



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, October 26, 2015**

6:00 p.m. REGULAR COUNCIL MEETING

AGENDA

A. Call to order

B. Flag Salute

C. Roll Call

D. Approval of Agenda

E. Consent Agenda

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

1. Approval of Minutes (TAB 1)

- a. October 12, 2015 Regular Meeting
- b. October 14, 2015 Special Meeting – Governance Workshop

2. Claims & Vouchers (TAB 2)

| | |
|---|--------------------|
| a. Checks: 38316 to 38317 + electronic payments | \$16,286.80 |
| b. Checks: 38318 to 38343 | <u>\$48,968.98</u> |
| GRAND TOTAL: | \$64,255.78 |

F. Reports

- 1. Staff Reports (TAB 3)
 - a. Treasurer's Report
- 2. Council Reports
- 3. Mayor's Report

G. Comments of Citizens and Guests Present

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

H. Public Hearing

- 1. 2016 Budget

I. Business

J. Discussion

- 1. Ordinance Establishing 2016 Property Tax Levy and Certification (TAB 9) – Cassinelli
- 2. Grant Application to DOH for Ilwaco Watershed Management Plan (TAB 10) - Forner

K. Correspondence and Written Reports

L. Future Discussion/Agendas

- 1. Sewer Conservation Loan Program - Karnofski
- 2. Personnel Policy – Termination Process – Jensen/Karnofski
- 3. Neighborhood Preservation Ordinance - Cassinelli
- 4. Ordinance Amending Title 8 – Health and Safety - Cassinelli
- 5. Ordinance Amending Critical Areas - Cassinelli
- 6. Fence Height – Jensen
- 7. Ordinance Establishing Conditional Use Permit Extensions – Cassinelli
- 8. Contract with Office 365 for Email Services – Karnofski
- 9. Contract Cancellation, Abeco & Letter of Agreement, Solutions Yes, LLC – Cassinelli
- 10. Resolution Establishing the 2016 Pay Scale – Cassinelli

M. Adjournment

N. Upcoming Meetings

| COUNCIL/COMMISSION | PURPOSE | DAY | DATE | TIME | LOCATION |
|-------------------------|---|---------|----------------------|-----------|--------------------|
| City Council | Regular Meeting | Monday | 10/26/15 11/09/15 | 6:00 p.m. | Community Building |
| City Council | Public Hearing – Budget | Monday | 10/26/15 | 6:00 p.m. | Community Building |
| Port of Ilwaco | Discovery Trail Connection Project | Tuesday | 10/27/15 | 3:00 p.m. | Port Meeting Rm |
| City Council | Special Meeting – Budget Workshop | Monday | 11/02/15 | 4:00 p.m. | Community Building |
| City Council | Public Hearing – Comprehensive Plan | Monday | 11/09/15 | 6:00 p.m. | Community Building |
| City Council | Public Hearing – Capital Facilities 6 Year Plan | Monday | 11/09/15 | 6:00 p.m. | Community Building |
| City Council | Public Hearing – 2016 Property Tax Levy | Monday | 11/09/15 | 6:00 p.m. | Community Building |
| Planning Commission | Regular Meeting | Tuesday | 11/10/15 | 6:00 p.m. | Community Building |
| Parks & Rec. Commission | Regular Meeting | Tuesday | 11/10/15 | 6:00 p.m. | Fire Hall |



120 First Avenue North
PO Box 548 • Ilwaco, WA 98624
Phone: 360.642.3145
Fax: 360.642.3155
info@ilwaco-wa.gov
www.ilwaco-wa.gov

PUBLIC HEARING NOTICE

NOTICE IS HEREBY GIVEN that the Ilwaco City Council will hold a public hearing on the **2016 Budget**. Hearing to take place at the regular City Council meeting on **October 26, 2015**, at or about 6:00 p.m., in the Ilwaco Community Building Meeting Room at 158 First Ave. N., Ilwaco, WA 98624. All written and oral comment will be considered. Please contact City Hall, 360-642-3145, should you need special accommodations. The public is invited and encouraged to attend.

Holly Beller, City Clerk, City of Ilwaco
Published Date: October 14 and 21, 2015



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday October 12, 2015**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:02pm.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Mayor Cassinelli and Councilmembers Jensen, Karnofski, Marshall, Chambreau, and Forner.

D. Approval of Agenda

1. **ACTION: Motion to approve agenda with the withdrawal of the Public Hearing on the Comprehensive Plan and discussion item no 1. City of Ilwaco Comprehensive Plan Adoption, also with the addition of discussion item Grant application to fund "City of Ilwaco – Indian Creek Non-Point Pollution Prevention Project" (Forner) and the discussion item – Reasonable Expectations for Supporting Documents (Marshall). (Forner/Karnofski) 5 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 38260 to 38267 + Electronic totaling \$42,815.63 and Checks: 38268 to 38315 totaling \$50,433.84 for a grand total of \$93,249.47.
ACTION: Motion to approve the consent agenda. (Marshall/Jensen). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- i. **Police Chief-** Included in the packets.

2. Commission Reports

i. Parks and Recreation Commission

Councilmember Karnofski wanted to thank the Council for the vote to certify the RCO grant match. She also mentioned that the meeting scheduled for Tuesday was to be moved to Wednesday due to many time conflicts.

3. Council Reports

- i. Councilmember Karnofski attended the special meeting to certify the RCO grant match as well as the budget meeting prior to the regular meeting. She also wanted to remind those in the audience about Red Ribbon Week for Drug Awareness.
- ii. Councilmember Marshall raised concerns over the Comprehensive Plan and the lack of involvement. He also met with Rick Gray to go over a 2006 resolution regarding water quality standards. He attended a meeting about a personnel matter as well.
- iii. Councilmember Forner attended the special meeting for the RCO grant match. He also wanted to make note that he responded to an aid call on the Discovery Trail where a young man had fallen down the hill on a skateboard. He was hoping that the City might be able to purchase some signage to warn people about the steep grade of that hill. He also mentioned that the Council meeting fell on Columbus Day and that was in favor of referring to the Holiday as Indigenous People Day.

4. Mayor's Report

- i. Mayor Cassinelli wanted to remind everyone that it was almost voting time. He attended the special meeting for the RCO grant match, South County EDC, LBPVB and the Pacific County LTAC meeting.

G. Comments of Citizens and Guests Present

- 1. None

H. Business

1. Interlocal Agreement with Port of Ilwaco for Fire Protection Services

Councilmember Jensen that the word "specific" be removed from Section 3 part a.

ACTION: Motion to authorize the Mayor to execute the Interlocal Agreement between the City of Ilwaco and the Port of Ilwaco for the City to provide fire protection (Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain

2. Ordinance Establishing Procedures for Billing Errors

ACTION: Motion to enact Ordinance XXX that adds to Title 13 Paragraph 13.06.025 to the Ilwaco Municipal Code establishing methods for dealing with overpayments and underpayments due to billing errors (Marshall/Chambreau) 5 Ayes 0 Nays 0 Abstain

3. Shoreline Master Program Update Grant Amendment No. 1

Councilmember Marshall requested that more communication occur between the City Hall staff and Council. **ACTION: Motion to authorize the mayor to execute the proposed Shoreline Master Program Grant Amendment No. 1(G1400373) between the Washington State Department of Ecology and the City of Ilwaco. (Forner/Jensen) 5 Ayes 0 Nays 0 Abstain**

4. Contract with the Cowlitz-Wahkiakum Council of Governments for Planner Services

ACTION: Motion to approve the Mayor to enter into contract agreement number 2015-204 with the Cowlitz-Wahkiakum Council of Governments for City of Ilwaco Planning Assistance, as modified by adding 1.2.4 under Scope of Work –

Deliverables to read “monthly reports in City format” (Marshall/Jensen) 5 Ayes 0 Nays 0 Abstain

5. Grant Application to fund “City of Ilwaco – Indian Creek Non-Point Pollution Prevention Project”

There was some clarification that this application was just for the Department of Ecology Grant and the Department of Health grant application would soon follow.

ACTION: The City Council of the City of Ilwaco approves the Mayor to submit the Department of Ecology Grant for \$30,000 entitled “City of Ilwaco – Indian Creek Non – Point Pollution Prevention Project” (Marshall/Karnofski) 5 Ayes 0 Nays 0 Abstain

I. Discussion

1. Contract with the Cowlitz-Wahkiakum Council of Governments for Planner Services

Councilmember Jensen presented this item explaining that the planning committee had met to go over the applicants and interview them both. Both Councilmember Jensen and Marshall wanted to recommend this contract to the Council, they felt that they were very responsive and that there would be a lot of support throughout their agency. Councilmember Karnofski was adamant that the planner come to some Council meetings. Councilmember Marshall also wanted to add in under the Scope of Work-Deliverables that the planner must provide a monthly report, in City format. Some discussion continued.

ACTION: Motion to move this to business at this meeting (Marshall/Jensen) 5 Ayes 0 Nays 0 Abstain

2. Grant Application to fund “City of Ilwaco – Indian Creek Non-Point Pollution Prevention Project”

Councilmember Forner presented this item explaining the work that had been done in the Watershed under the current DOH grant. Part of that grant was to identify other funding sources to further the protection. Garrett Phillips from CREST was in attendance and he presented some information, along with the help of Nadia Gardner from the Columbia Land Trust.

ACTION: Move to business at this meeting (Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain

3. Reasonable Expectations for Supporting Documents

Councilmember Marshall wanted to discuss the Council involvement in the Comprehensive Plan and the lack of communication from City staff. He asked for a consensus from the other Councilmembers to see if they felt the same way. It was agreed upon that City staff would try to incorporate the Council more. Also, support from others would also be appreciated, Planning Commission, contractors and those who are pertinent to the conversation at hand.

ACTION: None taken at this meeting.

Executive Session: Review the Performance of a Public Employee

The Mayor announced that the council was going into executive session to discuss the performance of an employee per RCW 42.30.110 (1) (g) for 15 minutes. He closed the regular meeting at 6:55pm and reopened the regular meeting at 7:07pm.

J. Future Discussion/Agendas

1. Sewer Conservation Loan Program - *Karnofski*
2. Personnel Policy – Termination Process – *Jensen/Karnofski*
3. Comprehensive Plan Update – *Cassinelli*
4. Neighborhood Preservation Ordinance - *Cassinelli*
5. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*
6. Ordinance Amending Critical Areas – *Cassinelli*
7. Fence Height - *Jensen*

K. Motion to adjourn the meeting (Karnofski) Mayor Cassinelli adjourned the meeting at 7:10 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer



**CITY OF ILWACO
Governance Workshop
Wednesday, October 14, 2015**

A. Call to Order

Mayor Cassinelli called the workshop to order at 4:02 p.m.

B. Present: Councilmembers: Jensen, Karnofski, Chambreau, and Forner. Treasurer Ariel Smith, City Clerk Holly Beller **Absent:** Councilmember Marshall

C. Discussion

Steve DiJulio, attorney with Foster and Pepper, LLC presented a webinar regarding Code City Governance. Topics included:

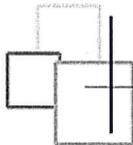
1. Structure and Operation of City Government
 - a. City Classification
 - b. Actions of Legislative Authority
 - c. Separation of Powers
 - d. The City Attorney
 - e. Council-Staff Relations
 - f. Public Meetings
2. Conflicts and Ethics
 - a. Quasi-Judicial Hearings
 - b. Private Use of Public Funds
 - c. Conflicts of Interest
 - d. Code of Ethics

D. Adjournment

Mayor Cassinelli adjourned the workshop at 6:02 p.m.

Mike Cassinelli, Mayor

Holly Beller, City Clerk



Register

| Number | Name | Fiscal Description | Amount |
|-----------------------|-----------------------------|---------------------------------|--------------------|
| 38316 | Fero, Jimmie W | 2015 - October - Second meeting | \$1,113.49 |
| 38317 | AFLAC Remittance Processing | 2015 - October - Second meeting | \$563.84 |
| Beller, Holly Celeste | ACH Pay - 1665 | 2015 - October - Second meeting | \$1,423.56 |
| Benson, Austin | ACH Pay - 1666 | 2015 - October - Second meeting | \$1,047.81 |
| Gray, Richard Roy | ACH Pay - 1668 | 2015 - October - Second meeting | \$2,530.24 |
| Mc Kee, David A | ACH Pay - 1669 | 2015 - October - Second meeting | \$1,807.06 |
| Richardson, Troy | ACH Pay - 1670 | 2015 - October - Second meeting | \$1,667.12 |
| Smith, Ariel | ACH Pay - 1671 | 2015 - October - Second meeting | \$1,599.09 |
| Staples, Terri P | ACH Pay - 1672 | 2015 - October - Second meeting | \$485.00 |
| EFT10-20-15 | U.S. Treasury Department | 2015 - October - Second meeting | \$4,049.59 |
| | | | \$16,286.80 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Ilwaco, and that I am authorized to authenticate and certify said claims.

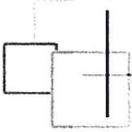
Treasurer

38316 through 38317 and electronic payments totalling \$16,286.80 are approved this 26th day of October, 2015.

Council member

Council member

Council member



Register

Fiscal: 2015
Deposit Period: 2015 - October
Check Period: 2015 - October - Second meeting

| Bank of the Pacific | | 8023281 | |
|----------------------------|-------------------------------------|----------------|--------------------|
| Check | | | |
| <u>38318</u> | Advanced Analytical Solutions | 10/26/2015 | \$141.00 |
| <u>38319</u> | ALS Environmental | 10/26/2015 | \$1,223.00 |
| <u>38320</u> | Backflow By The Best | 10/26/2015 | \$1,500.00 |
| <u>38321</u> | Beach Batteries, Inc | 10/26/2015 | \$10.96 |
| <u>38322</u> | Cascade Columbia Distribution Co. | 10/26/2015 | \$4,215.62 |
| <u>38323</u> | Centurylink | 10/26/2015 | \$1,527.23 |
| <u>38324</u> | Charter Communications | 10/26/2015 | \$85.00 |
| <u>38325</u> | City of Long Beach | 10/26/2015 | \$892.50 |
| <u>38326</u> | Discovery Benefits | 10/26/2015 | \$13.50 |
| <u>38327</u> | Fastenal Company | 10/26/2015 | \$45.64 |
| <u>38328</u> | Grainger | 10/26/2015 | \$155.70 |
| <u>38329</u> | Gray & Osborne, Inc. | 10/26/2015 | \$17,590.86 |
| <u>38330</u> | Green River Community College/WETRC | 10/26/2015 | \$300.00 |
| <u>38331</u> | IHS Class of 2016 | 10/26/2015 | \$208.00 |
| <u>38332</u> | IPFS Corporation | 10/26/2015 | \$6,087.27 |
| <u>38333</u> | L N Curtis & Sons | 10/26/2015 | \$695.03 |
| <u>38334</u> | Mark-A-Hydrant, LLC | 10/26/2015 | \$219.77 |
| <u>38335</u> | Pacific CO Auditor | 10/26/2015 | \$1.00 |
| <u>38336</u> | Pacific CO Sheriff Office | 10/26/2015 | \$9,628.25 |
| <u>38337</u> | Terri Staples | 10/26/2015 | \$69.94 |
| <u>38338</u> | The Watershed Company | 10/26/2015 | \$461.18 |
| <u>38339</u> | WA State Dept. of Ecology | 10/26/2015 | \$1,397.95 |
| <u>38340</u> | WA State Dept. of Ecology | 10/26/2015 | \$600.00 |
| <u>38341</u> | Wadsworth Electric | 10/26/2015 | \$1,640.09 |
| <u>38342</u> | Walter E. Nelson Co. of Astoria | 10/26/2015 | \$211.00 |
| <u>38343</u> | Wirrkala Radio-TV | 10/26/2015 | \$48.49 |
| Total Check | | | \$48,968.98 |
| Total 8023281 | | | \$48,968.98 |
| Grand Total | | | \$48,968.98 |

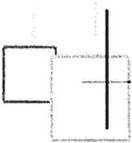
Treasurer

38318 through 38343 totalling \$48,968.98 are approved this 26th day of October, 2015.

Council member

Council member

Council member



Voucher Directory

| | | | |
|---|--|-------------------------------|-------------------|
| Advanced Analytical Solutions 38318 | 2015 - October - Second meeting | | |
| | Invoice - 10/16/2015 1:45:06 PM | | |
| | 16259 | | |
| | 401-000-000-534-00-35-01 | Small Tools & Equipment - Lab | \$141.00 |
| | Total Invoice - 10/16/2015 1:45:06 PM | | \$141.00 |
| Total 38318 | | | \$141.00 |
| Total Advanced Analytical Solutions | | | \$141.00 |
| ALS Environmental 38319 | 2015 - October - Second meeting | | |
| | Invoice - 10/16/2015 1:42:43 PM | | |
| | 51-316368-0 | | |
| | 409-000-000-535-00-31-07 | Lab Supplies | \$1,223.00 |
| | Total Invoice - 10/16/2015 1:42:43 PM | | \$1,223.00 |
| Total 38319 | | | \$1,223.00 |
| Total ALS Environmental | | | \$1,223.00 |
| Backflow By The Best 38320 | 2015 - October - Second meeting | | |
| | Invoice - 10/16/2015 1:47:36 PM | | |
| | October | | |
| | 409-000-000-535-00-41-05 | Professional Services | \$1,500.00 |
| | Total Invoice - 10/16/2015 1:47:36 PM | | \$1,500.00 |
| Total 38320 | | | \$1,500.00 |
| Total Backflow By The Best | | | \$1,500.00 |
| Beach Batteries, Inc 38321 | 2015 - October - Second meeting | | |
| | Invoice - 10/16/2015 1:37:29 PM | | |
| | 35816 | | |
| | 401-000-000-534-00-31-00 | Operation & Maintenance | \$10.96 |
| | Total Invoice - 10/16/2015 1:37:29 PM | | \$10.96 |
| Total 38321 | | | \$10.96 |
| Total Beach Batteries, Inc | | | \$10.96 |
| Cascade Columbia Distribution Co. 38322 | 2015 - October - Second meeting | | |
| | Invoice - 10/16/2015 1:41:29 PM | | |
| | 652131 | | |
| | 401-000-000-534-00-31-01 | Chemicals | \$4,215.62 |
| | Total Invoice - 10/16/2015 1:41:29 PM | | \$4,215.62 |
| Total 38322 | | | \$4,215.62 |
| Total Cascade Columbia Distribution Co. | | | \$4,215.62 |
| Centurylink 38323 | 2015 - October - Second meeting | | |
| | Invoice - 10/16/2015 2:15:16 PM | | |
| | Sept. | | |
| | 001-000-000-514-20-42-00 | Communication | \$328.72 |
| | 001-000-000-522-10-42-00 | Communication | \$452.71 |
| | 401-000-000-534-00-42-00 | Communications | \$327.25 |
| | 409-000-000-535-00-42-00 | Communications | \$418.55 |
| | Total Invoice - 10/16/2015 2:15:16 PM | | \$1,527.23 |
| Total 38323 | | | \$1,527.23 |
| Total Centurylink | | | \$1,527.23 |
| Charter Communications 38324 | 2015 - October - Second meeting | | |
| | Invoice - 10/16/2015 1:41:58 PM | | |
| | 001-000-000-514-20-42-00 | Communication | \$17.00 |
| | 001-000-000-576-80-31-00 | Office & Operating Supplies | \$13.60 |
| | 101-000-000-543-30-30-00 | Office And Operating | \$13.60 |
| | 401-000-000-534-00-42-00 | Communications | \$13.60 |
| | 408-000-000-531-38-31-01 | Operations & Maintenance | \$13.60 |
| | 409-000-000-535-00-42-00 | Communications | \$13.60 |
| | Total Invoice - 10/16/2015 1:41:58 PM | | \$85.00 |
| Total 38324 | | | \$85.00 |
| Total Charter Communications | | | \$85.00 |

| | | | |
|--|--|-----------------------------|--------------------|
| | Invoice - 10/16/2015 1:58:24 PM | | |
| | 400332 | | |
| | 409-000-000-535-00-41-01 | Professional Services - | \$615.03 |
| | Total Invoice - 10/16/2015 1:58:24 PM | | \$615.03 |
| | Invoice - 10/16/2015 1:58:55 PM | | |
| | 400301 | | |
| | 409-000-000-535-00-41-01 | Professional Services - | \$717.54 |
| | Total Invoice - 10/16/2015 1:58:55 PM | | \$717.54 |
| | Invoice - 10/16/2015 1:59:10 PM | | |
| | 400333 | | |
| | 001-000-000-594-14-64-00 | Administrative Equipment | \$102.51 |
| | 401-000-000-534-00-41-03 | Professional Services - | \$102.50 |
| | 409-000-000-535-00-41-01 | Professional Services - | \$102.51 |
| | Total Invoice - 10/16/2015 1:59:10 PM | | \$307.52 |
| Total 38341 | | | \$1,640.09 |
| Total Wadsworth Electric | | | \$1,640.09 |
| Walter E. Nelson | | | |
| Co. of Astoria | | | |
| 38342 | | | |
| | 2015 - October - Second meeting | | |
| | Invoice - 10/16/2015 1:39:22 PM | | |
| | 197003 | | |
| | 409-000-000-535-00-31-08 | Office Supplies & Customer | \$211.00 |
| | Total Invoice - 10/16/2015 1:39:22 PM | | \$211.00 |
| Total 38342 | | | \$211.00 |
| Total Walter E. Nelson Co. of Astoria | | | \$211.00 |
| Wirrkala Radio-TV | | | \$211.00 |
| 38343 | | | |
| | 2015 - October - Second meeting | | |
| | Invoice - 10/16/2015 2:00:36 PM | | |
| | 524199 | | |
| | 001-000-000-514-20-31-00 | Office & Operating Supplies | \$48.49 |
| | Total Invoice - 10/16/2015 2:00:36 PM | | \$48.49 |
| Total 38343 | | | \$48.49 |
| Total Wirrkala Radio-TV | | | \$48.49 |
| Grand Total | Vendor Count | 26 | \$48,968.98 |

TREASURER'S REPORT
Month ending September 30, 2015

With the budget process for 2016 beginning to wind down, attention will be turned to a 2015 budget amendment. The following is a description of some of the anticipated amendments needed to the major funds:

General Fund: At the end of the third quarter, the General Fund revenues are mostly meeting the year to date budget. There have been slight increases to the business and occupation tax, which is a positive sign of an improving economy. While other line items are slightly down, such as sales and use tax. This can be attributed to the fact that at this time last year there were multiple large in city projects. The expenditures for the fund appear to be on target; however, the Planner expenses are higher than anticipated due to additional expenses related to the SMP and the Comprehensive plan. The year-end budget amendment will need to include the additional costs approved by the council for Planning Services.

Streets Fund: The year-end budget amendment will need to include some reallocation of funds with the Streets fund. The revenues and expenditure are target and hopefully the County will disperse funds at the end of year based off of their projects. We have not heard whether or not that will occur yet.

Water Fund: Water sales are on target, though they are down from 2014 due to Ilwaco Fish's consumption being significantly lower. The water filter project is complete and retainage will be released within the next month. The plant has had significant upgrades and continues to run well. Expenditures are on target with projections.

Sewer Fund: Sewer revenues are on target from sales, the Seaview Sewer charges are slightly lower than anticipated. That is due to the fact that UV lights have not been billed out to them yet. The expenditures are mostly on target, there were some unexpected costs associated with lab equipment that will be adjusted on the year-end budget amendment.

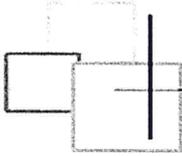
Current Overall Cash Position

The following are the account balances at the Bank of Pacific and Local Government Investment Pool:

Current Balances as of October 15, 2015

| | |
|-----------------|------------------|
| Bank of Pacific | |
| xxx.3303 Main | \$116,683 |
| xxx.7413 | 43,346 |
| LGIP | <u>1,043,915</u> |
| Total Cash | \$1,203,944 |

Ariel Smith,
Treasurer



Revenue Comparison

Current Periods: 2015 - September, 2015 - August, 2015 - July, 2015 - June, 2015 - May, 2015 - April, 2015 - March, 2015 - February, 2015 - January

Last Periods: 2014 - September, 2014 - August, 2014 - July, 2014 - June, 2014 - May, 2014 - April, 2014 - March, 2014 - February, 2014 - January

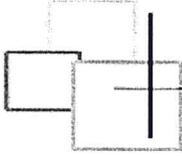
| | | 2015 - September | 2015 - August | 2015 - July | 2015 - June | 2015 - May | 2015 - April | 2015 - March | 2015 - February | 2015 - January |
|--------------------------|------------------------------|------------------|---------------|--------------|--------------|------------|--------------|--------------|-----------------|----------------|
| 001-000-000-308-80-00-00 | Beginning Cash & | \$179,178.83 | \$179,179.00 | \$171,632.98 | \$171,633.00 | | | | | |
| 001-000-000-311-10-00-00 | General Property Taxes | \$91,305.00 | \$146,300.00 | \$89,498.54 | \$147,000.00 | | | | | |
| 001-000-000-313-11-00-00 | Local Sales & Use Taxes | \$98,548.89 | \$135,000.00 | \$108,958.03 | \$185,000.00 | | | | | |
| 001-000-000-316-10-00-00 | Business & Occupation | \$47,019.63 | \$60,000.00 | \$44,504.03 | \$75,000.00 | | | | | |
| 001-000-000-316-40-01-00 | Garbage 6% Utility Tax | \$12,192.23 | \$15,000.00 | \$11,407.55 | \$15,200.00 | | | | | |
| 001-000-000-316-40-02-00 | Cable 6% Utility Tax | \$7,598.50 | \$12,000.00 | \$7,112.55 | \$12,000.00 | | | | | |
| 001-000-000-316-40-03-00 | Telephone 6% Utility Tax | \$21,303.19 | \$35,000.00 | \$21,866.33 | \$35,000.00 | | | | | |
| 001-000-000-316-40-04-00 | Electric 6% Utility Tax | \$49,628.21 | \$75,000.00 | \$53,478.87 | \$75,000.00 | | | | | |
| 001-000-000-316-40-05-00 | Water Utility Tax | \$40,322.96 | \$56,871.00 | \$47,314.62 | \$63,000.00 | | | | | |
| 001-000-000-316-40-06-00 | Sewer Utility Tax | \$34,550.57 | \$46,591.00 | \$34,316.90 | \$49,455.00 | | | | | |
| 001-000-000-316-40-07-00 | Storm Drainage Utility Tax | \$4,157.66 | \$5,192.00 | \$3,660.38 | \$4,320.00 | | | | | |
| 001-000-000-316-40-08-00 | Fire Hydrant Fee | \$1,159.70 | \$0.00 | \$0.00 | \$0.00 | | | | | |
| 001-000-000-316-81-00-00 | Gambling Tax | \$156.78 | \$0.00 | \$661.26 | \$1,000.00 | | | | | |
| 001-000-000-317-20-00-00 | Local Leasehold Excise | \$19,869.34 | \$30,000.00 | \$22,997.61 | \$30,000.00 | | | | | |
| 001-000-000-317-40-00-00 | Timber Harvest Excise Tax | \$105.61 | \$0.00 | \$76.98 | \$0.00 | | | | | |
| 001-000-000-321-99-00-00 | Other Business Licenses | \$28,709.24 | \$40,000.00 | \$28,652.76 | \$37,000.00 | | | | | |
| 001-000-000-322-10-00-01 | Building Permit Fees | \$2,588.20 | \$7,500.00 | \$2,105.06 | \$7,560.00 | | | | | |
| 001-000-000-322-90-00-01 | Zoning Fees | \$4,819.13 | \$5,000.00 | \$3,780.83 | \$5,000.00 | | | | | |
| 001-000-000-334-03-12-00 | DOE Aquatic Weed Grant | \$1,466.16 | \$19,519.00 | \$1,514.00 | \$39,000.00 | | | | | |
| 001-000-000-334-03-13-00 | DOE Shoreline Master | \$47,748.11 | \$50,000.00 | \$20,624.43 | \$40,000.00 | | | | | |
| 001-000-000-335-00-91-00 | PUD Privilege Tax | \$8,798.78 | \$9,000.00 | \$8,626.06 | \$9,000.00 | | | | | |
| 001-000-000-336-06-21-00 | Criminal Justice - Violent | \$750.00 | \$500.00 | \$778.47 | \$1,500.00 | | | | | |
| 001-000-000-336-06-25-00 | Criminal Justice - | \$1,192.46 | \$1,500.00 | \$1,149.78 | \$2,000.00 | | | | | |
| 001-000-000-336-06-26-00 | Criminal Justice - Special | \$689.26 | \$795.00 | \$667.29 | \$900.00 | | | | | |
| 001-000-000-336-06-51-00 | DUI & Other Criminal | \$105.46 | \$300.00 | \$127.40 | \$300.00 | | | | | |
| 001-000-000-336-06-94-00 | Liquor Excise Tax | \$1,492.29 | \$4,176.00 | \$1,305.86 | \$1,200.00 | | | | | |
| 001-000-000-336-06-95-00 | Liquor Board Profits | \$6,210.97 | \$8,244.00 | \$6,266.33 | \$8,357.00 | | | | | |
| 001-000-000-337-00-01-00 | PCOG For Fire Station | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 | | | | | |
| 001-000-000-337-00-02-00 | PCOG For Community | \$18,979.00 | \$18,979.00 | \$18,979.00 | \$18,979.00 | | | | | |
| 001-000-000-341-81-00-00 | Photocopying | \$34.73 | \$100.00 | \$15.45 | \$100.00 | | | | | |
| 001-000-000-341-96-00-00 | Other General Government | \$675.00 | \$0.00 | \$274.95 | \$0.00 | | | | | |
| 001-000-000-342-21-00-00 | Fire Protection Services | \$1,915.64 | \$8,000.00 | \$4,485.00 | \$5,000.00 | | | | | |
| 001-000-000-353-10-00-00 | Traffic Infraction Penalties | \$164.19 | \$0.00 | \$0.00 | \$0.00 | | | | | |
| 001-000-000-353-10-03-01 | Municipal Court Fines | \$5,599.75 | \$5,000.00 | \$5,501.05 | \$5,000.00 | | | | | |
| 001-000-000-353-70-00-00 | Non-Traffic Infraction | \$71.05 | \$25.00 | \$40.16 | \$0.00 | | | | | |
| 001-000-000-357-39-00-01 | Misc Revenue-Court | \$17.80 | \$0.00 | \$0.00 | \$0.00 | | | | | |
| 001-000-000-361-11-00-00 | Investment Interest | \$160.53 | \$500.00 | \$107.05 | \$2,400.00 | | | | | |
| 001-000-000-361-40-00-00 | Other Interest | \$37.11 | \$40.00 | \$16.03 | \$40.00 | | | | | |
| 001-000-000-362-40-00-00 | Space & Facility Rental | \$1,231.00 | \$0.00 | \$391.00 | \$0.00 | | | | | |
| 001-000-000-362-50-00-04 | Community Building - Rent | \$2,580.00 | \$3,250.00 | \$2,852.50 | \$3,250.00 | | | | | |
| 001-000-000-362-50-01-00 | Community Building - | \$4,912.02 | \$11,500.00 | \$6,138.60 | \$13,000.00 | | | | | |
| 001-000-000-362-90-00-00 | Community Building - | \$2,433.00 | \$0.00 | \$22.50 | \$0.00 | | | | | |
| 001-000-000-367-00-00-01 | Templin Foundation Grant | \$14,000.00 | \$14,000.00 | \$0.00 | \$0.00 | | | | | |
| 001-000-000-367-19-00-00 | Black Lake Fish Derby | \$5,373.25 | \$5,000.00 | \$4,997.00 | \$5,000.00 | | | | | |
| 001-000-000-367-19-00-01 | Ilwaco Park Fund | \$8,552.84 | \$0.00 | \$0.00 | \$0.00 | | | | | |
| 001-000-000-367-19-00-03 | Fireworks Donation | \$8,870.00 | \$15,000.00 | \$0.00 | \$0.00 | | | | | |
| 001-000-000-369-10-00-00 | Sale of Scrap And Junk | \$0.00 | \$0.00 | \$170.00 | \$0.00 | | | | | |
| 001-000-000-369-30-00-00 | Misc. Revenue | \$2,650.90 | \$0.00 | \$0.00 | \$0.00 | | | | | |
| 001-000-000-369-80-00-00 | Cash Adjustment | \$0.00 | \$0.00 | \$0.10 | \$0.00 | | | | | |
| 001-000-000-386-83-08-00 | Trauma Care | \$87.31 | \$170.00 | \$128.56 | \$170.00 | | | | | |
| 001-000-000-386-83-31-00 | Auto Theft | \$174.30 | \$220.00 | \$256.07 | \$220.00 | | | | | |
| 001-000-000-386-83-32-00 | Brain Trauma | \$31.74 | \$40.00 | \$46.70 | \$40.00 | | | | | |
| 001-000-000-386-88-00-00 | ST Gen Fund 54 | \$24.20 | \$0.00 | \$0.00 | \$0.00 | | | | | |
| 001-000-000-386-91-00-00 | ST Gen Fund 40 | \$798.99 | \$1,300.00 | \$1,033.81 | \$1,300.00 | | | | | |
| 001-000-000-386-92-00-00 | ST Gen Fund 50 | \$420.90 | \$700.00 | \$577.33 | \$700.00 | | | | | |

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|--------------------------|----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 001-000-000-386-97-00-00 | JIS Account | \$313.97 | \$225.00 | \$481.04 | \$225.00 |
| 001-000-000-397-00-00-01 | Transfer From 101-Bldg. | \$5,750.00 | \$11,500.00 | \$11,500.00 | \$11,500.00 |
| 001-000-000-397-00-00-02 | Transfer From 401-Bldg. | \$6,187.50 | \$12,375.00 | \$12,375.00 | \$12,375.00 |
| 001-000-000-397-00-00-03 | Transfer From 409-Bldg. | \$10,137.50 | \$20,275.00 | \$20,275.00 | \$20,275.00 |
| 001-000-000-397-00-00-06 | Transfer From 104 | \$0.00 | \$2,500.00 | \$0.00 | \$0.00 |
| 001-000-000-397-00-00-07 | Transfer from 408 | \$2,750.00 | \$5,500.00 | \$5,500.00 | \$5,500.00 |
| 001-000-000-397-00-00-08 | Transfer from 301 | \$0.00 | \$0.00 | \$2,500.00 | \$2,500.00 |
| 001-000-000-398-00-00-00 | Insurance Recoveries | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 101-000-000-308-80-00-00 | Beginning Cash & | \$88,743.75 | \$88,744.00 | \$41,300.73 | \$41,301.00 |
| 101-000-000-311-10-00-00 | General Property Tax | \$39,113.78 | \$62,700.00 | \$38,356.52 | \$65,000.00 |
| 101-000-000-334-03-83-00 | TIB - Brumbach | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 101-000-000-334-03-84-00 | TIB - Sidewalks | \$0.00 | \$0.00 | \$91,964.05 | \$97,099.00 |
| 101-000-000-334-03-85-00 | TIB - Elizabeth | \$0.00 | \$0.00 | \$452,421.41 | \$511,320.00 |
| 101-000-000-336-00-87-00 | Motor Vehicle Fuel Tax | \$14,597.24 | \$19,073.00 | \$14,255.74 | \$19,176.00 |
| 101-000-000-337-00-00-00 | MV Fuel Tax - County | \$0.00 | \$0.00 | \$0.00 | \$60,000.00 |
| 101-000-000-337-00-00-01 | Other Local Distributions | \$0.00 | \$0.00 | \$10,000.00 | \$20,000.00 |
| 101-000-000-337-00-03-00 | Pcoq .09 - (2008) | \$0.00 | \$0.00 | \$26,653.00 | \$26,653.00 |
| 101-000-000-339-22-00-00 | Arra Grant | \$0.00 | \$0.00 | \$107.23 | \$0.00 |
| 101-000-000-361-11-00-00 | Investment Interest | \$79.39 | \$0.00 | \$13.59 | \$0.00 |
| 101-000-000-369-30-00-00 | Misc Rev. | \$29.81 | \$0.00 | \$0.00 | \$0.00 |
| 101-000-000-397-00-00-01 | Transfer from 301 | \$0.00 | \$0.00 | \$14,000.00 | \$14,000.00 |
| 101-000-000-397-00-41-00 | Transfer IN -401 | \$0.00 | \$0.00 | \$16,000.00 | \$16,000.00 |
| 104-000-000-308-80-00-00 | Beginning Cash & | \$59,160.31 | \$59,160.00 | \$58,245.94 | \$58,246.00 |
| 104-000-000-313-31-00-00 | Hotel-Motel Tax | \$30,955.72 | \$30,000.00 | \$19,753.14 | \$30,000.00 |
| 104-000-000-361-11-00-00 | Investment Interest | \$54.12 | \$130.00 | \$27.61 | \$130.00 |
| 301-000-000-308-80-00-00 | Beginning Cash & | \$11,729.97 | \$11,730.00 | \$16,296.38 | \$16,296.00 |
| 301-000-000-318-34-00-00 | Real Estate Excise Tax - | \$13,373.71 | \$9,000.00 | \$7,291.53 | \$10,000.00 |
| 301-000-000-361-11-00-00 | Investment Interest | \$9.22 | \$0.00 | \$9.79 | \$0.00 |
| 401-000-000-308-80-00-00 | Beginning Cash & | \$332,491.44 | \$332,491.00 | \$115,328.55 | \$115,329.00 |
| 401-000-000-334-04-90-00 | State Grant - Department | \$827,751.69 | \$846,000.00 | \$33,071.33 | \$940,000.00 |
| 401-000-000-343-40-00-00 | Water Sales | \$501,948.74 | \$710,890.00 | \$590,458.63 | \$785,000.00 |
| 401-000-000-343-40-00-01 | Other Utilities | \$0.00 | \$0.00 | \$232.33 | \$0.00 |
| 401-000-000-343-40-00-02 | Other Rev Sources | \$16,900.87 | \$5,000.00 | \$17,930.30 | \$21,000.00 |
| 401-000-000-361-11-00-00 | Investment Interest | \$236.72 | \$200.00 | \$149.09 | \$0.00 |
| 401-000-000-372-00-00-00 | Insurance Recoveries | \$726.67 | \$0.00 | \$0.00 | \$0.00 |
| 401-000-000-379-00-00-01 | Water Connections | \$3,750.00 | \$7,500.00 | \$6,028.84 | \$12,500.00 |
| 401-000-000-391-80-00-00 | Intergovernmental Loan | \$3,417.50 | \$0.00 | \$711,286.95 | \$901,300.00 |
| 401-000-000-395-10-00-00 | Proceeds From Sales of | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 403-000-000-397-00-00-00 | Intertie Loan Usda 91-01 | \$2,177.00 | \$4,354.00 | \$2,177.00 | \$4,354.00 |
| 403-000-000-397-00-00-03 | Transfer-Sewer Pwtf97-791- | \$14,200.52 | \$14,299.00 | \$14,692.44 | \$15,086.00 |
| 403-000-000-397-00-00-05 | Transfer-Sewer Pwtf 04-691 | \$1,633.38 | \$1,646.00 | \$1,660.81 | \$1,676.00 |
| 403-000-000-397-00-00-06 | Transfer-Sewer Pwtf 05- | \$24,346.36 | \$24,718.00 | \$25,122.99 | \$25,528.00 |
| 403-000-000-397-00-00-07 | Transfer-Sewer DOE | \$248,343.03 | \$285,424.00 | \$107,833.35 | \$250,862.00 |
| 403-000-000-397-00-00-08 | Transfer from Sewer PC13- | \$1,226.85 | \$1,226.00 | \$1,219.98 | \$0.00 |
| 403-000-000-397-00-70-02 | Transfer From Sewer Srf | \$104,307.88 | \$104,308.00 | \$104,307.88 | \$104,308.00 |
| 403-000-000-397-00-70-05 | Tran From Wat Pwtf04- | \$0.00 | \$0.00 | \$0.00 | \$18,983.00 |
| 403-000-000-397-00-72-04 | Tran From Sewer Pwtf06- | \$13,249.75 | \$13,326.00 | \$13,375.34 | \$13,564.00 |
| 403-000-000-397-00-72-06 | Trans From Sewer-B of P | \$29,646.80 | \$29,648.00 | \$29,646.80 | \$29,648.00 |
| 403-000-000-397-00-72-07 | Trans From Sewer PWTF | \$0.00 | \$0.00 | \$10,054.01 | \$13,038.00 |
| 404-000-000-308-80-00-00 | Beginning Cash & Invest | \$347,731.55 | \$347,731.00 | \$327,178.55 | \$327,179.00 |
| 404-000-000-397-35-70-01 | Wwtp-SRF Reserve- | \$2,334.00 | \$4,668.00 | \$4,668.00 | \$4,668.00 |
| 404-000-000-397-35-70-02 | Wwtp Srf Reserve- First | \$6,460.00 | \$12,920.00 | \$12,920.00 | \$12,920.00 |
| 404-000-000-397-35-72-06 | Wwtp 2008 Reserve-B of P | \$1,482.50 | \$2,965.00 | \$2,965.00 | \$2,965.00 |
| 408-000-000-308-80-00-00 | Beginning Cash & | \$18,556.56 | \$18,556.00 | \$8,955.27 | \$8,955.00 |
| 408-000-000-343-10-00-00 | Storm Drainage | \$69,454.89 | \$86,538.00 | \$61,249.78 | \$77,000.00 |
| 408-000-000-361-11-00-00 | Investment Interest | \$32.55 | \$0.00 | \$11.84 | \$0.00 |
| 408-000-000-397-00-00-01 | Transfer from 301 | \$20,000.00 | \$20,000.00 | \$0.00 | \$0.00 |
| 408-000-000-397-00-00-02 | Transfer from 101 | \$8,000.00 | \$8,000.00 | \$0.00 | \$0.00 |
| 409-000-000-308-80-00-00 | Beginning Cash & | \$317,949.16 | \$317,949.00 | \$351,342.10 | \$351,442.00 |
| 409-000-000-343-50-00-00 | Sewer Service Charges | \$570,069.27 | \$776,518.00 | \$562,758.61 | \$770,000.00 |
| 409-000-000-343-51-00-00 | Seaview Sewer District | \$125,238.77 | \$285,982.00 | \$98,120.14 | \$191,639.00 |
| 409-000-000-345-52-00-00 | Seaview - SRF Loan Match | \$75,388.68 | \$94,282.00 | \$94,282.06 | \$94,282.00 |
| 409-000-000-361-11-00-00 | Investment Income | \$575.93 | \$500.00 | \$372.59 | \$0.00 |
| 409-000-000-361-40-00-00 | Other Revenue Sources | \$7,201.07 | \$10,000.00 | \$24,219.22 | \$500.00 |
| 409-000-000-379-00-00-00 | Sewer Connections | \$0.00 | \$0.00 | \$12,400.00 | \$18,600.00 |
| 409-000-000-391-80-00-00 | Intergovernmental Loan | \$0.00 | \$0.00 | \$6,123.33 | \$295,000.00 |
| 409-000-000-391-80-00-01 | Loan Proceeds | \$0.00 | \$285,000.00 | \$17,679.72 | \$23,804.00 |
| | | \$4,996,278.53 | \$6,037,042.00 | \$4,993,268.29 | \$7,564,350.00 |

Cash and Investment Activity

Period: 2015 - September
Period Totals

| | | | | | | | |
|-----|-------------------------------|---------------------|---------------------|-----------------------------|---------------------|-----------------------|-----------------------|
| 001 | General Fund Current Expense | \$156,380.82 | \$41,629.03 | \$48,543.02 | \$149,466.83 | \$0.00 | \$149,466.83 |
| 101 | City Streets | \$82,987.67 | \$2,131.46 | \$10,509.94 | \$74,609.19 | \$0.00 | \$74,609.19 |
| 104 | Tourism | \$54,802.92 | \$12,347.79 | \$1,477.24 | \$65,673.47 | \$0.00 | \$65,673.47 |
| 301 | Excise Reserve | \$3,266.14 | \$1,846.76 | \$0.00 | \$5,112.90 | \$0.00 | \$5,112.90 |
| 401 | Water | \$217,870.77 | \$178,495.74 | \$159,560.13 | \$236,806.38 | \$0.00 | \$236,806.38 |
| 402 | Water & Sewer Equip Reserve | \$0.12 | \$0.00 | \$0.00 | \$0.12 | \$0.00 | \$0.12 |
| 403 | Water & Sewer Bond Redemption | \$0.01 | \$0.00 | \$0.00 | \$0.01 | \$0.00 | \$0.01 |
| 404 | Water & Sewer Bond Reserve | \$358,008.05 | \$0.00 | \$0.00 | \$358,008.05 | \$0.00 | \$358,008.05 |
| 408 | Stormwater | \$43,235.32 | \$5,368.53 | \$2,274.55 | \$46,329.30 | \$0.00 | \$46,329.30 |
| 409 | Sewer | \$273,207.61 | \$118,700.17 | \$142,873.99 | \$249,033.79 | \$0.00 | \$249,033.79 |
| 631 | Payroll Clearing Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 632 | Claims Clearing Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 999 | Lgip Investment | (\$1,009,038.00 | \$34,876.81 | \$34,876.81(\$1,043,914.81) | \$1,043,914.81 | \$0.00 | \$0.00 |
| | | \$180,721.43 | \$360,519.48 | \$365,238.87 | \$141,125.23 | \$1,043,914.81 | \$1,185,040.04 |



Expenditure Comparison

Current Periods: 2015 - September, 2015 - August, 2015 - July, 2015 - June, 2015 - May, 2015 - April, 2015 - March, 2015 - February, 2015 - January

Last Periods: 2014 - September, 2014 - August, 2014 - July, 2014 - June, 2014 - May, 2014 - April, 2014 - March, 2014 - February, 2014 - January

| Account | Description | Amount | 2015 - July | 2015 - August | 2015 - September |
|--------------------------|-----------------------------|--------------|--------------|---------------|------------------|
| 001-000-000-508-80-00-00 | Ending Cash & | \$0.00 | \$159,708.00 | \$0.00 | \$195,571.00 |
| 001-000-000-511-30-44-00 | Official Publications | \$2,852.55 | \$2,000.00 | \$1,712.31 | \$2,500.00 |
| 001-000-000-511-60-10-00 | Salaries & Wages | \$13,505.59 | \$18,000.00 | \$13,500.01 | \$18,000.00 |
| 001-000-000-511-60-20-00 | Personnel Benefits | \$1,391.62 | \$1,537.00 | \$1,456.62 | \$2,235.00 |
| 001-000-000-511-60-41-01 | IT/Software Services | \$1,500.00 | \$3,833.00 | \$5,153.42 | \$5,200.00 |
| 001-000-000-511-60-43-00 | Travel/Meals/Lodging | \$225.00 | \$500.00 | \$130.00 | \$500.00 |
| 001-000-000-511-60-46-00 | Insurances | \$6,367.30 | \$7,362.00 | \$5,648.27 | \$7,362.00 |
| 001-000-000-511-60-47-00 | Electricity | \$1,072.21 | \$0.00 | \$1,159.79 | \$0.00 |
| 001-000-000-511-60-47-02 | City Sewer - Museum | \$285.67 | \$1,890.00 | \$318.00 | \$1,000.00 |
| 001-000-000-511-60-48-00 | Repair & Maintenance | \$0.00 | \$200.00 | \$81.88 | \$400.00 |
| 001-000-000-511-60-49-01 | Miscellaneous | \$0.00 | \$100.00 | \$0.00 | \$100.00 |
| 001-000-000-511-60-51-00 | Election Costs | \$6,851.40 | \$7,000.00 | \$7,494.51 | \$7,500.00 |
| 001-000-000-512-50-40-03 | Municipal Court Services | \$12,724.00 | \$17,250.00 | \$12,742.70 | \$17,250.00 |
| 001-000-000-512-50-40-04 | Court Remit TO State | \$0.00 | \$3,500.00 | \$0.00 | \$3,500.00 |
| 001-000-000-514-20-10-00 | Salaries & Wages | \$29,699.13 | \$37,102.00 | \$28,123.53 | \$40,054.00 |
| 001-000-000-514-20-20-00 | Personnel Benefits | \$9,573.58 | \$12,036.00 | \$8,825.33 | \$11,569.00 |
| 001-000-000-514-20-31-00 | Office & Operating | \$5,564.43 | \$6,020.00 | \$4,133.57 | \$6,020.00 |
| 001-000-000-514-20-35-00 | Small Tools & Equipment | \$0.00 | \$2,000.00 | \$0.00 | \$0.00 |
| 001-000-000-514-20-41-00 | Professional Services | \$9,455.27 | \$7,000.00 | \$3,265.69 | \$0.00 |
| 001-000-000-514-20-42-00 | Communication | \$3,111.88 | \$4,080.00 | \$2,935.67 | \$4,080.00 |
| 001-000-000-514-20-43-00 | Travel/Meals/Lodging | \$180.55 | \$1,000.00 | \$155.68 | \$1,000.00 |
| 001-000-000-514-20-43-01 | Training | \$0.00 | \$1,500.00 | \$580.00 | \$1,500.00 |
| 001-000-000-514-20-45-00 | Postage Meter Rental | \$752.29 | \$1,452.00 | \$1,101.76 | \$1,452.00 |
| 001-000-000-514-20-46-00 | Insurance | \$0.00 | \$0.00 | \$70.00 | \$0.00 |
| 001-000-000-514-20-47-00 | Electricity | \$0.00 | \$0.00 | \$318.23 | \$2,000.00 |
| 001-000-000-514-20-47-01 | Garbage Bills | \$2,376.21 | \$3,049.00 | \$2,610.60 | \$3,049.00 |
| 001-000-000-514-20-47-02 | Water - City Hall | \$434.11 | \$432.00 | \$415.23 | \$500.00 |
| 001-000-000-514-20-47-03 | Sewer - City Hall | \$646.66 | \$1,440.00 | \$622.68 | \$850.00 |
| 001-000-000-514-20-47-04 | Storm Drainage | \$200.88 | \$300.00 | \$200.88 | \$300.00 |
| 001-000-000-514-20-48-00 | Repairs & Maintenance | \$520.34 | \$500.00 | \$310.39 | \$0.00 |
| 001-000-000-514-20-49-00 | Miscellaneous | \$145.00 | \$4,000.00 | \$0.00 | \$0.00 |
| 001-000-000-514-23-41-00 | Audit Costs | \$26,931.55 | \$20,400.00 | \$6,391.68 | \$8,000.00 |
| 001-000-000-514-30-50-00 | Records Services | \$0.00 | \$0.00 | \$11.25 | \$0.00 |
| 001-000-000-514-31-40-00 | Recording Fees | \$658.00 | \$0.00 | \$0.00 | \$0.00 |
| 001-000-000-514-81-00-00 | Licensing Fees | \$30.00 | \$0.00 | \$0.00 | \$0.00 |
| 001-000-000-515-30-41-00 | Legal Services | \$16,272.00 | \$20,000.00 | \$16,995.25 | \$23,000.00 |
| 001-000-000-519-70-49-00 | Assoc of WA Cities (dues) | \$473.00 | \$720.00 | \$465.00 | \$720.00 |
| 001-000-000-519-70-49-01 | Pacific Council of | \$1,500.00 | \$1,500.00 | \$1,500.00 | \$1,500.00 |
| 001-000-000-519-70-49-02 | Misc General Government | \$500.00 | \$0.00 | \$0.00 | \$0.00 |
| 001-000-000-519-70-49-03 | Pacific County EDC | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| 001-000-000-521-10-50-00 | Law Enforcement Contract | \$137,355.21 | \$214,250.00 | \$122,093.52 | \$183,140.00 |
| 001-000-000-522-10-10-00 | Salaries & Wages | \$13,037.12 | \$17,298.00 | \$11,546.78 | \$14,963.00 |
| 001-000-000-522-10-20-00 | Personnel Benefits | \$7,575.95 | \$10,426.00 | \$6,910.21 | \$9,248.00 |
| 001-000-000-522-10-20-01 | Board of Volunteer | \$1,320.00 | \$2,100.00 | \$120.00 | \$2,100.00 |
| 001-000-000-522-10-20-02 | Life & Disability Insurance | \$0.00 | \$3,600.00 | \$1,532.72 | \$3,600.00 |
| 001-000-000-522-10-31-00 | Office & Operating | \$2,901.49 | \$10,730.00 | \$6,563.70 | \$10,730.00 |
| 001-000-000-522-10-31-01 | Training/Attendance | \$2,467.22 | \$9,150.00 | \$895.00 | \$10,650.00 |
| 001-000-000-522-10-32-00 | Gasoline | \$600.09 | \$1,600.00 | \$421.70 | \$1,600.00 |
| 001-000-000-522-10-35-00 | Small Tools & Equipment | \$0.00 | \$7,700.00 | \$0.00 | \$3,418.00 |
| 001-000-000-522-10-42-00 | Communication | \$3,777.64 | \$4,440.00 | \$4,393.89 | \$4,440.00 |
| 001-000-000-522-50-46-00 | Insurance | \$9,043.66 | \$9,540.00 | \$7,316.83 | \$9,540.00 |
| 001-000-000-522-50-47-00 | Electricity | \$4,508.21 | \$7,000.00 | \$5,620.06 | \$6,000.00 |
| 001-000-000-522-50-47-01 | Water | \$1,267.11 | \$1,500.00 | \$1,553.69 | \$1,900.00 |

| Print Display | Description | Amount | Budget | Amount | Budget |
|--------------------------|-----------------------------|-------------|-------------|--------------|--------------|
| 001-000-000-522-50-47-02 | Sewer | \$1,802.58 | \$2,940.00 | \$2,490.89 | \$2,904.00 |
| 001-000-000-522-50-47-03 | Storm Drainage | \$581.25 | \$500.00 | \$489.12 | \$600.00 |
| 001-000-000-522-50-48-00 | Repair & Maintenance | \$2,180.22 | \$2,800.00 | \$1,884.99 | \$13,800.00 |
| 001-000-000-522-60-48-00 | Vehicle & Equipment | \$1,267.37 | \$800.00 | \$9.09 | \$0.00 |
| 001-000-000-523-20-40-00 | Correctional Institutions | \$2,068.98 | \$3,500.00 | \$2,264.98 | \$3,500.00 |
| 001-000-000-523-21-00-01 | Juvenile Facility | \$0.00 | \$50.00 | \$0.00 | \$50.00 |
| 001-000-000-525-60-51-00 | Disaster Preparedness | \$4,426.50 | \$5,753.00 | \$5,298.00 | \$5,753.00 |
| 001-000-000-528-60-51-00 | Dispatch Services | \$24,458.25 | \$28,729.00 | \$22,434.00 | \$24,608.00 |
| 001-000-000-553-70-51-00 | Air Pollution Control | \$423.00 | \$423.00 | \$423.00 | \$502.00 |
| 001-000-000-557-20-41-00 | Ilwaco Web Page | \$750.00 | \$1,500.00 | \$610.00 | \$4,000.00 |
| 001-000-000-558-60-41-00 | Planner Services | \$71,138.58 | \$70,000.00 | \$55,647.58 | \$90,000.00 |
| 001-000-000-566-00-51-00 | Alcohol Program 2% | \$213.22 | \$250.00 | \$144.18 | \$250.00 |
| 001-000-000-572-50-41-00 | Custodian Library | \$3,065.00 | \$4,140.00 | \$3,074.03 | \$3,900.00 |
| 001-000-000-572-50-46-00 | Insurance | \$9,423.10 | \$1,781.00 | \$8,359.04 | \$1,781.00 |
| 001-000-000-572-50-47-00 | Electricity | \$5,918.40 | \$6,500.00 | \$6,786.24 | \$6,500.00 |
| 001-000-000-572-50-47-01 | City Water | \$1,293.71 | \$1,200.00 | \$1,242.28 | \$1,600.00 |
| 001-000-000-572-50-47-02 | City Sewer | \$1,861.23 | \$2,200.00 | \$1,804.14 | \$2,500.00 |
| 001-000-000-572-50-47-03 | Storm Drainage | \$85.74 | \$100.00 | \$78.66 | \$100.00 |
| 001-000-000-572-50-48-00 | Repairs & Maintenance | \$1,054.60 | \$900.00 | \$2,227.68 | \$3,000.00 |
| 001-000-000-572-50-49-00 | Miscellaneous | \$10.78 | \$100.00 | \$69.10 | \$100.00 |
| 001-000-000-573-90-49-00 | Black Lake Fishing Derby | \$4,124.27 | \$5,000.00 | \$4,200.99 | \$4,800.00 |
| 001-000-000-573-90-49-01 | Port of Ilwaco Fireworks | \$7,500.00 | \$15,000.00 | \$0.00 | \$0.00 |
| 001-000-000-575-50-40-00 | Community Bldg Other - | \$3,945.61 | \$6,220.00 | \$3,539.28 | \$6,221.00 |
| 001-000-000-575-50-40-01 | Community Bldg Other- | \$3,580.10 | \$2,000.00 | \$12.69 | \$2,000.00 |
| 001-000-000-575-50-40-04 | Community Building | \$0.00 | \$9,120.00 | \$0.00 | \$9,120.00 |
| 001-000-000-576-80-10-00 | Parks Salaries and Wages | \$23,595.85 | \$35,334.00 | \$18,919.49 | \$26,222.00 |
| 001-000-000-576-80-20-00 | Parks Benefits | \$7,806.58 | \$14,969.00 | \$6,840.39 | \$11,965.00 |
| 001-000-000-576-80-31-00 | Office & Operating | \$7,135.87 | \$4,500.00 | \$5,462.24 | \$6,500.00 |
| 001-000-000-576-80-34-00 | Aquatic Weed Treatment | \$2,057.00 | \$19,519.00 | \$1,395.81 | \$39,000.00 |
| 001-000-000-576-80-35-00 | Small Tools & Equipment | \$635.71 | \$7,000.00 | \$12,774.64 | \$12,800.00 |
| 001-000-000-576-80-46-00 | Insurance | \$1,984.50 | \$2,294.00 | \$1,760.37 | \$2,294.00 |
| 001-000-000-576-80-47-00 | Electricity | \$814.78 | \$1,000.00 | \$818.13 | \$2,000.00 |
| 001-000-000-576-80-47-01 | Water-Parks, | \$1,516.80 | \$2,600.00 | \$2,112.84 | \$2,400.00 |
| 001-000-000-576-80-47-02 | Sewer-Parks, Black Lake | \$618.66 | \$2,400.00 | \$1,903.98 | \$2,300.00 |
| 001-000-000-576-80-47-03 | Storm Drainage | \$1,596.87 | \$2,000.00 | \$1,464.27 | \$1,500.00 |
| 001-000-000-576-80-48-00 | Repairs & Maintenance | \$1,383.99 | \$8,500.00 | \$5,304.56 | \$8,500.00 |
| 001-000-000-576-80-49-00 | Miscellaneous | \$0.00 | \$0.00 | \$775.83 | \$3,000.00 |
| 001-000-000-576-80-49-01 | Other | \$0.00 | \$5,000.00 | \$0.00 | \$10,500.00 |
| 001-000-000-591-13-71-00 | Usda RD #97-09 Bond - | \$9,114.60 | \$19,332.00 | \$9,114.60 | \$18,446.00 |
| 001-000-000-591-22-71-00 | BOP Fire Station - Prin | \$46,694.62 | \$37,282.00 | \$40,175.56 | \$35,479.00 |
| 001-000-000-591-48-71-01 | John Deer Mower 8157-96 - | \$9,000.00 | \$12,000.00 | \$8,115.28 | \$12,000.00 |
| 001-000-000-591-73-71-00 | BOP Community Bldg - | \$18,498.32 | \$15,947.00 | \$17,501.87 | \$15,676.00 |
| 001-000-000-592-13-83-00 | Usda RD #97-09 Bond - | \$4,149.40 | \$7,195.00 | \$4,149.40 | \$8,082.00 |
| 001-000-000-592-22-83-00 | BOP Fire Station - Interest | \$30,737.98 | \$40,150.00 | \$37,257.04 | \$41,953.00 |
| 001-000-000-592-48-83-00 | John Deer Mower 8157-96 - | \$740.07 | \$500.00 | \$1,889.19 | \$500.00 |
| 001-000-000-592-73-83-00 | BOP Community Bldg - | \$10,528.60 | \$13,080.00 | \$11,525.05 | \$13,351.00 |
| 001-000-000-594-14-62-00 | Governmental Facility | \$7,137.56 | \$3,000.00 | \$5,390.00 | \$27,400.00 |
| 001-000-000-594-14-64-00 | Administrative Equipment | \$0.00 | \$0.00 | \$1,589.17 | \$0.00 |
| 001-000-000-594-42-64-00 | Templin Foundation | \$14,000.00 | \$14,000.00 | \$0.00 | \$0.00 |
| 001-000-000-594-64-22-01 | Fire Equipment | \$0.00 | \$5,000.00 | \$0.00 | \$5,000.00 |
| 001-000-000-594-76-64-00 | Parks Vehicles | \$1,060.38 | \$31,200.00 | \$10,464.73 | \$25,000.00 |
| 101-000-000-508-80-00-00 | Ending Cash & | \$0.00 | \$23,157.00 | \$0.00 | \$94,290.00 |
| 101-000-000-542-30-10-00 | Salaries & Wages | \$21,483.39 | \$31,066.00 | \$23,532.64 | \$32,541.00 |
| 101-000-000-542-30-20-00 | Benefits | \$7,273.39 | \$12,917.00 | \$8,425.24 | \$13,846.00 |
| 101-000-000-542-30-31-00 | Roadway Operating | \$0.00 | \$2,000.00 | \$0.00 | \$1,000.00 |
| 101-000-000-542-30-35-00 | Roadway Equipment | \$1,110.37 | \$2,000.00 | \$1,475.62 | \$1,500.00 |
| 101-000-000-542-63-47-00 | Street Light Operating | \$5,689.00 | \$6,005.00 | \$5,304.94 | \$6,005.00 |
| 101-000-000-542-66-31-00 | Ice Control Operating | \$0.00 | \$400.00 | \$0.00 | \$850.00 |
| 101-000-000-542-67-30-00 | Street Cleaning | \$409.79 | \$4,000.00 | \$0.00 | \$0.00 |
| 101-000-000-542-70-31-00 | Roadside Operating | \$3,540.76 | \$2,000.00 | \$3,216.92 | \$5,000.00 |
| 101-000-000-543-30-30-00 | Office And Operating | \$4,973.93 | \$4,633.00 | \$6,770.71 | \$8,000.00 |
| 101-000-000-543-30-30-01 | Gasoline & Oil Products | \$1,965.26 | \$1,500.00 | \$1,139.91 | \$3,000.00 |
| 101-000-000-543-30-30-02 | Small Tools & Equipment | \$1,621.31 | \$1,500.00 | \$1,385.36 | \$1,633.00 |
| 101-000-000-543-30-40-00 | Safety Training | \$174.00 | \$500.00 | \$304.72 | \$0.00 |
| 101-000-000-543-30-40-01 | Insurance | \$1,217.50 | \$1,384.00 | \$1,079.95 | \$1,384.00 |
| 101-000-000-595-10-41-04 | Engineering - Elizabeth | \$0.00 | \$0.00 | \$59,946.36 | \$584,000.00 |
| 101-000-000-595-30-65-00 | Roadway Construction | \$151.71 | \$0.00 | \$468,169.08 | \$0.00 |
| 101-000-000-595-61-60-01 | Sidewalks | \$4,594.37 | \$0.00 | \$101,641.00 | \$106,000.00 |
| 101-000-000-597-00-00-03 | Transfer TO 001-Bldg. | \$5,750.00 | \$11,500.00 | \$11,500.00 | \$11,500.00 |
| 101-000-000-597-00-00-10 | Transfer TO 408 | \$8,000.00 | \$8,000.00 | \$0.00 | \$0.00 |

| Print | Copy | Description | Amount | Budget | Amount | Budget |
|--------------------------|------|-------------------------------|--------------|--------------|--------------|--------------|
| 104-000-000-508-80-00-00 | | Ending Cash & | \$0.00 | \$19,553.00 | \$0.00 | \$22,587.00 |
| 104-000-000-557-30-40-01 | | Fishing Derby | \$35.07 | \$0.00 | \$0.00 | \$0.00 |
| 104-000-000-557-30-40-03 | | Miscellaneous | \$7,500.00 | \$7,500.00 | \$0.00 | \$0.00 |
| 104-000-000-557-30-41-01 | | Heritage Museum | \$2,500.00 | \$5,000.00 | \$2,588.47 | \$5,000.00 |
| 104-000-000-557-30-41-02 | | Visitors Bldg. - City Portion | \$769.00 | \$769.00 | \$769.00 | \$769.00 |
| 104-000-000-557-30-41-03 | | Ilwaco Merchants | \$0.00 | \$3,000.00 | \$7,500.00 | \$7,500.00 |
| 104-000-000-557-30-41-04 | | Peninsula Visitors Bureau | \$7,875.00 | \$7,875.00 | \$7,500.00 | \$7,500.00 |
| 104-000-000-557-30-41-05 | | Ilwaco Charter Association | \$1,000.00 | \$1,000.00 | \$0.00 | \$1,000.00 |
| 104-000-000-557-30-46-00 | | Heritage Museum - | \$4,772.40 | \$5,520.00 | \$4,233.49 | \$5,520.00 |
| 104-000-000-576-80-31-00 | | Office & Operating | \$45.21 | \$0.00 | \$0.00 | \$0.00 |
| 104-000-000-597-00-00-00 | | Contingency | \$0.00 | \$36,000.00 | \$0.00 | \$36,000.00 |
| 104-000-000-597-00-00-01 | | Transfer TO 001 | \$0.00 | \$2,500.00 | \$2,500.00 | \$2,500.00 |
| 301-000-000-508-80-00-00 | | Ending Cash & | \$0.00 | \$1,296.00 | \$0.00 | \$12,296.00 |
| 301-000-000-597-00-00-01 | | Transfer TO 001 | \$0.00 | \$0.00 | \$14,000.00 | \$14,000.00 |
| 301-000-000-597-00-00-10 | | Transfer TO 408 | \$20,000.00 | \$20,000.00 | \$0.00 | \$0.00 |
| 401-000-000-508-80-00-00 | | Ending Cash & | \$0.00 | \$184,208.00 | \$0.00 | \$409,899.00 |
| 401-000-000-534-00-10-00 | | Salaries & Wages | \$176,450.73 | \$220,634.00 | \$138,901.68 | \$202,761.00 |
| 401-000-000-534-00-20-00 | | Benefits | \$54,783.11 | \$73,651.00 | \$43,449.17 | \$70,230.00 |
| 401-000-000-534-00-31-00 | | Operation & Maintenance | \$33,106.43 | \$40,000.00 | \$41,818.94 | \$50,000.00 |
| 401-000-000-534-00-31-01 | | Chemicals | \$24,429.98 | \$40,000.00 | \$32,619.46 | \$50,000.00 |
| 401-000-000-534-00-31-02 | | Monthly Excise Tax Pay | \$26,438.65 | \$35,751.00 | \$30,707.70 | \$39,478.00 |
| 401-000-000-534-00-31-03 | | Annual Meter Calibrations | \$1,583.60 | \$2,500.00 | \$1,592.76 | \$1,600.00 |
| 401-000-000-534-00-31-04 | | Annual Permit Fees | \$3,423.05 | \$5,000.00 | \$4,858.85 | \$6,000.00 |
| 401-000-000-534-00-31-06 | | Office & Customer Service | \$5,306.02 | \$6,000.00 | \$4,939.52 | \$6,000.00 |
| 401-000-000-534-00-32-00 | | Gasoline | \$3,406.10 | \$7,500.00 | \$5,206.25 | \$8,000.00 |
| 401-000-000-534-00-35-00 | | Small Tools & Equipment | \$3,962.23 | \$5,000.00 | \$2,162.66 | \$3,000.00 |
| 401-000-000-534-00-35-01 | | Small Tools & Equipment - | \$5,861.30 | \$5,000.00 | \$0.00 | \$0.00 |
| 401-000-000-534-00-41-00 | | Professional Services | \$3,912.13 | \$10,000.00 | \$14,154.49 | \$16,500.00 |
| 401-000-000-534-00-41-03 | | Professional Services - | \$12,415.93 | \$12,000.00 | \$8,286.36 | \$10,000.00 |
| 401-000-000-534-00-41-04 | | Professional Services - | \$5,664.46 | \$9,000.00 | \$4,111.31 | \$7,000.00 |
| 401-000-000-534-00-41-05 | | Water Comp. Plan- | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 401-000-000-534-00-42-00 | | Communications | \$4,080.86 | \$4,500.00 | \$3,400.32 | \$4,500.00 |
| 401-000-000-534-00-43-00 | | Travel/Meals/Lodging | \$2,111.84 | \$2,000.00 | \$945.55 | \$1,000.00 |
| 401-000-000-534-00-46-00 | | Insurance | \$16,265.20 | \$18,802.00 | \$14,428.54 | \$18,802.00 |
| 401-000-000-534-00-47-00 | | Electricity | \$20,258.17 | \$35,000.00 | \$22,625.48 | \$31,104.00 |
| 401-000-000-534-00-47-03 | | Storm Drainage | \$643.35 | \$660.00 | \$556.87 | \$560.00 |
| 401-000-000-534-00-48-00 | | Vehicle | \$1,762.53 | \$5,000.00 | \$6,417.03 | \$6,900.00 |
| 401-000-000-534-00-48-01 | | Water Line Replacement | \$0.00 | \$5,000.00 | \$3,416.96 | \$5,000.00 |
| 401-000-000-534-00-49-00 | | Miscellaneous | \$602.31 | \$7,500.00 | \$0.00 | \$0.00 |
| 401-000-000-534-00-49-01 | | Safety Training | \$195.00 | \$500.00 | \$65.00 | \$500.00 |
| 401-000-000-534-00-49-02 | | Software Upgrade | \$2,133.10 | \$2,200.00 | \$2,133.10 | \$2,133.00 |
| 401-000-000-591-34-72-00 | | Principal Pwtf - 94206 | \$0.00 | \$0.00 | \$0.00 | \$3,994.00 |
| 401-000-000-591-34-72-01 | | Principal Pwtf - 04-65104- | \$16,948.68 | \$16,985.00 | \$20,942.49 | \$18,000.00 |
| 401-000-000-591-34-72-02 | | Principal DWSRF 11-952- | \$20,475.00 | \$20,475.00 | \$20,475.01 | \$0.00 |
| 401-000-000-591-34-72-03 | | Principal DWSRF 11-952- | \$38,829.06 | \$27,000.00 | \$0.00 | \$0.00 |
| 401-000-000-591-34-72-04 | | Principal DWSRF 11-952- | \$3,465.00 | \$3,000.00 | \$0.00 | \$0.00 |
| 401-000-000-592-34-80-00 | | Interest Pwtf - 94206 | \$0.00 | \$0.00 | \$0.00 | \$80.00 |
| 401-000-000-592-34-83-01 | | Interest Pwtf - 04-65104- | \$1,864.35 | \$1,864.00 | \$2,113.72 | \$983.00 |
| 401-000-000-592-34-83-02 | | Interest DWSRF 11-952- | \$5,835.37 | \$5,835.37 | \$5,959.55 | \$0.00 |
| 401-000-000-592-34-83-03 | | Interest DWSRF 11-952- | \$19,715.11 | \$9,437.63 | \$0.00 | \$0.00 |
| 401-000-000-592-34-83-04 | | Interest DWSRF 11-952- | \$1,332.66 | \$500.00 | \$0.00 | \$0.00 |
| 401-000-000-594-34-41-01 | | Engineering - Plant | \$0.00 | \$0.00 | \$17,225.61 | \$0.00 |
| 401-000-000-594-34-41-02 | | Engineering - Distribution | \$3,417.50 | \$0.00 | \$5,957.00 | \$0.00 |
| 401-000-000-594-34-62-00 | | Construction Project - | \$0.00 | \$0.00 | \$595,923.99 | \$770,000.00 |
| 401-000-000-594-34-62-01 | | Construction - Plant | \$805,599.52 | \$846,000.00 | \$2,572.81 | \$940,000.00 |
| 401-000-000-594-34-62-02 | | Construction - Distribution | \$3,330.45 | \$3,500.00 | \$85,654.20 | \$0.00 |
| 401-000-000-594-34-62-03 | | Plant Improvements | \$95,341.34 | \$121,000.00 | \$1,598.00 | \$23,000.00 |
| 401-000-000-594-34-64-00 | | Vehicle Purchase | \$0.00 | \$0.00 | \$3,062.75 | \$12,500.00 |
| 401-000-000-594-34-64-01 | | Equipment | \$13,546.38 | \$40,500.00 | \$16,931.94 | \$0.00 |
| 401-000-000-594-34-64-02 | | Contingency | \$3,556.25 | \$100,000.00 | \$4,000.00 | \$0.00 |
| 401-000-000-597-00-00-02 | | Transfer TO 001 | \$6,187.50 | \$12,375.00 | \$12,375.00 | \$12,375.00 |
| 401-000-000-597-00-00-03 | | Transfer TO 403 Usda 91- | \$2,177.00 | \$4,354.00 | \$2,177.00 | \$4,354.00 |
| 401-000-000-597-00-00-05 | | Transfer to 101 | \$0.00 | \$0.00 | \$16,000.00 | \$16,000.00 |
| 401-000-150-591-34-79-03 | | New Loan | \$0.00 | \$0.00 | \$0.00 | \$22,877.00 |
| 403-000-000-591-34-70-05 | | Pwtf 04-65104-013 | \$0.00 | \$0.00 | \$0.00 | \$16,948.68 |
| 403-000-000-591-34-72-00 | | Usda 91-01 Principal | \$1,117.82 | \$2,378.00 | \$1,117.82 | \$2,263.59 |
| 403-000-000-591-35-70-01 | | Pwtf 97-791-007 Principal | \$13,118.26 | \$13,118.00 | \$13,118.25 | \$13,118.25 |
| 403-000-000-591-35-70-03 | | Pwtf 04-691 Principal | \$1,496.22 | \$1,496.00 | \$1,496.23 | \$1,496.00 |
| 403-000-000-591-35-70-04 | | Pwtf 05-691 Principal | \$20,260.48 | \$20,260.00 | \$20,260.48 | \$20,260.00 |
| 403-000-000-591-35-72-01 | | Srf 94-08 Principal Only | \$104,307.88 | \$104,308.00 | \$104,307.88 | \$104,308.00 |

| | | | | | |
|--------------------------|-----------------------------|--------------|--------------|--------------|--------------|
| 403-000-000-591-35-72-04 | Pwtf - 06-962-0017 | \$12,559.00 | \$11,898.00 | \$12,559.00 | \$11,898.00 |
| 403-000-000-591-35-72-05 | PWTF PC13-961-054 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 403-000-000-591-35-72-06 | B of P - 2008 - Principal | \$15,193.70 | \$15,275.00 | \$15,817.73 | \$14,528.00 |
| 403-000-000-591-35-72-07 | PWTF PR09-951-050 | \$0.00 | \$0.00 | \$9,954.47 | \$12,910.00 |
| 403-000-000-591-35-78-00 | DOE SRF L1300001- | \$133,626.05 | \$133,626.00 | \$64,596.70 | \$130,070.00 |
| 403-000-000-591-35-78-01 | DOE SRF L1300003 - | \$18,118.96 | \$38,964.00 | \$0.00 | \$6,235.00 |
| 403-000-000-591-35-78-02 | DOE SRF L1300006 - | \$2,297.52 | \$4,892.00 | \$0.00 | \$2,266.00 |
| 403-000-000-592-34-80-00 | Usda 91-01 Interest | \$1,059.18 | \$1,976.00 | \$1,059.18 | \$2,090.41 |
| 403-000-000-592-34-80-03 | Ptwf 04-691 Interest | \$137.16 | \$150.00 | \$164.58 | \$180.00 |
| 403-000-000-592-35-80-04 | Pwtf - 06-962-0017 Interest | \$690.75 | \$1,428.00 | \$816.34 | \$1,660.00 |
| 403-000-000-592-35-80-05 | PWTF PC13-961-054 | \$1,226.85 | \$1,226.00 | \$1,219.98 | \$0.00 |
| 403-000-000-592-35-80-06 | B of P - 2008 - Interest | \$14,453.10 | \$14,372.00 | \$13,829.07 | \$15,120.00 |
| 403-000-000-592-35-80-07 | Pwtf 05-691 Interest | \$4,085.87 | \$4,457.00 | \$4,862.51 | \$5,268.00 |
| 403-000-000-592-35-80-08 | Pwtf 97-791-007 Interest | \$1,082.26 | \$1,181.00 | \$1,574.19 | \$1,967.75 |
| 403-000-000-592-35-80-09 | Pwtf 04-65104-013 Interest | \$0.00 | \$0.00 | \$0.00 | \$2,034.32 |
| 403-000-000-592-35-80-10 | PWTF PR09-951-050 | \$0.00 | \$0.00 | \$99.54 | \$128.00 |
| 403-000-000-592-35-83-00 | DOE SRF L1300001- | \$82,040.65 | \$82,041.00 | \$43,236.65 | \$85,597.00 |
| 403-000-000-592-35-83-01 | DOE SRF L1300003 - | \$12,127.60 | \$25,641.00 | \$0.00 | \$26,382.00 |
| 403-000-000-592-35-83-02 | DOE SRF L1300006 - | \$132.25 | \$263.00 | \$0.00 | \$318.00 |
| 404-000-000-508-80-00-00 | Ending Cash & | \$0.00 | \$368,284.00 | \$0.00 | \$347,731.93 |
| 408-000-000-508-80-00-00 | Ending Cash And | \$0.00 | \$5,843.00 | \$0.00 | \$11,120.00 |
| 408-000-000-531-38-10-00 | Salaries & Waqes | \$10,948.19 | \$15,107.00 | \$10,870.40 | \$15,066.00 |
| 408-000-000-531-38-20-00 | Benefits | \$3,610.41 | \$5,335.00 | \$5,274.96 | \$5,274.00 |
| 408-000-000-531-38-31-01 | Operations & Maintenance | \$8,556.84 | \$8,800.00 | \$5,244.23 | \$8,600.00 |
| 408-000-000-531-38-31-02 | Excise Tax | \$1,187.45 | \$1,600.00 | \$1,061.83 | \$1,600.00 |
| 408-000-000-531-38-32-00 | Gas/Oil Products | \$980.09 | \$1,000.00 | \$546.68 | \$1,000.00 |
| 408-000-000-531-38-35-00 | Small Tools | \$156.56 | \$1,500.00 | \$587.67 | \$0.00 |
| 408-000-000-531-38-46-00 | Insurance | \$578.30 | \$692.00 | \$512.98 | \$692.00 |
| 408-000-000-591-38-72-01 | Strmwater -Principal | \$1,775.93 | \$3,588.00 | \$1,705.30 | \$3,446.00 |
| 408-000-000-591-38-72-02 | Pw-04-691 Principal | \$1,496.22 | \$1,496.00 | \$1,496.23 | \$1,496.00 |
| 408-000-000-591-38-72-03 | Pw-05-691-023 Principal | \$20,260.48 | \$20,260.00 | \$20,260.48 | \$20,260.00 |
| 408-000-000-592-31-83-01 | Strmwater - Interest | \$583.51 | \$1,131.00 | \$654.14 | \$1,273.00 |
| 408-000-000-592-31-83-02 | Pw-04-691 Interest | \$137.16 | \$150.00 | \$164.58 | \$165.00 |
| 408-000-000-592-31-83-03 | Pw-05-691-023 Interest | \$4,085.86 | \$4,457.00 | \$4,862.52 | \$4,863.00 |
| 408-000-000-594-31-64-00 | Drainage Construction | \$12,607.70 | \$48,500.00 | \$227.46 | \$5,600.00 |
| 408-000-000-597-00-00-03 | Transfer TO 001-Bldg. | \$2,750.00 | \$5,500.00 | \$5,500.00 | \$5,500.00 |
| 409-000-000-508-80-00-00 | Ending Cash & | \$0.00 | \$237,130.00 | \$0.00 | \$337,690.00 |
| 409-000-000-535-00-10-00 | Salaries And Waqes | \$111,193.32 | \$145,423.00 | \$110,790.15 | \$147,673.00 |
| 409-000-000-535-00-20-00 | Employee Benefits | \$38,500.29 | \$53,378.00 | \$38,900.21 | \$53,739.00 |
| 409-000-000-535-00-31-01 | Operations And | \$16,197.57 | \$12,000.00 | \$17,373.03 | \$22,000.00 |
| 409-000-000-535-00-31-02 | Chemicals | \$14,798.03 | \$16,000.00 | \$12,362.94 | \$15,000.00 |
| 409-000-000-535-00-31-03 | Excise Tax | \$10,404.19 | \$15,530.00 | \$10,452.82 | \$15,440.00 |
| 409-000-000-535-00-31-04 | Annual Meter Calibrations | \$1,592.71 | \$3,000.00 | \$1,929.58 | \$2,000.00 |
| 409-000-000-535-00-31-05 | Doe Annual Permit | \$8,603.83 | \$12,350.00 | \$3,772.88 | \$4,500.00 |
| 409-000-000-535-00-31-06 | Screen Panels And | \$525.00 | \$6,000.00 | \$6,787.90 | \$6,800.00 |
| 409-000-000-535-00-31-07 | Lab Supplies | \$9,713.13 | \$4,000.00 | \$0.00 | \$0.00 |
| 409-000-000-535-00-31-08 | Office Supplies & | \$3,291.98 | \$4,800.00 | \$3,869.15 | \$5,000.00 |
| 409-000-000-535-00-32-00 | Gas/oil Products | \$2,115.86 | \$4,500.00 | \$3,718.22 | \$5,000.00 |
| 409-000-000-535-00-35-00 | Small Tools | \$156.56 | \$3,000.00 | \$587.67 | \$3,000.00 |
| 409-000-000-535-00-41-00 | Attorney Fees | \$0.00 | \$4,000.00 | \$4,333.50 | \$5,000.00 |
| 409-000-000-535-00-41-01 | Professional Services - | \$14,190.23 | \$20,000.00 | \$11,117.29 | \$15,000.00 |
| 409-000-000-535-00-41-02 | Professional Services - | \$6,689.02 | \$5,000.00 | \$9,383.69 | \$12,000.00 |
| 409-000-000-535-00-42-00 | Communications | \$3,850.47 | \$5,000.00 | \$3,668.93 | \$5,410.00 |
| 409-000-000-535-00-43-01 | Travel/meals & Lodging | \$124.41 | \$2,500.00 | \$0.00 | \$0.00 |
| 409-000-000-535-00-43-02 | Training | \$1,487.00 | \$3,500.00 | \$485.66 | \$500.00 |
| 409-000-000-535-00-45-00 | Spray Sludge Disposal Site | \$35,334.80 | \$45,000.00 | \$34,482.35 | \$38,000.00 |
| 409-000-000-535-00-46-00 | Insurance | \$22,940.80 | \$24,894.00 | \$10,659.45 | \$13,894.00 |
| 409-000-000-535-00-47-01 | Electricity | \$36,664.05 | \$60,000.00 | \$42,967.99 | \$59,000.00 |
| 409-000-000-535-00-47-02 | Water | \$3,627.60 | \$5,000.00 | \$3,952.11 | \$5,500.00 |
| 409-000-000-535-00-47-03 | Sewer | \$4,531.25 | \$7,200.00 | \$5,423.13 | \$7,200.00 |
| 409-000-000-535-00-47-04 | Garbage Services | \$1,609.66 | \$2,200.00 | \$1,278.85 | \$1,600.00 |
| 409-000-000-535-00-47-05 | Storm Drainage | \$369.39 | \$600.00 | \$327.67 | \$584.00 |
| 409-000-000-535-00-48-01 | Repairs And Maintenance | \$12,709.74 | \$10,000.00 | \$12,867.87 | \$14,000.00 |
| 409-000-000-535-00-48-02 | Annual Pipe Clean/tv | \$12,182.47 | \$10,000.00 | \$12,439.04 | \$14,000.00 |
| 409-000-000-535-00-48-03 | Miscellaneous | \$3,292.42 | \$3,000.00 | \$2,133.10 | \$2,200.00 |
| 409-000-000-594-35-63-00 | Sewer Line Replace/repair | \$0.00 | \$10,000.00 | \$9,604.18 | \$10,000.00 |
| 409-000-000-594-35-63-01 | Engineering - Collection | \$0.00 | \$285,000.00 | \$11,970.80 | \$295,000.00 |
| 409-000-000-594-35-64-01 | Machinery & Equipment | \$810.02 | \$187,425.00 | \$1,163.32 | \$60,000.00 |
| 409-000-000-594-35-64-02 | Vehicle Purchase -Grit Trlr | \$0.00 | \$0.00 | \$5,357.15 | \$0.00 |
| 409-000-000-594-35-64-03 | Pump | \$0.00 | \$0.00 | \$57,929.70 | \$68,000.00 |

| Item | Account | Actual | Actual | Actual | Estimate |
|--------------------------|--------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 409-000-000-594-63-35-04 | Treatment Plant Roof | \$0.00 | \$49,200.00 | \$0.00 | \$0.00 |
| 409-000-000-594-64-35-04 | Add'l Machinery & | \$12,514.72 | \$10,000.00 | \$0.00 | \$5,000.00 |
| 409-000-000-597-00-00-02 | Transfer TO 001-Bldg. | \$10,137.50 | \$20,275.00 | \$20,275.00 | \$20,275.00 |
| 409-000-000-597-00-00-04 | Wwtp - TO 403 Srf | \$352,650.91 | \$389,732.00 | \$212,141.23 | \$355,170.00 |
| 409-000-000-597-00-00-05 | Wwtp - TO 403 Pwtf | \$15,427.37 | \$15,525.00 | \$15,912.42 | \$16,086.00 |
| 409-000-000-597-00-00-10 | TO 403 Wwtp Pwtf 06-962- | \$13,249.75 | \$13,326.00 | \$13,375.34 | \$13,564.00 |
| 409-000-000-597-00-00-11 | TO 403 Wwtp Pwtf Red05- | \$24,346.36 | \$24,718.00 | \$25,122.99 | \$25,528.00 |
| 409-000-000-597-00-00-12 | TO 403 Wwtp Pwtf Red04- | \$1,633.38 | \$1,646.00 | \$1,660.81 | \$1,676.00 |
| 409-000-000-597-00-00-13 | WWTP to 403 PWTF | \$0.00 | \$0.00 | \$10,054.01 | \$13,038.00 |
| 409-000-000-597-00-00-14 | TO 404 Wwtp B of P | \$1,482.50 | \$2,965.00 | \$2,965.00 | \$2,965.00 |
| 409-000-000-597-00-00-15 | TO 403 Wwtp-B of P 2008 | \$29,646.80 | \$29,648.00 | \$29,646.80 | \$29,648.00 |
| 409-000-000-597-00-00-16 | Wwtp - TO 404 Srf | \$8,794.00 | \$17,588.00 | \$17,588.00 | \$17,588.00 |
| 999-000-000-584-00-00-00 | Purchase of Investments | \$211,673.36 | \$0.00 | \$204,912.45 | \$0.00 |
| | | \$3,822,911.97 | \$6,049,606.00 | \$3,932,650.35 | \$7,564,350.93 |

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing: 11/9/15
Council Discussion Item: 10/26/15 Council Business Item:

B. Issue/Topic: **Ordinance Establishing 2016 Property Tax Levy and Certification**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council):

1. RCW 84.55.120 requires that taxing districts other than the state that collect regular levies must hold a public hearing on revenue sources and adopt a separate ordinance authorizing the increase of property tax. The ordinance and levy certification must be passed for Pacific County to include the City of Ilwaco in the 2016 levy.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. The Pacific County assessor has provided the tax assessed value and levy limit calculation that was used in writing the ordinance and setting the proposed levy amount. The levy certification includes the estimated value of new construction, as well as any estimated utility value, at the recommendation of the tax assessor.

F. Impacts:

1. Fiscal: The property tax levy is a primary revenue source for the City of Ilwaco.
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: Recommended N/A Public Hearing on

H. Staff Comments:

- 1.

I. Time Constraints/Due Dates: Pacific County has requested the levy certification be submitted to them no later than November 17, 2015.

J. Proposed Motion:

- 1) **I move to adopt the ordinance establishing the property tax rate for the 2016 budget.**
- 2) **I move to authorize the city treasurer to certify the 2016 levy not to exceed \$211,600 to the Pacific County legislative authority.**

**CITY OF ILWACO
ORDINANCE NO. XXX**

**AN ORDINANCE OF THE CITY OF ILWACO, WASHINGTON, ESTABLISHING
THE PROPERTY TAX RATE FOR THE 2016 BUDGET**

WHEREAS, the City Council of the City of Ilwaco has met and considered its budget for the calendar year 2016; and

WHEREAS, the district's actual levy amount from the previous year was \$ 208,651; and

WHEREAS, the population of this district is less than 10,000.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2016 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$2,087, which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Section 2. Effective Date. This Ordinance takes effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN
AUTHENTICATION OF ITS PASSAGE THIS XX DAY OF XXXXXXXXXX, 2015.**

Mike Cassinelli, Mayor

ATTEST:

Holly Beller, City Clerk

| VOTE | Jensen | Karnofski | Marshall | Chambreau | Fornier | Cassinelli |
|-------------|--------|-----------|----------|-----------|---------|------------|
| Ayes | | | | | | |
| Nays | | | | | | |
| Abstentions | | | | | | |
| Absent | | | | | | |

PUBLISHED: month, day, year

EFFECTIVE: month, day, year



Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Ariel Smith,
(Name)

Treasurer, for City of Ilwaco, do hereby certify to
(Title) (District Name)

the Pacific County legislative authority that the Ilwaco City Council
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2016 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 11/09/15 :
(Date of Public Hearing)

Regular Levy: \$211,600.00
(State the total dollar amount to be levied)

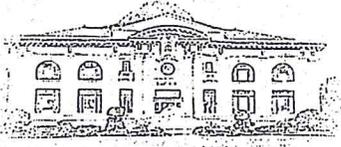
Excess Levy: \$0.00
(State the total dollar amount to be levied)

Refund Levy: \$0.00
(State the total dollar amount to be levied)

Signature: _____

Date: _____

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.



Pacific County
ASSESSOR

BRUCE WALKER

Memo

TO: Cities and Taxing Districts within or co-extensive with Pacific County
FROM: Bruce Walker, Pacific County Assessor
CC: Marie Guernsey, Clerk of the Board
DATE: October 9th, 2015
RE: NOTICE TO FILE BUDGETS OR ESTIMATES OF AMOUNTS TO BE LEVIED BY TAXATION DURING THE YEAR 2016

It is that time of year again for each city and taxing district to file budgets or estimates to be levied during the year of 2016. I have listed below issues that need to be addressed:

Certified budgets or estimates of the amounts to be raised by taxation on assessed valuation of the property in the City or District during 2016 **must be filed with the Clerk of the Board of County Commissioners in order for the County to certify to the County Assessor by November 30, 2015.** (RCW 84.52.020, RCW 84.52.070)

PLEASE NOTE: THE BOARD OF PACIFIC COUNTY COMMISSIONERS INTEND TO HOLD A PUBLIC HEARING ON NOVEMBER 24, 2015 TO CERTIFY LEVIES. THE CLERK OF THE BOARD REQUESTS THAT YOUR DOCUMENTS BE RECEIVED BY NOVEMBER 17, 2015.

- A taxing district that collects regular levies is to hold a public hearing on revenue sources for the district's following year's current expense budget. The hearing **must include consideration of possible increases in property tax revenues and must be held prior to the time the taxing district levies the taxes or requests to have the taxes levied.** (RCW 84.55.120)
- Provide a copy of the legal notice advertising your public hearing to this office and to the Clerk of the Board of County Commissioners.
- Budgets shall clearly indicate an estimate of cash balance at the beginning and ending of each budget period in said budget or estimate. (RCW 84.52.025)

- **Resolution/Ordinance to increase property tax levy.** RCW 84.55.120 requires all taxing districts to adopt a resolution or ordinance in order to realize any increase in their regular property tax levy other than increases due to new construction, improvements to property, increased value of state-assessed property, annexations, and refunds. The Washington State Department of Revenue has created a form for your use when requesting such an increase in your regular property tax levy. These are available on the DOR website <http://dor.wa.gov/Content/Home/Default.aspx>.

State law requires certain information be included in the resolution or ordinance. Specifically, the resolution or ordinance must state the dollar amount of the increase and the percentage increase over the prior property tax levy. Resolutions or ordinances that do not comply with state law could result in your taxing district receiving an incorrect amount of property tax.

- **Budget Certification.** RCW 84.52.020 requires taxing districts to certify the amount to be raised through property taxation to the county legislative authority. This certification is to be made each year on or before November 30. The amount certified should include the total amount the district intends to levy, including amounts for new construction, improvements to property and so forth.

Please return your Resolutions/Budgets to:

**Clerk of the Board
Board of Pacific County Commissioners
P. O. Box 187
South Bend, WA 98586**

Thank you so much for your immediate attention to this matter. If you have any questions, please feel free to give me a call at (360) 875-9301.

PLEASE NOTE: If a taxing district or city does not submit its certified budget or estimate to the Clerk of the Board of County Commissioners, by November 17, 2015, it will not be included in the levy amounts to be included for the year 2016.

Enclosures: RCW 84.52.020, RCW 84.52.070, RCW 84.55.120, RCW 84.52.025
Fire Protection Budget Form (Pacific County Fire Districts Only)
Levy Certification Form
Ordinance/Resolution Form
2016 Levy Limit (101%) Calculation Estimate
2015 Preliminary Assessed Values for 2016 Tax

RCW 84.52.020

City and district budgets to be filed with county legislative authority.

It shall be the duty of the city council or other governing body of every city, other than a city having a population of three hundred thousand or more, the board of directors of school districts of the first class, the superintendent of each educational service district for each constituent second class school district, commissioners of port districts, commissioners of metropolitan park districts, and of all officials or boards of taxing districts within or coextensive with any county required by law to certify to the county legislative authority, for the purpose of levying district taxes, budgets or estimates of the amounts to be raised by taxation on the assessed valuation of the property in the city or district, through their chair and clerk, or secretary, to make and file such certified budget or estimates with the clerk of the county legislative authority on or before the thirtieth day of November.

RCW 84.52.070

Certification of levies to assessor.

It shall be the duty of the county legislative authority of each county, on or before the thirtieth day of November in each year, to certify to the county assessor of the county the amount of taxes levied upon the property in the county for county purposes, and the respective amounts of taxes levied by the board for each taxing district, within or coextensive with the county, for district purposes, and it shall be the duty of the council of each city having a population of three hundred thousand or more, and of the council of each town, and of all officials or boards of taxing districts within or coextensive with the county, authorized by law to levy taxes directly and not through the county legislative authority, on or before the thirtieth day of November in each year, to certify to the county assessor of the county the amount of taxes levied upon the property within the city, town, or district for city, town, or district purposes. If a levy amount is not certified to the county assessor by the thirtieth day of November, the county assessor shall use no more than the certified levy amount for the previous year for the taxing district: PROVIDED, That this shall not apply to the state levy or when the assessor has not certified assessed values as required by RCW 84.48.130 at least twelve working days prior to November 30th.

RCW 84.55.120

Public hearing — Taxing district's revenue sources — Adoption of tax increase by ordinance or resolution.

A taxing district, other than the state, that collects regular levies shall hold a public hearing on revenue sources for the district's following year's current expense budget. The hearing must include consideration of possible increases in property tax revenues and shall be held prior to the time the taxing district levies the taxes or makes the request to have the taxes levied. The county legislative authority, or the taxing district's governing body if the district is a city, town, or other type of district, shall hold the hearing. For purposes of this section, "current expense budget" means that budget which is primarily funded by taxes and charges and reflects the provision of ongoing services. It does not mean the capital, enterprise, or special assessment budgets of cities, towns, counties, or special purpose districts.

If the taxing district is otherwise required to hold a public hearing on its proposed regular tax levy, a single public hearing may be held on this matter.

No increase in property tax revenue, other than that resulting from the addition of new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, and improvements to property and any increase in the value of state-assessed property, may be authorized by a taxing district, other than the state, except by adoption of a separate ordinance or resolution, pursuant to notice, specifically authorizing the increase in terms of both dollars and percentage. The ordinance or resolution may cover a period of up to two years, but the ordinance shall specifically state for each year the dollar increase and percentage change in the levy from the previous year.

RCW 84.52.025

Budgets of taxing districts filed with county commissioners to indicate estimate of cash balance.

The governing body of all taxing districts within or coextensive with any county, which are required by law to certify to a board of county commissioners, for the purpose of levying district taxes, budgets or estimates of the amounts to be raised by taxation on the assessed valuation of the property in the district, shall clearly indicate an estimate of cash balance at the beginning and ending of each budget period in said budget or estimate.

Dear Taxing District:

Attached is your district's 2016 Preliminary Levy Limit (101%) Calculation. This is an estimate of your Highest Lawful Levy, New Construction and Assessed Value at this time. Utility values may not be received until November. This estimate gives you a good basis to use in your budget process.

Also enclosed is an example LEVY CERTIFICATION & RESOLUTION. The RESOLUTION sets your % of increase over last year, excluding the additional amounts from new construction, utilities and annexations. The LEVY CERTIFICATION is the total dollar amount you want to levy including these additional amounts and should match what is on your budget. If you use a different amount on your budget, it could possibly limit you to a lesser amount.

The example levy certification and resolution reflect what it would be if your district chooses to levy the Highest Lawful Levy. If your district chooses to levy a lesser amount, you'd need to recalculate the dollar amount and percentage on the example resolution. To calculate the percentage, divide what the district wants to levy by last year's actual levy (your actual levy is shown on the resolution already; don't use a different figure unless you confirm with us.) In addition to the percentage you also have to state the dollar amount of the increase. If you are using your own ordinance or resolution make sure you have both the percentage of increase and the dollar amount. If you'd like help with this or verification prior to your budget meeting, please don't hesitate to call *Becky Nissell @ 875-9300 Ext. 2210 or 642-9300 Ext. 2210.*

Blank Resolution and Levy Certification Forms are enclosed for your use, but an electronic fill-in format can be found at www.dor.wa.gov. We encourage the districts to use these available forms because they have all the necessary information and language. To find online-use the form number in the bottom left hand corner of the form or by name using "Levy Certification" and "Ordinance/Resolution".

ESTIMATE

TAX YEAR: 2016
 LEVY LIMIT CALCULATION
 TAXING DISTRICT: TOWN OF ILWACO
 ANNEXED TO A LIBRARY

| | | | | |
|----|--|----------|----------------|------------|
| A. | HIGHEST LAWFUL LEVY SINCE 1985 | (2015) | 208,651 | |
| | TIMES LEVY LIMIT - 101% | | 210,738 | 1% |
| B. | VALUE OF THIS YEAR NEW CONSTRUCTION | | 198,800 | |
| | TIMES PREVIOUS YEARS LEVY RATE | 1.854135 | + 369 | New Const |
| C. | CURRENT YEARS UTILITY VALUE | | 1,304,157 | |
| | LESS PREVIOUS YEARS UTILITY VALUE | | 1,304,157 | |
| | INCREASE IN UTILITY VALUE | | 0 | |
| | TIMES PREVIOUS YEARS LEVY RATE | 1.854135 | + 500 0 | Utility Es |
| D. | A+B+C LEVY LIMITATION | | 211,107 | |
| E. | ASSESSED VALUE ORIGINAL DISTRICT | | <u>211,607</u> | |
| | LEVY RATE ORIGINAL DISTRICT | | 0.0000 | |
| | ASSESSED VALUE ANNEXED AREA | | | |
| F. | LEVY LIMITATION FOR ANNEXATION | | 0 | |
| G. | LEVY LIMITATION WITH ANNEXATION (D+F) | | 0 | |
| H. | AMOUNT REFUNDED OR TO BE REFUNDED | | | |
| I. | TOTAL LEVY CONTROLLED BY LEVY LIMITATION | | 211,107 | |
| J. | AMOUNT REQUESTED BY TAXING DISTRICT | | | |
| K. | LESSER OF ITEMS I & J | | 211,107 | |

TO CALCULATE LEVY RATE

| | | |
|----------------|--------------------------|-------------|
| LEVY | | 211,107 |
| AV | | 112,270,401 |
| RATE | | 1.880344 |
| STATUTORY RATE | (3.60 - Library) = | 3.189290 |
| AUTH LEVY | | 211,107 |

| | | | | | | | | | | |
|--|---------------|------------|------------|-----------|------------|---------|--------|---------------|---------------|-----------|
| 654.116.105 - Raymond #116 Bond | | | | | | | | | | |
| Local: | 188,952,500 | 10,147,744 | 3,066,700 | 1,556,400 | 10,066,600 | 154,464 | 26,382 | 184,229,698 | 180,981,998 | 574,893 |
| State: | 379,273 | 4,061,773 | 0 | 0 | 0 | 0 | 0 | 4,441,046 | 4,441,046 | 0 |
| Total: | 189,331,773 | 14,209,517 | 3,066,700 | 1,556,400 | 10,066,600 | 154,464 | 26,382 | 188,670,744 | 185,423,044 | 574,893 |
| 654.118.100 - South Bend #118 M & O | | | | | | | | | | |
| Local: | 167,432,200 | 7,323,991 | 2,180,300 | 2,039,800 | 8,257,800 | 43,282 | 46,300 | 162,188,709 | 158,558,809 | 790,300 |
| State: | 420,117 | 2,833,932 | 0 | 0 | 0 | 0 | 0 | 3,254,049 | 3,254,049 | 0 |
| Total: | 167,852,317 | 10,157,923 | 2,180,300 | 2,039,800 | 8,257,800 | 43,282 | 46,300 | 165,442,758 | 161,812,858 | 790,300 |
| 654.118.105 - South Bend #118 Bond | | | | | | | | | | |
| Local: | 167,432,200 | 7,323,991 | 2,180,300 | 2,039,800 | 8,257,800 | 43,282 | 46,300 | 162,188,709 | 158,558,809 | 790,300 |
| State: | 420,117 | 2,833,932 | 0 | 0 | 0 | 0 | 0 | 3,254,049 | 3,254,049 | 0 |
| Total: | 167,852,317 | 10,157,923 | 2,180,300 | 2,039,800 | 8,257,800 | 43,282 | 46,300 | 165,442,758 | 161,812,858 | 790,300 |
| 654.155.100 - Naselle #155 M & O | | | | | | | | | | |
| Local: | 115,505,100 | 4,238,812 | 2,980,700 | 926,600 | 2,730,300 | 73,949 | 17,400 | 113,014,963 | 111,464,863 | 627,400 |
| State: | 150,151 | 2,367,814 | 0 | 0 | 0 | 0 | 0 | 2,517,965 | 2,517,965 | 0 |
| Total: | 115,655,251 | 6,606,626 | 2,980,700 | 926,600 | 2,730,300 | 73,949 | 17,400 | 115,532,928 | 113,982,828 | 627,400 |
| 654.160.100 - Willapa Valley #160 M & O | | | | | | | | | | |
| Local: | 187,698,300 | 8,211,785 | 14,605,300 | 1,692,500 | 6,400,700 | 278,678 | 4,200 | 172,928,707 | 170,258,207 | 833,221 |
| State: | 472,947 | 1,086,977 | 0 | 0 | 0 | 0 | 0 | 1,559,924 | 1,559,924 | 0 |
| Total: | 188,171,247 | 9,298,762 | 14,605,300 | 1,692,500 | 6,400,700 | 278,678 | 4,200 | 174,488,631 | 171,818,131 | 833,221 |
| 654.160.105 - Willapa Valley #160 Bond | | | | | | | | | | |
| Local: | 187,698,300 | 8,211,785 | 14,605,300 | 1,692,500 | 6,400,700 | 278,678 | 4,200 | 172,928,707 | 170,258,207 | 833,221 |
| State: | 472,947 | 1,086,977 | 0 | 0 | 0 | 0 | 0 | 1,559,924 | 1,559,924 | 0 |
| Total: | 188,171,247 | 9,298,762 | 14,605,300 | 1,692,500 | 6,400,700 | 278,678 | 4,200 | 174,488,631 | 171,818,131 | 833,221 |
| 654.172.700 - Ocosta #172 M & O Prop Tax | | | | | | | | | | |
| Local: | 89,554,000 | 3,080,240 | 7,763,000 | 306,400 | 2,784,900 | 150,631 | 34,300 | 81,595,009 | 80,908,009 | 353,400 |
| State: | 78,467 | 5,048,341 | 0 | 0 | 0 | 0 | 0 | 5,126,808 | 5,126,808 | 0 |
| Total: | 89,632,467 | 8,128,581 | 7,763,000 | 306,400 | 2,784,900 | 150,631 | 34,300 | 86,721,817 | 86,034,817 | 353,400 |
| 654.172.705 - Ocosta #172 Bond | | | | | | | | | | |
| Local: | 89,554,000 | 3,080,240 | 7,763,000 | 306,400 | 2,784,900 | 150,631 | 34,300 | 81,595,009 | 80,908,009 | 353,400 |
| State: | 78,467 | 5,048,341 | 0 | 0 | 0 | 0 | 0 | 5,126,808 | 5,126,808 | 0 |
| Total: | 89,632,467 | 8,128,581 | 7,763,000 | 306,400 | 2,784,900 | 150,631 | 34,300 | 86,721,817 | 86,034,817 | 353,400 |
| 654.200.100 - North River #200 M & O | | | | | | | | | | |
| Local: | 14,425,100 | 170,426 | 1,241,700 | 46,200 | 175,800 | 20,026 | 900 | 13,110,900 | 13,027,900 | 36,885 |
| State: | 0 | 198,678 | 0 | 0 | 0 | 0 | 0 | 198,678 | 198,678 | 0 |
| Total: | 14,425,100 | 369,104 | 1,241,700 | 46,200 | 175,800 | 20,026 | 900 | 13,309,578 | 13,226,578 | 36,885 |
| 654.301.700 - Pe Ell #301 M & O Prop Tax | | | | | | | | | | |
| Local: | 1,790,400 | 0 | 0 | 53,700 | 116,100 | 0 | 100 | 1,620,500 | 1,569,500 | 0 |
| State: | 0 | 2,403 | 0 | 0 | 0 | 0 | 0 | 2,403 | 2,403 | 0 |
| Total: | 1,790,400 | 2,403 | 0 | 53,700 | 116,100 | 0 | 100 | 1,622,903 | 1,571,903 | 0 |
| 654.301.701 - Pe Ell #301 Bond Prop Tax | | | | | | | | | | |
| Local: | 1,790,400 | 0 | 0 | 53,700 | 116,100 | 0 | 100 | 1,620,500 | 1,569,500 | 0 |
| State: | 0 | 2,403 | 0 | 0 | 0 | 0 | 0 | 2,403 | 2,403 | 0 |
| Total: | 1,790,400 | 2,403 | 0 | 53,700 | 116,100 | 0 | 100 | 1,622,903 | 1,571,903 | 0 |
| 655.001.100 - Fire #1 Gen | | | | | | | | | | |
| Local: | 1,123,839,800 | 6,353,001 | 7,021,100 | 6,829,900 | 35,128,300 | 117,610 | 70,200 | 1,081,025,691 | 1,062,889,091 | 6,681,100 |
| State: | 133,306 | 7,582,793 | 0 | 0 | 0 | 0 | 0 | 7,716,099 | 7,716,099 | 0 |
| Total: | 1,123,973,106 | 13,935,794 | 7,021,100 | 6,829,900 | 35,128,300 | 117,610 | 70,200 | 1,088,741,790 | 1,070,605,190 | 6,681,100 |
| 655.001.101 - Fire #1 EMS | | | | | | | | | | |
| Local: | 1,123,864,500 | 6,353,001 | 7,021,100 | 6,829,900 | 35,128,300 | 117,610 | 70,400 | 1,081,050,191 | 1,062,913,591 | 6,681,100 |

| | | | | | | | | | | |
|--|----------------------|------------|------------|-----------|------------|---------|---------|---------------|---------------|-----------|
| 659.100.700 - South Bend | Local: 75,362,900 | 4,852,206 | 0 | 716,000 | 4,640,300 | 28,282 | 13,700 | 74,816,824 | 72,950,424 | 197,900 |
| | State: 1,999,619 | 0 | 0 | 0 | 0 | 0 | 0 | 2,419,735 | 2,419,735 | 0 |
| | Total: 75,783,017 | 6,851,825 | 0 | 716,000 | 4,640,300 | 28,282 | 13,700 | 77,236,560 | 75,370,160 | 197,900 |
| 659.200.700 - Raymond | Local: 127,861,400 | 10,555,666 | 0 | 1,165,200 | 6,911,900 | 139,464 | 20,882 | 130,179,620 | 128,499,920 | 533,800 |
| | State: 376,492 | 2,882,295 | 0 | 0 | 0 | 0 | 0 | 3,258,787 | 3,258,787 | 0 |
| | Total: 128,237,892 | 13,437,961 | 0 | 1,165,200 | 6,911,900 | 139,464 | 20,882 | 133,438,407 | 131,758,707 | 533,800 |
| 659.200.701 - Raymond Bond | Local: 127,861,400 | 10,555,666 | 0 | 1,165,200 | 6,911,900 | 139,464 | 20,882 | 130,179,620 | 128,499,920 | 533,800 |
| | State: 2,882,295 | 2,882,295 | 0 | 0 | 0 | 0 | 0 | 3,258,787 | 3,258,787 | 0 |
| | Total: 128,237,892 | 13,437,961 | 0 | 1,165,200 | 6,911,900 | 139,464 | 20,882 | 133,438,407 | 131,758,707 | 533,800 |
| 659.300.700 - Long Beach | Local: 251,920,700 | 6,891,289 | 0 | 942,200 | 4,454,100 | 88,201 | 1,125 | 253,326,363 | 251,101,163 | 952,800 |
| | State: 174,435 | 2,891,430 | 0 | 0 | 0 | 0 | 0 | 3,065,865 | 3,065,865 | 0 |
| | Total: 252,095,135 | 9,782,719 | 0 | 942,200 | 4,454,100 | 88,201 | 1,125 | 256,392,228 | 254,167,028 | 952,800 |
| 659.400.700 - Ilwaco | Local: 109,446,500 | 4,197,344 | 36,100 | 403,800 | 2,203,600 | 32,500 | 1,600 | 110,966,244 | 109,762,344 | 198,800 |
| | State: 75,016 | 1,229,141 | 0 | 0 | 0 | 0 | 0 | 1,304,157 | 1,304,157 | 0 |
| | Total: 109,521,516 | 5,426,485 | 36,100 | 403,800 | 2,203,600 | 32,500 | 1,600 | 112,270,401 | 111,066,501 | 198,800 |
| 666.200.100 - W H Hospital #2 Gen | Local: 671,215,300 | 28,982,759 | 29,707,300 | 5,795,400 | 28,068,600 | 647,081 | 115,582 | 635,864,096 | 625,367,996 | 2,609,899 |
| | State: 1,350,804 | 13,302,791 | 0 | 0 | 0 | 0 | 0 | 14,653,595 | 14,653,595 | 0 |
| | Total: 672,566,104 | 42,285,550 | 29,707,300 | 5,795,400 | 28,068,600 | 647,081 | 115,582 | 650,517,691 | 640,021,591 | 2,609,899 |
| 666.200.101 - W H Hospital #2 Bond | Local: 671,215,300 | 28,982,759 | 29,707,300 | 5,795,400 | 28,068,600 | 647,081 | 115,582 | 635,864,096 | 625,367,996 | 2,609,899 |
| | State: 1,350,804 | 13,302,791 | 0 | 0 | 0 | 0 | 0 | 14,653,595 | 14,653,595 | 0 |
| | Total: 672,566,104 | 42,285,550 | 29,707,300 | 5,795,400 | 28,068,600 | 647,081 | 115,582 | 650,517,691 | 640,021,591 | 2,609,899 |
| 666.300.100 - O B Hospital #3 Gen | Local: 1,685,056,100 | 23,056,420 | 12,313,500 | 9,889,500 | 46,636,300 | 359,294 | 126,025 | 1,638,787,901 | 1,614,402,001 | 8,872,500 |
| | State: 572,622 | 17,214,360 | 0 | 0 | 0 | 0 | 0 | 17,786,982 | 17,786,982 | 0 |
| | Total: 1,685,628,722 | 40,270,780 | 12,313,500 | 9,889,500 | 46,636,300 | 359,294 | 126,025 | 1,656,574,883 | 1,632,188,983 | 8,872,500 |
| 666.300.101 - O B Hospital #3 Bond | Local: 1,685,056,100 | 23,056,420 | 12,313,500 | 9,889,500 | 46,636,300 | 359,294 | 126,025 | 1,638,787,901 | 1,614,402,001 | 8,872,500 |
| | State: 572,622 | 17,214,360 | 0 | 0 | 0 | 0 | 0 | 17,786,982 | 17,786,982 | 0 |
| | Total: 1,685,628,722 | 40,270,780 | 12,313,500 | 9,889,500 | 46,636,300 | 359,294 | 126,025 | 1,656,574,883 | 1,632,188,983 | 8,872,500 |
| 671.100.100 - Port of Willapa Harbor | Local: 679,031,400 | 29,982,759 | 29,985,500 | 5,795,400 | 28,174,600 | 647,081 | 118,982 | 643,292,596 | 632,725,796 | 2,609,899 |
| | State: 1,350,804 | 13,229,699 | 0 | 0 | 0 | 0 | 0 | 14,580,503 | 14,580,503 | 0 |
| | Total: 680,382,204 | 42,212,458 | 29,985,500 | 5,795,400 | 28,174,600 | 647,081 | 118,982 | 657,873,099 | 647,306,299 | 2,609,899 |
| 671.200.100 - Port of Chinook | Local: 69,430,900 | 1,183,278 | 334,900 | 459,800 | 1,620,000 | 0 | 12,500 | 68,186,978 | 67,326,578 | 605,400 |
| | State: 39,714 | 1,426,105 | 0 | 0 | 0 | 0 | 0 | 1,465,819 | 1,465,819 | 0 |
| | Total: 69,470,614 | 2,609,383 | 334,900 | 459,800 | 1,620,000 | 0 | 12,500 | 69,652,797 | 68,792,397 | 605,400 |
| 671.300.100 - Port Ilwaco | Local: 516,195,000 | 11,649,541 | 9,884,700 | 3,581,100 | 12,867,300 | 205,853 | 69,500 | 501,236,088 | 494,266,388 | 2,290,400 |
| | State: 225,167 | 6,139,544 | 0 | 0 | 0 | 0 | 0 | 6,364,711 | 6,364,711 | 0 |
| | Total: 516,420,167 | 17,789,085 | 9,884,700 | 3,581,100 | 12,867,300 | 205,853 | 69,500 | 507,600,799 | 500,631,099 | 2,290,400 |
| 671.300.600 - Port of Ilwaco Ind Devel | Local: 516,195,000 | 11,649,541 | 9,884,700 | 3,581,100 | 12,867,300 | 205,853 | 69,500 | 501,236,088 | 494,266,388 | 2,290,400 |

| | | | | | | | | | | | | |
|--|---------------|------------|-----------|-----------|------------|---------|--------|---------------|---------------|-----------|-----------|---|
| State: | 225,167 | 6,139,544 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,364,711 | 6,364,711 | 0 |
| Total: | 516,420,167 | 17,789,085 | 9,884,700 | 3,581,100 | 12,867,300 | 205,853 | 69,500 | 507,600,799 | 500,631,099 | 2,290,400 | 2,290,400 | 0 |
| 671.400.100 - Port of Peninsula | | | | | | | | | | | | |
| Local: | 1,091,608,100 | 10,223,601 | 1,815,700 | 5,848,600 | 32,043,000 | 153,441 | 40,025 | 1,061,930,935 | 1,045,545,835 | 5,976,700 | 5,976,700 | 0 |
| State: | 307,741 | 9,721,803 | 0 | 0 | 0 | 0 | 0 | 10,029,544 | 10,029,544 | 0 | 0 | 0 |
| Total: | 1,091,915,841 | 19,945,404 | 1,815,700 | 5,848,600 | 32,043,000 | 153,441 | 40,025 | 1,071,960,479 | 1,055,575,379 | 5,976,700 | 5,976,700 | 0 |
| 671.400.600 - Port of Peninsula Ind Develop | | | | | | | | | | | | |
| Local: | 1,091,608,100 | 10,223,601 | 1,815,700 | 5,848,600 | 32,043,000 | 153,441 | 40,025 | 1,061,930,935 | 1,045,545,835 | 5,976,700 | 5,976,700 | 0 |
| State: | 307,741 | 9,721,803 | 0 | 0 | 0 | 0 | 0 | 10,029,544 | 10,029,544 | 0 | 0 | 0 |
| Total: | 1,091,915,841 | 19,945,404 | 1,815,700 | 5,848,600 | 32,043,000 | 153,441 | 40,025 | 1,071,960,479 | 1,055,575,379 | 5,976,700 | 5,976,700 | 0 |



Ordinance / Resolution No. _____
RCW 84.55.120

WHEREAS, the _____ of _____ has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2016; and,

Example

WHEREAS, the districts actual levy amount from the previous year was \$ 208,651.00; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2016 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 2,087.00
which is a percentage increase of 1% from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations
that have occurred and refunds made.

Adopted this 7. day of _____, _____.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

**CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING**

A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 10/26/15 Council Business Item:

B. Issue/Topic: Grant Application to DOH for Ilwaco Watershed Management Plan

C. Sponsor(s):

1. Gary Forner
- 2.

D. Background (overview of why issue is before council):

In 2015, the City completed an update to the Source Water Control Plan. It recommended that the City complete a forest management plan with the ultimate goal of potentially buying out the remaining reserved timber rights. This would help prevent sediment pollution issues that negatively impact water quality. The proposed grant, along with the already submitted grant to WA Dept. of Ecology, would fund this recommended action.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details):

The draft grant is attached. The budget brings in \$60,000 to the city for the project (\$30,000 from Ecology and \$30,000 from Dept. of Health), covering the whole project, including staff grant administration and funds for CREST to manage the project.

F. Impacts:

1. Fiscal:
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: Recommended N/A Public Hearing on

H. Staff Comments:

I. Time Constraints/Due Dates: Grant due 10/30/2015

J. Proposed Motion: I move to authorize the Mayor to submit the Dept. of Health Grant Application titled "Ilwaco Watershed Management Plan" by 10/30/2015 .

Attachment A
Application

INSTRUCTIONS:

1. Complete Source Water Protection Grant Application
2. Return Application to Department of Health by September 26, 2015 to the attention of:

Corina Hayes, RFA Coordinator
Department of Health
Office of Drinking Water
P.O. Box 47822
Olympia, WA 98504-7822

Jurisdiction:

Name: City of Ilwaco

Address: PO Box 548, Ilwaco WA 98624

Project Contact:

Name and Title: Holly Beller

Telephone: 360-642-3145

Email: clerk@ilwaco-wa.gov

Water System ID Number: 355002

TAX ID Number: 91-6001443

UBI Number: 251000009

Statewide Vendor Number: 0018026-00

Data Universal Numbering Systems (DUNS) Number: 003206976

Project Name: Ilwaco Watershed Management Plan

Project Description:

History & Context

The City of Ilwaco's drinking water source is the 893-acre Indian Creek Watershed. The City acquired lower portions of the watershed in the 1980s and constructed the impoundment dam in 1988. Much of the watershed was logged in the mid-1980s. Average annual rainfall estimate is 79.43 inches. The landscape is coastal mountains with hemlock, fir, and alder forest, and with slopes typically 30 to 60 percent. Soils are highly erodible.

The City owns 488 acres of land including its timber in the watershed. The City has not actively managed the timber and road infrastructure over their 25 years of ownership. Timber conditions are overstocked, The trees are too close together, which has led them to grow very tall and thin, making them very susceptible to blowdown, fire, and pests. Alder dominates some areas, contributing to water quality

challenges at the treatment plant. The City also owns a small amount of land and timber immediately outside of the watershed. The roads, drainage ditches, and culverts have not been actively managed, except that the City did use a DOH Source Water grant to slip line several failing culverts in 2012-2013.

The City owns an additional 175 acres in the watershed; however Weyerhaeuser has a reserved right to harvest the timber until 2027. Weyerhaeuser has actively managed this timber, has recently constructed roads for harvesting, and given the City notice that it intends to harvest part of the area in 2018, and part of the area in 2021.

Weyerhaeuser owns an additional 230 acres of the watershed, and intends to harvest part of this area in 2016, and part of this area in 2021.

2015 Source Water Control Plan

In 2015 the City updated its Source Water Control Plan (SWCP). The SWCP included a broad level assessment of threats to drinking water quality, a partial road/culvert inventory, and adopted actions that the City will take to protect drinking water quality. The primary threat to drinking water quality identified in the plan was sedimentation and pesticide contamination associated with forest roads and Weyerhaeuser's intention to clearcut 405 acres of the 893 acre watershed in a period of less than six years. In addition, other threats include ongoing water coloration and nitrification from alder leaves, and sedimentation that would occur after large fires, pest outbreaks and road failures.

The 2015 SWCP Actions address these threats at several levels. For example, there are some limited and very specific forest road maintenance activities that the City has begun to implement. There are also recommendations to conduct more detailed forest management planning, and to actively manage the City owned forest to prevent water quality impacts from timber blowdown, pest outbreaks, and wildfire.

The 2015 SWCP introduced the concept of using city owned timber from inside and outside of the watershed to raise funds to purchase harvest rights from Weyerhaeuser inside of the watershed and to negotiate with Weyerhaeuser to limit, delay or otherwise modify their harvests, if not to completely purchase whole timber units to prevent harvest.

The 2015 SWCP also conceptually explained how spreading forest restoration thinning activities out over time and space can limit water quality impacts. For example, the City may generate commercial thinning revenue from City owned timber over the course of thirty years and many acres, and use the revenue to limit clearcuts and associated herbicide applications that would occur in the course of only six years.

Problems and Solutions

Problem: The City owned stands of timber are overstocked and susceptible to pests, wildfire, and blowdown. They are on a trajectory to become more susceptible to these threats. Alder are contributing to water quality problems, and could become more dominant as overstocked hemlock stands experience blowdown. Simply allowing nature to take its course would over the course of several hundred years could result in a return to relatively natural conditions that also support water quality. However active management now can accelerate the return to relatively natural conditions and processes that support water quality. Given historic management practices that included clearcutting, followed by decades of not managing the forest, allowing nature to take its course now would, in the short term, increase risks to water quality.

Solution: This project will inventory City owned stands of timber, and prescribe scheduled conservation thinning actions that will contribute to the development of a more natural forest structure that will be relatively free of alder and more resilient to fire, pests, and blowdown. Some thinning may

include timber sale if it will facilitate a net benefit to water quality. This element of the project implements SWCP Action 2.1 Complete a Forest Management Plan.

Problem: Weyerhaeuser plans to clearcut 405 acres of the 893 acre watershed over the next six years. The City does not know how much the timber is worth, and does not know how much its own timber is worth and thus cannot effectively negotiate to limit Weyerhaeuser's harvests. The City does not know the value of timber stands as logs for wood products, or as fiber sequestering carbon that can be monetized. Thus the City is not equipped to negotiate with Weyerhaeuser for expanding riparian buffers, delaying harvests, or purchasing timber rights on entire units.

Solution: This project will estimate the volume and growth rates of timber and value the timber in three areas. 1) The area where the City owns the land but Weyerhaeuser has a reserved timber right 2) The area in the watershed that the City owns completely and 3) The area immediately outside of the watershed that the City owns completely. The project will prescribe alternative actions that the City can take to raise funds to purchase harvest rights from Weyerhaeuser. This could include clearcutting in the City owned timber outside of the watershed. In all three areas, sources of revenue include conservation thinning, carbon credit sales, and using land and timber to secure loans. This element of the project implements SWCP Action 2.1 Complete a Forest Management Plan, and is a prerequisite to completing SWCP Actions 3.1 and 4.1 through 4.3, all related to collaboration with Weyerhaeuser or negotiation with Weyerhaeuser for timber rights.

Problem: City owned forest roads, drainage ditches and culverts have not been actively maintained. If kept in serviceable condition they can facilitate conservation forest management to the benefit of water quality and serve as access to control wildfire; however if not maintained they will contribute to sedimentation of the water source. Some of the roads may be eventually un-needed (as forest restoration activities are completed) and could be removed, reducing sediment pollution. The City completed a detailed inventory of some of its forest roads under the 2015 Source Water Control Plan, however there were insufficient funds to complete an inventory of all City owned roads. Without a complete detailed road inventory, and without a complete forest inventory, the City cannot make informed decisions on which road segments to maintain, and which road segments to decommission and restore to natural conditions.

Solution: This project will complete the forest road and culvert inventory, and result in scheduled prescriptions for road/culvert maintenance, reconstruction, and abandonment (restoration to natural conditions). This element of the project implements SWCP Action 2.1 Complete a Forest Management Plan.

Problem: The City has not actively managed its land, timber, and roads for at least several years, and thus does not have an institutional working knowledge of how to do so.

Solution: This project will educate City Council and staff on the practices of conservation forestry, and will result the selection of forest management prescriptions that benefit water quality. It will develop a relationship between the City and the Conservation Forester, which may continue through the management plan timeline.

Problem: The City does not have a long term vision or commitment to manage its forest in a particular manner, other than to manage it generally for water quality. This vision is vague enough that as circumstances and community values change over time, the City could in the future decide to harvest timber in the watershed in a manner that strains water quality. Also this vision is vague enough that the City cannot take positive concrete actions to benefit water quality.

Solution: Establishing a plan will commit the City to managing the forest under more specific principles that will contribute to water quality. This project will create opportunities for the City to formalize protection of water quality as the primary value for which the forest is to be managed, and that may prescribe limits on the types of activities that can take place in the watershed. Formal commitments may take the form of policies, deed restrictions, and/or a fund in the City budget dedicated to water source protection.

Scope of Work Activities:

Grant Administration

City Treasurer Ariel Smith will administer the grant, do billing and complete reporting.

Project Management

The Project Manager will hire and manage the Conservation Forester, who will complete the inventory and the plan. He will gather and provide key information to the contractor to integrate into the plan. He will also be actively coordinating and communicating between the City and Conservation Forester, and ensuring appropriate public involvement.

Goals and Objective Setting & Conservation Forestry Learning

The Conservation Forester and Project Manager will work with the City Council, City staff, and public to establish short term and long term goals as part of the Watershed Management Plan. This will include interviews of City staff and/ council members, and presentations or work sessions with the City Council to review plan drafts. City Council, the Water System Operators, and City Administration learn the principles of conservation forestry and the contributions they will have to make to implement the plan. Similarly, the Conservation Forester will develop an understanding of the City's capacities and intentions so that the plan recommendations are relevant and actionable.

Indian Creek Watershed & Forest Management Plan

The Project Manager will hire the Conservation Forester to complete the Indian Creek Watershed & Forest Management Plan. Prescriptive recommendations will be made for all of the City's road and forest ownership based on site specific conditions, and the comprehensive goal of water quality protection.

Recommendations will be justified in terms of their short and long term contributions to water quality, and how water quality will be protected in the short term if there are applicable short term risks. The plan will include:

1. Summary of and references to forest practice and other regulatory agency guidelines
 - a. Timber harvest/thinning methods
 - b. Riparian and wetland protection zones
 - c. Forest health, insects, wildfire and invasive species
 - d. Non-timber forest products
 - e. Forest roads

2. Forest/watershed management schedule with 30 year horizon.
 - a. Timber harvest/thinning schedule
 - b. Pre-commercial thinning schedule
 - c. Wildlife habitat enhancement, conservation and other resource protection schedules

- d. Recommendations and cost estimates for road improvements, abandonment and/or realignment.
3. Estimate of technical and financial assistance needed, associated costs, and/or the sources and authorities that will be relied upon to implement the plan

The plan will be informed by an inventory, also to be completed by the Conservation Forester. The inventory will build on the 2015 SWCP in key areas to inform active management of the watershed. Many of the topics from the list below were sufficiently addressed in the 2015 SCWP, though any new information learned on these topics will be included in the plan. In particular, Items 3, 4, & 5 represent the major subject areas that will set this plan apart from the 2015 SWCP's inventory and enable the City to actively manage its watershed and forest for the long term benefit of water quality.

The watershed and forest roads inventory will be based on the in depth on site observations of the Conservation Forester, which will include traveling not only along forest roads, but throughout the forest.

1. Watershed Description
 - a. Vegetation
 - b. Wildlife habitat and fisheries
 - c. Streams and wetlands
 - d. Soils, geology and topographic features
 - e. Forest roads
 - f. Historic and cultural resources
 - g. Past and current forest management activities
 - h. Land use and ownership
 - i. Surrounding land uses
2. Cartography
 - a. Forest management units
 - b. Land use designations
 - c. Hydrology, streams, wetlands
 - d. Forest road inventory
 - e. Topography
 - f. Soils, site class and site index
3. Description of pollution sources and measures needed to reduce them
 - a. Identification of causes of impairment and pollutant sources that need to be controlled.
 - b. Management measures to achieve load reductions
 - c. An estimate of pollution reduction expected from management measures
4. Forest road inventory covering the remaining 3 miles of City owned roads not inventoried in the 2015 SWCP.
 - a. Physical inspection of current and former forest access roads
 - b. Inventory of stream crossings, drainage structures, gates and other road infrastructure.
5. Forest inventory
 - a. Stand typing and forest management units
 - b. Species, composition, stocking, volume

- c. Inventory analysis including timber cruise/valuation, annual allowable harvest, and timber growth projections.

Project Performance Measures:

Grant Administration

- Completion of grant agreement
- Quarter reports and final report submitted
- Invoicing submitted quarterly with reports

Project Management

- Conservation Forester hired
- Inventory and Plan completed

Indian Creek Watershed & Forest Management Plan

- Inventory and Plan completed

Tasks and Deliverables:

Tasks are those outlined in the Scope of Work Activities. They are:

- Grant Administration
- Project Management
- Goals and Objective Setting & Conservation Forestry Learning
- Indian Creek Watershed & Forest Management Plan

Deliverables are the following:

1. For the duration of the project, submit quarterly reports and final project report
2. Submit quarterly reimbursement requests for dollar amounts that reflect the work completed during the quarter
3. Submit the Indian Creek Watershed & Forest Management Plan Outline
4. Submit the Draft Indian Creek Watershed & Forest Management Plan
5. Submit the completed Indian Creek Watershed & Forest Management Plan (to include the drinking water quality management goals and objectives, inventory, and plan elements described in the "Scope of Work Activities.")

Schedule: The project will start in February 2017 following preliminary announcement of Ecology grant awards. The project will be completed by August 31st 2017.

Budget:

The request from Department of Health is for \$30,000. City of Ilwaco has submitted a proposal to the Department of Ecology for Section 319 and Centennial grant funding in the amount of \$30,000, to fund the other half of this project. Although the ultimate project deliverable is the Plan, the inventory is more resource intensive. Given the respective funding schedules of DOH and Ecology, DOH funds will primarily fund earlier stages of the project such as Plan Outline and the initial inventory. Project Management costs are shared equally. Ecology's grant administration requirements are more intensive than those of DOH and thus require more funding.

Both grant programs taken together are critical to accomplishing this project. Obtaining DOH grant funding in this cycle is critical to achieving the match requirements of the Ecology grant.

Activities and Deliverables Budget

| Activity/Deliverable | DOH Share | Ecology Share | Total Cost |
|---|-----------------|-----------------|------------------|
| Grant Administration | \$2,000 | \$3,000 | \$ 5,000 |
| Project Management | \$5,000 | \$5,000 | \$ 10,000 |
| a. General management/coordination | | | |
| b. Inventory and plan reviews | | | |
| c. Goal and objective setting | | | |
| Plan Outline | \$2,000 | \$1,000 | \$ 3,000 |
| a. Collect data | | | |
| b. Interview City staff and partners | | | |
| c. Collect relevant planning documents and maps | | | |
| d. Review existing data and maps | | | |
| e. Prepare plan outline | | | |
| Inventory | \$18,000 | \$10,100 | \$ 28,100 |
| a. Cartography (\$4,600) | | | |
| b. Field surveys and inventory (\$23,500) | | | |
| Plan Creation | \$1,000 | \$6,600 | \$ 7,600 |
| Facilitate plan review, public input and produce final document | \$500 | \$3,300 | \$ 3,800 |
| Travel (Conservation Forester and Project Manager travel to and from the Source Watershed and City meetings) | \$1,500 | \$1,000 | \$ 2,500 |
| TOTAL | \$30,000 | \$30,000 | \$ 60,000 |

Local Leveraged Resources

The City and partner organization, Columbia Land Trust are contributing additional resources to the project that will not be reimbursed by the DOH grant or the Ecology grant. The City is electing to not formally count these contributions as match, to avoid having to formally account for them during grant implementation.

| Local Leveraged Resource | Quantity and Rate | Value |
|---|----------------------|---------|
| City Water System Operator will be interviewed, will attend meetings, and will review plans. | 40 hours @ \$40/hour | \$1,600 |
| City Clerk will attend meetings and review plans, beyond the billable administration hours in the grant budget. | 30 hours @ \$30/hour | \$900 |

| | | |
|---|----------------------|---------|
| City Mayor be interviewed, will attend meetings, will review plans, and participate goal setting and plan development. | 40 hours @ \$30/hour | \$1,200 |
| Columbia Land Trust (Nadia Gardner) will provide technical assistance to the project manager and Conservation Forester. | 30 hours @ \$60/hour | \$1,800 |

Project Scoring Criteria:

Proximity of source of contamination or potential contamination to the drinking water source.

This project addresses sources of contamination to the drinking water source that immediately surround and are adjacent to the impoundment reservoir. These sources are alder trees, unmanaged forest roads and associated drainage infrastructure, timber blowdown, pests, and wildfire on City owned property. This project also addresses sources of contamination that are upstream of the impoundment reservoir. These sources are forest practices such as clear cut timber harvest and herbicide applications. Forest Practices Rules provide some protections for sediment and herbicide impacts from forest practices; however, those rules were not intended to protect drinking water quality. The 2015 SWCP describes the relevant buffering distances and regulations.

Does the project address a potential source of contamination as described in a SA or WMRR or reduce the risk of contamination to multiple Group A water systems?

Yes, this project addresses multiple sources of contamination identified in the 2015 SWCP, by implementing actions that were adopted by the City and approved by DOH in the SWCP.

Is this an evaluation to help the system identify protection areas and potential risks to the system source(s)?

Yes, this project will result in specific prescriptions for specific areas within the watershed, based on site specific evaluation of risks. The SWCP already conceptually identified riparian areas, landslide prone areas, and the areas immediately adjacent to the impoundment reservoir as priority areas to limit forest practices. This plan will make more specific prescriptions on how to protect those areas.

Are the work items described in enough detail with associated costs so that the Department of Health can clearly communicate to the public how the money is being spent to protect a source of the drinking water? If not, the grant review cannot proceed further.

City staff and technical assistance providers at CREST and Columbia Land Trust are available to provide clarification during the grant review process if needed. This proposal and the 2015 SWCP explain how active forest and road management using principles of conservation forestry will protect water quality more effectively than allowing nature to take its course and not engaging other watershed landowners. This project represents several eligible cost categories described in the RFA including:

- "Source Protection Planning: Development of restoration or conservation plans that intend to improve source water quality."
- "Source Protection Planning: Evaluation of source catchment areas for future easement or land acquisition."
- "Implementation: Establish management plans for easements or lands purchased within source water protection areas. "

- This project will enable short term implementation of several other activities included in the eligible cost list under the "implementation" category including negotiation for land purchases, ecosystem service projects, restoration and conservation projects, development of conservation easements, and reducing pesticide application rates.

Does your utility have a source water protection program?

Yes, the City adopted a source water protection program in 2015, and this project builds on the momentum created by that plan, and implements specific actions adopted in that plan.

Is the APPLICANT providing match in the form of in kind contributions (activities or services provided by the APPLICANT), cash contributions, or a combination?

The City is requesting that DOH contribute 50% of the project cost. The City has applied for a grant from Department of Ecology that would contribute the other 50% of project costs. The City and partner organization Columbia Land Trust are also providing non-match cost share in the form of in kind contributions, primarily in the form of staff time.

DEPARTMENT OF HEALTH
Office of Drinking Water (ODW)
REQUEST FOR APPLICATION (RFA)
FOR
Source Water Protection Local Assistance Grant

After you download the Request for Application (RFA) from the Department of Health website located at

<http://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater/SourceWater/LocalAssistanceGrantProgram> *please send your name, address, e-mail address and telephone number to the RFA Coordinator in order for your organization to receive any RFA amendments or bidder questions/Department of Health answers.*

PROJECT TITLE: Source Water Protection Local Assistance Grant

SUBMITTAL DUE DATE: October 30, 2015

APPLICANT ELIGIBILITY: CONTENTS OF THE REQUEST FOR APPLICATION: This RFA is open to those applicants that satisfy the minimum qualifications stated herein and that are available for work in Washington State.

1. Introduction and purpose of the RFA
2. General Information for Applicant
3. Proposal Contents
4. RFA Attachments

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| The selected grantee will be expected to sign a grant agreement with terms that are substantially the same as those listed in the grant agreement (Attachment B) | |

1. INTRODUCTION

1.1 PURPOSE AND BACKGROUND

The purpose of this Request for Application (RFA) is to provide financial assistance to water systems and local governments for Group A source water protection.

1.2 OBJECTIVE

The fundamental goal of source water protection is to prevent contamination from entering sources of public drinking water. These funds are available to support drinking water protection projects that lead to a reduced risk or contamination concentration within a source water protection area.

Source water protection applies to all public water supply systems and is based on requirements in the federal Safe Drinking Water Act and authorities granted to the Washington State Department of Health by the state legislature.

1.3 MINIMUM QUALIFICATIONS

APPLICANTS must be a non-profit Group A water system with a completed source water susceptibility assessment (SA) or watershed microbial risk rating (WMRR) or local government proposing a regional project are eligible for funds.

Responding entities who do not meet the minimum qualifications will be rejected as non-responsive and will not receive further consideration. Any proposal that is rejected as non-responsive will not be evaluated or scored.

1.4 GENERAL PROJECT REQUIREMENTS

The following requirements apply to all projects:

- Projects must focus on protection of drinking water sources, not operation and maintenance of the system or water treatment.
- All work, deliverables, and invoices must be submitted and approved prior to August 31, 2016.
- Grant recipients will be required to complete quarterly reports until project completion. A final report and photos of completed projects may be required prior to final payment. Other deliverables may be required depending on project type. Ten percent of the total grant will be withheld until all deliverables are received and approved.
- Quarterly reports will consist of:
 - A summary of costs attributed to performing each work item.
 - A summary of the contribution a recipient makes to the award – referred to as cost-share.
 - A narrative report of activities that occurred during the quarter.
- Although local match is not required, it is encouraged, and projects with local match will receive additional points during scoring. Match can be in the form of in-kind contributions (activities or services provided by the applicant), cash contributions, or a combination.
- A final report that discusses the results of the work identified in the grant application and photos of completed projects may be required upon final payment. Other deliverables may be required depending on project type.

1.5 ELIGIBLE PROJECTS

A source water protection competitive grant is intended to support drinking water protection activities. Projects should result in long term-benefit to source water quality. Both multi- and single-jurisdictional projects are eligible for these funds.

The following is a list of eligible projects:

Enhanced Delineation

- Complete, update, or refine the drinking water source assessment delineation using new or additional site specific information as part of a more comprehensive protection strategy.

Enhanced Assessment

- Improve existing potential contaminant source inventories by expanding or updating the inventory of land use or existing and potential point and non-point contaminant sources.
- Establish a water quality monitoring project to evaluate existing and potential threats to water quality, including evaluating and prioritizing potential threats (or protection activities) based upon new or more detailed information (hydro evaluation).

Source Protection Planning

Planning documents that identify appropriate protection measures, which when implemented, would result in reduced risk to a drinking water source(s), such as:

- Comprehensive source water protection plan.
- Educational materials and projects.
- Best Management Practices (BMPs) plans for reducing pollutants that directly impact a drinking water source.
- Development of local source water protection ordinances.
- Development of restoration or conservation plans that intend to improve source water quality.
- Evaluation of source catchment areas for future easement or land acquisition.
- Evaluation of replacing surface water source with protected groundwater source.
- Evaluation of a source with a known contaminant that exceeds the trigger level or federal established lifetime health advisory level.
- Local governments (counties, cities, incorporated towns, and special purpose districts) may use these funds to carry out source water protection projects to better protect Group A sources.

Implementation

Eligible activities will reduce risks within the source water area or contribute to a reduction of contaminant concentration within the drinking water source(s), such as:

- BMP projects that reduce pesticide application rates and loadings in source water protection area.
- Closure of high-risk abandoned or unused (private or irrigation) wells close to a supply well.

- Projects for reforestation or replanting in sensitive or riparian areas.
- Installation of signs at boundary zones or protection areas.
- Projects to decommission onsite septic systems and connect homes to existing sewer lines, address a water quality issue or sanitary control area violation.
- Seismic spill prevention or inspection project in proximate areas for high-risk sources.
- Properly decommission inadequately constructed private wells within the source water protection area one-year time of travel.
- Structures to divert contaminated stormwater runoff affecting the source water protection area.
- Installation of fencing to protect sensitive riparian source water protection areas.
- Implementation of pollution prevention or waste reduction projects identified in an approved source water protection plan.
- Restoration and/or conservation projects within the drinking water source water protection area.
- Development of conservation easements to protect sensitive source water protection areas.
- Implement of a drinking water source protection ordinance (municipality).
- Establish management plans for easements or lands purchased within source water protection areas.
- Set up Ecosystem Services project in watershed to fund preservation areas.
- Develop educational flyers/brochures for purposes of public education.
- Studies to evaluate long term quality or quantity of a regional or local supply.
- Negotiations for future land purchases of source water protection areas.

Security

Projects would implement certain security measures, to reduce the risk of contamination to the source water protection area or intake/well, such as:

- Fencing around sensitive areas near wells (SCA) or surface water intakes.
- Gates for access roads.
- Alarms, signs, cameras, locks and lights.

All security measures must be established to protect highly sensitive source water areas, not just facilities or equipment.

1.6 INELEGIBLE PROJECTS

- System operations and maintenance activities (water testing; repairs on water line, tanks, wells, chemical feed pumps, pumps; replacement of valves, pumps, meters, dredging, intake repairs).
- Routine or required follow-up monitoring.
- Funding for personnel or equipment associated with system operations or maintenance, treatment, land purchase, system infrastructure upgrades or improvements (including water meters).

- Fencing around storage tanks or reservoirs.
- Security measures designed to reduce theft or vandalism of facilities.
- Routine regulatory requirements for other programs.
- Project requiring long-term maintenance beyond the life of the grant.
- Projects where funding is passed through an ineligible entity (federal, state, or for profit water system, etc.).

1.7 FUNDING

The maximum grant amount available per project is up to \$30,000. Additional funding may be available at the discretion of ODW management.

If an applicant is selected to receive grant funds but the offer is withdrawn or declined, the next highest scored applicant/s will be considered to receive grant funds.

1.8 DEFINITIONS

Definitions for the purposes of this RFA include:

- A. "AGENCY" shall mean the Washington State Department of Health, any division, section, office, unit or other entity of the Department of Health, or any of the officers or other officials lawfully representing that AGENCY.
- B. "APPLICANT(s)" shall mean the person completing and submitting the Source Water Protection Local Assistance Grant for funding.
- C. "AGENT" shall mean the Secretary of the Department of Health, and/or the delegate authorized in writing to act on the Secretary's behalf.
- D. "GRANT RECIPIENT" or "RECIPIENT" shall mean that agency or entity performing service(s) under this grant agreement, and shall include all employees of the GRANT RECIPIENT.
- E. "SUBGRANT RECIPIENT" as used in this document shall also include any lower tier subrecipients or subawardees under the grant as well as any persons or entities with whom the APPLICANT enters into a contract to implement the purpose of this grant agreement.
- F. "SUBRECIPIENT" shall mean a non-federal entity that spends federal awards received from the AGENCY to carry out a federal program. Recipients of grants funded with Federal dollars from the AGENCY are typically subrecipients. The subrecipient determination is documented on this agreement cover sheet.

2. GENERAL INFORMATION

2.1 RFA COORDINATOR

The RFA Coordinator is the sole point of contact in the AGENCY for the application. All communication between the APPLICANT and the AGENCY upon receipt of this RFA shall be with the RFA Coordinator, as follows:

| | |
|-----------------|--|
| Name | Corina Hayes |
| Mailing Address | Department of Health, P.O. Box 47822, Olympia, WA 98504-7822 OR Department of Health, 243 Israel Road SE, Tumwater, WA 98501 |
| Street Address | |
| Phone Number | 360-236-3114 |
| Fax Number | 360-236-2252 |
| E-Mail Address | SourceWaterProtection@doh.wa.gov |

Any other communication will be considered unofficial and non-binding on the AGENCY. APPLICANTS are to rely on written statements issued by the RFA Coordinator. Communication directed to parties other than the RFA Coordinator may result in disqualification of the Grant recipient.

2.2 HOW TO SUBMIT AN APPLICATION

APPLICANTS are required to mail two (2) copies of the completed application (Attachment A) to the RFA Coordinator at the address noted in Section 2.1.

The envelope mailed must be clearly marked to the attention of the RFA Coordinator. APPLICANTS should allow normal mail delivery time to ensure timely receipt of their Applications by the RFA Coordinator. APPLICANTS assume the risk for the method of delivery chosen. The AGENCY assumes no responsibility for delays caused by any delivery service. Applications may not be transmitted using facsimile transmission or E-mail.

The Application must arrive no later than 5:00pm, local time, on October 30, 2015.

Late Applications will not be accepted and will be automatically disqualified from further consideration. All Applications and any accompanying documentation become the property of the AGENCY and will not be returned.

| ESTIMATED TIMELINE | |
|---|---|
| Action | Date |
| Release of Source Water Protection Local Assistance Grant Request for Applications | September 15, 2015 |
| Applications due. Applications will be accepted prior to the due date and will be reviewed once the application period has closed | October 30, 2015 |
| Finalize scope of work, timelines and deliverable and grant contracts drafted | Four to eight weeks (estimated) after applications received by Department of Health |
| Begin grant work | Date of contract execution |
| Finish grant | All work, deliverables, and invoices must be submitted and approved prior to August 31, 2016. |

3. SUBMITTAL CONTENTS

A proper submittal will include a signed application (Attachment A).

Applications must provide information in the same order as presented in this document with the same headings. This will not only be helpful to the evaluators of the proposal, but should assist the APPLICANT in preparing a thorough response.

3.1. APPLICATION

The Application (Attachment A) must be signed and dated by a person authorized to legally bind the APPLICANT to a contractual relationship, e.g., the president or executive director of a corporation, the managing partner of a partnership, or the proprietor of a sole proprietorship.

The services to be provided under this project are those identified under eligible projects in section 1.5 of this RFA.

The application must contain:

- A description of the work to be performed.
- The entity responsible for completing the work.
- The cost of performing the work.
- The outcome or deliverable that will be achieved by conducting the work.
- A detailed budget to include an estimated start and completion date for the work to be performed.

The AGENCY needs to have the following information about the APPLICANT responding to this RFA:

- A. State the name of the entity, business address, phone number, email address, legal status of entity (local governmental, publicly-and privately-owned community water systems or non-profit non-community water systems and year entity was established as it now substantially exists.
- B. Provide the firm's Federal Employer Tax Identification number or Social Security number, the Data Universal Numbering Systems (DUNS) and the Washington Uniform Business Identification (UBI) number issued by the state of Washington Department of Revenue.
- C. If the APPLICANT has had a contract terminated for default in the last five years, describe such incident. Termination for default is defined as notice to stop performance due to non-performance or poor performance and the issue of performance was either (a) not litigated due to inaction on the part of the APPLICANT, or (b) litigated and such litigation determined that the APPLICANT was in default.
- D. Submit full details of the terms for default, including the other party's name, address, and phone number. Present the grant recipient's position on the matter. The AGENCY will evaluate the facts and may, at its sole discretion, reject the proposal on the grounds of the past experience. If no such termination for default has been experienced by the APPLICANT in the past five years, indicate so.

- E. Please state if your entity is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from receiving Federal funds by any Federal department.

3.2 EVALUATION AND AWARD PROCESS

Grant applications will be reviewed once the application cycle has closed. All eligible projects will be funded if adequate funding is available. If funding requests exceed available dollars, the application will be scored by the Department of Health based on predefined evaluation criteria. The Department of Health will fund projects with the highest score down until all dollars are allocated. Selected projects are subject to final approval from the Department of Health management.

3.3 SCORING METHODOLOGY

If grant applications are scored, a standard set of questions and associated point values will be used. The total score for each grant application will be used to place it on a priority list. Higher emphasis will be placed on activities identified in a source water protection plan or the development of a source water protection plan.

The Washington State Department of Health will consider the following information when scoring a source water protection grant application:

- Proximity of source of contamination or potential contamination to the drinking water source.
- Does the project address a potential source of contamination as described in a SA or WMRR or reduce the risk of contamination to multiple Group A water systems?
- Is this an evaluation to help the system identify protection areas and potential risks to the system source(s)?
- Are the work items described in enough detail with associated costs so that the Department of Health can clearly communicate to the public how the money is being spent to protect a source of the drinking water? If not, the grant review cannot proceed further.
- Does your utility have a source water protection program?
- Is the APPLICANT providing match in the form of in kind contributions (activities or services provided by the APPLICANT), cash contributions, or a combination?

Once on the list, grants will be funded based upon the application's score and availability of grant funds. Once awards are granted, APPLICANTS will work with the Department of Health to establish milestones and deliverables appropriate for the scope of work.

Projects selected for funding must be initiated within 60 days of receiving notification from Washington Department of Health. If a project selected for funding is not initiated within 60 days of notification, the project will be considered vacated and funds originally allocated for the project will be returned to the funding pool and made available for other eligible projects.

3.4 PROPRIETARY INFORMATION/PUBLIC DISCLOSURE

Applications submitted in response to this request for application shall become the property of the AGENCY. All Applications received shall remain confidential until the grant, if any,

resulting from this RFA is signed by the Secretary of the AGENCY, or his Designee, and the apparent successful Grant recipient; thereafter, the Applications shall be deemed public records as defined in Chapter 42.56 of the Revised Code of Washington (RCW).

Any information in the application that the APPLICANT desires to claim as proprietary and exempt from disclosure under the provisions of Chapter 42.56 RCW, or other state or federal law that provides for the non-disclosure of your document must be clearly designated. The information must be clearly identified and the particular exemption from disclosure upon which the APPLICANT is making the claim must be cited. Each page containing the information claimed to be exempt from disclosure must be clearly identified by the words "Proprietary Information" printed on the lower right hand corner of the page. Marking the entire proposal exempt from disclosure or as Proprietary Information will not be honored.

If a public records request is made for the information that the APPLICANT has marked as "Proprietary Information" the AGENCY will notify the APPLICANT of the request and of the date that the records will be released to the requester unless the APPLICANT obtains a court order enjoining that disclosure. If the APPLICANT fails to obtain the court order enjoining disclosure, the AGENCY will release the requested information on the date specified. If an APPLICANT obtains a court order from a court of competent jurisdiction enjoining disclosure pursuant to Chapter 42.56 RCW, or other state or federal law that provides for non-disclosure, the AGENCY shall maintain the confidentiality of the Grant recipient's information per the court order.

A charge will be made for copying and shipping, as outlined in RCW 42.56. No fee shall be charged for inspection of grant files, but twenty-four (24) hours' notice to the RFA Coordinator is required. All requests for information should be directed to the RFA Coordinator.

3.5 REVISIONS TO THE RFA

In the event it becomes necessary to revise any part of this RFA, addenda will be provided to all who receive the RFA.

The AGENCY also reserves the right to cancel or reissue the RFA in whole or in part, prior to execution of a grant.

3.6 COSTS TO PROPOSE

This is a request for application only and does not constitute a commitment, implied or otherwise, that AGENCY will take procurement action or make grant awards in this matter. Further, neither AGENCY nor the State of Washington will be responsible for any costs incurred in furnishing this information.

4. RFA ATTACHMENTS

- Attachment A – Application
- Attachment B – Grant Boilerplate
 - The selected grantee will be expected to sign a grant agreement with terms that are substantially the same as those listed in the grant agreement (Attachment B).

City Clerk

From: Garrett Phillips <GPhillips@columbiaestuary.org>
Sent: Thursday, October 15, 2015 1:07 PM
To: clerk@ilwaco-wa.gov; Ariel Smith
Cc: Nadia Gardner
Subject: DOH grant and reporting on prior grant
Attachments: GrantRFA.docx

Hi Holly and Ariel,

I wanted to call out some key things that should happen in the next couple of weeks for the DOH grant we are preparing.

- The draft grant proposal will be given to you for inclusion in the next Council packet (Thursday 10/22). I'll also submit a scope of work for my costs.
- The final proposal will be given to you Monday 10/26, or Tuesday if the Council requests revisions on Monday night.
- The Application (Attachment A) must be signed and dated by a person authorized to legally bind the City to a contractual relationship. So whoever has to sign it (Mike?) needs to be available Tuesday or Wednesday after the Monday Council Meeting
- The proposal must be sent in 2 hard copies to Department of Health, RECEIVED by 5pm Friday 10/30. Detailed addressing instructions are in the attached application packet. Some type of next day delivery will probably be needed to make the deadline.
- Any grant reporting or closeouts required for other/previous DOH grants should be dealt with by the 30th or as soon as possible otherwise. Let me know if there is anything outstanding and I will try to figure out how much of a problem it might be for the new grant proposal.

Thanks for working last minute with us.

Garrett Phillips
Coastal Planner
Columbia River Estuary Study Taskforce
503.325.0435 x.220