Meetings are held at the
Ilwaco Community Building Meeting Room
158 First Ave North in Ilwaco, WA

CITY OF ILWACO
CITY COUNCIL MEETING

Monday, April 14, 2014

6:00 p.m. REGULAR COUNCIL MEETING
AGENDA

A. Call to order

B. Flag Salute

C. Roll Call

D. Approval of Agenda

E. Consent Agenda

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

1. Approval of Minutes (TAB 1)
   a. March 24, 2014, Regular meeting
   b. March 24, 2014, Workshop
2. Claims & Vouchers (TAB 2)

a.	Checks: 36405 to 36415 + Electronic	$34,822.00
b.	Checks: 36416 to 36478	$196,141.64
	GRAND TOTAL:	$230,963.64

F. Reports

1. Staff Reports (TAB 3)
2. Council Reports
3. Mayor's Report

G. Comments of Citizens and Guests Present

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

H. Business

I. Discussion

1. ATV's and ORV's on City Streets and Trails (TAB 9) – *Forner & Jensen*
2. City Center Reservoir Change Order #4 (TAB 10) - *Cassinelli*

City of Ilwaco is an equal opportunity provider and employer.

3. Position Grades and Pay Table (TAB 11)- *Cassinelli/Marshall/Chambreau*

J. Executive Session to Discuss Personnel Performance

K. Correspondence and Written Reports

1. **Parks & Recreation Advisory Commission Meeting minutes 3-14-2014**
2. **New training requirements**
3. **US Army Corp of Engineers Public Notice**

L. Future Discussion/Agendas

1. Amended Procedures Ordinance—*City Planner*
2. CresComm Ethernet cable access

M. Adjournment

N. Upcoming Meetings

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
City Council	Regular Meeting	Monday	4/14/14 4/28/14	6:00 p.m.	Community Building
Parks & Rec. Commission	Regular Meeting	Friday	04/11/14 05/9/14	5:00 p.m.	Community Building
Planning Commission	Regular Meeting *(meetings subject to cancellation if there is no business to transact)*	Tuesday	04/15/14	6:00 p.m.	Community Building
Port/City Council Meeting	Regular Meeting	Tuesday	05/13/14	6:00 p.m.	Port Meeting Room

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CITY OF ILWACO
CITY COUNCIL MEETING
Monday, March 24, 2014

A. Call to order
Mayor Cassinelli called the meeting to order at 6:02 p.m.

B. Flag Salute
The Pledge of Allegiance was recited.

C. Roll Call
Present: Mayor Cassinelli and Councilmembers Jensen, Mulinix, Marshall, Chambreau and Forner.

D. Approval of Agenda
ACTION: Motion to approve agenda (Mulinix/Chambreau). 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda
Including Checks 36368 to 36370 + electronic totaling $15,498.37 and Checks 36371 to 36404 totaling $155,922.41 for a total of $171,420.78.
ACTION: Motion to approve consent agenda. (Chambreau/Marshall). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports
a. Fire Chief Williams reported that there had been a flagging class at the fire station.
b. Councilmember Mulinix reported that the parks commission was working on the fishing derby and grant applications.
c. Police Chief Wright provided a written report.
d. Treasurer Elaine McMillan provided a written report.

2. Council Reports
a. Councilmember Jensen reported that he had been working on the building permit fee resolution.
b. Councilmember Mulinix met with the merchants, Port of Ilwaco, Andi Day, EDC director and Councilmember Forner regarding marketing efforts and beautifying Ilwaco.
c. Councilmember Forner attended the meeting with Councilmember Mulinix, the DOH meeting, and meeting at the Port regarding the shoreline.

3. Mayor's Report
a. The Mayor attended the DOH meeting, meeting at the Port with the Nature Conservancy, and PCMRC. He noted there would be an EDC meeting at 2:30 on the 26th at the PUD building if anyone wanted to attend.

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G. Comments of Citizens and Guests Present

H. Business

1. **Building Permit Fees**

Councilmember Jensen provided an example.

ACTION: Motion to adopt the resolution establishing building permit fees per 15.84.040 of the Uniform Development Ordinance #627 (Forner/Chambreau). 5 Ayes 0 Nays 0 Abstain.

2. **Contract with WA State Department of Transportation for Elizabeth inspection**

ACTION: Motion to authorize the mayor to execute the Project Review Reimbursable Agreement between the City of Ilwaco and Washington State Department of Transportation for the departments inspection costs related to the Elizabeth Avenue SE Improvement Project (Chambreau/Forner). 5 Ayes 0 Nays 0 Abstain.

3. **Resolution to authorize purchase of an adsorption clarifier/filter package system and waive competitive bidding due to special facilities and market conditions.**

Councilmember Marshall expressed his concern that he had not seen the support expressing the need to purchase the specific filter. It was explained that the support had been provided in the prior meeting packet and would be re-distributed. The council would like Nancy Lockett to proceed with securing an assignable contract for the system.

ACTION: Motion to adopt the resolution waving competitive bidding and authorizing the purchase of adsorption clarifier system from WestTech Engineering, Inc. (Chambreau/Jensen). Roll call vote: 5 Ayes 0 Nays 0 Abstain

I. Discussion

1. **ATV's and ORV's on City Streets and Trails**

Mayor Cassinelli explained that the attorney was working on the legislation.

J. Executive Session to Discuss Personnel Issues

The Mayor informed the audience that the council would be holding an executive session for 15 minutes (6:30 pm). Upon emerging from the session (6:45 pm), the Mayor asked that the council be provided with the information on when employees were eligible for promotions. The council agreed to the mayor's recommendation to promote Elaine McMillan to a Grade 12 Step 3 on the scale he had provided.

M. Adjournment

ACTION: Motion to adjourn the meeting (Chambreau). Mayor Cassinelli adjourned the meeting at 6:47 p.m.

_____

Mike Cassinelli, Mayor

_____

Elaine McMillan, Treasurer

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CITY OF ILWACO
Water Adsorption Clarifier/Filter Package System
Monday, March 24, 2014

A. Call to Order
Mayor Cassinelli called the workshop to order at 5:10 p.m.

B. Present: Councilmembers: Fred Marshall, David Jensen, Vinessa Mulinix, Jon Chambreau and Gary Forner; City Engineer Nancy Lockett, Gray & Osborne; Treasurer Elaine McMillan.

C. Discussion
Nancy explained the options and provided examples of purchasing the filter and having it installed or purchasing it under an assignable contract. She pointed out that it would start the lead time earlier on the manufacturing and give the city more control over what is ordered. Additionally, it would secure the price of the filter. Councilmember Chambreau expressed his concern over the risk of purchasing the filter and then the installation cost coming in over the available funding. He was reminded that this could still occur if the filter was not purchased separately and the city would have to come up with the money or return the grant. Councilmember Mulinix wondered if purchasing the filter and assigning it to the contractor would make the project less attractive to bidders. Nancy felt that bidders would feel that the project was more attractive as the hassle of purchasing the filter and processing the submittals for it would have already been completed. Nancy explained the current set-up of the filters at the plant and how they are operated as well as how they will be set-up and controlled after the project.

D. Adjournment
Mayor Cassinelli adjourned the workshop at 5:55 p.m.

_____
Mike Cassinelli, Mayor

_____
Elaine McMillan, Treasurer

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Register

Number	Name	Fiscal Description	Cleared	Amount
36405	Fero, Jimmie W	2014 - April - First meeting		$1,024.31
36406	Gardner, Daryl W	2014 - April - First meeting		$1,737.17
36407	Jensen, David	2014 - April - First meeting		$181.52
36408	Schweizer, Dennis	2014 - April - First meeting		$1,581.50
36409	Williams, Thomas R	2014 - April - First meeting		$889.89
36410	AWC - Life Insurance	2014 - April - First meeting		$13.40
36411	AWC Employee Benefit Trust	2014 - April - First meeting		$4,801.88
36412	Dept of Labor & Industry	2014 - April - First meeting		$4,709.16
36413	Dept of Retirement - Def Comp	2014 - April - First meeting		$155.00
36414	Dept of Retirement Systems	2014 - April - First meeting		$4,499.42
36415	Employment Security Dept.	2014 - April - First meeting		$1,296.94
ACH Pay - 1053	Cassinelli, Michael	2014 - April - First meeting		$422.61
ACH Pay - 1054	Chambreau, Jon H.	2014 - April - First meeting		$181.52
ACH Pay - 1056	Forner, Gary	2014 - April - First meeting		$374.26
ACH Pay - 1058	Gustafson, David M.	2014 - April - First meeting		$1,526.27
ACH Pay - 1059	Hazen, Warren M.	2014 - April - First meeting		$1,756.59
ACH Pay - 1061	Marshall, Fred	2014 - April - First meeting		$181.52
ACH Pay - 1062	Mc Kee, David A	2014 - April - First meeting		$1,676.99
ACH Pay - 1063	Mc Millan, Elaine	2014 - April - First meeting		$957.57
ACH Pay - 1064	Mulinix, Vinessa	2014 - April - First meeting		$180.32
ACH Pay - 1066	Smith, Ariel	2014 - April - First meeting		$1,013.56
ACH Pay - 1067	Staples, Terri P	2014 - April - First meeting		$319.65
EFT 4-4-14 1	Discovery Benefits	2014 - April - First meeting		$1,000.00
EFT 4-4-14 2	U.S. Treasury Department	2014 - April - First meeting		$4,340.95
				$34,822.00

We, the undersigned members of the city council of the City of Ilwaco, Pacific County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the voucher numbers 36405 through 36415 and electronic payments totalling $34,822.00 are approved this 14th day of April, 2014

Council member

Council member

Treasurer

Council member

Register

Fiscal: 2014
Deposit Period: 2014 - April
Check Period: 2014 - April - First meeting

Number	Name	Print Date	Clearing Date	Amount
Bank of the Pacific	**8023281**			
Check				
36416	A-1 Redi Mix	4/14/2014		$227.46
36417	ABECO Office Systems	4/14/2014		$57.09
36418	Advanced Analytical Solutions	4/14/2014		$139.00
36419	Alsco-American Linen Div.	4/14/2014		$61.62
36420	Aquionics, Inc	4/14/2014		$7,619.80
36421	Beach Batteries, Inc	4/14/2014		$290.84
36422	Cartomation, Inc.	4/14/2014		$50.00
36423	Cascade Columbia Distribution Co.	4/14/2014		$3,514.77
36424	Chinook Observer	4/14/2014		$332.10
36425	Cities Insurance Association of WA	4/14/2014		$442.97
36426	City of Ilwaco	4/14/2014		$2,722.62
36427	City of Long Beach	4/14/2014		$16,826.69
36428	Clackamas Construction, Inc.	4/14/2014		$85,654.20
36429	C-More Pipe Services Co.	4/14/2014		$8,343.72
36430	Coast Rehabilitation Services	4/14/2014		$35.00
36431	Columbia Steel Supply	4/14/2014		$36.93
36432	Daily Journal of Commerce	4/14/2014		$528.20
36433	Dennis CO	4/14/2014		$259.26
36434	Discovery Benefits	4/14/2014		$12.00
36435	Englund Marine Supply Inc	4/14/2014		$532.05
36436	Evergreen Septic Service	4/14/2014		$80.00
36437	Fastenal Company	4/14/2014		$539.08
36438	Goulter Diamond Bar Ranch	4/14/2014		$1,333.33
36439	Gray & Osborne, Inc.	4/14/2014		$8,738.72
36440	Hach Company	4/14/2014		$930.28
36441	HD Fowler Company	4/14/2014		$344.59
36442	Heather Reynolds, Attorney	4/14/2014		$2,618.00
36443	Home Depot Credit Services	4/14/2014		$603.04
36444	IFOCUS Consulting Inc.	4/14/2014		$1,886.70
36445	IPFS Corporation	4/14/2014		$5,268.66
36446	Jnb Mechanical, Inc.	4/14/2014		$686.69
36447	John Deere Financial	4/14/2014		$1,115.28
36448	K & L Supply, Inc.	4/14/2014		$577.65
36449	Lawson Products	4/14/2014		$130.75
36450	LEAF	4/14/2014		$129.88
36451	Long Beach Commercial Security	4/14/2014		$92.16
36452	Michael S. Turner	4/14/2014		$412.00
36453	MRSC Rosters	4/14/2014		$120.00
36454	Mt. Baker Silo	4/14/2014		$21,277.62
36455	Nancy McAllister	4/14/2014		$412.00
36456	Northstar Chemical, Inc.	4/14/2014		$983.68
36457	Oman & Son	4/14/2014		$335.06
36458	One Call Concepts, Inc.	4/14/2014		$14.34
36459	Pacific CO Auditor	4/14/2014		$144.00
36460	Pacific CO Sheriff Office	4/14/2014		$5,608.50
36461	Pacific County DCD	4/14/2014		$315.00
36462	Pacific County Treasurer	4/14/2014		$400.00
36463	Pacific County Treasurer	4/14/2014		$20.00
36464	Peninsula Sanitation Service, Inc.	4/14/2014		$972.76

Number	Name	Print Date	Clearing Date	Amount
36465	Pitney Bowes	4/14/2014		$500.00
36466	Seawestern Fire Apparatus	4/14/2014		$329.32
36467	Sid's IGA	4/14/2014		$41.08
36468	Sunset Auto Parts Inc.	4/14/2014		$910.86
36469	Tangly Cottage Gardening	4/14/2014		$75.46
36470	Tidy By The Sea, LLC	4/14/2014		$455.00
36471	Tire Hut	4/14/2014		$385.77
36472	USA Blue Book	4/14/2014		$302.38
36473	Visa	4/14/2014		$120.46
36474	Vision Municipal Solutions, Llc	4/14/2014		$6,199.12
36475	WA State Labor & Industry	4/14/2014		$69.10
36476	Wadsworth Electric	4/14/2014		$1,033.30
36477	Wilcox & Flegel Oil Co.	4/14/2014		$1,531.70
36478	William R. Penoyar, Attorney at Law	4/14/2014		$412.00
			Total Check	**$196,141.64**
			Total 8023281	**$196,141.64**
			Grand Total	**$196,141.64**

CERTIFICATION

We, the undersigned do hereby certify under penalty of perjury that the material have been furnished, the services rendered or the labor performed that any advance payment is due and payable purusuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation. The voucher numbers___36416_____ through __36478_ are approved for payment in the amount of: $196,141.64

This _____ day of _____, 2014

_____
Council member

_____
Council member

_____
Treasurer

_____
Council member

Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
A-1 Redi Mix					
	36416		**2014 - April - First meeting**		
		Invoice - 4/3/2014 5:33:48 PM			
			733		
			408-000-000-594-31-64-00	Drainage Construction	$227.46
		Total Invoice - 4/3/2014 5:33:48 PM			**$227.46**
	Total 36416				**$227.46**
Total A-1 Redi Mix					**$227.46**
ABECO Office Systems					
	36417		**2014 - April - First meeting**		
		Invoice - 4/3/2014 5:33:23 PM			
			001-000-000-514-20-31-00	Office & Operating Supplies	$14.27
			101-000-000-543-30-30-00	Office And Operating	$14.27
			401-000-000-534-00-31-00	Operation & Maintenance	$14.27
			409-000-000-535-00-31-01	Operations And Maintenance	$14.28
		Total Invoice - 4/3/2014 5:33:23 PM			**$57.09**
	Total 36417				**$57.09**
Total ABECO Office Systems					**$57.09**
Advanced Analytical Solutions					
	36418		**2014 - April - First meeting**		
		Invoice - 4/8/2014 4:56:00 PM			
			13966		
			401-000-000-534-00-31-00	Operation & Maintenance	$139.00
		Total Invoice - 4/8/2014 4:56:00 PM			**$139.00**
	Total 36418				**$139.00**
Total Advanced Analytical Solutions					**$139.00**
Alsco-American Linen Div.					
	36419		**2014 - April - First meeting**		
		Invoice - 4/3/2014 5:34:12 PM			
			LPOR1169785		
			001-000-000-576-80-31-00	Office & Operating Supplies	$7.33
			101-000-000-543-30-30-00	Office And Operating	$7.33
			401-000-000-534-00-31-00	Operation & Maintenance	$7.33
			409-000-000-535-00-31-01	Operations And Maintenance	$7.32
		Total Invoice - 4/3/2014 5:34:12 PM			**$29.31**
		Invoice - 4/8/2014 5:01:09 PM			
			LPOR1178946		
			001-000-000-576-80-31-00	Office & Operating Supplies	$8.08
			101-000-000-543-30-30-00	Office And Operating	$8.08
			401-000-000-534-00-31-00	Operation & Maintenance	$8.08
			409-000-000-535-00-31-01	Operations And Maintenance	$8.07
		Total Invoice - 4/8/2014 5:01:09 PM			**$32.31**
	Total 36419				**$61.62**
Total Alsco-American Linen Div.					**$61.62**
Aquionics, Inc					
	36420		**2014 - April - First meeting**		
		Invoice - 4/3/2014 5:34:31 PM			
			0020294-IN		
			409-000-000-535-00-48-01	Repairs And Maintenance	$7,619.80
		Total Invoice - 4/3/2014 5:34:31 PM			**$7,619.80**
	Total 36420				**$7,619.80**
Total Aquionics, Inc					**$7,619.80**
Beach Batteries, Inc					
	36421		**2014 - April - First meeting**		
		Invoice - 4/3/2014 5:36:36 PM			
			29451		
			001-000-000-576-80-31-00	Office & Operating Supplies	$65.85
		Total Invoice - 4/3/2014 5:36:36 PM			**$65.85**
		Invoice - 4/3/2014 5:37:38 PM			
			29609		
			401-000-000-534-00-31-00	Operation & Maintenance	$222.28
		Total Invoice - 4/3/2014 5:37:38 PM			**$222.28**
		Invoice - 4/3/2014 5:37:52 PM			
			29610		
			401-000-000-534-00-31-00	Operation & Maintenance	$0.00
		Total Invoice - 4/3/2014 5:37:52 PM			**$0.00**
		Invoice - 4/8/2014 4:56:57 PM			

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-576-80-31-00	Office & Operating Supplies	$2.71
		Total Invoice - 4/8/2014 4:56:57 PM			$2.71
	Total 36421				$290.84
Total Beach Batteries, Inc					$290.84
Cartomation, Inc.					
	36422		2014 - April - First meeting		
		Invoice - 4/3/2014 5:32:43 PM			
			001-000-000-557-20-41-00	Ilwaco Web Page	$50.00
			GIS map storage		
		Total Invoice - 4/3/2014 5:32:43 PM			$50.00
	Total 36422				$50.00
Total Cartomation, Inc.					$50.00
Cascade Columbia Distribution Co.					
	36423		2014 - April - First meeting		
		Invoice - 4/3/2014 5:38:18 PM			
		612608			
			401-000-000-534-00-31-01	Chemicals	$3,938.65
		Total Invoice - 4/3/2014 5:38:18 PM			$3,938.65
		Invoice - 4/3/2014 5:40:34 PM			
		611194			
			401-000-000-534-00-31-01	Chemicals	($423.88)
		Total Invoice - 4/3/2014 5:40:34 PM			($423.88)
	Total 36423				$3,514.77
Total Cascade Columbia Distribution Co.					$3,514.77
Chinook Observer					
	36424		2014 - April - First meeting		
		Invoice - 4/3/2014 5:41:02 PM			
		117-14			
			101-000-000-595-10-41-04	Engineering - Elizabeth	$178.20
		Total Invoice - 4/3/2014 5:41:02 PM			$178.20
		Invoice - 4/3/2014 5:42:13 PM			
		112-14			
			001-000-000-511-30-44-00	Official Publications	$97.20
		Total Invoice - 4/3/2014 5:42:13 PM			$97.20
		Invoice - 4/3/2014 5:42:49 PM			
		110-14			
			001-000-000-511-30-44-00	Official Publications	$56.70
		Total Invoice - 4/3/2014 5:42:49 PM			$56.70
	Total 36424				$332.10
Total Chinook Observer					$332.10
Cities Insurance Association of WA					
	36425		2014 - April - First meeting		
		Invoice - 4/8/2014 5:00:06 PM			
		133320			
			001-000-000-511-60-46-00	Insurances	$46.33
			001-000-000-522-50-46-00	Insurance	$60.02
			001-000-000-572-50-46-00	Insurance	$68.57
			001-000-000-576-80-46-00	Insurance	$14.44
			101-000-000-543-30-40-01	Insurance	$8.86
			104-000-000-557-30-46-00	Heritage Museum - Insurance	$34.73
			401-000-000-534-00-46-00	Insurance	$118.36
			408-000-000-531-38-46-00	Insurance	$4.21
			409-000-000-535-00-46-00	Insurance	$87.45
		Total Invoice - 4/8/2014 5:00:06 PM			$442.97
	Total 36425				$442.97
Total Cities Insurance Association of WA					$442.97
City of Ilwaco					
	36426		2014 - April - First meeting		
		Invoice - 4/4/2014 10:02:02 AM			
			001-000-000-511-60-47-02	City Sewer - Museum	$39.75
			001-000-000-514-20-47-02	Water - City Hall	$49.95
			001-000-000-514-20-47-03	Sewer - City Hall	$73.53
			001-000-000-514-20-47-04	Storm Drainage	$25.11
			001-000-000-522-50-47-01	Water	$191.52
			001-000-000-522-50-47-02	Sewer	$305.40
			001-000-000-522-50-47-03	Storm Drainage	$61.14
			001-000-000-572-50-47-01	City Water	$154.92
			001-000-000-572-50-47-02	City Sewer	$224.72
			001-000-000-572-50-47-03	Storm Drainage	$9.83
			001-000-000-576-80-47-01	Water-Parks, Sprinklers,Blk Lake	$274.67
			001-000-000-576-80-47-02	Sewer-Parks, Black Lake	$181.94
			001-000-000-576-80-47-03	Storm Drainage	$29.48
			409-000-000-535-00-47-02	Water	$463.21
			409-000-000-535-00-47-03	Sewer	$607.97
			409-000-000-535-00-47-05	Storm Drainage	$29.48
		Total Invoice - 4/4/2014 10:02:02 AM			$2,722.62
	Total 36426				$2,722.62
Total City of Ilwaco					$2,722.62

Vendor	Number	Reference	Account Number	Description	Amount
City of Long Beach					
	36427	2014 - April - First meeting			
		Invoice - 4/3/2014 5:31:37 PM			
			001-000-000-521-10-50-00	Law Enforcement Contract	$15,261.69
		Total Invoice - 4/3/2014 5:31:37 PM			$15,261.69
		Invoice - 4/3/2014 5:43:12 PM			
		10-13 to 02-14			
			001-000-000-523-20-40-00	Correctional Institutions	$1,565.00
		Total Invoice - 4/3/2014 5:43:12 PM			$1,565.00
	Total 36427				$16,826.69
Total City of Long Beach					$16,826.69
Clackamas Construction, Inc.					
	36428	2014 - April - First meeting			
		Invoice - 4/3/2014 5:44:24 PM			
		#7			
			401-000-000-594-34-62-02	Construction - Distribution	$85,654.20
		Total Invoice - 4/3/2014 5:44:24 PM			$85,654.20
	Total 36428				$85,654.20
Total Clackamas Construction, Inc.					$85,654.20
C-More Pipe Services Co.					
	36429	2014 - April - First meeting			
		Invoice - 4/3/2014 5:38:47 PM			
		14-1266			
			408-000-000-531-38-31-01	Operations & Maintenance	$210.21
		Total Invoice - 4/3/2014 5:38:47 PM			$210.21
		Invoice - 4/3/2014 5:39:43 PM			
		14-1264			
			409-000-000-535-00-48-02	Annual Pipe Clean/tv Inspect	$8,133.51
		Total Invoice - 4/3/2014 5:39:43 PM			$8,133.51
	Total 36429				$8,343.72
Total C-More Pipe Services Co.					$8,343.72
Coast Rehabilitation Services					
	36430	2014 - April - First meeting			
		Invoice - 4/3/2014 5:45:02 PM			
		785131			
			001-000-000-514-20-31-00	Office & Operating Supplies	$35.00
		Total Invoice - 4/3/2014 5:45:02 PM			$35.00
	Total 36430				$35.00
Total Coast Rehabilitation Services					$35.00
Columbia Steel Supply					
	36431	2014 - April - First meeting			
		Invoice - 4/3/2014 5:45:55 PM			
		208455			
			001-000-000-576-80-35-00	Small Tools & Equipment	$36.93
		Total Invoice - 4/3/2014 5:45:55 PM			$36.93
	Total 36431				$36.93
Total Columbia Steel Supply					$36.93
Daily Journal of Commerce					
	36432	2014 - April - First meeting			
		Invoice - 4/8/2014 4:59:13 PM			
		3286595			
			101-000-000-595-10-41-04	Engineering - Elizabeth	$528.20
		Total Invoice - 4/8/2014 4:59:13 PM			$528.20
	Total 36432				$528.20
Total Daily Journal of Commerce					$528.20
Dennis CO					
	36433	2014 - April - First meeting			
		Invoice - 4/3/2014 5:52:18 PM			
		March 2014			
			001-000-000-572-50-48-00	Repairs & Maintenance	$1.93
			001-000-000-576-80-31-00	Office & Operating Supplies	$95.53
			101-000-000-543-30-30-00	Office And Operating	$42.65
			401-000-000-534-00-31-00	Operation & Maintenance	$65.99
			409-000-000-535-00-31-01	Operations And Maintenance	$53.16
		Total Invoice - 4/3/2014 5:52:18 PM			$259.26
	Total 36433				$259.26
Total Dennis CO					$259.26
Discovery Benefits					
	36434	2014 - April - First meeting			
		Invoice - 4/8/2014 4:55:11 PM			
		450065-IN			
			001-000-000-514-20-31-00	Office & Operating Supplies	$12.00
		Total Invoice - 4/8/2014 4:55:11 PM			$12.00
	Total 36434				$12.00
Total Discovery Benefits					$12.00
Englund Marine Supply Inc					
	36435	2014 - April - First meeting			
		Invoice - 4/4/2014 10:12:46 AM			

Vendor	Number	Reference	Account Number	Description	Amount
		March 2014			
			001-000-000-576-80-48-00	Repairs & Maintenance	$5.84
			401-000-000-534-00-31-00	Operation & Maintenance	$427.36
			408-000-000-531-38-31-01	Operations & Maintenance	$2.03
			409-000-000-535-00-31-01	Operations And Maintenance	$96.82
		Total Invoice - 4/4/2014 10:12:46 AM			$532.05
	Total 36435				$532.05
Total Englund Marine Supply Inc					$532.05
Evergreen Septic Service					
	36436		2014 - April - First meeting		
		Invoice - 4/8/2014 5:00:32 PM			
		15657			
			001-000-000-576-80-47-02	Sewer-Parks, Black Lake	$80.00
		Total Invoice - 4/8/2014 5:00:32 PM			$80.00
	Total 36436				$80.00
Total Evergreen Septic Service					$80.00
Fastenal Company					
	36437		2014 - April - First meeting		
		Invoice - 4/4/2014 10:14:03 AM			
		ORAST32711			
			409-000-000-535-00-31-01	Operations And Maintenance	$539.08
		Total Invoice - 4/4/2014 10:14:03 AM			$539.08
	Total 36437				$539.08
Total Fastenal Company					$539.08
Goulter Diamond Bar Ranch					
	36438		2014 - April - First meeting		
		Invoice - 4/3/2014 5:32:35 PM			
			409-000-000-535-00-45-00	Spray Sludge Disposal Site	$1,333.33
			sludge site		
		Total Invoice - 4/3/2014 5:32:35 PM			$1,333.33
	Total 36438				$1,333.33
Total Goulter Diamond Bar Ranch					$1,333.33
Gray & Osborne, Inc.					
	36439		2014 - April - First meeting		
		Invoice - 4/9/2014 11:16:19 AM			
		12555.00-20			
			401-000-000-594-34-41-01	Engineering - Plant	$4,438.78
		Total Invoice - 4/9/2014 11:16:19 AM			$4,438.78
		Invoice - 4/9/2014 11:17:24 AM			
		14460.00-1			
			001-000-000-558-60-41-00	Planner Services	$296.24
		Total Invoice - 4/9/2014 11:17:24 AM			$296.24
		Invoice - 4/9/2014 11:18:16 AM			
		12460.00-27			
			401-000-000-594-34-62-00	Construction Project -Resvoir	$4,003.70
		Total Invoice - 4/9/2014 11:18:16 AM			$4,003.70
	Total 36439				$8,738.72
Total Gray & Osborne, Inc.					$8,738.72
Hach Company					
	36440		2014 - April - First meeting		
		Invoice - 4/4/2014 10:14:38 AM			
		8760486			
			401-000-000-534-00-31-00	Operation & Maintenance	$930.28
		Total Invoice - 4/4/2014 10:14:38 AM			$930.28
	Total 36440				$930.28
Total Hach Company					$930.28
HD Fowler Company					
	36441		2014 - April - First meeting		
		Invoice - 4/9/2014 10:19:44 AM			
		I3594314			
			401-000-000-534-00-31-00	Operation & Maintenance	$344.59
		Total Invoice - 4/9/2014 10:19:44 AM			$344.59
	Total 36441				$344.59
Total HD Fowler Company					$344.59
Heather Reynolds, Attorney					
	36442		2014 - April - First meeting		
		Invoice - 4/4/2014 10:15:21 AM			
		March 2014			
			001-000-000-515-30-41-00	Legal Services	$2,618.00
		Total Invoice - 4/4/2014 10:15:21 AM			$2,618.00
	Total 36442				$2,618.00
Total Heather Reynolds, Attorney					$2,618.00
Home Depot Credit Services					
	36443		2014 - April - First meeting		
		Invoice - 4/4/2014 10:43:10 AM			
		March 2014			
			001-000-000-522-50-48-00	Repair & Maintenance	$145.27
			001-000-000-522-50-48-00	Repair & Maintenance	($83.67)

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-000-522-50-48-00	Repair & Maintenance	$157.96
			001-000-000-576-80-48-00	Repairs & Maintenance	$178.27
			101-000-000-543-30-30-00	Office And Operating	$205.21
		Total Invoice - 4/4/2014 10:43:10 AM			$603.04
	Total 36443				$603.04
Total Home Depot Credit Services					$603.04
IFOCUS Consulting Inc.					
	36444		2014 - April - First meeting		
		Invoice - 4/4/2014 10:16:02 AM			
		7274			
			001-000-000-514-20-41-00	Professional Services	$120.00
			401-000-000-534-00-41-04	Professional Services - Computer	$120.00
			409-000-000-535-00-41-02	Professional Services - Computer	$120.00
		Total Invoice - 4/4/2014 10:16:02 AM			$360.00
		Invoice - 4/4/2014 10:16:47 AM			
		7193			
			001-000-000-514-20-41-00	Professional Services	$305.34
			101-000-000-543-30-30-00	Office And Operating	$305.34
			401-000-000-534-00-41-04	Professional Services - Computer	$305.34
			408-000-000-531-38-31-01	Operations & Maintenance	$305.34
			409-000-000-535-00-41-02	Professional Services - Computer	$305.34
		Total Invoice - 4/4/2014 10:16:47 AM			$1,526.70
	Total 36444				$1,886.70
Total IFOCUS Consulting Inc.					$1,886.70
IPFS Corporation					
	36445		2014 - April - First meeting		
		Invoice - 4/3/2014 5:31:02 PM			
			001-000-000-511-60-46-00	Insurances	$551.10
			001-000-000-522-50-46-00	Insurance	$713.90
			001-000-000-572-50-46-00	Insurance	$815.59
			001-000-000-576-80-46-00	Insurance	$171.76
			101-000-000-543-30-40-01	Insurance	$105.37
			104-000-000-557-30-46-00	Heritage Museum - Insurance	$413.06
			401-000-000-534-00-46-00	Insurance	$1,407.79
			408-000-000-531-38-46-00	Insurance	$50.05
			409-000-000-535-00-46-00	Insurance	$1,040.04
		Total Invoice - 4/3/2014 5:31:02 PM			$5,268.66
	Total 36445				$5,268.66
Total IPFS Corporation					$5,268.66
Jnb Mechanical, Inc.					
	36446		2014 - April - First meeting		
		Invoice - 4/9/2014 10:17:46 AM			
		11216			
			001-000-000-572-50-48-00	Repairs & Maintenance	$686.69
		Total Invoice - 4/9/2014 10:17:46 AM			$686.69
	Total 36446				$686.69
Total Jnb Mechanical, Inc.					$686.69
John Deere Financial					
	36447		2014 - April - First meeting		
		Invoice - 4/8/2014 4:59:43 PM			
			001-000-000-591-48-71-01	John Deer Mower 8157-96 - Prin	$1,000.00
			001-000-000-592-48-83-00	John Deer Mower 8157-96 -	$115.28
		Total Invoice - 4/8/2014 4:59:43 PM			$1,115.28
	Total 36447				$1,115.28
Total John Deere Financial					$1,115.28
K & L Supply, Inc.					
	36448		2014 - April - First meeting		
		Invoice - 4/4/2014 10:18:35 AM			
		37426			
			001-000-000-576-80-31-00	Office & Operating Supplies	$180.13
			101-000-000-543-30-30-00	Office And Operating	$180.14
		Total Invoice - 4/4/2014 10:18:35 AM			$360.27
		Invoice - 4/4/2014 10:19:20 AM			
		37420			
			409-000-000-535-00-31-01	Operations And Maintenance	$217.38
		Total Invoice - 4/4/2014 10:19:20 AM			$217.38
	Total 36448				$577.65
Total K & L Supply, Inc.					$577.65
Lawson Products					
	36449		2014 - April - First meeting		
		Invoice - 4/9/2014 10:18:18 AM			
		9302352999			
			001-000-000-576-80-31-00	Office & Operating Supplies	$130.75
		Total Invoice - 4/9/2014 10:18:18 AM			$130.75
	Total 36449				$130.75
Total Lawson Products					$130.75
LEAF					
	36450		2014 - April - First meeting		

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 4/4/2014 10:19:57 AM			
		4937481			
			001-000-000-514-20-31-00	Office & Operating Supplies	$22.08
			001-000-000-522-10-31-00	Office & Operating Supplies	$20.78
			101-000-000-543-30-30-00	Office And Operating	$22.08
			401-000-000-534-00-31-00	Operation & Maintenance	$22.08
			408-000-000-531-38-31-01	Operations & Maintenance	$20.78
			409-000-000-535-00-31-01	Operations And Maintenance	$22.08
		Total Invoice - 4/4/2014 10:19:57 AM			$129.88
	Total 36450				$129.88
Total LEAF					$129.88
Long Beach Commercial Security					
	36451	2014 - April - First meeting			
		Invoice - 4/8/2014 4:55:38 PM			
		4792			
			401-000-000-534-00-31-00	Operation & Maintenance	$92.16
		Total Invoice - 4/8/2014 4:55:38 PM			$92.16
	Total 36451				$92.16
Total Long Beach Commercial Security					$92.16
Michael S. Turner					
	36452	2014 - April - First meeting			
		Invoice - 4/3/2014 5:32:25 PM			
			001-000-000-512-50-40-03	Municipal Court Services	$412.00
		Court services			
		Total Invoice - 4/3/2014 5:32:25 PM			$412.00
	Total 36452				$412.00
Total Michael S. Turner					$412.00
MRSC Rosters					
	36453	2014 - April - First meeting			
		Invoice - 4/4/2014 11:00:50 AM			
		AG11569			
			001-000-000-514-20-31-00	Office & Operating Supplies	$24.00
			101-000-000-543-30-30-00	Office And Operating	$24.00
			401-000-000-534-00-31-06	Office & Customer Service	$24.00
			408-000-000-531-38-31-01	Operations & Maintenance	$24.00
			409-000-000-535-00-31-08	Office Supplies & Customer	$24.00
		Total Invoice - 4/4/2014 11:00:50 AM			$120.00
	Total 36453				$120.00
Total MRSC Rosters					$120.00
Mt. Baker Silo					
	36454	2014 - April - First meeting			
		Invoice - 4/4/2014 10:20:15 AM			
		#5 retainage			
			401-000-000-594-34-62-00	Construction Project -Resvoir	$21,277.62
		Total Invoice - 4/4/2014 10:20:15 AM			$21,277.62
	Total 36454				$21,277.62
Total Mt. Baker Silo					$21,277.62
Nancy McAllister					
	36455	2014 - April - First meeting			
		Invoice - 4/3/2014 5:32:15 PM			
			001-000-000-512-50-40-03	Municipal Court Services	$412.00
		Court services			
		Total Invoice - 4/3/2014 5:32:15 PM			$412.00
	Total 36455				$412.00
Total Nancy McAllister					$412.00
Northstar Chemical, Inc.					
	36456	2014 - April - First meeting			
		Invoice - 4/4/2014 10:23:10 AM			
		50187			
			401-000-000-534-00-31-01	Chemicals	$983.68
		Total Invoice - 4/4/2014 10:23:10 AM			$983.68
	Total 36456				$983.68
Total Northstar Chemical, Inc.					$983.68
Oman & Son					
	36457	2014 - April - First meeting			
		Invoice - 4/4/2014 10:25:42 AM			
		March 2014			
			001-000-000-576-80-31-00	Office & Operating Supplies	$31.25
			101-000-000-543-30-30-00	Office And Operating	$22.62
			401-000-000-534-00-31-00	Operation & Maintenance	$197.34
			409-000-000-535-00-31-01	Operations And Maintenance	$83.85
		Total Invoice - 4/4/2014 10:25:42 AM			$335.06
	Total 36457				$335.06
Total Oman & Son					$335.06
One Call Concepts, Inc.					
	36458	2014 - April - First meeting			
		Invoice - 4/4/2014 10:26:38 AM			
		4039074			

Vendor	Number	Reference	Account Number	Description	Amount
			101-000-000-543-30-30-00	Office And Operating	$4.78
			401-000-000-534-00-31-00	Operation & Maintenance	$4.78
			409-000-000-535-00-31-01	Operations And Maintenance	$4.78
		Total Invoice - 4/4/2014 10:26:38 AM			$14.34
	Total 36458				$14.34
Total One Call Concepts, Inc.					$14.34
Pacific CO Auditor					
	36459		2014 - April - First meeting		
		Invoice - 4/4/2014 10:28:51 AM			
			104 Spruce St LLC		
			401-000-000-534-00-31-06	Office & Customer Service	$72.00
		Total Invoice - 4/4/2014 10:28:51 AM			$72.00
		Invoice - 4/4/2014 10:29:21 AM			
			Koger		
			401-000-000-534-00-31-06	Office & Customer Service	$72.00
		Total Invoice - 4/4/2014 10:29:21 AM			$72.00
	Total 36459				$144.00
Total Pacific CO Auditor					$144.00
Pacific CO Sheriff Office					
	36460		2014 - April - First meeting		
		Invoice - 4/8/2014 4:58:13 PM			
			31		
			001-000-000-528-60-51-00	Dispatch Services	$710.50
		Total Invoice - 4/8/2014 4:58:13 PM			$710.50
		Invoice - 4/8/2014 4:58:54 PM			
			19		
			001-000-000-528-60-51-00	Dispatch Services	$4,898.00
		Total Invoice - 4/8/2014 4:58:54 PM			$4,898.00
	Total 36460				$5,608.50
Total Pacific CO Sheriff Office					$5,608.50
Pacific County DCD					
	36461		2014 - April - First meeting		
		Invoice - 4/4/2014 10:27:43 AM			
			394		
			401-000-000-534-00-31-00	Operation & Maintenance	$315.00
		Total Invoice - 4/4/2014 10:27:43 AM			$315.00
	Total 36461				$315.00
Total Pacific County DCD					$315.00
Pacific County Treasurer					
	36462		2014 - April - First meeting		
		Invoice - 4/4/2014 10:29:46 AM			
			Feb 2014		
			001-000-000-512-50-40-03	Municipal Court Services	$200.00
		Total Invoice - 4/4/2014 10:29:46 AM			$200.00
		Invoice - 4/4/2014 10:29:53 AM			
			Mar 2014		
			001-000-000-512-50-40-03	Municipal Court Services	$200.00
		Total Invoice - 4/4/2014 10:29:53 AM			$200.00
	Total 36462				$400.00
Total Pacific County Treasurer					$400.00
Pacific County Treasurer					
	36463		2014 - April - First meeting		
		Invoice - 4/8/2014 5:02:08 PM			
			RE excise on ROW		
			101-000-000-595-10-41-04	Engineering - Elizabeth	$20.00
		Total Invoice - 4/8/2014 5:02:08 PM			$20.00
	Total 36463				$20.00
Total Pacific County Treasurer					$20.00
Peninsula Sanitation Service, Inc.					
	36464		2014 - April - First meeting		
		Invoice - 4/4/2014 10:31:18 AM			
			001-000-000-514-20-47-01	Garbage Bills	$285.22
			409-000-000-535-00-47-04	Garbage Services	$687.54
		Total Invoice - 4/4/2014 10:31:18 AM			$972.76
	Total 36464				$972.76
Total Peninsula Sanitation Service, Inc.					$972.76
Pitney Bowes					
	36465		2014 - April - First meeting		
		Invoice - 4/4/2014 10:32:35 AM			
			4/20/14		
			001-000-000-514-20-31-00	Office & Operating Supplies	$166.68
			401-000-000-534-00-31-06	Office & Customer Service	$166.66
			409-000-000-535-00-31-08	Office Supplies & Customer	$166.66
		Total Invoice - 4/4/2014 10:32:35 AM			$500.00
	Total 36465				$500.00
Total Pitney Bowes					$500.00
Seawestern Fire Apparatus					
	36466		2014 - April - First meeting		

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 4/9/2014 10:17:09 AM			
		175698			
			001-000-000-522-10-31-00	Office & Operating Supplies	$329.32
		Total Invoice - 4/9/2014 10:17:09 AM			$329.32
	Total 36466				$329.32
Total Seawestern Fire Apparatus					$329.32
Sid's IGA					
	36467		2014 - April - First meeting		
		Invoice - 4/4/2014 10:34:01 AM			
			401-000-000-534-00-31-00	Operation & Maintenance	$16.47
			409-000-000-535-00-31-01	Operations And Maintenance	$24.61
		Total Invoice - 4/4/2014 10:34:01 AM			$41.08
	Total 36467				$41.08
Total Sid's IGA					$41.08
Sunset Auto Parts Inc.					
	36468		2014 - April - First meeting		
		Invoice - 4/8/2014 5:04:37 PM			
		79237921354			
			001-000-000-522-60-00-00	Vehicle & Equipment Maintenance	$9.09
		Total Invoice - 4/8/2014 5:04:37 PM			$9.09
		Invoice - 4/9/2014 10:20:43 AM			
			001-000-000-576-80-31-00	Office & Operating Supplies	$214.93
			101-000-000-543-30-30-00	Office And Operating	$163.53
			401-000-000-534-00-31-00	Operation & Maintenance	$196.25
			408-000-000-531-38-31-01	Operations & Maintenance	$163.53
			409-000-000-535-00-31-01	Operations And Maintenance	$163.53
		Total Invoice - 4/9/2014 10:20:43 AM			$901.77
	Total 36468				$910.86
Total Sunset Auto Parts Inc.					$910.86
Tangly Cottage Gardening					
	36469		2014 - April - First meeting		
		Invoice - 4/4/2014 10:38:24 AM			
		March 2014			
			101-000-000-543-30-30-00	Office And Operating	$75.46
		Total Invoice - 4/4/2014 10:38:24 AM			$75.46
	Total 36469				$75.46
Total Tangly Cottage Gardening					$75.46
Tidy By The Sea, LLC					
	36470		2014 - April - First meeting		
		Invoice - 4/3/2014 5:32:53 PM			
			001-000-000-514-20-31-00	Office & Operating Supplies	$80.00
			001-000-000-522-10-31-00	Office & Operating Supplies	$40.00
			001-000-000-572-50-41-00	Custodian Library	$335.00
		Total Invoice - 4/3/2014 5:32:53 PM			$455.00
	Total 36470				$455.00
Total Tidy By The Sea, LLC					$455.00
Tire Hut					
	36471		2014 - April - First meeting		
		Invoice - 4/8/2014 5:05:18 PM			
		4851			
			001-000-000-576-80-48-00	Repairs & Maintenance	$385.77
		Total Invoice - 4/8/2014 5:05:18 PM			$385.77
	Total 36471				$385.77
Total Tire Hut					$385.77
USA Blue Book					
	36472		2014 - April - First meeting		
		Invoice - 4/4/2014 10:44:53 AM			
		299445			
			401-000-000-534-00-31-00	Operation & Maintenance	$302.38
		Total Invoice - 4/4/2014 10:44:53 AM			$302.38
	Total 36472				$302.38
Total USA Blue Book					$302.38
Visa					
	36473		2014 - April - First meeting		
		Invoice - 4/9/2014 9:34:18 AM			
			001-000-000-514-20-31-00	Office & Operating Supplies	$30.00
			101-000-000-543-30-30-00	Office And Operating	$27.56
			401-000-000-534-00-31-06	Office & Customer Service	$27.56
			401-000-000-534-00-31-06	Office & Customer Service	$7.78
			409-000-000-535-00-31-08	Office Supplies & Customer	$27.56
		Total Invoice - 4/9/2014 9:34:18 AM			$120.46
	Total 36473				$120.46
Total Visa					$120.46
Vision Municipal Solutions, Llc					
	36474		2014 - April - First meeting		
		Invoice - 4/4/2014 10:46:06 AM			
		2246			
			401-000-000-534-00-31-06	Office & Customer Service	$173.21

Vendor	Number	Reference	Account Number	Description	Amount
			408-000-000-531-38-31-01	Operations & Maintenance	$100.00
			409-000-000-535-00-31-08	Office Supplies & Customer	$173.21
		Total Invoice - 4/4/2014 10:46:06 AM			$446.42
		Invoice - 4/4/2014 10:48:57 AM			
		09-2076			
			401-000-000-534-00-31-06	Office & Customer Service	$120.92
			408-000-000-531-38-31-01	Operations & Maintenance	$100.00
			409-000-000-535-00-31-08	Office Supplies & Customer	$120.91
		Total Invoice - 4/4/2014 10:48:57 AM			$341.83
		Invoice - 4/4/2014 10:50:57 AM			
		09-2689			
			001-000-000-511-60-41-01	IT/Software Services	$1,320.42
			401-000-000-534-00-41-04	Professional Services - Computer	$1,320.42
			408-000-000-531-38-31-01	Operations & Maintenance	$1,000.00
			409-000-000-535-00-41-02	Professional Services - Computer	$1,320.41
		Total Invoice - 4/4/2014 10:50:57 AM			$4,961.25
		Invoice - 4/8/2014 5:03:36 PM			
		2293			
			401-000-000-534-00-31-06	Office & Customer Service	$224.81
			409-000-000-535-00-31-08	Office Supplies & Customer	$224.81
		Total Invoice - 4/8/2014 5:03:36 PM			$449.62
	Total 36474				$6,199.12
Total Vision Municipal Solutions, Llc					$6,199.12
WA State Labor & Industry					
	36475		2014 - April - First meeting		
		Invoice - 4/8/2014 4:57:34 PM			
		157581			
			001-000-000-572-50-49-00	Miscellaneous	$69.10
		Total Invoice - 4/8/2014 4:57:34 PM			$69.10
	Total 36475				$69.10
Total WA State Labor & Industry					$69.10
Wadsworth Electric					
	36476		2014 - April - First meeting		
		Invoice - 4/4/2014 10:52:44 AM			
		17768			
			409-000-000-535-00-41-01	Professional Services - Electrician	$8.90
		Total Invoice - 4/4/2014 10:52:44 AM			$8.90
		Invoice - 4/4/2014 10:53:03 AM			
		17798			
			409-000-000-535-00-41-01	Professional Services - Electrician	$936.00
		Total Invoice - 4/4/2014 10:53:03 AM			$936.00
		Invoice - 4/4/2014 10:53:14 AM			
		17763			
			409-000-000-535-00-41-01	Professional Services - Electrician	$88.40
		Total Invoice - 4/4/2014 10:53:14 AM			$88.40
	Total 36476				$1,033.30
Total Wadsworth Electric					$1,033.30
Wilcox & Flegel Oil Co.					
	36477		2014 - April - First meeting		
		Invoice - 4/4/2014 10:53:29 AM			
		0582316-In			
			409-000-000-535-00-32-00	Gas/oil Products	$242.65
		Total Invoice - 4/4/2014 10:53:29 AM			$242.65
		Invoice - 4/4/2014 10:58:11 AM			
		CL31255-In			
			001-000-000-576-80-31-00	Office & Operating Supplies	$105.66
			101-000-000-543-30-30-01	Gasoline & Oil Products	$105.66
			401-000-000-534-00-32-00	Gasoline	$670.02
			409-000-000-535-00-32-00	Gas/oil Products	$197.29
		Total Invoice - 4/4/2014 10:58:11 AM			$1,078.63
		Invoice - 4/4/2014 10:59:29 AM			
		CL31256-IN			
			001-000-000-522-10-32-00	Gasoline	$84.72
		Total Invoice - 4/4/2014 10:59:29 AM			$84.72
		Invoice - 4/8/2014 5:06:52 PM			
		0584311-IN			
			001-000-000-576-80-31-00	Office & Operating Supplies	$25.14
			101-000-000-543-30-30-01	Gasoline & Oil Products	$25.14
			401-000-000-534-00-32-00	Gasoline	$25.14
			408-000-000-531-38-32-00	Gas/Oil Products	$25.14
			409-000-000-535-00-32-00	Gas/oil Products	$25.14
		Total Invoice - 4/8/2014 5:06:52 PM			$125.70
	Total 36477				$1,531.70
Total Wilcox & Flegel Oil Co.					$1,531.70
William R. Penoyar, Attorney at Law					
	36478		2014 - April - First meeting		
		Invoice - 4/3/2014 5:32:06 PM			
			001-000-000-512-50-40-03	Municipal Court Services	$412.00

Vendor	Number	Reference	Account Number	Description	Amount
		Total Invoice - 4/3/2014 5:32:06 PM			$412.00
	Total 36478				$412.00
Total William R. Penoyar, Attorney at Law					$412.00
Grand Total		Vendor Count	63		$196,141.64

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

To: Mayor Cassinelli and Ilwaco City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for March 2014

During the month of March the Long Beach Police Department handled the following cases and calls:

Long Beach	**Ilwaco**
605 Total Incidents	**290** Total Incidents
Aid Call Assists: 1	Aid Call Assists: 1
Alarms: 6	Alarms: 1
Animal Complaints: 8	Animal Complaints: 0
Assaults: 11	Assaults: 5
Assists: 88	Assists: 25
(Includes 8 Law Enforcement Agency Assists Outside City Boundaries)	
Burglaries: 0	Burglaries: 1
Disturbance: 27	Disturbance: 8
Drug Inv.: 1	Drug Inv.: 2
Fire Call Assists: 1	Fire Call Assists: 2
Follow Up: 102	Follow Up: 50
Found/Lost Property: 6	Found/Lost Property: 0
Harassment: 18	Harassment: 5
Malicious Mischief: 2	Malicious Mischief: 1
MIP – Alcohol: 0	MIP – Alcohol: 0
MIP – Tobacco: 0	MIP – Tobacco: 0
Missing Person: 0	Missing Person: 0
Prowler: 3	Prowler: 0
Runaway: 0	Runaway: 0
Security Checks: 214	Security Checks: 135
Suspicious: 24	Suspicious: 8
Thefts: 4	Thefts: 6
Traffic Accidents: 4	Traffic Accidents: 2
Traffic Complaints: 17	Traffic Complaints: 7
Traffic Tickets: 8	Traffic Tickets: 7
Traffic Warnings: 37	Traffic Warnings: 14
Trespass: 4	Trespass: 4
Warrant Contacts: 8	Warrant Contacts: 1
Welfare Checks: 11	Welfare Checks: 5

On March 14th I met with the new Executive Director of Willapa Behavioral Health, Geri Marcus. We talked about the need for some training for my officers and scheduled the training in May. I have worked with Geri in different capacities throughout the years and think that she will do an excellent job.

Officer Jeff Cutting attended training March 18th – 20th. The class was the M-16/AR-15 Armorers School. By taking this class Jeff will be able to work on and repair our departments patrol rifles.

The department had firearms range training on March 24th. We trained with our shotguns and duty rifles.

Officer Jeff Cutting had additional training on the 24th. He participated in a HAZMAT training course in Seaview as part of his certification process in becoming an arson investigator.

Flint R. Wright

Flint R. Wright
Chief of Police

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 2/24/14, 3/10/14, 3/24/14, 4/14/14
Council Business Item:

B. Issue/Topic: **ATV's and ORV's on City Streets and Trails**

C. Sponsor(s):
1. Gary Forner 2. David Jensen

D. Background (overview of why issue is before council): Gov. Inslee has signed into law HB1632 which allows ATV and ORV's to travel on public roads, trails and state highways, which have a speed limit of 35 mph or less. The effective date of this legislation is March 1, 2014. The cities of South Bend and Raymond are currently allowing ATV's and ORV's on designated roads. They have or will be passing ordinances allowing such usage. The City of Long Beach is considering a trial period for beach usage and may be selected city streets. The County is basically silent on this issue and believes that adoption of HR 1632 would set them up for liability issues. The City of Long Beach has suggested joint meetings between Ilwaco and Long Beach to work on legislation that would be similar and not confusing to the public.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
1. The City Attorney and MRSC attorney concur that if the city does not want off road vehicles operating on the state highway within city limits, legislation should be passed. The council needs determine how they would like to proceed with the issue.
2. The City Attorney has drafted an ordinance.

F. Impacts:
1. Fiscal:
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:
1.

Time Constraints/Due Dates: The city needs to have an ordinance passed by March 1st authorizing or denying ATV/ORV usage in the city.

I. Proposed Motion: **I move to adopt the proposed ordinance regulating the use of All-Terrain Vehicles and Off-road vehicles within city limits.**

CITY OF ILWACO

ORDINANCE NO.____

AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON, PROVIDING FOR REGULATIONS REGARDING WATV AND ORV USE WITHIN THE CITY LIMITS.

WHEREAS, pursuant to the provisions of RCW 35A.11.020 the City Council of Ilwaco (hereinafter sometimes referred to as the "Council"), has the care of City property and the management of City funds and business and responsibility for City property and recreation areas; and

WHEREAS, pursuant to the provisions of RCW chapter 46.09 & House Bill 1631, a Washington state city may adopt an ordinance either allowing or prohibiting operation of, Wheeled All-Terrain Vehicles and Off-Road Vehicles within the city on segments of state highways and non-highway roads and on public land within the city.

NOW THEREFORE, the City Council of the City of Ilwaco does ordain as follows

SECTION 1. Definitions

A. "Emergency management" means the carrying out of emergency functions related to responding and recovering from emergencies and disasters, and to aid victims suffering from injury or damage, resulting from disasters caused by all hazards, whether natural, technological, or human caused, and to provide support for search and rescue operations for persons and property in distress.

B. "Highway," for the purpose of this chapter only, means the entire width between the boundary lines of every roadway publicly maintained by the state department of transportation or any county or city with funding from the motor vehicle fund. A highway is generally capable of travel by a conventional two-wheel drive passenger automobile during most of the year and in use by such vehicles.

C. "Land owned or controlled by the City" means any land owned by the City of Ilwaco, or any land controlled by easement, lease, license, right-of-entry, or other written agreement giving the City use of the subject property.

D. "Non-highway road" means any road owned or managed by a public agency, a primitive road, or any private road for which the owner has granted an easement for public use for which appropriations from the motor vehicle fund were not used for (a) original construction or reconstruction in the last twenty-five years; or (b) maintenance in the last four years.

E. "Off-road vehicle" or "ORV" means a non-street registered vehicle when used for recreational purposes on non-highway roads, trails, or a variety of other natural terrain. "Off-road vehicle" or "ORV" includes, but is not limited to, all-terrain vehicles, motorcycles, four-wheel drive vehicles, and dune buggies.

F. "Wheeled all-terrain vehicle" (WATV) means (a) any motorized non-highway vehicle with handlebars that is fifty inches or less in width, has a seat height of at least twenty inches, weighs less than one thousand five hundred pounds, and has four tires having a diameter of thirty inches or less, or (b) a utility-type vehicle designed for and capable of travel over designated roads that travels on four or more low-pressure tires of twenty psi or less, has a maximum width less than seventy-four inches, has a maximum weight less than two thousand pounds, has a wheelbase of one hundred ten inches or less, and satisfies at least one of the following: (i) Has a minimum width of fifty inches; (ii) has a minimum weight of at least nine hundred pounds; or (iii) has a wheelbase of over sixty-one inches.

SECTION 2. Operating a WATV/ORV on City of Ilwaco Roads/Streets

A. It shall be unlawful for a person to operate an off road vehicle (ORV) on any highway or non-highway road in the City of Ilwaco or any land owned or controlled by the City of Ilwaco.

B. It shall be unlawful for any person to operate a wheeled all-terrain vehicle (WATV) on any highway, non-highway road, or any land owned or controlled by the City of Ilwaco.

C. This ordinance shall not apply to the use of a WATV/ORV when operated for emergency management or law enforcement purposes. The ordinance shall also not apply to use of a WATV/ORV when operated as farming, construction, or logging equipment, and such operation is exempt or eligible for rebate under RCW chapter 82.38.

SECTION 3. Penalties for Violation of this Ordinance

Unless stated otherwise, violation of any section of this ordinance is a traffic infraction, punishable as per state law. The parent or legal guardian of a child who knowingly allows the child to operate a WATV/ORV in violation of this ordinance is guilty of an infraction, punishable as per state law.

SECTION 4. Effective Date

This ordinance shall become effective from and after its passage by the Council, approval by the Mayor, and five days after publication as required by law.

SECTION 5. Severability

Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portion of this ordinance or its application to other persons or circumstances.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO this _____ day of _____, 2014.

APPROVED:

_____

Mayor

ATTEST:

_____

Clerk-Treasurer

Elaine McMillan

From: Flint Wright [lbpdchief@centurytel.net]
Sent: Monday, April 07, 2014 10:45 AM
To: 'Elaine McMillan'
Subject: RE: ORV/WATV

Elaine,

Looks good to me. Nice and straight forward.

Flint

From: Elaine McMillan [mailto:treasurer@ilwaco-wa.gov]
Sent: Thursday, April 03, 2014 9:52 AM
To: 'Flint Wright'
Subject: FW: ORV/WATV

Flint –

David Jensen and Gary Forner have agreed to have this proposed ordinance on the agenda at their next meeting on 4/14. I am sure they would like any input you may have on it.

Elaine

From: Heather Reynolds [mailto:heather@reynoldsattorney.com]
Sent: Wednesday, April 02, 2014 3:39 PM
To: 'Elaine McMillan'
Subject: ORV/WATV

Elaine,
Finally, here's a draft ordinance. Let me know of changes and/or concerns.
Heather

Heather Reynolds
Attorney at Law
PO Box 145
Astoria, OR 97103
Phone 503-325-8449
Fax 503-338-2969

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CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item:4/14/14 Council Business Item:

B. Issue/Topic: **City Center Reservoir Change Order #4**

C. Sponsor(s):
1. Mike Cassinelli 2.

D. Background (overview of why issue is before council):
During the course of construction of the new City Center reservoir there have been minor adjustments that have been discussed with the mayor.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
1. Detailed descriptions and justifications are explained on the attached change order.

F. Impacts:
1. Fiscal: $5,016.21
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:
1. None

I. Time Constraints/Due Dates:

J. Proposed Motion: **I move to authorize the mayor to execute Change Order #4 for the City Center Reservoir Project increasing the contract with Clackamas Construction, Inc. by $5,016.21.**

CHANGE ORDER

Project Title	City Center Reservoir - Rebid		
Owner	City of Ilwaco	**Contractor Name**	Clackamas Construction, Inc.
Change Order No.	4	**Contractor Address**	P.O. Box 279 Boring, OR 97009
Change Order Date	April 1, 2014		
G&O No.	12460.00		

The following changes are hereby made to the Contract Documents:

ITEM NO. 1: CONTROL PANEL CORRECTIONS

Install additional pvc conduit, struts, and couplings inside control panel to comply with electrical code.

The lump sum cost for this work is:.....$1,561.53

Justification: The additional work is the result of Pacific County PUD electrical code determination.

ITEM NO. 2: CONNECTION TO EXISTING RESERVOIR TELEMETRY

Install pvc coated rigid galvanized steel conduit and stainless steel j-box to connect to the existing steel reservoir's level transducer and telemetry.

The lump sum cost for this work is:.....$3,454.68

Justification: The additional work is the result of changed site conditions.

CHANGE TO CONTRACT PRICE

Original Contract Amount (without tax): $740,180.00
Current Contract Amount, as adjusted by previous change orders:.....$779,299.75
The Contract Amount (without tax) due to this Change Order will be increased by: $5,016.21
The new Contract Amount (without tax) due to this Change Order will be:.....$784,315.96

CHANGE TO CONTRACT TIME

The Substantial Completion Contract Time will be increased by 7 working days, for a total of 105 working days.
The Physical Completion Contract Time will be increased by 7 working days, for a total of 115 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order he foregoes all rights and privileges of acquiring any additional compensation for any known or

unknown claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

GRAY & OSBORNE, INC.
(RECOMMENDED) Mary E Corbett Date 4/1/2014

(CLACKAMAS CONSTRUCTION, INC.)
(ACCEPTED) Bobbie Mohler Date 4.3.14

(CITY OF ILWACO)
(ACCEPTED) _____ Date _____

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item:4/14/14 Council Business Item:

B. Issue/Topic: **Position grades and pay table**

C. Sponsor(s):
1. Mike Cassinelli 2.

D. Background (overview of why issue is before council):
1. Ordinance #824 establishes the city's positions and pay grades. Currently, the ordinance does not have a grade 11 or 12.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details
1. In the proposed ordinance, grades 11 and 12 are added along with job descriptions for those higher levels.
2. The Personnel Committee has reviewed the ordinance.

F. Impacts:
1. Fiscal:
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:
1.

I. Time Constraints/Due Dates:

J. Proposed Motion: **I move to adopt the proposed ordinance adding the additional position grades and job descriptions and re-adopting the 2014 Pay Table as adopted by Ordinance 824.**

CITY OF ILWACO
ORDINANCE NO. xxx

AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON, ADOPTING SALARY CLASSIFICATIONS & RE-ADOPTING ORDINANCE 824 ESTABLISHING THE 2014 PAY TABLE.

WHEREAS, the City of Ilwaco is committed to a policy that places every employee on a pay scale; and

WHEREAS, the city must be financially responsible in implementing compensation plan changes; and

WHEREAS, the City Council has determined the need to update the current pay structure with one that is more comprehensive and one that provides more guidance in applying pay changes to individual employees; and

WHEREAS, the City Council has determined that it will have the final approval on all pay policy issues; and

WHEREAS, no change in any employee personnel status (~~step or grade~~rate of pay) is intended by this action.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The City Council of the City of Ilwaco, Washington, adopts the City of Ilwaco Position Grades and Brief Descriptions, attached hereto as Exhibit "A."

Section 2. Each employee's pay shall remain unchanged through this action even though the position grade title may be modified.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section 4. Referendum and Effective Date. This Ordinance, being an exercise of a power specifically delegated to the city legislative body, is not subject to referendum, and shall take effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTIFICATION OF ITS PASSAGE THIS XXRD DAY OF APRIL, 2014

_____
Mike Cassinelli, Mayor

ATTEST:

_____
Elaine McMillan, Treasurer

VOTE	Jensen	Mulinix	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED:

EFFECTIVE:

Exhibit "A"
City of Ilwaco
Position Grades and Brief Descriptions

Administrative Position	Grade	Level
Non-Exempt Positions		
Office Assistant 3	3	Office assistant
Office Assistant 4	4	Office assistant/billing clerk
Office Assistant 5	5	Senior office assistant/billing clerk
Deputy City Clerk 5	5	Deputy city clerk
Deputy City Clerk 6	6	Deputy city clerk
Deputy City Clerk 7	7	Deputy city clerk
Deputy City Clerk 8	8	Senior deputy city clerk
Exempt Positions		
City Clerk 8	8	City clerk
City Clerk 9	9	City clerk
City Clerk 10	10	City clerk
City Clerk 11	11	Senior city clerk
Treasurer 8	8	City treasurer
Treasurer 9	9	City treasurer
Treasurer 10	10	City treasurer
Treasurer 11	11	Senior city treasurer
Treasurer 12	12	Senior city treasurer

Office Assistant 3:-Office assistant. Entry-level position. Receives work direction, guidance and supervision from senior office staff members. Develops office skills and experience with guidance from others. Assists with utility billing.

Office Assistant 4: Office assistant/billing clerk. Performs many tasks independently. Proficient with word processing and spreadsheets. Expected to handle routine city business on the telephone and with visitors. Able to do most utility billing tasks.

Office Assistant 5: Senior office assistant/billing clerk. Performs most tasks independently without guidance or supervision. Determines own priorities. Proficient with word processing, spreadsheet and databases. Configures new computers for printing, simple networking and email and application installation. Does utility billing independently. Supervises others, as necessary.

Deputy City Clerk 5: Deputy city clerk. Entry-level position. Performs or is capable of performing all duties equivalent to Office Assistant 5. Receives work direction, guidance and supervision from the city clerk, city treasurer or mayor in matters involving the city clerk's

duties.

Deputy City Clerk 6: Deputy city clerk. Performs some city clerk tasks independently, with minimum guidance or supervision, as assigned by the city clerk, city treasurer or mayor. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

Deputy City Clerk 7: Deputy city clerk. Performs many city clerk tasks independently, with minimum guidance or supervision, as assigned by the city clerk, city treasurer or mayor. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

Deputy City Clerk 8: Senior deputy city clerk. Performs most city clerk tasks independently without guidance or supervision, as assigned by the city clerk, city treasurer or mayor. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

City Clerk 8: City clerk. Entry-level position. An administrative position with primary duties that includes exercising discretion and independent judgment with respect to matters of significance. Performs some city clerk tasks independently with guidance and supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. *Note: A change in position from Assistant Clerk 7 to City Clerk 7 would normally be accompanied by a two step, in-grade increase and a change from non-exempt status to exempt status.*

City Clerk 9: City clerk. An administrative position with primary duties that includes exercising discretion and independent judgment with respect to matters of significance. Performs most city clerk tasks independently with minimum guidance or supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications.

City Clerk 10: City clerk. An administrative position with primary duties that includes exercising discretion and independent judgment with respect to matters of significance. Performs all duties of the city clerk without guidance or supervision. Drafts simple legislation that can be enacted into law without undue revision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Represents the city in outside meetings, as appropriate.

City Clerk 11: Senior city clerk. An administrative position with primary duties that includes exercising discretion and independent judgment with respect to matters of significance. Performs all duties of the city clerk without guidance or supervision. Drafts complex legislation that can be enacted into law without undue revision. Briefs the mayor and City Council on the effect of

proposed legislation. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Represents the city in outside meetings, as appropriate. Acts as senior advisor to the mayor and City Council in city matters.

Treasurer 8: City treasurer. Entry-level position. Performs some treasurer tasks independently with guidance and supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Trained in accounting and develops experience with accounting software and city transactions and budgeting.

Treasurer 9: City treasurer. Performs most treasurer tasks independently with guidance and supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Trained in accounting and develops experience with accounting software and city transactions and budgeting.

Treasurer 10: City treasurer. Performs treasurer tasks independently without guidance or supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Has some advanced training in accounting and has experience with accounting software and city transactions and budgeting. Prepares and briefs the city budget to the mayor and City Council, including coordinating with department heads. Performs all the duties of the city clerk, if assigned.

Treasurer 11: Senior city treasurer. Performs treasurer tasks independently without guidance or supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Has advanced training in accounting and has experience with accounting software and city transactions and budgeting. Prepares and briefs the city budget to the mayor and City Council, including coordinating with department heads. Represents the city in outside meetings, as appropriate. Acts as senior advisor to the mayor and City Council in city matters. Performs all the duties of the city clerk, if assigned.

Treasurer 12: Senior city treasurer. Performs treasurer tasks independently without guidance or supervision. Performs or is capable of performing all duties equivalent to Office Assistant 5. Supervises office staff as necessary, including setting priorities and work schedules. Writes grant applications. Has advanced training in accounting and has experience with accounting software and city transactions and budgeting. Prepares and briefs the city budget to the mayor and City Council, including coordinating with department heads. Represents the city in outside meetings, as appropriate. Acts as senior advisor to the mayor and City Council in city matters. Performs all the duties of the city clerk, if assigned. Experienced and possesses necessary skills for position and/or is highly capable of seeking needed resources.

Field Positions	Grade	
Non-Exempt Positions		
Utility Worker 3	3	Entry level
Utility Worker 4	4	Established (gaining experience)
Utility Worker 5	5	Experienced
Utility Worker 6	6	Experienced (works independently)
Utility Worker/Supervisor 7	7	Lead
Utility Supervisor 8	8	Senior lead
Utility Supervisor 9	9	Senior
Utility Supervisor 10	10	Senior
Utility Supervisor 11	11	Senior
Plant Operator 5	5	Entry level
Plant Operator 6	6	Established (gaining experience)
Plant Operator 7	7	Experienced
Plant Operator 8	8	Experienced (works independently)
Plant Operator 9	9	Senior/lead operator
Plant Operator 10	10	Senior
Plant Operator 11	11	Senior
Mechanic 7	7	Entry level
Mechanic 8	8	Experienced
Mechanic 9	9	Senior
Exempt Positions		
Utility Manager 7	7	Entry level
Utility Manager 8	8	Experienced
Utility Manager/Director 9	9	Experienced
Utility Manager/Director 10	10	Senior
Fire Administrator 7	7	Experienced
Fire Chief 8	8	Senior

Utility Worker-3: Entry-level utility worker. Receives direction and guidance from others.

Utility Worker-4: Established utility worker gaining experience. Receives direction and guidance from others.

Utility Worker-5: Experienced utility worker. Works with some supervision and guidance.

Utility Worker 6: Experienced utility worker. Works independently.

Utility Worker/Supervisor 7: Lead utility worker/supervisor. Works independently and gives guidance to others. Has responsibility for one utility area (e.g. sewer or water distribution, streets and sidewalks, equipment).

Utility Supervisor 8: Utility supervisor. Receives some guidance and supervision from others. Participates in all aspects of utility operations. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Takes a lead role in configuration management. Prepares the department budgets with guidance.

Utility Supervisor 9: Senior utility supervisor. Works independently and supervises others. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the city engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Sets priorities and assigns tasks. Ensures effective configuration management. Prepares the department budgets with some guidance.

Utility Supervisor 10: Senior utility supervisor. Works independently and supervises others. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the city engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Sets priorities and assigns tasks. Ensures effective configuration management. Prepares the department budgets with some guidance.

Utility Supervisor 11: Senior utility supervisor. Works independently and supervises others. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the city engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Sets priorities and assigns tasks. Ensures effective configuration management. Prepares the department budgets with some guidance. Experienced and possesses necessary skills for position and/or is highly capable of seeking needed resources.

Plant Operator 5: Entry-level plant operator. Receives direction and guidance from others. Capable of some plant operations and minor repairs without assistance. Communicates plant status to others. Performs other Public Works duties.

Plant Operator 6: Established with at least one year of full-time plant operation experience. Receives direction and guidance from others. Capable of most routine plant operations and minor repairs without assistance. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are plant operations. Performs other Public Works duties.

Plant Operator 7: Experienced plant operator with at least two years of full-time plant operation experience. Receives direction and guidance from others. Capable of most routine plant

operation and minor repairs without assistance. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are plant operations. Performs other Public Works duties.

Plant Operator 8: Experienced plant operator with at least four years of full-time plant operation experience. Receives some direction and guidance from others. Provides some supervision and guidance to others. Capable of plant operations requiring the exercise of judgment, including making process adjustments and moderate repairs without supervision. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are plant and systems operations.

Plant Operator 9: Lead plant operator/plant supervisor with at least five years of full-time plant operation experience. Works independently and supervises others. Capable of plant operations requiring the exercise of judgment, including making any and all process adjustments and complex repairs without supervision. Submits reports to DOH/DOE. Communicates plant status to others verbally, in writing and through means of computer file transfers. Primary duties are systems operations and supervision.

Plant Operator 10: Senior plant operator/plant supervisor with at least five years of full-time plant operation experience combined with demonstrated supervisory experience. Works independently and supervises others. Capable of plant operations requiring the exercise of judgment, including making any and all process adjustments and complex repairs at the plant and throughout the entire distribution system without supervision. Submits reports to DOH/DOE. Communicates plant status to others verbally, in writing and through means of computer file transfers. Sets priorities and assists in preparing/managing the budget. Primary duties are systems operations and supervision.

Plant Operator 10: Senior plant operator/plant supervisor with at least eight years of full-time plant operation experience combined with demonstrated supervisory experience. Works independently and supervises others. Capable of plant operations requiring the exercise of judgment, including making any and all process adjustments and complex repairs at the plant and throughout the entire distribution system without supervision. Submits reports to DOH/DOE. Communicates plant status to others verbally, in writing and through means of computer file transfers. Sets priorities and assists in preparing/managing the budget. Primary duties are systems operations and supervision.

Mechanic 7: Entry-level mechanic. Capable of maintaining vehicles and equipment with some supervision and guidance.

Mechanic 8: Experienced mechanic. Capable of maintaining vehicles, equipment and city infrastructure equipment with minimum supervision and guidance. Sets own priorities. Supervises others, as necessary.

Mechanic 9: Senior mechanic. Capable of maintaining vehicles, equipment and city infrastructure equipment without supervision. Sets own work schedules and priorities. Supervises others.

Utility Manager 7: Entry-level utility manager. Receives guidance and supervision from others. Participates in some aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Participates in configuration management. Assists in developing the department budget.

Utility Manager 8: Experienced utility manager. Receives some guidance and supervision from others. Participates in all aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Takes a lead role in configuration management. Prepares the department budgets with guidance.

Utility Manager/Director 9: Experienced utility manager/director. Works independently. Participates in all aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the city engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Provides management information on status of the city infrastructure and does tradeoff analysis in problem solving and in proposing changes. Ensures effective configuration management. Prepares the department budgets with some guidance.

Utility Manager/Director 10: Senior utility manager/director. Participates in all aspects of utility operations and management. Sets work priorities and tasking. Ensures quality and efficiency of operations. Makes continual improvements for efficiency and quality of operations. Works closely with the City Engineer in planning improvements to city infrastructure. Acts as city liaison for construction projects. Provides management information on status of the city infrastructure and does tradeoff analysis in problem solving and in proposing changes. Conceives and effectively executes improvement projects without supervision. Ensures effective configuration management. Prepares the department budget without guidance.

Fire Administrator 7: Participates in the development and maintenance of all emergency management plans, support materials, reports and related documents. Conducts directed research, as well as independent internet-based research on a variety of emergency management and related topics. Develops or compiles documents, correspondence and materials, including all programmatic reports required for reimbursement of expenses related to federal, state and other government grants, as well as awards from non-governmental funding sources. Monitors and maintains federal, state, allied organization, professional and county newsletters, reports and related documents as directed. The Fire Administrator shall be paid 5.5% of the assigned grade and step salary on the Exempt Employee Annual Salary Scale for this part-time position.

Fire Chief 8: Plans, organizes, directs and evaluates the Ilwaco Volunteer Fire Department, which protects lives and property from fire and hazardous incident damage. Provides timely emergency medical services in the City of Ilwaco and other neighboring municipalities that have contracted for fire protection services. Ensures the department incorporates up-to-date, efficient fire prevention, fire suppression, hazardous incident mitigation and emergency medical technologies into its procedures, equipment and methods. Recruits and trains new volunteer

firefighters. The Fire Chief shall be paid 25% of the assigned grade and step salary on the Exempt Employee Annual Salary Scale for this part-time position.

CITY OF ILWACO
ORDINANCE NO. 824 EXHBIT B

2014 PAY TABLE (Effective January 1, 2014)

2014 City of Ilwaco
Exempt Employee Annual Salary Scale

Step	1	2	3	4	5	6	7	8	9	10
Grade	Years to Step	1	1	1	2	2	2	3	3	3
3	22517	23268	24018	24769	25520	26271	27022	27773	28524	29274
4	25276	26119	26962	27804	28647	29490	30332	31175	32018	32860
5	28280	29223	30166	31109	32053	32996	33939	34882	35825	36769
6	31524	32575	33626	34678	35729	36781	37832	38883	39935	40986
7	35031	36198	37365	38533	39700	40867	42034	43202	44369	45536
8	38795	40088	41381	42674	43967	45260	46553	47846	49139	50431
9	42850	44278	45707	47135	48564	49992	51421	52849	54278	55706
10	47188	48760	50333	51906	53479	55051	56624	58197	59770	61342
11	51907	53635	55362	57078	58807	60512	62237	63965	65692	67420
12	57674	59594	61513	63420	65341	67236	69152	71072	72991	74911

2014 City of Ilwaco
Non-Exempt/Hourly Employee Hourly Rate of Pay Scale

Step	1	2	3	4	5	6	7	8	9	10
Grade	Years to Step	1	1	1	2	2	2	3	3	3
3	10.83	11.19	11.55	11.91	12.27	12.63	12.99	13.35	13.71	14.07
4	12.15	12.56	12.96	13.37	13.77	14.18	14.58	14.99	15.39	15.80
5	13.60	14.05	14.50	14.96	15.41	15.86	16.32	16.77	17.22	17.68
6	15.16	15.66	16.17	16.67	17.18	17.68	18.19	18.69	19.20	19.70
7	16.84	17.40	17.96	18.53	19.09	19.65	20.21	20.77	21.33	21.89
8	18.65	19.27	19.89	20.52	21.14	21.76	22.38	23.00	23.62	24.25
9	20.60	21.29	21.97	22.66	23.35	24.03	24.72	25.41	26.09	26.78
10	22.69	23.44	24.20	24.95	25.71	26.47	27.22	27.98	28.74	29.49
11	24.96	25.79	26.62	27.44	28.27	29.09	29.92	30.75	31.58	32.41
12	27.73	28.66	29.58	30.49	31.41	32.32	33.24	34.17	35.09	36.01

CITY OF ILWACO
PARKS & RECREATION ADVISORY COMMISSION MEETING
Friday, March 14, 2014
Community Room, Ilwaco, WA

A. Call to Order

N. Halderman called the meeting to order at 5:00 pm.

B. Roll Call

Present: Commission members Haldeman, Schemelpfening, Wilkie, and Ducharme.
Austin Auttelet

C. Reports

Commission member Reports

1. Fishing derby updates: posters are ready, distributed to those present to post in appropriate locations, contest entrys/announcements went out to local schools, fish have been arranged; Vinessa has arranged food for the event; Todd Brownlee will do boat checks, Fire Cadets will be trash patrol
2. Two high school seniors [and possibly a third] have arranged w/ Nick to do Parks improvement tasks as their 'Directed Service Projects'. Nadia and Nick had formed a list of potential volunteer endeavors earlier in the month.

D. Comments of Citizens and Guests present

1. Austin delivered invitations to commission members to attend April 12th Eagle honor Court installation [dock project noted as complete and successful]

E. Business

None

F. Discussion

1. **Narrowing of the priorities to pursue in the Plan/ funding strategies. A redesign and cost projections for City Park seems to be top. 'Trail connection/signage improvement' project also highly rated.**
2. **Owner's unwillingness to negotiate a sale of the undeveloped property east of Black Lake [watershed/viewshed] was discussed**

G. Correspondence and Written Reports

1. None

H. Next Schedule Meeting

When: The next schedule meeting April 11th, 2014, second Friday of each Month at 5:00 pm.
Where: Ilwaco Community Building, Meeting Room

I. Adjournment

ACTION: Motion to adjourn the meeting made and seconded. The meeting was adjourned at 6:15 pm.

Legislative Advocacy

PUBLISHED ON FRIDAY, MARCH 21, 2014

New open government training requirements effective July 1

With the Legislature's passage of **ESB 5964,** new open government training requirements go into effect for governing bodies, elected officials, and public records officers on July 1, 2014.

Open meetings: Every member of a governing body (including members of boards and commissions) of a public agency must complete open meetings training within 90 days after taking the oath of office or otherwise assuming official duties. Training must be completed every four years and may be completed remotely.

Public records and records retention: All elected officials, people appointed to vacancies in elected offices, and public records officers/managers must complete training in public records and record retention within 90 days after taking the oath of office or otherwise assuming official duties. The training must be consistent with the Attorney General's model rules for compliance with the public records act. The training also must be completed every four years and may be taken remotely.

The Attorney General is working on a set of FAQ's to help answer questions about this new training requirement. The requirement is not intended to be onerous. The Attorney General's office said 30 minute web-based trainings should be sufficient to satisfy the requirement. The Attorney General is advising all those subject to the new training requirement take training during 2014 to establish this as the base year and then retraining every four years or upon re-election/appointment.

AWC is gathering a list of upcoming trainings that will help cities meet this requirement. We will publish that list in our weekly *City Voice* e-newsletter and an upcoming *Bulletin.*

Recently, Attorney General Bob Ferguson sat down with AWC to talk about the importance of open government and the new training requirement. Check it out here.

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US Army Corps of Engineers ®
Portland District

PUBLIC NOTICE

DRAFT ENVIRONMENTAL ASSESSMENT

Columbia River Federal Navigation Channel Operations and Maintenance Dredging and Dredged Material Placement Network Update, River Mile 3 to 106.5, Washington and Oregon

CENWP-PM-E-14-05
Issue Date: 8 April 2014
Expiration Date: 2 May 2014

Interested parties are hereby notified that the U.S. Army Corps of Engineers, Portland District (Corps) is seeking public comment on the *Columbia River Federal Navigation Channel Operations and Maintenance Dredging and Dredged Material Placement Network Update, River Mile 3 to 106.5, Draft Environmental Assessment* (draft EA).

The Corps is proposing to continue operation and maintenance of the Columbia River Federal Navigation Channel (CR FNC) and update the dredged material placement network (Network) from river mile (RM) +3 to 106.5. In 2003, the Corps identified 29 sites suitable for 20 years of dredged material placement use after construction of the 43-foot deep-draft CR FNC. Since the completion of the deepened channel in 2010, some sites in the Network have reached capacity or are nearing site capacity beyond what was evaluated by the Corps in 2003. Additionally, several upland dredged material placement sites have been removed from the list of available dredged material placement sites. Reconfiguring the existing Network with updated volume capacity, the use of new in-water sump, and the addition of shoreline placement to an existing upland dredged material placement site will allow the Corps to improve strategic management of dredged material placement and will serve multiple conservation and operational purposes. The updated Network will allow for greater flexibility for the CR FNC Operations and Maintenance (O&M) program.

The draft EA has been prepared for the proposed Federal action in accord with the Council on Environmental Quality's National Environmental Policy Act regulations [Federal Register 40 CFR 1508.9(a)]. At the end of the public comment period, the Corps will consider all comments received or post marked by the expiration date of this public notice and make a determination of significance of impacts resulting from the proposed action.

Environmental Document: The draft EA is available on the Corps webpage in the Announcements section at http://www.nwp.usace.army.mil/Media/Announcements.aspx.

Additional Information and Comments: Questions or comments regarding the draft EA should be directed to Ms. Greta Smith, Environmental Resources Branch, gretchen.v.smith@usace.army.mil, or to the address below. Mailed comments on this notice must be postmarked by the above expiration date and sent to:

District Engineer
U.S. Army Corps of Engineer District, Portland
Attn: CENWP-PM-E/Greta Smith
P.O. Box 2946
Portland, Oregon 97208-2946

In your response, please refer to the above public notice number (CENWP-PM-E-14-05), title and date. Should no response be received by the above closing date, a "no comment" response will be assumed.