



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, January 12, 2015**

**4:30 p.m. REGULAR COUNCIL MEETING
AGENDA**

A. Call to order

B. Flag Salute

C. Roll Call

D. Approval of Agenda

E. Consent Agenda

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

1. Approval of Minutes (TAB 1)
 - a. December 22, 2014 Regular meeting

2. Claims & Vouchers (TAB 2)

a. Checks: 37346 to 37358 + Electronic	\$49,623.99
b. Checks: 37343, 37359 to 37392	\$24,843.61
c. Checks: 37344, 37393 to 37418	<u>\$100,487.79</u>
GRAND TOTAL:	\$174,955.39

F. Reports

1. Staff Reports (TAB 3)
 - a. Police Chief's Report
2. Council Reports
3. Mayor's Report

G. Comments of Citizens and Guests Present

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

H. Business

I. Discussion

1. **Backwash Basin Project** (TAB 9) – *Cassinelli*
2. **Washington State Main Street Program (WSMSP)** (TAB 10) –*Cassinelli*
3. **Specialty Environmental Insurance Quote** (TAB 11) – *Chambreau*

J. Executive Session

1. To review the performance of a public employee per RCW 42.30.110 (g)

K. Correspondence and Written Reports

L. Future Discussion/Agendas

1. Amended Procedures Ordinance --*City Planner*
2. Pursuit of New Agreement with Seaview Sewer District –*Cassinelli*

M. Adjournment

N. Upcoming Meetings

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
City Council	Regular Meeting	Monday	01/12/15 01/26/15	4:30 p.m.	Community Building
City Council	Special Meeting	Monday	01/26/15	5:00 p.m.	Community Building
Parks & Rec. Commission	Regular Meeting	Tuesday	01/13/15	6:00 p.m.	Ilwaco Fire Hall
Planning Commission	Regular Meeting <i>(meetings subject to cancellation if there is no business to transact)</i>	Tuesday	02/03/15	6:00 p.m.	Community Building
Port/City Meeting	Regular Meeting	Tuesday	01/13/15	5:00 p.m.	Port of Ilwaco Meeting Room



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, December 22, 2014**

A. Call to order

Mayor Cassinelli called the meeting to order at 6:01pm

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Councilmembers Marshall, Chambreau and Forner; Mayor Cassinelli. Absent Councilmembers Jensen and Karnofski.

D. Approval of Agenda

ACTION: Motion to approve the agenda (Forner/Chambreau). 3 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 37300 to 37301 + electronic totaling \$21,468.17 and Checks 37302 to 37342 + electronic totaling \$89,904.36 for a grand total of \$111,372.53.

ACTION: Motion to approve the consent agenda. (Chambreau/Forner). 3 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

a. Treasurer Smith provided a written report and introduced the new City Clerk, Holly Beller.

2. Council Reports

a. Councilmember Marshall reported that he talked with the Treasurer about the critical aquifer recharge area designation, she was going to report back to the Watershed Company. The council agreed that the City of Ilwaco does not need to be designated as a critical aquifer.

b. Councilmember Chambreau reported that he attended the city luncheon.

c. Councilmember Forner also attended the city luncheon and complemented the city on the Christmas decorations.

3. Mayor's Report

Mayor Cassinelli reported that conducted interviews for the new city clerk position during the week of December 8th. He also introduced Holly Beller as the new city clerk and welcomed her. On December 11th he attended the transit board meeting, on the 19th he attended the city luncheon and he announced that water operator Dennis Schweizer resigned and that he was actively looking for a replacement. He also mentioned that he was unable to attend the county SMP open house but understood that there was a really good turnout. At that time

councilmember Marshall made the comment that while these open houses are valued, he would hate to see new development discouraged due to unreasonable rules and regulations.

G. Comments of Citizens and Guests Present

None.

H. Business

1. Contract for Municipal Court Judge

Councilmember Marshall noted that he would like to see the Waiver portion of the contract possibly changed in the future.

ACTION: Motion to confirm the mayor's appointment of Kristopher Kaino as Ilwaco's Municipal Court Judge and authorize the mayor to enter into a contractual agreement with Kristopher Kaino for his services. (Forner/Chambreau) 3 Ayes 0 Nays 0 Abstain

2. Department of Ecology Aquatic Weed Grant Amendment #1

ACTION: Motion to authorize the mayor to execute Amendment #1 for the Department of Ecology Aquatic Weed Grant extending the grant period to June of 2017.

(Marshall/Chambreau) 3 Ayes 0 Nays 0 Abstain

I. Discussion

1. Backwash Basin

The mayor handed out a report from Gray and Osborne explaining the situation with the backwash basin, he pointed out some details of the report and asked the council to review prior to the next meeting.

ACTION: Leave as discussion for the next meeting.

2. Contract for Municipal Court Judge

ACTION: Motion to move this item to business at this meeting (Forner/Chambreau) 3 Ayes 0 Nay 0 Abstain

4. Department of Ecology Aquatic Weed Grant Amendment #1

ACTION: Motion to move this item to business at this meeting (Marshall/Chambreau) 3 Ayes 0 Nay 0 Abstain

J. Correspondence and Written Reports

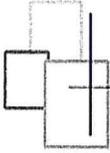
K. Adjournment

ACTION: Motion to adjourn the meeting (Marshall). Mayor Cassinelli adjourned the meeting at 6:19 p.m.

Mike Cassinelli, Mayor

Mike Cassinelli, Mayor

Ariel Smith, Treasurer



Register

Number	Name	Fiscal Description	Amount
<u>37346</u>	Fero, Jimmie W	2015 - January - First Meeting	\$1,234.85
<u>37347</u>	Gardner, Daryl W	2015 - January - First Meeting	\$1,787.65
<u>37348</u>	Jensen, David	2015 - January - First Meeting	\$181.52
<u>37349</u>	Williams, Thomas R	2015 - January - First Meeting	\$889.89
<u>37350</u>	Dept of Retirement Systems	2015 - January - First Meeting	\$6,550.44
<u>37351</u>	Discovery Benefits	2015 - January - First Meeting	\$875.00
<u>37352</u>	Dept of Labor & Industry	2015 - January - First Meeting	\$4,826.80
<u>37353</u>	Employment Security Dept.	2015 - January - First Meeting	\$1,307.32
<u>37354</u>	AWC - Life Insurance	2015 - January - First Meeting	\$13.40
<u>37355</u>	Dept of Retirement - Def Comp	2015 - January - First Meeting	\$280.00
<u>37356</u>	Dept of Labor & Industry	2015 - January - First Meeting	\$999.98
<u>37357</u>	Employment Security Dept.	2015 - January - First Meeting	\$362.24
<u>37358</u>	AWC Employee Benefit Trust	2015 - January - First Meeting	\$5,295.05
<u>Direct Deposit Run -</u>	<u>Payroll Vendor</u>	<u>2015 - January - First Meeting</u>	<u>\$17,828.09</u>
Beller, Holly Celeste	ACH Pay - 1379	Posting Run - 12/30/2014 3:31:05 PM	\$654.29
Benson, Austin	ACH Pay - 1380	Posting Run - 12/30/2014 3:31:05 PM	\$1,161.30
Cassinelli, Michael	ACH Pay - 1361	Posting Run - 12/30/2014 3:31:05 PM	\$422.61
Chambreau, Jon H.	ACH Pay - 1362	Posting Run - 12/30/2014 3:31:05 PM	\$181.52
Forner, Gary	ACH Pay - 1364	Posting Run - 12/30/2014 3:31:05 PM	\$374.26
Gray, Richard Roy	ACH Pay - 1382	Posting Run - 12/30/2014 3:31:05 PM	\$15.82
Gustafson, David M.	ACH Pay - 1367	Posting Run - 12/30/2014 3:31:05 PM	\$1,762.26
Hazen, Warren M.	ACH Pay - 1368	Posting Run - 12/30/2014 3:31:05 PM	\$1,872.25
Marshall, Fred	ACH Pay - 1370	Posting Run - 12/30/2014 3:31:05 PM	\$181.52
Mc Kee, David A	ACH Pay - 1383	Posting Run - 12/30/2014 3:31:05 PM	\$1,986.55
Mc Millan, Elaine	ACH Pay - 1372	Posting Run - 12/30/2014 3:31:05 PM	\$3,738.82
Mulinix, Vinessa	ACH Pay - 1373	Posting Run - 12/30/2014 3:31:05 PM	\$180.32
Richardson, Troy	ACH Pay - 1374	Posting Run - 12/30/2014 3:31:05 PM	\$1,409.27
Schweizer, Dennis	ACH Pay - 1384	Posting Run - 12/30/2014 3:31:05 PM	\$1,928.15
Smith, Ariel	ACH Pay - 1376	Posting Run - 12/30/2014 3:31:05 PM	\$1,456.85
Staples, Terri P	ACH Pay - 1377	Posting Run - 12/30/2014 3:31:05 PM	\$502.30
<u>EFT</u>	<u>U.S. Treasury Department</u>	<u>2015 - January - First Meeting</u>	<u>\$7,191.76</u>
			\$49,623.99

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Ilwaco, and that I am authorized to authenticate and certify said claims.

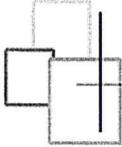
Treasurer

37346 through 37358 and electronic payments totalling \$49,623.99 are approved this 12th day of January, 2015.

Council member

Council member

Council member



Register

Fiscal: 2014

Number	Name	Print Date	Amount
Bank of the Pacific	8023281		
Check			
<u>37343</u>	Bulldog Trailers	12/22/2014	\$4,395.00
<u>37359</u>	ABECO Office Systems	12/31/2014	\$54.21
<u>37360</u>	AlSCO-American Linen Div.	12/31/2014	\$29.81
<u>37361</u>	Art's Auto Parts, Inc.	12/31/2014	\$27.51
<u>37362</u>	Beach Batteries, Inc	12/31/2014	\$128.20
<u>37363</u>	Cassinelli, Mike	12/31/2014	\$342.81
<u>37364</u>	Chinook Observer	12/31/2014	\$540.52
<u>37365</u>	City of Ilwaco	12/31/2014	\$2,062.68
<u>37366</u>	Dennis CO	12/31/2014	\$280.34
<u>37367</u>	Englund Marine Supply Inc	12/31/2014	\$371.07
<u>37368</u>	Fastenal Company	12/31/2014	\$499.00
<u>37369</u>	Gray & Osborne, Inc.	12/31/2014	\$2,539.95
<u>37370</u>	Hach Company	12/31/2014	\$567.84
<u>37371</u>	HD Fowler Company	12/31/2014	\$478.64
<u>37372</u>	Home Depot Credit Services	12/31/2014	\$63.04
<u>37373</u>	Long Beach Commercial Security	12/31/2014	\$138.38
<u>37374</u>	Naselle Rock & Asphalt	12/31/2014	\$127.39
<u>37375</u>	Northstar Chemical, Inc.	12/31/2014	\$1,038.33
<u>37376</u>	Old Dominion Brush Company	12/31/2014	\$978.00
<u>37377</u>	Oman & Son	12/31/2014	\$147.09
<u>37378</u>	Pacific County DCD	12/31/2014	\$315.00
<u>37379</u>	Peninsula Plumbing & Heating Co.	12/31/2014	\$701.00
<u>37380</u>	Platt	12/31/2014	\$95.94
<u>37381</u>	Pollardwater.com	12/31/2014	\$1,504.46
<u>37382</u>	Port of Ilwaco	12/31/2014	\$1,840.37
<u>37383</u>	Sid's IGA	12/31/2014	\$22.21
<u>37384</u>	Sunset Auto Parts Inc.	12/31/2014	\$285.51
<u>37385</u>	Taft Plumbing, Inc	12/31/2014	\$33.37
<u>37386</u>	Terri Staples	12/31/2014	\$5.48
<u>37387</u>	The Planter Box	12/31/2014	\$44.20
<u>37388</u>	Verizon Wireless	12/31/2014	\$91.65
<u>37389</u>	Visa	12/31/2014	\$704.57
<u>37390</u>	WA State Employment Sec. Dept	12/31/2014	\$346.54
<u>37391</u>	Wadsworth Electric	12/31/2014	\$2,715.96
<u>37392</u>	Wilcox & Flegel Oil Co.	12/31/2014	\$1,327.54
	Total Check		\$24,843.61
	Total 1		\$24,843.61
	Grand Total		\$24,843.61

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Ilwaco, and that I am authorized to authenticate and certify said claims.

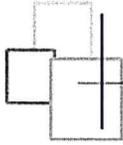
Treasurer

37343, 37359 through 37392 totalling \$24,843.61 are approved this 12th day of January, 2015.

Council member

Council member

Council member



Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
ABECO Office Systems	37359			2014 - December - Open period	
		Invoice - 1/6/2015 4:45:04 PM			
			001-000-000-514-20-31-00	Office & Operating Supplies	\$13.55
			101-000-000-543-30-30-00	Office And Operating	\$13.55
			401-000-000-534-00-31-00	Operation & Maintenance	\$13.55
			409-000-000-535-00-31-01	Operations And Maintenance	\$13.56
		Total Invoice - 1/6/2015 4:45:04 PM			\$54.21
	Total 37359				\$54.21
Total ABECO Office Systems					\$54.21
Alsco-American Linen Div.	37360			2014 - December - Open period	
		Invoice - 12/30/2014 12:26:02 PM			
			LPOR1353275		
			001-000-000-576-80-31-00	Office & Operating Supplies	\$7.45
			101-000-000-543-30-30-00	Office And Operating	\$7.45
			401-000-000-534-00-31-00	Operation & Maintenance	\$7.45
			409-000-000-535-00-31-01	Operations And Maintenance	\$7.46
		Total Invoice - 12/30/2014 12:26:02 PM			\$29.81
	Total 37360				\$29.81
Total Alsco-American Linen Div.					\$29.81
Art's Auto Parts, Inc.	37361			2014 - December - Open period	
		Invoice - 1/6/2015 10:31:06 AM			
			118943		
			101-000-000-543-30-30-00	Office And Operating	\$27.51
		Total Invoice - 1/6/2015 10:31:06 AM			\$27.51
	Total 37361				\$27.51
Total Art's Auto Parts, Inc.					\$27.51
Beach Batteries, Inc	37362			2014 - December - Open period	
		Invoice - 1/6/2015 11:51:51 AM			
			32788		
			101-000-000-543-30-30-00	Office And Operating	\$104.41
		Total Invoice - 1/6/2015 11:51:51 AM			\$104.41
		Invoice - 12/30/2014 12:26:29 PM			
			32738		
			401-000-000-534-00-31-00	Operation & Maintenance	\$18.35
		Total Invoice - 12/30/2014 12:26:29 PM			\$18.35
		Invoice - 12/30/2014 12:26:50 PM			
			32699		
			409-000-000-535-00-31-01	Operations And Maintenance	\$5.44
		Total Invoice - 12/30/2014 12:26:50 PM			\$5.44
	Total 37362				\$128.20
Total Beach Batteries, Inc					\$128.20
Bulldog Trailers	37343			2014 - December - Open period	
		Invoice - 12/29/2014 8:34:59 AM			
			001-000-000-594-64-76-00	Parks Vehicles	\$4,395.00
		Total Invoice - 12/29/2014 8:34:59 AM			\$4,395.00
	Total 37343				\$4,395.00
Total Bulldog Trailers					\$4,395.00
Cassinelli, Mike	37363			2014 - December - Open period	
		Invoice - 12/30/2014 12:27:42 PM			
			tax paid on trailer		
			001-000-000-594-64-76-00	Parks Vehicles	\$342.81
		Total Invoice - 12/30/2014 12:27:42 PM			\$342.81
	Total 37363				\$342.81
Total Cassinelli, Mike					\$342.81
Chinook Observer	37364			2014 - December - Open period	
		Invoice - 1/6/2015 10:09:54 AM			
			001-000-000-511-30-44-00	Official Publications	\$74.34
			436-14		

Total Invoice - 1/6/2015 10:09:54 AM		\$74.34
Invoice - 12/30/2014 12:28:17 PM		
420-14		
001-000-000-511-30-44-00	Official Publications	\$49.56
Total Invoice - 12/30/2014 12:28:17 PM		\$49.56
Invoice - 12/30/2014 12:28:44 PM		
421-14		
001-000-000-511-30-44-00	Official Publications	\$57.82
Total Invoice - 12/30/2014 12:28:44 PM		\$57.82
Invoice - 12/30/2014 12:29:15 PM		
414-14		
001-000-000-511-30-44-00	Official Publications	\$358.80
Total Invoice - 12/30/2014 12:29:15 PM		\$358.80
Total 37364		\$540.52
Total Chinook Observer		\$540.52
City of Ilwaco		

Total Chinook Observer
City of Ilwaco

37365

2014 - December - Open period

Invoice - 12/30/2014 12:56:44 PM		
December		
001-000-000-511-60-47-02	City Sewer - Museum	\$39.75
001-000-000-514-20-47-02	Water - City Hall	\$49.41
001-000-000-514-20-47-03	Sewer - City Hall	\$72.35
001-000-000-514-20-47-04	Storm Drainage	\$25.11
001-000-000-522-50-47-01	Water	\$152.01
001-000-000-522-50-47-02	Sewer	\$218.30
001-000-000-522-50-47-03	Storm Drainage	\$61.14
001-000-000-572-50-47-01	City Water	\$155.75
001-000-000-572-50-47-02	City Sewer	\$226.54
001-000-000-572-50-47-03	Storm Drainage	\$9.83
001-000-000-575-50-40-02	Community Building Water	\$0.00
001-000-000-575-50-40-03	Community Building Sewer	\$0.00
001-000-000-576-80-47-01	Water-Parks, Sprinklers,Blk	\$178.03
001-000-000-576-80-47-02	Sewer-Parks, Black Lake	\$41.87
001-000-000-576-80-47-03	Storm Drainage	\$19.65
409-000-000-535-00-47-02	Water	\$370.77
409-000-000-535-00-47-03	Sewer	\$412.69
409-000-000-535-00-47-05	Storm Drainage	\$29.48
Total Invoice - 12/30/2014 12:56:44 PM		\$2,062.68
		\$2,062.68
		\$2,062.68

Total City of Ilwaco
Dennis CO

37366

2014 - December - Open period

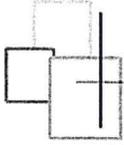
Invoice - 1/6/2015 10:18:36 AM		
440920		
401-000-000-534-00-31-00	Operation & Maintenance	\$10.06
440920		
Total Invoice - 1/6/2015 10:18:36 AM		\$10.06
Invoice - 1/6/2015 10:19:56 AM		
440994		
401-000-000-534-00-31-00	Operation & Maintenance	\$32.33
440994		
Total Invoice - 1/6/2015 10:19:56 AM		\$32.33
Invoice - 12/30/2014 1:03:37 PM		
440216		
401-000-000-534-00-31-00	Operation & Maintenance	\$12.90
Total Invoice - 12/30/2014 1:03:37 PM		\$12.90
Invoice - 12/30/2014 1:04:04 PM		
440502		
101-000-000-542-70-31-00	Roadside Operating	\$8.61
Total Invoice - 12/30/2014 1:04:04 PM		\$8.61
Invoice - 12/30/2014 1:05:03 PM		
440569		
001-000-000-522-10-31-00	Office & Operating Supplies	\$28.00
Total Invoice - 12/30/2014 1:05:03 PM		\$28.00
Invoice - 12/30/2014 1:05:39 PM		
440265		
401-000-000-534-00-31-00	Operation & Maintenance	\$30.15
Total Invoice - 12/30/2014 1:05:39 PM		\$30.15
Invoice - 12/30/2014 1:06:03 PM		
440279		
101-000-000-542-70-31-00	Roadside Operating	\$26.90
Total Invoice - 12/30/2014 1:06:03 PM		\$26.90
Invoice - 12/30/2014 1:20:50 PM		
440258		
101-000-000-542-70-31-00	Roadside Operating	\$38.30
Total Invoice - 12/30/2014 1:20:50 PM		\$38.30
Invoice - 12/30/2014 1:21:10 PM		
440214		

	101-000-000-542-70-31-00	Roadside Operating	\$21.51
	Total Invoice - 12/30/2014 1:21:10 PM		\$21.51
	Invoice - 12/30/2014 1:21:48 PM		
	440333		
	101-000-000-542-70-31-00	Roadside Operating	\$10.21
	Total Invoice - 12/30/2014 1:21:48 PM		\$10.21
	Invoice - 12/30/2014 1:22:14 PM		
	440388		
	001-000-000-522-10-31-00	Office & Operating Supplies	\$11.85
	Total Invoice - 12/30/2014 1:22:14 PM		\$11.85
	Invoice - 12/30/2014 1:22:41 PM		
	440926		
	401-000-000-534-00-31-00	Operation & Maintenance	\$36.63
	Total Invoice - 12/30/2014 1:22:41 PM		\$36.63
	Invoice - 12/30/2014 1:23:04 PM		
	439777		
	001-000-000-522-10-31-00	Office & Operating Supplies	\$12.89
	Total Invoice - 12/30/2014 1:23:04 PM		\$12.89
			\$280.34
			\$280.34
Total Dennis CO			
Englund Marine Supply Inc			
37367			
		2014 - December - Open period	
	Invoice - 12/30/2014 1:24:49 PM		
	001-000-000-576-80-48-00	Repairs & Maintenance	\$78.61
	101-000-000-543-30-30-00	Office And Operating	\$80.25
	401-000-000-534-00-31-00	Operation & Maintenance	\$212.21
	Total Invoice - 12/30/2014 1:24:49 PM		\$371.07
			\$371.07
Total Englund Marine Supply Inc			
Fastenal Company			
37368			
		2014 - December - Open period	
	Invoice - 12/30/2014 1:25:44 PM		
	ORAST35876		
	409-000-000-535-00-31-01	Operations And Maintenance	\$499.00
	Total Invoice - 12/30/2014 1:25:44 PM		\$499.00
			\$499.00
Total Fastenal Company			
Gray & Osborne, Inc.			
37369			
		2014 - December - Open period	
	Invoice - 12/30/2014 1:26:13 PM		
	401-000-000-594-34-62-01	Construction - Plant	\$2,539.95
	Total Invoice - 12/30/2014 1:26:13 PM		\$2,539.95
			\$2,539.95
Total Gray & Osborne, Inc.			
Hach Company			
37370			
		2014 - December - Open period	
	Invoice - 12/30/2014 1:27:55 PM		
	9159510		
	401-000-000-534-00-31-00	Operation & Maintenance	\$273.81
	Total Invoice - 12/30/2014 1:27:55 PM		\$273.81
	Invoice - 12/30/2014 1:28:15 PM		
	9157530		
	401-000-000-534-00-31-00	Operation & Maintenance	\$294.03
	Total Invoice - 12/30/2014 1:28:15 PM		\$294.03
			\$567.84
Total Hach Company			
HD Fowler Company			
37371			
		2014 - December - Open period	
	Invoice - 1/6/2015 10:22:28 AM		
	I3820830		
	401-000-000-534-00-31-00	Operation & Maintenance	\$231.68
	Total Invoice - 1/6/2015 10:22:28 AM		\$231.68
	Invoice - 12/30/2014 1:28:35 PM		
	I3816003		
	401-000-000-534-00-31-00	Operation & Maintenance	\$164.94
	Total Invoice - 12/30/2014 1:28:35 PM		\$164.94
	Invoice - 12/30/2014 1:28:52 PM		
	I3814912		
	401-000-000-534-00-31-00	Operation & Maintenance	\$82.02
	Total Invoice - 12/30/2014 1:28:52 PM		\$82.02
			\$478.64
Total HD Fowler Company			
Home Depot Credit Services			
37372			
		2014 - December - Open period	
	Invoice - 12/30/2014 1:34:32 PM		
	101-000-000-543-30-30-00	Office And Operating	\$63.04
	Total Invoice - 12/30/2014 1:34:32 PM		\$63.04
			\$63.04
Total Home Depot Credit Services			
37372			

Total Home Depot Credit Services					\$63.04
Long Beach Commercial Security					
37373					
			2014 - December - Open period		
	Invoice - 12/30/2014 1:29:16 PM				
	5227				
	101-000-000-543-30-30-00	Office And Operating			\$138.38
	Total Invoice - 12/30/2014 1:29:16 PM				\$138.38
Total 37373					\$138.38
Total Long Beach Commercial Security					\$138.38
Naselle Rock & Asphalt					\$138.38
37374					
			2014 - December - Open period		
	Invoice - 1/6/2015 10:25:40 AM				
	25115				
	101-000-000-542-70-31-00	Roadside Operating			\$127.39
	Total Invoice - 1/6/2015 10:25:40 AM				\$127.39
Total 37374					\$127.39
Total Naselle Rock & Asphalt					\$127.39
Northstar Chemical, Inc.					\$127.39
37375					
			2014 - December - Open period		
	Invoice - 12/30/2014 1:29:52 PM				
	57700				
	401-000-000-534-00-31-01	Chemicals			\$1,038.33
	Total Invoice - 12/30/2014 1:29:52 PM				\$1,038.33
Total 37375					\$1,038.33
Total Northstar Chemical, Inc.					\$1,038.33
Old Dominion Brush Company					\$1,038.33
37376					
			2014 - December - Open period		
	Invoice - 1/6/2015 11:32:26 AM				
	0067763				
	101-000-000-542-67-30-00	Street Cleaning			\$978.00
	Total Invoice - 1/6/2015 11:32:26 AM				\$978.00
Total 37376					\$978.00
Total Old Dominion Brush Company					\$978.00
Oman & Son					\$978.00
37377					
			2014 - December - Open period		
	Invoice - 1/6/2015 10:10:50 AM				
	401-000-000-534-00-31-00	Operation & Maintenance			\$14.00
	1919114				
	Total Invoice - 1/6/2015 10:10:50 AM				\$14.00
	Invoice - 1/6/2015 10:11:30 AM				
	001-000-000-576-80-31-00	Office & Operating Supplies			\$4.29
	192080				
	Total Invoice - 1/6/2015 10:11:30 AM				\$4.29
	Invoice - 1/6/2015 10:12:43 AM				
	001-000-000-576-80-31-00	Office & Operating Supplies			\$10.33
	192084				
	Total Invoice - 1/6/2015 10:12:43 AM				\$10.33
	Invoice - 1/6/2015 10:12:59 AM				
	001-000-000-576-80-31-00	Office & Operating Supplies			\$19.39
	192515				
	Total Invoice - 1/6/2015 10:12:59 AM				\$19.39
	Invoice - 1/6/2015 10:13:20 AM				
	001-000-000-522-10-31-00	Office & Operating Supplies			\$43.10
	524467				
	Total Invoice - 1/6/2015 10:13:20 AM				\$43.10
	Invoice - 1/6/2015 10:14:16 AM				
	001-000-000-522-10-31-00	Office & Operating Supplies			\$38.79
	192569				
	Total Invoice - 1/6/2015 10:14:16 AM				\$38.79
	Invoice - 1/6/2015 10:16:21 AM				
	101-000-000-543-30-30-00	Office And Operating			\$17.19
	192250				
	Total Invoice - 1/6/2015 10:16:21 AM				\$17.19
Total 37377					\$147.09
Total Oman & Son					\$147.09
Pacific County DCD					\$147.09
37378					
			2014 - December - Open period		
	Invoice - 1/6/2015 11:33:44 AM				
	468				
	401-000-000-534-00-31-00	Operation & Maintenance			\$315.00
	Total Invoice - 1/6/2015 11:33:44 AM				\$315.00
Total 37378					\$315.00
Total Pacific County DCD					\$315.00
Peninsula Plumbing & Heating Co.					\$315.00
37379					
			2014 - December - Open period		
	Invoice - 12/30/2014 1:31:15 PM				
	26138				
	001-000-000-522-50-48-00	Repair & Maintenance			\$701.00

		Total Invoice - 12/30/2014 1:31:15 PM	\$701.00
	Total 37379		\$701.00
Total Peninsula Plumbing & Heating Co.			\$701.00
Platt			
	37380	2014 - December - Open period	
		Invoice - 1/6/2015 10:27:53 AM	
		f713967	
		101-000-000-543-30-30-00	Office And Operating
			\$95.94
		Total Invoice - 1/6/2015 10:27:53 AM	\$95.94
	Total 37380		\$95.94
Total Platt			\$95.94
Pollardwater.com			
	37381	2014 - December - Open period	
		Invoice - 1/6/2015 10:23:24 AM	
		00003945	
		401-000-000-534-00-31-00	Operation & Maintenance
			\$1,504.46
		Total Invoice - 1/6/2015 10:23:24 AM	\$1,504.46
	Total 37381		\$1,504.46
Total Pollardwater.com			\$1,504.46
Port of Ilwaco			
	37382	2014 - December - Open period	
		Invoice - 12/30/2014 1:32:28 PM	
		2014-11	
		001-000-000-576-80-49-00	Miscellaneous
			\$1,840.37
		Total Invoice - 12/30/2014 1:32:28 PM	\$1,840.37
	Total 37382		\$1,840.37
Total Port of Ilwaco			\$1,840.37
Sid's IGA			
	37383	2014 - December - Open period	
		Invoice - 12/30/2014 1:33:05 PM	
		12-17-14	
		001-000-000-514-20-31-00	Office & Operating Supplies
			\$22.21
		Total Invoice - 12/30/2014 1:33:05 PM	\$22.21
	Total 37383		\$22.21
Total Sid's IGA			\$22.21
Sunset Auto Parts Inc.			
	37384	2014 - December - Open period	
		Invoice - 1/6/2015 10:32:10 AM	
		8194999	
		101-000-000-543-30-30-00	Office And Operating
			\$78.01
		Total Invoice - 1/6/2015 10:32:10 AM	\$78.01
		Invoice - 1/6/2015 10:35:10 AM	
		60016	
		101-000-000-543-30-30-00	Office And Operating
			\$37.60
		Total Invoice - 1/6/2015 10:35:10 AM	\$37.60
		Invoice - 1/6/2015 10:35:34 AM	
		1134	
		101-000-000-543-30-30-00	Office And Operating
			\$55.36
		Total Invoice - 1/6/2015 10:35:34 AM	\$55.36
		Invoice - 1/6/2015 11:21:50 AM	
		55414	
		401-000-000-534-00-31-00	Operation & Maintenance
			\$52.95
		Total Invoice - 1/6/2015 11:21:50 AM	\$52.95
		Invoice - 1/6/2015 11:22:16 AM	
		7601464	
		409-000-000-535-00-31-01	Operations And Maintenance
			\$44.86
		Total Invoice - 1/6/2015 11:22:16 AM	\$44.86
		Invoice - 1/6/2015 11:26:32 AM	
		819160	
		101-000-000-543-30-30-00	Office And Operating
			\$16.73
		Total Invoice - 1/6/2015 11:26:32 AM	\$16.73
	Total 37384		\$285.51
Total Sunset Auto Parts Inc.			\$285.51
Taft Plumbing, Inc			
	37385	2014 - December - Open period	
		Invoice - 1/6/2015 10:24:17 AM	
		11536	
		401-000-000-534-00-31-00	Operation & Maintenance
			\$33.37
		Total Invoice - 1/6/2015 10:24:17 AM	\$33.37
	Total 37385		\$33.37
Total Taft Plumbing, Inc			\$33.37
Terri Staples			
	37386	2014 - December - Open period	
		Invoice - 1/6/2015 10:24:56 AM	
		calendar for office	
		001-000-000-514-20-31-00	Office & Operating Supplies
			\$5.48
		Total Invoice - 1/6/2015 10:24:56 AM	\$5.48
	Total 37386		\$5.48

Total Terri Staples									\$5.48
The Planter Box	37387								
				2014 - December - Open period					
				Invoice - 1/6/2015 12:56:00 PM					
				36					
				401-000-000-534-00-31-00	Operation & Maintenance				\$44.20
				Total Invoice - 1/6/2015 12:56:00 PM					\$44.20
									\$44.20
Total The Planter Box	Total 37387								\$44.20
Verizon Wireless	37388								
				2014 - December - Open period					
				Invoice - 12/30/2014 1:36:07 PM					
				9737471351					
				401-000-000-534-00-42-00	Communications				\$91.65
				Total Invoice - 12/30/2014 1:36:07 PM					\$91.65
									\$91.65
Total Verizon Wireless	Total 37388								\$91.65
Visa	37389								
				2014 - December - Open period					
				Invoice - 1/6/2015 11:39:12 AM					
				001-000-000-514-20-31-00	Office & Operating Supplies				\$642.87
				Total Invoice - 1/6/2015 11:39:12 AM					\$642.87
				Invoice - 1/6/2015 11:39:13 AM					
				32028					
				401-000-000-534-00-41-04	Professional Services -				\$61.70
				Total Invoice - 1/6/2015 11:39:13 AM					\$61.70
									\$704.57
Total Visa	Total 37389								\$704.57
WA State Employment Sec. Dept	37390								
				2014 - December - Open period					
				Invoice - 12/30/2014 1:40:36 PM					
				ESD 000-940033-00-7					
				001-000-000-511-60-20-00	Personnel Benefits				\$86.63
				101-000-000-542-30-20-00	Benefits				\$86.63
				401-000-000-534-00-20-00	Benefits				\$86.64
				409-000-000-535-00-20-00	Employee Benefits				\$86.64
				Total Invoice - 12/30/2014 1:40:36 PM					\$346.54
									\$346.54
Total WA State Employment Sec. Dept	Total 37390								\$346.54
Wadsworth Electric	37391								
				2014 - December - Open period					
				Invoice - 12/30/2014 1:36:34 PM					
				20577					
				409-000-000-535-00-41-01	Professional Services -				\$562.72
				Total Invoice - 12/30/2014 1:36:34 PM					\$562.72
				Invoice - 12/30/2014 1:37:03 PM					
				20208					
				409-000-000-535-00-41-01	Professional Services -				\$2,153.24
				Total Invoice - 12/30/2014 1:37:03 PM					\$2,153.24
									\$2,715.96
Total Wadsworth Electric	Total 37391								\$2,715.96
Wilcox & Flegel Oil Co.	37392								
				2014 - December - Open period					
				Invoice - 1/6/2015 12:03:58 PM					
				101-000-000-543-30-30-01	Gasoline & Oil Products				\$743.75
				401-000-000-534-00-32-00	Gasoline				\$407.86
				408-000-000-531-38-32-00	Gas/Oil Products				\$0.00
				409-000-000-535-00-32-00	Gas/oil Products				\$175.93
				Total Invoice - 1/6/2015 12:03:58 PM					\$1,327.54
									\$1,327.54
Total Wilcox & Flegel Oil Co.	Total 37392								\$1,327.54
Grand Total				Vendor Count	35				\$24,843.61



Register

Fiscal: 2015

Number	Name	Print Date	Amount
Bank of the Pacific	8023281		
Check			
<u>37344</u>	Bank of Pacific	1/12/2015	\$14,823.40
<u>37393</u>	A Sparkling Castle	1/12/2015	\$455.00
<u>37394</u>	A WorkSAFE Service, Inc	1/12/2015	\$52.00
<u>37395</u>	Arthur Strand Ins. Inc.	1/12/2015	\$795.36
<u>37396</u>	Cartomation, Inc.	1/12/2015	\$50.00
<u>37397</u>	City of Ilwaco	1/12/2015	\$2,180.85
<u>37398</u>	City of Long Beach	1/12/2015	\$15,261.69
<u>37399</u>	Department of Licensing	1/12/2015	\$371.56
<u>37400</u>	Dry Box	1/12/2015	\$835.45
<u>37401</u>	Evergreen Rural Water of Washington	1/12/2015	\$169.20
<u>37402</u>	Evergreen Septic Service	1/12/2015	\$200.00
<u>37403</u>	Goulter Diamond Bar Ranch	1/12/2015	\$1,333.33
<u>37404</u>	IPFS Corporation	1/12/2015	\$6,087.27
<u>37405</u>	John Deere Financial	1/12/2015	\$1,082.23
<u>37406</u>	Kris Kaino	1/12/2015	\$412.00
<u>37407</u>	Nancy McAllister	1/12/2015	\$412.00
<u>37408</u>	Olympic Region Clean Air Agency	1/12/2015	\$423.00
<u>37409</u>	Pacific CO Auditor	1/12/2015	\$202.00
<u>37410</u>	Pacific Council of Gov.	1/12/2015	\$1,500.00
<u>37411</u>	Pacific County Treasurer	1/12/2015	\$10.00
<u>37412</u>	Peninsula Sanitation Service, Inc.	1/12/2015	\$390.91
<u>37413</u>	Sparks Automotive Inc.	1/12/2015	\$30.48
<u>37414</u>	Vision Municipal Solutions, Llc	1/12/2015	\$454.12
<u>37415</u>	WA Fire Chiefs Assoc.	1/12/2015	\$300.00
<u>37416</u>	WA State Dept. of Ecology	1/12/2015	\$52,153.94
<u>37417</u>	WA State Fire Fighters Association	1/12/2015	\$90.00
<u>37418</u>	William R. Penoyar, Attorney at Law	1/12/2015	\$412.00
	Total Check		\$100,487.79
	Total 8023281		\$100,487.79
	Grand Total		\$100,487.79

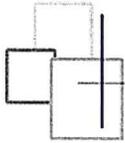
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Ilwaco, and that I am authorized to authenticate and certify said claims.

Treasurer

37344, 37393 through 37418 totalling \$100,487.79 are approved this 12th day of January, 2015.

Council member

Council member



Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
A Sparkling Castle					
	37393			2015 - January - First Meeting	
		Invoice - 1/6/2015 4:31:35 PM			
			001-000-000-514-20-31-00	Office & Operating Supplies	\$80.00
			001-000-000-522-10-31-01	Training/Attendance	\$40.00
			001-000-000-572-50-41-00	Custodian Library	\$335.00
		Total Invoice - 1/6/2015 4:31:35 PM			\$455.00
	Total 37393				\$455.00
Total A Sparkling Castle					\$455.00
A WorkSAFE Service, Inc					
	37394			2015 - January - First Meeting	
		Invoice - 1/6/2015 12:45:32 PM			
			201495		
			409-000-000-535-00-48-03	Miscellaneous	\$52.00
		Total Invoice - 1/6/2015 12:45:32 PM			\$52.00
	Total 37394				\$52.00
Total A WorkSAFE Service, Inc					\$52.00
Arthur Strand Ins. Inc.					
	37395			2015 - January - First Meeting	
		Invoice - 1/6/2015 12:41:57 PM			
			3231		
			001-000-000-522-50-46-00	Insurance	\$795.36
		Total Invoice - 1/6/2015 12:41:57 PM			\$795.36
	Total 37395				\$795.36
Total Arthur Strand Ins. Inc.					\$795.36
Bank of Pacific					
	37344			2015 - January - First Meeting	
		Invoice - 12/29/2014 12:18:45 PM			
			403-000-000-397-00-72-06	Trans From Sewer-B of P 2008	(\$14,823.40)
			403-000-000-591-35-72-06	B of P - 2008 - Principal	\$7,404.06
			403-000-000-592-35-80-06	B of P - 2008 - Interest	\$7,419.34
			409-000-000-597-00-00-15	TO 403 Wwtp-B of P 2008	\$14,823.40
		Total Invoice - 12/29/2014 12:18:45 PM			\$14,823.40
	Total 37344				\$14,823.40
Total Bank of Pacific					\$14,823.40
Cartomation, Inc.					
	37396			2015 - January - First Meeting	
		Invoice - 1/6/2015 12:19:01 PM			
			001-000-000-557-20-41-00	Ilwaco Web Page	\$50.00
				GIS map storage	
		Total Invoice - 1/6/2015 12:19:01 PM			\$50.00
	Total 37396				\$50.00
Total Cartomation, Inc.					\$50.00
City of Ilwaco					
	37397			2015 - January - First Meeting	
		Invoice - 1/7/2015 10:51:35 AM			
			001-000-000-572-50-47-03	Storm Drainage	\$1,425.39
			001-000-000-576-80-47-03	Storm Drainage	\$643.35
			409-000-000-535-00-47-05	Storm Drainage	\$112.11
		Total Invoice - 1/7/2015 10:51:35 AM			\$2,180.85
	Total 37397				\$2,180.85
Total City of Ilwaco					\$2,180.85
City of Long Beach					
	37398			2015 - January - First Meeting	
		Invoice - 1/6/2015 12:15:25 PM			
			001-000-000-521-10-50-00	Law Enforcement Contract	\$15,261.69
		Total Invoice - 1/6/2015 12:15:25 PM			\$15,261.69
	Total 37398				\$15,261.69
Total City of Long Beach					\$15,261.69
Department of Licensing					
	37399			2015 - January - First Meeting	
		Invoice - 1/6/2015 12:54:35 PM			
			001-000-000-594-64-76-00	Parks Vehicles	\$371.56
		Total Invoice - 1/6/2015 12:54:35 PM			\$371.56
	Total 37399				\$371.56
Total Department of Licensing					\$371.56

Dry Box					
	37400		2015 - January - First Meeting		
		Invoice - 1/6/2015 12:39:08 PM			
		401-000-000-534-00-31-00	Operation & Maintenance		\$835.45
		Total Invoice - 1/6/2015 12:39:08 PM			\$835.45
	Total 37400				\$835.45
Total Dry Box					\$835.45
Evergreen Rural Water of Washington					
	37401		2015 - January - First Meeting		
		Invoice - 1/6/2015 12:52:42 PM			
		28212			
		401-000-000-534-00-31-04	Annual Permit Fees		\$169.20
		Total Invoice - 1/6/2015 12:52:42 PM			\$169.20
	Total 37401				\$169.20
Total Evergreen Rural Water of Washington					\$169.20
Evergreen Septic Service					
	37402		2015 - January - First Meeting		
		Invoice - 1/6/2015 12:46:25 PM			
		001-000-000-576-80-47-02	Sewer-Parks, Black Lake		\$200.00
		Total Invoice - 1/6/2015 12:46:25 PM			\$200.00
	Total 37402				\$200.00
Total Evergreen Septic Service					\$200.00
Goulter Diamond Bar Ranch					
	37403		2015 - January - First Meeting		
		Invoice - 1/6/2015 12:18:29 PM			
		409-000-000-535-00-45-00	Spray Sludge Disposal Site		\$1,333.33
			sludge site		
		Total Invoice - 1/6/2015 12:18:29 PM			\$1,333.33
	Total 37403				\$1,333.33
Total Goulter Diamond Bar Ranch					\$1,333.33
IPFS Corporation					
	37404		2015 - January - First Meeting		
		Invoice - 1/6/2015 12:47:28 PM			
		001-000-000-511-60-46-00	Insurances		\$636.73
		001-000-000-522-50-46-00	Insurance		\$824.83
		001-000-000-572-50-46-00	Insurance		\$942.31
		001-000-000-576-80-46-00	Insurance		\$198.45
		101-000-000-543-30-40-01	Insurance		\$121.75
		104-000-000-557-30-46-00	Heritage Museum - Insurance		\$477.24
		401-000-000-534-00-46-00	Insurance		\$1,626.52
		408-000-000-531-38-46-00	Insurance		\$57.83
		409-000-000-535-00-46-00	Insurance		\$1,201.61
		Total Invoice - 1/6/2015 12:47:28 PM			\$6,087.27
	Total 37404				\$6,087.27
Total IPFS Corporation					\$6,087.27
John Deere Financial					
	37405		2015 - January - First Meeting		
		Invoice - 1/6/2015 12:19:24 PM			
		001-000-000-591-48-71-01	John Deer Mower 8157-96 -		\$541.12
		001-000-000-592-48-83-00	John Deer Mower 8157-96 -		\$541.11
		Total Invoice - 1/6/2015 12:19:24 PM			\$1,082.23
	Total 37405				\$1,082.23
Total John Deere Financial					\$1,082.23
Kris Kaino					
	37406		2015 - January - First Meeting		
		Invoice - 1/6/2015 12:18:13 PM			
		001-000-000-512-50-40-03	Municipal Court Services		\$412.00
		Total Invoice - 1/6/2015 12:18:13 PM			\$412.00
	Total 37406				\$412.00
Total Kris Kaino					\$412.00
Nancy McAllister					
	37407		2015 - January - First Meeting		
		Invoice - 1/6/2015 12:21:54 PM			
		001-000-000-512-50-40-03	Municipal Court Services		\$412.00
			Court services		
		Total Invoice - 1/6/2015 12:21:54 PM			\$412.00
	Total 37407				\$412.00
Total Nancy McAllister					\$412.00
Olympic Region Clean Air Agency					
	37408		2015 - January - First Meeting		
		Invoice - 1/7/2015 11:03:47 AM			
		490			
		001-000-000-553-70-51-00	Air Pollution Control		\$423.00
		Total Invoice - 1/7/2015 11:03:47 AM			\$423.00
	Total 37408				\$423.00
Total Olympic Region Clean Air Agency					\$423.00
Pacific CO Auditor					
	37409		2015 - January - First Meeting		
		Invoice - 1/6/2015 2:06:54 PM			

	Place Lein		
	001-000-000-514-31-00-00	Recording Fees	\$200.00
	Total Invoice - 1/6/2015 2:06:54 PM		\$200.00
	Invoice - 1/6/2015 2:27:23 PM		
	Recording-deed		
	001-000-000-514-31-00-00	Recording Fees	\$2.00
	Total Invoice - 1/6/2015 2:27:23 PM		\$2.00
Total 37409			\$202.00
Total Pacific CO Auditor			\$202.00
Pacific Council of Gov.			
37410			
		2015 - January - First Meeting	
	Invoice - 1/6/2015 12:32:46 PM		
	001-000-000-519-70-49-01	Pacific Council of Governments	\$1,500.00
	Total Invoice - 1/6/2015 12:32:46 PM		\$1,500.00
Total 37410			\$1,500.00
Total Pacific Council of Gov.			\$1,500.00
Pacific County Treasurer			
37411			
		2015 - January - First Meeting	
	Invoice - 1/6/2015 3:42:40 PM		
	Recording		
	001-000-000-514-31-00-00	Recording Fees	\$10.00
	Total Invoice - 1/6/2015 3:42:40 PM		\$10.00
Total 37411			\$10.00
Total Pacific County Treasurer			\$10.00
Peninsula Sanitation Service, Inc.			
37412			
		2015 - January - First Meeting	
	Invoice - 1/6/2015 12:27:10 PM		
	001-000-000-514-20-47-01	Garbage Bills	\$285.22
	409-000-000-535-00-47-04	Garbage Services	\$105.69
	Total Invoice - 1/6/2015 12:27:10 PM		\$390.91
Total 37412			\$390.91
Total Peninsula Sanitation Service, Inc.			\$390.91
Sparks Automotive Inc.			
37413			
		2015 - January - First Meeting	
	Invoice - 1/7/2015 8:14:34 AM		
	19986		
	401-000-000-534-00-48-00	Vehicle Repairs/Maintenance	\$30.48
	Total Invoice - 1/7/2015 8:14:34 AM		\$30.48
Total 37413			\$30.48
Total Sparks Automotive Inc.			\$30.48
Vision Municipal Solutions, Llc			
37414			
		2015 - January - First Meeting	
	Invoice - 1/6/2015 12:29:02 PM		
	401-000-000-534-00-31-06	Office & Customer Service	\$177.06
	408-000-000-531-38-31-01	Operations & Maintenance	\$100.00
	409-000-000-535-00-31-01	Operations And Maintenance	\$177.06
	Total Invoice - 1/6/2015 12:29:02 PM		\$454.12
Total 37414			\$454.12
Total Vision Municipal Solutions, Llc			\$454.12
WA Fire Chiefs Assoc.			
37415			
		2015 - January - First Meeting	
	Invoice - 1/7/2015 10:45:51 AM		
	Dues		
	001-000-000-522-10-31-00	Office & Operating Supplies	\$300.00
	Total Invoice - 1/7/2015 10:45:51 AM		\$300.00
Total 37415			\$300.00
Total WA Fire Chiefs Assoc.			\$300.00
WA State Dept. of Ecology			
37416			
		2015 - January - First Meeting	
	Invoice - 1/6/2015 12:49:00 PM		
	403-000-000-591-35-72-01	Srf 94-08 Principal Only	\$52,153.94
	Total Invoice - 1/6/2015 12:49:00 PM		\$52,153.94
Total 37416			\$52,153.94
Total WA State Dept. of Ecology			\$52,153.94
WA State Fire Fighters Association			
37417			
		2015 - January - First Meeting	
	Invoice - 1/6/2015 12:37:31 PM		
	001-000-000-522-10-20-01	Board of Volunteer Firemen	\$90.00
	Total Invoice - 1/6/2015 12:37:31 PM		\$90.00
Total 37417			\$90.00
Total WA State Fire Fighters Association			\$90.00
William R. Penoyar, Attorney at Law			
37418			
		2015 - January - First Meeting	
	Invoice - 1/6/2015 12:15:50 PM		
	001-000-000-512-50-40-03	Municipal Court Services	\$412.00
	Total Invoice - 1/6/2015 12:15:50 PM		\$412.00
Total 37418			\$412.00
Total William R. Penoyar, Attorney at Law			\$412.00
Grand Total	Vendor Count	27	\$100,487.79

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

01-01-15

Page 1 of 2

To: Mayor Cassinelli and Ilwaco City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for December 2014

During the month of December the Long Beach Police Department handled the following cases and calls:

Long Beach

545 Total Incidents

Aid Call Assists: 5

Alarms: 8

Animal Complaints: 2

Assaults: 9

Assists: 47

(Includes 17 Law Enforcement Agency Assists Outside City Boundaries)

Burglaries: 5

Disturbance: 13

Drug Inv.: 6

Fire Call Assists: 2

Follow Up: 115

Found/Lost Property: 10

Harassment: 11

Malicious Mischief: 2

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Person: 2

Prowler: 2

Runaway: 0

Security Checks: 104

Suspicious: 32

Thefts: 11

Traffic Accidents: 7

Traffic Complaints: 14

Traffic Tickets: 8

Traffic Warnings: 89

Trespass: 7

Warrant Contacts: 18

Welfare Checks: 16

Ilwaco

406 Total Incidents

Aid Call Assists: 1

Alarms: 3

Animal Complaints: 1

Assaults: 7

Assists: 39

Burglaries: 1

Disturbance: 7

Drug Inv.: 1

Fire Call Assists: 0

Follow Up: 64

Found/Lost Property: 3

Harassment: 2

Malicious Mischief: 1

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Person: 0

Prowler: 0

Runaway: 0

Security Checks: 202

Suspicious: 14

Thefts: 7

Traffic Accidents: 1

Traffic Complaints: 10

Traffic Tickets: 5

Traffic Warnings: 29

Trespass: 5

Warrant Contacts: 3

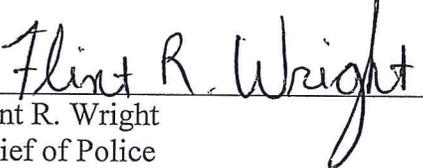
Welfare Checks: 0

On December 2nd the department had firearms range training. We did a night shoot with our duty weapons.

On the 6th the department participated in the third annual "Shop With a Cop" program. A total of 17 local children were treated to a free breakfast at the Lost Roo, photograph with Santa and a ride in a police vehicle in a mini parade. The event culminated at Dennis Company where the kids were given a \$100 gift card to shop with. Each child was paired with a law enforcement officer for the event. The Pacific County Sheriff's Office, Washington State Patrol, Washington State Department of Fish and Wildlife, United States Fish and Wildlife and Washington State Parks also sent personnel to participate.

New Years Eve was fairly quiet. There were a lot of people here but they seemed to behave themselves. There were no DUI's issued by us.

December 31st was Officer Steve Ross' last day with us. Steve has been working for the department since June of 2013 as a provisional officer. I wish him well as he continues in his career.



Flint R. Wright
Chief of Police

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 12/8,12/22,1/12 Council Business Item:

A. Issue/Topic: **Backwash Basin Project**

B. Sponsor(s):

1. Mike Cassinelli
- 2.

C. Background (overview of why issue is before council):

1. The available project funds were provided by a Department of Health Drinking Water SRF loan totaling \$99,000. Thirty percent of the loan is forgivable. The project was completed within the amount of available funds.
2. The project occurred during the fall of 2014. Affidavits have been submitted and accepted by L&I.

D. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. Gray & Osborne has recommended the City accept the backwash basin project as complete and a final voucher has been submitted.
2. An Engineer's report has been attached to this document.

E. Impacts:

1. Fiscal: A summary is provided of the costs versus funding and costs versus contracts for engineering and construction.
2. Legal: The attorney has not been requested to review.
3. Personnel: n/a
4. Service/Delivery: n/a

F. Planning Commission: Recommended N/A Public Hearing on

G. Staff Comments:

1. None

H. Time Constraints/Due Dates: Retainage cannot be released until 60 days have passed from the project acceptance and releases have been authorized by the appropriate state agencies.

I. Proposed Motion: **I move to accept the Backwash Basin project as complete and authorize the mayor to execute the Final Contract Voucher Certificate and proceed with project close out.**



Gray & Osborne, Inc.

CONSULTING ENGINEERS

MEMORANDUM

TO: MAYOR MIKE CASSINELLI
FROM: NANCY LOCKETT, P.E.
JOSEF DALAELI, P.E.
DATE: DECEMBER 18, 2014
SUBJECT: ENGINEER'S REPORT ON PROJECT
COMPLETION, BACKWASH BASIN
IMPROVEMENTS PROJECT
CITY OF ILWACO, PACIFIC COUNTY,
WASHINGTON
G&O #12458.00

EXECUTIVE SUMMARY

The City of Ilwaco (City) contracted with Gray & Osborne, Inc. in March 2012 to design improvements to the existing backwash basin located at the City's Water Treatment Plant. The City received a 2011 Drinking Water State Revolving Fund (DWSRF) loan in the amount of \$99,000 to design and construct the improvements to the backwash basin. The City received 30 percent principal forgiveness on the DWSRF loan.

Gray & Osborne coordinated with City staff, the Department of Health, and the Department of Ecology to design a backwash basin improvement project that maximized the use of the funding available to treat backwash water flows. The design approach evolved as new information became available during design. The Contractor, Big River Excavating, completed the project in compliance with the Contract Provisions. Due to various constraints of the existing system, increased production, and raw water quality issues, there continue to be ongoing operational challenges with the backwash basin. Gray & Osborne is committed to continuing to assist the City with the operational challenges of operating the backwash basin; however, Gray & Osborne considers this ongoing assistance as part of our general assistance to the City. Gray & Osborne considers the improvements project objectives to have been met by the design and the Contractor's work to have fulfilled the requirements of the Contract Provisions.

BACKGROUND

The backwash basin improvement project was included in the City's 2003 Water System Plan. The 2003 Water System Plan noted that the backwash basin was originally designed for a water treatment plant capacity of 1.0 mgd. It was also noted that the backwash basin volume was not sufficient to handle simultaneous backwashes of



December 18, 2014

Page 2

multiple filters. The project objective listed in the 2003 Water System Plan was an expansion of the backwash basin volume to handle flows from multiple filter units in order to achieve the water right flow limit of 1.5 mgd. This project was also included in the City's 2010 Water System Plan update.

The backwash basin was designed by American Engineering Associates in the original water treatment plant project. The original concept for the backwash basin was to filter waste flows from the treatment plant through a sand filter bed. Filtered water was collected in perforated pipe underdrains below the sand layer prior to discharge to the on-site ponds, which drain to Indian Creek. The sand filter did not operate as anticipated, most likely due to fouling of the sand which limited movement of water through the sand to the underdrains. Through the years, the operators have attempted to improve performance of the sand filters by scraping off some of the sand with an excavator which resulted in exposure of the geotextile membrane that separated the sand from the underdrains in places and damaged some of the underdrains. Ultimately, in August 2012 the operators installed sump pumps in the backwash basins and pumped the wastewater to a vegetated ditch.

The anticipated solids loading at the time of the original design of the backwash basin was 0.6 cubic feet per day (Figure IV-1, Design Report for Water System Improvements, American Engineering Associates, May 1986). However, testing completed as part of the predesign investigation for the backwash basin improvement project indicated that the current solids loading is approximately 16 cubic feet per day on average and 72 cubic feet per day during continuous operation. At this level of solids loading, sand beds are not considered a viable treatment option because the sludge would quickly foul the sand filter, which means it would significantly slow the rate of filtration to the point where almost no water would drain through. Instead of this occurrence happening every year or few years as envisioned before the plant came online, at the current loading this would occur almost daily with a sand filter.

Following the analysis of the test results, Gray & Osborne discussed the treatment technology with City staff and explored different options to improve the backwash basin. The options explored included settling basins in various combinations with a sand filter as a polishing step. However, the estimated costs for the revised improvements totaled nearly \$110,000, as identified in the original Predesign Technical Memorandum dated January 2013. This estimated cost significantly exceeded the \$75,000 available for construction as part of the DWSRF loan.

Following the City's review and discussions with the Department of Health in February 2013, Gray & Osborne and City staff agreed on a new design concept to install a more permanent and maintainable version of the temporary operating scheme the



December 18, 2014

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operators had put in place in August 2012. The temporary operating scheme included float-controlled sump pumps that pumped flow discharges into a vegetated ditch with a bark mulch filtration berm prior to discharge to the slope above the on-site ponds. The new concept for the project was to excavate additional volume in the basin and install a solid floor that would allow the operators to more easily remove accumulated solids by vactoring. The new concept aimed to maximize the volume allowed for settling time within the constraints of the available funding, with the recognition that the available funding was not adequate to either design or construct a basin that would be able to remove all sediment under the conditions being encountered at the treatment plant at that time.

BIDDING

Gray & Osborne issued a revised Predesign Report in April 2013 showing the solid floor and additional analysis requested by the Department of Health. The Department of Health approved the design concept in May 2013. Gray & Osborne completed and issued Contract Provisions for the project in August 2013 for Small Works Roster bidding. The August 2013 Contract Provisions included a reinforced concrete floor for the basin. The bids received were opened in September 2013. Two bids were received for approximately \$102,000 and \$128,000. These bids were well in excess of the available DWSRF construction funding of \$75,000.

The City elected not to award the original project due to the funding limitations. It was determined that building a concrete floor would not be feasible with the available funding. Gray & Osborne proposed an asphalt floor as a less expensive alternative to reinforced concrete. Asphalt floors have been used for backwash basins at other water treatment plants. City staff agreed with this approach, and Gray & Osborne recommended rebidding the project in the spring of 2014 when asphalt would be readily available in the area.

The revised Contract Provisions were issued in April 2014 for Small Works Roster bidding. The City received two bids for the project in May 2014 for approximately \$72,000 and \$94,000. The low bidder for the rebid was Big River Excavating. Since this bid was within the funding available for the project, the City elected to award the project to Big River Excavating in May 2014.

CONSTRUCTION

The scope of the rebid Contract Provisions for the Backwash Basin Improvements project included excavating and removing the filter sand and underdrains to increase the volume of the basin, installing an asphalt floor, installing sump pumps, installing a discharge



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catch basin, providing a fabric catch basin filter, overflow standpipes, and associated piping and electrical work. Big River completed the excavation and asphalt floor installation on September 3 to 4, 2014. The remainder of the work, including installation of the discharge catch basin and sump pumps, was complete by the Substantial Completion date of September 29, 2014. Gray & Osborne consulted with the water treatment plant operators for punch list items, which were included in the Substantial Completion letter issued October 8, 2014. The Contractor completed the punch list items to the satisfaction of Gray & Osborne and the water treatment plant operators, and the project was determined to be physically complete as of October 10, 2014.

POST-CONSTRUCTION

The water treatment plant operators reported issues with the catch basin filter capacity in the discharge catch basin at startup of the system at the end of September 2014. The catch basin filter overflowed when both sump pumps operated simultaneously. Gray & Osborne noted the possible reasons for this included high solids loading with insufficient settling time and high discharge velocities causing excessive turbulence. Gray & Osborne recommended measures to increase settling time within the basin, including baffling and/or a stilling well around the pumps. Gray & Osborne also recommended measures to minimize the pumping effects, such as staggering pump operation and increasing the head on the pumps to reduce the flow rate. Gray & Osborne indicated that the filter mesh size was chosen to maximize solids removal to meet the NPDES permit, but that the City could also replace the filter sock with a different mesh size at a cost of approximately \$400 to increase flow through the filter at the risk of increasing the solids loading.

The water treatment plant operators have also reported issues with the basin overflowing at various times since the improvement project. It is unclear if the overflow condition being reported relates to discharges into the overflow pipes that were installed, which was expected under some conditions, or overflows cresting the walls of the basin. The water treatment plant operators hypothesized that the increase in overflow events was directly caused by installation of the solid floor not allowing infiltration that might have previously occurred. Gray & Osborne believes it is possible that some water was previously seeping through the floor of the basin or out the underdrains. However, if the previous rate of infiltration had been appreciable enough to prevent overflows, it would have been observable at approximately half a foot per hour without any pumping. Gray & Osborne has also noted that historically, the basins have always been partially full of standing water. In particular, Gray & Osborne has noted that when repairs were made to the water treatment plant in 2010, the water treatment plant was shut down for approximately a week and the backwash basin did not empty during that time.



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It came to Gray & Osborne's attention during discussions with the water treatment plant operators and review of the monthly reports for the plant that the flows being sent to the backwash basin have increased significantly since the design of the backwash basin improvements. This appears to have been driven by a variety of factors, such as operational changes within the plant, increased water production to meet the demands of the fish processing plant, and raw water quality. This increase significantly increases the chances of overflow conditions that were anticipated with the constraints of the existing system.

MODIFICATIONS

The water treatment plant operators have made several modifications to the improved backwash basin to try to improve settling and prevent overflows. These modifications have included temporary baffling in the basins and cages around the sump pumps. The operators have also changed the mode of operation to run the two sides of the basin in series rather than in parallel to increase residence time. The operators also directed Wadsworth Electric, who was a subcontractor during the construction of the project, to add electrical timer delay relays to the sump pumps in order to increase settling time. Gray & Osborne has primarily been notified of these modifications after they have been installed. Gray & Osborne has noted that while all of these improvements should increase settling, some, in particular the delay relays, may increase the likelihood of overflow events due to the constraints of the existing system.

PERMIT COMPLIANCE

At the City's request, Gray & Osborne has coordinated with the Department of Ecology to notify them of the existing situation. A meeting with the Department of Ecology in November 2014 was conducted on site to determine a path forward. The Department of Ecology indicated that the operators should continue to report on the most representative samples possible, and that the Department of Ecology would notify the City if long-term results indicate a problem requiring City action. The Department of Ecology also indicated that they consider the ditch north of the backwash basin to be a Water of the State, so discharging to the ditch is not a long-term option unless a new discharge point is permitted and the water meets the discharge requirements at the point of discharge rather than at the on-site pond.

RECOMMENDATIONS

Gray & Osborne has noted that most other comparable water treatment plants achieve backwash water NPDES discharge requirements by using a series of large settling ponds. In addition, the NPDES discharge requirements have become increasingly stringent in



December 18, 2014

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recent years, requiring essentially undetectable levels of settleable solids and chlorine. There does not appear to be available space or funding to build a series of backwash settling ponds. It appears that for the foreseeable future, the City will have to work within the constraints of the existing backwash settling/discharge infrastructure to make its best efforts to meet the NPDES permit requirements. Gray & Osborne believes the following changes would have the greatest impact on this effort:

1. Repipe the filter-to-waste water to bypass the backwash basin and discharge directly to the catch basin at the backwash basin and to the NPDES compliance point. The filter-to-waste water is unchlorinated, filtered water that should meet permit requirements at all times. This flow adds significant volume to the backwash basin flows and stirs up settleable solids. This repiping could be achieved as a change to the Water Treatment Plant Improvements project as part of the proposed piping modifications. This would require some additional PVC piping and two to three catch basins within the treatment plant site.
2. Optimize operations to decrease flows to the backwash basin. Some reduction of backwash basin flows is expected as a result of controls improvements included in the Water Treatment Plant Improvements project. During the startup of that project, the flows could be further optimized.
3. If necessary, decide whether to have a filter shutdown condition based on a high level in the backwash basin. This would be a significant operational change, but it is the only way that backwash basin overflows could be predictably prevented with the existing infrastructure.

NEL/hhj



Mayor Mike Cassinelli
November 18, 2014
Page 2

3. RELEASE OF RETAINAGE

We have also enclosed two copies of the release of retainage progress estimate for this project. One progress estimate is for the City files and the other copy should be forwarded to the contractor with the payment. The retainage should be released to the contractor contingent upon the following requirements being fulfilled:

1. Sixty days have elapsed since the date of project acceptance as indicated in the City Council meeting minutes.
2. The City receives the Washington State Department of Revenue "Certificate of Payment of State Excise Taxes by Public Works Contractor" (RCW 60.28).
3. The City receives the "Certificate of Payment of Contribution Penalties and Interest on Public Works Contract" from the Washington State Employment Security Department.
4. There are no claims or liens filed for labor and materials furnished on this Contract.
5. The City receives notification from the Washington State Department of Labor and Industries that the contractor and their subcontractors are current with payments of industrial insurance and medical aid premiums.

Please contact the undersigned if you have any questions or concerns regarding these matters.

Sincerely,

GRAY & OSBORNE, INC.

Josef Dalaeli, P.E.

JND/hhj
Encl.

cc: Mr. Bill Gunderson, Big River Excavating, Inc.
Ms. Connie Rivera, Washington State Department of Commerce

FINAL PROGRESS ESTIMATE NO. 1
OCTOBER 22, 2014

CITY OF ILWACO
 PACIFIC COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 SEPTEMBER 1, 2014 TO OCTOBER 10, 2014

PROJECT:
 CITY OF ILWACO
 BACKWASH BASIN IMPROVEMENTS REBID
 G&O JOB NUMBER #12458

CONTRACTOR:
 BIG RIVER EXCAVATING, INC.
 1050 OLNER AVENUE
 ASTORIA, OR 97105

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
1	Mobilization, Cleanup and Demobilization	1 LS	\$6,800.00	100.00%	100.00%	\$6,800.00	\$6,800.00	100%
2	Minor Changes	1 CALC	\$1,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
3	Asphalt for Settling Basin	30 TN	\$450.00	28.1	28.1	\$12,645.00	\$12,645.00	94%
4	Excavation and Wastehaul	50 CY	\$120.00	50	50	\$6,000.00	\$6,000.00	100%
5	Unsuitable Excavation	10 CY	\$10.00	44.6	44.6	\$446.00	\$446.00	446%
6	Crushed Surfacing Top Course	50 TN	\$230.00	54.6	54.6	\$12,558.00	\$12,558.00	109%
7	Discharge Catch Basin	1 LS	\$5,200.00	100.00%	100.00%	\$5,200.00	\$5,200.00	100%
8	Sump Pumps, Variable Level Switches and Piping	2 EA	\$3,820.00	2	2	\$7,640.00	\$7,640.00	100%
9	Electrical	1 LS	\$15,320.00	100.00%	100.00%	\$15,320.00	\$15,320.00	100%
CHANGE ORDERS:								
	CO1					\$0.00	\$0.00	
	CO2					\$0.00	\$0.00	
	CO3					\$0.00	\$0.00	
	CO4					\$0.00	\$0.00	

FINAL PROGRESS ESTIMATE NO. 1
OCTOBER 22, 2014

CITY OF ILWACO
 PACIFIC COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 SEPTEMBER 1, 2014 TO OCTOBER 10, 2014

PROJECT:
 CITY OF ILWACO
 BACKWASH BASIN IMPROVEMENTS REBID
 G&O JOB NUMBER #12458

CONTRACTOR:
 BIG RIVER EXCAVATING, INC.
 1050 OLNER AVENUE
 ASTORIA, OR 97105

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$66,609.00	\$66,609.00
SALES TAX	7.80% \$5,195.50	\$5,195.50
MATERIALS ON HAND	\$0.00	\$0.00
TOTAL	\$71,804.50	\$71,804.50
LESS 5% RETAINED (BEFORE TAX)	\$3,330.45	\$3,330.45
TOTAL EARNED TO DATE LESS RETAINAGE		\$68,474.05
<u>LESS AMOUNTS PREVIOUSLY PAID</u>		

TOTAL PAYMENT NOW DUE: \$68,474.05

ORIGINAL CONTRACT AMOUNT \$67,060.00
 CONTRACT PERCENTAGE TO DATE 99%

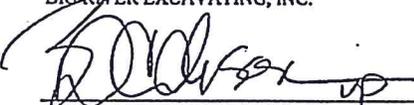
I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE AND CORRECT STATEMENT OF THE WORK PERFORMED UNDER THIS CONTRACT.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND THE FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

GRAY & OSBORNE, INC.

BIG RIVER EXCAVATING, INC.


 JOSEF DAVAEI, P.E.


 CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL	SALES		MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX RATE	TAX AMOUNT			
1	SEPTEMBER 1, 2014 TO OCTOBER 10, 2014	\$66,609.00	7.80%	\$5,195.50	\$0.00	\$3,330.45	\$68,474.05
TOTAL:		\$66,609.00		\$5,195.50	\$0.00	\$3,330.45	\$68,474.05

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 01/12/2015 Council Business Item:

B. Issue/Topic: **Washington State Main Street Program (WSMSP)**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council): Under new program structure, the 2015 Letter of Agreement memorializes Ilwaco's designation as a Washington State Main Street Affiliate for the period of 1/01/15 through 12/31/15. The affiliation requires specific criteria be met which includes education of the National Main Street Center's Four Point Approach to community revitalization and an annual progress report regarding the value of affiliation. In exchange, WSMSP shall provide phone and email consultation, invitations to regional and state wide workshops, and award eligibility.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details):

1. Although the WSMSP is changing the structure of the program tiers, the City of Ilwaco has been and will continue on as an Affiliate Community.
2. By signing the LOA, the City of Ilwaco agrees to the participation parameters for 2015.

F. Impacts:

1. Fiscal:
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: Recommended N/A Public Hearing on

H. Staff Comments:

I. Time Constraints/Due Dates: January 15, 2015

J. Proposed Motion: **I move to authorize the Mayor to execute the 2015 Letter of Agreement for inclusion in the Washington State Main Street Program as an Affiliate Community.**



Washington State
MAIN STREET
PROGRAM

2015 LETTER OF AGREEMENT
Washington State Main Street Affiliate

This Agreement is entered into by the Washington State Main Street Program (hereinafter referred to as the WSMSP), a program of the Department of Archaeology and Historic Preservation managed, on contract, by the Washington Trust for Historic Preservation and the City of Ilwaco (hereinafter referred to as the "Local Organization").

This Agreement memorializes the Local Organization's designation as a Washington State Main Street Affiliate for the period of January 1-December 31, 2015. The further purpose of this Agreement is to assist in the revitalization of the community's designated downtown program area in the municipality of Ilwaco, Washington.

The Local Organization agrees to comply with Department of Archaeology and Historic Preservation Affiliate Program policies ("Program Policies"). A copy of Program Policies is attached as Appendix 1.

The WSMSP agrees to provide services as set forth in the Program Policies.

The WSMSP and the LOCAL ORGANIZATION jointly agree:

1. The terms of this Agreement shall be for one year beginning on January 1, 2015, and ending on December 31, 2015. This Agreement will be reviewed each year and may be revised by a written amendment signed by both parties.
2. This agreement may be terminated by either party by giving written notice at least thirty (30) days before the effective date of termination. Reasons for termination may include, but are not limited to, non-compliance with this letter of agreement.
3. This agreement supersedes any and all other agreements, either oral or written, between the parties below.

Local Organization understands and agrees that membership within the Washington State Main Street Network does not authorize use of the Main Street® trademark.

This agreement is an annual document that is revised and reviewed each year by WSMSP in cooperation with the local downtown revitalization organization or participating entity. The term of this agreement shall be for one year, beginning at approval date and signed by the Washington State Main Street Coordinator.

If the Local Organization program fails to comply with the Program Policies, the WSMSP may terminate the letter of agreement with the Local Organization and discontinue all WSMSP services and activities provided in the agreement. Once the Letter of Agreement is terminated, the Local Organization must reapply for Affiliate status before it can receive WSMSP services.

IN WITNESS THEREOF, the parties have executed this Agreement through the signatures of these duly authorized representatives.

City of Ilwaco

By: _____
Designated Contact Person

_____ Date

Name (please print): _____

Title: _____

Washington Trust for Historic Preservation

By: _____ Date _____
Sarah Hansen, Coordinator
Washington State Main Street Program
*For Dr. Allyson Brooks, State Historic Preservation Officer
Washington State Department of Archaeology & Historic Preservation*



Washington State
MAIN STREET
PROGRAM

Washington State Main Street Program Policies Department of Archaeology and Historic Preservation

I. Designation as a Main Street Community

Eligibility Criteria - A Local Organization must complete an application and meet the following criteria for designation as a Washington State Main Street Community:

1. Obtain and maintain status as an independent, recognized 501c3 or 501c6 nonprofit organization with the sole mission of revitalizing a traditional downtown commercial district.
2. Develop and maintain a comprehensive downtown revitalization strategy following the National Main Street Center's Main Street Four Point Approach® structure which includes implementing a balance of activities in the areas of Organization, Promotion, Design, and Economic Restructuring. This also includes creating an appropriate vision statement, mission statement, goals, objectives, activities, and a comprehensive annual work plan.
3. Maintain minimum level of staffing, based on population, to achieve the Local Organization's mission, goals and Annual Work Plan. Community population is determined by the latest census from the United States Census Bureau.
 - a. Community population of 0-2500: part-time, volunteer Executive Director.
 - b. Community population of 2501-5000: part-time, paid Executive Director.
 - c. Community population over 5001: full-time, paid Executive Director.
4. Maintain a strong historic preservation ethic and consult with WSMSP on historic preservation issues.
5. Maintain the local downtown revitalization program's boundaries/primary focus area on the traditional historic commercial core.
6. Maintain an active volunteer board of directors representing downtown stakeholders to oversee the local program.
7. Maintain at least four strong and active committees: Organization, Promotion, Design, and Economic Restructuring.
8. Provide an orientation to the Main Street Four Point Approach® for board and committee members at least once per year to help them understand the overall

comprehensive revitalization effort. This can be a training session, information packet, etc.

9. Provide requested information to the WSMSP including quarterly online reports which track key performance measures and progress of the Local Organization.
10. Representation from the Local Organization is mandatory at the following: RevitalizeWA Preservation & Main Street Conference; annual fall Main Street retreat; one of two Main Street Network Leadership Meetings at various locations throughout the state.
11. Complete an annual Main Street District Trends Survey.
12. Complete the annual Washington Main Street Program reporting process.
13. Provide documentation of compliance with policies and status reporting, as may be requested.
14. Local Organization must acknowledge and agree that membership within the Washington State Main Street Network does not authorize use of the Main Street® trademark name, and that the Main Street® name is a trademarked brand, owned by the National Main Street Center.

II. Services to Participants

Within available resources, the Washington State Main Street Program (WSMSP) will provide the following services to designated Main Street Communities:

1. Provide resource library access and information on downtown-related topics, including National Main Street Center images and publications.
2. Provide telephone consultations, including advice and information, to those involved in the Local Organization.
3. Provide notices and invitations to attend WSMSP workshops, seminars, and conferences.
4. Include the Local Organization in the WSMSP Network listing.
5. Conduct and coordinate two WSMSP network leadership meetings per year and an annual fall retreat.
6. Conduct Local Organization program reviews as resources allow.
7. Maintain a database of local statistical information and make this information available for Local Organization use.
8. Provide board and committee development, vision development, and action planning sessions upon request as WSMSP staff time and financial resources allow.

9. Provide advocacy for local program and project development assistance on a selected basis.
10. Provide technical assistance to deal with mutually agreed upon areas of concern having primary importance to the Local Organization. Assistance will be provided on a case by case basis as resources allow.
11. Serve as Washington State's Main Street® coordinating program; remain a coordinating member in good standing with the National Main Street Center. In this capacity, the WSMSP will annually accredit towns which meet criteria and qualify for national recognition as a nationally certified Main Street® organization.
12. From time to time, the WSMSP may have funds available for scholarships, consultant assistance, and other special opportunities. At the discretion of the WSMSP these funds may be made available to Local Organizations. In order to be eligible to receive these funds, Local Organizations must, at a minimum, be in full compliance with the terms of this agreement.

III. Withdrawal of Main Street Community Status

- A. If a Local Organization program fails to comply with the Program Policies the WSMSP may send that program a written Initial Warning. The Initial Warning will identify the non-compliance and place the Local Organization on probationary status. The Local Organization will be re-evaluated by the WSMSP 90 days following the Initial Warning. If the Local Organization has failed to correct the non-compliance, the WSMSP may issue a Final Warning. If the local program is not in compliance within 90 days after the Final Warning is sent, the WSMSP may either:
 - i) terminate the Local Organization's letter of agreement and Main Street Community status, and discontinue all WSMSP services and activities; or
 - ii) At DAHP's sole discretion, place the Local Organization on continued probationary status for up to an additional 90 days. DAHP will consider the facts and the circumstances underlying the noncompliance, and whether the Local Organization has made substantial progress toward correcting the non-compliance.
- B. If Main Street Community status is withdrawn a Local Organization will no longer receive WSMSP services. However, a Local Community may reapply for Washington State Main Community status. WSMSP services will resume upon reapplication and approval of Main Street Community status.

IV. Designation as a Washington Main Street Affiliate

1. A Local Organization must complete an application and meet the following criteria for designation as an Affiliate:
 - a) The Local Organization must learn about the National Main Street Center's Four Point Approach® to community revitalization.

- b) The Local Organization must complete an annual progress report, including a local success story or best practice example and a testimonial regarding the value of affiliation with Washington State Main Street Network.
 - c) Only non-profit organizations, municipalities and/or governmental entities working on community and/or neighborhood revitalization may apply for Affiliate status.
2. Affiliate designation does not authorize use of the Main Street® trademark name. Affiliate must acknowledge and agree that the Main Street® name is a trademarked brand, owned by the National Main Street Center.
 3. Affiliate designation is subject to annual review. Renewal is contingent on compliance with Eligibility Criteria.
 4. Affiliate designation may be withdrawn if Local Organization fails to comply with eligibility criteria.
 5. If Affiliate designation is withdrawn no further WSMSP services will be provided.
 6. In the event designation is withdrawn, the Local Organization may reapply for Affiliate status.

WASHINGTON STATE MAIN STREET NETWORK

Since 1984, the Washington State Main Street Program (WSMSP) has been helping communities revitalize the economy, appearance, and image of their downtown commercial districts using the National Main Street Center's successful Main Street Approach. Main Street is a comprehensive, incremental approach to revitalization built around a community's unique heritage and attributes. Using local resources and initiative, the state program helps communities develop their own strategies to stimulate long-term economic growth and pride in the heart of the community downtown.

In 2010, Washington's Main Street Program was moved from the Department of Commerce to the Department of Archaeology & Historic Preservation. The program is managed, under contract, by the Washington Trust for Historic Preservation.

The Washington State Main Street Program provides access to information, help getting focused, and community support and guidance to individuals and organizations interested in downtown revitalization. It also serves as a general clearinghouse for the latest tools and techniques in downtown development. General information, project development assistance information, and other resource materials are also available.

The state program is a partner, but true revitalization success is built squarely on local commitment, initiative, and follow-through.

AFFILIATE COMMUNITIES

The purpose of the affiliate level is to provide access to resources and networking opportunities for organizations that have an interest in revitalizing their downtown or neighborhood commercial district, but may not have the capacity at this time to meet the Washington State Main Street Community Requirements.

Benefits

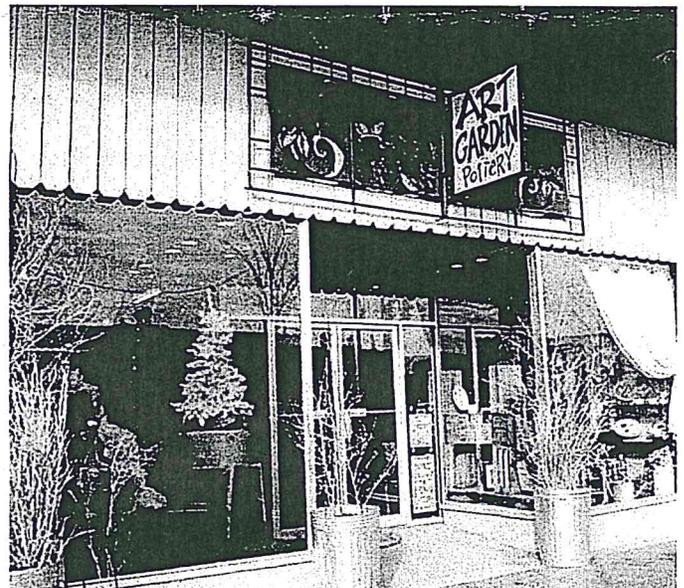
- Phone and email consultation
- Invitation to regional Main Street 101 and additional capacity building workshops spread throughout the state
- Eligible to apply for the annual *Excellence on Main Awards*

Requirements

- Application and annual renewal
- Signed Letter of Agreement (annual)
- Testimonial regarding the value of affiliation
 - Completion of an annual local program progress report
 - Provision of local case study/best practice example



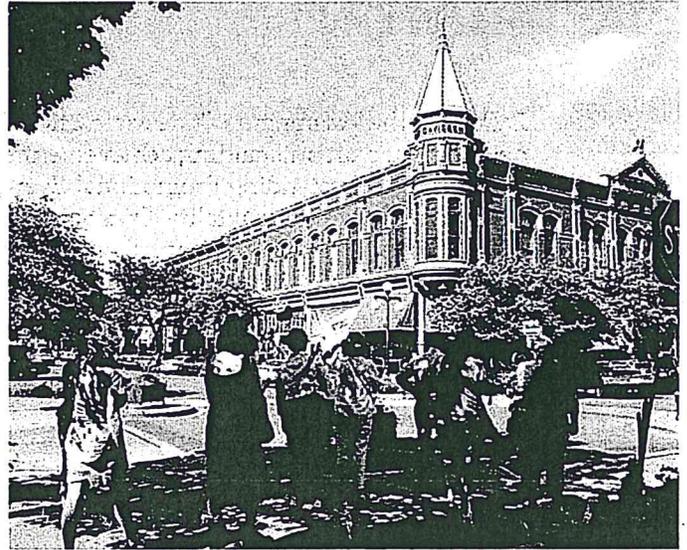
New benches being installed in downtown Chelan.



Artgarden Pottery in downtown Moses Lake won a 2012 Excellence on Main Award for Economic Restructuring.



Downtown Olympia.



A tour near the iconic Davidson Building in Ellensburg.

WASHINGTON STATE MAIN STREET COMMUNITIES

The purpose of the Main Street Community level is to provide access to resources, networking opportunities, training and advanced resources and opportunities to communities who have an independent 501c3 or 501c6 non-profit organization dedicated solely to downtown revitalization. These communities have committed the necessary time and training to develop community support, financial and human resources, and are implementing the Main Street Four Point Approach®.

Benefits

- Access to National Main Street Accreditation
 - Evaluation based on National Main Street Center's 10 criteria
- Participation in the Main Street Tax Credit Incentive Program
- Eligible to participate in the Main Street Mentoring Program
- Assistance administering annual Main Street District Trends Survey
- Invitations to regional Main Street 101 and capacity building workshops:
- Staff hiring assistance
- Manager/Executive Director orientation (one-day onsite)
- Board/organization work plan development, review and training
- Phone and email consultation
- Three leadership meetings/trainings, including annual retreat (fall)
- Use of Main Street Brand (eligibility based on National Accreditation)
- Eligible to apply for the annual Excellence on Main Awards

Requirements

- Annual application due in November
- Independent 501c3 or 501c6 non-profit organization whose mission is dedicated solely to downtown revitalization
- Executive director in place within one year of application approval
 - 0-2500 people = half time volunteer ED
 - 2500-5000 = half time paid ED
 - 5000+ = full time paid ED
- Letter of Agreement (annual)
- Annual Report
 - Comprehensive annual work plan in addition to a list of projects/events by committee
 - Report to include how tax credit money was used
 - Due date in early spring
- Quarterly online program update and statistics report
- Representation at annual Main Street Retreat (fall) plus at least one Leadership Meeting training (January & July)
- Representation at RevitalizeWA Preservation & Main Street Conference
- Adequate operating budget
- Administration of annual Main Street District Trends Survey

SERVICES DESCRIPTIONS

Annual Excellence on Main Awards:

Each year the Washington State Main Street Program (WSMSP) honors communities who have demonstrated an outstanding achievement in one or more of the following categories: Community Partnership, Outstanding Promotional Event, Visual Impact, Entrepreneur of the Year, Green Community, Economic Vitality, Outstanding Special Project and the Excellence on Main Award. The awards are announced in a special ceremony each year at RevitalizeWA, the annual Preservation & Main Street Conference.

Annual Workshops:

As financial resources allow, the Washington Main Street Program will sponsor workshops at various locations throughout the state. Topics may include: Main Street 101, Board Development; Mission Development/Visioning; Strategic Planning; Business Recruitment and Retention; Revitalizing Your Downtown Image/Brand; Fundraising, Creating & Expanding Promotional Events; Insurance Issues, etc.

Main Street Tax Credit-Incentive Program:

The program provides a 75% Business & Occupation (B&O) or Public Utility Tax (PUT) credit for private contributions given to program participants. Communities with an independent non-profit 501c3 or 501c6 dedicated solely to downtown revitalization and following the Main Street Four Point Approach® are eligible to apply.

Annual Main Street District Trends Survey:

This survey is managed by the WSMSP and provides a snapshot as to the retail health of the district. Communities administer this survey to both property and business owners within the district to gauge investor confidence and general economic outlook.



Downtown Walla Walla.



Parade through downtown Langley during Welcome the Whales Day.

Leadership Meetings:

The Washington State Main Street Program Communities are invited to three leadership meetings with the Washington State Main Street Program staff that include training, speakers, updates from the state program and an Executive Director's roundtable for networking and sharing of ideas.

Mentor Community Visit:

At the request of a Washington State Main Street Network Community, the Main Street Coordinator will arrange a half-day onsite visit with the Executive Director of a Washington State Main Street Community (Mentor). The Mentor will either host or travel to the requesting community.

National Accreditation Assessment:

Qualifying programs will be evaluated annually according to 10 performance standards developed by the National Main Street Center including: fully utilizing the Main Street Four Point Approach[®] and Eight Guiding Principles and continuing to evolve organizationally to meet new challenges. The coordinator will review work plans, budgets, and progress reports with the director and board members, provide feedback and report on observations and suggestions.

New Executive Director/Manager Orientation:

For new Executive Directors or Managers, the Washington State Main Street Program Coordinator will provide an overview of the Main Street Program, Washington State program requirements, and provide technical assistance and advice.

RevitalizeWA Main Street & Preservation Conference:

The conference is a two and a half day event held in a different location each year that brings together national, state and local experts on downtown revitalization, historic preservation, architecture and economic development. The conference is a combined effort of the Washington State Main Street Program and the Washington Trust for Historic Preservation.

Staff Hiring Assistance:

The State Coordinator will provide assistance to Main Street Communities that are hiring staff by providing job descriptions, reviewing resumes, and participating in the interview and selection process.



December 9, 2014

Ms. Ariel Smith
City of Ilwaco
PO Box 548
Ilwaco, WA 98624

Dear Ms. Smith,

As you know, in response to the needs and desires of all participating communities, we are implementing a new structure for the Washington State Main Street Program. Currently, the program is structured in three tiers comprised of Nationally Accredited members, members participating in the Main Street Tax Credit Incentive Program, and program Affiliates, with each tier having its own set of accreditation requirements. Effective January 1, 2015 this tier system will be discontinued and program benefits and participation requirements will change. The new program structure will accommodate all of the current communities under two umbrella groups: Washington State Main Street Communities and Affiliate Communities. The new structure is designed to streamline participation in the network while simplifying requirements and expanding benefits for members.

Enclosed you will find the 2015 Letter of Agreement (LOA), new Washington State Main Street Policies document, and an outline of the new categories, which details all of the new benefits and requirements of participation. By signing the LOA your organization agrees to these participation parameters. Please sign the LOA and return it to the Washington Trust no later than January 15, 2015.

The Department of Archaeology & Historic preservation and the Washington Trust for Historic Preservation would like to thank you for your participation in the Washington Main Street Network, and we very much look forward to our continued partnership in 2015. If you have any questions regarding the Washington State Main Street Network or its new structure, please don't hesitate to contact me at shansen@preservewa.org or 206-624-9449.

Cordially,


Sarah Hansen
Washington Main Street Coordinator

Enclosures

City Clerk

From: Sarah Hansen <shansen@preservewa.org>
Sent: Friday, December 19, 2014 11:09 AM
To: clerk@ilwaco-wa.gov
Subject: RE: Washington Trust for Historic Preservation

Hi Ariel,

Thanks so much for your letter. Yes, at some point the City of Ilwaco applied to become an Affiliate Community in Washington's Main Street Network. The program was formerly housed in Department of Commerce but in July 2010 was transferred to the Department of Archaeology & Historic Preservation, and we at the Washington Trust for Historic Preservation are managing the program on contract for the state.

Unfortunately the Affiliate records I have are a bit sparse, so I'm not sure when the city applied to join the program. It has mostly functioned as a list and we are trying to better engage with the Affiliate programs under our new state system. There is certainly no obligation to continue as an Affiliate program, but we would welcome the opportunity to help contribute to any revitalization effort being undertaken.

Please don't hesitate to let me know if you have any other questions.

Many thanks,
Sarah

Sarah Hansen
Washington Main Street Coordinator

Washington Trust for Historic Preservation
1204 Minor Avenue | Seattle WA 98101
(p) 206.624.9449 | (f) 206.624.2410
(c) 206.902.7000 | shansen@preservewa.org
preservewa.org

[Like Washington Main Street on Facebook!](#)



Washington State
MAIN STREET
PROGRAM

From: City Clerk [mailto:clerk@ilwaco-wa.gov]
Sent: Thursday, December 18, 2014 2:55 PM
To: Sarah Hansen
Subject: Washington Trust for Historic Preservation

Sarah,
I received your letter about the LOA, I was just seeking more information. Like how does this affect the City of Ilwaco, I guess I am just kind of confused why we need to sign this. Were we designated as part of the Main Street Program? Any help that you can provide me would be great as I would have to explain this to council.

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 01/12/15 Council Business Item:
- B. Issue/Topic: **Specialty Environmental Insurance Quote**
- C. Sponsor(s):
1. Jon Chambreau 2.
- D. Background (overview of why issue is before council):
1. Due to the Goulter Sludge Contract, Item 4 Insurance, the city has obtained a quote for insurance coverage in the event of property damage, personal injury and/or environmental cleanup claims.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details).
- F. Impacts:
1. Fiscal: \$11,945.70 with option of payment over 3 years. (\$1,000,000 Limit per Event/Policy Aggregate)
2. Legal:
3. Personnel:
4. Service/Delivery:
- G. Planning Commission: Recommended N/A Public Hearing on
- H. Staff Comments:
- I. Time Constraints/Due Dates: Goulter Sludge Contract requires the coverage. Contract renewal date in July, 2015.
- J. Proposed Motion: **I move to authorize the mayor to enter in to an agreement with Colony Insurance Co. for Specialty Environmental insurance coverage.**

Elaine McMillan

From: Kris Lawrence <kal@propelinsurance.com>
Sent: Tuesday, December 09, 2014 3:32 PM
To: 'Elaine McMillan'
Cc: Kellie Hogan
Subject: FW: Colony CPL Indication for City of Ilwaco
Attachments: IlwacoCPL.pdf; Ilwaco CPL app.pdf; 10-16-2014 Goulter Sludge Contract.doc

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Elaine and Ariel,

I've attached a quote from Colony . This covers Third Party Liability due to operations of the city conducted on non owned locations listed on the policy (parcel's provided on the application).

This is a three year policy.

\$1,000,000 Limit per Event /Policy Aggregate	Premium: \$10,500.00 with Taxes and fees: \$11,945.70
\$2,000,000 Limit per Event/ Policy Aggregate	Premium: \$16,500.00 with Taxes and fees: \$17,050.70

Please let me know if you have any questions.

Sincerely,

Kris Lawrence
Propel Insurance
Managing Director
Propel One
315 5th Ave SE
Olympia, WA 98501-1116
360.252.2366 Direct
360.701.4519 Mobile
866.577.1326 Fax



*Payment
each yr
over 3 yrs.*



Colony Specialty Environmental - Quote

To: ENVIRONMENTAL RISK MANAGERS, INC.
Attn: PARKER BUNBURY

Date: 12/5/2014
Quote valid until: 12/8/2014

Insured: CITY OF ILWACO

Insurance Company: Colony Insurance Company
Submission Number: 2471975
Policy Term: 12/8/2014 TO 12/8/2017

Thank you for the opportunity to quote the above account. We are pleased to offer the following quotation.
Please read the policy form and coverage terms carefully.

LIMITS OF LIABILITY

Policy Aggregate Limit: \$1,000,000
Insuring Agreement:
D - Contractors Pollution Liability Each Pollution Condition Limit: \$1,000,000

DEDUCTIBLE

Contractors Pollution Liability(Each Pollution Condition): \$25,000

PREMIUM

Premium Basis: \$1,100,000 Gross Revenues

100% minimum earned. Flat, not auditable.

Project Premium

\$10,500 *Add Surplus Lines Tax and Filing Fee if eRMI Files Taxes*

RETROACTIVE DATES

Contractors Pollution Liability: 12/8/2014

ADDITIONAL INFORMATION

Commission: 10%

Other:

Premium for \$2M/\$2M limits on a 3 yr policy term to comply with the contract would be \$16,500 plus tax

FORMS AND ENDORSEMENTS

Coverage Forms:

EVDEC-0114 Environmental Package Policy Common Policy Declarations
EV0001-1013 Common Policy Provisions
EV0005-0712 Contractors Pollution Liability Coverage Part (Claims-Made)

Mandatory Endorsements:

U001-1004 Schedule of Forms and Endorsements
PrivacyNotice-0213 Privacy Notice
SIG CIC-1013 Signature Page - CIC
U002A100 ENV-0812 Minimum Prem-Fully Earned
EV101-0609 Deductible Liability
U094-0613 Service of Suit
INCCI-1013 Important Policyholder Information
TRIANotice ENV-0108 TRIA Policyholder Disclosure
ILP001-0104 OFAC Advisory Notice to Policyholders

Other Endorsements:

EV104-0110 Mold Giveback Definition
--Mold Each Pollution Condition Limit: \$1,000,000
--Mold Aggregate Limit: \$1,000,000
--Mold Deductible: \$10,000
EV151-0609 Punitive Damage Modification
EV152-0609 Amended Waiver of Transfer of Rights of Recovery Against Others To Us
--Where Required by Written Contract
EV200-1012 Primary And Non-Contributory AI - Owners, Lessees or Contractors
--Where Required by Written Contract
EV146A-0609 Limited Defense Expenses Outside the Limits of Insurance (CPL)
--Defense Expenses & Supp Pymts Outside the Limits Maximum: \$1m
EV163-0712 Transportation Pollution Liability First and Third Party
--Transportation Pollution-Each Pollution Condition Limit: \$1m
--Transportation Pollution Aggregate Limit: \$1m
--Transportation Pollution Deductible Amount: \$5,000
EV242-0312 Additional Insured-Owners, Lessees Or Contractors-Scheduled Person Or Organization
--Where Required by Written Contract
EV238-0212 Additional Insured - Owners, Lessees or Contractors - Completed Operations
--Where Required by Written Contract
EV271-0712 Non-Owned Disposal Site(s) Liability Endt (CM ver-use w/EV0004)
--Non-Owned Disposal Site(s) Liability- Each Pollution Condition Limit: \$1m
--Non-Owned Disposal Site(s) Aggregate Limit: \$1m
--Deductible: \$5,000 Each Claim
EV194-0709 Exclusion - Pesticide, Herbicide, or Sludge Application
EV154-0211 Designated Premises or Project Endorsement
--Premises:
Parcel Numbers:
10112611049: TAX LOT 49 LESS RIGHT OF WAY IN 26-10-11

10112612014: TAX LOT 14 INCLUDING VACANT ROAD; TAX LOT 16 LESS RIGHT OF WAY IN 26-10-11

10112612018: TAX LOT 18 INCLUDING VACANT ROAD IN 26-10-11

10112612024: TAX LOT 24 AND 25 IN 26-10-11

10112613010: TAX LOT 10 EAST OF HIGHWAY AND NORTH OF ROAD IN 26-10-11

Winter Application Sites:

10112443003: TAX LOT 3 IN 24-10-11

10112444000: SE ¼ OF SE ¼ LESS ROAD AND METES AND BOUNDS IN 24-10-11

10103032000: NORTHWEST ¼ OF SOUTHWEST ¼ IN 30-10-10

10112522007: INC RR RAWSEC 24/25

SUBJECTIVITIES

The above quotation is subject to receipt of the following information, **PRIOR TO BINDING**:

- The TRIA Notice ENV-0108 form must be signed and returned prior to or at binding. Coverage WILL NOT be bound without it.
- Excess and Surplus Lines Filings/Tax Payee information form provided within 5 days of binding or coverage may be cancelled.
- Signed and dated copy of the contract

STANDARD TERMS AND CONDITIONS

1. The broker is responsible for all surplus lines filings and taxes.
2. Premium is due 30 days from the effective date. All policies are 25% minimum earned at inception unless otherwise designated in the quote.
3. The terms and conditions of this quote may differ materially from those requested in your submission. We will, upon request, provide sample policy forms for your review prior to binding.
4. As per the terms and conditions of your policy, Colony Specialty may perform an Environmental Risk Assessment (ERA) of your locations, services or operations during the policy period. All ERAs performed will be at the Insurer's cost. Adequate coordination and scheduling will be made with you prior to the performance of an ERA.
5. If an Additional Insured Endorsement is used on our policy please note the following wording:

Due to the varying terms required by certificate holders, the obstacles when attempting to include contract language via a certificate of insurance, and the difficulties involved when enforcing these requirements, Colony Specialty will not require copies of certificates of insurance issued on behalf of the named insured. Insureds are advised that certificates of insurance should be used only to provide evidence of insurance in lieu of an actual copy of the applicable insurance policy. Certificates cannot be used to amend, expand, or otherwise alter the terms of the actual policy.

6. This quotation is valid for thirty days from the original date of first quotation or until proposed effective date, whichever is earlier.
7. If Coverage applies on a Claims Made basis a Supplemental Extended Reporting period is available if this policy is terminated or not renewed; restrictions apply. Must be requested prior to termination or expiration. Refer to the policy form(s) for details.

OPTIONAL CERTIFIED TERRORISM COVERAGE

Coverage is available for certified acts of terrorism. The premium charge is five percent of the total premium, subject to a minimum premium of \$100. See below for calculations.

The TRIA Notice ENV-0108 form, signed by the Insured, is required before coverage can be bound.

To request binding of coverage, complete the following and return on or before the effective date.

Total Premium:	_____	Optional Certified Terrorism Coverage:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5% (\$100 Min.)	+ _____			
Final Premium	=====			

Please bind effective _____ to Expire _____ subject to the terms & conditions above.

Person requesting binding: _____ Date: _____

SURPLUS LINES BROKER DATA

THIS FORM IS REQUIRED FOR:

- (1) ALL MULTI-STATE POLICIES;
- (2) SINGLE STATE POLICIES WHERE THE RISK IS NOT WITHIN YOUR OFFICE'S STATE OF DOMICILE.

Agent Name: ENVIRONMENTAL RISK MANAGERS, INC.
Agent Address: 124 E. SUPERIOR STREET
WAYLAND, MI 49348
Agent Code: 21004

Insured: CITY OF ILWACO

Policy Number: TBD

Designated Home State

WA

(For tax purposes only - the state to which taxes will be paid)

'Home State' is the state to which surplus lines tax is paid, based on the Nonadmitted and Reinsurance Reform Act (NRRA). Please consult the applicable Departments of Insurance with questions relating to the determination of surplus lines taxes.

Surplus Lines Broker Information

(The surplus lines broker license through which the tax will be remitted)

Name _____
Surplus Lines License Number _____
Address _____
Phone Number _____

This information may be reported to Department of Insurance, as required by law.

**POLICYHOLDER DISCLOSURE
NOTICE OF INSURANCE COVERAGE FOR CERTIFIED ACTS OF TERRORISM**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, that you have a right to purchase insurance coverage for losses resulting from acts of terrorism, as defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State and the Attorney General of the United States, to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURER'S LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

PLEASE ALSO BE AWARE THAT YOUR POLICY DOES NOT PROVIDE COVERAGE FOR ACTS OF TERRORISM THAT ARE NOT CERTIFIED BY THE SECRETARY OF THE TREASURY.

Acceptance or Rejection of Terrorism Insurance Coverage

You must accept or reject this insurance coverage for losses arising out of acts of terrorism, as defined in Section 102(1) of the Act, before the effective date of this policy. Your coverage cannot be bound unless our representative has received this form signed by you on behalf of all insureds with all premiums due.

Coverage acceptance:

I hereby elect to purchase coverage for certified acts of terrorism, as defined in Section 102(1) of the Act for a prospective annual premium of 5% of the total policy premium, subject to \$100 minimum. I understand that I will not have coverage for losses arising from any non-certified acts of terrorism.

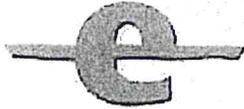
OR

Coverage rejection:

I hereby decline to purchase coverage for certified acts of terrorism, as defined in Section 102(1) of the Act. I understand that I will not have coverage for any losses arising from either certified or non-certified acts of terrorism.

<p style="text-align: center;">Policyholder/Applicant's Signature Must be person authorized to sign for all insureds.</p>	<p style="text-align: center;">Colony Insurance Company Insurance Company</p>
<p style="text-align: center;">Print Name</p>	<p style="text-align: center;">To Be Assigned</p>
<p style="text-align: center;">CITY OF ILWACO</p>	<p style="text-align: center;">Policy Number 02471975</p>
<p style="text-align: center;">Named Insured</p>	<p style="text-align: center;">Submission Number 21004</p>
<p style="text-align: center;">Date</p>	<p style="text-align: center;">Producer Number ENVIRONMENTAL RISK MANAGERS, INC.</p>
	<p style="text-align: center;">Producer Name 124 E. SUPERIOR STREET</p>
	<p style="text-align: center;">Street Address WAYLAND, MI 49348</p>
	<p style="text-align: center;">City, State, Zip</p>

The producer shown above is the wholesale insurance broker your local insurance agent used to place your insurance coverage with us. Please discuss this Disclosure with your agent before signing.



Environmental Risk Managers, Inc.

GENERAL CONTRACTOR'S POLLUTION LIABILITY APPLICATION

This application is for use in applying for Contractor's Pollution Liability coverage.

The following information is required to complete the application as attachments:

- Three years of currently valued loss information for all lines of coverage requested. *If there are no known losses, a letter from the insured on their letterhead indicated no known losses will suffice.*
- Copies of Standard Subcontractor and Client Contract form.
- Copy of Commercial General Liability Declarations page.

APPLICANT INFORMATION:

Named Insured:	City of Ilwaco		
Mailing Address:	PO BOX 348		
City:	Ilwaco	State:	WA
Contact Person:	Cristal	Zip:	98624
Email Address:	treasurer@ilwaco-wa.gov	Telephone #:	3606423145
Corporate Entity is:	<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Joint Venture <input checked="" type="checkbox"/> Other (Please attach description)		
What Year was the Entity Founded:	Municipality		

CLAIMS INFORMATION:

Have any claims been made against you or reported under any Contractor's Pollution Liability policy?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If "YES", please describe or provide attached reference:	

Are you aware of any fact, circumstance or situation that could reasonably result in a claim being made against you, or any other entity, for which coverage is being sought?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If "YES", please describe or provide attached reference:	

Is the insured aware of any known incidents, claims or other circumstances concerning the existence, growth or presence of mold in any of your previous work or projects?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
---	---

COVERAGE INFORMATION:

Existing Coverage:						
	Carrier	Limits of Insurance	Deductible	Effective Date	Retroactive Date	Premium
Commercial General Liability	Munich RE	10,000,000	2500			
Contractor's Pollution Liability	None					

Requested Coverage:				
	Limits of Insurance	Deductible/Retention	Effective Date	Retroactive Date
Contractor's Pollution Liability	@ 1 + 5,000,000	25,000	ASAP	

OPERATIONS:

Revenues:	
What is your fiscal year period?	
Total Revenue for the most recent 12-month period:	<i>see att</i>
Total Revenue anticipated for the next 12-month period:	
List all States in which you do business:	<i>Washington</i>

Revenue Breakdown:

Breakdown your anticipated revenue for the next 12-month period into the appropriate category listed below. The totals between contracting and consulting revenue should equal the total 12-month estimate.

Operational Exposures:					
Class:	Revenues:	% Subcontracted:	Class:	Revenues:	% Subcontracted:
General Carpentry:			Drywall/Plaster:		
Plumbing:			Concrete/Masonry/Stone:		
Electrical:			HVAC/Mechanical:		
Demolition/Dismantling:			Insulation:		
Excavation/Grading:			Painting (No Lead Abatement):		
Roofing (No Asbestos):			Street & Road:	<i>see forecast</i>	
Industrial Cleaning:			Metal Erection:		
Utility Construction:			Tunneling:		
Logging/Forestry:			Pesticide/Herbicide Application:		
Landscaping:			Oil/Gas Lease Operation:		
Pipeline Cleaning/Maintenance:			Pipeline Installation:		
Drilling (Non-Environmental):			Other (Please Specify):	<i>Utility</i>	

GENERAL INFORMATION:

Contracts:	
Do you require a written contract for all jobs?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Do you use a standard indemnity limitation wording in your contracts?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Are all of your contracts reviewed by internal or external counsel?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

Subcontractors:	
Are all subcontractors hired under a written agreement/contract?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Do you require all subcontractors to add you as an Additional Insured to their Policy?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
What are the minimum limits of insurance you require from your subcontractors?	<i>1,000,000</i>

Quality Control/Training:

Does the insured have an in-house quality control program?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Does the insured have an in-house training and continuing education program?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Does the firm utilize ASTM1527 Audit/Assessment protocols?	<input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Does the firm provide specific training for asbestos, lead or mold abatement to its employees?	<input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO

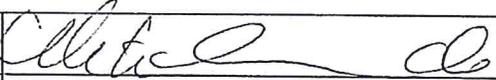
FRAUD WARNING: APPLICABLE TO ALL STATES

Any person who knowing and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

WARRANTY STATEMENT

The undersigned authorized officer of the applicant declares that the statements set forth herein are true. The undersigned authorized officer agrees that if the information supplied on the application changes between the date of the application and the effective date of the insurance, he/she (undersigned) will immediately notify the insurer of such changes, and the insurer may withdraw or modify any outstanding quotations and/or authorization or agreement to bind the insurance. Signing of this application does not bind the applicant or the insurer to complete the insurance.

Notice to applicants: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any false information, or conceals for the purpose of misleading, information concerning fact material thereto, commits a fraudulent insurance act, which is a crime.

SIGNATURE OF OWNER OR OFFICER OF APPLICANT:	
PRINTED NAME & TITLE OF SIGNATORY:	Mike Cassinelli, Mayor
DATE OF SIGNATURE:	11/26/14

AGENT/BROKERAGE:	
LICENSE NUMBER:	
ADDRESS OF AGENCY/BROKERAGE:	
CONTACT PERSON & TELEPHONE:	

Elaine McMillan

From: Heather Reynolds <heather@reynoldsattorney.com>
Sent: Monday, December 15, 2014 2:34 PM
To: 'Elaine McMillan'
Subject: RE: Colony CPL Indication for City of Ilwaco

Follow Up Flag: Follow up
Flag Status: Flagged

Ariel,
It's a weighing of risk verses cost. Your public works folks would have a better idea of what the risk is. The only thing I can think of is that the sludge gets onto adjoining property and somehow damages it. However, I believe Goulter owns most of the adjoining property, and that the sludge is approved as clean enough for spreading prior to its application. The only damage then would be loss of use if the adjoining property was a food crop. I think two million would be more than sufficient coverage. One million might even be enough.

Heather

Heather Reynolds
Attorney at Law
PO Box 145
Astoria, OR 97103
Phone 503-325-8449
Fax 503-338-2969

The contents of this message, together with any attachments, are intended only for the use of the individual or entity to which they are addressed and may contain information that is legally privileged, confidential and exempt from disclosure. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this message, or any attachment, is strictly prohibited. If you have received this message in error, please notify the original sender. Thank you.

From: Elaine McMillan [<mailto:treasurer@ilwaco-wa.gov>]
Sent: Friday, December 12, 2014 8:18 AM
To: 'Heather Reynolds'
Subject: FW: Colony CPL Indication for City of Ilwaco

Heather,
Do you think that this insurance coverage is required due to the Goulter Sludge contract?
Thanks,
Ariel

From: Kris Lawrence [<mailto:kal@propelinsurance.com>]
Sent: Tuesday, December 09, 2014 3:32 PM
To: 'Elaine McMillan'
Cc: Kellie Hogan
Subject: FW: Colony CPL Indication for City of Ilwaco

Hi Elaine and Ariel,

I've attached a quote from Colony . This covers Third Party Liability due to operations of the city conducted on non owned locations listed on the policy (parcel's provided on the application).

This is a three year policy.

\$1,000,000 Limit per Event /Policy Aggregate	Premium: \$10,500.00 with Taxes and fees: \$11,945.70
\$2,000,000 Limit per Event/ Policy Aggregate	Premium: \$16,500.00 with Taxes and fees: \$17,050.70

Please let me know if you have any questions.

Sincerely,

Kris Lawrence
Propel Insurance
Managing Director
Propel One
315 5th Ave SE
Olympia, WA 98501-1116
360.252.2366 Direct
360.701.4519 Mobile
866.577.1326 Fax



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