports

- 1. Staff Reports (TAB 3)
 - a. Treasurer's Report
- 2. Council Reports
- 3. Mayor's Report

H. Comments of Citizens and Guests Present

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

- 1. School Levy – Mark Hottowe

I. Business

- 1. Interagency Agreement between the State of Washington – Washington State Patrol and Ilwaco Fire Department (TAB 4)—*Cassinelli*

J. Discussion

- 1. Water Treatment Plant Improvements – Report on open bids and Nancy Lockett’s suggestions (TAB 9) –*Cassinelli*
- 2. Parks Plan (TAB 10) –*Haldeman*

K. Correspondence and Written Reports

L. Future Discussion/Agendas

- 1. Amended Procedures Ordinance—*City Planner*
- 2. CresComm Ethernet cable access

M. Adjournment

N. Upcoming Meetings

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
Executive Session	Discuss potential litigation with attorney	Monday	01/27/2014	5:00 p.m.	Ilwaco Fire Hall
City Council	Regular Meeting	Monday	01/27/14 02/10/14	6:00 p.m.	Community Building
Parks & Rec. Commission	Regular Meeting	Friday	02/14/14	7:15 p.m.	Community Building
Planning Commission	Regular Meeting <i>(meetings subject to cancellation if there is no business to transact)</i>	Tuesday	02/04/14 02/18/14	6:00 p.m.	Community Building
Port/City Council Meeting	Regular Meeting	Tuesday	02/11/14	6:00 p.m.	Port Meeting Room



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, January 13, 2014**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Chambreau, Marshall, Forner and Mulinix.

D. Approval of Agenda

ACTION: Motion to approve agenda (Mulinix/Jensen). 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 36091 to 36101 + electronic totaling \$40,377.03, Checks 36102 to 36141 totaling \$64,735 and Checks 36142 to 36164 totaling 102,819.86.

ACTION: Motion to approve the consent agenda (Jensen/Chambreau). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- a. Chief of Police report December 2013

2. Council Reports

Councilmember Mulinix reported that she attended the public hearing for the marijuana moratorium, as did Councilmember Forner and Marshall. Councilmember Marshall also mentioned the sewer main legislation that he is currently working on. Councilmember Chambreau is working on data to present the council regarding sewer rates.

3. Mayor's Report

Mayor Cassinelli reported that he also attended the public hearing and the recent trails workshop.

G. Comments of Citizens and Guests present

None

H. Business

1. Engineering Supplement No. 2 for Elizabeth Street Improvements

Discussion on this topic included the additional fire flow that would benefit the Port of

Ilwaco. **ACTION: Motion to approve the mayor to execute the Engineering Supplement No. 2 for water main work for the Elizabeth Street Improvements (TIB No. 6-W-969(003)-1) (Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain.**

2. **Engineering Supplement for First Avenue North Sewer Improvement & Brumbach Avenue Overlay** Mayor Cassinelli explained the additional hours that Gray & Osborne did at the onset of the project. **ACTION: Motion to authorize the mayor to execute a supplement to the contract with Gray & Osborne for the First Avenue Sewer Improvement project to provide for the additional \$8,617.16 of the charges for Gray & Osborne. (Marshall/Mulinix) 4 Ayes 1 Nay (Forner) 0 Abstain.**

3. **Selection of Mayor Pro Tempore**
ACTOIN: Nomination of Councilmember Jensen to serve as mayor pro-tempore. (Marshall/Chambreau) 5 Ayes 0 Nays 0 Abstain.

I. Discussion

1. **Interagency Agreement Between the State of Washington (Washington State Patrol) and Ilwaco Fire Department**

This agreement is intended to provide reimbursement of allowable Fire Agency costs incurred while assets are in use.

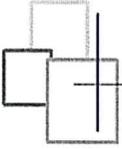
ACTION: Move to business at the next meeting.

J. Adjournment

ACTION: Motion to adjourn the meeting. Mayor Cassinelli adjourned the meeting at 6:38 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>36165</u>	Fero, Jimmie W	2014 - January - Second meeting		\$1,073.85
<u>36166</u>	Gardner, Daryl W	2014 - January - Second meeting		\$1,713.31
<u>36167</u>	Schweizer, Dennis	2014 - January - Second meeting		\$1,954.04
ACH Pay - 996	Gustafson, David M.	2014 - January - Second meeting		\$1,547.74
ACH Pay - 997	Hazen, Warren M.	2014 - January - Second meeting		\$1,720.20
ACH Pay - 998	Mc Kee, David A	2014 - January - Second meeting		\$1,657.01
ACH Pay - 999	Mc Millan, Elaine	2014 - January - Second meeting		\$1,859.90
ACH Pay - 1001	Smith, Ariel	2014 - January - Second meeting		\$1,307.64
ACH Pay - 1002	Staples, Terri P	2014 - January - Second meeting		\$469.93
<u>EFT 1-17-14</u>	U.S. Treasury Department	2014 - January - Second meeting		\$3,988.36
				\$17,291.98

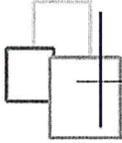
We, the undersigned members of the city council of the City of Ilwaco, Pacific County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the voucher numbers 36165 through 36167 and electronic payments totalling \$17,291.98 are approved this 27th day of January, 2014

Council member

Council member

Treasurer

Council member



Register

Number	Name	Print Date	Clearing Date	Amount
Bank of the Pacific				
8023281				
Check				
<u>36168</u>	Alsco-American Linen Div.	1/27/2014		\$32.31
<u>36169</u>	Arthur J Gallagher Rms, Inc.	1/27/2014		\$70.00
<u>36170</u>	Beckwith & Kuffel	1/27/2014		\$2,377.23
<u>36171</u>	Box-K Auto Repair, Inc.	1/27/2014		\$159.54
<u>36172</u>	Centurylink	1/27/2014		\$1,318.01
<u>36173</u>	Chinook Sales & Rentals Inc.	1/27/2014		\$37.77
<u>36174</u>	CREST	1/27/2014		\$1,170.00
<u>36175</u>	Davis Grimm Payne & Marra, Inc	1/27/2014		\$396.75
<u>36176</u>	Discovery Benefits	1/27/2014		\$10.50
<u>36177</u>	Evergreen Rural Water of Washington	1/27/2014		\$169.20
<u>36178</u>	Goulter Diamond Bar Ranch	1/27/2014		\$100.00
<u>36179</u>	IFOCUS Consulting Inc.	1/27/2014		\$2,320.00
<u>36180</u>	Int. Ins. of Muni Clerks	1/27/2014		\$145.00
<u>36181</u>	Kubwater Resources Inc.	1/27/2014		\$1,373.66
<u>36182</u>	Lawson Products	1/27/2014		\$162.62
<u>36183</u>	Measure-Tech, Inc.	1/27/2014		\$1,929.58
<u>36184</u>	Mike's Eastside Drugs	1/27/2014		\$125.00
<u>36185</u>	Pacific CO Auditor	1/27/2014		\$151.00
<u>36186</u>	Pacific CO Development	1/27/2014		\$769.00
<u>36187</u>	Pacific CO Sheriff Office	1/27/2014		\$5,608.50
<u>36188</u>	Peninsula Sanitation Service, Inc.	1/27/2014		\$285.22
<u>36189</u>	PUD No 2 of Pacific County	1/27/2014		\$11,777.96
<u>36190</u>	Seven Greens, LLC	1/27/2014		\$125.00
<u>36191</u>	Sid's IGA	1/27/2014		\$5.56
<u>36192</u>	South Pacific County Fire Association	1/27/2014		\$150.00
<u>36193</u>	Vision Municipal Solutions, Llc	1/27/2014		\$417.34
<u>36194</u>	WA State Labor & Industry	1/27/2014		\$28.30
<u>36195</u>	Wadsworth Electric	1/27/2014		\$417.19
Total Check				\$31,632.24
Total 8023281				\$31,632.24
Grand Total				\$31,632.24

CERTIFICATION

We, the undersigned do hereby certify under penalty of perjury that the material have been furnished, the services rendered or the labor performed that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation. The voucher numbers 36168 through 360195 are approved for payment in the amount of: \$31,632.24

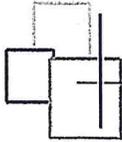
This _____ day of _____, 2014

Council member

Council member

Treasurer

Council member



Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
AlSCO-American Linen Div.					
	36168			2014 - January - Second meeting	
		Invoice - 1/22/2014 11:26:02 AM			
		LPOR1119745			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$8.08
		101-000-000-543-30-30-00		Office And Operating	\$8.08
		401-000-000-534-00-31-00		Operation & Maintenance	\$8.08
		409-000-000-535-00-31-01		Operations And Maintenance	\$8.07
		Total Invoice - 1/22/2014 11:26:02 AM			\$32.31
	Total 36168				\$32.31
Total AlSCO-American Linen Div.					
Arthur J Gallagher Rms, Inc.					
	36169			2014 - January - Second meeting	
		Invoice - 1/21/2014 9:46:35 AM			
		767335			
		001-000-000-514-20-46-00		Insurance	\$123.00
		Total Invoice - 1/21/2014 9:46:35 AM			\$123.00
		Invoice - 1/21/2014 9:47:13 AM			
		761294			
		001-000-000-514-20-46-00		Insurance	(\$53.00)
		Total Invoice - 1/21/2014 9:47:13 AM			(\$53.00)
	Total 36169				\$70.00
Total Arthur J Gallagher Rms, Inc.					
Beckwith & Kuffel					
	36170			2014 - January - Second meeting	
		Invoice - 1/22/2014 11:42:34 AM			
		912226			
		409-000-000-535-00-48-01		Repairs And Maintenance	\$2,377.23
		Total Invoice - 1/22/2014 11:42:34 AM			\$2,377.23
	Total 36170				\$2,377.23
Total Beckwith & Kuffel					
Box-K Auto Repair, Inc.					
	36171			2014 - January - Second meeting	
		Invoice - 1/21/2014 9:48:08 AM			
		37018			
		401-000-000-534-00-48-00		Vehicle Repairs/Maintenance	\$159.54
		Total Invoice - 1/21/2014 9:48:08 AM			\$159.54
	Total 36171				\$159.54
Total Box-K Auto Repair, Inc.					
Centurylink					
	36172			2014 - January - Second meeting	
		Invoice - 1/21/2014 9:50:36 AM			
		001-000-000-514-20-42-00		Communication	\$290.42
		001-000-000-522-10-42-00		Communication	\$356.60
		401-000-000-534-00-42-00		Communications	\$286.67
		409-000-000-535-00-42-00		Communications	\$384.32
		Total Invoice - 1/21/2014 9:50:36 AM			\$1,318.01
	Total 36172				\$1,318.01
Total Centurylink					
Chinook Sales & Rentals Inc.					
	36173			2014 - January - Second meeting	
		Invoice - 1/21/2014 9:51:15 AM			
		55588,55706			
		401-000-000-534-00-31-00		Operation & Maintenance	\$12.65
		408-000-000-531-38-31-01		Operations & Maintenance	\$12.47
		409-000-000-535-00-31-01		Operations And Maintenance	\$12.65
		Total Invoice - 1/21/2014 9:51:15 AM			\$37.77
	Total 36173				\$37.77
Total Chinook Sales & Rentals Inc.					
CREST					
	36174			2014 - January - Second meeting	
		Invoice - 1/21/2014 9:53:44 AM			
		2780			
		001-000-000-558-60-41-00		Planner Services	\$1,170.00
		Total Invoice - 1/21/2014 9:53:44 AM			\$1,170.00
	Total 36174				\$1,170.00

Vendor	Number	Reference	Account Number	Description	Amount
Total CREST					\$1,170.00
Davis Grimm Payne & Marra, Inc	36175			2014 - January - Second meeting	
		Invoice - 1/21/2014 9:54:53 AM			
		41647			
		001-000-000-515-30-41-00		Legal Services	\$396.75
		Total Invoice - 1/21/2014 9:54:53 AM			\$396.75
	Total 36175				\$396.75
Total Davis Grimm Payne & Marra, Inc					\$396.75
Discovery Benefits	36176			2014 - January - Second meeting	
		Invoice - 1/21/2014 9:57:45 AM			
		424854-IN			
		001-000-000-514-20-31-00		Office & Operating Supplies	\$10.50
		Total Invoice - 1/21/2014 9:57:45 AM			\$10.50
	Total 36176				\$10.50
Total Discovery Benefits					\$10.50
Evergreen Rural Water of Washington	36177			2014 - January - Second meeting	
		Invoice - 1/21/2014 9:58:26 AM			
		25767			
		401-000-000-534-00-31-00		Operation & Maintenance	\$169.20
		Total Invoice - 1/21/2014 9:58:26 AM			\$169.20
	Total 36177				\$169.20
Total Evergreen Rural Water of Washington					\$169.20
Goulter Diamond Bar Ranch	36178			2014 - January - Second meeting	
		Invoice - 1/21/2014 9:59:51 AM			
		annual pmt, easement for pump station			
		401-000-000-534-00-31-00		Operation & Maintenance	\$100.00
		Total Invoice - 1/21/2014 9:59:51 AM			\$100.00
	Total 36178				\$100.00
Total Goulter Diamond Bar Ranch					\$100.00
IFOCUS Consulting Inc.	36179			2014 - January - Second meeting	
		Invoice - 1/21/2014 10:01:21 AM			
		7104			
		001-000-000-514-20-31-00		Office & Operating Supplies	\$580.00
		101-000-000-543-30-30-00		Office And Operating	\$290.00
		401-000-000-534-00-31-06		Office & Customer Service	\$580.00
		408-000-000-531-38-31-01		Operations & Maintenance	\$290.00
		409-000-000-535-00-31-08		Office Supplies & Customer	\$580.00
		Total Invoice - 1/21/2014 10:01:21 AM			\$2,320.00
	Total 36179				\$2,320.00
Total IFOCUS Consulting Inc.					\$2,320.00
Int. Ins. of Muni Clerks	36180			2014 - January - Second meeting	
		Invoice - 1/21/2014 10:04:36 AM			
		1/8/14 annual renewal			
		001-000-000-514-20-31-00		Office & Operating Supplies	\$145.00
		Total Invoice - 1/21/2014 10:04:36 AM			\$145.00
	Total 36180				\$145.00
Total Int. Ins. of Muni Clerks					\$145.00
Kubwater Resources Inc.	36181			2014 - January - Second meeting	
		Invoice - 1/21/2014 10:06:54 AM			
		3743			
		409-000-000-535-00-31-02		Chemicals	\$1,373.66
		Total Invoice - 1/21/2014 10:06:54 AM			\$1,373.66
	Total 36181				\$1,373.66
Total Kubwater Resources Inc.					\$1,373.66
Lawson Products	36182			2014 - January - Second meeting	
		Invoice - 1/21/2014 10:08:37 AM			
		9302158949			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$162.62
		Total Invoice - 1/21/2014 10:08:37 AM			\$162.62
	Total 36182				\$162.62
Total Lawson Products					\$162.62
Measure-Tech, Inc.	36183			2014 - January - Second meeting	
		Invoice - 1/22/2014 11:50:38 AM			
		13917			
		409-000-000-535-00-31-04		Annual Meter Calibrations	\$306.42
		Total Invoice - 1/22/2014 11:50:38 AM			\$306.42
		Invoice - 1/22/2014 11:51:15 AM			
		13916			

Vendor	Number	Reference	Account Number	Description	Amount
			409-000-000-535-00-31-04	Annual Meter Calibrations	\$980.94
		Total Invoice - 1/22/2014 11:51:15 AM			\$980.94
		Invoice - 1/22/2014 11:51:43 AM			
		13918			
			409-000-000-535-00-31-04	Annual Meter Calibrations	\$642.22
		Total Invoice - 1/22/2014 11:51:43 AM			\$642.22
	Total 36183				\$1,929.58
Total Measure-Tech, Inc.					\$1,929.58
Mike's Eastside Drugs					
36184					
				2014 - January - Second meeting	
		Invoice - 1/22/2014 11:53:11 AM			
		refund business license fee			
		001-000-000-321-99-00-00		Other Business Licenses and	\$125.00
		Total Invoice - 1/22/2014 11:53:11 AM			\$125.00
	Total 36184				\$125.00
Total Mike's Eastside Drugs					\$125.00
Pacific CO Auditor					
36185					
				2014 - January - Second meeting	
		Invoice - 1/22/2014 11:49:31 AM			
		101-000-000-595-30-65-00		Roadway Construction	\$151.00
				ROW and easement	
		Total Invoice - 1/22/2014 11:49:31 AM			\$151.00
	Total 36185				\$151.00
Total Pacific CO Auditor					\$151.00
Pacific CO Development					
36186					
				2014 - January - Second meeting	
		Invoice - 1/21/2014 10:14:25 AM			
		1-2-14 Visit Center annual pmt			
		104-000-000-557-30-41-02		Visitors Bldg. - City Portion	\$769.00
		Total Invoice - 1/21/2014 10:14:25 AM			\$769.00
	Total 36186				\$769.00
Total Pacific CO Development					\$769.00
Pacific CO Sheriff Office					
36187					
				2014 - January - Second meeting	
		Invoice - 1/21/2014 10:15:31 AM			
		#14 Q1 support			
		001-000-000-528-60-51-00		Dispatch Services	\$710.50
		Total Invoice - 1/21/2014 10:15:31 AM			\$710.50
		Invoice - 1/21/2014 10:18:33 AM			
		#2 Q1 support			
		001-000-000-528-60-51-00		Dispatch Services	\$4,898.00
		Total Invoice - 1/21/2014 10:18:33 AM			\$4,898.00
	Total 36187				\$5,608.50
Total Pacific CO Sheriff Office					\$5,608.50
Peninsula Sanitation Service, Inc.					
36188					
				2014 - January - Second meeting	
		Invoice - 1/21/2014 10:19:16 AM			
		1-25-14			
		001-000-000-514-20-47-01		Garbage Bills	\$285.22
		Total Invoice - 1/21/2014 10:19:16 AM			\$285.22
	Total 36188				\$285.22
Total Peninsula Sanitation Service, Inc.					\$285.22
PUD No 2 of Pacific County					
36189					
				2014 - January - Second meeting	
		Invoice - 1/21/2014 10:09:57 AM			
		001-000-000-511-60-47-00		Electricity	\$176.21
		001-000-000-514-20-47-00		Electricity	\$0.00
		001-000-000-522-50-47-00		Electricity	\$1,527.82
		001-000-000-572-50-47-00		Electricity	\$1,003.46
		001-000-000-575-50-40-00		Community Bldg Other - Electri	\$668.98
		001-000-000-576-80-47-00		Electricity	\$88.88
		101-000-000-542-63-47-00		Street Light Operating	\$596.84
		401-000-000-534-00-47-00		Electricity	\$2,642.20
		409-000-000-535-00-47-01		Electricity	\$5,073.57
		Total Invoice - 1/21/2014 10:09:57 AM			\$11,777.96
	Total 36189				\$11,777.96
Total PUD No 2 of Pacific County					\$11,777.96
Seven Greens, LLC					
36190					
				2014 - January - Second meeting	
		Invoice - 1/22/2014 11:55:06 AM			
		refund business license			
		001-000-000-321-99-00-00		Other Business Licenses and	\$125.00
		Total Invoice - 1/22/2014 11:55:06 AM			\$125.00
	Total 36190				\$125.00
Total Seven Greens, LLC					\$125.00
Sid's IGA					
36191					
				2014 - January - Second meeting	

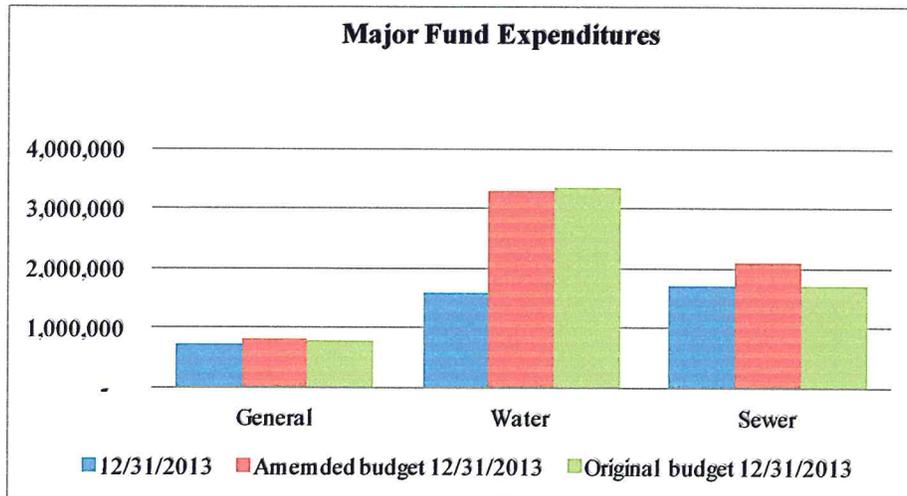
Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 1/21/2014 10:30:51 AM			
		1-4-14			
			401-000-000-534-00-31-00	Operation & Maintenance	\$5.56
		Total Invoice - 1/21/2014 10:30:51 AM			\$5.56
	Total 36191				\$5.56
Total Sid's IGA					\$5.56
South Pacific County Fire Association					\$5.56
	36192				
		2014 - January - Second meeting			
		Invoice - 1/22/2014 11:45:37 AM			
		annual dues			
			001-000-000-522-10-31-00	Office & Operating Supplies	\$150.00
		Total Invoice - 1/22/2014 11:45:37 AM			\$150.00
	Total 36192				\$150.00
Total South Pacific County Fire Association					\$150.00
Vision Municipal Solutions, Llc					\$150.00
	36193				
		2014 - January - Second meeting			
		Invoice - 1/21/2014 10:31:45 AM			
		2151			
			401-000-000-534-00-31-06	Office & Customer Service	\$139.12
			408-000-000-531-38-31-01	Operations & Maintenance	\$139.11
			409-000-000-535-00-31-08	Office Supplies & Customer	\$139.11
		Total Invoice - 1/21/2014 10:31:45 AM			\$417.34
	Total 36193				\$417.34
Total Vision Municipal Solutions, Llc					\$417.34
WA State Labor & Industry					\$417.34
	36194				
		2014 - January - Second meeting			
		Invoice - 1/21/2014 10:39:35 AM			
		154044			
			001-000-000-522-10-31-00	Office & Operating Supplies	\$28.30
		Total Invoice - 1/21/2014 10:39:35 AM			\$28.30
	Total 36194				\$28.30
Total WA State Labor & Industry					\$28.30
Wadsworth Electric					\$28.30
	36195				
		2014 - January - Second meeting			
		Invoice - 1/21/2014 10:32:46 AM			
		17078			
			409-000-000-535-00-31-01	Operations And Maintenance	\$417.19
		Total Invoice - 1/21/2014 10:32:46 AM			\$417.19
	Total 36195				\$417.19
Total Wadsworth Electric					\$417.19
Grand Total		Vendor Count	28		\$31,632.24

TREASURER'S REPORT
Month ending December 31, 2013

State law requires the city to post prior year expenditures for the first twenty days of the new-year in the to the prior year budget. These additional expenditures are included in the attached statements and year ending balances have been posted, however, there will be some final adjustments posted prior to the issuance of the 2013 financial statements.

As illustrated in the table below, several amended budget projections for expenditures (excluding ending fund balance) were on target. Adjustments to the original budget are typically small. However due to the delays in the School Road project in 2012, the budget for the Streets fund had to be increased during 2013 for the carryover related to the project. The Sewer fund budget was increased during 2013 by the amount of the Nesadi sewer line project not identified in the original budget. Other adjustments in expenditures were either offsetting or relatively minor in comparison to the overall budget.

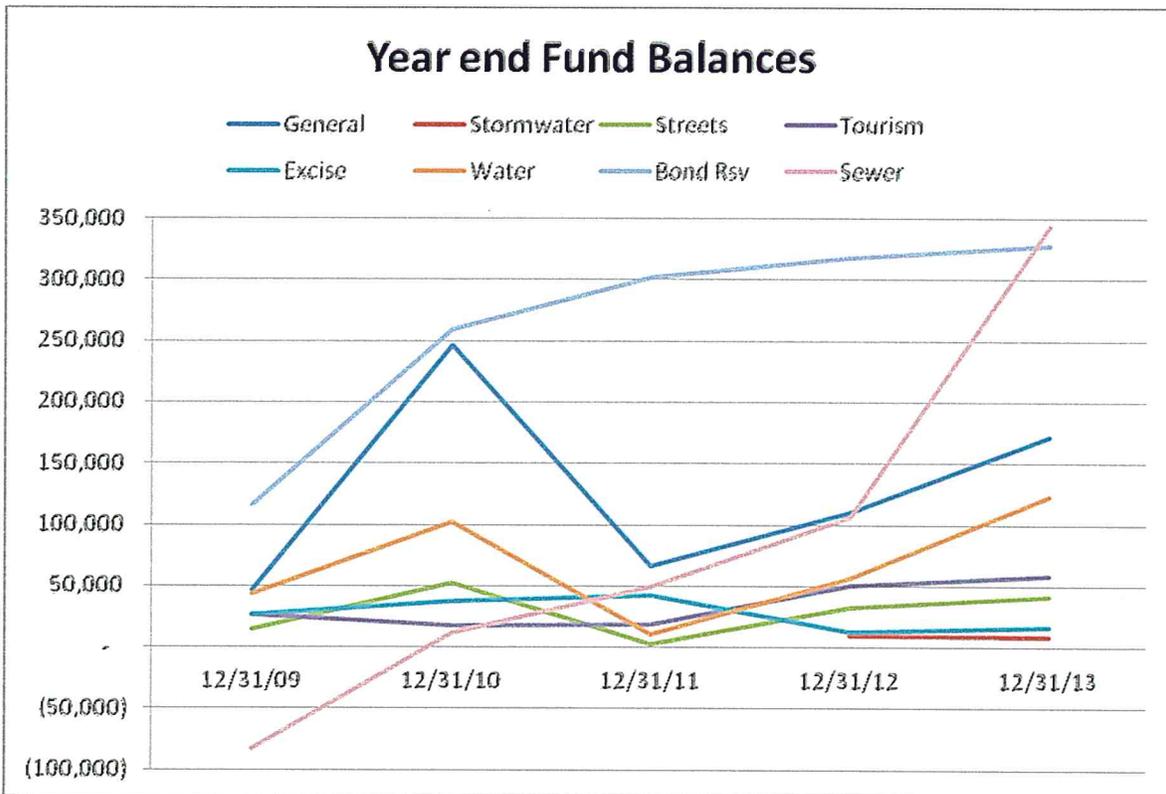
Expenditures	YTD	Amemded budget	Original budget	Budget	
	12/31/2013	12/31/2013	12/31/2013	inc(dec)	% change
General	728,729	814,459	788,313	26,146	3%
Streets	373,293	474,661	236,171	238,490	101%
Tourism	30,489	65,826	65,826	-	0%
Water	1,583,401	3,290,300	3,337,919	(47,619)	-1%
Stormwater	71,431	69,492	71,027	(1,535)	-2%
Sewer	1,700,985	2,100,844	1,718,398	382,446	22%



The following chart reflects annual year end cash balances and the projections for the year ending 2014. With the exception of 2010, when the General Fund held settlement funds from the fire station, the General fund balance has been relatively low at year end, but has shown consistent improvement which has been recognized by the State Auditor's office. After the first full year of collections, the Stormwater fund balance reflected a small reserve to assist with future projects. The Streets fund holds a respectable reserve to support the anticipated construction on Elizabeth in 2014. The Tourism fund includes lodging tax distributions that were made to the city in error that are estimated at \$33k. The Excise reserve was reduced by budgeted contributions to 2012 & 2013 projects. The Water fund ended the year approximately \$13k below the projected balance due to reimbursement requests from funders that were outstanding. Water sales ended the year \$7k higher than projected. The Sewer fund balance ended \$75k higher as a result of the roof and pumps that were not replaced offset by collected sewer charges from Ilwaco customers coming in \$26k

less than budgeted. Overall, the fund balances at the end of 2013 have continued to improve when compared to 2012 and 2011.

Cash balance								
	Actual	Actual	Actual	Actual	Actual	Amended bdgt	Original bdgt	Budgeted
	12/31/2009	12/31/2010	12/31/2011	12/31/2012	12/31/2013	12/31/2013	12/31/2013	12/31/2014
General	45,907	245,945	65,878	109,562	171,658	122,992	122,150	130,028
Stormwater				9,310	8,955	11,406	12,771	7,793
Streets	14,918	52,455	3,046	32,719	41,301	39,731	7,919	27,740
Tourism	25,992	17,549	18,784	50,613	58,246	20,917	18,898	21,258
Excise	26,593	37,847	42,660	12,630	16,296	18,630	16,283	23,630
Water	43,110	101,550	10,239	56,617	123,117	136,016	86,893	34,748
Bond Rsv	116,187	258,530	301,475	318,077	327,179	327,179	327,179	347,731
Sewer	(83,072)	11,101	49,141	105,806	343,753	268,714	271,143	297,469



Current Overall Cash Position

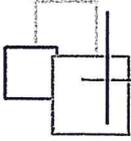
The following are the account balances at the Bank of Pacific and Local Government Investment Pool:
Current Balances as of January 22, 2013

Bank of Pacific

xxx.3303 Main	\$340,072
xxx.7413	28,320

LGIP	<u>808,705</u>
Total Cash	\$1,177,097

Elaine McMillan,
Treasurer



Cash and Investment Activity

Period: January 2013- Beginning, December 2013 - Ending

Fiscal Totals

Fund		Beginning Cash	Beginning Investments	Activity In	Activity Out	Ending Cash	Ending Investment	Ending Balance
001	General Fund Current Expense	\$109,561.74	\$0.00	\$838,614.62	\$776,518.38	\$171,657.98	\$0.00	\$171,657.98
101	City Streets	\$32,718.79	\$0.00	\$392,958.84	\$384,376.90	\$41,300.73	\$0.00	\$41,300.73
104	Tourism	\$50,612.90	\$0.00	\$38,388.66	\$30,755.62	\$58,245.94	\$0.00	\$58,245.94
301	Excise Reserve	\$12,630.45	\$0.00	\$10,988.39	\$7,322.46	\$16,296.38	\$0.00	\$16,296.38
401	Water	\$56,616.82	\$0.00	\$1,672,203.18	\$1,605,702.79	\$123,117.21	\$0.00	\$123,117.21
402	Water & Sewer Equip Reserve	\$0.12	\$0.00	\$0.00	\$0.00	\$0.12	\$0.00	\$0.12
403	Water & Sewer Bond Redemption	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Water & Sewer Bond Reserve	\$318,076.55	\$0.00	\$9,102.00	\$0.00	\$327,178.55	\$0.00	\$327,178.55
408	Stormwater	\$3,897.91	\$0.00	\$76,520.17	\$71,462.81	\$8,955.27	\$0.00	\$8,955.27
409	Sewer	\$111,219.00	\$0.00	\$2,855,701.74	\$2,623,167.30	\$343,753.44	\$0.00	\$343,753.44
631	Payroll Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
632	Claims Clearing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
999	Lqip Investment	(\$539,833.35)	\$539,833.35	\$268,871.62	\$268,871.62	(\$808,704.97)	\$808,704.97	(\$0.00)
		\$155,500.93	\$539,833.35	\$6,163,349.22	\$5,768,177.88	\$281,800.65	\$808,704.97	\$1,090,505.62

Revenue Comparison

Current Fiscal: 2013

Fund Display	Description	Current Year			Last Year		
		Amount	Budget	Variance	Amount	Budget	Variance
General Fund							
001-000-000-308-80-00-00	Beginning Cash & Investments:	109,537	109,562	25	65,878	65,878	(0)
001-000-000-311-10-00-00	General Property Taxes	143,519	141,373	(2,146)	133,602	139,830	6,228
001-000-000-313-11-00-00	Local Sales & Use Taxes	136,946	135,000	(1,946)	138,589	140,000	1,411
001-000-000-316-10-00-00	Business & Occupation Tax	52,842	58,000	5,158	53,843	55,000	1,157
001-000-000-316-40-01-00	Garbage 6% Utility Tax	15,267	13,800	(1,467)	11,816	13,800	1,984
001-000-000-316-40-02-00	Cable 6% Utility Tax	8,645	10,000	1,355	17,338	17,500	162
001-000-000-316-40-03-00	Telephone 6% Utility Tax	36,606	30,000	(6,606)	34,683	36,000	1,317
001-000-000-316-40-04-00	Electric 6% Utility Tax	69,065	75,000	5,935	71,271	82,000	10,729
001-000-000-316-40-05-00	Water Utility Tax	51,253	51,772	519	46,465	48,750	2,285
001-000-000-316-40-06-00	Sewer Utility Tax	44,237	47,400	3,163	47,141	47,642	501
001-000-000-316-40-07-00	Storm Drainage Utility Tax	4,481	4,320	(161)	3,930	4,200	270
001-000-000-316-40-08-00	Fire Hydrant Fee	3	-	(3)	1,541	1,600	59
001-000-000-316-81-00-00	Gambling Tax	1,210	2,000	790	1,438	1,800	362
001-000-000-317-20-00-00	Local Leasehold Excise Tax	22,840	20,000	(2,840)	20,135	22,000	1,865
001-000-000-317-20-01-00	General Excise Local Imp.	(162)	-	162	-	-	-
001-000-000-317-40-00-00	Timber Harvest Excise Tax	85	-	(85)	83	-	(83)
001-000-000-321-99-00-00	Other Business Licenses and Permits	38,919	37,000	(1,919)	41,484	40,000	(1,484)
001-000-000-322-10-00-01	Building Permit Fees	9,981	7,560	(2,421)	6,729	7,560	831
001-000-000-322-90-00-00	Land Use Permit Fees	-	-	-	2,340	-	(2,340)
001-000-000-322-90-00-01	Zoning Fees	8,241	5,000	(3,241)	500	8,400	7,900
001-000-000-331-97-03-60	Fema Grant	2,294	-	(2,294)	-	-	-
001-000-000-334-03-12-00	DOE Aquatic Weed Grant	5,870	39,000	33,130	1,391	40,840	39,449
001-000-000-334-03-13-00	DOE Shoreline Master Program	-	25,000	25,000	-	-	-
001-000-000-335-00-91-00	PUD Privilege Tax	8,843	8,000	(843)	8,628	9,000	372
001-000-000-336-06-21-00	Criminal Justice - Violent	1,000	235	(765)	1,000	1,000	-
001-000-000-336-06-25-00	Criminal Justice - Contracted	1,446	1,500	54	1,384	1,500	116
001-000-000-336-06-26-00	Criminal Justice - Special Programs	841	795	(46)	792	795	3
001-000-000-336-06-51-00	DUI & Other Criminal Justice	171	200	29	175	200	25
001-000-000-336-06-94-00	Liquor Excise Tax	-	809	809	3,444	4,700	1,256
001-000-000-336-06-95-00	Liquor Board Profits	9,079	8,638	(441)	9,327	8,000	(1,327)
001-000-000-337-00-01-00	PCOG For Fire Station	25,000	25,000	-	25,000	25,000	-
001-000-000-337-00-02-00	PCOG For Community Building	18,979	18,979	-	18,979	18,979	-
001-000-000-341-81-00-00	Photocopying	16	100	84	137	100	(37)
001-000-000-341-96-00-00	Other General Government Services	1,712	-	(1,712)	-	-	-
001-000-000-342-20-00-00	Fire Protection Services	3,164	2,000	(1,164)	4,472	5,000	528
001-000-000-353-10-00-00	Traffic Infraction Penalties	73	-	(73)	-	-	-
001-000-000-353-10-03-01	Municipal Court Fines	5,611	3,605	(2,006)	5,707	3,605	(2,102)
001-000-000-353-70-00-00	Non-Traffic Infraction Penalties	65	100	35	66	100	34
001-000-000-361-11-00-00	Investment Interest	138	500	362	133	500	367
001-000-000-361-40-00-00	Other Interest	17	-	(17)	41	-	(41)
001-000-000-362-50-00-04	Community Building - Rent	3,961	1,250	(2,711)	1,790	1,700	(90)
001-000-000-362-50-01-00	Community Building - Electricity	15,677	11,500	(4,177)	12,033	13,000	967
001-000-000-362-90-00-00	Community Building - Other	-	5,000	5,000	532	2,400	1,868
001-000-000-367-19-00-00	Black Lake Fish Derby Donations	4,431	4,800	369	4,796	4,800	4
001-000-000-367-19-00-01	Ilwaco Park Fund Donations	2,500	-	(2,500)	259	-	(259)
001-000-000-369-10-00-00	Sale of Scrap And Junk	2,895	-	(2,895)	-	-	-
001-000-000-369-80-00-00	Cash Adjustment	-	-	-	35	-	(35)
001-000-000-386-83-08-00	Trauma Care	152	170	18	82	170	88
001-000-000-386-83-31-00	Auto Theft	320	220	(100)	116	220	104
001-000-000-386-83-32-00	Brain Trauma	74	40	(34)	21	40	19
001-000-000-386-91-00-00	ST Gen Fund 40	1,277	1,300	23	1,516	1,300	(216)
001-000-000-386-92-00-00	ST Gen Fund 50	674	700	26	906	700	(206)
001-000-000-386-97-00-00	JIS Account	565	225	(340)	273	225	(48)
001-000-000-397-00-00-01	Transfer From 101-Bldg. Rental	10,000	10,000	-	10,000	10,000	-
001-000-000-397-00-00-02	Transfer From 401-Bldg. Rental	7,500	7,500	-	12,500	12,500	-
001-000-000-397-00-00-03	Transfer From 409-Bldg. Rental	7,500	7,500	-	12,500	12,500	-
001-000-000-397-00-00-06	Transfer From 106	-	-	-	4,000	4,000	-
001-000-000-397-00-00-07	Transfer from 408	5,000	5,000	-	5,000	5,000	-
001-000-000-397-00-00-08	Transfer from 301	-	-	-	5,000	5,000	-
Total General Fund		900,362	937,453	37,091	850,841	924,834	73,993

Prin. Display	Description	Current Year			Last Year		
		Amount	Budget	Variance	Amount	Budget	Variance
Street Fund							
101-000-000-308-80-00-00	Beginning Cash & Investments	32,719	32,719	0	3,046	3,046	0
101-000-000-311-10-00-00	General Property Tax	61,508	60,589	(919)	58,281	59,927	1,646
101-000-000-334-03-82-00	TIB - School Street	101,589	92,478	(9,111)	613,892	725,876	111,984
101-000-000-334-03-83-00	TIB - Brumbach	122,572	150,692	28,120	6,402	99,794	93,392
101-000-000-334-03-84-00	TIB - Sidewalks	563	52,035	51,472	5,227	6,000	773
101-000-000-334-03-85-00	TIB - Elizabeth	36,088	71,500	35,412	-	-	-
101-000-000-336-00-87-00	Motor Vehicle Fuel Tax	19,432	19,319	(113)	19,110	20,000	890
101-000-000-337-00-00-00	MV Fuel Tax - County distribution	35,061	35,061	-	-	-	-
101-000-000-361-11-00-00	Investment Interest	61	-	(61)	20	-	(20)
101-000-000-397-00-00-01	Transfer from 301	5,000	5,000	-	31,940	38,204	6,264
Total Street Fund		414,594	519,393	104,799	737,917	952,847	214,930
Tourism Fund							
104-000-000-308-80-00-00	Beginning Cash & Investments	50,613	50,613	0	18,784	18,784	(0)
104-000-000-313-31-00-00	Hotel-Motel Tax	38,061	36,000	(2,061)	66,471	70,050	3,579
104-000-000-361-11-00-00	Investment Interest	61	130	69	37	130	93
Total Tourism Fund		88,735	86,743	(1,992)	85,292	88,964	3,672
Excise Reserve							
301-000-000-308-80-00-00	Beginning Cash & Investments	12,630	12,630	(0)	42,660	42,660	0
301-000-000-318-34-00-00	Real Estate Excise Tax -REET 1	8,647	11,000	2,353	6,866	11,500	4,634
301-000-000-361-11-00-00	Investment Interest	18	-	(18)	44	-	(44)
Total Excise Reserve Fund		21,296	23,630	2,334	49,570	54,160	4,590
Water Fund							
401-000-000-308-80-00-00	Beginning Cash & Investments	56,517	56,617	100	10,239	10,239	0
401-000-000-333-66-46-00	Indirect Federal Grant from EPA	15,435	30,000	14,565	-	-	-
401-000-000-334-04-00-01	State Grant - Department of Health	121,961	940,000	818,039	3,256	-	(3,256)
401-000-000-343-40-00-00	Water Sales	654,277	647,149	(7,128)	606,653	650,000	43,347
401-000-000-343-40-00-01	Other Utilities	373	-	(373)	-	-	-
401-000-000-343-40-00-02	Other Rev Sources	7,327	-	(7,327)	8,078	-	(8,078)
401-000-000-361-11-00-00	Investment Interest	14,541	12,000	(2,541)	46	4,800	4,754
401-000-000-379-00-00-01	Water Connections	12,863	7,500	(5,363)	5,364	7,164	1,800
401-000-000-391-80-00-00	Intergovernmental Loan Proceeds	821,230	1,732,150	910,920	93,261	1,832,140	1,738,879
401-000-000-395-10-00-00	Proceeds From Sales of Capital	1,894	900	(994)	-	-	-
Total Water Fund		1,706,418	3,426,316	1,719,898	726,897	2,504,343	1,777,446
Bond Redemption Fund							
403-000-000-397-00-00-00	Intertie Loan Usda 91-01	4,354	4,354	-	4,354	4,354	-
403-000-000-397-00-00-01	Transfer From Sewer Usda 92-07	-	-	-	2,320,312	2,320,312	0
403-000-000-397-00-00-02	Transfer - Sewer Usda-Sbr #3	-	-	-	1,095,729	1,095,729	0
403-000-000-397-00-00-03	Transfer-Sewer Pwtf97-791-007	15,086	15,086	0	15,480	15,480	0
403-000-000-397-00-00-04	Transfer From Sewer-Pwtf 2003	-	13,564	13,564	13,501	13,683	182
403-000-000-397-00-00-05	Transfer-Sewer Pwtf 04-691	1,676	1,676	0	1,691	1,691	0
403-000-000-397-00-00-06	Transfer-Sewer Pwtf 05-691	-	25,528	25,528	25,933	25,933	(0)
403-000-000-397-00-00-07	Transfer-Sewer DOE	107,833	107,000	(833)	-	-	-
403-000-000-397-00-00-08	Transfer From Sewer PC13-961-054	25	-	(25)	-	-	-
403-000-000-397-00-70-02	Transfer From Sewer Srf 94-08	104,308	104,308	0	104,308	104,308	0
403-000-000-397-00-70-05	Tran From Wat Pwtf04-65104-013	-	-	19,152	-	19,321	19,321
403-000-000-397-00-72-04	Tran From Sewer Pwtf06-962-017	13,438	-	(13,438)	-	-	-
403-000-000-397-00-72-06	Trans From Sewer-B of P 2008	29,647	29,648	1	29,647	29,648	1
403-000-000-397-00-72-07	Trans From Sewer PWTF 09-951-	35,681	13,168	(22,513)	10,272	13,297	3,025
Total Bond Redemption Fund		312,048	333,484	21,436	3,621,226	3,643,756	22,530
Bond Reserve Fund							
404-000-000-308-80-00-00	Beginning Cash & Invest	318,077	318,077	0	301,475	301,475	0
404-000-000-381-20-00-00	Interfund Loan Repmt From 409	-	-	-	7,500	7,500	-
404-000-000-397-35-70-03	Wwtp 2004-Usda Reserve	6,137	6,137	-	6,137	6,137	-
404-000-000-397-35-72-06	Wwtp 2008 Reserve-B of P	2,965	2,965	-	2,965	2,965	-
Total Bond Reserve Fund		327,179	327,179	0	318,077	318,077	0
Stormwater Fund							
408-000-000-308-80-00-00	Beginning Cash & Investment	3,898	3,898	0	-	-	-
408-000-000-343-10-00-00	Storm Drainage	76,474	77,000	526	69,226	75,000	5,774
408-000-000-361-11-00-00	Investment Interest	14	-	(14)	40	1,100	1,060
Total Stormwater Fund		80,386	80,898	512	69,266	76,100	6,834
Sewer Fund							
409-000-000-308-80-00-00	Beginning Cash & Investment	111,119	111,219	100	49,141	49,141	(0)
409-000-000-343-53-00-01	Seaview RD Loan Match	-	-	-	32,530	60,500	27,970
409-000-000-343-60-00-00	Sewer Service Charges	764,408	790,000	25,592	801,833	794,034	(7,799)
409-000-000-343-61-00-00	Seaview Sewer District Fees	136,541	197,847	61,306	202,340	220,042	17,702

FUND/Display	Description	Current Year			Last Year		
		Amount	Budget	Variance	Amount	Budget	Variance
409-000-000-343-62-00-00	Seaview - SRF Loan Match	66,034	65,192	(842)	66,978	39,100	(27,878)
409-000-000-361-11-00-00	Investment Income	572	-	(572)	459	-	(459)
409-000-000-361-40-00-00	Other Revenue Sources	5,977	500	(5,477)	1,330	500	(830)
409-000-000-372-00-00-00	Insurance Recovery	15,253	15,500	247	28,451	45,000	16,549
409-000-000-379-00-00-00	Sewer Connections	6,200	18,600	12,400	12,400	17,910	5,510
409-000-000-391-80-00-00	Intergovernmental Loan Proceed	908,092	834,000	(74,092)	-	-	-
409-000-000-391-80-00-01	Loan Proceeds	29,795	336,000	306,205	3,218,900	3,219,017	117
409-000-000-395-10-00-00	Proceeds Surplus Property	646	700	54	-	-	-
Total Sewer Fund		2,044,638	2,369,558	324,920	4,414,363	4,445,244	30,881

Expenditure Comparison

Current Fiscal: 2013

Fund Display	Description	Current Year			Last Year		
		Amount	Budget	Variance	Amount	Budget	Variance
General Fund							
001-000-000-508-80-00-00	Ending Cash & Investments	171,658	122,992	(48,666)	109,564	118,172	8,608
001-000-000-511-30-44-00	Official Publications	3,873	2,000	(1,873)	2,534	2,000	(534)
001-000-000-511-60-10-00	Salaries & Wages	18,004	18,000	(4)	17,693	18,000	307
001-000-000-511-60-20-00	Personnel Benefits	1,987	2,235	248	1,993	2,601	608
001-000-000-511-60-41-01	IT/Software Services	-	2,633	2,633	2,633	2,633	-
001-000-000-511-60-43-00	Travel/Meals/Lodging	51	-	(51)	134	-	(134)
001-000-000-511-60-46-00	Insurances	6,638	7,412	774	6,689	8,137	1,448
001-000-000-511-60-47-00	Electricity	1,321	3,000	1,679	1,474	3,000	1,526
001-000-000-511-60-47-02	City Sewer - Museum	539	1,890	1,351	1,140	1,890	750
001-000-000-511-60-47-07	Storm Drainage	-	-	-	19	-	(19)
001-000-000-511-60-48-00	Repair & Maintenance	-	200	200	-	200	200
001-000-000-511-60-49-00	Miscellaneous	-	-	-	35	-	(35)
001-000-000-511-60-49-01	Miscellaneous	-	100	100	10	100	90
001-000-000-511-60-51-00	Election Costs	5,895	6,000	105	4,530	5,000	470
001-000-000-512-50-40-03	Municipal Court Services	17,152	17,250	98	21,401	16,000	(5,401)
001-000-000-512-50-40-04	Court Remit TO State	4,365	3,500	(865)	3,457	2,500	(957)
001-000-000-514-20-10-00	Salaries & Wages	38,521	40,596	2,075	37,699	38,058	359
001-000-000-514-20-20-00	Personnel Benefits	12,361	10,809	(1,552)	11,306	10,844	(462)
001-000-000-514-20-31-00	Office & Operating Supplies	5,779	5,500	(279)	4,991	5,500	509
001-000-000-514-20-35-00	Small Tools & Equipment	-	500	500	-	500	500
001-000-000-514-20-41-00	Professional Services	641	3,000	2,359	1,471	3,000	1,529
001-000-000-514-20-41-02	Software Upgrade	-	-	-	2,031	-	(2,031)
001-000-000-514-20-42-00	Communication	3,438	4,080	642	3,536	4,080	544
001-000-000-514-20-43-00	Travel/Meals/Lodging	1,666	1,000	(666)	744	1,000	256
001-000-000-514-20-43-01	Training	287	1,500	1,213	1,639	1,500	(139)
001-000-000-514-20-45-00	Postage Meter Rental	842	1,452	610	1,452	1,452	-
001-000-000-514-20-46-00	Insurance	590	-	(590)	357	-	(357)
001-000-000-514-20-47-01	Garbage Bills	3,175	3,049	(126)	3,608	3,049	(559)
001-000-000-514-20-47-02	Water - City Hall	1,875	2,000	125	544	432	(112)
001-000-000-514-20-47-03	Sewer - City Hall	3,844	5,000	1,156	1,140	1,200	60
001-000-000-514-20-47-04	Storm Drainage	301	300	(1)	300	300	(0)
001-000-000-514-20-48-00	Repairs & Maintenance	179	-	(179)	128	-	(128)
001-000-000-514-20-49-00	Miscellaneous	4,075	4,000	(75)	5	-	(5)
001-000-000-514-23-41-00	Audit Costs	8,702	8,000	(702)	6,230	8,000	1,770
001-000-000-514-30-00-00	Records Services	-	-	-	196	-	(196)
001-000-000-515-30-41-00	Legal Services	16,548	15,000	(1,548)	18,141	15,000	(3,141)
001-000-000-519-70-49-00	Assoc of WA Cities (dues)	719	720	1	697	700	3
001-000-000-519-70-49-01	Pacific Council of Governments	1,500	1,500	-	1,500	1,500	-
001-000-000-519-70-49-03	Pacific County EDC	500	500	-	500	500	-
001-000-000-521-10-50-00	Law Enforcement Contract	183,140	183,132	(8)	183,295	183,140	(155)
001-000-000-521-30-40-00	Drug Task Force	42	-	(42)	-	-	-
001-000-000-522-10-10-00	Salaries & Wages	15,263	14,962	(301)	14,700	14,400	(300)
001-000-000-522-10-20-00	Personnel Benefits	8,936	8,948	13	8,519	8,673	154
001-000-000-522-10-20-01	Board of Volunteer Firemen	570	2,100	1,530	1,080	2,100	1,020
001-000-000-522-10-20-02	Life & Disability Insurance	6,989	3,400	(3,589)	2,879	3,400	521
001-000-000-522-10-31-00	Office & Operating Supplies	6,675	10,000	3,325	15,308	28,011	12,703
001-000-000-522-10-31-01	Training/Attendance	12,087	10,650	(1,437)	7,362	10,875	3,513
001-000-000-522-10-32-00	Gasoline	917	1,000	83	1,016	1,000	(16)
001-000-000-522-10-35-00	Small Tools & Equipment	203	2,600	2,397	2,559	2,600	41
001-000-000-522-10-42-00	Communication	4,422	4,440	18	4,201	4,440	239
001-000-000-522-10-49-00	Miscellaneous	-	-	-	2,368	10,000	7,632
001-000-000-522-50-46-00	Insurance	8,924	9,605	681	8,990	10,545	1,555
001-000-000-522-50-47-00	Electricity	6,062	5,000	(1,062)	6,430	5,000	(1,430)
001-000-000-522-50-47-01	Water	2,252	1,500	(752)	1,968	1,500	(468)
001-000-000-522-50-47-02	Sewer	3,465	1,140	(2,325)	1,140	1,140	(0)
001-000-000-522-50-47-03	Storm Drainage	734	500	(234)	712	468	(244)
001-000-000-522-50-48-00	Repair & Maintenance	6,283	2,800	(3,483)	8,075	6,600	(1,475)
001-000-000-522-60-00-00	Vehicle & Equipment Maintenance	90	-	(90)	-	-	-
001-000-000-523-20-40-00	Correctional Institutions	740	3,500	2,760	772	3,500	2,728
001-000-000-523-21-00-01	Juvenile Facility	-	50	50	-	50	50
001-000-000-525-60-51-00	Disaster Preparedness	5,753	5,753	-	4,402	4,401	(1)
001-000-000-528-60-51-00	Dispatch Services	24,608	24,608	0	24,954	24,954	-
001-000-000-553-70-51-00	Air Pollution Control	421	502	81	502	502	-
001-000-000-557-20-41-00	Ilwaco Web Page	620	1,500	880	725	1,500	775

Fund Display	Description	Current Year			Last Year		
		Amount	Budget	Variance	Amount	Budget	Variance
001-000-000-558-60-41-00	Planner Services	10,282	35,000	24,718	8,871	10,000	1,129
001-000-000-566-00-51-00	Alcohol Program 2%	127	250	123	242	250	8
001-000-000-572-50-41-00	Custodian Library	4,294	3,900	(394)	4,203	3,900	(303)
001-000-000-572-50-46-00	Insurance	1,793	1,793	(0)	10,220	12,049	1,829
001-000-000-572-50-47-00	Electricity	8,504	6,500	(2,004)	8,247	5,500	(2,747)
001-000-000-572-50-47-01	City Water	1,849	1,200	(649)	1,622	750	(872)
001-000-000-572-50-47-02	City Sewer	2,513	1,140	(1,373)	1,140	1,140	(0)
001-000-000-572-50-47-03	Storm Drainage	118	100	(18)	114	76	(38)
001-000-000-572-50-48-00	Repairs & Maintenance	1,320	500	(820)	186	500	314
001-000-000-572-50-49-00	Miscellaneous	-	700	700	90	700	610
001-000-000-573-90-30-00	Street Banners	726	-	(726)	-	-	-
001-000-000-573-90-49-00	Black Lake Fishing Derby	4,317	4,800	483	4,183	4,800	617
001-000-000-575-50-40-00	Community Bldg Other - Electri	4,740	6,221	1,481	5,498	6,221	723
001-000-000-575-50-40-01	Community Bldg Other-Mntc	4,313	1,000	(3,313)	2,304	2,000	(304)
001-000-000-575-50-40-02	Community Building Water	-	-	-	-	739	739
001-000-000-575-50-40-03	Community Building Sewer	-	-	-	-	1,140	1,140
001-000-000-575-50-40-04	Community Building Insurance	8,351	9,182	831	-	-	-
001-000-000-576-80-10-00	Parks Salaries and Wages	17,438	18,387	949	11,651	11,487	(164)
001-000-000-576-80-20-00	Parks Benefits	6,491	6,920	429	4,429	4,764	335
001-000-000-576-80-31-00	Office & Operating Supplies	6,672	4,500	(2,172)	8,032	7,000	(1,032)
001-000-000-576-80-34-00	Aquatic Weed Treatment	1,037	39,000	37,963	2,008	40,840	38,832
001-000-000-576-80-35-00	Small Tools & Equipment	20,196	32,500	12,304	1,104	2,500	1,397
001-000-000-576-80-46-00	Insurance	2,418	2,310	(108)	2,890	2,536	(354)
001-000-000-576-80-47-00	Electricity	976	3,046	2,070	987	3,046	2,059
001-000-000-576-80-47-01	Water-Parks, Sprinklers,Blk Lake	3,337	1,681	(1,656)	2,926	1,681	(1,245)
001-000-000-576-80-47-02	Sewer-Parks, Black Lake	2,921	2,280	(641)	3,260	2,280	(980)
001-000-000-576-80-47-03	Storm Drainage	1,600	2,600	1,000	1,545	1,300	(245)
001-000-000-576-80-48-00	Repairs & Maintenance	4,652	5,500	848	37,186	35,000	(2,186)
001-000-000-576-80-49-00	Miscellaneous	-	500	500	-	500	500
001-000-000-576-80-49-01	Other	855	3,000	2,145	-	-	-
001-000-000-591-13-71-00	Usda RD #97-09 Bond - Prin	17,600	17,600	0	16,793	16,023	(770)
001-000-000-591-22-71-00	BOP Fire Station - Prin	37,301	33,763	(3,538)	40,906	30,582	(10,324)
001-000-000-591-48-71-01	John Deer Mower 8157-96 - Prin	5,000	6,000	1,000	-	-	-
001-000-000-591-73-71-00	BOP Community Bldg - Prin	16,871	15,418	(1,453)	15,966	14,938	(1,028)
001-000-000-592-13-83-00	Usda RD #97-09 Bond - Interest	8,928	8,928	(0)	9,735	10,505	770
001-000-000-592-22-83-00	BOP Fire Station - Interest	40,132	43,669	3,537	36,526	46,850	10,324
001-000-000-592-48-83-00	John Deer Mower 8157-96 - Interest	450	546	96	-	-	-
001-000-000-592-73-83-00	BOP Community Bldg - Interest	12,156	13,609	1,453	13,061	14,089	1,028
001-000-000-594-62-14-00	Governmental Facility	950	10,000	9,050	-	-	-
001-000-000-594-62-22-00	Fire Hall Rebuild-Prof Service	-	-	-	10,564	10,333	(231)
001-000-000-594-62-72-00	Comm Building - Prof. Services	-	-	-	5,282	5,167	(115)
001-000-000-594-64-14-00	Administrative Equipment	23	-	(23)	-	-	-
001-000-000-594-64-22-01	Fire Equipment	2,915	-	(2,915)	(125)	-	125
001-000-000-594-64-76-00	Parks Vehicles	-	-	-	5,740	8,000	2,260
Total General Fund		900,387	937,451	37,064	850,868	924,833	73,965
Street Fund							
101-000-000-508-80-00-00	Ending Cash & Investments	41,301	39,731	(1,570)	32,719	7,354	(25,365)
101-000-000-542-30-10-00	Salaries & Wages	28,682	29,092	410	31,013	26,177	(4,836)
101-000-000-542-30-20-00	Benefits	10,260	10,030	(230)	10,748	9,680	(1,068)
101-000-000-542-30-31-00	Roadway Operating	2,178	2,000	(178)	1,002	4,000	2,998
101-000-000-542-30-35-00	Roadway Equipment	90	1,500	1,410	458	2,500	2,042
101-000-000-542-40-32-00	Storm Drainage Supplies	219	-	(219)	158	-	(158)
101-000-000-542-63-47-00	Street Light Operating	6,980	6,005	(975)	6,886	6,005	(881)
101-000-000-542-66-31-00	Ice Control Operating	-	850	850	828	830	2
101-000-000-542-67-30-00	Street Cleaning	988	1,000	12	649	-	(649)
101-000-000-542-70-31-00	Roadside Operating	1,640	1,500	(140)	1,591	2,000	409
101-000-000-543-30-30-00	Office And Operating	3,825	1,500	(2,325)	2,939	900	(2,039)
101-000-000-543-30-30-01	Gasoline & Oil Products	3,239	1,100	(2,139)	1,983	1,030	(953)
101-000-000-543-30-30-02	Small Tools & Equipment	46	500	454	150	833	683
101-000-000-543-30-40-01	Insurance	1,622	1,394	(228)	2,051	1,530	(521)
101-000-000-543-60-40-00	Safety Training	-	133	133	-	133	133
101-000-000-595-10-41-01	Engineering-Brumbach	-	-	-	6,739	19,453	12,714
101-000-000-595-10-41-03	Engineering - School Street	-	-	-	121,772	126,500	4,728
101-000-000-595-10-41-04	Engineering - Elizabeth	46,313	-	(46,313)	-	-	-
101-000-000-595-20-42-00	Right of Way - School Street	-	-	-	11,635	-	(11,635)
101-000-000-595-30-61-00	Brumbach-Construction	115,223	-	(115,223)	-	-	-
101-000-000-595-30-65-00	Roadway Construction	138,977	343,284	204,307	489,088	717,921	228,833
101-000-000-595-40-30-00	Storm Drainage Supplies	200	-	(200)	-	-	-
101-000-000-595-61-60-01	Sidewalks	2,813	54,773	51,960	5,510	6,000	490
101-000-000-597-00-00-01	Contingency	-	10,000	10,000	-	10,000	10,000
101-000-000-597-00-00-03	Transfer TO 001-Bldg. Rental	10,000	10,000	-	10,000	10,000	-
Total Street Fund		414,594	514,392	99,798	737,917	952,846	214,929
Tourism Fund							
104-000-000-508-80-00-00	Ending Cash & Investments	58,246	20,917	(37,329)	50,613	55,594	4,981
104-000-000-557-30-40-01	Fishing Derby	78	-	(78)	-	-	-

Fund Display	Description	Current Year			Last Year		
		Amount	Budget	Variance	Amount	Budget	Variance
104-000-000-557-30-40-02	Ilwaco Web Page	-	-	-	177	-	(177)
104-000-000-557-30-40-03	Miscellaneous	3,366	2,500	(866)	3,718	1,500	(2,218)
104-000-000-557-30-41-01	Heritage Museum	5,030	5,000	(30)	5,000	5,000	-
104-000-000-557-30-41-02	Visitors Bldg. - City Portion	769	769	-	769	769	-
104-000-000-557-30-41-03	Ilwaco Merchants Association	7,650	7,500	(150)	7,520	7,500	(20)
104-000-000-557-30-41-04	Peninsula Visitors Bureau	7,500	7,500	-	7,500	7,500	-
104-000-000-557-30-41-05	Ilwaco Charter Association	1,000	1,000	-	1,000	1,000	-
104-000-000-557-30-46-00	Heritage Museum - Insurance	4,957	5,557	600	4,995	6,101	1,106
104-000-000-576-80-31-00	Office & Operating Supplies	141	-	(141)	-	-	-
104-000-000-597-00-00-00	Contingency	-	36,000	36,000	-	-	-
104-000-000-597-00-00-01	Transfer TO 001	-	-	-	4,000	4,000	-
Total Tourism Fund		88,735	86,743	(1,992)	85,292	88,964	3,672
Excise Reserve							
301-000-000-508-80-00-00	Ending Cash & Investments	16,296	18,630	2,334	12,630	12,283	(347)
301-000-000-597-00-00-01	Transfer TO 001	5,000	5,000	-	36,940	41,877	4,937
Total Excise Reserve Fund		21,296	23,630	2,334	49,570	54,160	4,590
Water Fund							
401-000-000-508-80-00-00	Ending Cash & Investments	123,117	136,016	12,899	56,517	94,043	37,526
401-000-000-534-00-10-00	Salaries & Wages	178,453	178,782	329	169,746	166,213	(3,533)
401-000-000-534-00-20-00	Benefits	56,463	59,322	2,859	51,774	55,520	3,746
401-000-000-534-00-31-00	Operation & Maintenance	45,411	33,900	(11,511)	75,141	80,000	4,859
401-000-000-534-00-31-01	Chemicals	41,959	35,100	(6,859)	35,763	30,000	(5,763)
401-000-000-534-00-31-02	Monthly Excise Tax Pay	35,884	32,545	(3,339)	33,024	32,689	(335)
401-000-000-534-00-31-03	Annual Meter Calibrations	1,432	2,500	1,068	2,258	2,300	42
401-000-000-534-00-31-04	Annual Permit Fees	5,885	5,000	(885)	4,850	4,100	(750)
401-000-000-534-00-31-06	Office & Customer Service	5,326	5,700	374	72	-	(72)
401-000-000-534-00-32-00	Gasoline	8,751	9,000	249	8,780	9,000	220
401-000-000-534-00-35-00	Small Tools & Equipment	2,429	2,000	(429)	101	1,000	899
401-000-000-534-00-35-01	Small Tools & Equipment - Lab	4,101	35,200	31,100	-	-	-
401-000-000-534-00-41-00	Professional Services	4,687	15,000	10,313	11,545	12,000	455
401-000-000-534-00-41-03	Professional Services - Electrician	7,767	6,400	(1,367)	-	-	-
401-000-000-534-00-41-04	Professional Services - Computer	2,795	4,000	1,205	-	-	-
401-000-000-534-00-42-00	Communications	4,579	3,500	(1,079)	3,985	3,120	(865)
401-000-000-534-00-43-00	Travel/Meals/Lodging	986	2,000	1,014	566	600	34
401-000-000-534-00-46-00	Insurance	17,251	18,930	1,679	17,568	20,782	3,214
401-000-000-534-00-47-00	Electricity	26,569	31,104	4,535	29,316	31,104	1,788
401-000-000-534-00-47-02	Sewer	-	-	-	377	-	(377)
401-000-000-534-00-47-03	Storm Drainage	557	540	(17)	541	540	(1)
401-000-000-534-00-48-00	Vehicle Repairs/Maintenance	1,918	1,500	(418)	489	1,500	1,011
401-000-000-534-00-48-01	Water Line Replacement	7,470	5,000	(2,470)	22,802	18,000	(4,802)
401-000-000-534-00-49-00	Miscellaneous	2,060	-	(2,060)	-	-	-
401-000-000-534-00-49-01	Safety Training	175	-	(175)	972	980	8
401-000-000-534-00-49-02	Software Upgrade	-	1,966	1,966	3,200	2,133	(1,067)
401-000-000-591-34-72-00	Principal Pwtf - 94206	3,994	3,994	0	3,994	3,994	0
401-000-000-591-34-72-01	Principal Pwtf - 04-65104-013	16,949	-	(16,949)	16,949	-	(16,949)
401-000-000-592-34-80-00	Interest Pwtf - 94206	160	160	0	240	240	0
401-000-000-592-34-83-01	Interest Pwtf - 04-65104-013	2,203	-	(2,203)	2,373	-	(2,373)
401-000-000-594-34-41-01	Engineering - Plant	130,471	-	(130,471)	32,455	-	(32,455)
401-000-000-594-34-41-02	Engineering - Distribution	209,862	-	(209,862)	77,277	-	(77,277)
401-000-000-594-34-62-00	Construction Project - Resvoir	528,785	1,732,150	1,203,365	-	1,832,140	1,832,140
401-000-000-594-34-62-01	Construction - Plant	8,646	970,000	961,354	-	-	-
401-000-000-594-34-62-02	Construction - Distribution	176,882	-	(176,882)	-	-	-
401-000-000-594-62-34-00	Plant Improvements	20,404	24,000	3,597	-	7,200	7,200
401-000-000-594-64-34-00	Vehicle Purchase	-	-	-	9,257	9,300	44
401-000-000-594-64-34-01	Equipment	10,284	40,000	29,716	38,114	49,500	11,386
401-000-000-597-00-00-02	Transfer TO 001	7,500	7,500	-	12,500	12,500	-
401-000-000-597-00-00-03	Transfer TO 403 Usda 91-01	4,354	4,355	1	4,354	4,355	1
401-000-000-597-00-00-04	Transfer To403pwtf04-65104-013	-	19,152	19,152	-	19,490	19,490
Total Water Fund		1,706,518	3,426,316	1,719,798	726,897	2,504,343	1,777,446
Bond Redemption Fund							
403-000-000-591-34-70-01	Pwtf 97-791-007 Principal	13,118	13,118	(0)	13,118	13,118	0
403-000-000-591-34-70-03	Pwtf 04-691 Principal	1,496	1,496	(0)	1,496	1,496	(0)
403-000-000-591-34-70-04	Pwtf 05-691 Principal	-	20,260	20,260	20,260	20,260	(0)
403-000-000-591-34-70-05	Pwtf 04-65104-013 Principal	-	16,949	16,949	-	16,949	16,949
403-000-000-591-34-72-00	Usda 91-01 Principal	2,155	2,155	0	2,003	2,051	48
403-000-000-591-35-72-00	Usda 92-07 Principal	-	-	-	2,201,514	2,221,714	20,200
403-000-000-591-35-72-01	Srf 94-08 Principal Only	104,308	104,308	0	104,308	104,308	0
403-000-000-591-35-72-02	Usda-Sbr #3 Principal	-	-	-	1,042,520	1,048,667	6,147
403-000-000-591-35-72-04	Pwtf - 06-962-0017 Principal	12,559	11,898	(661)	12,559	11,898	(661)
403-000-000-591-35-72-06	B of P - 2008 - Principal	13,686	13,820	134	12,599	13,102	503
403-000-000-591-35-72-07	PWTF PR09-951-050	30,215	12,909	(17,306)	9,754	12,909	3,155
403-000-000-591-35-78-00	DOE SRF L1300001- Principal	28,163	20,772	(7,391)	-	-	-
403-000-000-592-34-80-00	Usda 91-01 Interest	2,199	2,199	(0)	2,351	2,303	(48)
403-000-000-592-34-80-01	Pwtf 97-791-007 Interest	1,968	1,968	0	2,361	2,362	0

FUND DISPLAY	DESCRIPTION	Current Year			Last Year		
		Amount	Budget	Variance	Amount	Budget	Variance
403-000-000-592-34-80-03	Pwtf 04-691 Interest	180	180	0	195	195	0
403-000-000-592-34-80-04	Pwtf 05-691 Interest	-	5,268	5,268	5,673	5,673	0
403-000-000-592-34-80-05	Pwtf 04-65104-013 Interest	-	2,203	2,203	-	2,372	2,372
403-000-000-592-34-80-07	PWTF PR09-951-050	5,467	259	(5,208)	518	388	(130)
403-000-000-592-35-80-00	Usda 92-07 Interest	-	-	-	118,798	98,598	(20,200)
403-000-000-592-35-80-01	Usda-Sbr #3 - Interest	-	-	-	53,209	47,062	(6,147)
403-000-000-592-35-80-04	Pwtf - 06-962-0017 Interest	879	1,666	787	942	1,785	843
403-000-000-592-35-80-05	PWTF PC13-961-054 Nesadi Interest	25	-	(25)	-	-	-
403-000-000-592-35-80-06	B of P - 2008 - Interest	15,961	15,828	(133)	17,048	16,546	(502)
403-000-000-592-35-83-00	DOE SRF L1300001- Interest	79,670	86,228	6,558	-	-	-
Total Bond Redemption Fund		312,048	333,484	21,436	3,621,226	3,643,756	22,530
Bond Reserve Fund							
404-000-000-508-80-00-00	Ending Cash & Investments	327,179	327,179	0	318,077	318,077	0
Stormwater Fund							
408-000-000-508-80-00-00	Ending Cash And Investments	8,955	11,406	2,451	3,898	11,798	7,900
408-000-000-531-00-31-03	Storm Drainage Cleaning	1,013	900	(113)	-	-	-
408-000-000-531-38-10-00	Salaries & Wages	11,818	12,458	640	13,888	13,088	(800)
408-000-000-531-38-20-00	Benefits	4,159	3,799	(360)	4,785	4,840	55
408-000-000-531-38-31-01	Operations & Maintenance	8,739	7,000	(1,739)	5,690	2,334	(3,356)
408-000-000-531-38-31-02	Excise Tax	1,484	1,600	116	1,247	1,600	353
408-000-000-531-38-32-00	Gas/Oil Products	1,146	515	(631)	1,224	515	(709)
408-000-000-531-38-35-00	Small Tools	-	-	-	92	750	658
408-000-000-531-38-43-02	Training	-	-	-	-	67	67
408-000-000-531-38-46-00	Insurance	601	697	96	556	765	209
408-000-000-591-38-72-01	Strmwtr -Principal #I9900038	3,309	3,309	0	3,177	3,177	0
408-000-000-591-38-72-02	Pw-04-691 Principal	1,496	1,496	(0)	1,496	1,496	(0)
408-000-000-591-38-72-03	Pw-05-691-023 Principal	20,261	20,260	(1)	20,260	20,260	(0)
408-000-000-592-31-83-01	Strmwtr - Interest #I9900038	1,410	1,410	(0)	1,542	1,542	0
408-000-000-592-31-83-02	Pw-04-691 Interest	180	180	0	195	195	0
408-000-000-592-31-83-03	Pw-05-691-023 Interest	5,268	5,268	0	5,673	5,673	0
408-000-000-594-31-64-00	Drainage Construction	5,549	5,600	51	542	3,000	2,458
408-000-000-597-00-00-03	Transfer TO 001-Bldg. Rental	5,000	5,000	-	5,000	5,000	-
Total Stormwater Fund		80,386	80,898	512	69,266	76,100	6,834
Sewer Fund							
409-000-000-508-80-00-00	Ending Cash & Investments	343,753	268,714	(75,039)	111,119	121,164	10,045
409-000-000-535-00-10-00	Salaries And Wages	125,858	127,363	1,505	127,154	128,262	1,108
409-000-000-535-00-20-00	Employee Benefits	45,367	47,168	1,801	43,647	45,703	2,056
409-000-000-535-00-31-01	Operations And Maintenance	21,665	9,000	(12,665)	58,238	56,700	(1,538)
409-000-000-535-00-31-02	Chemicals	13,737	21,000	7,263	10,124	11,000	876
409-000-000-535-00-31-03	Excise Tax	15,423	15,841	418	17,832	16,522	(1,310)
409-000-000-535-00-31-04	Annual Meter Calibrations	2,020	4,120	2,100	3,979	4,000	21
409-000-000-535-00-31-05	Doe Annual Permit	4,123	2,600	(1,523)	4,049	4,100	51
409-000-000-535-00-31-06	Screen Panels And Brushes	-	1,800	1,800	490	1,500	1,010
409-000-000-535-00-31-07	Lab Supplies	625	2,600	1,975	-	-	-
409-000-000-535-00-31-08	Office Supplies & Customer Service	4,033	3,855	(178)	-	-	-
409-000-000-535-00-32-00	Gas/oil Products	4,260	7,000	2,740	5,386	6,800	1,414
409-000-000-535-00-35-00	Small Tools	602	3,000	2,398	1,135	2,500	1,365
409-000-000-535-00-41-00	Attorney Fees	-	-	-	17,564	22,000	4,436
409-000-000-535-00-41-01	Professional Services - Electrician	29,153	18,000	(11,153)	-	-	-
409-000-000-535-00-41-02	Professional Services - Computer	8,464	9,000	536	-	-	-
409-000-000-535-00-41-04	Professional Services - Brush Right of	-	7,500	7,500	-	-	-
409-000-000-535-00-42-00	Communications	4,552	5,410	858	4,407	5,250	843
409-000-000-535-00-43-01	Travel/meals & Lodging	94	2,500	2,406	805	1,000	195
409-000-000-535-00-43-02	Training	-	3,500	3,500	559	600	41
409-000-000-535-00-45-00	Spray Sludge Disposal Site	24,483	28,000	3,517	24,877	24,500	(377)
409-000-000-535-00-46-00	Insurance	12,838	13,988	1,150	12,934	15,357	2,423
409-000-000-535-00-47-01	Electricity	56,055	62,000	5,945	58,569	60,000	1,431
409-000-000-535-00-47-02	Water	6,295	4,000	(2,295)	4,521	4,500	(21)
409-000-000-535-00-47-03	Sewer	9,306	5,700	(3,606)	1,140	1,200	60
409-000-000-535-00-47-04	Garbage Services	1,882	2,600	718	3,370	3,500	130
409-000-000-535-00-47-05	Storm Drainage	446	584	138	432	584	152
409-000-000-535-00-48-01	Repairs And Maintenance	9,128	9,336	208	3,668	2,500	(1,168)
409-000-000-535-00-48-02	Annual Pipe Clean/tv Inspect	623	6,000	5,377	5,015	5,000	(15)
409-000-000-535-00-48-03	Miscellaneous	5,150	3,000	(2,150)	-	1,500	1,500
409-000-000-581-20-00-00	Interfund Loan Repmt TO 404	-	-	-	7,500	7,500	-
409-000-000-594-63-35-00	Sewer Line Replace/repair	9,886	25,333	15,447	2,059	2,100	41
409-000-000-594-63-35-01	First Street Sewer Engineering	89,267	-	(89,267)	-	-	-
409-000-000-594-63-35-02	Engineering - Collection System	63,874	376,000	312,126	5,990	1,000	(4,990)
409-000-000-594-63-35-03	First Avenue Sewer Line - Construction	797,594	794,000	(3,594)	-	-	-
409-000-000-594-63-35-04	Treatment Plant Roof	3,164	65,000	61,836	-	-	-
409-000-000-594-64-35-00	Software Upgrade	-	1,966	1,966	3,200	2,133	(1,067)
409-000-000-594-64-35-01	Machinery & Equipment	6,723	5,500	(1,223)	61,121	40,880	(20,241)
409-000-000-594-64-35-02	Vehicle Purchase -Grit Trlr	-	-	-	6,878	6,900	22

Fund/Display	Description	Current Year			Last Year		
		Amount	Budget	Variance	Amount	Budget	Variance
409-000-000-594-64-35-03	Pump	-	80,000	80,000	28,609	29,000	391
409-000-000-594-64-35-04	Add'l Machinery & Equipment	-	-	-	15,542	16,200	658
409-000-000-594-64-35-05	Contingency	-	-	-	123,976	146,000	22,024
409-000-000-597-00-00-02	Transfer TO 001-Bldg. Rental	7,500	7,500	-	12,500	12,500	-
409-000-000-597-00-00-03	Wwtp - TO 403 Usda Redemption	-	-	-	3,354,673	2,320,312	(1,034,361)
409-000-000-597-00-00-04	Wwtp - TO 403 Srf Redemption	212,141	211,308	(833)	104,308	104,308	0
409-000-000-597-00-00-05	Wwtp - TO 403 Pwtf Redemption	15,111	15,086	(25)	25,752	15,480	(10,272)
409-000-000-597-00-00-07	TO 403-Wwtp Usda 2004 Redemp	-	-	-	61,368	1,101,836	1,040,468
409-000-000-597-00-00-08	TO 404 Wwtp Usda 2004 Bond Res	6,137	6,137	-	6,137	6,137	-
409-000-000-597-00-00-10	TO 403 Wwtp Pwtf 06-962-017	13,438	13,564	126	13,501	13,683	182
409-000-000-597-00-00-11	TO 403 Wwtp Pwtf Red05-691-023	25,528	25,528	0	25,933	25,933	(0)
409-000-000-597-00-00-12	TO 403 Wwtp Pwtf Red04-691-Pre	1,676	1,676	0	1,691	1,690	(1)
409-000-000-597-00-00-13	WWTP to 403 PWTF PR09-951-050	10,154	13,168	3,014	-	13,297	13,297
409-000-000-597-00-00-14	TO 404 Wwtp B of P Reserve	2,965	2,965	-	2,965	2,965	-
409-000-000-597-00-00-15	TO 403 Wwtp-B of P 2008 Redemp	29,647	29,648	1	29,647	29,648	1
Total Sewer Fund		2,044,738	2,369,558	324,820	4,414,363	4,445,244	30,881

JAY INSLEE
Governor



JOHN R. BATISTE
Chief

STATE OF WASHINGTON
WASHINGTON STATE PATROL

General Administration Building • PO BOX 42602 • Olympia, WA 98504-2602 • (360) 596-4043 • www.wsp.wa.gov

December 16, 2013

Chief Thomas Williams
Ilwaco Fire Department
PO Box 342
Ilwaco WA 98624

Dear Chief Williams:

Subject: WSP Agreement No. C140774GSC, State Fire Mobilization Reimbursement

Enclosed are two originals of an interagency agreement between the Washington State Patrol and your organization to allow reimbursement of fire mobilization costs per the Washington State Fire Services Resource Mobilization Plan. If you anticipate providing career firefighters and/or equipment under the plan, please have an approved representative of your organization sign these originals and return them to the following:

Budget and Fiscal Services
Washington State Patrol
PO Box 42602
Olympia WA 98504-2602

You are required to be registered as a Statewide Payee prior to submitting a request for payment under this Contract. The Washington State Department of Enterprise Services (DES) maintains the Statewide Payee Registration System; to obtain registration materials go to <http://www.des.wa.gov/services/ContractingPurchasing/Business/VendorPay/Pages/default.aspx>.

A fully signed original will be returned to you for your records. Please contact Ms. Pat Hill at (360) 596-4076 or via e-mail at pat.hill@wsp.wa.gov if you have any questions or concerns regarding this agreement.

Sincerely,

A handwritten signature in cursive script that reads "Patricia Hill".

for:
Mr. Robert L. Maki, CFE, CGFM
Budget and Fiscal Services

RLM:pg
Enclosures



INTERAGENCY AGREEMENT
BETWEEN
STATE OF WASHINGTON
WASHINGTON STATE PATROL
AND
ILWACO FIRE DEPARTMENT

This Interagency Agreement (Agreement), pursuant to RCW 43.43.960 through RCW 43.43.964 (State Fire Service Mobilization) and Chapter 39.34 RCW (Interlocal Cooperation Act), is made and entered into by and between the Washington State Patrol, hereinafter referred to as "WSP," and the Ilwaco Fire Department, a statutorily authorized fire agency within the State of Washington, hereinafter referred to as "Fire Agency."

The purpose of this Agreement is to provide for the reimbursement of allowable Fire Agency costs incurred while its assets are mobilized in accordance with RCW 43.43.960 through RCW 43.43.964 and the Washington State Fire Services Resource Mobilization Plan (Mobilization Plan). The Mobilization Plan and any subsequent versions adopted pursuant to RCW 43.43.962 are incorporated herein by this reference.

Therefore, it is mutually agreed that:

- 1. Mobilization Plan.** The Mobilization Plan provides a process to quickly notify, assemble and deploy fire service personnel and equipment to any local fire jurisdiction in Washington State that has expended all local and mutual aid resources in attempting to manage, mitigate and control an emergency incident or situation for the protection of life and property. If the Fire Agency responds with its available assets to an incident mobilization, both parties shall comply with the procedures detailed in the Mobilization Plan.
- 2. Period of Performance.** The period of performance of this Agreement begins on January 1, 2014 and ends on December 31, 2018 unless terminated sooner as provided herein.
- 3. Billing Procedures.** WSP shall reimburse the Fire Agency upon the receipt of properly executed claim forms submitted by the Fire Agency according to the Mobilization Plan. Claims for payment submitted by the Fire Agency to WSP for costs due and payable under this Agreement shall be paid by WSP if received by WSP within 45 days from the end of each respective fire mobilization. The Fire Agency is required to be registered as a Statewide Payee prior to submitting a request for payment under this Contract. The Washington State Department of Enterprise Services (DES) maintains the Statewide Payee Registration System; to obtain registration materials go to <http://www.des.wa.gov/services/ContractingPurchasing/Business/VendorPay/Pages/default.aspx>.
- 4. Compliance with Civil Rights Laws.** During the period of performance for this Agreement, both parties shall comply with all federal and state nondiscrimination laws.
- 5. Records Maintenance.** Both parties shall maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. Both parties

shall retain all books, records, documents, and other material relevant to this Agreement for six (6) years after expiration, and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

6. **Agreement Management.** The work described herein shall be performed under the coordination of Chief Thomas Williams of the Fire Agency, and Assistant State Fire Marshal Paul Perz of WSP, or their successors. They shall provide assistance and guidance to the other party necessary for the performance of this Agreement.
7. **Hold Harmless.** Each party shall defend, protect and hold harmless the other party from and against all claims, suits and/or actions arising from any negligent or intentional act or omission of that party's employees, agents, and/or authorized subcontractor(s) while performing under this Agreement.
8. **Agreement Alterations and Amendments.** This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.
9. **Termination.** Either party may terminate this Agreement upon thirty (30) calendar days' written notification to the other party. If this Agreement is so terminated, the terminating party shall be liable only for performance in accordance with the terms of this Agreement for performance prior to the effective date of termination.
10. **Appeals of Denied Claims.** In the event that WSP denies payment of claim(s) submitted by the Fire Agency under this Agreement, the Fire Agency may appeal the denial according to the Mobilization Plan. The process contained in the Mobilization Plan is the sole administrative recourse available to the Fire Agency for the appeal of denied claims.
11. **Order of Precedence.** In the event of any inconsistency in the terms of this Agreement, the inconsistency shall be resolved by giving precedence in the following order:
 1. Applicable federal and state statutes and regulations;
 2. Terms and Conditions contained in this Agreement
 3. Any other provisions of the Agreement, whether incorporated by reference or otherwise.
12. **All Writings Contained Herein.** This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement.

For the Washington State Patrol:

For the Ilwaco Fire Department:

FOR: John R. Batiste, Chief

Signature

Date

Date

APPROVED AS TO FORM BY THE OFFICE OF THE ATTORNEY GENERAL 2/5/2008

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 1/27/14 Council Business Item:

B. Issue/Topic: **Rejection of the Water Treatment Plant Improvement bids**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council):

1. The bids for the Water Treatment Plant Improvement project were due on 1/08/14. The city received seven bids, all of which were over the engineer's estimate. With regards to the piping costs, the lowest bid that was received was \$20,000 over Gray and Osborne's estimate and the bids ranged from \$91,000 to \$233,000 on the piping costs. The lowest overall base bid was \$1,007,004 compared to the base bid estimate from Gray and Osborne of \$844,074 leaving a discrepancy of \$162,930. See the attached documents – Nancy Lockett's email and the bid tabulation from Gray & Osborne.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. The city must either: 1) award the project and provide additional funding from city funds, or 2) reject the bids.
2. If the city rejects the bid, the city must either 1) cancel the project and give all remaining DOH funds back, or 2) repackage the project and re-bid it. If the city selects this option, we would let DOH know that we would like to retain the funds for another year (through 2014) to facilitate the re-bidding of the project at a later date.

F. Impacts:

1. Fiscal: Minimum base bid \$1,007,004 minus available construction funds of \$823,700 = \$183,304.
2. Legal:
3. Personnel: City Engineer's recommendation attached.
4. Service/Delivery:

G. Planning Commission: Recommended N/A Public Hearing on

H. Staff Comments:

- 1.

I. Time Constraints/Due Dates: Bids not awarded within 60 consecutive calendar days may be withdrawn.

J. Proposed Motion: **I move that the bids for the Department of Health funded Water Treatment Plant Improvement project (N19717) be rejected due to insufficient funds**

available to award and construct the improvements. Furthermore, I move that staff notify the Department of Health to reserve the current funding for an additional calendar year such that this project can be repackaged and re-bid at a future date.

BIDDER		ENGINEER'S ESTIMATE			MARINE INDUSTRIAL CONSTRUCTION, LLC		MCCLURE AND SONS, INC.		ROGNLIN'S, INC.	
BIDDER ADDRESS					9495 SW Wilsonville Road Wilsonville, OR 97070		15714 Country Club Drive Mill Creek, WA 98012		321 West State Street Aberdeen, WA 98520	
WASHINGTON STATE WORKMAN'S COMP. ACCT. NO.					185, 368-00		543, 613-01		216583-01	
WASHINGTON STATE CONTRACTOR'S REG. NUMBER					MARINIC911RD		MCCLUSI101MJ		RO-GN-L**342LF	
BID BOND OR OTHER GOOD FAITH TOKEN					5% BID BOND		5% BID BOND		5% BID BOND	
NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID										
1	Mobilization, Cleanup and Demobilization	1 LS	\$60,000.00	\$60,000.00	\$20,265.00	\$20,265.00	\$40,000.00	\$40,000.00	\$65,000.00	\$65,000.00
2	Minor Changes	1 CALC	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
3	Demolition	1 LS	\$20,000.00	\$20,000.00	\$20,299.00	\$20,299.00	\$20,000.00	\$20,000.00	\$52,000.00	\$52,000.00
4	Trident HS Filter and Control Panel	1 LS	\$408,000.00	\$408,000.00	\$454,330.00	\$454,330.00	\$480,000.00	\$480,000.00	\$456,000.00	\$456,000.00
5	Piping, Valves and Appurtenances	1 LS	\$70,000.00	\$70,000.00	\$91,523.00	\$91,523.00	\$110,000.00	\$110,000.00	\$130,000.00	\$130,000.00
6	Replace Existing Control Valves	1 LS	\$20,000.00	\$20,000.00	\$24,383.00	\$24,383.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
7	Replace Existing Flow Meters	1 LS	\$15,000.00	\$15,000.00	\$11,771.00	\$11,771.00	\$15,000.00	\$15,000.00	\$36,000.00	\$36,000.00
8	New Streaming Current Monitor	1 LS	\$15,000.00	\$15,000.00	\$12,587.00	\$12,587.00	\$17,000.00	\$17,000.00	\$20,000.00	\$20,000.00
9	Electrical, Telemetry and Instrumentation	1 LS	\$165,000.00	\$165,000.00	\$288,983.00	\$288,983.00	\$349,359.00	\$349,359.00	\$295,000.00	\$295,000.00
Subtotal, Base Bid:				\$783,000.00		\$934,141.00		\$1,066,359.00		\$1,089,000.00
Sales Tax @ 7.8%				\$61,074.00		\$72,863.00		\$83,176.00		\$84,942.00
TOTAL CONSTRUCTION COST, BASE BID				\$844,074.00		\$1,007,004.00		\$1,149,535.00		\$1,173,942.00
ADDITIVE ITEM NO. 1										
1	Treatment Room HVAC Modifications	1 LS	\$22,000.00	\$22,000.00	\$16,423.00	\$16,423.00	\$22,600.00	\$22,600.00	\$21,500.00	\$21,500.00
Subtotal, Additive Item No. 1:				\$22,000.00		\$16,423.00		\$22,600.00		\$21,500.00
Sales Tax @ 7.8%				\$1,716.00		\$1,280.99		\$1,762.80		\$1,677.00
TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 1				\$23,716.00		\$17,703.99		\$24,362.80		\$23,177.00
ADDITIVE ITEM NO. 2										
1	New Chemical Tank with Mixer	1 LS	\$4,000.00	\$4,000.00	\$3,607.00	\$3,607.00	\$12,100.00	\$12,100.00	\$9,500.00	\$9,500.00
Subtotal, Additive Item No. 2:				\$4,000.00		\$3,607.00		\$12,100.00		\$9,500.00
Sales Tax @ 7.8%				\$312.00		\$281.35		\$943.80		\$741.00
TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 2				\$4,312.00		\$3,888.35		\$13,043.80		\$10,241.00

DATE: 1/2014
DRAWN: SC
CHECKED: NL
APPROVED: NL

CITY OF ILWACO, WASHINGTON
WATER TREATMENT PLANT IMPROVEMENTS
GRAY & OSBORNE #12555

GRAY & OSBORNE
CONSULTING ENGINEERS
SEATTLE, OLYMPIA, YAKIMA,
VANCOUVER & ARLINGTON, WASHINGTON

BIDDER		ENGINEER'S ESTIMATE		MARINE INDUSTRIAL CONSTRUCTION, LLC		MCCLURE AND SONS, INC.		ROGNLIN'S, INC.		
ADDITIVE ITEM NO. 3										
1	New Air Blowers	1 LS	\$40,000.00	\$40,000.00	\$49,619.00	\$49,619.00	\$41,000.00	\$41,000.00	\$40,000.00	\$40,000.00
Subtotal, Additive Item No. 3:				\$40,000.00		\$49,619.00		\$41,000.00		\$40,000.00
Sales Tax @ 7.8%				\$3,120.00		\$3,870.28		\$3,198.00		\$3,120.00
TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 3				\$43,120.00		\$53,489.28		\$44,198.00		\$43,120.00
TOTAL CONSTRUCTION COST, BASE BID				\$844,074.00		\$1,007,004.00		\$1,149,535.00		\$1,173,942.00
TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 1				\$23,716.00		\$17,703.99		\$24,362.80		\$23,177.00
TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 2				\$4,312.00		\$3,888.35		\$13,043.80		\$10,241.00
TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 3				\$43,120.00		\$53,489.28		\$44,198.00		\$43,120.00

CITY OF ILWACO, WASHINGTON
WATER TREATMENT PLANT IMPROVEMENTS
GRAY & OSBORNE #12555

DATE: 1/2014
DRAWN: SC
CHECKED: NL
APPROVED: NL

Page 2 of 4

GRAY & OSBORNE
CONSULTING ENGINEERS
SEATTLE, OLYMPIA, YAKIMA,
VANCOUVER & ARLINGTON, WASHINGTON

BIDDER		STELLAR J CORPORATION		HARBOR PACIFIC CONTRACTORS, INC.		CLACKAMAS CONSTRUCTION, INC.		STAN PALMER CONSTRUCTION, INC.		
BIDDER ADDRESS		1363 Down River Drive Woodland, WA 98674		19628 144th Ave. NE, Suite A Woodinville, WA 98072		P.O. Box 279 Boring, OR 97009		5108 SW Nixon Loop Bremerton, WA 98312		
WASHINGTON STATE WORKMAN'S COMP. ACCT. NO.		908, 480-007		543, 185-00				383, 931-00		
WASHINGTON STATE CONTRACTOR'S REG. NUMBER		STELLJC045J9		HARBOPC132RS		CCCLACKC110MU		ST-AN-PC-*202NF		
BID BOND OR OTHER GOOD FAITH TOKEN		5% BID BOND		5% BID BOND		5% BID BOND		5% BID BOND		
NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID										
1	Mobilization, Cleanup and Demobilization	1 LS	\$42,000.00	\$42,000.00	\$75,000.00	\$75,000.00	\$50,000.00	\$50,000.00	\$90,000.00	\$90,000.00
2	Minor Changes	1 CALC	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
3	Demolition	1 LS	\$22,000.00	\$22,000.00	\$28,000.00	\$28,000.00	\$60,000.00	\$60,000.00	\$110,000.00	\$110,000.00
4	Trident HS Filter and Control Panel	1 LS	\$464,000.00	\$464,000.00	\$470,000.00	\$470,000.00	\$510,000.00	\$510,000.00	\$526,300.00	\$526,300.00
5	Piping, Valves and Appurtenances	1 LS	\$159,000.00	\$159,000.00	\$233,700.00	\$233,700.00	\$110,000.00	\$110,000.00	\$140,000.00	\$140,000.00
6	Replace Existing Control Valves	1 LS	\$23,500.00	\$23,500.00	\$22,000.00	\$22,000.00	\$30,000.00	\$30,000.00	\$22,000.00	\$22,000.00
7	Replace Existing Flow Meters	1 LS	\$34,500.00	\$34,500.00	\$12,000.00	\$12,000.00	\$40,000.00	\$40,000.00	\$14,000.00	\$14,000.00
8	New Streaming Current Monitor	1 LS	\$18,000.00	\$18,000.00	\$16,000.00	\$16,000.00	\$15,000.00	\$15,000.00	\$17,500.00	\$17,500.00
9	Electrical, Telemetry and Instrumentation	1 LS	\$360,000.00	\$360,000.00	\$280,000.00	\$280,000.00	\$336,095.00	\$336,095.00	\$311,000.00	\$311,000.00
	Subtotal, Base Bid:			\$1,133,000.00		\$1,146,700.00		\$1,161,095.00		\$1,240,800.00
	Sales Tax @ 7.8%			\$88,374.00		\$89,442.60		\$90,565.41		\$96,782.40
	TOTAL CONSTRUCTION COST, BASE BID			\$1,221,374.00		\$1,236,142.60		\$1,251,660.41		\$1,337,582.40
ADDITIVE ITEM NO. 1										
1	Treatment Room HVAC Modifications	1 LS	\$28,000.00	\$28,000.00	\$26,980.00	\$26,980.00	\$23,831.00	\$23,831.00	\$23,500.00	\$23,500.00
	Subtotal, Additive Item No. 1:			\$28,000.00		\$26,980.00		\$23,831.00		\$23,500.00
	Sales Tax @ 7.8%			\$2,184.00		\$2,104.44		\$1,858.82		\$1,833.00
	TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 1			\$30,184.00		\$29,084.44		\$25,689.82		\$25,333.00
ADDITIVE ITEM NO. 2										
1	New Chemical Tank with Mixer	1 LS	\$11,500.00	\$11,500.00	\$12,630.00	\$12,630.00	\$12,868.00	\$12,868.00	\$15,500.00	\$15,500.00
	Subtotal, Additive Item No. 2:			\$11,500.00		\$12,630.00		\$12,868.00		\$15,500.00
	Sales Tax @ 7.8%			\$897.00		\$985.14		\$1,003.70		\$1,209.00
	TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 2			\$12,397.00		\$13,615.14		\$13,871.70		\$16,709.00

CITY OF ILWACO, WASHINGTON
WATER TREATMENT PLANT IMPROVEMENTS
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GRAY & OSBORNE
CONSULTING ENGINEERS
SEATTLE, OLYMPIA, YAKIMA,
VANCOUVER & ARLINGTON, WASHINGTON

BIDDER		STELLAR J CORPORATION		HARBOR PACIFIC CONTRACTORS, INC.		CLACKAMAS CONSTRUCTION, INC.		STAN PALMER CONSTRUCTION, INC.		
ADDITIVE ITEM NO. 3										
1	New Air Blowers	1 LS	\$40,000.00	\$40,000.00	\$39,800.00	\$39,800.00	\$34,720.00	\$34,720.00	\$43,000.00	\$43,000.00
	Subtotal, Additive Item No. 3:			\$40,000.00		\$39,800.00		\$34,720.00		\$43,000.00
	Sales Tax @ 7.8%			\$3,120.00		\$3,104.40		\$2,708.16		\$3,354.00
	TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 3			\$43,120.00		\$42,904.40		\$37,428.16		\$46,354.00
	TOTAL CONSTRUCTION COST, BASE BID			\$1,221,374.00		\$1,236,142.60		\$1,251,660.41		\$1,337,582.40
	TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 1			\$30,184.00		\$29,084.44		\$25,689.82		\$25,333.00
	TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 2			\$12,397.00		\$13,615.14		\$13,871.70		\$16,709.00
	TOTAL CONSTRUCTION COST, ADDITIVE ITEM NO. 3			\$43,120.00		\$42,904.40		\$37,428.16		\$46,354.00
Sealed bids were opened at the City of Ilwaco, 120 First Avenue North, Ilwaco, Washington 98624 on Wednesday, January 8, 2014, at 1:00 p.m. (local time).										
I hereby certify that, to the best of my knowledge, the above tabulations are true and correct transcriptions of the unit prices and total amounts bid.										
NANCY LOCKETT, P.E.										

CITY OF ILWACO, WASHINGTON
WATER TREATMENT PLANT IMPROVEMENTS
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GRAY & OSBORNE
CONSULTING ENGINEERS
SEATTLE, OLYMPIA, YAKIMA,
VANCOUVER & ARLINGTON, WASHINGTON

City Clerk

From: Elaine McMillan [treasurer@ilwaco-wa.gov]
Sent: Friday, January 17, 2014 8:10 AM
To: City Clerk
Subject: FW: WTP Bid

From: Nancy Lockett [mailto:nlockett@g-o.com]
Sent: Thursday, January 16, 2014 4:43 PM
To: Mayor Mike Cassinelli; Elaine McMillan
Subject: WTP Bid

Mike and Elaine,

We have determined that our electrical cost estimate was low – particularly for the new control panel that is required for clear well pumps and input from the remote site SCADA systems and associated programming and HMI screen development. These costs are necessary to remove the existing fragmented system, removing RUGID equipment and programming from the system and make a stream-lined up-to-date, open source system. Even with our errors and after talking with one of the integrators the bid costs are still high. The electrical bid costs ranged from \$280,000 to \$360,000. Mark-ups varied considerably between general contractors since some of the lowest electrical line items are for electrical subs that were included in the highest bids.

We are still awaiting information regarding the cost added Contractor's may have added for installing large diameter PVC pipe and aluminum air piping to avoid using DI. The piping costs in bids were high. We had estimated that PVC added \$15,000 - \$20,000 to the piping costs but the lowest bid was \$20,000 over our estimate. The bids ranged from \$91,000 to \$233,000.

We are pursuing cost reduction options at this time including:

1. Assuming that there will only be two blowers at the plant. This eliminates the need for a new MCC column, disconnect switches, and additional programming. We still recommend replacing the motor starters on the existing blowers but they can be wall hung rather than in an MCC column. This may reduce the electrical cost by \$30,000 to \$40,000.
2. Reducing/eliminating 3rd party control panel and programming by increasing the WESTEC scope to add in auxiliary controls such as the pumps and remote site screen programming. Westech is providing an estimate for this work. They have more incentive than a 3rd party integrator and using Westec may avoid duplicate trips for an integrator. The Westec panel is Allen Bradley and open source programming which could be supported by others in the future. The benefit, and the original intent, of going to a 3rd party integrator for the control panel and integration of the remote site SCADA is that the City may have been able to continue a relationship with the integrator for future service. However, with using commonly available equipment and open source code, as in the Westech system, other integrators will be able to provide maintenance to the City using the documentation provided by Westech.

In the short term we recommend the City reject all bids.

Please call if you have any questions.

Nancy

Nancy Lockett, P.E.
Gray & Osborne, Inc.
701 Dexter Ave N. Suite 200
Seattle WA, 98109

Ph(206)284-0860
Fx(206)283-3206

Electronic File Transfer-

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CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 1/22/14 Council Business Item:

B. Issue/Topic: **Ilwaco Parks, Trails, & Natural Areas Plan**

C. Sponsor(s):

1. Ilwaco Parks Commission – Nick Haldeman
- 2.

D. Background (overview of why issue is before council):

1. In 2013, Ilwaco Parks & Recreation Commission developed the "Ilwaco Parks, Trails, & Natural Areas Plan". The Plan represents a six-year vision for parks, trails, and natural areas, describes the current and futures needs, examines existing conditions, reflects upon the public involvement in the process, assesses the community needs, and identifies strategies and an investment program to enhance local parks, trails, and natural areas to improve community livability. The Plan fulfills the Washington Recreation and Conservation Office (RCO) planning requirements, making Ilwaco eligible for state and federal funding through the RCO for a six-year period.
2. The Plan reflects the interests of the public. Input was solicited via questionnaire, two open houses, stakeholder interviews, and Parks Commission meetings. The Planning Commission and City Council meetings are the final steps in the process.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. The plan does not bind the city to completing actions. No recommended actions will be taken without the approval of City Council. So, there is no direct fiscal impact of the plan being adopted. Volunteers, donations and grants would be solicited to implement projects. The plan was presented to the Planning Commission for comment.

F. Impacts:

1. Fiscal:
2. Legal: The city attorney has not reviewed the plan.
3. Personnel:
4. Service/Delivery:

G. Planning Commission: Recommended N/A Public Hearing on

H. Staff Comments:

- 1.

I. Time Constraints/Due Dates: The plan must be adopted by March 3, 2014 for the city to be eligible to submit an application for funding to the Washington State Recreation and Conservation Office.

J. Proposed Motion: **I move to adopt by resolution the Ilwaco Parks, Trails, & Natural Areas Plan.**

**CITY OF ILWACO
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY OF ILWACO, WASHINGTON
ADOPTING THE ILWACO PARKS, TRAILS, & NATURAL AREAS PLAN**

WHEREAS, parks, trails and natural areas create opportunities for recreation, connecting people and building community, protecting natural resources, and offering places for quiet reflection and experiencing nature; and

WHEREAS, having a healthy system of parks, trails and natural areas contribute to economic development; and

WHEREAS, the Parks & Recreation Commission developed the Plan through extensive community engagement; and

WHEREAS, adopting the Plan makes the City eligible for State grant funding for a six (6)-year timeframe; and

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. The City Council hereby adopts the Ilwaco Parks, Trails & Natural Areas Plan.

Section 2. Severability. If any section, sentence, clause or phrase of this resolution shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 3. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

Mike Cassinelli, Mayor

ATTEST:

Ariel Smith, Deputy City Clerk

VOTE	Jensen	Mulinix	Marshall	Chambreau	Fornier	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

EFFECTIVE:



Parks Trails & Natural Areas Plan

2014 - 2020

Completed December 2013

Adopted date

Acknowledgements

Mayor Mike Cassinelli

City Council
Vinessa Mulinix
Gary Forner
John Chambreau
David Jensen
Fred Marshall

City Staff
Elaine McMillian
PJ Keezle

Parks Commission
Nick Haldeman
Rick Schimelpfenig
Danielle Haldeman
Jon Ducharme

Planning Commission
Ed Ahlers
Cheri Diehl
Holly Beller

Plan Co-Leads
Nadia Gardner, Columbia Land Trust, Coast & Estuary Conservation Manager
Noah Pylvainen, SCA AmeriCorps National Parks Service, Fellow
Dan Miller, Rivers, Trails and Conservation Assistance, Community Planner

A special “thank you” to everyone who attended a community open house and participated in the planning process, via the on-line or hard copy questionnaire, interview, or direct contact to the City by email or telephone. We appreciate your comments and plan support.

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Executive Summary

Developed through a collaborative effort and interactive process, the Ilwaco Parks, Trails & Natural Areas Plan (Plan) builds on the unique character of Ilwaco and the opportunities near the mouth of the Columbia River and the Pacific Ocean. This plan integrates evaluation and planning for parks, trails, and natural areas, to reflect the community's ambitions and potential.

The Plan represents a six-year vision for parks, trails, and natural areas, describes the current and future needs, examines existing conditions, reflects upon the public involvement in the process, assesses the community needs, and identifies strategies and an investment program to enhance the parks, trails, and natural areas to improve community livability. The Plan fulfills the Washington Recreation and Conservation Office (RCO) planning requirements, making Ilwaco eligible for state and federal funding through the RCO for a six-year period.

Planning Process

The Plan was developed through the active participation of Ilwaco residents, businesses, interest groups, stakeholders, park users, City staff, and public and non-profit agency representatives. The planning process included use of many different types of public involvement activities to ensure that different cultural groups, ages and interests all provided valuable feedback. The open houses, community-wide questionnaire, interviews, Park & Recreation Commission, and City Council meetings all aided in the development of this Plan. The layering of results and the analysis of key themes ensures that this plan reflects the diverse priorities and interests of the community. The final version of this plan was adopted by the Ilwaco City Council.

Recommendations

The Plan includes recommendations for parks, trails and natural areas across the entire City as well as projects outside city limits in the near vicinity. The Plan also draws from existing adopted plans, such as the Ilwaco Comprehensive Plan, Critical Areas Ordinance and the Pacific County Comprehensive Park & Recreation Plan.

Parks create opportunities for recreation, connecting people and building community, protecting natural resources, and offering places for quiet reflection and experiencing nature. Best practice is to strive to have a developed park within a half-mile of all residences, the distance most pedestrians are willing to walk to reach a destination. Recommendations highlight how to make the most out of publicly owned park sites.

Trails encourage people to exercise outdoors, tie together neighborhoods, and reduce vehicle usage. The Plan recommends improvements to current trails to make them more user-friendly and accessible. It also recommends new connections and trails, especially through city street wayfinding.

Natural areas provide a variety of public benefits including natural resource education and volunteer opportunities. City residents feel strongly about conserving natural resources. The Plan recommends continuing to protect natural areas to protect clean water, enhance salmon habitat and other natural resources. Adding natural areas to existing parks and trails, creating additional natural areas, and providing interpretive signage are also recommended.

Parks and trails can connect people, build community, foster volunteerism and create long term partnerships. Collaborations of public and private entities have allowed Ilwaco to benefit from additional, non-City-owned parks, trails and natural areas. The Plan recommends strengthening these relationships and developing new alliances to sustain existing facilities and expand recreational opportunities.

Implementation Plan & Funding Sources

The Plan notes specific strategies to implement and fund improvements in the park system. It includes cost estimates and potential funding sources for each recommended project. It also includes a list with short summaries of major grant and other funding sources from which implementers can draw when completing projects.

Next Steps

The community's vision for the future of parks, trails and natural areas has been the foundation for this entire planning effort. Consequently, the recommendations built on the vision should serve Ilwaco well, providing guidance to the end of this decade and beyond. The document is designed to be an informative guide to the park system, a reference for future projects and a tool box for implementing recommendations and taking advantage of unique opportunities as they arise. These projects will help the City to renew the investment in these critical community assets, and achieve the vision laid out by the community. The Parks & Recreation Commission will work with City Council, staff and community volunteers to implement the final recommendations over time. The Plan will be updated in six years so as to remain relevant and useful in strategic park, trail and natural area work, and for Ilwaco to remain eligible for state grants.

Introduction

The Parks, Trails and Natural Areas Plan is the result of a collaborative effort between community members, staff, agency and non-profit organization representatives, and elected officials with the goal of creating a unified community vision for the future of Ilwaco's parks, trails and natural areas.

Purpose of the Plan

Initiated in early 2013, the Plan:

- Presents a long-term vision and goals for the City and community for the next six years;
- Describes current and future needs, interests and community preferences for parks, trails and natural areas;
- Identifies implementation strategies to enhance and sustain parks, trails and natural areas as critical elements of a livable community;
- Provides a framework to guide the City in setting priorities, making decisions and funding improvements and operations for Ilwaco's parks, trails and natural areas; and
- Addresses the needs of the community as well as the requirements of the State of Washington Recreation and Conservation Office (RCO) for grant funding eligibility. The plan will maintain this eligibility for six years from the date of adoption.

Relationship to other Planning Efforts

This document is structured to align with three levels of planning: county park and trail planning, the city-wide park, trail and natural area system and the individual park, trail and natural area sites.

Pacific County has a park and trails plan (2010-15). It lays out numerous county park and trail improvements throughout the county. Washington State Parks also has a Long Beach Area Parks Management Plan (2009) that outlines potential park expansion boundaries and improvements within the area parks. The Cape Disappointment State Park Master Plan focused on the detailed plans for that park, adjacent to Ilwaco. The Port of Ilwaco Master Plan guides that agency's efforts at the Port, including recommended projects in this Parks Plan.

Ilwaco's plan complements these regional, county, and local plans and projects, especially the county-wide trails efforts. On the city-level, this Plan reinforces the policies presented in the Ilwaco's Comprehensive Plan. Land Use Goals include:

9. Open Space and Recreation: Encourage the retention of open space and development of recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks. (GMA)
10. Environment: Protect the environment and enhance the state's high quality of life, including air and water quality, and the availability of water. (GMA)

While the City's Comprehensive Plan presents overarching guidance and direction for city-wide planning including natural resource protection and land use, the Ilwaco Parks, Trails and Natural Areas Plan provides specific strategies and actions to enhance, maintain and grow City parks, trails and natural areas. In turn, these system-wide actions and implementation strategies will guide the individual park, trail and natural area planning efforts. For example, one recommendation is to re-design and develop

City Park and information in this plan will help guide that effort. To the extent possible, Ilwaco's system will connect to projects being developed on the regional and county-wide scale, especially regarding multi-use trails.

Plan Development

The Plan was developed through the active participation of residents, interest groups, park users, City staff and agency representatives who provided feedback through a variety of open houses, workshops, interviews, and a questionnaire. These diverse outreach activities were designed to collect feedback from a variety of people, including different cultural groups, ages and interests.

In addition to the many public involvement activities, the Parks Commission met regularly during the planning process to provide direction and coordination with other City policies and goals. The Planning Commission reviewed and recommended the Plan and the City Council adopted it.

Community Setting

Ilwaco is an incorporated city in Pacific County, southwest Washington, United States. It covers approximately 950 acres of land in the southwest corner of the county. It is bounded by the Pacific Ocean to the west and the Columbia River to the south. Nearby communities include unincorporated Seaview and Chinook and the City of Long Beach.

Ilwaco was founded as and continues to be in many ways a fishing town. It has a significant working waterfront with numerous commercial and recreational fishing and crabbing businesses. It is also the home of the area's key health facility, the Ocean Beach Hospital and the Ocean Beach School District's middle and high schools. Both are big employers and help shape Ilwaco. Like many of the nearby coastal communities, Ilwaco has attracted retirees from throughout the northwest, contributing to a higher-than-normal older population with distinct recreation needs. Finally, Ilwaco attracts tourists many who come for the fishing, historic attractions, Cape Disappointment State Park, the Lewis & Clark Discovery Trail, and the beach.

The population was 936 as of the 2010 census. Since the 2000 census, the population decreased by 14 people, a 1% decline. In 2010, there were 936 people, 443 households, and 257 families residing in the city. The population density was 445.7 inhabitants per square mile (172.1 /km²). There were 567 housing units at an average density of 270.0 per square mile (104.2 /km²). Most of the population lives within a half mile of downtown and the city parks. However, the eastern end (Vandalia) is disconnected and is 1.6 miles from downtown and the closest park.

The racial makeup of the city was 89.9% White, 0.3% African American, 2.1% Native American, 0.5% Asian, 3.6% from other races, and 3.5% from two or more races. Hispanic or Latino of any race were 5.7% of the population.

Of the 443 households, 21.2% had children under the age of 18 living with them (93 households), 46.7% were married couples living together, 8.4% had a female householder with no husband present, 2.9% had a male householder with no wife present, and 42.0% were non-families. 35.7% of all households were made up of individuals and 13.7% had someone living alone who was 65 years of age or older. The average household size was 2.11 and the average family size was 2.68 people.

The median age in the city was 50.2 years. 16.7% of residents were under the age of 18; 5.2% were between the ages of 18 and 24; 21.2% were from 25 to 44; 35.3% were from 45 to 64; and 21.6% were 65 years of age or older. In comparison, Ilwaco's population is older than many communities in Washington. Statewide 23.2% of the population is under 18 and 12.7% is over 65.

Existing Parks, Trails, Natural Areas

The City owns and manages two city parks and a water source protection property. In addition, there are several parks, trails, and natural areas managed by state agencies and private parties. Maps and an inventory of the facilities are also available in Appendices 1 and 2.

Ilwaco City Park

Owned and managed by the City, Ilwaco City Park is located on Lake and Spruce Streets and is approximately three acres in size. There is an additional 0.35 acre city-owned parcel on the eastern side of the park. It is located within the downtown core and thus, within a half mile of the most dense neighborhoods. The City has owned and managed the park since 1973. It has a softball field with bleachers, an undersized soccer field, swings and playground equipment, a tennis court and an undersized basketball court. It also has a building with restrooms and covered picnic areas. There are no trash cans available. Posted rules are no camping, overnight parking, or pets are allowed.

Generally, the park's condition is mediocre to poor. The play equipment has graffiti carved into it. The permanent bathrooms are in poor condition and the portable toilet is only cleaned every other month. There is regularly some litter.

Black Lake Park

Owned and managed by the City, Black Lake Park is approximately 47 acres in size and is located on the shore of Black Lake and 1st Avenue North/Sandridge Road. This acreage does not include the lake itself, which is approximately 30 acres and, as navigable waters of the state, is controlled by Washington Department of Natural Resources. On the southwest corner of the lake, there is developed paved parking including handicapped parking, bathrooms, a doggie station and a covered picnic area just off of 1st Avenue North. This area was historically called Provo Park and was a state park at one time. A multi-use trail runs along the 1st Avenue North and Sandridge Road on the western shore of the lake. The city owns four parcels along the road with several overlooks and twelve benches. There is a Coast Guard memorial on this western edge of the lake with a high overlook and fishing platform. The public can also access the lake from the north. A gravel road runs along the northern and northeastern edges of the lake with primitive, unmarked parking. There are three docks in the lake. There is also a simple boat launch.

There is a 1.5 mile trail that circles the lake. The Black Lake Trail is a primitive, gravel trail on the south and east sides of the lake; it is on the road along the northern edge of the lake and is the multi-use, paved trail on 1st Avenue North/Sandridge Rd on the west side of the lake. The trail connects to the Ocean Beach School District property to the south. Two additional primitive loop trails have been developed on the east side of the lake. Josh's Trail is 0.3 miles and runs along the northeastern city property boundary. Salamander Trail is 0.8 miles and is on the neighboring, privately owned property. There is no legal easement for the Salamander Trail.

There are some established and posted rules for Black Lake Park. Boats are allowed, but with electric motors only. Dogs are allowed on leash only and park users must pick up dog waste (bags are provided). Trash cans are not available. Signs state that no camping, fires or vegetation cutting is allowed.

Generally, the park's condition is good. The west portion with the benches, bathroom, covered picnic tables and parking lot is excellent. The gravel road to the east side of the lake has pot holes and parking at the boat launch could be better delineated.

Indian Creek Water Source Protection Area

Ilwaco owns approximately 690 acres in the upper Bear Creek watershed, six miles northeast of Ilwaco. It contains the City's water source reservoir and facilities. Due to the sensitivity of the water source, no public access is allowed. The area's condition is good. However, there is a reserved timber right held by a private timber company. They plan to log 170 acres within 4 years. This could add sediment and negatively impact the City's water source. Also, the forest was historically planted for timber production. Trees are planted close together and do not represent natural diversity. From a habitat and forest health perspective, it would benefit from forest restoration.

Ocean Beach School District Athletic Fields

The Ocean Beach School District High & Middle Schools sit on 20 acres just south of Black Lake. The Boys & Girls Club of the Long Beach Peninsula is also in the old high school building, now called Black Lake Community Center. These properties are owned and managed by the Ocean Beach School District. They have almost 6 acres of athletic (soccer, football) fields and a full sized track. They also have an outdoor basketball hoop. The schools offer students baseball and fast pitch, basketball, cheerleading, cross country, football, golf, track and field, volleyball, wrestling and soccer. Students practice baseball and softball in Long Beach. Golf practice is held at the Peninsula Golf Course, north of Long Beach. Cross country practices on the track, on Black Lake park trails, Ilwaco City Park, and the Discovery Trail. The other sports are practiced at the school. The condition of the school facilities is excellent. There is significant paved parking, including handicapped parking. However, there is no signage welcoming or outlining regulations around general public usage of the outdoor facilities.

Port of Ilwaco Waterfront

The Port of Ilwaco owns most of Ilwaco's waterfront. They have a variety of amenities of benefit to recreational users. The waterfront has a 2.5 acre, quarter mile long area with pedestrian walkway and grassy shoreline. This area hosts the Saturday Market and other events during the summer. There is a covered picnic pavilion available for public use. There are numerous uncovered picnic tables and benches along the waterfront. There are two permanent bathrooms, one in the pavilion and another at the east end of the parking lot. There is also a simple roofed building with two portable toilets at the west end of the waterfront. There are more than 300 off-road parking spaces, including numerous handicap-accessible spaces. There is a covered bus stop at the Port.

There is 800-slip marina used by for both recreational boaters and commercial fishermen. There is a back in boat launch, guest moorage, two small boat hoists and two fuel docks. The marina has shower facilities for tenants only. Additionally, the Port of Ilwaco has a 50-ton travel lift, a self/full service work yard and dry boat storage facilities.

The condition of the port facilities is mediocre to good. The waterfront park area is excellent. The boat launch area is mediocre.

Cape Disappointment State Park

Cape Disappointment State Park (formerly Fort Canby State Park) is a 1,882-acre park, on the Columbia River and Pacific Ocean. It is owned and managed by Washington State Parks & Recreation. It is part of a collection of sites that make up the Lewis and Clark National and State Historical Parks. A Discovery Pass is required to park a vehicle in the park.

The park offers four miles of ocean beach, three miles of Columbia River frontage, two lighthouses, an interpretive center and museum, 6.5 miles hiking and bicycling trails, and camping. A portion of the Discovery Trail runs through the park. Common activities include beach combing, ship watching, wildlife watching, learning about cultural history, hiking, bicycling, and camping. There are numerous picnicking areas and benches. There are two volleyball courts, three baseball fields and an amphitheater. Access is clear and parking is plentiful with handicapped parking at most sites. The condition of the park is excellent.

Discovery Garden & Mariners Memorial

This city lot sized pocket park (0.11 acres) is managed by the Columbia-Pacific Heritage Museum. It contains a short meandering path, a bench, a mariner memorial monument, Lewis & Clark interpretive signage, and a native plant demonstration garden. The condition of the park is excellent.

Lewis & Clark Discovery Trail

The Lewis & Clark Discovery Trail runs for 8.2 miles from Ilwaco to North Long Beach. It is a multi-use trail dedicated to pedestrian and bicycle use. Its southern end begins at the condor sculpture at the Port of Ilwaco Pavilion on the waterfront, just off Howerton Avenue. The Port waterfront area offers free parking, public restrooms and covered picnic area. The trail runs for a half mile on Ilwaco city streets to the primitive trail entrance at the top of Main Street. However, there is limited signage guiding people from the waterfront to Main Street. There are no bike lanes and sidewalks are not in place along the entire route.

The top of Main Street has an entry with signage. It has room on the side of the road for up to four cars. However, there is a "No Parking" sign next to two potential parking spaces. From there the trail follows an easement through private property and then enters Cape Disappointment State Park. The trail comes into the Park at North Head Road next to the Beards Hollow Overlook. There is parking and interpretive signage at the Overlook and a map the Discovery Trail. However, there are no directional signs from the parking lot to the trail. There is no overpass, cross-walk, or cautionary signage warning drivers about the Discovery Trail crossing the road. West of North Head Road, the trail then drops down to Beards Hollow, where there is additional parking and a bathroom. After the parking area, the trail goes down to the beach, and finally runs north through the beach dunes up to 26th Street North, north of Long Beach. There are no picnic tables or benches along the trail from Ilwaco to Beards Hollow. There are no directional bathroom signs.

Management is shared between State Parks and the cities of Ilwaco and Long Beach. The condition of the trail is generally good. One section in Cape Disappointment State Park between the Overlook and Beard Hollow is very steep and therefore has not been paved, resulting in uneven terrain. Also, falling

leaves and debris as well as wet conditions can make the paved trail slippery for hikers and bicycles. Long Beach has a sweeper that has been used in Ilwaco previously, but may not visit the Ilwaco portion of the trail often enough.

Ilwaco Cemetery & Natural Area

The non-profit Ilwaco Cemetery Association owns 37 acres east of downtown Ilwaco. The Catholic Archbishop of Seattle owns an additional 10 acres to the north containing significant wetlands. The cemetery takes up 10 acres and the remaining is natural. However, the level of protection of this natural area is unknown. The cemetery has paved roads, parking (no handicapped spots), and a portable toilet. There are no benches or picnic tables. The condition is good.

Wallicut River Natural Area

A private non-profit organization, Columbia Land Trust owns this 117-acre property at the east end of Ilwaco, across from the Vandalia subdivision. The property is conserved for wildlife habitat. The Land Trust is in the process of restoring the property, focusing on juvenile salmon habitat (intertidal wetlands). It has several deed restrictions on it, limiting any activity that might impact its wildlife values. At the time of writing, the buildings had just been removed and the gorse mowed, resulting in a good condition.

Public Involvement

Public involvement and input were essential to the success and validity of this document. The public was notified of each part of the process through print and news media as well as through email lists and online social media.

The Planning Process

The planning process for the Ilwaco Parks, Trails and Natural Area Plan has incorporated a variety of methods to ensure that the public was well informed throughout the process. The steering committee throughout the process was the Ilwaco Parks & Recreation Commission. Representatives from partners, the Columbia Land Trust and the National Park Service Rivers, Trails, Conservation Assistance Program were brought on board the steering committee to help guide the planning process and community involvement.

Open House #1

The first open house was held at the Ilwaco Community Building to gain initial feedback from the public as well as introduce the questionnaire and the scope, timeline, and purpose of the project. The open house format consisted of a 20 minute presentation explaining the purpose and goal of the plan and the timeline for the planning process. The presentation also provided descriptions and explanations of the existing conditions in Ilwaco and the surrounding region regarding parks, trails, and open space. Photos and graphics were shown of each known park, trail and natural area in the city and local area to give context to the discussion throughout the open house. After the presentation, the public was given the opportunity to lead discussions in groups or one-on-one with different members of the public or planning committee. Three stations were set up each with a map and flip chart to write down solutions and ideas for each topic section. The topics for each table were Parks, Trails and Natural Areas. At each

table, members of the steering committee asked attendees to describe or draw their ideas for each topic. The complete list of comments, project ideas, and suggestions can be found in Appendix 4.

Questionnaire

The questionnaire was a key tool to gain public input and feedback from Ilwaco residents and park/trail users. The questionnaire was distributed in multiple ways. The questionnaire was given to all attendees at the first open house to be returned either by mail or dropped off at the city hall or post office. The questionnaire was also sent with the utility bill to all Ilwaco utility customers. The public could also access the questionnaire through an online link, sent out through a variety of social media sites and email lists from local community organizations. The survey was open from August 1 to September 15, 2013. A total of 105 questionnaires were completed, 72 via hard copy and 33 through the "SurveyMonkey" website. Questionnaire results were presented at the following public meetings and are available for public viewing through this plan. They may also be used for future parks and recreation planning efforts. Listed below is a description of the types of questions found in the questionnaire. The complete questionnaire and results can be found in Appendix 3.

Respondent Demographic Information: Questions 1-5 collected information about respondent's age, sex, city of resident, and length of residence.

Respondent Activity Participation: Questions 6-7 collected information about respondent's frequency participating in a variety of recreational activities. Question 7 was open response asking what top 3 activities respondents for which they would like to see improvements.

Satisfaction and Quality levels of Local Park, Trail, and Open Space: Questions 8-16 collected information on the satisfaction levels concerning facilities at the following parks and trails: Ilwaco City Park, Black Lake Park, Port of Ilwaco Waterfront, and Lewis and Clark Discovery Trail.

Importance of Natural Areas and Recreation: Questions 17-18 collected information on the value of natural areas and why outdoor recreation is important to respondents.

Additional comments: Question 19 gave respondents opportunity for additional comment. Out of the 105 surveys 41 gave comment.

Stakeholder Interviews

The Parks Commission led the stakeholder interview effort. The steering committee developed a comprehensive list of key stakeholders, including park and trail users, sport team coaches and coordinators, local leaders. They also created a document outlining information to be shared with interviewees and questions. This document, a complete list of interviewed stakeholders, and a summary of the results is in Appendix 6.

Working Meeting

A working meeting was held on September 25, 2013 at the Ilwaco Community Building. The meeting's purpose was to report on the findings from the questionnaire, first open house, inventory, and interviews, and build a comprehensive list of recommendations based on the public's input and need shown through the questionnaire and meetings.

Open House #2

The second open house was held on November 20, 2013 at the Ilwaco Community Building. There were 24 attendees and 20 filled out the survey provided at the meeting. The purpose was to give an overview of recommendations found in the public participation and to give the public opportunity to give input on and prioritize the recommendations. The open house format consisted of a 30 minute presentation that was an overview of the inventory, questionnaire, and stakeholder interview results. The presentation also provided an overview of the recommendations found through a variety of public participation methods. After the presentation, the public was given the opportunity to give comment on projects and ask questions regarding the recommendations survey. Attendees were then given a Potential Recommendations Survey, where they were able to give their level of support for each potential project. They turned it in prior to departure. See Appendix 5 for notes on this meeting, the survey and results.

City Council Adoption

The Plan was presented to City Council on _____. It was adopted through resolution. See Appendix 7 for the resolution.

Demand & Needs Analysis

The demand and needs analysis and results are based on a range of data, including the questionnaire, stakeholder interviews, public meetings, and inventory conducted as part of this Plan. The following summarizes this data and provides context for the recommendations made in the rest of this plan. More complete results and data are in the appendices.

How Ilwaco citizens recreate

- Questionnaire respondents were asked in question 6 of the questionnaire about the frequency they participate in certain activities on a scale of daily, weekly, few times a year, and never.
- On a daily/weekly basis, Ilwaco citizens frequently participate in walking/jogging (71 people), nature/wildlife observation or photography (52), and hiking/trail running (30).
- The most infrequent activities are Frisbee golf, skateboarding, football, fishing or crabbing by boat, off a dock or shore, baseball/softball, and horseback riding.
- Ilwaco High School sports teams recreate on a daily basis and some teams regularly use Ilwaco Park facilities and trails.

Satisfaction, quality levels and usage of parks, trail, and natural areas

In the questionnaire, respondents were asked their level of satisfaction with park and trail facilities on a scale of Excellent - Very Good - Satisfactory - Not Good - Inadequate - No Opinion.

Ilwaco City Park

- Generally, the quality of Ilwaco City Park and its amenities was rated as Satisfactory by respondents. They do not find the facilities as Excellent and see room for improvement in the park.
- Out of the 105 respondents to the questionnaire, only 1% rated the City Park's Overall Experience as Excellent, 15% rated it Very Good, and 47% rated it Satisfactory. 14% thought it

was Not Good or Inadequate and 22% had No Opinion, possibly due to their not knowing the site.

- Amenities the park provides, such as sporting fields, playground, restrooms and parking area, were generally also rated Satisfactory.
- When asked to give suggestions on the park, residents responded suggested the park should have better maintenance and cleanliness, be redesigned and configured, and have better signage. See full comment list in appendix.
- Usage of the park was recorded through the questionnaire with 47 percent of questionnaire respondents saying they used the park a few times a year. 13% use it daily or weekly.
- During the season, the Ilwaco High School cross country team uses the city park for workouts about once or twice a week. The park is also used for the team as a place to host team dinners.
- The Ilwaco schools softball coach would be in favor of moving the softball program to Ilwaco City park because drainage is better than in Long Beach, however there is a need for better facilities.

Black Lake Park

- On average, the quality of Black Lake Park and its amenities were rated from Very Good to Satisfactory by Ilwaco respondents. 7% rated it Excellent, 40% rated it Very Good, and 37% rated it Satisfactory. Only 2% thought it was Not Good or Inadequate and 14% had No Opinion.
- The park is used daily/weekly by a small group of citizens (17%) and 56% of questionnaire respondents had never visited the park.
- When asked to give suggestions for the park, residents suggested the park should make improvements to and have better access to bathrooms, trails, and shoreside fishing areas. See full comment list in appendix.

Port of Ilwaco Waterfront

- On average, the quality of the Port of Ilwaco Waterfront and its amenities were rated from Excellent to Satisfactory by respondents. 58% find the overall experience to be Excellent or Very Good. 34% find it Satisfactory and only 4% rate it as Not Good or Inadequate.
- According to the questionnaire, the waterfront is the most used park. It is used heavily on a daily and weekly basis (41%).
- When asked to give suggestions on the waterfront, respondents suggested the park should be made more accessible to non-locals, have better signage for Discovery Trail users, and be used to attract new business to the area. See full comment list in appendix.

Lewis and Clark Discovery Trail

- On average, the quality of the Lewis and Clark Discovery Trail and its amenities were rated from Excellent to Very Good by respondents. 66% rate the overall experience as Excellent or Very Good. 20% rate it Satisfactory and no one rated it Not good or Inadequate.
- The trail is used daily/weekly by 40% of citizens.

- When asked to give suggestions on the trail, respondents suggested the trail have better signage, including interpretive signage as well as way-finding, and that there be more connections to other natural areas from the trail. See full comment list in appendix.

Importance of Natural Areas and Recreation

- Ilwaco residents feel strongly about protecting natural areas.
- Questions 17-18 collected information on the value of natural areas and why outdoor recreation is important. 72% of respondents felt very strongly about protecting drinking water, and 61% felt strongly about protecting wetlands, streams, salmon habitats and other natural areas.
- 27% of questionnaire respondents felt that play for children, exercise, and experiencing nature were the most important recreation opportunities to have nearby.

Goals & Objectives

The following goals and objectives were developed from the public involvement results, the demand and need analysis.

Goal 1: Provide high quality parks, trails and natural areas with facilities that serve residents and visitors of all ages, abilities and interests.

Objective 1A: Provide a system of parks facilities and assets within walking and easy bicycling distance of all Ilwaco residents.

Action: Identify park opportunities in developing and re-developing areas.

Action: Identify park opportunities in underserved areas.

Objective 1B: Provide a mix of park facilities that provide for a diversity of interests.

Action: Provide a mix of court and field activity facilities, such as basketball, tennis, soccer, baseball/softball, and volleyball.

Action: Host covered picnic areas in parks.

Action: Provide play structures that serve children of all ages and abilities.

Action: Develop and maintain water access at multiple locations.

Action: Work with the hospital, schools and other youth programs to create and improve park facilities to meet their needs.

Action: Develop a new park facility specifically to draw new visitors to Ilwaco.

Goal 2: Provide an interconnected system of high quality, accessible multi-use trails that offer diverse, healthy and informative outdoor experiences and link downtown, schools, parks, other facilities and neighborhoods.

Objective 2A: Connect and unify the community with a multi-use trail system.

Action: Ensure current trails are legally secured (easements or fee simple ownership).

Action: Create and mark new trails to connect downtown, schools, parks, other facilities and neighborhoods.

Action: Where possible, design for and permit multiple non-motorized uses of trails, such as walking, jogging, and bicycling.

Action: Connect and mark trails to transit stops, bike routes and sidewalks.

Action: Link Ilwaco's trails to other community, county, and statewide trails.

Objective 2B: Expand usage of the trails through safety improvements, amenities and education.

Action: Improve trails safety through signage, trail surface improvements, lighting, and monitoring.

Action: Provide some trails that comply with the Americans with Disabilities Act (ADA).

Action: Furnish trailheads with signage, including maps, mileage information, interpretive features and rules and regulations.

Action: Provide trailhead amenities, such as clearly marked parking, bicycle racks, benches, dog waste stations and trash containers.

Action: Provide opportunities for rest and picnicking.

Objective 2C: Protect natural resources along trails and provide opportunities for nature and cultural heritage education.

Action: Site trails to protect natural resources, especially water quality and maintain or restore native vegetation, streams, and wetlands where possible.

Action: Provide interpretive signage about natural and cultural heritage.

Goal 3: Conserve and steward healthy natural areas to protect water quality, wildlife habitat and migration corridors, sensitive ecosystems, open space, outdoor education opportunities and scenic views.

Objective 3A: Conserve key streams, rivers and wetlands to protect water quality, provide wildlife habitat and maintain migration corridors.

Objective 3B: Conserve natural forests in and adjacent to parks and trails to maintain views and the nature experience, provide wildlife habitat, and maintain migration corridors.

Objective 3C: Conserve key ecosystems that host Endangered Species Act-listed wildlife and plant species.

Objective 3D: Restore natural area habitats to improve water quality, manage stormwater, and enhance wildlife habitat.

Objective 3E: Steward natural areas to persist for future generations.

Action: Monitor, provide signage, and maintain natural areas to minimize dumping, invasive species and other issues.

Goal 5: Create a distinct identity that celebrates the natural, cultural and historic character of Ilwaco through park and facility design and education.

Objective 5A: Create a "brand" for Ilwaco's park system, including design standards for signage and amenities that reflects Ilwaco's natural, cultural and historic character.

Action: Adopt graphic and language standards before major efforts are underway.

Action: Identify natural partners in presenting our parks identity to visitors and seasonal residents

Objective 5B: Integrate natural, cultural and historic interpretation and education into the park system.

Objective 5C: Host events that celebrate Ilwaco's character.

Goal 6: Cultivate strong, positive partnerships with public, private, and non-profit organizations to support the park system.

Objective 6A: Develop, strengthen and facilitate strong partnerships with individuals, service groups, non-profits, agencies, and other organizations to increase park system use, improve and grow park facilities, and operate them.

Action: Identify potential partners and invite them to become involved.

Action: Host periodic partner coordination meetings focusing on the park, trails and natural areas system.

Objective 6B: Coordinate planning between organizations, especially government agencies, local school districts, youth programs, and the hospital, to increase the availability and accessibility of outdoor recreation facilities and programs.

Objective 6C: Increase communication and coordination between city staff, elected officials and committees to support the park system.

Objective 6D: Facilitate community involvement and stewardship.

Action: Develop volunteer opportunities such as volunteer work parties and Adopt-A-Park or Trail programs.

Action: Work with high school students, service organizations, 4-H, and other youth programs to complete projects.

Action: Attract and involve local companies and their staff in projects.

Action: Host community events at the different parks and trail sites.

Goal 7: Ensure long term economic sustainability in park system planning, design, and operation.

Objective 7A: Identify and pursue funding from a wide variety of sources for park acquisition, facility development and maintenance.

Objective 7B: Provide adequate park and trail maintenance funding in annual budgeting.

Objective 7C: Create community partnerships and encourage volunteerism to contribute to the development and maintenance of the system.

Objective 7D: Consider long-term management and cost of new park sites or facilities prior to their development.

Recommendations

The following recommendations concerning parks, trails and natural areas in Ilwaco are based on extensive research and stakeholder involvement completed as part of this Plan. The recommendations outline the vision developed for the park system over the next six years (2020).

The recommendations, proposals and projects outlined in this plan are conceptual and subject to further study, feasibility and funding. It is not the intention of this plan that any recommendations included here limit the city's ability to act on an opportunity that may arise provided the opportunity supports

the Plan's goals and objectives. Coordination with other public and/or private participants that may be affected by or interested in the final outcome of any particular project, such as adjacent residents or funding partners, will also affect the final outcome or overall validity of any particular recommendation. As a result, all recommendations presented here are done with the understanding that they will only be implemented as opportunity, funding, and feasibility allow.

The projects identified in the list below were prioritized through the public process and the recommendations from the Parks & Recreation Commission. The criteria for these were based on the following criteria:

- Reflects the community needs and values as identified through the public process.
- Expands recreation opportunities.
- Improves existing recreation resources.
- Protects natural or cultural resources.
- Enhances partnerships and volunteerism.
- Strengthens the community.

Short term and day-to-day recommendations are intended to be completed in the shorter term more easily with little or no funding by staff and/or volunteers. Longer term recommended projects are more involved and would require time and larger funding amounts. Tier 1 projects are higher priority and are intended to be completed prior to Tier 2 projects. Tier 2 projects may not be completed within the six year Plan period, but would be re-visited in the 2020 Plan update. Any projects on properties not owned or controlled by the City of Ilwaco would be cooperative and would necessitate landowner consent.

Ilwaco City Park

Short term and day-to-day recommendations:

- Clean portable toilets more often and leave them open during the day, every day.
- Pick up litter more often.
- Remove graffiti regularly.
- Add at least one to two trash receptacles. Explore signage and receptacle design to deter dumping.
- Hold more city-sponsored events in the Park.

Longer term recommended projects – Tier 1:

- Connect City Park to downtown, the Port and the Discovery Trail through signage, sidewalks and bike lanes.
- Improve access roads and develop parking area, including sidewalks, bike lanes, Americans with Disabilities Act (ADA)-Accessible parking.
- Add and improve Park amenities, including new signage, drinking fountains, dog waste bag stations, bicycle racks.
- Remove invasive plants and add native plants to natural area hillside (NE corner).
- Look at re-designing and re-developing park layout and facilities. As part of this re-development:
 - Replace restrooms.
 - Replace covered picnic areas.
 - Update the play equipment.
 - Renovate the tennis and basketball courts.
 - Improve field to host high school softball team. Possible improvements: new fencing, scoreboard, improved infield surface, bleachers, backstop, batting cage, gear storage, pitching machine and bull pen.

- Explore the addition of a community garden.

Longer term recommended projects – Tier 2:

- Create waterfront access south of City Park to overlook Yellow Bluff. Improve entry, access path, add a bench and interpretive signage. Look at adding a kayak/canoe put in.

Black Lake Park

Short term and day-to-day recommendations:

- Leave toilets open during the day, every day
- Add at least one to two trash receptacles. Explore signage and receptacle design to deter dumping.

Longer term recommended projects – Tier 1:

- Add and improve Park amenities, including new and increased signage, drinking fountains, dog waste bag stations, bicycle racks, and trash cans.
- If possible, acquire more of Black Lake hill and expand park.
- If acquisition not possible, secure upper (easternmost) Salamander Trail easement.
- Improve and expand trails for mountain biking.
- Explore making the core trail around Black Lake ADA-accessible.
- Improve parking at the boat launch.
- Add more picnic areas.

Longer term recommended projects – Tier 2:

- Improve the northern end of Quaker Ave NE to create additional, safe access to the southeast corner of Black Lake Park.
- Redevelop the old shop building at southeast corner into a covered picnic area with developed parking.
- Create a shallow entry beach at southeast corner near old shop.
- Work with county partners to explore the connection of Black Lake to Chinook Valley Rd via the old railroad corridor.

Indian Creek Water Source Protection Area

Longer term recommended projects – Tier 1:

- Develop water source protection plan.
- Buy out the two remaining timber harvest rights to protect water source.

Ocean Beach School District Athletic Fields

Longer term recommended projects – Tier 1:

- Work with District to determine allowable public usage at site.
- Provide signage outlining allowable public usage and regulations.

Port of Ilwaco Waterfront

Short term and day-to-day recommendations:

- Clean portable toilets more often.

Longer term recommended projects – Tier 1:

- Connect the Port waterfront to Main Street Discovery Trail trailhead through designated parking, welcome kiosk, signage, sidewalks, and bicycle lanes.
- Build pedestrian and bicycle trail from waterfront to boat launch.

Longer term recommended projects – Tier 2:

- Add bathrooms at the boat launch.

Lewis & Clark Discovery Trail & Cape Disappointment State Park

Short term and day-to-day recommendations:

- Work with city staff and partners to better maintain the trail, including making the bridge less slippery, fixing loose boards, cutting brush and sweeping the trail more often.

Longer term recommended projects – Tier 1:

- Add a bench and thin some shrubs to improve the view at north Holman Lake overlook.
- Add interpretive signage along the trail.
- Add mileage and restroom location signage along the trail.
- Work with State Parks and other partners to explore the re-contouring of the steep section of trail between the Beard Hollow Overlook and Beard Hollow to allow slower bike speeds and pave.
- Work with State Parks to explore a better connection between the Beards Hollow overlook to the Discovery trail with signage and paved, safe trails.
- Work with State Parks and Washington Department of Transportation to explore adding a crosswalk or pedestrian bridge where the Discovery Trail crossed North Head Road.
- Extend the Discovery Trail north from Port, past City Park over Cooks Hill to Cooks Hill Overlook and Highway 101.

Longer term recommended projects – Tier 2:

- Improve Cooks Hill Overlook property for park and trail usage.
- Work with state, regional and county partners to connect the Discovery Trail to Vandalia, Chinook Fort Columbia, and Station Camp/Middle Village through a multi-use trail along Highway 101.

Natural Areas

Longer term recommended projects – Tier 1:

- Protect Lake Holman east of Discovery Trail.

Longer term recommended projects – Tier 2:

- Work with Columbia Land Trust to explore adding a primitive trail along the Columbia on the Wallicut River Natural Area property.
- Explore the acquisition of Obon Vista RV Park.
- Protect wetland/creek south of the High School between the highway and Brumbach Avenue
- Protect wetland/creek north of Ilwaco's northern boundary, between Willows Road (Eagle's Rest RV Park) and Hwy 101/Pacific Way.

Other Projects

Longer term recommended projects – Tier 1:

- Develop comprehensive park/trail signage style and use throughout the city.
- Connect all parks and trails to downtown through wayfinding signage, trails, sidewalks and bicycle lanes.

- Promote Ilwaco’s parks, trails and natural areas system, i.e. signs, brochure/map, website, social media, smart phone tours.

Longer term recommended projects – Tier 2:

- Develop park facilities to draw people here (as well as for locals), i.e. Frisbee golf course, mountain bike terrain park.
- Meet with Vandalia homeowners and residents to explore their needs in terms of park facilities, such as a play structure, dog park or community garden.
- Explore adding a community garden downtown.

Implementation Plan

Implementing this Plan advances the community-wide vision and guides long-term decision making. The critical balance is to provide enough direction to create action toward the community’s vision while retaining a high degree of flexibility to adapt to opportunities created by development and redevelopment, changes in political priorities, new partnerships and the availability of outside resources. Given that the operating and capital budget for the city are limited, looking towards these alternative funding strategies and opportunities is critical to the Plan’s success.

In the following Capital Improvement Plan (CIP), the recommended projects are presented by Tier and they are then ranked into categories, High, Medium or Low priority. Potential general funding sources and estimated costs are also provided. Costs are derived from other local park district budget information and are meant for general guidance only. Planning should include more detailed cost information. The following CIP is intended to help guide the City to strategically implement the plan.

Capital Improvement Plan 2014-2020

Tier 1									
Project Type	Site	Project Description	Funding Source	Activity	Priority	Projected Year	Estimated Cost		
Park	Ilwaco City Park	Connect City Park to downtown, the Port and Discovery Trail through signage, sidewalks and bike lanes	G	D	M	2016	\$20,000		
Park	Ilwaco City Park	Improve access roads and develop parking area, including sidewalks, bike lanes, ADA-accessible parking	G	D	H	2014	\$80,000		
Park	Ilwaco City Park	Add and improve Park amenities, including new signage, drinking fountains, dog bag stations, bicycle racks.	G	D	H	2016	\$5-10,000		
Park	Ilwaco City Park	Remove invasive plants and add native plants to natural area hillside (NE corner).	D	R	M	2016	\$500		
Park	Ilwaco City Park	Look at re-designing and re-developing park layout and facilities.	D	D, R	H	2014	\$25,000		
Park	Black Lake Park	Add and improve Park amenities, including new and increased signage, drinking fountains, dog bag stations, bicycle racks, and trash cans.	G	D	H	2015	\$10,000		
Park	Black Lake Park	If possible, acquire more of Black Lake hill and expand park.	G	A	H	2016	\$200-350,000		
Park	Black Lake Park	If land not acquired, secure upper (easternmost) Salamander Trail easement.	G	A	H	2016	\$30,000		
Park	Black Lake Park	Improve and possibly expand trails for mountain biking.	D	D	M	2017	\$50,000		
Park	Black Lake Park	Explore making the core trail around Black Lake ADA-accessible.	G, D	D	M	2017	\$10,000		
Park	Black Lake Park	Improve parking at the boat launch.	G	D	M	2019	\$50,000		
Park	Black Lake Park	Add more covered picnic areas.	G, D	D	M	2018	\$15,000		

Activity Key:
 A = Acquisition
 D = Development
 R = Renovation/Restoration

Funding Key:
 GF= General Fund
 G = Grant
 D = Donation/Volunteer

Priority Key:
 H = High Priority
 M = Medium Priority
 L = Low Priority

Project Type	Site	Project Description	Funding Source	Activity	Priority	Projected Year	Estimated Cost
Natural Area	Indian Creek	Develop water source protection plan.	G	D	H	2014	\$50,000
Natural Area	Indian Creek	Buy out the two remaining timber harvest rights to protect water source.	A	A	H	2015	\$350,000
Park	Ocean Beach school District	Work with District to determine allowable public usage at site. Provide signage and do public outreach outlining allowable public usage and regulations.	D	D	H	2015	\$1,000
Trail	Discovery Trail/Port of Ilwaco	Connect Port waterfront to Discovery Trail through designated parking, welcome kiosk, signage, sidewalks, and bicycle lanes.	G	D	H	2016	\$500,000
Trail	Port of Ilwaco	Build pedestrian and bicycle trail from waterfront to boat launch.	G	D	M	2015	\$20,000
Trail	Discovery Trail	Add a bench and thin some shrubs to improve the view at north Holman Lake overlook.	D	D	M	2015	\$1,500
Trail	Discovery Trail	Add mileage and restroom location signage along the trail.	G	D	M	2016	\$7,500
Trail	Discovery Trail	Add interpretive signage along the trail.	G	D	M	2016	\$4,000
Trail	Discovery Trail/Cape Disappointment State Park	Work with State Parks and other partners to explore the re-contouring of the steep section of trail between the Beards Hollow Overlook and Beard Hollow to allow slower bike speeds and pave.	G	D	H	2015	\$10,000
Trail	Discovery Trail/Cape Disappointment State Park	Work with State Parks to explore a better connection between the Beards Hollow overlook to the Discovery trail with signage and paved, safe trails.	G	D	H	2015	\$20,000
Trail	Discovery Trail/Cape Disappointment State Park	Work with State Parks and WSDOT to explore adding a crosswalk or pedestrian bridge where the Discovery Trail crossed North Head Road.	G	D	H	2018	\$500

Activity Key:
A = Acquisition
D = Development
R = Renovation/Restoration

Funding Key:
GF= General Fund
G = Grant
D = Donation/Volunteer

Priority Key:
H = High Priority
M = Medium Priority
L = Low Priority

Project Type	Site	Project Description	Funding Source	Activity	Priority	Projected Year	Estimated Cost
Trail	Discovery Trail	Extend the Discovery trail north from Port, past City Park over Cooks Hill to Highway 101.	G	A, D	H	2015	\$273,400
Natural Area	Holman Lake	Protect Lake Holman east of Discovery Trail.	G, D	A	M	2018	\$25-100,000
All	All Sites	Develop comprehensive park/trail signage style and use throughout the city.	G, D	D	H	2015	\$40,000
All	All Sites	Connect all parks and trails to downtown through wayfinding signage, trails, sidewalks and bicycle lanes.	G	D	H	2018	\$500,000
All	All Sites	Promote Ilwaco's parks, trails and natural areas system, i.e. signs, brochure/map, website, social media, smart phone tours.	G, D	D	H	2015	\$50,000
Tier 2							
Park	Cooks Hill Overlook	Improve Cooks Hill Overlook property for park and trail usage.	G, D	D	L	TBD	TBD
Park	Ilwaco City Park	Create waterfront access south of City Park to overlook Yellow Bluff. Improve entry and access path, add a bench and interpretive signage. Look at adding a kayak/canoe put-in.	G, D	D	L	TBD	TBD
Park	Black Lake Park	Improve the northern end of Quaker Ave NE to create additional, safe access to the southeast corner of Black Lake Park.	G	D	L	TBD	TBD
Park	Black Lake Park	Redevelop the old shop building at southeast corner into a covered picnic area with developed parking.	G	D	L	TBD	TBD
Park	Black Lake Park	Create a shallow entry beach at southeast corner near old shop.	G	D	L	TBD	TBD
Park	Black Lake Park	Work with county partners to explore the connection of Black Lake to Chinook Valley Rd via the old railroad corridor.	D	D	L	TBD	TBD
Park	Port of Ilwaco	Add bathrooms at the boat launch.	G	D	L	TBD	TBD

Activity Key: Funding Key: Priority Key:

A = Acquisition GF = General Fund H = High Priority

D = Development G = Grant M = Medium Priority

Funding Strategies

A variety of funding and volunteer sources are available for park construction and operation. The following pages present existing and potential financing and funding sources for acquiring, developing and maintaining parks, natural areas, trails and recreational programs.

General Fund

This is the City's primary source for operating revenue. Most of this revenue comes from taxes levied on property, the sale of merchandise and utilities within the City's boundary. Fees collected through the park system, such as boat launch fees, picnic shelter or other facilities rental are also returned to the general fund. These revenues are generally thought to return to the parks budget, but in practice the revenue number is only a point of justification of the annual budget and has no direct connection to the level of funding.

Volunteer & Community-Based Action

Throughout the public process in developing this plan, the public has identified projects and shown an interest in being involved in the improvement of park facilities through volunteer groups and events.

The donation of labor, land, or cash by service agencies, religious groups, youth groups, private groups or individuals is a popular way to acquire land, complete projects, and/or raise small amounts of money for specific projects. One common example of soliciting such support is going through a service club, such as Kiwanis, Lions or Rotary to fund picnic or playground improvements. The local high school has senior projects through which some fundraising and/or actual projects might be completed. Also there are active Boy and Girl Scouts in the area, who often complete volunteer projects.

Exchange or Sale of Property

If the City has an excess parcel of land with some development value, it could be traded for private land more suitable for park use. Alternatively, it could be sold to purchase park/trail property or develop park facilities.

Joint Public/Private Partnership

The City could enter into a working agreement with a private corporation to help fund, build and/or operate a public facility. Generally, the three primary incentives a public agency can offer are free land to place a facility (usually a park or other parcel of public land), certain tax advantages, and access to the facility. While the public agency may have to give up certain responsibilities or control, it is one way of obtaining public facilities at a lower cost.

Public or Non-Profit Partnerships

The City could consider developing partnerships with other jurisdictions, agencies or non-profit service providers to implement projects identified in the plan. In the creation of this document assistance was received from the Columbia Land Trust and the National Park Service. Similar assistance can be acquired through those entities as well as others. Some potential partners include the YMCA, Boys and Girls Club,

private sport groups, neighborhood organizations, the County and neighboring city governments. For acquisition, private land trusts, such as the Trust for Public Land, Inc. and the Nature Conservancy will acquire and hold land for eventual acquisition by a public agency.

Shared Facilities

In some situations other services provided in the city, or in private utilities, may be able to share the cost of improvements that would benefit the parks, recreation and natural areas system. One example is utility corridors; in many cases land used for sanitary sewer, water or power lines may make an excellent trail corridor. In this situation, the utility may pay to develop a service road that can also serve as a trail.

Grant Programs

Beyond the City's own resources, the largest funding source for park and recreation projects is grants from the State of Washington Recreation and Conservation Office (RCO). The RCO is responsible for administering a wide variety of public funds and provides technical assistance and policy development in addition to preparing statewide plans on trails, boating facilities, habitat preservation and off-road vehicles. This section outlines the major RCO programs as well as several other relevant granting agencies. It is important to note that most grant programs require a portion of the project cost to be provided by a local partner as match funding. In most cases granting agencies will not fund more than 75 percent of a project's cost. These programs also require training, tracking and other staff attention throughout the year to maximize success.

RCO Boating Facilities Program (BFP)

This grant program is funded by boaters' gasoline taxes and administered by the RCO. Projects eligible under this program include acquisition, development, planning and renovation projects associated with launching ramps, transient moorage and upland support facilities. RCO allocates up to \$200,000 for planning projects and up to \$1,000,000 for acquisition, development or projects that combine planning with acquisition or development. Grants require a minimum of 25 percent matching funds by a local agency.

RCO Land and Water Conservation Fund (LWCF)

This is a federal grant program that receives its money from offshore oil leases. The money is distributed through the National Park Service and is administered locally by the RCO. The funds can be used for acquisition and development of outdoor facilities and require a 50 percent match.

RCO Washington Wildlife and Recreation Program (WWRP)

This program is administered by the RCO. There are two accounts under this program: 1) Habitat Conservation; and 2) Outdoor Recreation. Projects eligible under this program include acquisition and development of parks, water access sites, trails, critical wildlife habitat, natural areas and urban wildlife habitat. Applicants must provide a minimum of a 50 percent non-RCO match. Local park projects have maximum requests of \$300,000 for development and \$500,000 for acquisition costs. There are no maximum request levels in the following categories: urban wildlife habitat, trails and water access.

Youth Athletic Facilities (YAF)

The Youth Athletic Facilities is a grant program designed to provide funding for new, improved and better maintained outdoor athletic facilities serving youth and communities. This program was established by State Statute (RCW 79A.25.800-830) as part of the State Referendum 48, which provided funding for the Seattle Seahawks Stadium. The program is administered by the RCO and applicants must provide matching funds of at least 50 percent. The grant amounts vary by use from a minimum of \$5,000 for maintaining existing facilities to a maximum of \$150,000 for developing new facilities.

RCO Aquatic Land Enhancement Account (ALEA)

This program is administered by the RCO and supports the purchase, improvement or protection of and access to aquatic lands for public purposes. Grant applications are reviewed once every two years for this program. Applicants must provide a minimum of a 50 percent match.

RCO Salmon Recovery Funding Board (SRFB)

Salmon recovery grants are awarded by the Salmon Recovery Funding Board, from state and federal sources, to protect and restore salmon habitat. The board funds projects that protect existing, high quality habitats for salmon and that restore degraded habitat to increase overall habitat health and biological productivity. The board also awards grants for feasibility assessments to determine future projects and for other salmon related activities. Projects may include the actual habitat used by salmon and the land and water that support ecosystem functions and processes important to salmon. The program funds acquisition, restoration, design and non-capital projects with no project limit. Local agencies are required to match 15% of grant funds. The local granting organization is the Lower Columbia Fish Recovery Board.

RCO Boating Infrastructure Grant Program (BIG)

The Boating Infrastructure Grant Program provides funding to develop and renovate boating facilities targeting recreational boats 26 feet and larger. Grants also may be used for boater education. This program is funded by the Aquatic Resources Trust Fund and administered by the RCO. The local agency match requirement is 25% and projects are split into two categories for projects under \$95,000 and over \$100,000.

RCO Recreational Trails Program (RTP)

The Recreational Trails Program, funded by federal gas taxes and administered by RCO, provides funds to rehabilitate and maintain recreational trails and facilities. These grants support a backcountry experience, which means that the trail's physical setting, not its distance from a city or road, should be predominately natural. Under limited circumstances, new "linking" trails, relocations, and education proposals are also eligible. Grants top out at \$75,000 per project and require a 20% match for local agencies.

Community Development Block Grants (CDBG)

These grants from the Federal Department of Housing and Urban Development are available for a wide variety of projects. Most are used for projects in lower income areas of the community because of funding rules. Grants can cover up to 100 percent of project costs.

Surface Transportation Program

Washington has received considerable revenue for trail-related projects from this source. Projects eligible for STP funding includes (federal-aid non-NHS) highway and bridge construction and repair; transit capital projects; bicycle, pedestrian, and recreational trails; construction of ferry boats and terminals. The Washington Department of Transportation (WSDOT) administers the funding through Pacific County. Currently, the county gets \$300,000 per year for projects.

Transportation Alternatives Program

Eligible projects for this federal grant include: on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and improved mobility, community improvement activities, and environmental remediation; recreational trail program projects; and federally funded safe routes to school projects. This program is locally administered by the Cowlitz-Wahkiakum Council of Governments that runs grant rounds every three years. They last held a round in 2013. So, the next round is most likely in 2016.

U.S. Fish and Wildlife Service (USFWS)

USFWS may provide technical assistance and administer funding for projects related to water quality improvement through debris and habitat/vegetation management, watershed management and stream bank erosion, and sediment deposition projects. Their Coastal Wetland and NAWCA grant programs also provide wildlife habitat acquisition and restoration funding focused on wetlands. Due to their complexity, partnering with an experienced partner, such as Columbia Land Trust or Ducks Unlimited, is recommended

National Park Service

The National Park Service Rivers, Trails, and Conservation Assistance program supports community-led natural resource conservation and outdoor recreation projects through technical assistance. Conservation and recreation planning professionals partner with community groups, nonprofits, tribes, and state and local governments design trails and parks, conserve and improve access to rivers, protect special places, and create recreation opportunities. They can help: define project vision and goals; inventory and map community resources; identify and analyze key issues and opportunities; engage collaborative partners and stakeholders; design community outreach and participation strategies; develop concept plans for trails, parks, and natural areas; set priorities and build consensus; identify funding sources; and develop a sustainable organizational framework to support the project. Applications for assistance are due annually in August.

Private Grants and Foundations

Private corporations and foundations provide money for a wide range of projects, targeted to the organizations' mission. Some foundations do not provide grants to governments, but will often grant to partner organizations.

Future Funding Opportunities

If Ilwaco chooses to pursue it in the future, there are several other potential funding sources commonly used by cities to fund parks, trails and natural areas.

Real Estate Excise Tax (REET)

Real Estate Excise Tax (REET) is a tax on all real estate sales and is levied against the full value of the property. The City is allowed under the statutes to levy 0.5% in addition to the State of Washington tax. These funds can only be used for projects identified in the Capital Facilities Plan Element of the City's Comprehensive Plan. Since this funding is dependent on real estate transfers, the current slow economic recovery will constrain resources.

Park Impact Fees

Park Impact Fees are fees imposed on new development to pay for capital projects required to accommodate the impacts of development on the City's infrastructure.

Exactions

Costs of necessary public improvements are passed onto designated landowners through the development agreement process.

Park and Recreation Service Area

A type of special tax district that can levy regular property tax up to \$0.60 / 1,000 property value. It is authorized under RCW36.68.400.620, when voter approved by special levy.

Conclusion

The community's vision for the future of parks, trails and natural areas has been the foundation for this entire planning effort. Consequently, the recommendations built on the vision should serve Ilwaco well, providing guidance to the end of this decade and beyond. The document is designed to be an informative guide to the park system, a reference for future projects and a tool box for implementing recommendations and taking advantage of unique opportunities as they arise. These projects will help the City to renew the investment in these critical community assets, and achieve the vision laid out by the community. The Parks & Recreation Commission will work with City Council, staff and community volunteers to implement recommendations over time. This Plan will be updated in six years so as to remain relevant and useful in strategic park, trail and natural area work, and in order for Ilwaco to remain eligible for state grants.

Appendices

Appendix 1: Maps

Appendix 2: Parks, Trails & Natural Area Inventory

Appendix 3: Questionnaire & Results

Appendix 4: Open House #1

Appendix 5: Open House #2 (including Potential Recommendations Survey)

Appendix 6: Stakeholder Interviews

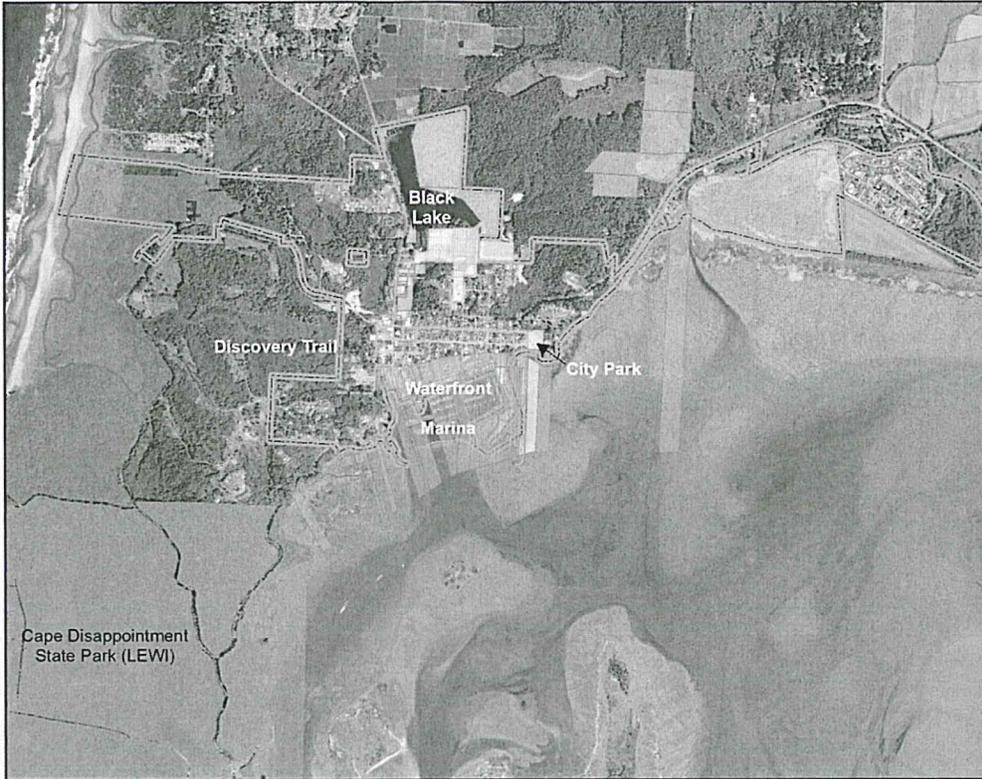
Appendix 7: City Council Resolution

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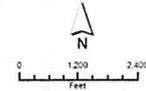
Appendix 1: Maps



Ilwaco Pacific County, SW Washington



- Port of Ilwaco
- Hospital
- School District
- Cape Disappointment
- City of Ilwaco
- Columbia Land Trust
- Ilwaco Cemetary
- City Boundaries



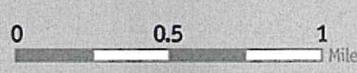
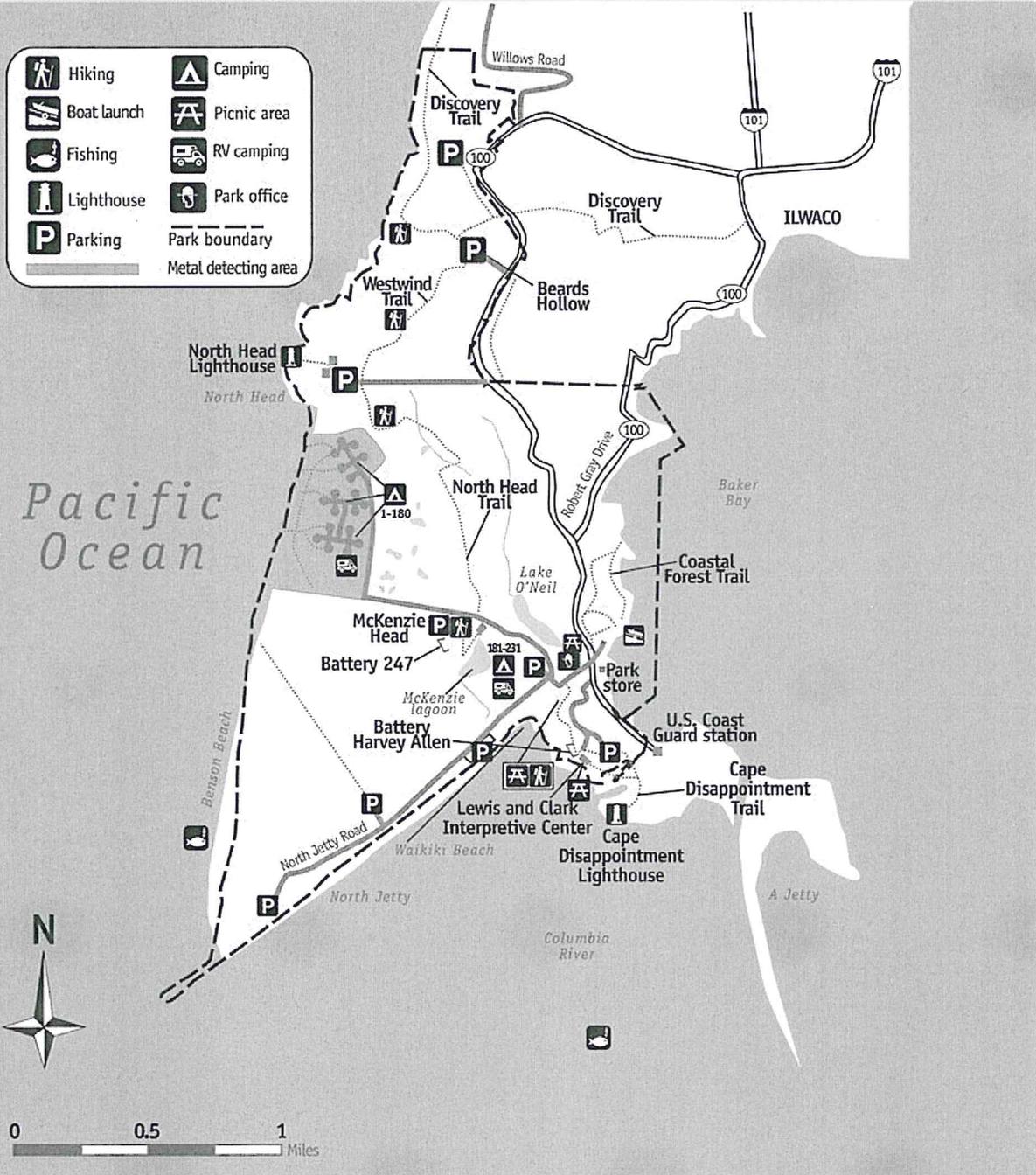
This map is not a survey and must not be construed as one. This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.





Cape Disappointment State Park

- | | | | |
|--|-------------|--|----------------------|
| | Hiking | | Camping |
| | Boat launch | | Picnic area |
| | Fishing | | RV camping |
| | Lighthouse | | Park office |
| | Parking | | Park boundary |
| | | | Metal detecting area |



(Revised 03-15-10)

244 Robert Gray Drive Ilwaco, WA 98624 • Information Center (360) 902-8844

Appendix 2: Ilwaco Park, Trails, & Natural Area Inventory

	Ilwaco City Park	Black Lake Park	Indian Creek Water Source	Ocean Beach School District Athletic Fields	Lewis and Clark Discovery Trail	Port of Ilwaco Waterfront	Cape Disappointment State Park	Ilwaco Cemetery	Wailicut River Natural Area
Acreage	3.3	47	690	8	3	3	1882	47	117
Acreage of Natural Areas	0.7	45	680	2.5	0	0	1860	37	117
Access Roads	2	2	1	2	2	4	2	1	1
Miles of Paved Trails	0	0	0	0	2.25	0.25	1.5	0	0
Miles of Un-Paved Trails	0	2.8	0	0	0.25	0	6.5	0	0
# Basketball Courts	1	0	0	0	0	0	0	0	0
# Baseball /Softball fields	1	0	0	0	0	0	3	0	0
# Volleyball courts	0	0	0	0	0	0	2	0	0
# Soccer/football fields	0	0	0	1	0	0	0	0	0
# Tracks	0	0	0	1	0	0	0	0	0
# Docks	0	3	0	0	0	1	1	0	0
# Boat Launches	0	1	0	0	0	1	1	0	0
# Benches	0	12	0	0	0	14	15	0	0
# Uncovered Picnic tables	6	2	0	0	0	14	25	0	0
# Covered Picnic Tables	2	2	0	0	0	2	0	0	0
# Amphitheaters	0	0	0	0	0	0	1	0	0
# Youth Playgrounds	1	0	0	0	0	0	0	0	0
# Signs	2	3	0	2	3	4	N	2	0
# Permanent Bathrooms	1	1	0	1	1	1	11	0	0
# Portable Toilets	1	0	0	0	0	2	1	1	0
# Paved Onsite Parking Spots	0	6	0	97	30	300+	166	0	0
# Handicapped Accessible Parking Spots	0	2	0	3	2	12	15	0	0

N = numerous

Appendix 3: Questionnaire & Results

Ilwaco Parks, Trails, & Natural Areas Community Priorities Questionnaire

The City of Ilwaco's Parks & Recreation Commission is developing a "Parks, Trails, & Natural Area's Plan". This survey, several community meetings, and community leader interviews will gather local knowledge and opinions to be integrated into the plan. It will be complete by March 2014.

Questions to be answered by the plan:

- What parks, trails and natural areas does Ilwaco have now?
- What would local people like to see in the future?
- How can we make that happen over time?

The plan will result in a list prioritized possible parks, trails and natural areas projects. It will also make Ilwaco eligible for state grants to help fund those projects.

Please take 10 minutes to complete this questionnaire and make your voice heard! Thank you.

By August 15, please drop this questionnaire off at Ilwaco City Hall (120 1st Ave, Ilwaco) or mail to:

City of Ilwaco
Attn: Parks Commission
PO Box 548
Ilwaco, WA 98624

Parks, trails, & natural areas:

- Improve community livability & health,
- Facilitate new/improved recreational opportunities,
- Protect clean water, natural resources & wildlife, and
- Contribute to economic development.

1. Which category below includes your age?

- a. 10-19
- b. 20-29
- c. 30-39
- d. 40-49
- e. 50-59
- f. 60 or older

2. What is your gender?

- a. Male
- b. Female

3. Do you have any children under 18 living with you?

- a. Yes
- b. No

4. Do you consider yourself a resident of:

- a. Ilwaco
- b. Seaview
- c. Long Beach
- d. Chinook
- Other _____

5. How long have you lived in Ilwaco?

- a. Less than a year
- b. 1-5 years
- c. 6-10 years
- d. 11-20 years
- e. 21+ year

6. How frequently do you participate in the following activities?

	Daily	Weekly	Monthly	Few times a year	Never
Nature/wildlife observation or photography					
Outdoor concerts, festivals and other events					
Walking/jogging					
Hiking/trail running					
Road biking					
Mountain biking					
Kayaking/canoeing/standup paddle boarding					
Sailing					
Surfing					
Fishing/crabbing from boat					
Fishing/crabbing from shore					
Tennis					
Baseball/softball					
Basketball					
Skateboarding					
Football					
Soccer					
Frisbee Golf					
Playground (visit/play)					

Swimming					
Camping					
Horseback riding					
Other _____					

1. From the previous list or other recreational activities, what are your top 3 activities you would like to see improvements for?
 _____, _____, and _____.

2. How frequently do you or a member of your household use the following recreational facilities?

	Daily	Weekly	Monthly	Few times a year	Never
Ilwaco City Park					
Black Lake Park					
Ilwaco Middle/High School Athletic Fields					
Lewis and Clark Discovery Trail					
Port of Ilwaco Waterfront					
Cape Disappointment State Park					

3. Rate your satisfaction with the facilities at Ilwaco City Park:

	Excellent	Very good	Satisfactory	Not very good	Totally inadequate
Overall experience					
Baseball/softball field					
Soccer Field					
Playground equipment					
Tennis court					
Basketball court					
Covered picnic area					
Parking area					
Bathrooms					
Other _____					

9a. Do you have any suggestions to improve or develop at this facility?

4. Rate your satisfaction with the facilities at Black Lake Park:

	Excellent	Very good	Satisfactory	Not very good	Totally inadequate
Overall experience					
Parking area					
Bathrooms					
Trails					
Docks					
Boat launch					
Fishing access					
Other _____					

10a. Do you have any suggestions to improve or develop at this facility?

5. Rate your satisfaction with the facilities at Port of Ilwaco Waterfront:

	Excellent	Very good	Satisfactory	Not very good	Totally inadequate
Overall experience					
Boat Put in facilities					
Waterfront sidewalks					
Access to market					
Other _____					

11a. Do you have any suggestions to improve or develop at this facility?

6. Rate your satisfaction with the facilities at Lewis and Clark Discovery Trail:

	Excellent	Very good	Satisfactory	Not very good	Totally inadequate
Overall experience					
Parking					
Signage					
Trail					
Trail Connections to other trails (Cape Disappointment, Black Lake, Bike					

lanes, etc.)					
Other _____					

12a. Do you have any suggestions to improve or develop at this facility?

7. What recreation opportunities are most important to have nearby? (Circle most important two)
- a. Play for children
 - b. Experiencing nature
 - c. Social gatherings, picnics, neighborhood events
 - d. Exercise fitness, walking
 - e. playing sports
 - f. Learning opportunities
 - g. other _____

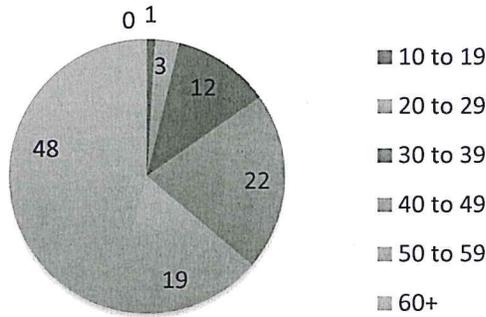
14. Do you have and additional comments or recommendations?

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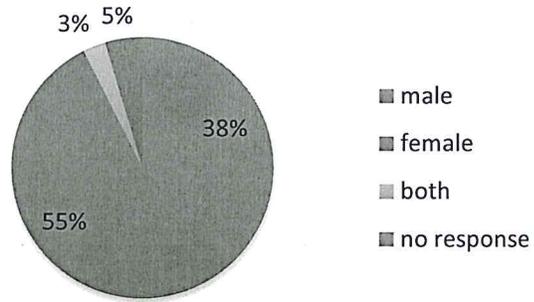
Questionnaire Results

Total respondents: 105

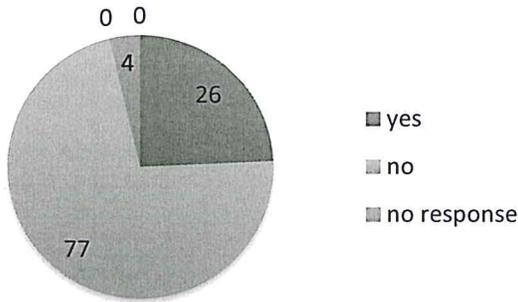
1. Age of Respondents



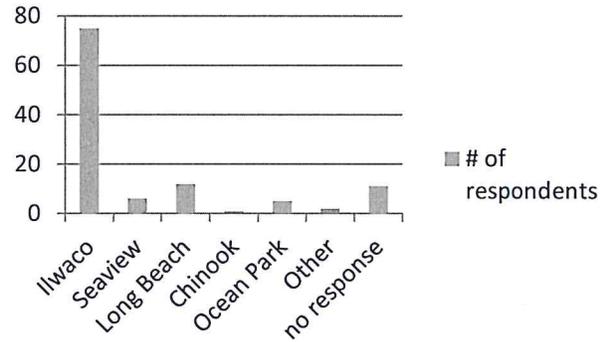
2. Gender



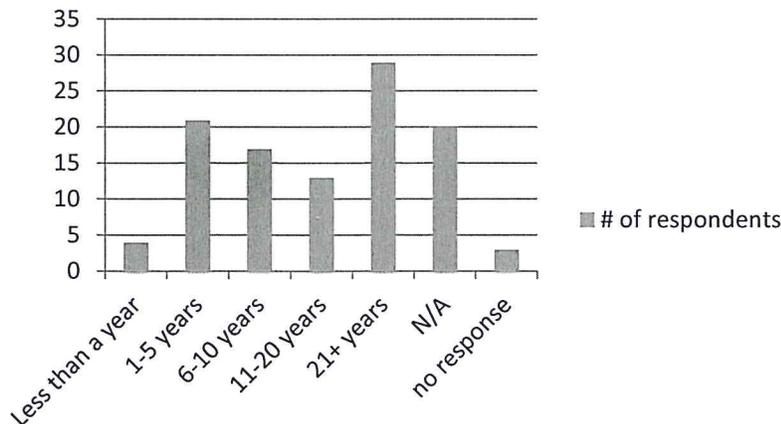
3. Have kids under 18



4. Do you consider yourself a resident of:



5. How long have you lived in Ilwaco?



6. How frequently do you participate in the following activities?

Activity	daily	weekly	monthly	few times a year	never
Nature/Wildlife observation or photography	31	21	10	25	8
Outdoor Concerts, Festivals, and other Special Events		7	17	64	10
Walking/jogging	47	24	15	13	1
Hiking/trail running	10	20	25	25	14
Road biking	2	9	3	15	41
Mountain biking	2	2	2	11	41
Kayaking/canoeing/standup paddle boarding	1	1	5	20	32
Sailing			1	3	46
Surfing		2	1	1	54
Fishing/crabbing from boat	4	5	6	31	59
Fishing/crabbing from shore/docks/jetties	1	1	5	39	48
Tennis	1	2	2	18	67
Baseball/softball		1	5	17	70
Basketball	2	4	6	8	72
Skateboarding	1	1	0	2	87
Football	1	1	3	4	84
Soccer	1	3	4	8	74
Frisbee golf		1	6	20	72
Playground	2	7	10	25	50
Swimming	1	6	15	34	34
Camping	1		11	50	32
Horseback riding	1	1	3	14	72

Other activities mentioned: motorcycling, archery, picnics, drag racing, golf, hunting, rollerskating

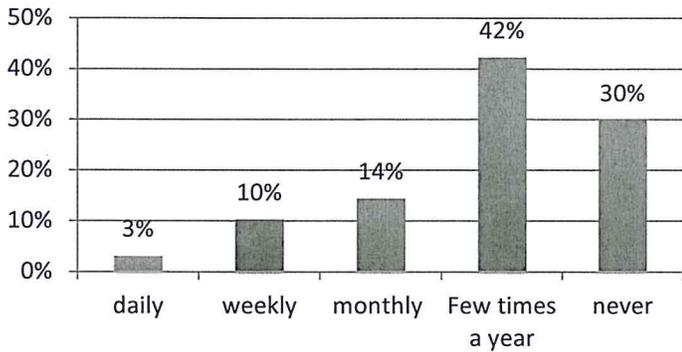
7. From the above list or other recreational activities, what are your top 3 activities you would like to see improvements for?

Activities	One of top 3
Walking/hiking/jogging	44
Biking	21
Festivals/Events	16
Playgrounds	12
Fishing from shore/dock	12
Kayaking/boating/paddleboarding	10
Swimming	7
Basketball	6
Tennis Courts	5
Nature Observation	5
Horse Trails	4
Camping	3
Soccer Fields	3
Skateboarding	1
Golf	1

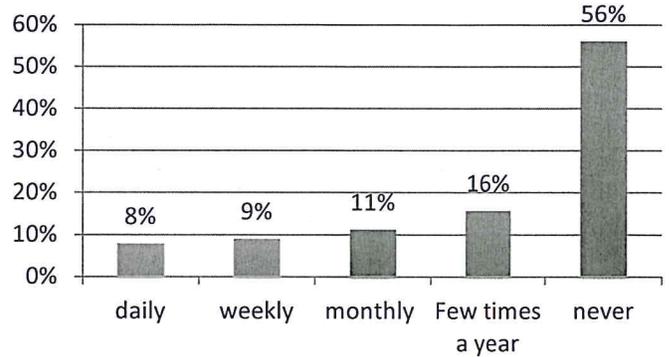
Other things mentioned but were not recreation items from the above list were: Farmers market, Large indoor rec/swim center, fish cleaning station, croquet tournament, more businesses downtown, signage for trails, no discovery pass for locals, historic interpretation, wifi at CDSP, crabbing rental equipment, aquaculture accessibility, racquetball

8. How frequently do you or a member of your household use the following recreational facilities?

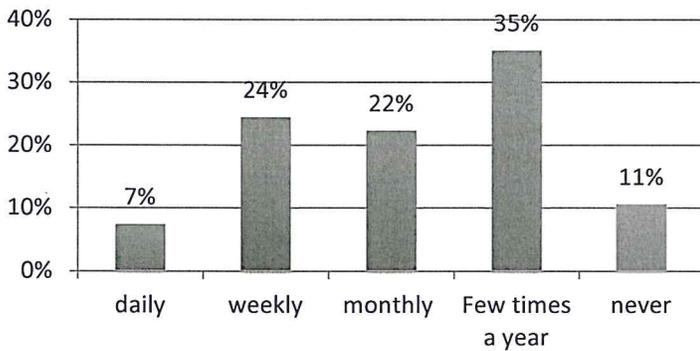
Ilwaco City Park



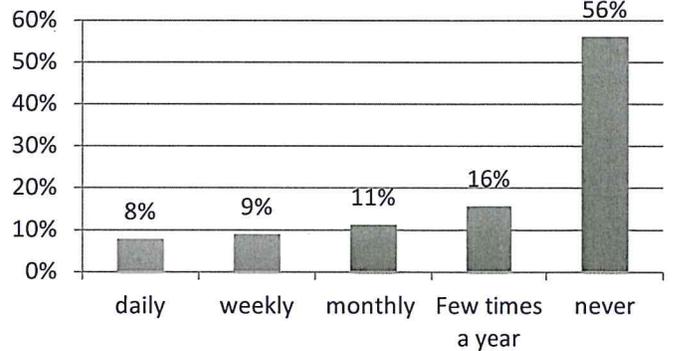
Ilwaco Middle/High School Athletic Fields



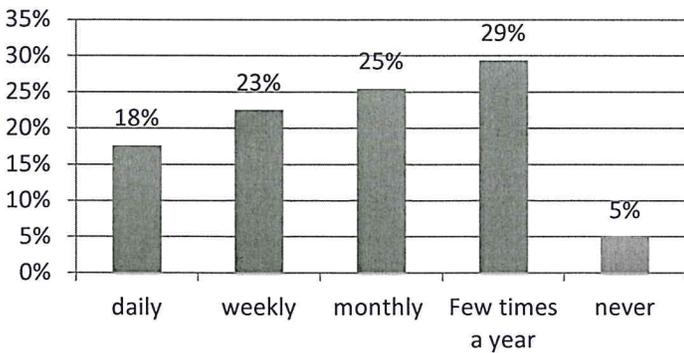
Lewis and Clark Discovery Trail



Black Lake Park



Port of Ilwaco Waterfront



Cape Disappointment State Park



9. Rate your satisfaction with the facilities at Ilwaco City Park

	excellent	very good	satisfactory	not good	inadequate	no opinion
Overall experience	1%	15%	47%	12%	2%	22%
Baseball/softball	1%	5%	44%	9%	1%	39%
Playground	3%	6%	42%	10%	8%	32%
Tennis courts	0%	3%	23%	15%	12%	47%
Basketball	0%	3%	28%	18%	11%	41%
Picnic area	0%	10%	42%	17%	6%	25%
Parking area	1%	7%	51%	17%	1%	23%
Restrooms	0%	5%	27%	24%	14%	24%

10. Suggestions:

- Keep restrooms open longer. Kids have to potty after and very frustrating when locked
- To avoid skin damage and sunburn, a covered picnic area would be great
- Regular maintenance
- Bathrooms were locked. Playground equipment could use updating or expansion. Parks is out of the way from center of town.
- Patch or repave/resurface tennis court
- Pretty much everything needs to be updated!
- I would take my kids there more if not for the lack of maintenance. For at least 3 years there has been graffiti carved in the slides that is rather inappropriate. Wouldn't be that hard for someone to check on things like this and fix the problem.
- No change. Please stop over development.
- Not always that clean.
- Better parking. City sponsored activities.
- Clean bathrooms. Put in merry-go-round.
- Get rid of graffiti, maintain more often. Dog bag station. More community events (rather than just tourist activities)
- Other than apparent maintenance, improved signage/wayfinding. Bathrooms and facilities need to be open consistently.
- General overhaul of the facility.
- Don't spend money.
- Cleanliness
- Tear down and rebuild something the city can be proud of. Like you did with the City of Ilwaco Fire House, it looks awesome.
- Close it down put all your money to get Black Lake developed into a facility for your community.
- Needs updated, more to do. Kept clean and inviting and need better signage to let people know where it is at...better picnic options.
- Clean restrooms and a much needed restroom at the boat ramp. Vandalism control.
- Clean the restrooms
- Fix the road to the park
- Redo tennis court
- Anything would be an improvement
- Tear down covered picnic area and bathrooms, replace. Build outdoor amphitheater. Replace play structure with 2, one for young children and one for older children

- Would be nice to have the picnic area and bathrooms fixed up.
- Start with a clean slate and reorganize the location of the playground, basketball court, tennis court (if continued), look at possibility of pickleball court, frisbee golf, even if just 3 holes to start.
- Instead of the tennis court, have a nice basketball court and four square and tetherball. Seems like the age of kids going down there 0-15 need options.
- Work with the Port of Ilwaco to improve it. Connect a trail between there and the Port.
- Lights covered area BBQ
- Keep it a City Park, we got lots of kids. Not a tourist destination!
- better signage and lighting, better parking and access to playground and picnic area, access to water, access to Discovery Trail
- What about the old hiking trail east of the city park to Baker Bay and Wallacut river
- Complete overhaul
- Not sure I even know where it is.
- Where is it?

11. Rate your satisfaction with the facilities at Black Lake Park

	excellent	very good	satisfactory	not good	inadequate	no opinion
Overall experience	7%	40%	37%	1%	1%	14%
Parking	4%	26%	41%	9%	3%	17%
Restrooms	2%	11%	45%	11%	6%	24%
Trails	4%	28%	37%	10%	4%	16%
Docks	2%	22%	40%	9%	1%	26%
Boat launch	1%	15%	44%	6%	5%	30%
Fishing access	3%	21%	37%	8%	0%	25%

12. Suggestions:

- Some culverts overflow in winter, trails are impassable.
- Sanitation and garbage receptacles.
- We have not used. Not seen much use by others.
- I don't have a lot of experience with the park.
- Would like to say the new dock at the back of the lake is a very nice addition.
- Need to have trail around lake accessible from parking lot and improved for biking.
- No change, please no more.
- It would be nice to have better access to fishing holes from trail. We old people have a little trouble getting down water and more access spots.
- Clear out more places to fish.
- Bathrooms need to be open consistently. Need signage for people to know trail exists also signage with outdoor classroom...so much potential.
- More docks.
- Don't spend money.
- Complete the trail and signage.
- Boat launch is no good, location is not good either...need better ramp with room to park a few trucks/boat trailers.
- Develop parking and boating on East side of lake. Takes money - the community of Ilwaco is dead and dying due to overharvesting of fish, crabs, clams, etc. Look at the businesses in town (dead).

- Need more access points.
- Trails paved would be nice. More picnic areas and more fishing access. Maybe rental for paddle boats, canoes, etc.
- Stock Black Lake with more fish.
- Need garbage cans there.
- Improve bathroom access, fishing access and trails.
- Unlock the bathroom, improve trail around the lake.
- I kayak here when novice paddlers visit. The parking is limited and the restrooms on the side of the lake are barely adequate.
- A portapotty or restroom structure should be provided at the dock at the NE side of Black Lake.
- Buy the property behind the park and expand hiking trails as well as restore forest to more natural old growth. No horses and limit mountain bikes to a couple of trails.
- Keep the bathrooms cleaner.
- Make trail completely go around without going onto the old school property. Make it good enough for a mountain bike to travel the entire circumference.
- More informational, historical relevant signs along the main road where they won't get damaged.
- Canoe rentals, education
- Improved signage would be good. If you don't actually know how to get to the other side, you'd miss it. There's restrooms? Oh over by the main road, right?

13. Rate your satisfaction with the facilities at Port of Ilwaco Waterfront

	excellent	very good	satisfactory	not good	inadequate	no opinion
Overall	15%	43%	34%	3%	1%	4%
Boat put-in	4%	29%	24%	5%	0%	35%
Sidewalks	12%	47%	31%	5%	0%	5%
Restrooms	6%	26%	43%	10%	3%	12%
Access to market	2%	20%	27%	10%	8%	32%

14. Suggestions:

- Bring more business to the port.
- Make more inviting and accessible for tourist to improve local economy.
- There's not always enough parking at boat ramp. Maybe make more room where the boat trailers are stored at. More parking means more people.
- Improve old bathrooms.
- There really isn't direct connection with Discovery Trail. Need to walk down past the boatyard and Don's Portside. Would be nice if there were at least better signage if not access.
- Better signage for Discovery Trail.
- Better signage and wayfinding. Have no clue how it links to Discovery Trail.
- Discovery Trail needs better signs.
- Don't spend money.
- You must bring in business to generate money for improvements. Build large mega store to compete with the crook Sid and local pharmacy monopoly. You don't even have a gas station in Ilwaco.
- Cleaner bathrooms.
- Restrooms are needed at the boat ramp and fish cleaning station.

- Haven't found Discovery Trail access, better signage to direct as we love walking it.
- Need to keep lawn watered in summer. Sidewalks need bi-weekly sweeping. Signs to indicate DOGS should be on leash and their refuse needs to be picked up. Too much auto traffic on sidewalk due to barriers at each end not in place.
- No just better
- Discovery Trail needs better signs
- Connect waterfront to boat launch with sidewalk. Create kayak/canoe put in area closer to parking. Create park space with an outdoor amphitheater near proposed new brewery or out where the dredge spoils are. Remove dredge spoils!
- No, it looks good and is easy to use.
- Encourage more family-oriented activities, such as arcade, indoor play park.
- Informational kiosk. Flyers letting tourists know what's going on in our area including maps to simple amenities like Ilwaco Park.
- Trail around the whole marina and waterfront.
- Fish cleaning station
- Sidewalk to boat launch
- Permanent concert or amphitheater
- Connect the Bay/Waterfront to Discovery Trail with signage.
- better visibility of storefronts from a driving passer by
- Better business along the port
- More outside sitting areas. Folks need to sit and look. So more benches near the waterfront.

15. Rate your satisfaction with the facilities at Lewis and Clark Discovery Trail

	excellent	very good	satisfactory	not good	inadequate	no opinion
Overall experience	30%	36%	20%	0%	0%	14%
Parking	9%	26%	32%	9%	4%	20%
Signage	10%	32%	24%	12%	5%	15%
Trail	25%	35%	25%	1%	0%	26%
Trail connections	13%	29%	31%	10%	5%	16%

16. Suggestions:

- Needs sign "Beware of bears."
- Needs better signage like Portland/Vancouver area and Sunriver.
- Draw attention to "dogs on leash" requirements for the trail.
- Bridge is slippery when wet.
- There are other things that I believe would help the people that actually live here more than the trail. For the use it receives, it shouldn't be a priority.
- Hillside to Lewis/Clark Trail from Beards Hollow steep - need to improve for bikes.
- No change - stop development.
- There are a few loose and dangerous step boards along the Northhead Trail.
- No connection between Discovery Trail and port, better signage and access.
- Have signage for bathrooms. More bathrooms.
- Free parking at Cape D.
- Better signs and parking.
- This is fine; nothing more needed.

- Signage to locate, maybe post identify signs helpful for visitors unfamiliar with plants and view sites.
- Would like to see trail connect with Stringtown Road and to Station Camp.
- Better signs and parking
- Connect the trail to the city of Ilwaco and the Port of Ilwaco through a historical walking tour.
- Connect Discovery Trail to Port Waterfront with a kiosk, road signage, and designated parking. Allow 2-3 cars to park at top of Main St Discovery Trail entry (right now labeled "No Parking")
- I don't know how to do it, but it would be great to connect the Discovery Trail with the Blake Lake trail, also, bike lanes in Ilwaco would be awesome!
- Difficult for a bike since it's so steep in places, but other than that a pretty nice trail.
- The trail is fragmented and totally loses fluidity when it hits Ilwaco. There should be recognizable signage from start to finish with trail head indicators at the one major intersection in Ilwaco and the street to turn on.
- Connect Discovery Trail to the isthmus area of Cape D
- Longer
- Need better connectivity after coming off the dunes.
- Signage
- Horse access
- Connect to other areas through signage.
- Continue to connect with other parks
- Connect to highway so we can get to ilwaco without going through very hilly park. Expand north to lead better also develop a bayside bike path to accentuate the diversity of ecosystems
- I love the trail! What a fantastic resource right in our back yard. Wish it was a little longer!

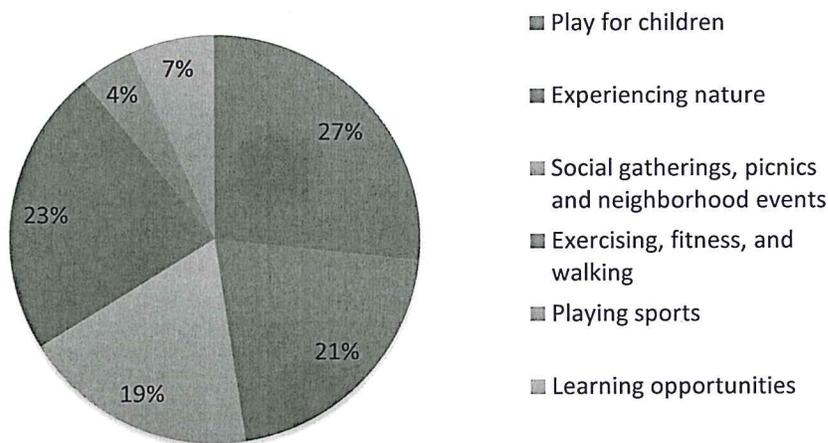
17. Please indicate your level of agreement on following statements about natural areas: I think it is important to...

Level of agreement	strongly	support	neutral	object	strongly	no opinion
Protect clean drinking water	72%	24%	3%	1%	0%	0%
Protect lakes, streams & wetlands	61%	30%	8%	0%	1%	0%
Protect/restore salmon habitat	61%	28%	9%	0%	1%	0%
Protect natural forest	61%	29%	8%	1%	0%	0%
Protect scenic views	59%	31%	9%	0%	0%	0%

Other:

- promote other access besides car access to cut down on traffic, pollution to global warming
- no development
- stop spraying weed killers next to roads water run off kills frogs and fish
- This community has the poorest drinking water of any city or town I have been in. My wife and I drink bottled water only. Weyerhaeuser owns them all - who are we kidding. i.e. exception: Cape Disappointment State Park or North tip of spit.

18. What outdoor recreation opportunities are important to have nearby? (choose two most important)



19. Additional Comments:

- Thank you for your leadership.
- Lower water rates 20% so people can afford to live here.
- The Ilwaco waterfront park need a wooden boardwalk with dips, curves, elevated areas, picnic tables and gathering areas. This would help hide the unsightly tide area at the water side of the bank. The large ugly empty lot in the center of town should be made into a town park for gathering until a proper retail project can be found.
- City expenses are too high. Does not support the people.
- Support and strongly support for #13. How are you talking? When the support interferes with personal livability. I want to save trees but also be able to cut and use as needed. Same with laws near wetlands. How much salmon habitat can we repair with a dam in place and sea lions protected?
- Cut the grass along the roads on Sahalee Hill and Hiaqua Dr.
- Ilwaco needs to improve its downtown core. Too many abandoned or run-down buildings. City does not enforce codes. Ilwaco needs more recreation and appeal!
- Improve the dock maintenance. I keep a moorage slip N-19 the finger dock for mooring the boat is unsafe due to tipping. Very risky for disabled and children.
- Lower water/sewer rates 20% so we can afford to live here.
- Don't spend money you don't have.
- Repave street with potholes, sidewalks.
- Work to bring in business and the rest of your improvements will follow. No money - no improvements.
- More activities geared for the youth.
- Would like to see a neighborhood park in Vandalia.
- I hate to see Ilwaco so downhill. I wish more business could come in.
- A bike trail (not with automobile traffic and not with steep inclines) is necessary in Ilwaco for all ages.
- No Discovery Pass for locals.
- Sanitary facilities are very needed on the East side of Black Lake at the boat launch. We live at

Lakeview Drive and see the volume of people fishing there with NO facilities.

- Once the tennis court was be resurfaced and a new net installed, it would be a low maintenance facility.
- Link Ilwaco Parks & Nature to main road to promote local economy which in turn could fund further conservancy.
- The condition of the equipment and lack of maintenance at the City Park, especially the graffiti on the toys really bothers me. Somebody should have noticed this long ago and its an easy fix. Beef up the basketball hoops so they last more than a month.
- Great to have people involved in improving parks, etc.
- The old high school - start brainstorming - don't waste an opportunity.
- Thank you for all your passion, hard work and dedication.
- Ilwaco is a vacation spot for us, over all it's a great place to visit.
- Cape Disappointment is a beautiful area. Wish it was more public transit and walking accessible seems like you have enter the park by car only.
- We used to have an Ilwaco potluck at the City Park. It was lots of fun and new comers got meet old timers.
- Ilwaco has little money to spend on frivolities, so don't spend any more than is needed for maintenance.
- Some of your activities need more advanced publicity.
- Black Lake Hill needs to be preserved before it gets developed. Protect the remaining forest from clear cutting.
- Look at buying more of the wetlands areas to protect - important for fish and bird habitat and water quality. Look at buying property at corner of Sandridge and N-end of Black Lake for fishing derby parking overflow.
- Creek than runs from the Discovery Trail lake, just east of 2nd down to the waterfront is totally messed up. Need to restore the creek with riparian planting and bring it back above ground, from underneath the Port buildings. Fish friendly tide gate at the outlet.
- Also, the new culvert under Main St seems terribly put in. Replace with a larger, fish friendly box culvert or bridge. Connect Discovery trail/waterfront to historical museum/discovery garden with a sidewalk/bike lane "trail" with signage.
- It would be great to have more signage on the black lake trail.
- Also, it would be great to have more of those anchors on the road leading to the middle/high school.
- Would be nice to have more signage at the port directing people toward the discovery trail and black lake trail
- I like the idea of starting with the City Park as a showcase for what could be....I think also some way to attract tourists like a nice hotel or something would be a good adjunct to a nice park.
- Thank you for conducting the survey and keep up the great work you are doing. Parks have a long way to go but just knowing we have a committed team working on it is wonderful!
- More trails in the woods
- Outdoor pickleball court
- Few times a year' actually means . . . 'seasonal'. Can't hardly do much every month.
- Thanks!

Appendix 4: Open House #1 Notes

July 25, 2013

Attendees

Name	City
Shawn Stern	Ilwaco
Vinessa Mulinix	Ilwaco
Rick Schimelpfenig	Ilwaco
Jon Ducharme	Ilwaco
Robyn Schneider	Long Beach
Kim Cutting	Ilwaco
Guy Glenn	Ilwaco
Gary Forner	Ilwaco
Frank Wolfe	Nahcotta
Jon Chambreau	Ilwaco
Gale Thompson	Ilwaco
Kelly Frech	Ilwaco
Phil Oman	Long Beach
Cynthia Jones	Long Beach
Rich Marshall	Ilwaco
Jean Fisher	Ocean Park
Mike Cassinelli	Ilwaco
Melanie Hills	Ilwaco
Laila Brown	Seaview
Julian Orr	Seaview

TOTAL #: 20

Big Paper & Overheard Notes

Trails

- Clear signage for visitors to locate parks/trails
- NEED diversity in trails Separate: mountain bike trails/horse trails
- Bridges on Black Lake Trail
- Frisbee Golf Course at Ilwaco City Park + Black Lake Park
- Dog agility station along trails, individual dog recreate trail
- Exercise stations along Black Lake Trail
- Pave the Beards Hollow to Overlook section of Discovery Trail
- Monitor the Discovery Trail within Ilwaco better and more frequently
- Bike trail Vandalia area and/or Ilwaco Park to Port along water
- Connect to Discovery Trail to station camp and Dismal Nitch (MC)
- Zero elevation trail connecting Discovery Trail to Black Lake

Natural Areas

- Trails through Wallicut Natural Area
- Walkway across Holman Lake at existing old Dike! Maybe north end connect to St. Fork Maintenance area
- Reservation system for City Park/Black Lake Park picnic shelters

- Website for visitors/community with park and trail details amenities
- Native plant interactive area/demonstration Garden/Community Project
 - Demonstration Heritage Museum being revitalized by WSU Master Gardeners

Parks

- Well maintained tennis/basketball courts (lighted would be ideal)
- Mountain Bike stunt park for young kids @ Ilwaco city park
- Allow dodge ball in tennis courts and/or post rules to encourage
- “Skyline Park” – Minimal park structure to maximize access to the view of harbor, river, bar, cape D, etc. Best if people could be 1-story up on a minimal structure, this would be in the vicinity of present city water tanks on top of hill east of school.
- Covered play area with wind breaks include basketball, tetherball, 4-square and a play structure. “Port of Play” is very popular; we could try to provide some sort of inside play area for our kids.
- MP3 based self-guided tours of... Maybe in conjunction with a volunteer historical/resource docent program
- Renewal of murals project (from early 90’s?)
- Develop Black Lake Park as a natural area.
- White board at outdoor classroom
- Community sporting events i.e. kickball league
- Inventory of park amenities, picnic tables...
- Better signage for visitors to locate parks
- Bring back boat/kayak rentals at Black Lake
- Wind break for picnickers
- Archery Range against Cooks Hill
- Park host at City Park
- Disc Golf Course
- Grow current Parks first, then expand
- Disc Golf is great
- Move picnic/pavilion area at Ilwaco Park closer to road! (where tennis currently is) have concession stands as well
- With the weather here, racquetball courts somewhere would be great
- I like the idea of mountain bike/off road course
- What about motorized off-road sports/ ATV, dirt bikes etc.
- Make little league field functional as softball and little league, which in combination with long beach can help draw larger tournaments
- Redo playground at Ilwaco Park. This could be huge for families deciding where to live
- Indoor areas of play for kids
- Finish trails in Cape Disappointment S.P.

Maps Notes

Parks

- Community garden in Vandalia on City land and/or Ilwaco City Park
- Black Lake Park:
 - Road to Black Lake Park on SE corner is No Trespassing. Need better legal access from neighbors there.
 - Dog park in NW corner

- Buy Black Lake Group property, at least to the Salamander trail, but best to buy it all. Link to cemetery
- Buy Ocean Beach School east property. Skyline Park
- Ilwaco City Park:
 - Add mountain bike stunt park for young youth.
 - Improve basketball and tennis courts
 - City has applied for funding for street paving and sidewalks for roads around park

Trails

- Many people talked about creating Clamshell RR trail – link Black Lake Park to Chinook Valley Rd. Due to houses, the most practical link may be to China Hill Ln.
- 2 related people said that the Discovery Trail and a Clamshell RR Trail, if developed should be open to horses. Link to DNR lands open to riders.
- There is a simple, foot trail along the salt marsh from Ilwaco City Park area north. Need stairs up to the highway at the northern end (towards Obon RV Park).
- Establish trails on Columbia Land Trust's Wallicut River natural area.
- Discovery Trail: Need better signage. Make Discovery Trail parking legal at trail head. Link trailhead to Port property with sidewalks/bike lanes, signage, signed parking, kiosk with maps.
- Need picnic area/bench at sharp turn ½ way to Cape D and clear trees for a better view of Lake Holman. May be able to use old dike to link Discovery trail to north, Park property on N Head Rd.
- Pave section of Discovery Trail in Cape D (St Parks doesn't want to).
- Connect Discovery Trail north end of Cape D across Willows Road/Eagle's Rest Resort to Black Lake, or make 30th safe for pedestrians/bikes to loop trail to Black Lake.

Natural Areas

- Buy old Obon Vista RV Park at the mouth of the Wallicut River and create natural area park with scenic overlook and kayak/canoe launch.
- Protect wetlands and creeks around Ilwaco, specifically:
 - wetland/creek south of Ocean Park Schools between Hwy and Brumbach Ave
 - wetland/Lake Holman east of Discovery Trail
 - wetland/creek north of Ilwaco's northern boundary, between Willows Rd (Eagle's Rest RV Park) and Hwy 101/Pacific Way (triangle shaped)
 - tidal marsh between Port and Ilwaco City Park
- Fix creek that comes from Holman Lake down to Main St and 2nd Ave SW. It has been ditched, no natural vegetation, long culvert under Port buildings and then a non-fish friendly tidegate links it to Bakers Bay. Lake Holman used to host salmon.

Appendix 5: Open House 2 Notes & Survey Results

11/20/2013

Attendees

Name	City
Cooper Stevenson	Portland
Robyn Schneider	Long Beach
Fred Marshall	Ilwaco
Vinessa Mulinix	Ilwaco
Ann and Loren	Ilwaco
Bruce Peterson	Ilwaco
Sherri Buckel	Ilwaco
Clint Carton	Ilwaco
J D	Ilwaco
Jim Soupe	Seaview
Mike Cassinelli	Ilwaco
David Jensen	Ilwaco
Dave Johnson	Ilwaco
Steven Furo	Ilwaco
Justin Schenk	Ilwaco
John Luke Marcus	Ilwaco
Amy Chadwick	Ilwaco
Nick Haldeman	Ilwaco
Rick Schimelpfenig	Ilwaco
Jon Ducharme	Ilwaco
Noah Pylvainen	Seattle
Nadia Gardner	Portland
Danielle Haldeman	Ilwaco

Total #: 23

After the presentation, there was some discussion. Notes:

- Need to present the project to the Planning Commission.
- When possible, put utilities underground when completing sidewalks/trails.
- Add street trees downtown when installing multi-use trails (sidewalks, bike lanes).
- For ADA accessibility, paving is not necessary. Consider just improving (leveling) and putting small size rock on Ilwaco loop trail rather than paving. Also better for water quality and stormwater retention.
- Need to form a citizen committee to complete smaller tasks.

After the presentation and discussion, attendees completed a survey, which follows.

Open House #2 Survey

Ilwaco Parks, Trails & Natural Areas
Open House #2
Potential Recommendations Survey
11/20/2013

Directions: For each project in the following categories, pick one: Like - Don't Like - No Opinion. Then, put a star to the left of three top projects on which you think Ilwaco should focus from each table/section.

Ilwaco City Park

Potential recommendation	Level of Support <i>(circle 1 for each potential project)</i>		
	Like	Don't Like	No Opinion
Re-design and re-develop park layout and facilities.	Like	Don't Like	No Opinion
Hold more city-sponsored events in Park.	Like	Don't Like	No Opinion
Add and improve Park amenities, including new signage, drinking fountains, dog bag stations, bicycle racks.	Like	Don't Like	No Opinion
Replace restrooms.	Like	Don't Like	No Opinion
Replace covered picnic areas.	Like	Don't Like	No Opinion
Update play equipment.	Like	Don't Like	No Opinion
Renovate tennis courts.	Like	Don't Like	No Opinion
Build roofs over and install lights for basketball, tennis courts, and/or play equipment.	Like	Don't Like	No Opinion
Improve access roads and develop parking area, including sidewalks, bike lanes, Americans with Disabilities Act (ADA) Accessible parking and park trail.	Like	Don't Like	No Opinion
Improve field to host high school softball team, possibly including new fencing, scoreboard, infield surface, bleachers, backstop, batting cage, pitching machine and bullpen, places for teams to put their gear in the dugouts, and a snack bar.	Like	Don't Like	No Opinion
Add an amphitheater.			
Add mountain bike stunt park for young kids.	Like	Don't Like	No Opinion
Add a skate park.	Like	Don't Like	No Opinion
Add tetherball and 4-square.	Like	Don't Like	No Opinion
Add community garden.	Like	Don't Like	No Opinion
Remove invasive plants and add native plants to natural area hillside (NE corner).	Like	Don't Like	No Opinion
Create waterfront access south of City Park to Yellow Bluff.	Like	Don't Like	No Opinion

In the above list, put a star to the left of the three top projects on which you think Ilwaco should focus.

Black Lake Park

Potential recommendation	Level of Support <i>(circle 1 for each potential project)</i>		
Add and improve Park amenities, including new and increased signage, drinking fountains, dog bag stations, bicycle racks, and trash cans.	Like	Don't Like	No Opinion
If possible, acquire more of Black Lake hill and expand park.	Like	Don't Like	No Opinion
Secure upper (easternmost) Salamander Trail easement.	Like	Don't Like	No Opinion
Improve and expand trails for mountain biking.	Like	Don't Like	No Opinion
Pave all or a portion of the core trail around Black Lake.	Like	Don't Like	No Opinion
Add exercise stations along lakefront trail.	Like	Don't Like	No Opinion
Cover some of the benches.	Like	Don't Like	No Opinion
Provide better fishing access from trail.	Like	Don't Like	No Opinion
Improve outdoor classroom with signage and a white board.	Like	Don't Like	No Opinion
Re-evaluate and possibly change locations of docks and boat launches for parking and accessibility.	Like	Don't Like	No Opinion
Improve parking at the boat launch.	Like	Don't Like	No Opinion
Add rental for paddle boats, canoes, etc.	Like	Don't Like	No Opinion
Add more picnic areas.	Like	Don't Like	No Opinion
Add a dog park.	Like	Don't Like	No Opinion
Add bathrooms on east side of lake.	Like	Don't Like	No Opinion
Buy property at NE corner from Ocean Beach School District.	Like	Don't Like	No Opinion
Create a "Skyline Park" in Ocean Beach School District property or at water tanks.	Like	Don't Like	No Opinion
Improve the northern end of Quaker Ave NE to create additional, safe access to SE corner of Black Lake Park.	Like	Don't Like	No Opinion
Redevelop old shop building at SE corner into a covered picnic area with developed parking.	Like	Don't Like	No Opinion
Create shallow entry beach at SE corner near old shop.	Like	Don't Like	No Opinion
Connect Black Lake to Chinook Valley Rd via old railroad corridor.	Like	Don't Like	No Opinion

In the above list, put a star to the left of the three top projects on which you think Ilwaco should focus.

Port of Ilwaco Waterfront

Potential recommendation	Level of Support <i>(circle 1 for each potential project)</i>		
Add parking for the boat launch	Like	Don't Like	No Opinion
Add bathrooms at boat launch and fish cleaning station.	Like	Don't Like	No Opinion
Connect waterfront to Discovery Trail through designated parking, welcome kiosk, signage, sidewalks, and bicycle lanes.	Like	Don't Like	No Opinion
Build pedestrian and bicycle trail from waterfront to boat launch.	Like	Don't Like	No Opinion
Add an amphitheater.	Like	Don't Like	No Opinion

In the above list, put a star to the left of the three top projects on which you think Ilwaco should focus.

Discovery Trail

Potential recommendation	Level of Support <i>(circle 1 for each potential project)</i>		
Work with State Parks and Long Beach to better maintain the trail, including making the bridge less slippery, fixing loose boards, cutting brush and sweeping the trail more often.	Like	Don't Like	No Opinion
Add and improve trailhead amenities at Port Pavilion/condor area and top of Main St, including better signage, designated parking, dog bag stations, bicycle racks, and trash cans.	Like	Don't Like	No Opinion
Add bench and clear some shrubs to improve the view at north Holman Lake overlook.	Like	Don't Like	No Opinion
Add interpretive signage (views, plants, wildlife).	Like	Don't Like	No Opinion
Re-contour steep section of trail between the Beard's Hollow Overlook and Beard's Hollow to allow slower bike speeds and pave.	Like	Don't Like	No Opinion
Better connect Beard's Hollow overlook to the Discovery trail with signage and paved, safe trails.	Like	Don't Like	No Opinion
Add crosswalk where Discovery Trail crossed North Head Rd.	Like	Don't Like	No Opinion
Extend Discovery trail north from Port, past City Park over Cooks Hill to Highway 101.	Like	Don't Like	No Opinion
Connect Discovery Trail to Vandalia, Chinook and Station Camp/Middle Village through a multi-use trail along Highway 101.	Like	Don't Like	No Opinion
Create a loop trail by linking the Discovery Trail at the north end of Cape D to Black Lake and downtown Ilwaco though bike lanes on 30 th St and Sandridge Road.	Like	Don't Like	No Opinion

In the above list, put a star to the left of the three top projects on which you think Ilwaco should focus.

Ilwaco Water Source – Indian Creek

Potential recommendation	Level of Support <i>(circle 1 for each potential project)</i>		
Develop water source protection plan.	Like	Don't Like	No Opinion
Buy out the two remaining timber harvest rights to protect water source.	Like	Don't Like	No Opinion

Natural Areas

Potential recommendation	Level of Support <i>(circle 1 for each potential project)</i>		
If possible, buy the old Obon Vista RV Park at the mouth of the Wallicut River and create natural area park with scenic overlook and kayak/canoe launch.	Like	Don't Like	No Opinion
Protect wetlands and creeks around Ilwaco, specifically:	Like	Don't Like	No Opinion
<ul style="list-style-type: none"> wetland/creek south of Ocean Park Schools between Hwy and 	Like	Don't Like	No Opinion

Brumbach Ave			
• wetland/Lake Holman east of Discovery Trail	Like	Don't Like	No Opinion
• wetland/creek north of Ilwaco's northern boundary, between Willows Rd (Eagle's Rest RV Park) and Hwy 101/Pacific Way (triangle shaped)	Like	Don't Like	No Opinion
• tidal marsh between Port and Ilwaco City Park	Like	Don't Like	No Opinion
Fix creek that comes from Holman Lake down to Main St and 2 nd Ave SW. It has been ditched, no natural vegetation, long culvert under Port buildings and then a non-fish friendly tidegate links it to Bakers Bay. Lake Holman used to host salmon.	Like	Don't Like	No Opinion
Create "Yellow Bluff Park" south of City Park with a boardwalk out to viewing platform with benches and interpretive panels.	Like	Don't Like	No Opinion
Work with Columbia Land Trust to explore a primitive trail on their property at the mouth of the Wallicut River.	Like	Don't Like	No Opinion

In the above list, put a star to the left of the three top projects on which you think Ilwaco should focus.

Other Projects

Potential recommendation

Level of Support

(circle 1 for each potential project)

Connect all parks and trails to downtown through wayfinding signage, trails, sidewalks and bicycle lanes.	Like	Don't Like	No Opinion
Develop historic multi-use trail connecting Dismal Nitch/Station Camp/Yellow Bluff/Cape D.	Like	Don't Like	No Opinion
Add dog agility station along trails	Like	Don't Like	No Opinion
Develop comprehensive park/trail signage style and use throughout the city	Like	Don't Like	No Opinion
Add a neighborhood park in Vandalia. Possible facilities:	Like	Don't Like	No Opinion
• Add a play structure.	Like	Don't Like	No Opinion
• Add a dog park.	Like	Don't Like	No Opinion
• Add a community gardens.	Like	Don't Like	No Opinion
Add a community garden downtown.	Like	Don't Like	No Opinion
Develop park facilities to draw people here (as well as for locals). Possible facilities:	Like	Don't Like	No Opinion
• Add a Frisbee golf course.	Like	Don't Like	No Opinion
• Add a mountain bike terrain park.	Like	Don't Like	No Opinion
• Add a bicycle pump track.			
• Add a Go-kart track.	Like	Don't Like	No Opinion
• Add a skate park.	Like	Don't Like	No Opinion
• Add other: _____	Like	Don't Like	No Opinion
Promote Ilwaco's parks, trails and natural areas system, i.e. signs,	Like	Don't Like	No Opinion

brochure/map, website, social media.			
Create native plant interactive area/demonstration gardens.	Like	Don't Like	No Opinion
Create MP3 based self-guided tours of parks, trails, etc., maybe in conjunction with a volunteer historical/resource docent program.	Like	Don't Like	No Opinion
Renew murals project (from early 90's).	Like	Don't Like	No Opinion
Create community sporting events, i.e. kickball league.	Like	Don't Like	No Opinion
Add archery range.	Like	Don't Like	No Opinion
Allow horses on trails.	Like	Don't Like	No Opinion
Provide area for motorized off-road sports - ATV, dirt bikes etc.	Like	Don't Like	No Opinion

In the above list, put a star to the left of the three top projects on which you think Ilwaco should focus.

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Open House #2 Survey Results

The “Results from Potential recommendations Survey” is the primary outcome of Open House 2. The projects that were liked by more than 10 people are highlighted below. Many respondents did not complete the task to “put a star to the left of the three top projects on which you think Ilwaco should focus.” The projects which 4-6 people identified as highest priority are highlighted.

	Likes	Don't Likes	No opinion	* High Priority
Ilwaco City Park				
Potential recommendation				
Completely, re-design and re-develop park layout and facilities.	9	4	2	4
Hold more city-sponsored events in Park.	10	1	4	5
Add and improve park amenities, including new signage, drinking fountains, dog bag stations, bicycle racks.	14	0	1	5
Fix or replace restrooms.	12	2	1	4
Replace or improve covered picnic areas	9		6	2
Update play equipment.	8	1	6	
Renovate tennis courts.	8	1	7	2
Build roofs over and install lights for basketball, tennis courts, and/or play equipment	5	5	5	
Improve access roads and develop parking area, including sidewalks, bike lanes, Americans with Disabilities Act (ADA) Accessible parking and park trail.	10	3	2	1
Improve field to host high school softball team, possibly including new fencing, scoreboard, infield surface, bleachers, backstop, batting cage, pitching machine and bullpen, places for teams to put their gear in the dugouts, and a snack bar.	7	4	5	2
Add an amphitheater	4	2	9	3
Add mountain bike stunt park for young kids.	2	7	6	
Add a skate park.	2	6	7	
Add tetherball and 4-square.	7	1	7	
Add community garden.	8	3	4	
Remove invasive plants and add native plants to natural area hillside (NE corner).	10	0	5	
Create waterfront access south of City Park to Yellow Bluff.	9	1	5	2
Black Lake Park				
Potential recommendation				
Add and improve Park amenities, including new and increased signage, drinking fountains, dog bag stations, bicycle racks, and trash cans.	11	0	4	3
If possible, acquire more of Black Lake hill and expand park.	12	1	2	3
Secure upper (easternmost) Salamander Trail easement.	10	2	3	1
Improve and expand trails for mountain biking.	11	2	2	2
Pave all or a portion of the core trail around Black Lake.	7	3	5	2

Add exercise stations along lakefront trail	4	5	7	
Cover some of the benches	8	4	4	
Provide better fishing access from trail	8	2	5	
Improve outdoor classroom with signage and a white board.	5	2	8	
Re-evaluate and possibly change locations of docks and boat launches for parking and accessibility.	4	2	9	
Improve parking at the boat launch.	11	2	3	
Add rental for paddle boats, canoes, etc.	8	2	5	2
Add more picnic areas	14	0	1	1
Add a dog park.	8	4	3	
Add bathrooms on east side of lake	9	1	5	1
Buy property at NE corner from Ocean Beach School District	7	1	7	1
Create a "Skyline Park" in Ocean Beach School District property or at water tanks	3	2	10	
Improve the northern end of Quaker Ave NE to create additional, safe access to SE corner of Black Lake Park.	11	0	4	
Redevelop old shop building at SE corner into a covered picnic area with developed parking.	10	0	5	2
Create shallow entry beach at SE corner near old shop.	7	2	6	
Connect Black Lake to Chinook Valley Rd via old railroad corridor.	10	0	5	1
	0	0	0	
<u>Port of Ilwaco Waterfront</u>				
Potential recommendation				
Add parking for the boat launch	2	3	10	
Add bathrooms at boat launch and fish cleaning station	8	3	4	1
Connect waterfront to Discovery Trail through designated parking, welcome kiosk, signage, sidewalks, and bicycle lanes.	13		2	6
Build pedestrian and bicycle trail from waterfront to boat launch	12	1	2	4
Add an amphitheater	7	2	6	3
<u>Discovery Trail</u>				
Potential recommendation	0		0	
Work with State Parks and Long Beach to better maintain the trail, including making the bridge less slippery, fixing loose boards, cutting brush and sweeping the trail more often.	14		1	2
Add and improve trailhead amenities at Port Pavilion/condor area and top of Main St, including better signage, designated parking, dog bag stations, bicycle racks, and trash cans.	14		1	1
Add bench and clear some shrubs to improve the view at north Holman Lake overlook.	9		6	2
Add interpretive signage (views, plants, wildlife).	6		9	2
Re-contour steep section of trail between the Beard Hollow Overlook and Beard Hollow to allow slower bike speeds and pave.	10	1	5	2
Better connect Beards Hollow overlook to the Discovery trail with signage and paved, safe trails.	12		3	1

Add crosswalk where Discovery Trail crossed North Head Rd.	11		4	1
Extend Discovery trail north from Port, past City Park over Cooks Hill to Highway 101.	11		3	3
Connect Discovery Trail to Vandalia, Chinook and Station Camp/Middle Village through a multi-use trail along Highway 101.	11		3	3
Create a loop trail by linking the Discovery Trail at the north end of Cape D to Black Lake and downtown Ilwaco though bike lanes on 30 th St and Sandridge Road.	10		5	2
<u>Ilwaco Water Source – Indian Creek</u>				
Potential recommendation				
Develop water source protection plan	11	1	2	1
Buy out the two remaining timber harvest rights to protect water source	11	2	1	2
<u>Natural Areas</u>				
Potential recommendation				
If possible, buy the old Obon Vista RV Park at the mouth of the Wallicut River and create natural area park with scenic overlook and kayak/canoe launch.	9	3	2	2
Protect wetlands and creeks around Ilwaco, specifically:	12		2	2
• wetland/creek south of Ocean Park Schools between Hwy and Brumbach Ave	10		14	
• wetland/Lake Holman east of Discovery Trail	11		3	1
• wetland/creek north of Ilwaco’s northern boundary, between Willows Rd (Eagle’s Rest RV Park) and Hwy 101/Pacific Way (triangle shaped)	10		14	
• tidal marsh between Port and Ilwaco City Park	12		2	
Fix creek that comes from Holman Lake down to Main St and 2 nd Ave SW. It has been ditched, no natural vegetation, long culvert under Port buildings and then a non-fish friendly tidegate links it to Bakers Bay. Lake Holman used to host salmon.	10		4	1
Create “Yellow Bluff Park” south of City Park with a boardwalk out to viewing platform with benches and interpretive panels.	9	1	4	1
Work with Columbia Land Trust to explore a primitive trail on their property at the mouth of the Wallicut River.	7		8	1
<u>Other Trail Projects</u>				
Connect all parks and trails to downtown through wayfinding signage, trails, sidewalks and bicycle lanes.	12		3	3
Develop historic multi-use trail connecting Dismal Nitch/Station Camp/Yellow Bluff/Cape D.	11		4	3
Add dog agility station along trails	3	4	8	
Develop comprehensive park/trail signage style and use throughout the city	12		3	2

Add a neighborhood park in Vandalia. Possible facilities:	6	1	8	
• Add a play structure.	7		8	
• Add a dog park.	4	3	8	
• <input type="checkbox"/> Add a community gardens.	7	3	5	1
Add a community garden downtown.	10	3	2	2
Develop park facilities to draw people here (as well as for locals). Possible facilities:	11		4	1
• Add a Frisbee golf course.	8	1	6	
• Add a mountain bike terrain park.	8	1	6	2
• Add a bicycle pump track.	8	3	4	
• Add a Go-kart track.	3		12	
• Add a skate park.		12	4	
• Add other: _____	3	7	5	
Promote Ilwaco's parks, trails and natural areas system, i.e. signs, brochure/map, website, social media.	2		12	
Create native plant interactive area/demonstration gardens.	13		2	2
Create MP3 based self-guided tours of parks, trails, etc., maybe in conjunction with a volunteer historical/resource docent program.	8		7	
Renew murals project (from early 90's).	11	2	2	
Create community sporting events, i.e. kickball league.	6	1	8	2
Add archery range.	6	1	9	2
Allow horses on trails.	1	4	9	
Provide area for motorized off-road sports - ATV, dirt bikes etc.	3	7	5	
	3	10	2	

Appendix 6: Stakeholder Interviews

Park & Recreation Commission members completed interviews with the following:

Robyn & Bryan West - WSU Master Gardeners

Janet Waterstrat - Landscape Architect

Sarah Taylor - MS/HS Cross Country Coach

Randy Bloom - Softball Coach

Geri Marcus - OBH Public Relations & Education Director

Steve Wood - Cape Disappointment State Park Ranger

Mark Whitman - Lakeview Estates President

David George - New Life Church Pastor

Notes were shared with the group and were used to develop the needs analysis and recommendations.

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Stakeholder Interviews Guide

STAKEHOLDER INTERVIEWS

For the Ilwaco Parks, Trails, and Natural Areas Plan

The purpose of community stakeholder interviews for the Ilwaco Parks, Trails, and Natural Areas Plan is to engage the public in a meaningful discussion about the long-range issues and opportunities the community will face over the next 10-20 years as well as identify the needs of community groups and stakeholders. This interview format is an effective method of obtaining a large volume of public opinion from key stakeholders and community members during a short period of time, and can help both the community and the consultant team pinpoint some of the key issues and concerns that will need to be addressed in the plan. The Parks Commission members identified key community stakeholders that should be interviewed as part of this public participation process. The interviewees include town committee members, owners and employees of town businesses, active and interested residents, landowners, and recreation groups.

Interviewers will describe the project to the interviewees:

The Ilwaco Parks & Recreation Commission was established as a citizen advisory board in 2010. We've been tasked with studying the recreation needs of the citizens of Ilwaco, champion Black Lake invasive species eradication efforts and improve recreational opportunities. Since the inception, the Ilwaco Parks & Recreation Commission has been dedicated to improving parks, trails, and natural areas around Ilwaco but also we've successfully hosted two 5k fun runs and a triathlon. As we go forward we need feedback from our community to guide or projects and ideas.

The Parks & Recreation Commission is developing a "Parks, Trails, & Natural Area's Plan". This survey, several community meetings, and community leader interviews will gather local knowledge and opinions to be integrated into the plan. It will be complete by March 2014.

Questions to be answered by the plan:

- What parks, trails and natural areas does Ilwaco have now?
- What would local people like to see in the future?
- How can we make that happen over time?

The plan will result in a list prioritized possible parks, trails and natural areas projects. It will also make Ilwaco eligible for state grants to help fund those projects.

The interviewees will be asked to answer the following questions in their interview session:

- Please identify how many people your group/organization/land/etc impacts, and in what way? Approximately what percentage of them are from Ilwaco?
- What are you/your group's needs regarding parks and recreation, are they currently being met? If not, what can the Parks & Rec do to meet those needs?

- Do you have any planned recreation projects/developments in the Ilwaco area? (this could be land or even programming)
- What issues does Ilwaco face today and in the future regarding parks, trails, natural areas, and outdoor recreation?
- What do you like about the current Ilwaco parks, trails, and natural areas?
- What improvements to Ilwaco parks, trails, and natural areas would you like to see?
- If money were no object, what recommendations would you have for the City of Ilwaco regarding parks, trails, and natural areas?
- Money is actually limited. So, if given the choice, what would be the top most important parks, trails or natural area projects on which the City should focus?
- Do you have any interest in partnering with Parks & Rec on specific projects? What resources do you have or know of that could benefit Ilwaco parks, trails, and natural areas?
- Any additional comments?

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Stakeholder Interviews Results

Gerri Marcus – Public Relations & Education Director, Ocean Beach Hospital

1. OBH potentially impacts everyone on the Long Beach Peninsula.
2. Primary need is healthy lifestyle alternatives (promoting). Pre Type II diabetes education classes, activities, start at youth. City of Astoria is model for recreation programming for kids.
 - a. Would like to see a covered area built for walking. Encourage more people to move be active.
3. Chronic disease education, diabetes education, diabetes support group, cardiac rehab department.
4. Funding and maintenance. Need more growth in Ilwaco.
5. Educational classes, rejuvenation in City Park. Black Lake is getting better but still need works.
6. Retractable dome stadium to act as a covered walking area, Rec.Center for fitness/education classes, racquetball/pickle ball court and daycare.
7. Rejuvenation of City Park, educational/nutritional courses for general public, NAMI and smoking cessation.
8. Connection facilitation, need to present to OBH Board of Directors and get permission for partnership with Ilwaco Parks & Rec. Contact Tami Jeffery (360) 642-6304.
9. Contact EDC for demographic mining because City of Ilwaco is a member.
 - a. Millage funds are a small grant source available for projects directed toward mental health and mental disability.

Steve Wood – Interpretive Ranger, Cape Disappointment State Park

1. Visitors to Long Beach Peninsula number more than 1 million, the connection to LEWI National Park make is even larger. 750,000 campers at Cape Disappointment campground annually.
 - a. Campers actively searching for opportunities outside the park.
2. Yellow Bluff Park
 - a. Yellow Bluff was addressed in Clark's journal.
 - b. Boardwalk out to viewing platform with interpretive panels.
3. Infrastructure improvements at North Head Lighthouse in the next 5 years.
 - a. New parking lot
 - b. New kiosk welcome area with 6 large interpretive panels
 - c. Actual toilet (plumbed) with 2 stalls.
 - d. Multi-use trail extension along North Head road.
 - e. Restoration of lighthouse
 - f. All projects intended to elevate North Head to National Parks Service Status.
4. City of Ilwaco should develop Yellow Bluffs area and promote bike travel in the area.
5. Black Lake is great, really good resource.
6. Trails, Skate parks, market to cruise ship visitors
 - a. Mountain bike trails at Black Lake
 - b. Trail connecting Dismal Nitch/Station Camp/Yellow Bluff/Cape D
7. Build a gateway center above Beard's Hollow overlook. Gateway center is an adventure/visitor center run by City in cooperation with State Park. Similar to Squamish Adventure Center.
8. Black Lake land acquisition is priority number one! Way finding and signage are secondary.
9. Partnership
 - a. Software to create signs

- b. Cape D has the Black Lake signs in digital format
 - i. Created by Evan LaPlattney for his senior project
 - ii. NEED TO BE UPDATED
- 10. Closing trails at Fort Columbia due to lack of staff to maintain trails.

Mark Whitman – President, Lakeview Estates HOA

1. All homeowner are Ilwaco residents
 - a. Currently 15-18 homes
 - b. Approximately 24 total lots
2. Needs are currently being met. Parks are adequate and trails are good.
 - a. Trail improvements and parking improvements for Discovery Trail currently parking at Beard's Hollow parking lot. City Park needs improvements.
3. Donate locally through Shell Station, very community oriented. Potential partner.
4. The future of Ilwaco is bleak. Population based improvement and improve business core. Families improve schools lead to development. Government intervention on logging, salmon industry, etc. have lead to less resources.
5. The wild and rustic aspects of the trail. Not recognized. Black Lake is a great trail system.
6. Parking/access to Discovery Trail and encourage young people to help out and stay local.
7. Something to draw people here, i.e. Great Wolf water park/lodge or new high-end go-kart track. Need a DRAW! Talk to Bend for ideas.
8. Promote trail and provide better signage and advertising for trail.
9. Potential monetary support.

David George – Pastor, New Life Church

1. Congregation is 60-65 people, about 10 families are Ilwaco residents
2. Access and availability, trashcans at City Park/Black Lake or the possibility of having trashcans available for special events, bring City Park into forefront because currently City Park doesn't look inviting.
3. Pancake breakfast for Fishing Derby, Picnic in the Park in August and potentially Pioneer Club to Black Lake for general us in the spring.
4. Making City Park more visible and making Discovery Trail more visible with better signage.
5. City Park is a hidden jewel and the pavilion at Black Lake is well used and well kept.
6. See City use City Park more for events, activities, etc. Potentially promote through merchants.
7. Remove fence at City Park and fix tennis court or get rid of it.
8. Signage, maintenance, and fix fence.
9. Lots of people for projects
 - a. No campaign based projects – no adoption of trails. Too little follow through after the first 2 years.

Janet Waterstrat – Landscape architect

Recently has become a Peninsula resident, does volunteer work for TRL, would be involved in planning [in order to get her name out], both contract and pro bono would be discussed.

Community gardens- Apparently there have been a restart of P-Patch efforts in the last couple of years. Robyn West & Bryan West were suggested as stakeholders.

Shawn Stern – Master Gardener

Believes MGs would love to assist a community gardens effort and definitely consult on landscape/ bio issues surrounding the P&R plan. Additionally, he would personally use P-Patch type effort for his family, primarily because lack of solar exposure at his home, believes there are many others in that category.

Sarah Taylor – High School Cross-Country Coach

'For XC we use the lake trail almost every day. We use the city park about once or twice a week. Sometimes we use it for practice. Other times we use it to host team dinners. We use the Ilwaco portion of the Discovery Trail about once a week, maybe a little less. Track season uses BL trail some for practice, occasional city park use as well.' [3mo XC, 3 mo spring track].

Suggested improvements-water and lav access, level area behind playground @ city park; grooming new BL connector. Sarah as coach is a natural partner to P&R [XC team already does some trail maintenance] and a valued ambassador given her contact, not only w/ students but also the families.

Randy Bloom – High School Softball Coach

Drainage is much better in Ilwaco park than LB, would be in favor of moving the whole [school] softball program to Ilwaco for a number of reasons. Fence, scoreboard, maybe infield surface, bleachers, backstop would require upgrade for such a partnership. Wish list - Batting cage, pitching machine and bullpen, places for teams to put their gear in the dugouts, snack bar, and reliable restrooms.

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Appendix 7: City Council Resolution

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