



Meetings are held at the  
Ilwaco Community Building Meeting Room  
158 First Ave North in Ilwaco, WA

**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday, March 28, 2016**

**6:00 p.m. REGULAR COUNCIL MEETING**

**AGENDA**

- A. Call to order**
- B. Flag Salute**
- C. Roll Call**
- D. Approval of Agenda**
- E. Consent Agenda**

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

- 1. Approval of Minutes (TAB 1)
  - a. March 14, 2016 Regular Meeting
- 2. Claims & Vouchers (TAB 2)
  - a. Checks: 38750 to 38751 + electronic payments \$17,633.31
  - b. Checks: 38752 to 38781 \$513,329.88
  - GRAND TOTAL: \$530,963.19

**F. Reports**

- 1. Staff Reports (TAB 3)
  - a. Treasurer's Report
- 2. Council Reports
  - a. Wellspring Presentation by Vinessa Karnofski and Flint Wright
- 3. Mayor's Report

**G. Comments of Citizens and Guests Present**

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future

agenda, please contact the city clerk for the council rules of procedure for agenda items.

**H. Business**

**I. Discussion**

1. **Ilwaco Cemetery Assistance (TAB 9) – *Chambreau***
2. **Purchase of New City Hall Server/Hardware and Software (TAB 10) – *Cassinelli***
3. **Service Agreement with Archaeological Services LLC (TAB 11) - *Cassinelli***
4. **Interlocal with Port of Ilwaco for City Park Funds (TAB 12) - *Cassinelli***

**J. Correspondence and Written Reports (TAB 14)**

1. Memo regarding Vacation Rental Ordinance, Definitions & Permitted Use Table from citizen Rich Marshall to City Planner Sam Rubin

**K. Future Discussion/Agendas**

1. Contract for Building Inspector Services - *Cassinelli*
2. Proposal and Contract for Professional Engineering Services, Sahalee Water and Sewer Improvements - *Cassinelli*
3. PACCOM Memorandum of Understanding for Receipt and Expenditures of Funds from Proposition #1– *Cassinelli*
4. Annual WTP and WWTP Internal Audits – *Chambreau*
5. Short Term Vacation Rentals – *City Planner*
6. Update to Critical Areas Ordinance - *Cassinelli*
7. Comprehensive Plan Amendment – *Cassinelli*
8. Neighborhood Preservation Ordinance - *Cassinelli*
9. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*

**L. Adjournment**

**M. Upcoming Meetings**

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
City Council	Regular Meeting	Monday	03/28/16 04/11/16	6:00 p.m.	Community Building
City Council	Public Hearing – Short Term Vacation Rentals	Monday	04/11/16	6:00 p.m.	Community Building
Planning Commission	Regular Meeting	Tuesday	04/05/16	6:00 p.m.	Community Building
Parks & Rec. Commission	Regular Meeting	Tuesday	04/12/16	6:00 p.m.	Fire Hall
Port/City Meeting	Regular Meeting	Tuesday	05/10/16	5:00 p.m.	Port Meeting Rm



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday, March 14, 2016**

**A. Call to Order**

1. Mayor Cassinelli called the meeting to order at 6:00 p.m.

**B. Flag Salute**

1. The Pledge of Allegiance was recited.

**C. Roll Call**

1. Present: Councilmembers Jensen, Karnofski, Marshall (arrived at 6:02), Chambreau, Forner and Mayor Cassinelli.

**D. Approval of Agenda**

1. **ACTION: Motion to approve the agenda as presented. (Karnofski/Forner) 4 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

1. Including Checks 38685 to 38690 + Electronic totaling \$29,158.31, Checks: 38684, 38691 through 38749 totaling \$72,508.68 for a grand total of \$101,666.99.

**ACTION: Motion to approve the consent agenda. (Chambreau/Forner) 4 Ayes 0 Nays 0 Abstain.**

**F. Reports**

**1. Staff Reports**

**i. Clerk Report**

City Clerk provided a written report.

**ii. Chief of Police**

Chief Wright provided a written report.

**2. Council Reports**

- i.** Councilmember Jensen attended the L&I Fire Hall exit conference; he mentioned that overall the inspectors were pleased with the condition of the station.
- ii.** Councilmember Karnofski attended a meeting regarding the RCO grant with Councilmember Jensen, Park and Rec. Chair Nick Haldeman and Treasurer Smith. She also attended the LBPVB meeting and the IMA meeting.
- iii.** Councilmember Chambreau attended the Ilwaco Planning Commission meeting and was impressed with the level of involvement. He also wanted to thank Nansen Malin for her efforts as she announced that she was stepping down from the Planning Commission.

iv. Councilmember Forner attended the L&I exit conference at the Fire Hall.

### 3. Mayor's Report

- i. Mayor Cassinelli attended the LBPVB meeting and the Port of Ilwaco meeting. The Mayor then proceeded to present the State of the City, addressing all of the improvements over the last couple years. He also mentioned the reallocation of State funding for the Public Works Trust Fund and funding for MRSC.

### G. Comments of Citizens and Guests Present

1. Brianna Alleman and Kathy from Longview were there to present their business proposition for a retail marijuana storefront at the Port of Ilwaco.

### H. Business

#### 1. SPCHS as City's Shelter of Record

Councilmember Jensen wanted to reiterate the suggested changes and make sure that they were reflected within the ordinance.

**ACTION: Motion to enact Ordinance XXX amending Chapter 6.04 of the Ilwaco Municipal Code in order to establish a designated shelter of record for pet impoundment and to impose licensing fees with the addition of section 6.04.060 (D) three days changed to 5 days and adding the word "may" between animal and become as well as changing section 6.04.080 three days to five days (Jensen/Karnofski) 5 Ayes 0 Nays 0 Abstain**

#### 2. RCO Grant Contract to Transform City Park – Phase 1

Councilmember Marshall asked about the briefing material presented, he stated that he did not believe that it accurately represented the project status. He wanted to make sure that some the project had some flexibility within its budget to account for a possible fundraising shortfall.

**ACTION: Motion to approve the Mayor to execute the Project Agreement between the City of Ilwaco and the Recreation and Conservation Office for the City Park Transformation. (Karnofski/Jensen) 5 Ayes 0 Nays 0 Abstain**

### I. Discussion

#### 1. SPCHS as City's Shelter of Record

Discussion over Section 6.04.060, Item D 3-day hold period should be changed to 5 days. Also, the last sentence of the section should be moved to 6.04.070. Keleigh Schwartz presented the impound process and that the shelter is always looking to place the animal back with its rightful owner. Councilmember Jensen made the suggestion under section 6.04.060 (D) in line 2 that "animals may become the property of the shelter". Keleigh agreed to those suggestions.

**ACTION: Move to business at this meeting (Forner/Karnofski) 5 Ayes 0 Nays 0 Abstain.**

**2. RCO Grant Contract to Transform City Park – Phase 1**

Councilmember Karnofski and Councilmember Jensen explained that Parks & Rec will continue to fundraise to meet their goal. Councilmember Jensen and P&R Chair Haldeman have worked together to complete an RFQ for a project manager that would be the person to take over the project.

**ACTION: Move to business at this meeting (Jensen/Karnofski) 5 Ayes 0 Nays 0 Abstain**

**3. PACCOM Memorandum of Understanding for Receipt and Expenditures of Funds from Proposition #1**

Discussion about what defines a capital expenditure and at what point would the reserve reach a cap. The discussion continued on this topic and it was decided that this agreement would come before Council again once the language was amended by PACCOM.

**ACTION: Council would like to see the amended language before approving the Mayor to sign the MOU.**

**4. Ilwaco Cemetery Assistance**

The Council discussed the ramifications of this project and what it would entail. Overall the Council decided that they would like to know exactly why the attorney feels that an interlocal is the best option and have her draft said document.

**ACTION: Motion to move to business at this meeting. (Marshall/)**

**ACTION: Left as discussion for next meeting.**

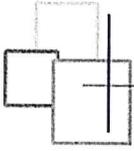
**J. Future Discussion/Agendas**

1. Annual WTP and WWTP Internal Audits - *Chambreau*
2. Should the City lend appropriate equipment to the cemetery for necessary repairs following the slide – *Chambreau*
3. Update to Critical Areas Ordinance - *Cassinelli*
4. Comprehensive Plan Amendment – *Cassinelli*
5. Neighborhood Preservation Ordinance - *Cassinelli*
6. Ordinance Amending Title 8 – Health and Safety - *Cassinelli*

**K. Motion to adjourn the meeting (Chambreau) Mayor Cassinelli adjourned the meeting at 7:21 p.m.**

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Mike Cassinelli, Mayor



# Register

Number	Name	Fiscal Description	Amount
38750	Fero, Jimmie W	2016 - March - Second Meeting	\$1,108.83
38751	AFLAC Remittance Processing	2016 - March - Second Meeting	\$563.84
Alderman, Johnny	ACH Pay - 1821	2016 - March - Second Meeting	\$1,762.81
Beller, Holly Celeste	ACH Pay - 1822	2016 - March - Second Meeting	\$1,429.78
Benson, Austin	ACH Pay - 1823	2016 - March - Second Meeting	\$1,076.27
Gray, Richard Roy	ACH Pay - 1825	2016 - March - Second Meeting	\$2,070.14
Mc Kee, David A	ACH Pay - 1826	2016 - March - Second Meeting	\$1,753.00
Richardson, Troy	ACH Pay - 1827	2016 - March - Second Meeting	\$1,491.41
Smith, Ariel	ACH Pay - 1828	2016 - March - Second Meeting	\$1,646.41
Staples, Terri P	ACH Pay - 1829	2016 - March - Second Meeting	\$434.71
EFT-3-18-16	U.S. Treasury Department	2016 - March - Second Meeting	\$4,296.11
			<b>\$17,633.31</b>

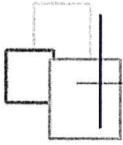
\_\_\_\_\_  
Treasurer

38750 through 38751 and electronic payments totalling \$17,633.31 are approved this 28th day of March, 2016.

\_\_\_\_\_  
Council member

\_\_\_\_\_  
Council member

\_\_\_\_\_  
Council member



# Register

Fiscal: 2016  
Deposit Period: 2016 - March  
Check Period: 2016 - March - Second Meeting

Number	Name	Print Date	Amount
<b>Bank of the Pacific</b>	<b>8023281</b>		
<b>Check</b>			
<u>38752</u>	Aquionics, Inc	3/28/2016	\$225.49
<u>38753</u>	Brd For Volunteer Firemen	3/28/2016	\$930.00
<u>38754</u>	BSK Associates	3/28/2016	\$116.00
<u>38755</u>	Calvert Technical Services,	3/28/2016	\$7,889.98
<u>38756</u>	Centurylink	3/28/2016	\$1,585.61
<u>38757</u>	Charter Communications	3/28/2016	\$85.00
<u>38758</u>	Chinook Observer	3/28/2016	\$96.42
<u>38759</u>	Coast Rehabilitation Services	3/28/2016	\$25.00
<u>38760</u>	Evergreen Rural Water of	3/28/2016	\$320.00
<u>38761</u>	Fastenal Company	3/28/2016	\$288.36
<u>38762</u>	Ford Electric Co. Inc.	3/28/2016	\$338.77
<u>38763</u>	Forner, Gary	3/28/2016	\$91.08
<u>38764</u>	Hach Company	3/28/2016	\$460.40
<u>38765</u>	IFOCUS Consulting Inc.	3/28/2016	\$1,067.05
<u>38766</u>	Kubwater Resources Inc.	3/28/2016	\$2,548.55
<u>38767</u>	L N Curtis & Sons	3/28/2016	\$166.45
<u>38768</u>	Pacific CO Health Dept.	3/28/2016	\$224.00
<u>38769</u>	Pacific County Treasurer	3/28/2016	\$600.00
<u>38770</u>	Platt	3/28/2016	\$56.23
<u>38771</u>	PUD No 2 of Pacific County	3/28/2016	\$10,671.23
<u>38772</u>	Pumptech, Inc	3/28/2016	\$4,429.30
<u>38773</u>	Ryan Herco Flow Solutions	3/28/2016	\$383.11
<u>38774</u>	Taft Plumbing, Inc	3/28/2016	\$21.57
<u>38775</u>	The Watershed Company	3/28/2016	\$5,139.44
<u>38776</u>	Troy Richardson	3/28/2016	\$98.00
<u>38777</u>	Vision Municipal Solutions, Llc	3/28/2016	\$434.64
<u>38778</u>	WA State Dept. of Ecology	3/28/2016	\$107,833.35
<u>38779</u>	WA State Dept. of Retirement	3/28/2016	\$25.00
<u>38780</u>	Wadsworth Electric	3/28/2016	\$6,857.98
<u>38781</u>	Zee Medical Service Co.	3/28/2016	\$321.87
		<b>Total Check</b>	<b>\$153,329.88</b>
		<b>Total 8023281</b>	<b>\$153,329.88</b>
		<b>Grand Total</b>	<b>\$153,329.88</b>

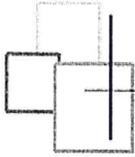
Treasurer

38752 through 38781 totalling \$153,329.88 are approved this 28th day of March, 2016.

Council member

Council member

Council member



# Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
<b>Aquionics, Inc</b>	<b>38752</b>			<b>2016 - March - Second Meeting</b>	
		Invoice - 3/10/2016 2:31:59 PM			
		0031023-IN			
		409-000-000-594-64-35-05		Contingency	\$225.49
		<b>Total Invoice - 3/10/2016 2:31:59 PM</b>			<b>\$225.49</b>
	<b>Total 38752</b>				<b>\$225.49</b>
<b>Total Aquionics, Inc</b>					<b>\$225.49</b>
<b>Brd For Volunteer Firemen</b>	<b>38753</b>			<b>2016 - March - Second Meeting</b>	
		Invoice - 3/18/2016 2:45:08 PM			
		credit applied for \$180.00			
		001-000-000-522-10-20-01		Board of Volunteer	\$930.00
		<b>Total Invoice - 3/18/2016 2:45:08 PM</b>			<b>\$930.00</b>
	<b>Total 38753</b>				<b>\$930.00</b>
<b>Total Brd For Volunteer Firemen</b>					<b>\$930.00</b>
<b>BSK Associates</b>	<b>38754</b>			<b>2016 - March - Second Meeting</b>	
		Invoice - 3/21/2016 11:31:19 AM			
		V600787			
		401-000-000-534-00-31-06		Office & Customer Service	\$116.00
		<b>Total Invoice - 3/21/2016 11:31:19 AM</b>			<b>\$116.00</b>
	<b>Total 38754</b>				<b>\$116.00</b>
<b>Total BSK Associates</b>					<b>\$116.00</b>
<b>Calvert Technical Services, Inc.</b>	<b>38755</b>			<b>2016 - March - Second Meeting</b>	
		Invoice - 3/24/2016 10:46:12 AM			
		4567			
		401-000-000-594-34-62-03		Plant Improvements	\$4,043.34
		<b>Total Invoice - 3/24/2016 10:46:12 AM</b>			<b>\$4,043.34</b>
		Invoice - 3/24/2016 10:46:54 AM			
		4566			
		401-000-000-534-00-41-04		Professional Services -	\$647.40
		<b>Total Invoice - 3/24/2016 10:46:54 AM</b>			<b>\$647.40</b>
		Invoice - 3/24/2016 10:47:19 AM			
		4565			
		401-000-000-594-34-62-03		Plant Improvements	\$2,589.60
		<b>Total Invoice - 3/24/2016 10:47:19 AM</b>			<b>\$2,589.60</b>
		Invoice - 3/24/2016 10:47:34 AM			
		4564			
		401-000-000-534-00-41-04		Professional Services -	\$609.64
		<b>Total Invoice - 3/24/2016 10:47:34 AM</b>			<b>\$609.64</b>
	<b>Total 38755</b>				<b>\$7,889.98</b>
<b>Total Calvert Technical Services, Inc.</b>					<b>\$7,889.98</b>
<b>Centurylink</b>	<b>38756</b>			<b>2016 - March - Second Meeting</b>	
		Invoice - 3/17/2016 11:31:25 AM			
		Feb			
		001-000-000-514-20-42-00		Communication	\$335.01
		001-000-000-522-10-42-00		Communication	\$437.34
		401-000-000-534-00-42-00		Communications	\$330.60
		409-000-000-535-00-42-00		Communications	\$482.66
		<b>Total Invoice - 3/17/2016 11:31:25 AM</b>			<b>\$1,585.61</b>
	<b>Total 38756</b>				<b>\$1,585.61</b>
<b>Total Centurylink</b>					<b>\$1,585.61</b>
<b>Charter Communications</b>	<b>38757</b>			<b>2016 - March - Second Meeting</b>	
		Invoice - 3/10/2016 2:30:51 PM			
		001-000-000-514-20-42-00		Communication	\$17.00

		001-000-000-576-80-31-00	Office & Operating	\$13.60
		101-000-000-543-30-30-00	Office And Operating	\$13.60
		401-000-000-534-00-42-00	Communications	\$13.60
		408-000-000-531-38-31-01	Operations & Maintenance	\$13.60
		409-000-000-535-00-42-00	Communications	\$13.60
		<b>Total Invoice - 3/10/2016 2:30:51 PM</b>		<b>\$85.00</b>
	<b>Total 38757</b>			<b>\$85.00</b>
	<b>Total Charter Communications</b>			<b>\$85.00</b>
	<b>Chinook Observer</b>			
	<b>38758</b>			
			<b>2016 - March - Second Meeting</b>	
		<b>Invoice - 3/11/2016 11:06:47 AM</b>		
		SP1933		
		001-000-000-511-30-44-00	Official Publications	\$96.42
		<b>Total Invoice - 3/11/2016 11:06:47 AM</b>		<b>\$96.42</b>
	<b>Total 38758</b>			<b>\$96.42</b>
	<b>Total Chinook Observer</b>			<b>\$96.42</b>
	<b>Coast Rehabilitation Services</b>			
	<b>38759</b>			
			<b>2016 - March - Second Meeting</b>	
		<b>Invoice - 3/16/2016 3:32:37 PM</b>		
		206486		
		001-000-000-514-20-31-00	Office & Operating	\$25.00
		<b>Total Invoice - 3/16/2016 3:32:37 PM</b>		<b>\$25.00</b>
	<b>Total 38759</b>			<b>\$25.00</b>
	<b>Total Coast Rehabilitation Services</b>			<b>\$25.00</b>
	<b>Evergreen Rural Water of Washington</b>			
	<b>38760</b>			
			<b>2016 - March - Second Meeting</b>	
		<b>Invoice - 3/17/2016 11:22:18 AM</b>		
		32537		
		401-000-000-534-00-43-00	Travel/Meals/Lodging	\$160.00
		409-000-000-535-00-43-01	Travel/meals & Lodging	\$160.00
		<b>Total Invoice - 3/17/2016 11:22:18 AM</b>		<b>\$320.00</b>
	<b>Total 38760</b>			<b>\$320.00</b>
	<b>Total Evergreen Rural Water of Washington</b>			<b>\$320.00</b>
	<b>Fastenal Company</b>			
	<b>38761</b>			
			<b>2016 - March - Second Meeting</b>	
		<b>Invoice - 3/23/2016 10:39:29 AM</b>		
		ORAST40494		
		401-000-000-534-00-31-00	Operation & Maintenance	\$50.52
		<b>Total Invoice - 3/23/2016 10:39:29 AM</b>		<b>\$50.52</b>
		<b>Invoice - 3/23/2016 10:44:44 AM</b>		
		ORAST40490		
		409-000-000-535-00-31-01	Operations And	\$237.84
		<b>Total Invoice - 3/23/2016 10:44:44 AM</b>		<b>\$237.84</b>
	<b>Total 38761</b>			<b>\$288.36</b>
	<b>Total Fastenal Company</b>			<b>\$288.36</b>
	<b>Ford Electric Co. Inc.</b>			
	<b>38762</b>			
			<b>2016 - March - Second Meeting</b>	
		<b>Invoice - 3/17/2016 11:24:11 AM</b>		
		44296		
		001-000-000-594-14-62-00	Governmental Facility	\$338.77
		<b>Total Invoice - 3/17/2016 11:24:11 AM</b>		<b>\$338.77</b>
	<b>Total 38762</b>			<b>\$338.77</b>
	<b>Total Ford Electric Co. Inc.</b>			<b>\$338.77</b>
	<b>Forner, Gary</b>			
	<b>38763</b>			
			<b>2016 - March - Second Meeting</b>	
		<b>Invoice - 3/23/2016 10:40:19 AM</b>		
		Amazon order		
		001-000-000-522-10-31-00	Office & Operating	\$51.16
		001-000-000-522-10-31-00	Office & Operating	\$39.92
		<b>Total Invoice - 3/23/2016 10:40:19 AM</b>		<b>\$91.08</b>
	<b>Total 38763</b>			<b>\$91.08</b>
	<b>Total Forner, Gary</b>			<b>\$91.08</b>
	<b>Hach Company</b>			
	<b>38764</b>			
			<b>2016 - March - Second Meeting</b>	
		<b>Invoice - 3/11/2016 11:12:12 AM</b>		
		9825696		
		401-000-000-534-00-35-01	Small Tools & Equipment -	\$229.49
		<b>Total Invoice - 3/11/2016 11:12:12 AM</b>		<b>\$229.49</b>
		<b>Invoice - 3/16/2016 3:39:01 PM</b>		
		9831662		
		401-000-000-534-00-35-01	Small Tools & Equipment -	\$230.91

	Total Invoice - 3/16/2016 3:39:01 PM		\$230.91
Total 38764			\$460.40
Total Hach Company			\$460.40
IFOCUS Consulting Inc.			
38765			
		2016 - March - Second Meeting	
	Invoice - 3/16/2016 3:36:14 PM		
	9678		
	001-000-000-511-60-41-01	IT/Software Services	\$1,067.05
	Total Invoice - 3/16/2016 3:36:14 PM		\$1,067.05
Total 38765			\$1,067.05
Total IFOCUS Consulting Inc.			\$1,067.05
Kubwater Resources Inc.			
38766			
		2016 - March - Second Meeting	
	Invoice - 3/24/2016 11:14:40 AM		
	05573		
	409-000-000-535-00-31-02	Chemicals	\$2,548.55
	Total Invoice - 3/24/2016 11:14:40 AM		\$2,548.55
Total 38766			\$2,548.55
Total Kubwater Resources Inc.			\$2,548.55
L N Curtis & Sons			
38767			
		2016 - March - Second Meeting	
	Invoice - 3/18/2016 2:21:55 PM		
	2135669-00		
	001-000-000-522-10-31-00	Office & Operating	\$166.45
	Total Invoice - 3/18/2016 2:21:55 PM		\$166.45
Total 38767			\$166.45
Total L N Curtis & Sons			\$166.45
Pacific CO Health Dept.			
38768			
		2016 - March - Second Meeting	
	Invoice - 3/11/2016 11:07:42 AM		
	2016-1002		
	001-000-000-514-20-20-00	Personnel Benefits	\$112.00
	401-000-000-534-00-20-00	Benefits	\$112.00
	Total Invoice - 3/11/2016 11:07:42 AM		\$224.00
Total 38768			\$224.00
Total Pacific CO Health Dept.			\$224.00
Pacific County Treasurer			
38769			
		2016 - March - Second Meeting	
	Invoice - 3/21/2016 11:41:30 AM		
	Jan 16		
	001-000-000-512-50-40-03	Municipal Court Services	\$200.00
	Total Invoice - 3/21/2016 11:41:30 AM		\$200.00
	Invoice - 3/21/2016 11:41:37 AM		
	Feb 16		
	001-000-000-512-50-40-03	Municipal Court Services	\$200.00
	Total Invoice - 3/21/2016 11:41:37 AM		\$200.00
	Invoice - 3/21/2016 11:41:42 AM		
	March 16		
	001-000-000-512-50-40-03	Municipal Court Services	\$200.00
	Total Invoice - 3/21/2016 11:41:42 AM		\$200.00
Total 38769			\$600.00
Total Pacific County Treasurer			\$600.00
Platt			
38770			
		2016 - March - Second Meeting	
	Invoice - 3/21/2016 9:15:00 AM		
	1911440		
	001-000-000-594-14-62-00	Governmental Facility	\$56.23
	Total Invoice - 3/21/2016 9:15:00 AM		\$56.23
Total 38770			\$56.23
Total Platt			\$56.23
PUD No 2 of Pacific County			
38771			
		2016 - March - Second Meeting	
	Invoice - 3/18/2016 2:56:02 PM		
	001-000-000-511-60-47-00	Electricity	\$117.47
	001-000-000-522-50-47-00	Electricity	\$470.19
	001-000-000-572-50-47-00	Electricity	\$799.61
	001-000-000-575-50-40-00	Community Bldg Other -	\$533.07
	001-000-000-576-80-47-00	Electricity	\$108.03
	101-000-000-542-63-47-00	Street Light Operating	\$639.88
	401-000-000-534-00-47-00	Electricity	\$2,326.23
	409-000-000-535-00-47-01	Electricity	\$5,676.75

	Total Invoice - 3/18/2016 2:56:02 PM		\$10,671.23
Total 38771			\$10,671.23
Total PUD No 2 of Pacific County Pumptech, Inc			\$10,671.23
38772		2016 - March - Second Meeting	
	Invoice - 3/21/2016 11:33:35 AM		
	0103720-IN		
	401-000-000-594-34-64-01	Equipment	\$4,429.30
	Total Invoice - 3/21/2016 11:33:35 AM		\$4,429.30
Total 38772			\$4,429.30
Total Pumptech, Inc			\$4,429.30
Ryan Herco Flow Solutions			
38773		2016 - March - Second Meeting	
	Invoice - 3/16/2016 3:36:47 PM		
	8332077		
	401-000-000-594-34-62-03	Plant Improvements	\$383.11
	Total Invoice - 3/16/2016 3:36:47 PM		\$383.11
Total 38773			\$383.11
Total Ryan Herco Flow Solutions			\$383.11
Taft Plumbing, Inc			
38774		2016 - March - Second Meeting	
	Invoice - 3/16/2016 3:38:32 PM		
	11952		
	401-000-000-534-00-31-00	Operation & Maintenance	\$21.57
	Total Invoice - 3/16/2016 3:38:32 PM		\$21.57
Total 38774			\$21.57
Total Taft Plumbing, Inc			\$21.57
The Watershed Company			
38775		2016 - March - Second Meeting	
	Invoice - 3/10/2016 2:30:23 PM		
	2016-0225		
	001-000-000-576-80-34-02	DOE Shoreline Master	\$5,139.44
	Total Invoice - 3/10/2016 2:30:23 PM		\$5,139.44
Total 38775			\$5,139.44
Total The Watershed Company			\$5,139.44
Troy Richardson			
38776		2016 - March - Second Meeting	
	Invoice - 3/23/2016 1:27:44 PM		
	Water II cert		
	401-000-000-534-00-31-06	Office & Customer Service	\$98.00
	Total Invoice - 3/23/2016 1:27:44 PM		\$98.00
Total 38776			\$98.00
Total Troy Richardson			\$98.00
Vision Municipal Solutions, Llc			
38777		2016 - March - Second Meeting	
	Invoice - 3/21/2016 11:32:30 AM		
	3479		
	401-000-000-534-00-31-06	Office & Customer Service	\$167.32
	408-000-000-531-38-31-01	Operations & Maintenance	\$100.00
	409-000-000-535-00-31-08	Office Supplies &	\$167.32
	Total Invoice - 3/21/2016 11:32:30 AM		\$434.64
Total 38777			\$434.64
Total Vision Municipal Solutions, Llc			\$434.64
WA State Dept. of Ecology			
38778		2016 - March - Second Meeting	
	Invoice - 3/16/2016 3:42:39 PM		
	L1300001		
	403-000-000-397-00-00-07	Transfer-Sewer DOE	(\$107,833.35)
	403-000-000-591-35-78-00	DOE SRF L1300001-	\$68,176.68
	403-000-000-592-35-83-00	DOE SRF L1300001-	\$39,656.67
	409-000-000-597-00-00-04	Wwtp - TO 403 Srf	\$107,833.35
	Total Invoice - 3/16/2016 3:42:39 PM		\$107,833.35
Total 38778			\$107,833.35
Total WA State Dept. of Ecology			\$107,833.35
WA State Dept. of Retirement Sys			
38779		2016 - March - Second Meeting	
	Invoice - 3/23/2016 10:41:42 AM		
	1155551		
	001-000-000-514-20-20-00	Personnel Benefits	\$25.00
	Total Invoice - 3/23/2016 10:41:42 AM		\$25.00
Total 38779			\$25.00



**TREASURER'S REPORT**  
**Month ending February 28, 2016**

As shown in the financial reports, revenues and expenses for all funds have appeared to follow budget for the first two months of 2016.

The transformation City Park project should begin within the next couple months and hopefully be completed before the year end. The city was the recipient of an RCO grant with 50% match, currently a project manager is being vetted out. The SMP is nearing completion and the final version should be before Council in mid-summer. Pacific County Vegetation Management Department continues to manage the maintenance of Black Lake to eliminate the Elodea; they recently treated the lake and continue to monitor the invasive weed growth. Construction on the Sahalee water and sewer improvements should begin in fall of 2016. DWSRF will be sending out loan documents for signature at the beginning of June. The Council approved the DOE loan for the sewer portion of the project late last year.

The changes that have occurred since the budget was adopted late last year are some unexpected maintenance costs related to the city's server computer and updates to various materials to be in compliance with a recent L&I inspection.

**Current Overall Cash Position**

The following are the account balances at the Bank of Pacific and Local Government Investment Pool:

Current Balances as of March 17, 2016

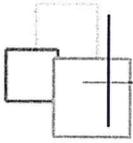
Bank of Pacific	
xxx.3303 Main	\$281,975
xxx.7413	3,349
LGIP	<u>1,089,430</u>
Total Cash	\$1,374,754

Ariel Smith  
Treasurer

# Cash and Investment Activity

Period: 2016 - February  
Period Totals

Line	Beginning		Activity		Ending		Ending Balance
	Cash	Investments	In	Out	Cash	Investments	
001	\$225,158.53	\$0.00	\$57,262.15	\$92,906.83	\$189,513.85	\$0.00	\$189,513.85
101	\$103,996.83	\$0.00	\$1,966.13	\$4,846.18	\$101,116.78	\$0.00	\$101,116.78
104	\$66,155.71	\$0.00	\$1,847.45	\$0.00	\$68,003.16	\$0.00	\$68,003.16
301	\$8,757.50	\$0.00	\$1,153.83	\$0.00	\$9,911.33	\$0.00	\$9,911.33
401	\$222,607.33	\$0.00	\$65,741.77	\$41,884.70	\$246,464.40	\$0.00	\$246,464.40
402	\$0.12	\$0.00	\$0.00	\$0.00	\$0.12	\$0.00	\$0.12
403	\$0.01	\$0.00	\$0.00	\$0.00	\$0.01	\$0.00	\$0.01
404	\$368,284.55	\$0.00	\$0.00	\$0.00	\$368,284.55	\$0.00	\$368,284.55
408	\$68,179.64	\$0.00	\$9,387.11	\$2,782.14	\$74,784.61	\$0.00	\$74,784.61
409	\$199,364.51	\$0.00	\$87,337.32	\$31,402.21	\$255,299.62	\$0.00	\$255,299.62
631	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
632	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
999	(\$1,061,019.04	\$1,061,019.04	\$28,411.46	\$28,411.46(\$1,089,430.50)	\$1,089,430.50	\$1,089,430.50	\$0.00
	\$201,485.69	\$1,061,019.04	\$224,695.76	\$173,822.06	\$223,947.93	\$1,089,430.50	\$1,313,378.43



# Revenue

Starting Account Number: 001-000-000-308-80-00-00 Beginning Cash & Investments: Unreserved  
 Ending Account Number: 999-000-000-384-00-00-00 Proceeds From Sales of Investments  
 Period: 2016 - February

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>General Fund Current Expense</b>						
<b>Revenue</b>						
<b>Taxes</b>						
<b>General Property Taxes</b>						
001-000-000-311-10-00-00	General Property Taxes	\$645.00	\$1,966.57	\$148,124.00	1.33%	\$146,157.43
001-000-000-311-10-00-01	General Property-IVFD Truck	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total General Property Taxes</b>		<b>\$645.00</b>	<b>\$1,966.57</b>	<b>\$148,124.00</b>	<b>1.33%</b>	<b>\$146,157.43</b>
<b>Retail Sales and Use Taxes</b>						
001-000-000-313-11-00-00	Local Sales & Use Taxes	\$14,120.73	\$25,397.45	\$135,000.00	18.81%	\$109,602.55
<b>Total Retail Sales and Use Taxes</b>		<b>\$14,120.73</b>	<b>\$25,397.45</b>	<b>\$135,000.00</b>	<b>18.81%</b>	<b>\$109,602.55</b>
<b>Business and Occupation Taxes</b>						
001-000-000-316-10-00-00	Business & Occupation Tax	\$6,107.73	\$14,130.34	\$65,000.00	21.74%	\$50,869.66
<b>Business and Occupation Taxes on Private Utilites</b>						
001-000-000-316-40-01-00	Garbage 6% Utility Tax	\$3,359.94	\$3,359.94	\$15,000.00	22.40%	\$11,640.06
001-000-000-316-40-02-00	Cable 6% Utility Tax	\$846.34	\$1,662.32	\$11,000.00	15.11%	\$9,337.68
001-000-000-316-40-03-00	Telephone 6% Utility Tax	\$1,979.46	\$5,216.21	\$32,000.00	16.30%	\$26,783.79
001-000-000-316-40-04-00	Electric 6% Utility Tax	\$0.00	\$16,286.54	\$75,000.00	21.72%	\$58,713.46
001-000-000-316-40-05-00	Water Utility Tax	\$4,878.83	\$8,096.08	\$59,319.00	13.65%	\$51,222.92
001-000-000-316-40-06-00	Sewer Utility Tax	\$4,059.45	\$7,848.79	\$46,947.00	16.72%	\$39,098.21
001-000-000-316-40-07-00	Storm Drainage Utility Tax	\$561.28	\$1,842.75	\$5,368.00	34.33%	\$3,525.25
001-000-000-316-40-08-00	Fire Hydrant Fee	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Business and Occupation Taxes on Private Utilites</b>		<b>\$15,685.30</b>	<b>\$44,312.63</b>	<b>\$244,634.00</b>	<b>18.11%</b>	<b>\$200,321.37</b>
001-000-000-316-81-00-00	Gambling Tax	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
<b>Total Business and Occupation Taxes</b>		<b>\$21,793.03</b>	<b>\$58,442.97</b>	<b>\$310,134.00</b>	<b>18.84%</b>	<b>\$251,691.03</b>
<b>Excise Taxes</b>						
001-000-000-317-20-00-00	Local Leasehold Excise Tax	\$7,368.35	\$7,368.35	\$30,000.00	24.56%	\$22,631.65
001-000-000-317-40-00-00	Timber Harvest Excise Tax	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Excise Taxes</b>		<b>\$7,368.35</b>	<b>\$7,368.35</b>	<b>\$30,000.00</b>	<b>24.56%</b>	<b>\$22,631.65</b>
<b>Total Taxes</b>		<b>\$43,927.11</b>	<b>\$93,175.34</b>	<b>\$623,258.00</b>	<b>14.95%</b>	<b>\$530,082.66</b>
<b>Licenses and Permits</b>						
<b>Business Licenses and Permits</b>						
001-000-000-321-99-00-00	Other Business Licenses and	\$3,072.92	\$6,072.92	\$35,000.00	17.35%	\$28,927.08
<b>Total Business Licenses and Permits</b>		<b>\$3,072.92</b>	<b>\$6,072.92</b>	<b>\$35,000.00</b>	<b>17.35%</b>	<b>\$28,927.08</b>
<b>Non-Business Licenses and Permits</b>						
<b>Buildings, Structures and Equipment</b>						
001-000-000-322-10-00-01	Building Permit Fees	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
<b>Total Buildings, Structures and Equipment</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>0.00%</b>	<b>\$5,000.00</b>
001-000-000-322-90-00-01	Zoning Fees	\$0.00	\$0.00	\$7,000.00	0.00%	\$7,000.00
<b>Total Non-Business Licenses and Permits</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,000.00</b>	<b>0.00%</b>	<b>\$12,000.00</b>
<b>Total Licenses and Permits</b>		<b>\$3,072.92</b>	<b>\$6,072.92</b>	<b>\$47,000.00</b>	<b>12.92%</b>	<b>\$40,927.08</b>
<b>Intergovernmental Revenues</b>						
<b>Direct Federal Grants</b>						
001-000-000-331-97-03-60	Fema Grant	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Direct Federal Grants</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>State Grants</b>						
001-000-000-334-02-70-00	RCO Grant Proceeds	\$0.00	\$0.00	\$150,000.00	0.00%	\$150,000.00
001-000-000-334-03-12-00	DOE Aquatic Weed Grant	\$4,811.55	\$4,811.55	\$20,000.00	24.06%	\$15,188.45
001-000-000-334-03-13-00	DOE Shoreline Master Program	\$0.00	\$0.00	\$25,000.00	0.00%	\$25,000.00
001-000-000-334-03-14-00	RCO grant funds	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total State Grants</b>		<b>\$4,811.55</b>	<b>\$4,811.55</b>	<b>\$195,000.00</b>	<b>2.47%</b>	<b>\$190,188.45</b>
<b>State Shared Revenues</b>						
001-000-000-335-00-91-00	PUD Privilege Tax	\$0.00	\$0.00	\$12,000.00	0.00%	\$12,000.00
<b>Total State Shared Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,000.00</b>	<b>0.00%</b>	<b>\$12,000.00</b>
<b>State Entitlements, Impact Payments and Taxes</b>						
001-000-000-336-06-20-00	Criminal Justice - High Crime	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-336-06-21-00	Criminal Justice - Violent	\$0.00	\$250.00	\$750.00	33.33%	\$500.00
001-000-000-336-06-25-00	Criminal Justice - Contracted	\$0.00	\$400.31	\$2,000.00	20.02%	\$1,599.69
001-000-000-336-06-26-00	Criminal Justice - Special	\$0.00	\$232.49	\$915.00	25.41%	\$682.51

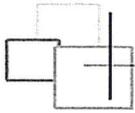
Account Number	Title	Period	Actual	Budget	% of Total	Balance
001-000-000-336-06-51-00	DUI & Other Criminal Justice	\$0.00	\$37.17	\$0.00		(\$37.17)
001-000-000-336-06-94-00	Liquor Excise Tax	\$0.00	\$1,001.33	\$4,186.00	23.92%	\$3,184.67
001-000-000-336-06-95-00	Liquor Board Profits	\$0.00	\$0.00	\$8,136.00	0.00%	\$8,136.00
<b>Total State Entitlements, Impact Payments and Taxes</b>		<b>\$0.00</b>	<b>\$1,921.30</b>	<b>\$15,987.00</b>	<b>12.02%</b>	<b>\$14,065.70</b>
<b>Interlocal Grants, Entitlements, Payments, and Tax</b>						
001-000-000-337-00-01-00	PCOG For Fire Station	\$0.00	\$25,000.00	\$25,000.00	100.00%	\$0.00
001-000-000-337-00-02-00	PCOG For Community Building	\$0.00	\$18,979.00	\$18,979.00	100.00%	\$0.00
001-000-000-337-00-03-00	Port of Ilwaco	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Interlocal Grants, Entitlements, Payments, and Tax</b>		<b>\$0.00</b>	<b>\$43,979.00</b>	<b>\$43,979.00</b>	<b>100.00%</b>	<b>\$0.00</b>
<b>Total Intergovernmental Revenues</b>		<b>\$4,811.55</b>	<b>\$50,711.85</b>	<b>\$266,966.00</b>	<b>19.00%</b>	<b>\$216,254.15</b>
<b>Charges for Goods and Services</b>						
<b>General Government</b>						
001-000-000-341-81-00-00	Photocopying	\$0.00	\$0.00	\$100.00	0.00%	\$100.00
<b>Other General Government Services</b>						
001-000-000-341-96-00-00	Other General Government	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Other General Government Services</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total General Government</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>0.00%</b>	<b>\$100.00</b>
<b>Public Safety</b>						
001-000-000-342-21-00-00	Fire Protection Services	\$0.00	\$0.00	\$8,000.00	0.00%	\$8,000.00
<b>Total Public Safety</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>	<b>0.00%</b>	<b>\$8,000.00</b>
<b>Total Charges for Goods and Services</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,100.00</b>	<b>0.00%</b>	<b>\$8,100.00</b>
<b>Fines and Penalties</b>						
<b>Civil Infraction Penalties</b>						
001-000-000-353-10-00-00	Traffic Infraction Penalties	\$15.40	\$23.11	\$0.00		(\$23.11)
001-000-000-353-10-03-01	Municipal Court Fines	\$215.53	\$315.57	\$7,000.00	4.51%	\$6,684.43
001-000-000-353-70-00-00	Non-Traffic Infraction Penalties	\$4.47	\$7.27	\$100.00	7.27%	\$92.73
<b>Total Civil Infraction Penalties</b>		<b>\$235.40</b>	<b>\$345.95</b>	<b>\$7,100.00</b>	<b>4.87%</b>	<b>\$6,754.05</b>
001-000-000-357-39-00-01	Misc Revenue-Court	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Fines and Penalties</b>		<b>\$235.40</b>	<b>\$345.95</b>	<b>\$7,100.00</b>	<b>4.87%</b>	<b>\$6,754.05</b>
<b>Miscellaneous Revenues</b>						
<b>Interest and Other Earnings</b>						
<b>Total Investment Interest</b>						
001-000-000-361-11-00-00	Investment Interest	\$61.97	\$117.60	\$300.00	39.20%	\$182.40
<b>Total Total Investment Interest</b>		<b>\$61.97</b>	<b>\$117.60</b>	<b>\$300.00</b>	<b>39.20%</b>	<b>\$182.40</b>
001-000-000-361-40-00-00	Other Interest	\$4.10	\$7.17	\$40.00	17.93%	\$32.83
<b>Total Interest and Other Earnings</b>		<b>\$66.07</b>	<b>\$124.77</b>	<b>\$340.00</b>	<b>36.70%</b>	<b>\$215.23</b>
<b>Rents, Leases and Concessions</b>						
001-000-000-362-40-00-00	Space & Facility Rental	\$112.50	\$113.50	\$0.00		(\$113.50)
001-000-000-362-50-00-04	Community Building - Rent	\$125.00	\$385.00	\$3,250.00	11.85%	\$2,865.00
001-000-000-362-50-01-00	Community Building - Electricity	\$0.00	\$1,499.17	\$10,000.00	14.99%	\$8,500.83
001-000-000-362-50-03-00	Community Building - Insurance	\$0.00	\$2,082.41	\$0.00		(\$2,082.41)
001-000-000-362-90-00-00	Community Building - Other	\$12.00	\$24.95	\$0.00		(\$24.95)
<b>Total Rents, Leases and Concessions</b>		<b>\$249.50</b>	<b>\$4,105.03</b>	<b>\$13,250.00</b>	<b>30.98%</b>	<b>\$9,144.97</b>
<b>Contributions and Donations From Private Sources</b>						
001-000-000-367-11-00-00	Fire Department Donations	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-367-19-00-00	Black Lake Fish Derby	\$3,350.00	\$3,350.00	\$5,300.00	63.21%	\$1,950.00
001-000-000-367-19-00-01	Ilwaco Park Fund Donations	\$1,200.00	\$31,200.00	\$150,000.00	20.80%	\$118,800.00
001-000-000-367-19-00-03	Fireworks Donation	\$0.00	\$0.00	\$8,000.00	0.00%	\$8,000.00
<b>Total Contributions and Donations From Private Sources</b>		<b>\$4,550.00</b>	<b>\$34,550.00</b>	<b>\$163,300.00</b>	<b>21.16%</b>	<b>\$128,750.00</b>
<b>Other Miscellaneous Revenues</b>						
001-000-000-369-10-00-00	Sale of Scrap And Junk	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-369-20-00-00	Unclaimed Property	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-369-30-00-00	Misc. Revenue	\$0.00	\$77.96	\$0.00		(\$77.96)
001-000-000-369-80-00-00	Cash Adjustment	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Other Miscellaneous Revenues</b>		<b>\$0.00</b>	<b>\$77.96</b>	<b>\$0.00</b>		<b>(\$77.96)</b>
<b>Total Miscellaneous Revenues</b>		<b>\$4,865.57</b>	<b>\$38,857.76</b>	<b>\$176,890.00</b>	<b>21.97%</b>	<b>\$138,032.24</b>
<b>Nonrevenues</b>						
<b>State Remittances - Courts</b>						
001-000-000-386-83-08-00	Trauma Care	\$6.28	\$11.34	\$150.00	7.56%	\$138.66
001-000-000-386-83-31-00	Auto Theft	\$12.71	\$22.74	\$220.00	10.34%	\$197.26
001-000-000-386-83-32-00	Brain Trauma	\$2.52	\$4.52	\$40.00	11.30%	\$35.48
001-000-000-386-88-00-00	ST Gen Fund 54	\$1.87	\$2.81	\$0.00		(\$2.81)
<b>Total State Remittances - Courts</b>		<b>\$23.38</b>	<b>\$41.41</b>	<b>\$410.00</b>	<b>10.10%</b>	<b>\$368.59</b>
<b>State Remittances-Courts</b>						
001-000-000-386-91-00-00	ST Gen Fund 40	\$62.77	\$112.73	\$1,000.00	11.27%	\$887.27
001-000-000-386-92-00-00	ST Gen Fund 50	\$34.82	\$63.15	\$600.00	10.53%	\$536.85
001-000-000-386-96-00-00	Crime Lab Analysis Fee	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-386-97-00-00	JIS Account	\$28.63	\$51.76	\$400.00	12.94%	\$348.24
<b>Total State Remittances-Courts</b>		<b>\$126.22</b>	<b>\$227.64</b>	<b>\$2,000.00</b>	<b>11.38%</b>	<b>\$1,772.36</b>
<b>Total Nonrevenues</b>		<b>\$149.60</b>	<b>\$269.05</b>	<b>\$2,410.00</b>	<b>11.16%</b>	<b>\$2,140.95</b>
<b>Other Financing Sources</b>						
<b>Proceeds of Long-Term Debt-Governmental Funds Only</b>						
001-000-000-391-90-00-00	Proceeds from Other Debt	\$0.00	\$0.00	\$0.00		\$0.00

Account Number	Title	Period	Actual	Budget	% of Total	Balance
<b>Total Proceeds of Long-Term Debt-Governmental Funds</b>			<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
001-000-000-397-00-00-01	Transfer From 101-Bldg. Rental		\$0.00	\$0.00	0.00%	\$11,845.00
001-000-000-397-00-00-02	Transfer From 401-Bldg. Rental		\$0.00	\$0.00	0.00%	\$15,250.00
001-000-000-397-00-00-03	Transfer From 409-Bldg. Rental		\$0.00	\$0.00	0.00%	\$22,750.00
001-000-000-397-00-00-06	Transfer From 104		\$0.00	\$0.00	0.00%	\$2,500.00
001-000-000-397-00-00-07	Transfer from 408		\$0.00	\$0.00	0.00%	\$6,150.00
001-000-000-397-00-00-08	Transfer from 301		\$0.00	\$0.00		\$0.00
001-000-000-398-00-00-00	Insurance Recoveries		\$0.00	\$0.00		\$0.00
<b>Total Other Financing Sources</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$58,495.00</b>
<b>Total Revenue</b>			<b>\$57,062.15</b>	<b>\$189,432.87</b>	<b>15.92%</b>	<b>\$1,000,786.13</b>
<b>Total General Fund Current Expense</b>			<b>\$57,062.15</b>	<b>\$189,432.87</b>	<b>15.92%</b>	<b>\$1,000,786.13</b>
<b>City Streets</b>						
<b>Revenue</b>						
<b>Taxes</b>						
<b>General Property Taxes</b>						
101-000-000-311-10-00-00	General Property Tax		\$268.82	\$835.20	1.32%	\$62,646.80
<b>Total General Property Taxes</b>			<b>\$268.82</b>	<b>\$835.20</b>	<b>1.32%</b>	<b>\$62,646.80</b>
<b>Total Taxes</b>			<b>\$268.82</b>	<b>\$835.20</b>	<b>1.32%</b>	<b>\$62,646.80</b>
<b>Intergovernmental Revenues</b>						
<b>State Entitlements, Impact Payments and Taxes</b>						
101-000-000-336-00-87-00	Motor Vehicle Fuel Tax		\$1,661.09	\$3,213.53	15.76%	\$17,170.47
<b>Total State Entitlements, Impact Payments and Taxes</b>			<b>\$1,661.09</b>	<b>\$3,213.53</b>	<b>15.76%</b>	<b>\$17,170.47</b>
101-000-000-337-00-00-00	MV Fuel Tax - County		\$0.00	\$0.00		\$0.00
101-000-000-337-00-00-01	Other Local Distributions		\$0.00	\$0.00		\$0.00
101-000-000-337-00-03-00	Pcog .09 - (2008)		\$0.00	\$0.00		\$0.00
101-000-000-339-22-00-00	Arra Grant		\$0.00	\$0.00		\$0.00
<b>Total Intergovernmental Revenues</b>			<b>\$1,661.09</b>	<b>\$3,213.53</b>	<b>15.76%</b>	<b>\$17,170.47</b>
<b>Miscellaneous Revenues</b>						
<b>Interest and Other Earnings</b>						
<b>Total Investment Interest</b>						
101-000-000-361-11-00-00	Investment Interest		\$28.62	\$59.35		(\$59.35)
<b>Total Total Investment Interest</b>			<b>\$28.62</b>	<b>\$59.35</b>		<b>(\$59.35)</b>
<b>Total Interest and Other Earnings</b>			<b>\$28.62</b>	<b>\$59.35</b>		<b>(\$59.35)</b>
<b>Other Miscellaneous Revenues</b>						
101-000-000-369-30-00-00	Misc Rev.		\$0.00	\$0.00		\$0.00
<b>Total Other Miscellaneous Revenues</b>			<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Miscellaneous Revenues</b>			<b>\$28.62</b>	<b>\$59.35</b>		<b>(\$59.35)</b>
101-000-000-395-10-00-00	Proceeds From Sales of Capital		\$0.00	\$0.00		\$0.00
<b>Transfers-In</b>						
101-000-000-397-00-00-01	Transfer from 301		\$0.00	\$0.00		\$0.00
101-000-000-397-00-41-00	Transfer IN -401		\$0.00	\$0.00		\$0.00
101-000-000-397-00-41-01	Transfer IN 408		\$0.00	\$0.00		\$0.00
101-000-000-397-00-41-03	Transfer IN 409		\$0.00	\$0.00		\$0.00
<b>Total Transfers-In</b>			<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Revenue</b>			<b>\$1,958.53</b>	<b>\$4,108.08</b>	<b>4.90%</b>	<b>\$79,757.92</b>
<b>Total City Streets</b>			<b>\$1,958.53</b>	<b>\$4,108.08</b>	<b>4.90%</b>	<b>\$79,757.92</b>
<b>Tourism</b>						
<b>Revenue</b>						
<b>Taxes</b>						
<b>Retail Sales and Use Taxes</b>						
104-000-000-313-31-00-00	Hotel-Motel Tax		\$1,829.24	\$2,923.82	7.90%	\$34,076.18
<b>Total Retail Sales and Use Taxes</b>			<b>\$1,829.24</b>	<b>\$2,923.82</b>	<b>7.90%</b>	<b>\$34,076.18</b>
<b>Total Taxes</b>			<b>\$1,829.24</b>	<b>\$2,923.82</b>	<b>7.90%</b>	<b>\$34,076.18</b>
<b>Miscellaneous Revenues</b>						
<b>Interest and Other Earnings</b>						
<b>Total Investment Interest</b>						
104-000-000-361-11-00-00	Investment Interest		\$18.21	\$38.25	51.00%	\$36.75
<b>Total Total Investment Interest</b>			<b>\$18.21</b>	<b>\$38.25</b>	<b>51.00%</b>	<b>\$36.75</b>
<b>Total Interest and Other Earnings</b>			<b>\$18.21</b>	<b>\$38.25</b>	<b>51.00%</b>	<b>\$36.75</b>
<b>Total Miscellaneous Revenues</b>			<b>\$18.21</b>	<b>\$38.25</b>	<b>51.00%</b>	<b>\$36.75</b>
<b>Total Revenue</b>			<b>\$1,847.45</b>	<b>\$2,962.07</b>	<b>7.99%</b>	<b>\$34,112.93</b>
<b>Total Tourism</b>			<b>\$1,847.45</b>	<b>\$2,962.07</b>	<b>7.99%</b>	<b>\$34,112.93</b>
<b>Excise Reserve</b>						
<b>Revenue</b>						
<b>Taxes</b>						
<b>Other Taxes</b>						
301-000-000-318-34-00-00	Real Estate Excise Tax -REET		\$1,150.88	\$1,939.17	12.93%	\$13,060.83
<b>Total Other Taxes</b>			<b>\$1,150.88</b>	<b>\$1,939.17</b>	<b>12.93%</b>	<b>\$13,060.83</b>

Account Number	Title	Fiscal	Fiscal	Budget	% of Total	Balance
<b>Total Taxes</b>		<b>\$1,150.88</b>	<b>\$1,939.17</b>	<b>\$15,000.00</b>	<b>12.93%</b>	<b>\$13,060.83</b>
<b>Miscellaneous Revenues</b>						
<b>Interest and Other Earnings</b>						
<b>Total Investment Interest</b>						
301-000-000-361-11-00-00	Investment Interest	\$2.95	\$5.20	\$0.00		(\$5.20)
<b>Total Total Investment Interest</b>		<b>\$2.95</b>	<b>\$5.20</b>	<b>\$0.00</b>		<b>(\$5.20)</b>
<b>Total Interest and Other Earnings</b>		<b>\$2.95</b>	<b>\$5.20</b>	<b>\$0.00</b>		<b>(\$5.20)</b>
<b>Total Miscellaneous Revenues</b>		<b>\$2.95</b>	<b>\$5.20</b>	<b>\$0.00</b>		<b>(\$5.20)</b>
<b>Total Revenue</b>		<b>\$1,153.83</b>	<b>\$1,944.37</b>	<b>\$15,000.00</b>	<b>12.96%</b>	<b>\$13,055.63</b>
<b>Total Excise Reserve</b>		<b>\$1,153.83</b>	<b>\$1,944.37</b>	<b>\$15,000.00</b>	<b>12.96%</b>	<b>\$13,055.63</b>
<b>Water</b>						
<b>Revenue</b>						
<b>Intergovernmental Revenues</b>						
<b>Indirect Federal Grants</b>						
401-000-000-333-66-46-00	Indirect Federal Grant from	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Indirect Federal Grants</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>State Grants</b>						
401-000-000-334-04-90-00	State Grant - Department of	\$1,144.23	\$1,144.23	\$0.00		(\$1,144.23)
<b>Total State Grants</b>		<b>\$1,144.23</b>	<b>\$1,144.23</b>	<b>\$0.00</b>		<b>(\$1,144.23)</b>
<b>Total Intergovernmental Revenues</b>		<b>\$1,144.23</b>	<b>\$1,144.23</b>	<b>\$0.00</b>		<b>(\$1,144.23)</b>
<b>Charges for Goods and Services</b>						
<b>Physical Environment</b>						
401-000-000-343-40-00-00	Water Sales	\$62,188.80	\$103,387.64	\$741,487.00	13.94%	\$638,099.36
401-000-000-343-40-00-01	Other Utilities	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-343-40-00-02	Other Rev Sources	\$2,347.47	\$4,034.52	\$10,000.00	40.35%	\$5,965.48
<b>Total Physical Environment</b>		<b>\$64,536.27</b>	<b>\$107,422.16</b>	<b>\$751,487.00</b>	<b>14.29%</b>	<b>\$644,064.84</b>
<b>Total Charges for Goods and Services</b>		<b>\$64,536.27</b>	<b>\$107,422.16</b>	<b>\$751,487.00</b>	<b>14.29%</b>	<b>\$644,064.84</b>
<b>Miscellaneous Revenues</b>						
<b>Interest and Other Earnings</b>						
<b>Total Investment Interest</b>						
401-000-000-361-11-00-00	Investment Interest	\$61.27	\$130.51	\$300.00	43.50%	\$169.49
<b>Total Total Investment Interest</b>		<b>\$61.27</b>	<b>\$130.51</b>	<b>\$300.00</b>	<b>43.50%</b>	<b>\$169.49</b>
<b>Total Interest and Other Earnings</b>		<b>\$61.27</b>	<b>\$130.51</b>	<b>\$300.00</b>	<b>43.50%</b>	<b>\$169.49</b>
<b>Total Miscellaneous Revenues</b>		<b>\$61.27</b>	<b>\$130.51</b>	<b>\$300.00</b>	<b>43.50%</b>	<b>\$169.49</b>
<b>Proprietary Funds Revenues</b>						
401-000-000-372-00-00-00	Insurance Recoveries	\$0.00	\$0.00	\$0.00		\$0.00
<b>Capital Contributions</b>						
401-000-000-379-00-00-01	Water Connections	\$0.00	\$0.00	\$7,500.00	0.00%	\$7,500.00
<b>Total Capital Contributions</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,500.00</b>	<b>0.00%</b>	<b>\$7,500.00</b>
<b>Total Proprietary Funds Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,500.00</b>	<b>0.00%</b>	<b>\$7,500.00</b>
<b>Other Financing Sources</b>						
401-000-000-391-80-00-00	Intergovernmental Loan	\$0.00	\$0.00	\$115,645.00	0.00%	\$115,645.00
<b>Disposition of Capital Assets</b>						
401-000-000-395-10-00-00	Proceeds From Sales of Capital	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Disposition of Capital Assets</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Other Financing Sources</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$115,645.00</b>	<b>0.00%</b>	<b>\$115,645.00</b>
<b>Total Revenue</b>		<b>\$65,741.77</b>	<b>\$108,696.90</b>	<b>\$874,932.00</b>	<b>12.42%</b>	<b>\$766,235.10</b>
<b>Total Water</b>		<b>\$65,741.77</b>	<b>\$108,696.90</b>	<b>\$874,932.00</b>	<b>12.42%</b>	<b>\$766,235.10</b>
<b>Water &amp; Sewer Bond Redemption</b>						
<b>Revenue</b>						
<b>Miscellaneous Revenues</b>						
<b>Interest and Other Earnings</b>						
<b>Total Investment Interest</b>						
403-000-000-361-11-00-00	Investment Interest	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Total Investment Interest</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Interest and Other Earnings</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Miscellaneous Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Other Financing Sources</b>						
403-000-000-397-00-00-00	Intertie Loan Usda 91-01	\$0.00	\$0.00	\$4,354.00	0.00%	\$4,354.00
403-000-000-397-00-00-02	Transfer - Sewer Usda-Sbr #3	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-397-00-00-03	Transfer-Sewer Pwtf97-791-	\$0.00	\$0.00	\$13,905.00	0.00%	\$13,905.00
403-000-000-397-00-00-05	Transfer-Sewer Pwtf 04-691	\$0.00	\$0.00	\$1,631.00	0.00%	\$1,631.00
403-000-000-397-00-00-06	Transfer-Sewer Pwtf 05-691	\$0.00	\$0.00	\$24,312.00	0.00%	\$24,312.00
403-000-000-397-00-00-07	Transfer-Sewer DOE	\$0.00	\$0.00	\$281,316.00	0.00%	\$281,316.00
403-000-000-397-00-00-08	Transfer from Sewer PC13-961-	\$0.00	\$0.00	\$1,221.00	0.00%	\$1,221.00
403-000-000-397-00-70-02	Transfer From Sewer Srf 94-08	\$0.00	\$52,153.94	\$104,308.00	50.00%	\$52,154.06
403-000-000-397-00-70-05	Tran From Wat Pwtf04-65104-	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-397-00-72-04	Tran From Sewer Pwtf06-962-	\$0.00	\$0.00	\$13,250.00	0.00%	\$13,250.00
403-000-000-397-00-72-06	Trans From Sewer-B of P 2008	\$0.00	\$14,823.40	\$29,646.00	50.00%	\$14,822.60
403-000-000-397-00-72-07	Trans From Sewer PWTF 09-	\$0.00	\$0.00	\$0.00		\$0.00

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance	
<b>Total Other Financing Sources</b>			<b>\$0.00</b>	<b>\$66,977.34</b>	<b>\$473,943.00</b>	<b>14.13%</b>	<b>\$406,965.66</b>
<b>Total Revenue</b>			<b>\$0.00</b>	<b>\$66,977.34</b>	<b>\$473,943.00</b>	<b>14.13%</b>	<b>\$406,965.66</b>
<b>Total Water &amp; Sewer Bond Redemption</b>			<b>\$0.00</b>	<b>\$66,977.34</b>	<b>\$473,943.00</b>	<b>14.13%</b>	<b>\$406,965.66</b>
<b>Water &amp; Sewer Bond Reserve</b>							
<b>Revenue</b>							
<b>Miscellaneous Revenues</b>							
<b>Interest and Other Earnings</b>							
<b>Total Investment Interest</b>							
404-000-000-361-11-00-00	Investment Interest	\$0.00	\$0.00	\$0.00		\$0.00	
<b>Total Total Investment Interest</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>Total Interest and Other Earnings</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>Total Miscellaneous Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>Other Financing Sources</b>							
<b>Transfers-In</b>							
404-000-000-397-35-70-01	Wwtp-SRF Reserve- Refinance	\$0.00	\$0.00	\$4,668.00	0.00%	\$4,668.00	
404-000-000-397-35-70-02	Wwtp Srf Reserve- First	\$0.00	\$0.00	\$12,920.00	0.00%	\$12,920.00	
404-000-000-397-35-70-03	Wwtp 2004-Usda Reserve	\$0.00	\$0.00	\$0.00		\$0.00	
404-000-000-397-35-72-06	Wwtp 2008 Reserve-B of P	\$0.00	\$0.00	\$2,965.00	0.00%	\$2,965.00	
<b>Total Transfers-In</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,553.00</b>	<b>0.00%</b>	<b>\$20,553.00</b>	
<b>Total Other Financing Sources</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,553.00</b>	<b>0.00%</b>	<b>\$20,553.00</b>	
<b>Total Revenue</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,553.00</b>	<b>0.00%</b>	<b>\$20,553.00</b>	
<b>Total Water &amp; Sewer Bond Reserve</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,553.00</b>	<b>0.00%</b>	<b>\$20,553.00</b>	
<b>Stormwater</b>							
<b>Revenue</b>							
<b>Charges for Goods and Services</b>							
<b>Physical Environment</b>							
408-000-000-343-10-00-00	Storm Drainage	\$9,365.34	\$30,728.71	\$87,474.00	35.13%	\$56,745.29	
<b>Total Physical Environment</b>		<b>\$9,365.34</b>	<b>\$30,728.71</b>	<b>\$87,474.00</b>	<b>35.13%</b>	<b>\$56,745.29</b>	
<b>Total Charges for Goods and Services</b>		<b>\$9,365.34</b>	<b>\$30,728.71</b>	<b>\$87,474.00</b>	<b>35.13%</b>	<b>\$56,745.29</b>	
<b>Miscellaneous Revenues</b>							
<b>Interest and Other Earnings</b>							
<b>Total Investment Interest</b>							
408-000-000-361-11-00-00	Investment Interest	\$21.77	\$36.13	\$0.00		(\$36.13)	
<b>Total Total Investment Interest</b>		<b>\$21.77</b>	<b>\$36.13</b>	<b>\$0.00</b>		<b>(\$36.13)</b>	
<b>Total Interest and Other Earnings</b>		<b>\$21.77</b>	<b>\$36.13</b>	<b>\$0.00</b>		<b>(\$36.13)</b>	
<b>Total Miscellaneous Revenues</b>		<b>\$21.77</b>	<b>\$36.13</b>	<b>\$0.00</b>		<b>(\$36.13)</b>	
408-000-000-397-00-00-01	Transfer from 301	\$0.00	\$0.00	\$0.00		\$0.00	
408-000-000-397-00-00-02	Transfer from 101	\$0.00	\$0.00	\$0.00		\$0.00	
<b>Total Revenue</b>		<b>\$9,387.11</b>	<b>\$30,764.84</b>	<b>\$87,474.00</b>	<b>35.17%</b>	<b>\$56,709.16</b>	
<b>Total Stormwater</b>		<b>\$9,387.11</b>	<b>\$30,764.84</b>	<b>\$87,474.00</b>	<b>35.17%</b>	<b>\$56,709.16</b>	
<b>Sewer</b>							
<b>Revenue</b>							
<b>Charges for Goods and Services</b>							
<b>Physical Environment</b>							
409-000-000-343-50-00-00	Sewer Service Charges	\$67,057.57	\$129,312.13	\$782,453.00	16.53%	\$653,140.87	
409-000-000-343-51-00-00	Seaview Sewer District Fees	\$19,867.48	\$67,582.68	\$204,779.00	33.00%	\$137,196.32	
<b>Total Physical Environment</b>		<b>\$86,925.05</b>	<b>\$196,894.81</b>	<b>\$987,232.00</b>	<b>19.94%</b>	<b>\$790,337.19</b>	
409-000-000-345-52-00-00	Seaview - SRF Loan Match	\$0.00	\$18,893.38	\$94,282.00	20.04%	\$75,388.62	
<b>Total Charges for Goods and Services</b>		<b>\$86,925.05</b>	<b>\$215,788.19</b>	<b>\$1,081,514.00</b>	<b>19.95%</b>	<b>\$865,725.81</b>	
<b>Miscellaneous Revenues</b>							
<b>Interest and Other Earnings</b>							
<b>Total Investment Interest</b>							
409-000-000-361-11-00-00	Investment Income	\$160.24	\$315.48	\$500.00	63.10%	\$184.52	
<b>Total Total Investment Interest</b>		<b>\$160.24</b>	<b>\$315.48</b>	<b>\$500.00</b>	<b>63.10%</b>	<b>\$184.52</b>	
409-000-000-361-40-00-00	Other Revenue Sources	\$252.03	\$569.10	\$10,000.00	5.69%	\$9,430.90	
<b>Total Interest and Other Earnings</b>		<b>\$412.27</b>	<b>\$884.58</b>	<b>\$10,500.00</b>	<b>8.42%</b>	<b>\$9,615.42</b>	
<b>Total Miscellaneous Revenues</b>		<b>\$412.27</b>	<b>\$884.58</b>	<b>\$10,500.00</b>	<b>8.42%</b>	<b>\$9,615.42</b>	
<b>Proprietary Funds Revenues</b>							
409-000-000-372-00-00-00	Insurance Recovery	\$0.00	\$0.00	\$0.00		\$0.00	
409-000-000-379-00-00-00	Sewer Connections	\$0.00	\$0.00	\$0.00		\$0.00	
<b>Total Proprietary Funds Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>Other Financing Sources</b>							
409-000-000-391-80-00-00	Intergovernmental Loan	\$0.00	\$0.00	\$285,000.00	0.00%	\$285,000.00	
409-000-000-391-80-00-01	Loan Proceeds	\$0.00	\$0.00	\$0.00		\$0.00	
<b>Disposition of Capital Assets</b>							
409-000-000-395-10-00-00	Proceeds Surplus Property	\$0.00	\$0.00	\$0.00		\$0.00	
<b>Total Disposition of Capital Assets</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>Total Other Financing Sources</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$285,000.00</b>	<b>0.00%</b>	<b>\$285,000.00</b>	

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
	<b>Total Revenue</b>	\$87,337.32	\$216,672.77	\$1,377,014.00	15.73%	\$1,160,341.23
	<b>Total Sewer</b>	\$87,337.32	\$216,672.77	\$1,377,014.00	15.73%	\$1,160,341.23
	<b>Grand Totals</b>	\$224,488.16	\$621,559.24	\$4,160,076.00	14.94%	\$3,538,516.76



# Expenditure

Starting Account Number: 001-000-000-508-80-00-00 Ending Cash & Investments  
 Ending Account Number: 999-000-000-584-00-00-00 Purchase of Investments  
 Period: 2016 - February

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>General Fund Current Expense</b>						
<b>Expenditure</b>						
<b>General Government Services</b>						
<b>Legislative</b>						
<b>Official Publication Services</b>						
001-000-000-511-30-44-00	Official Publications	\$379.42	\$379.42	\$2,500.00	15.18%	\$2,120.58
<b>Total Official Publication Services</b>		<b>\$379.42</b>	<b>\$379.42</b>	<b>\$2,500.00</b>	<b>15.18%</b>	<b>\$2,120.58</b>
<b>Legislative Services</b>						
001-000-000-511-60-10-00	Salaries & Wages	\$1,480.93	\$3,019.79	\$18,000.00	16.78%	\$14,980.21
001-000-000-511-60-20-00	Personnel Benefits	\$114.75	\$198.57	\$1,537.00	12.92%	\$1,338.43
001-000-000-511-60-41-01	IT/Software Services	\$0.00	\$1,698.26	\$9,227.00	18.41%	\$7,528.74
001-000-000-511-60-43-00	Travel/Meals/Lodging	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-511-60-46-00	Insurances	\$0.00	\$7,703.96	\$7,730.00	99.66%	\$26.04
001-000-000-511-60-47-00	Electricity	\$140.57	\$304.91	\$0.00		(\$304.91)
001-000-000-511-60-47-02	City Sewer - Museum	\$41.87	\$41.87	\$800.00	5.23%	\$758.13
001-000-000-511-60-48-00	Repair & Maintenance	\$0.00	\$0.00	\$200.00	0.00%	\$200.00
001-000-000-511-60-49-00	Miscellaneous	\$0.00	\$0.00	\$100.00	0.00%	\$100.00
001-000-000-511-60-49-01	Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-511-60-51-00	Election Costs	\$0.00	\$6,556.27	\$7,000.00	93.66%	\$443.73
<b>Total Legislative Services</b>		<b>\$1,778.12</b>	<b>\$19,523.63</b>	<b>\$45,094.00</b>	<b>43.30%</b>	<b>\$25,570.37</b>
<b>Total Legislative</b>		<b>\$2,157.54</b>	<b>\$19,903.05</b>	<b>\$47,594.00</b>	<b>41.82%</b>	<b>\$27,690.95</b>
<b>Judicial</b>						
001-000-000-512-50-40-03	Municipal Court Services	\$1,236.00	\$2,472.00	\$17,250.00	14.33%	\$14,778.00
001-000-000-512-50-40-04	Court Remit TO State	\$0.00	\$0.00	\$3,500.00	0.00%	\$3,500.00
<b>Total Judicial</b>		<b>\$1,236.00</b>	<b>\$2,472.00</b>	<b>\$20,750.00</b>	<b>11.91%</b>	<b>\$18,278.00</b>
<b>Financial and Records Services</b>						
<b>Financial Services</b>						
001-000-000-514-20-10-00	Salaries & Wages	\$3,196.71	\$6,603.38	\$35,578.00	18.56%	\$28,974.62
001-000-000-514-20-20-00	Personnel Benefits	\$1,064.39	\$2,344.23	\$12,013.00	19.51%	\$9,668.77
001-000-000-514-20-31-00	Office & Operating	\$470.16	\$669.53	\$6,500.00	10.30%	\$5,830.47
001-000-000-514-20-35-00	Small Tools & Equipment	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
001-000-000-514-20-41-00	Professional Services	\$120.00	\$551.26	\$6,500.00	8.48%	\$5,948.74
001-000-000-514-20-42-00	Communication	\$350.75	\$700.32	\$4,080.00	17.16%	\$3,379.68
001-000-000-514-20-43-00	Travel/Meals/Lodging	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-514-20-43-01	Training	\$0.00	\$0.00	\$1,500.00	0.00%	\$1,500.00
001-000-000-514-20-45-00	Postage Meter Rental	\$348.00	\$348.00	\$1,452.00	23.97%	\$1,104.00
001-000-000-514-20-46-00	Insurance	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-514-20-47-00	Electricity	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-514-20-47-01	Garbage Bills	\$285.22	\$285.22	\$3,049.00	9.35%	\$2,763.78
001-000-000-514-20-47-02	Water - City Hall	\$54.09	\$54.09	\$432.00	12.52%	\$377.91
001-000-000-514-20-47-03	Sewer - City Hall	\$80.93	\$80.93	\$1,440.00	5.62%	\$1,359.07
001-000-000-514-20-47-04	Storm Drainage	\$25.11	\$25.11	\$300.00	8.37%	\$274.89
001-000-000-514-20-48-00	Repairs & Maintenance	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-514-20-49-00	Miscellaneous	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
<b>Budgeting, Accounting, Auditing (State Auditors)</b>						
001-000-000-514-23-41-00	Audit Costs	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Budgeting, Accounting, Auditing (State)</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Financial Services</b>		<b>\$5,995.36</b>	<b>\$11,662.07</b>	<b>\$79,344.00</b>	<b>14.70%</b>	<b>\$67,681.93</b>
<b>Records Services</b>						
001-000-000-514-30-50-00	Records Services	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-514-31-40-00	Recording Fees	\$33.00	\$33.00	\$0.00		(\$33.00)
<b>Total Records Services</b>		<b>\$33.00</b>	<b>\$33.00</b>	<b>\$0.00</b>		<b>(\$33.00)</b>
001-000-000-514-81-00-00	Licensing Fees	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Financial and Records Services</b>		<b>\$6,028.36</b>	<b>\$11,695.07</b>	<b>\$79,344.00</b>	<b>14.74%</b>	<b>\$67,648.93</b>
<b>Legal</b>						
001-000-000-515-30-41-00	Legal Services	\$2,286.00	\$5,462.00	\$20,000.00	27.31%	\$14,538.00
<b>Total Legal</b>		<b>\$2,286.00</b>	<b>\$5,462.00</b>	<b>\$20,000.00</b>	<b>27.31%</b>	<b>\$14,538.00</b>
<b>Other General Government Services</b>						
<b>Miscellaneous</b>						
001-000-000-519-70-49-00	Assoc of WA Cities (dues)	\$256.00	\$733.00	\$720.00	101.81%	(\$13.00)

Account Number	Title	Prices	Fiscal	Budget	% of Total	Balance
001-000-000-519-70-49-01	Pacific Council of	\$0.00	\$1,500.00	\$1,500.00	100.00%	\$0.00
001-000-000-519-70-49-02	Misc General Government	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-519-70-49-03	Pacific County EDC	\$0.00	\$500.00	\$500.00	100.00%	\$0.00
<b>Total Miscellaneous</b>		<b>\$256.00</b>	<b>\$2,733.00</b>	<b>\$2,720.00</b>	<b>100.48%</b>	<b>(\$13.00)</b>
<b>Total Other General Government Services</b>		<b>\$256.00</b>	<b>\$2,733.00</b>	<b>\$2,720.00</b>	<b>100.48%</b>	<b>(\$13.00)</b>
<b>Total General Government Services</b>		<b>\$11,963.90</b>	<b>\$42,265.12</b>	<b>\$170,408.00</b>	<b>24.80%</b>	<b>\$128,142.88</b>
<b>Public Safety</b>						
<b>Law Enforcement Administration</b>						
001-000-000-521-10-50-00	Law Enforcement Contract	\$18,568.33	\$37,136.66	\$222,820.00	16.67%	\$185,683.34
<b>Total Administration</b>		<b>\$18,568.33</b>	<b>\$37,136.66</b>	<b>\$222,820.00</b>	<b>16.67%</b>	<b>\$185,683.34</b>
001-000-000-521-30-40-00	Drug Task Force	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Law Enforcement</b>		<b>\$18,568.33</b>	<b>\$37,136.66</b>	<b>\$222,820.00</b>	<b>16.67%</b>	<b>\$185,683.34</b>
<b>Fire Control Administration</b>						
001-000-000-522-10-10-00	Salaries & Wages	\$1,506.30	\$3,026.84	\$17,857.00	16.95%	\$14,830.16
001-000-000-522-10-20-00	Personnel Benefits	\$872.56	\$1,811.77	\$11,288.00	16.05%	\$9,476.23
001-000-000-522-10-20-01	Board of Volunteer	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
001-000-000-522-10-20-02	Life & Disability Insurance	\$3,612.14	\$3,612.14	\$3,600.00	100.34%	(\$12.14)
001-000-000-522-10-31-00	Office & Operating	\$646.46	\$751.21	\$8,000.00	9.39%	\$7,248.79
001-000-000-522-10-31-01	Training/Attendance	\$40.00	\$80.00	\$9,150.00	0.87%	\$9,070.00
001-000-000-522-10-32-00	Gasoline	\$0.00	\$124.59	\$1,700.00	7.33%	\$1,575.41
001-000-000-522-10-35-00	Small Tools & Equipment	\$1,150.84	\$1,150.84	\$7,000.00	16.44%	\$5,849.16
001-000-000-522-10-42-00	Communication	\$427.80	\$846.21	\$4,440.00	19.06%	\$3,593.79
001-000-000-522-10-49-00	Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Administration</b>		<b>\$8,256.10</b>	<b>\$11,403.60</b>	<b>\$65,035.00</b>	<b>17.53%</b>	<b>\$53,631.40</b>
<b>Facilities</b>						
001-000-000-522-50-46-00	Insurance	\$0.00	\$9,979.79	\$10,017.00	99.63%	\$37.21
001-000-000-522-50-47-00	Electricity	\$612.63	\$1,570.33	\$7,000.00	22.43%	\$5,429.67
001-000-000-522-50-47-01	Water	\$176.30	\$176.30	\$1,600.00	11.02%	\$1,423.70
001-000-000-522-50-47-02	Sewer	\$225.92	\$225.92	\$3,100.00	7.29%	\$2,874.08
001-000-000-522-50-47-03	Storm Drainage	\$70.48	\$70.48	\$600.00	11.75%	\$529.52
001-000-000-522-50-48-00	Repair & Maintenance	\$0.00	\$140.03	\$3,000.00	4.67%	\$2,859.97
<b>Total Facilities</b>		<b>\$1,085.33</b>	<b>\$12,162.85</b>	<b>\$25,317.00</b>	<b>48.04%</b>	<b>\$13,154.15</b>
001-000-000-522-60-48-00	Vehicle & Equipment	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
<b>Total Fire Control</b>		<b>\$9,341.43</b>	<b>\$23,566.45</b>	<b>\$92,852.00</b>	<b>25.38%</b>	<b>\$69,285.55</b>
<b>Detention and/or Correction Monitoring Of Prisoners</b>						
001-000-000-523-20-40-00	Correctional Institutions	\$225.50	\$225.50	\$3,000.00	7.52%	\$2,774.50
001-000-000-523-21-00-01	Juvenile Facility	\$0.00	\$0.00	\$50.00	0.00%	\$50.00
<b>Total Monitoring Of Prisoners</b>		<b>\$225.50</b>	<b>\$225.50</b>	<b>\$3,050.00</b>	<b>7.39%</b>	<b>\$2,824.50</b>
<b>Total Detention and/or Correction</b>		<b>\$225.50</b>	<b>\$225.50</b>	<b>\$3,050.00</b>	<b>7.39%</b>	<b>\$2,824.50</b>
<b>Emergency Services</b>						
<b>Emergency Preparedness</b>						
001-000-000-525-60-51-00	Disaster Preparedness	\$0.00	\$1,650.00	\$5,753.00	28.68%	\$4,103.00
<b>Total Emergency Preparedness</b>		<b>\$0.00</b>	<b>\$1,650.00</b>	<b>\$5,753.00</b>	<b>28.68%</b>	<b>\$4,103.00</b>
<b>Total Emergency Services</b>		<b>\$0.00</b>	<b>\$1,650.00</b>	<b>\$5,753.00</b>	<b>28.68%</b>	<b>\$4,103.00</b>
<b>Communications, Alarms and Dispatch Operations - Contracted Services</b>						
001-000-000-528-60-51-00	Dispatch Services	\$0.00	\$7,210.71	\$26,564.00	27.14%	\$19,353.29
<b>Total Operations - Contracted Services</b>		<b>\$0.00</b>	<b>\$7,210.71</b>	<b>\$26,564.00</b>	<b>27.14%</b>	<b>\$19,353.29</b>
<b>Total Communications, Alarms and Dispatch</b>		<b>\$0.00</b>	<b>\$7,210.71</b>	<b>\$26,564.00</b>	<b>27.14%</b>	<b>\$19,353.29</b>
<b>Total Public Safety</b>		<b>\$28,135.26</b>	<b>\$69,789.32</b>	<b>\$351,039.00</b>	<b>19.88%</b>	<b>\$281,249.68</b>
<b>Economic Environment</b>						
001-000-000-553-70-51-00	Air Pollution Control	\$0.00	\$425.00	\$423.00	100.47%	(\$2.00)
<b>Community Services</b>						
<b>Information Services</b>						
001-000-000-557-20-41-00	Ilwaco Web Page	\$50.00	\$225.00	\$2,000.00	11.25%	\$1,775.00
<b>Total Information Services</b>		<b>\$50.00</b>	<b>\$225.00</b>	<b>\$2,000.00</b>	<b>11.25%</b>	<b>\$1,775.00</b>
<b>Total Community Services</b>		<b>\$50.00</b>	<b>\$225.00</b>	<b>\$2,000.00</b>	<b>11.25%</b>	<b>\$1,775.00</b>
<b>Planning and Community Development</b>						
<b>Planning</b>						
001-000-000-558-60-41-00	Planner Services	\$1,172.50	\$1,172.50	\$25,000.00	4.69%	\$23,827.50
<b>Total Planning</b>		<b>\$1,172.50</b>	<b>\$1,172.50</b>	<b>\$25,000.00</b>	<b>4.69%</b>	<b>\$23,827.50</b>
<b>Total Planning and Community Development</b>		<b>\$1,172.50</b>	<b>\$1,172.50</b>	<b>\$25,000.00</b>	<b>4.69%</b>	<b>\$23,827.50</b>
<b>Total Economic Environment</b>		<b>\$1,222.50</b>	<b>\$1,822.50</b>	<b>\$27,423.00</b>	<b>6.65%</b>	<b>\$25,600.50</b>
<b>Mental and Physical Health</b>						
<b>Substance Abuse</b>						
001-000-000-566-00-51-00	Alcohol Program 2%	\$0.00	\$0.00	\$250.00	0.00%	\$250.00

Account Number	Title	Period	Fiscal	Encr/Ret	% of Total	Balance
<b>Total Substance Abuse</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>0.00%</b>	<b>\$250.00</b>
<b>Total Mental and Physical Health</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>0.00%</b>	<b>\$250.00</b>
<b>Culture and Recreation</b>						
<b>Libraries</b>						
<b>Facilities</b>						
001-000-000-572-50-41-00	Custodian Library	\$360.00	\$695.00	\$4,140.00	16.79%	\$3,445.00
001-000-000-572-50-46-00	Insurance	\$0.00	\$1,825.27	\$1,870.00	97.61%	\$44.73
001-000-000-572-50-47-00	Electricity	\$816.85	\$1,665.07	\$6,500.00	25.62%	\$4,834.93
001-000-000-572-50-47-01	City Water	\$181.41	\$181.41	\$1,200.00	15.12%	\$1,018.59
001-000-000-572-50-47-02	City Sewer	\$236.01	\$236.01	\$2,200.00	10.73%	\$1,963.99
001-000-000-572-50-47-03	Storm Drainage	\$10.99	\$10.99	\$100.00	10.99%	\$89.01
001-000-000-572-50-48-00	Repairs & Maintenance	\$0.00	\$0.00	\$1,500.00	0.00%	\$1,500.00
001-000-000-572-50-49-00	Miscellaneous	\$21.70	\$21.70	\$100.00	21.70%	\$78.30
<b>Total Facilities</b>		<b>\$1,626.96</b>	<b>\$4,635.45</b>	<b>\$17,610.00</b>	<b>26.32%</b>	<b>\$12,974.55</b>
<b>Total Libraries</b>		<b>\$1,626.96</b>	<b>\$4,635.45</b>	<b>\$17,610.00</b>	<b>26.32%</b>	<b>\$12,974.55</b>
<b>Spectator and Community Events</b>						
001-000-000-573-90-30-00	Street Banners	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-573-90-49-00	Black Lake Fishing Derby	\$131.50	\$131.50	\$4,200.00	3.13%	\$4,068.50
001-000-000-573-90-49-01	Port of Ilwaco Fireworks	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Spectator and Community Events</b>		<b>\$131.50</b>	<b>\$131.50</b>	<b>\$4,200.00</b>	<b>3.13%</b>	<b>\$4,068.50</b>
001-000-000-575-50-40-00	Community Bldg Other -	\$544.57	\$1,110.05	\$5,000.00	22.20%	\$3,889.95
001-000-000-575-50-40-01	Community Bldg Other-	\$649.00	\$1,453.27	\$2,000.00	72.66%	\$546.73
001-000-000-575-50-40-02	Community Building Water	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-575-50-40-03	Community Building	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-575-50-40-04	Community Building	\$0.00	\$9,576.00	\$9,576.00	100.00%	\$0.00
<b>Park Facilities</b>						
<b>General Parks</b>						
001-000-000-576-80-10-00	Parks Salaries and Wages	\$2,695.09	\$5,968.33	\$42,727.00	13.97%	\$36,758.67
001-000-000-576-80-20-00	Parks Benefits	\$896.34	\$2,334.22	\$19,035.00	12.26%	\$16,700.78
001-000-000-576-80-31-00	Office & Operating	\$570.03	\$1,709.94	\$5,000.00	34.20%	\$3,290.06
001-000-000-576-80-34-00	Aquatic Weed Treatment	\$0.00	\$4,811.55	\$20,000.00	24.06%	\$15,188.45
001-000-000-576-80-34-01	RCO Expenses	\$0.00	\$0.00	\$150,000.00	0.00%	\$150,000.00
001-000-000-576-80-34-02	DOE Shoreline Master	\$2,843.84	\$4,553.84	\$25,000.00	18.22%	\$20,446.16
001-000-000-576-80-35-00	Small Tools & Equipment	\$0.00	\$0.00	\$7,000.00	0.00%	\$7,000.00
001-000-000-576-80-46-00	Insurance	\$0.00	\$2,401.04	\$2,409.00	99.67%	\$7.96
001-000-000-576-80-47-00	Electricity	\$116.56	\$232.44	\$1,000.00	23.24%	\$767.56
001-000-000-576-80-47-01	Water-Parks,	\$186.97	\$186.97	\$2,600.00	7.19%	\$2,413.03
001-000-000-576-80-47-02	Sewer-Parks, Black Lake	\$47.92	\$47.92	\$2,400.00	2.00%	\$2,352.08
001-000-000-576-80-47-03	Storm Drainage	\$21.98	\$1,461.34	\$1,500.00	97.42%	\$38.66
001-000-000-576-80-48-00	Repairs & Maintenance	\$358.52	\$358.52	\$5,000.00	7.17%	\$4,641.48
001-000-000-576-80-49-00	Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-576-80-49-01	Other	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-576-80-49-02	Ilwaco Park From	\$0.00	\$0.00	\$150,000.00	0.00%	\$150,000.00
<b>Total General Parks</b>		<b>\$7,737.25</b>	<b>\$24,066.11</b>	<b>\$433,671.00</b>	<b>5.55%</b>	<b>\$409,604.89</b>
<b>Total Park Facilities</b>		<b>\$7,737.25</b>	<b>\$24,066.11</b>	<b>\$433,671.00</b>	<b>5.55%</b>	<b>\$409,604.89</b>
<b>Total Culture and Recreation</b>		<b>\$10,689.28</b>	<b>\$40,972.38</b>	<b>\$472,057.00</b>	<b>8.68%</b>	<b>\$431,084.62</b>
<b>Debt Service</b>						
<b>Redemption Of Long-Term Debt - Governmental Funds</b>						
001-000-000-591-13-71-00	Usda RD #97-09 Bond -	\$0.00	\$0.00	\$20,261.00	0.00%	\$20,261.00
001-000-000-591-22-71-00	BOP Fire Station - Prin	\$24,197.63	\$24,197.63	\$39,073.00	61.93%	\$14,875.37
001-000-000-591-48-71-01	John Deer Mower 8157-96	\$1,000.00	\$2,000.00	\$12,000.00	16.67%	\$10,000.00
001-000-000-591-73-71-00	BOP Community Bldg -	\$0.00	\$0.00	\$16,195.00	0.00%	\$16,195.00
<b>Total Redemption Of Long-Term Debt - Governmental</b>		<b>\$25,197.63</b>	<b>\$26,197.63</b>	<b>\$87,529.00</b>	<b>29.93%</b>	<b>\$61,331.37</b>
<b>Interest And Other Debt Service Costs</b>						
001-000-000-592-13-83-00	Usda RD #97-09 Bond -	\$0.00	\$0.00	\$6,267.00	0.00%	\$6,267.00
001-000-000-592-22-83-00	BOP Fire Station - Interest	\$14,518.67	\$14,518.67	\$38,359.00	37.85%	\$23,840.33
001-000-000-592-48-83-00	John Deer Mower 8157-96	\$82.23	\$164.46	\$984.00	16.71%	\$819.54
001-000-000-592-73-83-00	BOP Community Bldg -	\$0.00	\$0.00	\$12,832.00	0.00%	\$12,832.00
<b>Total Interest And Other Debt Service Costs</b>		<b>\$14,600.90</b>	<b>\$14,683.13</b>	<b>\$58,442.00</b>	<b>25.12%</b>	<b>\$43,758.87</b>
<b>Capital Expenditures</b>						
001-000-000-594-14-62-00	Governmental Facility	\$713.93	\$832.62	\$3,000.00	27.75%	\$2,167.38
001-000-000-594-14-64-00	Administrative Equipment	\$0.00	\$0.00	\$0.00		\$0.00
<b>Equipment</b>						
001-000-000-594-64-22-00	Fire Department Vehicles	\$0.00	\$0.00	\$0.00		\$0.00
001-000-000-594-64-22-01	Fire Equipment	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Equipment</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
001-000-000-594-76-64-00	Parks Vehicles	\$183.43	\$183.43	\$1,500.00	12.23%	\$1,316.57
<b>Total Capital Expenditures</b>		<b>\$897.36</b>	<b>\$1,016.05</b>	<b>\$4,500.00</b>	<b>22.58%</b>	<b>\$3,483.95</b>
001-000-000-597-00-00-00	Contingency	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Debt Service</b>		<b>\$40,695.89</b>	<b>\$41,896.81</b>	<b>\$150,471.00</b>	<b>27.84%</b>	<b>\$108,574.19</b>
<b>Total Expenditure</b>		<b>\$92,706.83</b>	<b>\$196,746.13</b>	<b>\$1,171,648.00</b>	<b>16.79%</b>	<b>\$974,901.87</b>

Account Number	Title	Period	Fiscal	Revenue	% of Total	Balance
<b>Total General Fund Current Expense</b>		<b>\$92,706.83</b>	<b>\$196,746.13</b>	<b>\$1,171,648.00</b>	<b>16.79%</b>	<b>\$974,901.87</b>
<b>City Streets</b>						
<b>Expenditure</b>						
<b>Transportation</b>						
<b>Road and Street Maintenance</b>						
<b>Roadway</b>						
101-000-000-542-30-10-00	Salaries & Wages	\$2,369.65	\$5,206.14	\$29,377.00	17.72%	\$24,170.86
101-000-000-542-30-20-00	Benefits	\$775.64	\$1,992.25	\$12,984.00	15.34%	\$10,991.75
101-000-000-542-30-31-00	Roadway Operating	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
101-000-000-542-30-35-00	Roadway Equipment	\$0.00	\$0.00	\$1,500.00	0.00%	\$1,500.00
<b>Total Roadway</b>		<b>\$3,145.29</b>	<b>\$7,198.39</b>	<b>\$44,861.00</b>	<b>16.05%</b>	<b>\$37,662.61</b>
<b>Traffic And Pedestrian Services</b>						
<b>Street Lighting</b>						
101-000-000-542-63-47-00	Street Light Operating	\$660.07	\$1,342.24	\$6,005.00	22.35%	\$4,662.76
<b>Total Street Lighting</b>		<b>\$660.07</b>	<b>\$1,342.24</b>	<b>\$6,005.00</b>	<b>22.35%</b>	<b>\$4,662.76</b>
<b>Snow And Ice Control</b>						
101-000-000-542-66-31-00	Ice Control Operating	\$0.00	\$0.00	\$400.00	0.00%	\$400.00
<b>Total Snow And Ice Control</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$400.00</b>	<b>0.00%</b>	<b>\$400.00</b>
<b>Street Cleaning</b>						
101-000-000-542-67-30-00	Street Cleaning	\$36.34	\$36.34	\$4,000.00	0.91%	\$3,963.66
<b>Total Street Cleaning</b>		<b>\$36.34</b>	<b>\$36.34</b>	<b>\$4,000.00</b>	<b>0.91%</b>	<b>\$3,963.66</b>
<b>Total Traffic And Pedestrian Services</b>		<b>\$696.41</b>	<b>\$1,378.58</b>	<b>\$10,405.00</b>	<b>13.25%</b>	<b>\$9,026.42</b>
<b>Roadside</b>						
101-000-000-542-70-31-00	Roadside Operating	\$183.43	\$183.43	\$3,000.00	6.11%	\$2,816.57
<b>Total Roadside</b>		<b>\$183.43</b>	<b>\$183.43</b>	<b>\$3,000.00</b>	<b>6.11%</b>	<b>\$2,816.57</b>
<b>Total Road and Street Maintenance</b>		<b>\$4,025.13</b>	<b>\$8,760.40</b>	<b>\$58,266.00</b>	<b>15.04%</b>	<b>\$49,505.60</b>
<b>Road and Street General Administration / Overhead</b>						
101-000-000-543-30-30-00	Office And Operating	\$425.89	\$755.34	\$6,000.00	12.59%	\$5,244.66
101-000-000-543-30-30-01	Gasoline & Oil Products	\$168.80	\$396.23	\$2,000.00	19.81%	\$1,603.77
101-000-000-543-30-30-02	Small Tools & Equipment	\$218.76	\$218.76	\$1,500.00	14.58%	\$1,281.24
101-000-000-543-30-40-00	Safety Training	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
101-000-000-543-30-40-01	Insurance	\$0.00	\$1,473.03	\$1,453.00	101.38%	(\$20.03)
<b>Total Road and Street General Administration /</b>		<b>\$813.45</b>	<b>\$2,843.36</b>	<b>\$11,453.00</b>	<b>24.83%</b>	<b>\$8,609.64</b>
<b>Total Transportation</b>		<b>\$4,838.58</b>	<b>\$11,603.76</b>	<b>\$69,719.00</b>	<b>16.64%</b>	<b>\$58,115.24</b>
<b>Debt Service</b>						
<b>Roads/Streets Construction &amp; Other Infrastructure</b>						
<b>Roadway</b>						
101-000-000-595-30-65-00	Roadway Construction	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Roadway</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Traffic And Pedestrian Services</b>						
<b>Sidewalks</b>						
101-000-000-595-61-60-01	Sidewalks	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Sidewalks</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Traffic And Pedestrian Services</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Roads/Streets Construction &amp; Other</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
101-000-000-597-00-00-01	Contingency	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-597-00-00-03	Transfer TO 001-Bldg.	\$0.00	\$0.00	\$11,845.00	0.00%	\$11,845.00
101-000-000-597-00-00-10	Transfer TO 408	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Debt Service</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,845.00</b>	<b>0.00%</b>	<b>\$11,845.00</b>
<b>Total Expenditure</b>		<b>\$4,838.58</b>	<b>\$11,603.76</b>	<b>\$81,564.00</b>	<b>14.23%</b>	<b>\$69,960.24</b>
<b>Total City Streets</b>		<b>\$4,838.58</b>	<b>\$11,603.76</b>	<b>\$81,564.00</b>	<b>14.23%</b>	<b>\$69,960.24</b>
<b>Tourism</b>						
<b>Expenditure</b>						
104-000-000-557-30-40-03	Miscellaneous	\$0.00	\$0.00	\$7,500.00	0.00%	\$7,500.00
104-000-000-557-30-41-01	Heritage Museum	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
104-000-000-557-30-41-02	Visitors Bldg. - City Portion	\$0.00	\$0.00	\$769.00	0.00%	\$769.00
104-000-000-557-30-41-03	Ilwaco Merchants	\$0.00	\$0.00	\$3,200.00	0.00%	\$3,200.00
104-000-000-557-30-41-04	Peninsula Visitors Bureau	\$0.00	\$0.00	\$8,500.00	0.00%	\$8,500.00
104-000-000-557-30-41-05	Ilwaco Charter Association	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
104-000-000-557-30-46-00	Heritage Museum -	\$0.00	\$5,774.28	\$5,796.00	99.63%	\$21.72
<b>Culture and Recreation</b>						
<b>Spectator and Community Events</b>						
104-000-000-573-90-00-00	Merchants/marketing	\$0.00	\$0.00	\$0.00		\$0.00
104-000-000-573-90-00-03	Visitors Bureau	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Spectator and Community Events</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Park Facilities</b>						
<b>General Parks</b>						
<b>Unit</b>						
104-000-000-576-80-31-00	Office & Operating	\$0.00	\$7.83	\$0.00		(\$7.83)

Account Number	Title	Fund	Actual	Budget	% of Total	Balance
<b>Total Unit</b>		<b>\$0.00</b>	<b>\$7.83</b>	<b>\$0.00</b>		<b>(\$7.83)</b>
<b>Total General Parks</b>		<b>\$0.00</b>	<b>\$7.83</b>	<b>\$0.00</b>		<b>(\$7.83)</b>
<b>Total Park Facilities</b>		<b>\$0.00</b>	<b>\$7.83</b>	<b>\$0.00</b>		<b>(\$7.83)</b>
<b>Total Culture and Recreation</b>		<b>\$0.00</b>	<b>\$7.83</b>	<b>\$0.00</b>		<b>(\$7.83)</b>
<b>Debt Service</b>						
104-000-000-597-00-00-00	Contingency	\$0.00	\$0.00	\$36,000.00	0.00%	\$36,000.00
104-000-000-597-00-00-01	Transfer TO 001	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
<b>Total Debt Service</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,500.00</b>	<b>0.00%</b>	<b>\$38,500.00</b>
<b>Total Expenditure</b>		<b>\$0.00</b>	<b>\$5,782.11</b>	<b>\$70,265.00</b>	<b>8.23%</b>	<b>\$64,482.89</b>
<b>Total Tourism</b>		<b>\$0.00</b>	<b>\$5,782.11</b>	<b>\$70,265.00</b>	<b>8.23%</b>	<b>\$64,482.89</b>
<b>Excise Reserve</b>						
<b>Expenditure</b>						
<b>Debt Service</b>						
301-000-000-597-00-00-01	Transfer TO 001	\$0.00	\$0.00	\$0.00		\$0.00
301-000-000-597-00-00-10	Transfer TO 408	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Debt Service</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Expenditure</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Excise Reserve</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Water</b>						
<b>Expenditure</b>						
<b>Utilities and Environment</b>						
<b>Water Utilities</b>						
401-000-000-534-00-10-00	Salaries & Wages	\$13,332.16	\$28,967.40	\$168,783.00	17.16%	\$139,815.60
401-000-000-534-00-20-00	Benefits	\$4,387.58	\$11,275.22	\$60,378.00	18.67%	\$49,102.78
401-000-000-534-00-31-00	Operation & Maintenance	\$2,852.76	\$6,340.23	\$38,000.00	16.68%	\$31,659.77
401-000-000-534-00-31-01	Chemicals	\$6,071.15	\$7,915.05	\$32,000.00	24.73%	\$24,084.95
401-000-000-534-00-31-02	Monthly Excise Tax Pay	\$2,269.73	\$5,482.14	\$37,289.00	14.70%	\$31,806.86
401-000-000-534-00-31-03	Annual Meter Calibrations	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
401-000-000-534-00-31-04	Annual Permit Fees	\$1,295.35	\$4,592.35	\$5,000.00	91.85%	\$407.65
401-000-000-534-00-31-05	Cleaning Water Tanks	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-31-06	Office & Customer Service	\$957.67	\$3,040.52	\$8,000.00	38.01%	\$4,959.48
401-000-000-534-00-32-00	Gasoline	\$187.18	\$585.40	\$7,500.00	7.81%	\$6,914.60
401-000-000-534-00-33-00	Intertie Water	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-35-00	Small Tools & Equipment	\$218.76	\$218.76	\$5,000.00	4.38%	\$4,781.24
401-000-000-534-00-35-01	Small Tools & Equipment -	\$2,085.14	\$2,085.14	\$5,000.00	41.70%	\$2,914.86
401-000-000-534-00-41-00	Professional Services	\$0.00	\$0.00	\$8,000.00	0.00%	\$8,000.00
401-000-000-534-00-41-01	Attorney Fees	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-41-03	Professional Services -	\$0.00	\$0.00	\$20,000.00	0.00%	\$20,000.00
401-000-000-534-00-41-04	Professional Services -	\$120.00	\$240.00	\$9,000.00	2.67%	\$8,760.00
401-000-000-534-00-41-05	Water Comp. Plan-	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-42-00	Communications	\$452.95	\$864.73	\$4,500.00	19.22%	\$3,635.27
401-000-000-534-00-43-00	Travel/Meals/Lodging	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
401-000-000-534-00-44-00	Advertising & Printing	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-46-00	Insurance	\$0.00	\$19,679.70	\$19,742.00	99.68%	\$62.30
401-000-000-534-00-47-00	Electricity	\$2,474.29	\$4,856.35	\$36,050.00	13.47%	\$31,193.65
401-000-000-534-00-47-01	Water	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-47-02	Sewer	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-47-03	Storm Drainage	\$0.00	\$654.26	\$950.00	68.87%	\$295.74
401-000-000-534-00-48-00	Vehicle	\$183.43	\$183.43	\$4,500.00	4.08%	\$4,316.57
401-000-000-534-00-48-01	Water Line Replacement	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
401-000-000-534-00-49-00	Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-534-00-49-01	Safety Training	\$0.00	\$100.00	\$500.00	20.00%	\$400.00
401-000-000-534-00-49-02	Software Upgrade	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
<b>Total Water Utilities</b>		<b>\$36,888.15</b>	<b>\$97,080.68</b>	<b>\$481,692.00</b>	<b>20.15%</b>	<b>\$384,611.32</b>
<b>Total Utilities and Environment</b>		<b>\$36,888.15</b>	<b>\$97,080.68</b>	<b>\$481,692.00</b>	<b>20.15%</b>	<b>\$384,611.32</b>
<b>Debt Service</b>						
<b>Redemption of Long Term Debt - Proprietary Funds</b>						
401-000-000-591-34-72-00	Principal Pwtf - 94206	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-591-34-72-01	Principal Pwtf - 04-65104-	\$0.00	\$0.00	\$16,949.00	0.00%	\$16,949.00
401-000-000-591-34-72-02	Principal DWSRF 11-952-	\$0.00	\$0.00	\$20,475.00	0.00%	\$20,475.00
401-000-000-591-34-72-03	Principal DWSRF 11-952-	\$0.00	\$0.00	\$38,824.06	0.00%	\$38,824.06
401-000-000-591-34-72-04	Principal DWSRF 11-952-	\$0.00	\$0.00	\$3,465.00	0.00%	\$3,465.00
<b>Total Redemption of Long Term Debt - Proprietary</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$79,713.06</b>	<b>0.00%</b>	<b>\$79,713.06</b>
<b>Interest And Other Debt Service Costs</b>						
401-000-000-592-34-80-00	Interest Pwtf - 94206	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-592-34-83-01	Interest Pwtf - 04-65104-	\$0.00	\$0.00	\$1,695.00	0.00%	\$1,695.00
401-000-000-592-34-83-02	Interest DWSRF 11-952-	\$0.00	\$0.00	\$5,528.26	0.00%	\$5,528.26
401-000-000-592-34-83-03	Interest DWSRF 11-952-	\$0.00	\$0.00	\$11,064.86	0.00%	\$11,064.86
401-000-000-592-34-83-04	Interest DWSRF 11-952-	\$0.00	\$0.00	\$987.52	0.00%	\$987.52
<b>Total Interest And Other Debt Service Costs</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,275.64</b>	<b>0.00%</b>	<b>\$19,275.64</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Capital Expenditures</b>						
401-000-000-594-34-41-01	Engineering - Plant	\$0.00	\$0.00	\$115,645.00	0.00%	\$115,645.00
401-000-000-594-34-41-02	Engineering - Distribution	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-594-34-62-01	Construction - Plant	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-594-34-62-02	Construction - Distribution	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-594-34-62-03	Plant Improvements	\$986.55	\$5,969.42	\$14,000.00	42.64%	\$8,030.58
401-000-000-594-34-64-00	Vehicle Purchase	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-594-34-64-01	Equipment	\$4,010.00	\$4,010.00	\$50,000.00	8.02%	\$45,990.00
401-000-000-594-34-64-02	Contingency	\$0.00	\$0.00	\$90,000.00	0.00%	\$90,000.00
<b>Total Capital Expenditures</b>		<b>\$4,996.55</b>	<b>\$9,979.42</b>	<b>\$269,645.00</b>	<b>3.70%</b>	<b>\$259,665.58</b>
<b>Transfer Out</b>						
401-000-000-597-00-00-02	Transfer TO 001	\$0.00	\$0.00	\$15,250.00	0.00%	\$15,250.00
401-000-000-597-00-00-03	Transfer TO 403 Usda 91-	\$0.00	\$0.00	\$4,354.00	0.00%	\$4,354.00
401-000-000-597-00-00-04	Transfer To403pwtf04-	\$0.00	\$0.00	\$0.00		\$0.00
401-000-000-597-00-00-05	Transfer to 101	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Transfer Out</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,604.00</b>	<b>0.00%</b>	<b>\$19,604.00</b>
<b>Total Debt Service</b>		<b>\$4,996.55</b>	<b>\$9,979.42</b>	<b>\$388,237.70</b>	<b>2.57%</b>	<b>\$378,258.28</b>
<b>Total Expenditure</b>		<b>\$41,884.70</b>	<b>\$107,060.10</b>	<b>\$869,929.70</b>	<b>12.31%</b>	<b>\$762,869.60</b>
<b>Total Water</b>		<b>\$41,884.70</b>	<b>\$107,060.10</b>	<b>\$869,929.70</b>	<b>12.31%</b>	<b>\$762,869.60</b>
<b>Water &amp; Sewer Bond Redemption Expenditure</b>						
<b>Debt Service</b>						
403-000-000-591-34-70-05	Pwtf 04-65104-013	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-591-34-72-00	Usda 91-01 Principal	\$0.00	\$0.00	\$2,499.00	0.00%	\$2,499.00
403-000-000-591-35-70-01	Pwtf 97-791-007 Principal	\$0.00	\$0.00	\$13,118.00	0.00%	\$13,118.00
403-000-000-591-35-70-03	Pwtf 04-691 Principal	\$0.00	\$0.00	\$1,496.00	0.00%	\$1,496.00
403-000-000-591-35-70-04	Pwtf 05-691 Principal	\$0.00	\$0.00	\$20,260.00	0.00%	\$20,260.00
403-000-000-591-35-72-01	Srf 94-08 Principal Only	\$0.00	\$52,153.94	\$104,308.00	50.00%	\$52,154.06
403-000-000-591-35-72-04	Pwtf - 06-962-0017	\$0.00	\$0.00	\$12,559.00	0.00%	\$12,559.00
403-000-000-591-35-72-05	PWTF PC13-961-054	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-591-35-72-06	B of P - 2008 - Principal	\$0.00	\$7,945.08	\$16,022.00	49.59%	\$8,076.92
403-000-000-591-35-72-07	PWTF PR09-951-050	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-591-35-78-00	DOE SRF L1300001-	\$0.00	\$0.00	\$137,279.00	0.00%	\$137,279.00
403-000-000-591-35-78-01	DOE SRF L1300003 -	\$0.00	\$0.00	\$37,481.00	0.00%	\$37,481.00
403-000-000-591-35-78-02	DOE SRF L1300006 -	\$0.00	\$0.00	\$4,961.00	0.00%	\$4,961.00
<b>Interest And Other Debt Service Costs</b>						
403-000-000-592-34-80-00	Usda 91-01 Interest	\$0.00	\$0.00	\$1,855.00	0.00%	\$1,855.00
403-000-000-592-34-80-02	Pwtf - 2003 Interest	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-34-80-03	Pwtf 04-691 Interest	\$0.00	\$0.00	\$787.00	0.00%	\$787.00
403-000-000-592-35-80-00	Usda 92-07 Interest	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-35-80-01	Usda-Sbr #3 - Interest	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-35-80-04	Pwtf - 06-962-0017	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-35-80-05	PWTF PC13-961-054	\$0.00	\$0.00	\$1,211.00	0.00%	\$1,211.00
403-000-000-592-35-80-06	B of P - 2008 - Interest	\$0.00	\$6,878.32	\$13,624.00	50.49%	\$6,745.68
403-000-000-592-35-80-07	Pwtf 05-691 Interest	\$0.00	\$0.00	\$4,052.00	0.00%	\$4,052.00
403-000-000-592-35-80-08	Pwtf 97-791-007 Interest	\$0.00	\$0.00	\$787.00	0.00%	\$787.00
403-000-000-592-35-80-09	Pwtf 04-65104-013	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-35-80-10	PWTF PR09-951-050	\$0.00	\$0.00	\$0.00		\$0.00
403-000-000-592-35-83-00	DOE SRF L1300001-	\$0.00	\$0.00	\$78,388.00	0.00%	\$78,388.00
403-000-000-592-35-83-01	DOE SRF L1300003 -	\$0.00	\$0.00	\$23,012.00	0.00%	\$23,012.00
403-000-000-592-35-83-02	DOE SRF L1300006 -	\$0.00	\$0.00	\$195.00	0.00%	\$195.00
<b>Total Interest And Other Debt Service Costs</b>		<b>\$0.00</b>	<b>\$6,878.32</b>	<b>\$123,911.00</b>	<b>5.55%</b>	<b>\$117,032.68</b>
<b>Total Debt Service</b>		<b>\$0.00</b>	<b>\$66,977.34</b>	<b>\$473,894.00</b>	<b>14.13%</b>	<b>\$406,916.66</b>
<b>Total Expenditure</b>		<b>\$0.00</b>	<b>\$66,977.34</b>	<b>\$473,894.00</b>	<b>14.13%</b>	<b>\$406,916.66</b>
<b>Total Water &amp; Sewer Bond Redemption</b>		<b>\$0.00</b>	<b>\$66,977.34</b>	<b>\$473,894.00</b>	<b>14.13%</b>	<b>\$406,916.66</b>
<b>Stormwater Expenditure</b>						
<b>Utilities and Environment</b>						
408-000-000-531-00-31-03	Storm Drainage Cleaning	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
<b>Flood Control</b>						
408-000-000-531-38-10-00	Salaries & Wages	\$1,199.12	\$2,568.22	\$15,715.00	16.34%	\$13,146.78
408-000-000-531-38-20-00	Benefits	\$407.10	\$965.81	\$5,840.00	16.54%	\$4,874.19
408-000-000-531-38-31-01	Operations & Maintenance	\$442.44	\$1,435.58	\$12,000.00	11.96%	\$10,564.42
408-000-000-531-38-31-02	Excise Tax	\$346.50	\$445.76	\$1,600.00	27.86%	\$1,154.24
408-000-000-531-38-32-00	Gas/Oil Products	\$168.21	\$395.64	\$1,000.00	39.56%	\$604.36
408-000-000-531-38-35-00	Small Tools	\$218.77	\$218.77	\$1,500.00	14.58%	\$1,281.23
408-000-000-531-38-43-02	Training	\$0.00	\$0.00	\$0.00		\$0.00
408-000-000-531-38-46-00	Insurance	\$0.00	\$699.69	\$727.00	96.24%	\$27.31
<b>Total Flood Control</b>		<b>\$2,782.14</b>	<b>\$6,729.47</b>	<b>\$38,382.00</b>	<b>17.53%</b>	<b>\$31,652.53</b>
<b>Total Utilities and Environment</b>		<b>\$2,782.14</b>	<b>\$6,729.47</b>	<b>\$41,382.00</b>	<b>16.26%</b>	<b>\$34,652.53</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Debt Service</b>						
<b>Redemption of Long Term Debt - Proprietary Funds</b>						
408-000-000-591-38-72-01	Strmwater -Principal	\$0.00	\$0.00	\$3,737.00	0.00%	\$3,737.00
408-000-000-591-38-72-02	Pw-04-691 Principal	\$0.00	\$0.00	\$1,496.00	0.00%	\$1,496.00
408-000-000-591-38-72-03	Pw-05-691-023 Principal	\$0.00	\$0.00	\$20,260.00	0.00%	\$20,260.00
<b>Total Redemption of Long Term Debt - Proprietary</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,493.00</b>	<b>0.00%</b>	<b>\$25,493.00</b>
<b>Interest And Other Debt Service Costs</b>						
408-000-000-592-31-83-01	Strmwater - Interest	\$0.00	\$0.00	\$982.00	0.00%	\$982.00
408-000-000-592-31-83-02	Pw-04-691 Interest	\$0.00	\$0.00	\$135.00	0.00%	\$135.00
408-000-000-592-31-83-03	Pw-05-691-023 Interest	\$0.00	\$0.00	\$4,052.00	0.00%	\$4,052.00
<b>Total Interest And Other Debt Service Costs</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,169.00</b>	<b>0.00%</b>	<b>\$5,169.00</b>
<b>Capital Expenditures</b>						
408-000-000-594-31-64-00	Drainage Construction	\$0.00	\$0.00	\$7,000.00	0.00%	\$7,000.00
<b>Total Capital Expenditures</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,000.00</b>	<b>0.00%</b>	<b>\$7,000.00</b>
<b>Transfer Out</b>						
408-000-000-597-00-00-03	Transfer TO 001-Bldg.	\$0.00	\$0.00	\$6,150.00	0.00%	\$6,150.00
<b>Total Transfer Out</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,150.00</b>	<b>0.00%</b>	<b>\$6,150.00</b>
<b>Total Debt Service</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,812.00</b>	<b>0.00%</b>	<b>\$43,812.00</b>
<b>Total Expenditure</b>		<b>\$2,782.14</b>	<b>\$6,729.47</b>	<b>\$85,194.00</b>	<b>7.90%</b>	<b>\$78,464.53</b>
<b>Total Stormwater</b>		<b>\$2,782.14</b>	<b>\$6,729.47</b>	<b>\$85,194.00</b>	<b>7.90%</b>	<b>\$78,464.53</b>
<b>Sewer</b>						
<b>Expenditure</b>						
409-000-000-520-35-83-02	DOE SRF L1300006 -	\$0.00	\$0.00	\$0.00		\$0.00
<b>Utilities and Environment</b>						
<b>Sewer Utilities</b>						
409-000-000-535-00-10-00	Salaries And Wages	\$9,186.37	\$19,328.62	\$102,551.00	18.85%	\$83,222.38
409-000-000-535-00-20-00	Employee Benefits	\$2,905.93	\$6,770.75	\$38,009.00	17.81%	\$31,238.25
409-000-000-535-00-31-01	Operations And	\$801.30	\$995.53	\$12,000.00	8.30%	\$11,004.47
409-000-000-535-00-31-02	Chemicals	\$1,613.14	\$1,613.14	\$16,000.00	10.08%	\$14,386.86
409-000-000-535-00-31-03	Excise Tax	\$1,157.92	\$2,340.83	\$15,649.00	14.96%	\$13,308.17
409-000-000-535-00-31-04	Annual Meter Calibrations	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
409-000-000-535-00-31-05	Doe Annual Permit	\$0.00	\$1,396.44	\$3,700.00	37.74%	\$2,303.56
409-000-000-535-00-31-06	Screen Panels And	\$0.00	\$0.00	\$7,200.00	0.00%	\$7,200.00
409-000-000-535-00-31-07	Lab Supplies	\$2,994.37	\$2,994.37	\$5,000.00	59.89%	\$2,005.63
409-000-000-535-00-31-08	Office Supplies &	\$455.90	\$2,536.30	\$4,800.00	52.84%	\$2,263.70
409-000-000-535-00-32-00	Gas/oil Products	\$214.30	\$352.33	\$3,600.00	9.79%	\$3,247.67
409-000-000-535-00-35-00	Small Tools	\$218.77	\$218.77	\$3,000.00	7.29%	\$2,781.23
409-000-000-535-00-41-00	Attorney Fees	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
409-000-000-535-00-41-01	Professional Services -	\$676.07	\$676.07	\$20,000.00	3.38%	\$19,323.93
409-000-000-535-00-41-02	Professional Services -	\$2,351.29	\$2,887.29	\$5,000.00	57.75%	\$2,112.71
409-000-000-535-00-41-04	Professional Services -	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-535-00-41-05	Professional Services	\$0.00	\$1,697.39	\$0.00		(\$1,697.39)
409-000-000-535-00-42-00	Communications	\$534.57	\$1,127.18	\$5,000.00	22.54%	\$3,872.82
409-000-000-535-00-43-01	Travel/meals & Lodging	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
409-000-000-535-00-43-02	Training	\$0.00	\$0.00	\$3,500.00	0.00%	\$3,500.00
409-000-000-535-00-45-00	Spray Sludge Disposal	\$1,300.00	\$2,600.00	\$45,000.00	5.78%	\$42,400.00
409-000-000-535-00-46-00	Insurance	\$0.00	\$14,538.83	\$14,589.00	99.66%	\$50.17
409-000-000-535-00-47-01	Electricity	\$5,802.42	\$11,288.64	\$60,000.00	18.81%	\$48,711.36
409-000-000-535-00-47-02	Water	\$383.41	\$383.41	\$6,000.00	6.39%	\$5,616.59
409-000-000-535-00-47-03	Sewer	\$401.05	\$401.05	\$7,200.00	5.57%	\$6,798.95
409-000-000-535-00-47-04	Garbage Services	\$188.99	\$188.99	\$3,000.00	6.30%	\$2,811.01
409-000-000-535-00-47-05	Storm Drainage	\$32.98	\$120.21	\$650.00	18.49%	\$529.79
409-000-000-535-00-48-01	Repairs And Maintenance	\$183.43	\$275.26	\$10,000.00	2.75%	\$9,724.74
409-000-000-535-00-48-02	Annual Pipe Clean/tv	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
409-000-000-535-00-48-03	Miscellaneous	\$0.00	(\$60.00)	\$3,000.00	-2.00%	\$3,060.00
<b>Total Sewer Utilities</b>		<b>\$31,402.21</b>	<b>\$74,671.40</b>	<b>\$411,948.00</b>	<b>18.13%</b>	<b>\$337,276.60</b>
<b>Total Utilities and Environment</b>		<b>\$31,402.21</b>	<b>\$74,671.40</b>	<b>\$411,948.00</b>	<b>18.13%</b>	<b>\$337,276.60</b>
<b>Debt Service</b>						
<b>Capital Expenditures</b>						
409-000-000-594-35-63-00	Sewer Line Replace/repair	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
409-000-000-594-35-63-01	Engineering - Collection	\$0.00	\$0.00	\$285,000.00	0.00%	\$285,000.00
409-000-000-594-35-64-01	Machinery & Equipment	\$0.00	\$0.00	\$20,000.00	0.00%	\$20,000.00
409-000-000-594-35-64-02	Vehicle Purchase -Grit Trlr	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-594-35-64-03	Pump	\$0.00	\$0.00	\$90,000.00	0.00%	\$90,000.00
409-000-000-594-63-35-04	Treatment Plant Roof	\$0.00	\$0.00	\$0.00		\$0.00
<b>Equipment</b>						
409-000-000-594-64-35-00	Software Upgrade	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-594-64-35-04	Add'l Machinery &	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
409-000-000-594-64-35-05	Contingency	\$0.00	\$0.00	\$0.00		\$0.00
<b>Total Equipment</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>0.00%</b>	<b>\$10,000.00</b>
<b>Total Capital Expenditures</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$415,000.00</b>	<b>0.00%</b>	<b>\$415,000.00</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Transfer Out</b>						
409-000-000-597-00-00-02	Transfer TO 001-Bldg.	\$0.00	\$0.00	\$22,750.00	0.00%	\$22,750.00
409-000-000-597-00-00-04	Wwtp - TO 403 Srf	\$0.00	\$52,153.94	\$385,621.00	13.52%	\$333,467.06
409-000-000-597-00-00-05	Wwtp - TO 403 Pwtf	\$0.00	\$0.00	\$15,126.00	0.00%	\$15,126.00
409-000-000-597-00-00-10	TO 403 Wwtp Pwtf 06-962-	\$0.00	\$0.00	\$13,249.00	0.00%	\$13,249.00
409-000-000-597-00-00-11	TO 403 Wwtp Pwtf Red05-	\$0.00	\$0.00	\$24,312.00	0.00%	\$24,312.00
409-000-000-597-00-00-12	TO 403 Wwtp Pwtf Red04-	\$0.00	\$0.00	\$1,631.00	0.00%	\$1,631.00
409-000-000-597-00-00-13	WWTP to 403 PWTF	\$0.00	\$0.00	\$0.00		\$0.00
409-000-000-597-00-00-14	TO 404 Wwtp B of P	\$0.00	\$0.00	\$2,965.00	0.00%	\$2,965.00
409-000-000-597-00-00-15	TO 403 Wwtp-B of P 2008	\$0.00	\$14,823.40	\$29,646.00	50.00%	\$14,822.60
409-000-000-597-00-00-16	Wwtp - TO 404 Srf	\$0.00	\$0.00	\$17,588.00	0.00%	\$17,588.00
<b>Total Transfer Out</b>		<b>\$0.00</b>	<b>\$66,977.34</b>	<b>\$512,888.00</b>	<b>13.06%</b>	<b>\$445,910.66</b>
<b>Total Debt Service</b>		<b>\$0.00</b>	<b>\$66,977.34</b>	<b>\$927,888.00</b>	<b>7.22%</b>	<b>\$860,910.66</b>
<b>Total Expenditure</b>		<b>\$31,402.21</b>	<b>\$141,648.74</b>	<b>\$1,339,836.00</b>	<b>10.57%</b>	<b>\$1,198,187.26</b>
<b>Total Sewer</b>		<b>\$31,402.21</b>	<b>\$141,648.74</b>	<b>\$1,339,836.00</b>	<b>10.57%</b>	<b>\$1,198,187.26</b>
<b>Grand Totals</b>		<b>\$173,614.46</b>	<b>\$536,547.65</b>	<b>\$4,092,330.70</b>	<b>13.11%</b>	<b>\$3,555,783.05</b>



**Region 3 Mutual Aid Agreement**  
***Omnibus Agreement***

This OMNIBUS AGREEMENT is made and entered into by the undersigned counties, cities, tribes, political subdivisions, and state institutions of higher education located in or contiguous with the Washington State Homeland Security Region 3 counties of Grays Harbor, Lewis, Mason, Pacific, and Thurston – hereafter referred to as “Members” - to enable them to provide assistance to each other as requested.

WHEREAS, the Members have expressed a mutual interest in the establishment of an Omnibus Agreement to facilitate and encourage assistance among Members to this agreement; and

WHEREAS, in the event of an emergency, a Member to this Omnibus Agreement may need assistance in the form of supplemental personnel, equipment, materials or other support; and

WHEREAS, each Member may own and maintain equipment, stock materials and employ trained personnel for a variety of public services and shall, under certain conditions, lend its supplies, equipment and services to other Members in the event of an emergency; and

WHEREAS, the proximity of the Members to each other enables them to provide expedited assistance to each other.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, each undersigned Member agrees as follows:

**Article 1 - APPLICABILITY**

This Omnibus Agreement is available for execution to all counties, cities, tribes, other political subdivisions, and state institutions of higher education located within, or contiguous with, the counties mentioned above. Execution of this Omnibus Agreement shall occur when the Member signs an identical version of this Omnibus Agreement.

**Article 2 - DEFINITIONS**

- A. Asset means anything that has value to the organization. Assets are defined, but not limited to, any function or department, including, but not limited to Law Enforcement, Fire Service, Public Works, Health Services, Social Services, Building Officials, Engineers, Information Services, Adult Detention, and Craft or Tradesmen.
- B. Assistance means employees, services, equipment, materials, or supplies offered during incidents, emergencies or disasters by the Lender and accepted by the Borrower to assist in maintaining or restoring normal services when such service has been disrupted by acts of the elements, equipment malfunctions, accidents, terrorism/sabotage and other occurrences where assistance from other Members is necessary or advisable, as

mutually determined by the lending Member and requesting Member. Assistance may also be offered to support training, drills and exercises.

- C. Assistance Costs means any expenses that extend beyond the first eight (8) hours (usual and customary costs) incurred by the Lender in providing any asset requested. After eight (8) hours, the borrower incurs all costs associated with the borrowed asset(s). For this Agreement, the computation of time begins when the lending agency agrees to provide resources by mobilizing the same. Further agreements regarding costs are addressed herein in Article 11, "Payment for Services and Assistance".
- D. Borrower means a member county, city, tribe, other political subdivision, or state institution of higher education that has adopted, signed and subscribes to this Omnibus Agreement and has made a request for Emergency Assistance and has received commitment(s) to deliver Emergency Assistance pursuant to the terms of this Omnibus Agreement.
- E. Contact Person(s) means the person or persons designated by each Member to request Emergency Assistance from or grant Emergency Assistance to another Member pursuant to the terms of this Omnibus Agreement.
- F. Counterparts: This Agreement may be executed in counterparts and by facsimile signature with the same force and effect as if all original signatures were set forth in a single document. The Regional Lead Coordinating Agency shall maintain an original and/or a copy of each signature sheet for each participant.
- G. Designated representative shall be identified and designated by each Member to serve as the representative of their respective Member in any meeting to work out the language or implementation issues of this Omnibus Agreement.
- H. Emergency includes, but is not limited to, any human-caused or natural event or circumstance within the area of operation of any participating Member causing or threatening loss of life, damage to the environment, injury to person or property, human suffering or financial loss, such as: fire, explosion, flood, severe weather, drought, earthquake, volcanic activity, spills or releases of hazardous materials, contamination, utility or transportation emergencies, disease, infestation, civil disturbance, riots, act of terrorism or sabotage; said event being or is likely to be beyond the capacity of any affected Member or Members, in terms of personnel, equipment and facilities, thereby requiring assistance.
- I. Emergency Contact Information Form is the form to be submitted to the Regional Lead Coordinating Agency and Designated Representative by each Member listing names, addresses, and 24 hour phone numbers of the Contact Person(s) of each Member. Alternatively, the phone number of a dispatch office staffed 24 hours a day that is capable of contacting the Contact Person(s) is acceptable.
- J. Event refers to an incident, emergency, disaster, training, drill or exercise which causes a Borrower to request assistance from a Lender under this Omnibus Agreement.

- K. Execution means an action, whereupon the occurrence of which comes after a Member has followed an approved legal process.
- L. Institution of higher education means a state university, regional university, The Evergreen State College, community college, or technical college authorized under Title 28B RCW of the State of Washington, Higher Education.
- M. Lender means a Member who has subscribed to this Omnibus Agreement and has agreed to deliver assistance to another Member pursuant to the terms and conditions of this Omnibus Agreement.
- N. Omnibus Agreement means identical agreements executed in counterparts, which bind the executing Member to its terms and conditions to provide and receive assistance. The terms and conditions of the Omnibus Agreements are all identical and the execution of an Omnibus Agreement by a Member binds that Member to all other Members who have executed an identical Omnibus Agreement in counterparts. To be effective for purposes of receiving assistance, this Omnibus Agreement must be fully executed and received by the Subscribing Member's Designated Representative.
- O. Member as a term used in this Agreement refers to any function, agency, department, county or city government and their departments and agencies, tribes, other political subdivisions, and state institutions of higher education, including, but not limited to, Law Enforcement, Fire Service, Public Works, Health Services, Social Services, Building Officials, Engineers, Information Services, Adult Detention, and Craft or Tradesmen.
- P. Political Subdivision includes, but is not limited to, any county, city or town, tribe, fire district, port, public utility district, or school district.
- Q. Repository Agency is the Regional Lead Coordinating Agency, or Thurston County, in the absence of a regional organization. This agency shall maintain records, lists, etc. relative to this Omnibus Agreement.
- R. Termination Date is the date upon which this Agreement terminates pursuant to Article 29, herein.

### Article 3 - PARTICIPATION

Participation in this Omnibus Agreement is purely voluntary. Execution of this Agreement is therefore not legally binding on a Member until the Member agrees to become a lender or borrower in accordance with its terms. Once this Omnibus Agreement is executed, Members are obliged to disclose the qualification(s) and training level of personnel identified to provide assistance.

No Member shall be liable to another Member for, or be considered to be in breach of or default under this Omnibus Agreement on account of any delay in or failure to perform any obligation under this

Omnibus Agreement, except to make payment if applicable, as specified in Article 11 of this Omnibus Agreement. However, Members who execute the Omnibus Agreement are encouraged to:

- A. Ensure that other Members have their organization's most current Emergency Contact Information, and possess a good understanding about how to request assistance under this Agreement.
- B. Participate in scheduled meetings, coordinate training, as well as plan for operations and implementation issues to the extent possible.
- C. Operate under the principles of the National Incident Management System (NIMS) and the Incident Command System (ICS).

#### **Article 4 - ROLE OF DESIGNATED REPRESENTATIVE OF MEMBERS**

Members agree to identify a Designated Representative who shall serve on behalf of their respective Member to clarify language or implementation issues of this Omnibus Agreement.

The Designated Representative of each Member shall:

- A. Participate in any meetings convened on the implementation of this Omnibus Agreement.
- B. Obtain and communicate to relevant Member departments the discussion items and decisions of the meeting, as they bear on interoperability among Members.
- C. Maintain a copy of this Omnibus Agreement (including amendments) and a list of the Members. The Designated Representative of the Regional Lead Coordinating Agency shall maintain a master copy of the agreement and accompanying original Member signature pages.
- D. The Designated Representative of the Regional Lead Coordinating Agency shall ensure that each Member has a copy of the signature page of newly executed Omnibus Agreement(s).
- E. The Designated Representative of the Regional Lead Coordinating Agency shall provide each Member with copies of the Emergency Contact Information Forms provided by the other Members. The Designated Representative of each Member shall ensure that the Regional Lead Coordinating Agency has current Emergency Contact Information for their respective Member.
- F. The Designated Representative of each Member shall notify the Lead Coordinating Agency in writing upon their Member's termination of participation in this Omnibus Agreement. In turn, the Designated Representative of the Regional Lead Coordinating Agency shall notify all Members whenever a Member terminates its participation in this Omnibus Agreement.

- G. Maintain and distribute checklists to assist Members in the planning details associated with being a Borrower or Lender under the terms of this Omnibus Agreement.

#### **Article 5 - REQUESTS FOR ASSISTANCE**

A Member may request assistance of other participating Members in preventing, mitigating, responding to and recovering from incidents, emergencies, disasters, or in concert with drills or exercises. Requests for assistance shall be directed to the designated contact person(s) on the contact list provided by the Members. Verbal requests shall be followed up with a written request as soon as practical or within thirty (30) days. The extent to which the Lender provides any assistance shall be at the Lender's sole discretion. In the event the emergency impacts a large geographical area that activates either Federal or State emergency laws, this Agreement shall remain in effect until or unless this Agreement conflicts with such Federal and State laws.

#### **Article 6 - GENERAL NATURE OF ASSISTANCE**

Assistance shall be in the form of resources, such as equipment, supplies, and personnel or the direct provision of services. The execution of the Omnibus Agreement shall not create any duty to respond on the part of any Member. A Member shall not be held liable to any other Member for failing to provide assistance. A Member has the absolute discretion to decline to provide any requested assistance and to withdraw resources it has provided at any time without incurring any liability. Resources are "borrowed", with reimbursement (if applicable) and terms of exchange varying with the type of resource as defined in Articles 7 and 8. The Members hereto recognize that time is critical during an emergency and diligent efforts shall be made to respond to a request for resources as rapidly as possible, including any notification(s) that requested resources are not available. A subscribing Member maintains the option of submitting a request for assistance directly to the State or Federal government or through any other mutual aid agreement or compact the Member agency is party to.

#### **Article 7 - LOANS OF EQUIPMENT**

At the sole discretion of the Lender, equipment may be made available upon request of a Member. Equipment and tool loans are subject to the following conditions:

- A. Assets and equipment of a Lender shall continue under the command and control of the Lender, but shall be under the operational control of the appropriate officials within the incident management system of the Borrower.
- B. At the option of the Lender, loaned equipment may be loaned with an operator. See Article 8 for terms and conditions applicable to use of borrowed personnel.
- C. Loaned equipment shall be returned to the Lender upon release by the Borrower, or immediately upon the Borrower's receipt of an oral or written notice from the Lender for the return of the equipment. When notified to return equipment to a Lender, the Borrower shall make every effort to return the equipment to the Lender's possession within 24 hours following notification.

- D. Borrower shall, at its own expense, provide consumable supplies needed to operate equipment unless mutually agreed upon otherwise. The Borrower shall take proper precaution in its operation, storage and maintenance of Lender's equipment. Members are responsible to ensure that Equipment shall be used only by properly trained and supervised operators. Lender shall endeavor to provide equipment in good working order. All equipment is provided "as is", with no representations or warranties as to its fitness for particular purpose.
- E. Lender's cost related to the transportation, handling, and loading/unloading of equipment shall be borne by the Borrower unless mutually agreed upon otherwise. Lender shall provide copies of invoices for such charges where provided by outside sources and shall provide hourly accounting of charges for Lender's employees who perform such services.
- F. Without prejudice to a Lender's right to indemnification under Article 12, in the event loaned equipment is lost or damaged while being dispatched to Borrower, or while in the custody and use of the Borrower, or while being returned to the Lender, Borrower shall reimburse the Lender for the reasonable cost of repairing said damaged equipment. If the equipment cannot be repaired within a time period indicated by the Lender, then Borrower shall reimburse Lender for the cost of replacing such equipment with equipment that is of equal condition and capability. Any determinations of what constitutes "equal condition and capability" shall be at the discretion of the Lender. If Lender must lease or rent a piece of equipment while the Lender's equipment is being repaired or replaced, Borrower shall reimburse Lender for such costs. Borrower shall have the right of subrogation for all claims against persons other than Members to this Omnibus Agreement who may be responsible in whole or in part for damage to the equipment. No Member shall be liable for damage caused by the sole negligence of another Member's operator(s).

#### Article 8 - LOANS OF PERSONNEL

Any Lender personnel providing assistance to Borrower shall remain under the command and control of the Lender, to include medical protocols, standard operating procedures and other protocols. The organizational units shall be under the operational control of the appropriate authorities within the incident management system of the Borrower. Lender shall not be liable for cessation or slowdown of work if Lender's employees decline or are reluctant to perform any assigned tasks if said employees judge such task to be unsafe. A request for loaned personnel to direct the activities of others during a particular response operation does not relieve the Borrower of any responsibility or create any liability on the part of the Lender for decisions and/or consequences of the Borrower's response operation. When supervisory personnel are loaned, the lender may make stipulations on the scope and duties of supervisory personnel loaned.

Any valid licenses, certifications, or other permits issued to Lender personnel by Lender or Lender's state, evidencing qualification in a professional, mechanical or other skill, may be recognized by the Borrower during the term of the event and for purposes related to the event. When notified to return personnel to a Lender, the Borrower shall make every effort to return the personnel to the Lender immediately after notification.

The Lender must ensure that loaned personnel have the ability, skill, and certification necessary to perform the work required and may be obliged to disclose the qualification(s) and training level of personnel identified to provide assistance.

The Members' Designated Representative shall develop planning details associated with being a Borrower or Lender under the terms of this Omnibus Agreement.

#### **Article 9 - RECORD KEEPING**

Time sheets and/or daily logs showing hours worked and equipment and materials used or provided by the Lender shall be recorded on a shift-by-shift basis by the Lender and/or the loaned employee(s) and shall be provided to the Borrower as needed. If no personnel are loaned, the Lender shall provide shipping records for materials and equipment, and the Borrower is responsible for any required documentation of use of material and equipment for state or federal reimbursement. Under all circumstances, the Borrower remains responsible for ensuring that the amount and quality of all documentation is adequate to enable disaster reimbursement.

#### **Article 10 - INDEPENDENT CONTRACTOR**

Lender shall be and operate as an independent contractor of Borrower in the performance of any assistance. Employees of Lender shall, at all times while providing assistance, continue to be employees of Lender and shall not be deemed employees of Borrower for any purpose. Wages, hours, and other terms and conditions of employment of Lender shall remain applicable to all of its employees who provide assistance. Lender shall be solely responsible for payment of its employees' wages, any required payroll taxes and any benefits or other compensation. Borrower shall not be responsible for paying any wages, benefits, taxes, or other compensation directly to the Lender's employees. The costs associated with borrowed personnel are subject to the reimbursement process outlined in Article 11. In no event, shall Lender or its officers, employees, agents, or representatives be authorized (or represent that they are authorized) to make any representation, enter into any agreement, waive any right or incur any obligation in the name of, on behalf of, or as agent for Borrower under or by virtue of this Omnibus Agreement.

#### **Article 11 - PAYMENT FOR SERVICES AND ASSISTANCE**

When a request for assistance is made, the Lender and Borrower will determine if reimbursement for services will be requested. Optimally, payment terms and conditions will be negotiated and agreed on at the time of the initial request, but if more time is necessary, any payment terms must be agreed upon within thirty (30) days of the request. In many cases, the Lender and Borrower will agree no reimbursement is necessary.

When reimbursement has been negotiated, the Borrower shall pay the Lender for all valid and invoiced Assistance Costs within sixty (60) days of receipt of the Lender's invoice. If this presents a hardship, the Borrower can make a request to the Lender to revise the payment timeframe. In the event Lender provides equipment, supplies or parts, the Lender shall have the option to accept payment of cash or in kind for the equipment, supplies or parts supplied.

Verbal requests shall be followed up with a written request as soon as practical or within thirty (30) days.

#### Article 12 - INDEMNIFICATION AND LIMITATION OF LIABILITY

- A. **INDEMNIFICATION.** Except as provided in section B, to the fullest extent permitted by applicable law, the Borrower releases and shall indemnify, hold harmless and defend each Lender, its officers, employees and agents from and against any and all costs, including costs of defense, claims, judgments or awards of damages asserted or arising directly or indirectly from, on account of, or in connection with providing assistance to the Borrower, whether arising before, during or after performance of the assistance and whether suffered by any of the Members or any other person or entity.

The Borrower agrees that its obligation under this section extends to any claim, demand and/or cause of action brought by or on behalf of any of its employees or agents. For this purpose, the Borrower, by mutual negotiation, hereby waives, as respects any indemnity only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW of the State of Washington.

- B. **ACTIVITIES IN BAD FAITH OR BEYOND SCOPE.** Any Member shall not be required under this Omnibus Agreement to indemnify, hold harmless and defend any other Member from any claim, loss, harm, liability, damage, cost or expense caused by or resulting from the activities of any Member's officers, employees, or agents acting in bad faith or performing activities beyond the scope of their training or duties.
- C. **LIABILITY FOR PARTICIPATION.** In the event of any liability, claim, demand, action or proceeding, of whatever kind or nature arising out of rendering of assistance through this Omnibus Agreement, the Borrower agrees to indemnify, hold harmless, and defend, to the fullest extent of the law, each signatory to this Omnibus Agreement whose only involvement in the transaction or occurrence which is the subject of such claim, action, demand, or other proceeding, is the execution and approval of this Omnibus Agreement.
- D. **DELAY/FAILURE TO RESPOND.** No Member shall be liable to another Member for, or be considered to be in breach of or default under this Omnibus Agreement on account of any delay in or failure to perform any obligation under this Omnibus Agreement, except to make payment as specified in this Omnibus Agreement.
- E. **DISPUTE RESOLUTION PROCEDURES.** Each Member seeking to be released, indemnified, held harmless or defended under this Article with respect to any claim shall promptly notify the Borrower of such claim and shall not settle such claim without the prior consent of Borrower, which consent shall not be unreasonably withheld. Such Member shall have the right to participate in the defense of said claim to the extent of its own interest. Member's personnel shall cooperate and participate in legal proceedings if so requested by the Borrower, and/or required by a court of competent jurisdiction.

### **Article 13 - SUBROGATION**

- A. **BORROWER'S WAIVER.** Borrower expressly waives any rights of subrogation against the Lender, which it may have on account of, or in connection with, the Lender providing assistance to the Borrower under this Omnibus Agreement.
- B. **LENDER'S RESERVATION AND WAIVER.** Lender expressly reserves its right to subrogation against the Borrower to the extent the Lender incurs any self-insured, self-insured retention or deductible loss. The Lender expressly waives its rights to subrogation for all insured losses only to the extent the Lender's insurance policies permit such waiver.

### **Article 14 - WORKER'S COMPENSATION AND EMPLOYEE CLAIMS**

Lender's employees, officers or agents, made available to Borrower, shall remain the general employee of Lender while engaged in carrying out duties, functions or activities pursuant to this Omnibus Agreement, and each Member shall remain fully responsible as employer for all taxes, assessments, fees, premiums, wages, withholdings, workers' compensation and other direct and indirect compensation, benefits, and related obligations with respect to its own employees. Likewise, each Member shall provide worker's compensation in compliance with statutory requirements of the State of Washington.

### **Article 15 - GOVERNMENTAL AUTHORITY**

This Agreement is subject to laws, rules, regulations, orders, and other requirements, now or as amended, of all governmental authorities having jurisdiction over the events covered by this Omnibus Agreement. A Member and its employees providing assistance under this Agreement shall be entitled to all privileges and immunities from liability as are authorized by the Washington Emergency Management Act, Chapter 38.52 RCW and Federal law.

### **Article 16 - NO DEDICATION OF FACILITIES**

No undertaking by one Member to the other Member under any provision of this Omnibus Agreement shall constitute a dedication of the facilities or assets of such Member, or any portion thereof, to the public or to the other Member. Nothing in this Omnibus Agreement shall be construed to give a Member any right of ownership, possession, use or control of the facilities or assets of the other Member.

### **Article 17 - NO PARTNERSHIP**

This Omnibus Agreement shall not be interpreted or construed to create an association, joint venture or partnership among the Members or to impose any partnership obligation or liability upon any Member. Further, no Member shall have any undertaking for or on behalf of, or to act as or be an agent or representative of, or to otherwise bind any other Member.

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**Article 18 - NO THIRD MEMBER BENEFICIARY**

Nothing in this Omnibus Agreement shall be construed to create any rights in or duties to any third party, nor any liability to or standard of care with reference to any third party. This Agreement shall not confer any right, or remedy upon any person other than the Members. This Omnibus Agreement shall not release or discharge any obligation or liability of any third party to any Member.

**Article 19 - ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement, though prior agreements of the Members may take precedent over certain concepts outlined in this Agreement.

**Article 20 - SUCCESSORS AND ASSIGNS**

This Omnibus Agreement is not transferable or assignable, in whole or in part, and any Member may terminate its participation in this Omnibus Agreement subject to Article 29.

**Article 21 - GOVERNING LAW**

This Omnibus Agreement shall be interpreted, construed, and enforced in accordance with the laws of the State of Washington.

**Article 22 - VENUE**

Any action which may arise out of this Omnibus Agreement shall be brought in the courts of the State of Washington.

**Article 23 - TORT CLAIMS**

It is not the intention of this Omnibus Agreement to remove from any of the Members any protection provided by any applicable Tort Claims Act. However, between Borrower and Lender, the Borrower retains full liability to the Lender for any claims brought against the Lender as described in other provisions of this Omnibus Agreement.

**Article 24 - WAIVER OF RIGHTS**

Any waiver at any time by any Member of its rights with respect to a default under this Omnibus Agreement, or with respect to any other matter arising in connection with this Omnibus Agreement, shall not constitute or be deemed a waiver with respect to any subsequent default or other matter arising in connection with this Omnibus Agreement. Any delay in asserting or enforcing any right, except those related to the statutes of limitations, shall not constitute or be deemed a waiver.

**Article 25 - SEVERABILITY**

Should a court of competent jurisdiction rule any portion, section or subsection of this Omnibus Agreement invalid or nullified, that fact shall not affect or invalidate any other portion, section or subsection; and all remaining portions, sections or subsections shall remain in full force and effect.

## **Article 26 - NON EXCLUSIVENESS AND ADDITIONAL AGREEMENTS**

This Omnibus Agreement is not intended to be exclusive among the Members. Any Member may enter into separate assistance agreements with any other entity. No such separate agreement shall terminate any responsibility under the Omnibus Agreement. To the extent that prior agreements between Members are inconsistent with this Agreement, prior agreements for assistance between the counties, cities, tribes, other political subdivisions, or state institutions of higher education hereto shall supersede this Omnibus Agreement, until and unless any inconsistencies of the prior agreements are reconciled by the Members.

## **Article 27 - MODIFICATIONS**

No provision of this Omnibus Agreement may be modified, altered, or rescinded by any individual Member without 2/3 affirmative concurrence of the Members to this Agreement. Modifications to this Omnibus Agreement must be in writing, must be approved by a 2/3 affirmative vote of the Members, and must be signed by the Designated Representative of each Member.

## **Article 28 - NOTICES**

Any notice, demand, information, report, or item otherwise required, authorized, or provided for in this Omnibus Agreement shall be given in writing and shall be deemed properly given if (i) delivered personally, (ii) transmitted and received by telephone facsimile device and confirmed by telephone, or (iii) sent by United States Mail, postage prepaid, to the Designated Representative or equivalent for all Members at the address designated in the organization's Emergency Contact Information Form.

## **Article 29 - TERM AND TERMINATION**

- A. This Omnibus Agreement is effective upon execution by two or more Members commencing January 16, 2013, and shall remain in effect until December 31, 2017. Thereafter, unless otherwise agreed upon, the agreement may be extended in five (5) year increments upon concurrence of the signatory Members.
- B. A Member opting to terminate this Omnibus Agreement shall provide written termination notification to the Regional Lead Coordinating Agency for all Members. Notice of termination becomes effective upon receipt by the Regional Lead Coordinating Agency. Any terminating Member shall remain liable for all obligations incurred during its period of participation, until the obligation is satisfied.

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the Member hereto has caused this Omnibus Agreement for Emergency Assistance to be executed by duly authorized representatives as of the date of their signatures.

ADOPTED: February 25, 2013  
(Date)

AGENCY NAME:

City of Ilwaco

ATTEST:

Pj Kezala

By: (Title) Deputy City Clerk

Althea Carver

Signature

Title Mayor

APPROVED AS TO FORM:

[Signature]

By: (Title) city attorney

Signature

Title

Signature

Title

**CITY OF ILWACO**  
**CITY COUNCIL AGENDA ITEM BRIEFING**

- A. Meeting Dates: Council Workshop: Public Hearing:  
Council Discussion Item: 03/28/16 Council Business Item:
- B. Issue/Topic: **Purchase of new city hall server – software and hardware**
- C. Sponsor(s):  
1. Cassinelli 2.
- D. Background (overview of why issue is before council): The current server was purchased in 2011 and is running on Windows Server 2008 software. HP will not support warranties after this year as the equipment is deemed at the end of its life. This server is used to support all of the Vision applications (Cash Management, Utility Billing, Financials and Payroll) without these programs that city cannot efficiently run. The server also holds all city council materials, grant & loan documents and all other critical municipal documents.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details): The server went down for 3 days in December, iFocus worked diligently to re-boot it and replaced both hard drives. The city has also purchased a robust back-up system for the server, the license on this software is transferable. iFocus has recommended that the city replace this server multiple times, they are not willing to support this machine much longer.
- F. Impacts:  
1. Fiscal: Quotes are attached, this item was not included in the budget. The cost would be divided between the general fund, water, sewer and stormwater if purchased. The budget would be amended as appropriate if purchased.  
2. Legal:  
3. Personnel:  
4. Service/Delivery:
- G. Planning Commission:  Recommended  N/A  Public Hearing on
- H. Staff Comments:
- I. Time Constraints/Due Dates:
- J. Proposed Motion: **I move to approve the mayor to accept the quote from (iFocus/Vison) to purchase a new server for city hall.**

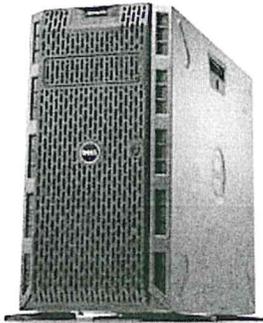


# QUOTE

DATE	QUOTE NO.
3/23/2016	00009688

<b>BILL To:</b>
City of Ilwaco Attn: Ariel Smith P.O. Box 548 Ilwaco, WA 98624

DATE	UNITS	DESCRIPTION	RATE	AMOUNT
3/23/2016	1	Hardware; Dell PowerEdge T320 Server with 5 Yr manufacturer's warranty (see attached specs).	\$3,302.15	\$3,302.15
3/23/2016	1	Hardware; 1500 VA UPS - Battery Backup and Surge protection for Server.	\$338.40	\$338.40
3/23/2016	1	Software; Microsoft SQL Server 2014 Standard Edition (Open Gov't License). Required to support Vision MS Software.	\$777.00	\$777.00
3/23/2016	3	Software; Microsoft SQL Server 2014 User CAL (Open Government).	\$182.00	\$546.00
3/23/2016	10	Software; Microsoft Windows Server 2012 User CAL (Gov't Open License).	\$33.00	\$330.00
3/23/2016	1	Network Consulting; Server installation, configuration, migration of active directory, login scripts, network shares, user files and settings.	\$2,800.00	\$2,800.00
3/23/2016	1	Network Consulting; installation and configuration of backup solution.	\$315.00	\$315.00
3/23/2016	2	Network Service; Software Installation / Configuration SQL Server 2014 Standard.	\$105.00	\$210.00
			Sub-Total	\$8,618.55
			Tax	\$418.19
<b>DUE ON RECEIPT</b>			<b>TOTAL AMOUNT:</b>	<b>\$9,036.74</b>



### PowerEdge T330

<b>Processor</b>	Intel® Xeon® E3-1220 v5 3.0GHz, 8M cache, 4C/4T, turbo
<b>Memory</b>	16GB UDIMM,2133MT/s,ECC
<b>Operating System</b>	Windows Server® 2012R2,Standard Edition (OEM)
<b>RAID Configuration</b>	RAID 10, H330/H730 for SAS/SATA
<b>RAID Controller</b>	PERC H330 RAID Controller
<b>Hard Drives</b>	(4) 1TB 7.2K RPM SATA 6Gbps 3.5in Hot-plug Hard Drive
<b>Power Supply</b>	Single, Hot-plug Power Supply (1+0), 495W
<b>Network Adapter</b>	On-Board Broadcom 5720 Dual Port 1Gb LOM
<b>Internal Optical Drive</b>	DVD+/-RW, SATA, Internal
<b>Server Accessories</b>	Keyboard and Optical Mouse, USB, Black, English
<b>Hardware Support Services</b>	5 Year ProSupport and Next Business Day On-site Service

# Purchase Agreement



PA #	VMSQ1277-01
DATE	Mar 23, 2016

## Vision Municipal Solutions, LLC.

P.O. Box 28429, Spokane, WA 99228

To City of Ilwaco  
 120 First Avenue North  
 Ilwaco, WA 98624  
 United States of America

Phone (360) 642-3145

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	Vision Mid Range Server:  Includes: - Intel Xeon E3-1220 v3 - 32 GB RAM - 2 x 256 SSD (Host OS) - 2 x 512 SSD (DC/SQL OS) - 2 x 2 TB (Data) - LSI 9271-8i RAID Card - USB 3.0 - Keyboard and mouse - 3 year hardware warranty	\$3,300.00	\$3,300.00
1	Microsoft Server 2012 R2 Standard (2 CPU's - 2 VM's) No CALS (Local Government)	\$770.21	\$770.21
5	Microsoft Server 2012 - 1 user CAL (Local Government)	\$33.71	\$168.55
1	PowerCom King Pro 1500VA battery backup UPS	\$184.60	\$184.60
1	Backup and disaster recovery software for HyperV Servers (Local Government)	\$369.00	\$369.00
3	3 TB USB Backup Drive	\$149.50	\$448.50
1	Microsoft SQL Server 2014 Standard - Local government pricing	\$780.00	\$780.00
3	SQL Server User CAL - Local government pricing	\$180.00	\$540.00
1	Labor -  Migrate Domain Controller to new DC Virtual Machine. Migrate Vision SQL, ASP & Data to new Finance Virtual Machine. Setup and configure daily disaster recovery backups for Host and 2 virtual machines.  Migration path -  - Server technician would arrive in the later part of the afternoon and stage the new server in its home or temporary home. No downtime for the City at this time. - Migration of data and domain controller would start at 5pm. - The following morning our SQL technician would remote in and begin the Vision Software migration to the new Finance Virtual Machine. (8am-10am, 2 hours of downtime). - Server technician will be onsite till noon the following day. This technician will be on site to address any issues that may occur from the migration and also support our SQL technician where needed.	\$2,500.00	\$2,500.00
	Travel & Hotel	\$350.00	\$350.00

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		<b>SUBTOTAL</b>	\$9,410.86
		<b>SALES TAX</b>	\$743.46
		<b>S/H</b>	\$0.00
		<b>TOTAL</b>	\$10,154.32

**Terms & Agreement**

Should additional work be needed, this will be billed at our current hourly rates plus parts (\$95 or \$125.00/hr.). Terms are net 30 days. Pricing is valid for up to 30 days or dependent upon equipment availability from suppliers.

This Purchase Agreement dated below when signed, confirms the sale herein specified, the equipment and features listed above.

**Acceptance of Agreement**  
**Vision Municipal Solutions, LLC.**

**Acceptance of Agreement**  
**City of Ilwaco**

*Brandon L. Votaw*

Accepted By (Signature)

Brandon L. Votaw

Printed Name

Title

Wednesday, March 23, 2016

Date

Accepted By (Signature)

Printed Name

Title

Wednesday, March 23, 2016

Date

## Ariel Smith

---

**From:** iFocus Helpdesk <helpdesk@ifocus.us>  
**Sent:** Monday, March 14, 2016 3:04 PM  
**To:** Ariel Smith  
**Subject:** [Ticket #1666] City of Ilwaco - Hard drive failures

*On Mar 14, 2016 @ 03:03 pm, Marcus Handy wrote:*

Ariel,

Just checking in. Please us in the loop.

Sincerely, Marcus

### Ticket History

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*On Mar 07, 2016 @ 05:22 pm, Marcus Handy wrote:*

Ariel,

Your server is operational with backups executing on-schedule (see below). However, logs do show that both hard drives in your server are showing "predicted failure".

At this point, I must more forcefully re-iterate our earlier recommendation for immediate server replacement (per ticket #1492) as the solution to continued problems with an end-of-life server platform.

To resolve the last server RAID collapse, which occurred on 12/22/2015, iFocus Consulting, Inc. worked an estimated 35 man-hours between 12/22 - 12/28, to restore continuity of service. We worked far beyond the scope of contract, with an estimated 20 hours performed after-hours, weekends, and on holidays between to restore the City of Ilwaco's server environment to operational status. We assessed no additional billing for the disaster recovery procedure, inspite of the fact that nothing in the contract states that disaster recovery must be performed after-hours, weekends, or on holidays.

On 12/23/2015, iFocus Consulting, Inc. provided a quote (#9464) via email for server hardware replacement, a specifications sheet, and additional notes in an email specifying the additional potential cost of Microsoft SQL server to support Vision MS. This recommendation was made to a follow-up recommendation in the prior FY to replace the server.

Today, I've attached is an updated quote for server replacement (#9674), changes reflect the City's purchase and installation of Veritas System Recovery Server Edition in January 2016. Please note, Microsoft SQL server purchase may also be required (as per Vision MS requirements).

The present server condition could be addressed by purchasing replacement hard drives and performing a restore of the existing server environment on to those drives. However, we strongly recommend against investing any additional dollars for hardware or labor to support an end-of-life server platform.

I understand that the City council has outstanding concerns regarding quote #9464 (it follows the concerns will persist with the updated quote).

For the sake of continuity of operations, I recommend the City of Ilwaco reach out to Vision MS (or other reputable vendor) for a quote for server replacement and act quickly to ensure your primary server asset continues to function in order to avoid another disaster and potentially lengthy period without service.

Sincerely,

Marcus Handy

Network Services Manager

iFocus Consulting, Inc.

Backups schedule:

Nightly

-An image-based backup of the server using Veritas Backup Exec System Recovery

-A backup of all SQL databases

Daily

-A backup of all Vision MS SQL databases every 30 minutes between 7 am and 5 pm.

---

*On Mar 07, 2016 @ 03:50 pm, Marcus Handy wrote:*

Creator changed to [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov).

---

*On Mar 07, 2016 @ 03:50 pm, Marcus Handy wrote:*

Assigned to Marcus Handy.

---

On Mar 07, 2016 @ 03:45 pm, Marcus Handy wrote:

Attachment:

---

On Mar 07, 2016 @ 03:45 pm, Marcus Handy wrote:

Attachment:

---

On Mar 07, 2016 @ 03:45 pm, treasurer@ilwaco-wa.gov wrote:

Marcus Handy,  
Network Services Manager/MCSA  
iFocus Consulting, Inc.  
503-338-7443 Office - 503-338-2919 Fax  
100 39th Street, Suite 201 - Astoria, OR 97103  
<http://www.ifocus-consulting.com>  
[cid:image001.png@01CC421B.0490F220] [Description:  
cid:image002.gif@01C730E3.3A88C5E0]

From: Ariel Smith [mailto:[treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov)]  
Sent: Monday, March 7, 2016 1:44 PM  
To: Brandon Willson  
Cc: Marcus Handy  
Subject: Server drive failures

Hello,  
I received an email from Vision letting me know that there have been drive failures. Just wanted to touch base with you all as I am sure that you have noticed as well.  
Thanks,  
Ariel

---

This is an automated response. Your issue has been noted. We'll be in contact with you soon. For immediate support contact our office @ 503-338-7443.

Replies to this email will automatically be added to your Trouble Ticket and sent to our staff for further review.

## Ariel Smith

---

**From:** Marcus Handy <marcus@ifocus.us>  
**Sent:** Tuesday, January 05, 2016 11:02 PM  
**To:** Ariel Smith  
**Subject:** RE: New Server  
**Attachments:** image001.jpg

Ariel,

I received the reply you forwarded from Councilor Marshall (cut'n'paste below).

Please convey this in response to the Mayor, Councilor Marshall, and the City Council if appropriate:

iFocus Consulting recommends the City of Ilwaco replace it's server as soon as possible in order to ensure continuity of operations.

Here's a brief summary / history that underscores the necessity:

- Earlier this year, representatives from HP, the server manufacturer, communicated that the server hardware was "end-of-life" and HP would no longer provide warranty support for the hardware.
- In response, iFocus Consulting recommended budgetary measures for server replacement and provided budgetary figures in September 2015 (approx \$11K total, \$7500 hardware/software, \$3500 labor).
- Later, HP did provide a 1 Year extended warranty, but at 5X the average cost of previous years.
- Between November 2011 and December 2015, the Server experienced several hard drive failures.
  - i. This process was punctuated by poor support from HP, who shipped 2-back-to-back hard drives that arrived in a failed state.
  - ii. During the troubleshooting process iFocus became aware that due to age and the basic-nature of the server hardware, HP support is largely unable to ascertain server hardware status by software diags.
- Hard drive issues culminated in failure of a Windows RAID array that resulted in a server "crash" and extended down-time. This greatly impacted productivity of the City staff for several workdays.
  - i. Disaster recovery operations consumed approx 30 hours during consistent efforts between 12/22 - 12/28/2015. Labor hours for disaster recovery are included in the existing contract and not billable.
  - ii. Extended recovery time was largely due to limitations of the Windows backup utility. Backup software offering more speedy and robust recovery options was recommended in as early as December 2012.

iFocus Consulting recommends the City of Ilwaco replace it's existing server solution with a Dell server running Windows Server 2012R2. Benefits of Dell/Windows server platform are:

- Continuity with existing Windows Domain environment
- Active Directory integration with Vision Municipal Solutions Software
- Centralized account and credential management for domain PCs
- Excellent manufacturer hardware support
- Solution includes 3rd-party backup software that provides for speedier and more robust recovery options.

To that end, iFocus Consulting has provided the City of Ilwaco with a quote (#9464) for a replacement server hardware and details associated costs of hardware and labor.

- We've specified that the labor line-item for server installation is a flat fee.
- We've addressed the concerns that the fee is too high using market data: iFocus Consulting has charged the same fee to dozens of clients over the last 10 years.
- We've given a breakdown of labor sub-items involved that provide more detail to the original labor item quoted.

Thank you for your consideration of iFocus Consulting in providing this solution.

Sincerely,  
Marcus Handy  
Network Services Manager  
iFocus Consulting, Inc.

---

From: Ariel Smith [treasurer@ilwaco-wa.gov]  
Sent: Tuesday, January 05, 2016 6:48 PM  
To: Marcus Handy  
Subject: Fwd: New Server

Ariel Smith

Begin forwarded message:

From: "Fred Marshall" <fred@mission-systems-inc.com<mailto:fred@mission-systems-inc.com>>  
Date: January 5, 2016 at 6:26:42 PM PST  
To: "'Ariel Smith'" <treasurer@ilwaco-wa.gov<mailto:treasurer@ilwaco-wa.gov>>  
Subject: RE: New Server

Ariel,

It would be much more interesting to have the costs aligned with a list like this. Maybe not \*this\* list but some breakdown that gives us some idea.

For example:

Server pre-setup - \$

AD and File server setup (AD, files, permissions, testing, etc.) - \$

Application installation and testing - \$

Unplugging and disposing of old computer - \$

That should pretty much tell the story and at least give us something to discuss.

Thanks,

Fred

---

From: Ariel Smith [mailto:treasurer@ilwaco-wa.gov]  
Sent: Tue, January 05, 2016 1:04 PM  
To: 'Fred Marshall' <fred@mission-systems-inc.com<mailto:fred@mission-systems-inc.com>>  
Subject: RE: New Server

Fred,

Here are the details of the labor costs associated with the server replacement. Please let me know if I can provide anything else.

The fee provides labor for the following below items:

Administration:

- Solution design / planning time
- Server procurement

Server pre-setup:

- (1) verification post manufacturer hardware status
- (2) install of Dell firmware upgrades
- (3) initial Windows system setup
- (4) installation of windows updates

Server Setup:

- Hardware unpacking setup on-site
- MS Windows Active Directory / Forest-Prep & Domain Prep; troubleshooting if necessary
- Verification of successful AD replication, including migration of login scripts and AD GPOs
- Creation of file shares, share permissions
- Shared folder configuration of NTFS permissions
- Migration of data to new server; testing of shares
- Migration of 3rd party applications to new server, eg: accounting applications, LoB applications, anti-virus server, miscellaneous applications
- Liason with 3rd party support as necessary to ensure applications function properly given the compatibility/limitations of software;testing
- Installation of print drivers, AD based deployment of shared printers; testing
- Reconfiguration as necessary of scan to network and other integrated functionality with Network Multi-function devices, given compatibility limitations.

Post-setup operations:

- Demoting old domain controller; removal from domain
- Decommissioning of hardware with secure wipe and documentation
- Recycling of old hardware

Thanks,  
Ariel

From: Fred Marshall [mailto:fred@mission-systems-inc.com]  
Sent: Monday, December 28, 2015 9:31 PM  
To: 'Ariel Smith' <treasurer@ilwaco-wa.gov<mailto:treasurer@ilwaco-wa.gov>>  
Subject: RE: New Server

I recommend that you get a breakdown on the labor. It seems high. So, we should know how they break it down.

From: Ariel Smith [mailto:treasurer@ilwaco-wa.gov]  
Sent: Mon, December 28, 2015 9:21 AM  
To: 'Fred Marshall' <fred@mission-systems-inc.com<mailto:fred@mission-systems-inc.com>>; 'City of Ilwaco Mayor' <mayor@ilwaco-wa.gov<mailto:mayor@ilwaco-wa.gov>>  
Subject: RE: New Server

Fred,  
This is what I have received from them so far, let me know if more detail is required.  
Thanks,  
Ariel

From: Fred Marshall [mailto:fred@mission-systems-inc.com]  
Sent: Monday, December 28, 2015 9:10 AM  
To: City of Ilwaco Mayor <mayor@ilwaco-wa.gov<mailto:mayor@ilwaco-wa.gov>>; 'Ariel Smith' <treasurer@ilwaco-wa.gov<mailto:treasurer@ilwaco-wa.gov>>  
Subject: New Server

My recommendation would be to get a detailed price breakdown that includes a breakdown of the labor elements.

Regards,

Fred Marshall  
[CCN Logo half inch]  
Coastal Computers & Networks  
PO Box 159  
Ilwaco, WA 98624  
(360) 642-2073  
coastal@coastal-computers-networks.com<mailto:coastal@coastal-computers-networks.com>  
www.coastal-computers-networks.com<http://www.coastal-computers-networks.com>

## Ariel Smith

---

**From:** Ariel Smith <treasurer@ilwaco-wa.gov>  
**Sent:** Wednesday, December 30, 2015 12:56 PM  
**To:** 'iFocus Helpdesk'  
**Subject:** RE: [Ticket #1492] ISERVER - Failing hard drive

Ok sounds good, thanks.

---

**From:** iFocus Helpdesk [mailto:helpdesk@ifocus.us]  
**Sent:** Wednesday, December 30, 2015 12:53 PM  
**To:** treasurer@ilwaco-wa.gov  
**Subject:** [Ticket #1492] ISERVER - Failing hard drive

*On Dec 30, 2015 @ 12:52 pm, Marcus Handy wrote:*

Ariel,

This is the replacement hard drive for the failed 500gb original unit. We'll need the box and return shipping label to send back the failed up when we're on-site next.

Sincerely, Marcus

### Ticket History

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*On Dec 30, 2015 @ 12:50 pm, Marcus Handy wrote:*

Assigned to Marcus Handy.

---

*On Dec 30, 2015 @ 12:44 pm, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:*

Original summary and description from Ticket #1554:  
City of Ilwaco

Marcus or Aaron,

I have received a box from HP, just wanted to give you guys a heads up.

Thanks,

Ariel

---

*On Dec 29, 2015 @ 08:18 am, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:*

Marcus,

Can you give me a call when you have a chance. We are talking to the Council about the server and a couple questions have come up.

Thanks,

Ariel

---

On Dec 29, 2015 @ 07:53 am, Marcus Handy wrote:

Update. Server environment restored to functional status. Server returned to City of Ilwaco 12/28 with restore of most recent SQL data

Summary: On-site 12/25

- Final BMR on 12/24 failed. C: partition is being restored with a "RAW" file system vice the desired NTFS file system necessary for system dynamic disk, mirrored disks, ntfs file system, and failing disk/file allocation data results in Windows BMR not restoring data properly.
- Very last attempt: Manual pre-partitioning/format of target drive followed by volume based restore of C: using 12/5/2015 restore point properly.
- Extended C: partition to encompass entire 500gb drive.
- Re-established Windows Mirror.
- Restore of files in C:\Sys folder from most recent backup.
- Copy of SQL files from most recent backup to C:\SQL. Vision to perform restore of data.

---

On Dec 24, 2015 @ 11:09 pm, Marcus Handy wrote:

Update.

Summary: Off-site 12/24

- Veritas BESR requires pre-boot action using Symantec Restore Disk to complete a restore operation. This is a licensed feature of the sof
- Final attempt at a Windows BMR in progress...

Note: Should this final BMR process fail, the only reasonably viable option left to attempt to recover the original environment would be of Veritas Backup Exec System Recovery (server edition) that was recommended 12-02-2015 and again recently as a part of the server re

---

On Dec 24, 2015 @ 12:16 pm, Marcus Handy wrote:

Summary: Off-site 12/24

- Unknown if Baremetal restore completed, found server in Windows STOP error condition
- Proceeded as if restore completed, server failed to boot.
- Manual troubleshooting of boot sector, disk layout, ect. Multiple attempts, no success.
- Re-installation of stock copy of Windows Server 2008 Standard, restore in progress of 'Sys' file share and other files for copy to the exte delivery to City of Ilwaco.
- Once this recovery is completed, will make a final attempt to use Veritas Backup Exec to restore system to 11/20/2015 restore point, a overwrite 'Sys' files to the 12/21/2015 restore point.

---

On Dec 23, 2015 @ 11:02 pm, Marcus Handy wrote:

Update. Server disaster recovery in progress at iFocus. Baremetal recovery started and in progress.

Summary: Off-site 12/23

- Multiple attempts to restore server using trial version of Veritas Backup Exec System Recovery failed. Largely due to absence of "restor feature.
- Renewed attempts to restore server using Windows backup utility failed with various errors.
- Cleared errors after commandline/manual configuration of disks and volumes.
- Baremetal backup procedure successfully started ... in progress.

---

On Dec 23, 2015 @ 10:58 pm, Marcus Handy wrote:

Update. Server disaster recovery in progress at iFocus Consulting, Astoria office.

Summary:

On-site 12/23

- Delivered 15 gb SQL server files from 12/21/2015 7:30 pm backup of server, copied to treasurer pc

-Contacted vision, coordinated on requirements  
-Downloaded SQL Server 2008 Express edition, prepared PC for Vision follow-up with Treasurer 12/28

Off-site 12/23

-Attempted to read files from non-damaged COFI (array) disk on iFocus pc: successful after completion of chkdsk routine (2 hours), but 1 function 12/14/2015, so SQL files were not much newer than last successful SQL backup (12/12).  
-Attempted to read files from damaged (array) disk on iFocus pc: successful after completion of chkdsk routine (30 min), but copying of (vision\_ub) failed due to apparent disk corruption.  
-Successful installation of Windows Server 2008 STD on newly created hard drive array on server.  
-Successful restore of database files from 12/21/2015 to media from Windows backup!  
-Multiple attempts to restore entire server environment using baremetal restore procedure failed.

---

On Dec 23, 2015 @ 10:32 am, Marcus Handy wrote:

Update. Server disaster recovery in progress at iFocus Consulting, Astoria office.

Summary:

Off-site 12/22

-Enabled SATA RAID in server BIOS, prepared to use on-board hardware (rather than windows)  
-Assessed data recovery options and strategy to attempt to meet City of Ilwaco goals.

On-site 12/22

-Windows RAID 1 showing status "online - healthy (at risk)" due to bad blocks on original 500 gb hard disk  
-Shutdown server, removed disk with bad blocks, multiple boot attempts to "secondary plex" (aka mirrored drive) unsuccessful  
-Re-inserted failing drive, successful boot. Attempted chkdsk procedure to mark bad blocks with the goal of stabilizing the disk long end  
-Server failed to boot after chkdsk procedure. Original hard disk apparently failed / became corrupt during chkdsk procedure.  
-Returned server to iFocus office.

---

On Dec 17, 2015 @ 04:28 pm, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:

Great, thanks!

---

On Dec 17, 2015 @ 04:24 pm, Marcus Handy wrote:

Yes, will place on order immediately.

---

On Dec 16, 2015 @ 01:36 pm, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:

UGH. Let's buy another 500gb drive, NEW. I think that's the best route to take..don't you?

Ariel

---

On Dec 16, 2015 @ 11:15 am, Marcus Handy wrote:

Status: Update. Sit down, take a deep breath, this isn't over yet ...

During remote administration today, we discovered that the pre-existing 500gb hard disk (not the new one just purchased) is now showing blocks). The RAID1 is still intact, but shows "at risk" status.

Here are your options:

(1) buy another new 500gb drive to rebuild the array (minor migration of shadow copy data) and contact HP for yet another replacement  
(2) Utilize the 250 gb drive sent by HP to rebuild the array (minor migration of shadow copy data) and contact HP for yet another replacement single trip ... this will depend on how good HP's hardware is.

Sincerely, Marcus

---

On Dec 14, 2015 @ 02:16 pm, Marcus Handy wrote:

Status: Addressed on-site 12/14/2015. Server returned to operational status.

Actions:

- Found server was attempting to boot to failed HDD and/or external USB HDD.
- Shutdown server, physically removed failed HDD.
- Started server, booted into BIOS, changed boot order placing external USB HDD as last device. Saved configuration.
- Booted into Windows, removed failed "missing" disk from Windows mirror. Shutdown server.
- Installed purchased HP (new) 500 gb SATA hard disk.
- Booted into BIOS, set boot order Sata 6 (existing 500 gb hard disk), Sata 5 (new 500 gb hard disk), External USB (no option to remove th
- Booted into Windows, re-established Windows Mirror to new hard disk. Status: Mirror sync'ing.
- Established secondary data partition E:, setup mirrored partition, migrated C: shadow copies to E:\
- Briefed Mayor, Treasurer and Clerk on status, emphasized the wisdom of purchasing better backup software and longer term vision for

---

On Dec 14, 2015 @ 02:00 pm, Marcus Handy wrote:

Creator changed to [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov).

---

On Dec 14, 2015 @ 02:00 pm, Marcus Handy wrote:

Assigned to Marcus Handy.

---

On Dec 14, 2015 @ 08:48 am, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:

Original summary and description from Ticket #1540:  
server

From: Ariel Smith [<mailto:treasurer@ilwaco-wa.gov>]  
Sent: Monday, December 14, 2015 8:43 AM  
To: Marcus Handy <[marcus@ifocus.us](mailto:marcus@ifocus.us)>  
Subject: server

So, the server is down for the count this morning. Please call when you can!  
Thanks,  
Ariel

---

On Dec 08, 2015 @ 02:40 pm, Marcus Handy wrote:

Thanks. I'll let you know when the other one arrives and we'll hopefully put this to bed once and for all.

---

On Dec 08, 2015 @ 01:52 pm, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:

Also, the hard drive from HP arrived, just an FYI.

---

On Dec 08, 2015 @ 11:22 am, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:

He restored it and I believe we are good to go.

Ariel

---

On Dec 08, 2015 @ 09:03 am, Marcus Handy wrote:

Status: Update.

12/8/2015 - Phone support: Booted to "secondary plex" (secondary hdd), Windows loaded successfully. I understand data loss in financials detected and that you'll call Vision Municipal to get assistance with restore of SQL database.

Please note, SQL backups are located in the following folders:

"A:\SQL\_Backup\_1272015" - All databases backup scheduled every 15 minutes during working day. Most recent ~ 4 PM 12/7/2015

"A:\Vision\_SQL\_Backup" - Nightly full backup with maintenance as per Vision's pre-configured maintenance plan. Most recent ~ 12:15 AM

12/7/2015 - After last entry:

-As per phonecon, ordered (condition: new) HP SATA hard drive from 3rd party as insurance against HP's inability to delivery functional hardware  
-Re:installation of Veritas Backup Exec System Recovery (server edition), restart server.

---

*On Dec 07, 2015 @ 04:06 pm, Marcus Handy wrote:*

Ariel,

Thanks for the notification. I've opened a ticket with HP, case# 4764523637. HP added a case note requesting a "new" hard drive, but their company policy is to only ship "refurbished" parts (suggesting they'd ignore our request).

Unfortunately, at this time the Windows disk "mirror" is showing "redundancy failed" as the bad blocks on the local hard drive have prevented successfully mirroring. At present, I'm not sure it will be reasonable to expect a rebuild of the RAID to function. Baremetal restore may be an option.

Windows Backups are still executing, and Vision backups to the external hard drive (independent of the OS backup) are executing, but I've disabled System Recovery (trial addition). I will call shortly to schedule a reboot so I can re-establish backups with this software.

Sincerely, Marcus

---

*On Dec 07, 2015 @ 01:40 pm, Marcus Handy wrote:*

Ticket re-opened.

---

*On Dec 03, 2015 @ 04:39 pm, Marcus Handy wrote:*

Ticket closed.

---

*On Dec 02, 2015 @ 12:23 pm, Marcus Handy wrote:*

Ariel,

As discussed, iFocus highly recommends the City of Ilwaco purchase Veritas Backup Exec Server edition for enhanced recover-ability (see iFocus software includes some important features, including: ability to encrypt backups to protect from theft/loss, "enhanced lights out restore" hardware and "physical to virtual" restore. This recommendation is justified based on the age of the server and HP's apparent inability to deliver functional hardware during the last support incident.

The quote also includes additional hard disk media, to facilitate drive to the rotation, allowing the City to resume media rotation into full backups.

Sincerely, Marcus

---

*On Dec 02, 2015 @ 12:12 pm, Marcus Handy wrote:*

---

*On Dec 02, 2015 @ 12:11 pm, Marcus Handy wrote:*

---

*On Dec 02, 2015 @ 12:11 pm, Marcus Handy wrote:*

---

On Dec 02, 2015 @ 12:10 pm, Marcus Handy wrote:

Current status: Windows RAID 1 (mirror) of operating system drive is in good health with original drives. No errors in logs at present.

On-site 12/1/2015 (Marcus):

- Determined 2nd hard drive from HP failed in process of rebuilding RAID; removed shipped back to HP
- Replaced original drive, re-established Windows RAID 1 mirror
- Spoke to HP via phone 12/1 and 12/2: expressed displeasure with hardware replacement. Closed ticket.

On-site 11/30 (Aaron)

- Executed "break" procedure for existing Windows RAID1 mirror; inserted replacement drive commenced building mirror to replacement

---

On Dec 02, 2015 @ 07:56 am, Marcus Handy wrote:

Assigned to Marcus Handy.

---

On Nov 24, 2015 @ 04:20 pm, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:

Marcus,

Good, yay! Yes, he will be here on Monday. Have a good Thanksgiving!

Ariel

---

On Nov 24, 2015 @ 04:15 pm, Marcus Handy wrote:

Ariel,

The RAID-1 (mirrored) drive array build completed successfully! This is extremely good news!

I understand Aaron's planning to come on-site next week and remove the drive with the bad blocks, insert the new drive, and recommen

Sincerely, Marcus

---

On Nov 23, 2015 @ 01:22 pm, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:

The new one is on site.

---

On Nov 23, 2015 @ 08:54 am, Marcus Handy wrote:

Add 5h to [aaron@ifocus.us](mailto:aaron@ifocus.us)

---

On Nov 23, 2015 @ 08:54 am, Marcus Handy wrote:

Worked 5h

---

On Nov 23, 2015 @ 08:53 am, Marcus Handy wrote:

Update: on-site 11/20, attempted software raid setup with original disks. Pending check on raid status and quote for Veritas System Rec

Actions:

- os restore attempts to media failed

-hp replacement hd showed "smart error" predicted hd failure  
-existing disk w bad blocks showed no smart error, attempted Windows software RAID1 build after chkdsk and booting to original enviro

---

On Nov 13, 2015 @ 10:25 am, Marcus Handy wrote:

On-site service scheduled for Monday, 11/16.

---

On Nov 12, 2015 @ 01:20 pm, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:

Would this be a part of our normal IT services or would it be travel costs, plus the time to run the diagnostics? I think it sounds like some

Thanks,

Ariel

---

On Nov 12, 2015 @ 12:41 pm, Aaron Cole wrote:

Ariel,

The product number you needed was 495550-005. It is registered with HP now.

I spoke to HP support to determine which of the 2 drives in the RAID-1 array is showing disk errors. The remote tests done didn't give us  
Windows Server version is too old to support a more robust remote diagnostic. I recommend that we come onsite to run diagnostic test s  
which drive needs replacement. This will require the server to be down for an hour. Let me know how you would like to proceed.

Sincerely,  
Aaron

---

On Nov 12, 2015 @ 11:10 am, Aaron Cole wrote:

Ariel, were there any other emails that gave product information, perhaps around OCT 22 when this original email was sent from HP? I'm  
to resolve this.

Thanks,  
Aaron

---

On Nov 12, 2015 @ 10:28 am, Aaron Cole wrote:

Hey Ariel,

I'm looking into this right now. I'll update you soon with a resolution.

Aaron

---

On Nov 12, 2015 @ 10:17 am, Aaron Cole wrote:

Creator changed to [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov).

---

On Nov 12, 2015 @ 10:17 am, Aaron Cole wrote:

Assigned to Aaron Cole.

---

On Nov 12, 2015 @ 10:16 am, Aaron Cole wrote:

Creator changed to [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov).

---

On Nov 12, 2015 @ 10:07 am, Aaron Cole wrote:

Assigned to Aaron Cole.

---

On Nov 12, 2015 @ 08:42 am, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:

Original summary and description from Ticket #1493:  
City of Ilwaco Server issues

Begin forwarded message:

From: Ariel Smith <[treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov)<<mailto:treasurer@ilwaco-wa.gov>>>  
Date: October 23, 2015 at 8:39:13 AM PDT  
To: 'Marcus Handy' <[marcus@ifocus.us](mailto:marcus@ifocus.us)<<mailto:marcus@ifocus.us>>>  
Subject: FW: Register your HP Care Pack Services

Marcus,  
I am trying to register this and I cannot seem to get the right product number in there. Do you happen to have that on file?  
Thanks,  
Ariel

From: City Clerk [<mailto:clerk@ilwaco-wa.gov>]  
Sent: Friday, October 23, 2015 8:05 AM  
To: Ariel Smith <[treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov)<<mailto:treasurer@ilwaco-wa.gov>>>  
Subject: FW: Register your HP Care Pack Services

Holly Beller  
Deputy City Clerk  
City of Ilwaco  
360-642-3145  
[clerk@ilwaco-wa.gov](mailto:clerk@ilwaco-wa.gov)<<mailto:clerk@ilwaco-wa.gov>>  
[www.ilwaco-wa.gov](http://www.ilwaco-wa.gov)<<http://www.ilwaco-wa.gov/>>

[Like Us]  
City of Ilwaco is an equal  
opportunity provider and employer

From: [csncarepack@hp.com](mailto:csncarepack@hp.com)<<mailto:csncarepack@hp.com>> [<mailto:csncarepack@hp.com>]  
Sent: Thursday, October 22, 2015 2:02 PM  
To: [CLERK@ILWACO-WA.GOV](mailto:CLERK@ILWACO-WA.GOV)<<mailto:CLERK@ILWACO-WA.GOV>>  
Subject: Register your HP Care Pack Services

PLEASE DO NOT REPLY TO THIS MESSAGE AS IT IS SYSTEM GENERATED AND REPLIES WILL NOT BE SEEN.

Dear Customer,

Thank you for your purchase of HP Care Pack Services.

To activate your purchase, you must register as soon as possible.

Please click on the URL below for registration:

[https://h30125.www3.hp.com/HPCSN/ELFOnline/elf\\_enduser\\_main.aspx?code=ELEM:31:%23USA&orderrefnum=6B9DD82D6CAED6395D/US](https://h30125.www3.hp.com/HPCSN/ELFOnline/elf_enduser_main.aspx?code=ELEM:31:%23USA&orderrefnum=6B9DD82D6CAED6395D/US)

Enter your Activation Number (case sensitive): 7001915 to register your HP Care Pack Services.

If you experience a problem with the above hyperlink, please copy the complete 'URL text' below and paste in your Internet browser address bar.

Start Copying here-->

[https://h30125.www3.hp.com/HPCSN/ELFOnline/elf\\_enduser\\_main.aspx?code=ELEM:31:%23USA&orderrefnum=6B9DD82D6CAED6395D/US](https://h30125.www3.hp.com/HPCSN/ELFOnline/elf_enduser_main.aspx?code=ELEM:31:%23USA&orderrefnum=6B9DD82D6CAED6395D/US) <---End Copying here

Thank you,

HP Care Pack Services Team.

---

On Nov 12, 2015 @ 08:42 am, Marcus Handy wrote:

Attachment:

---

On Nov 12, 2015 @ 08:42 am, Marcus Handy wrote:

Attachment:

---

On Nov 12, 2015 @ 08:42 am, Marcus Handy wrote:

Attachment:

---

On Nov 12, 2015 @ 08:42 am, [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov) wrote:

Begin forwarded message:

From: Ariel Smith <[treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov)<mailto:treasurer@ilwaco-wa.gov>>  
Date: November 12, 2015 at 8:12:35 AM PST  
To: 'Marcus Handy' <[marcus@ifocus.us](mailto:marcus@ifocus.us)<mailto:marcus@ifocus.us>>  
Subject: FW: ISERVER - Failing hard drive

Marcus,  
We know that our server is getting full, I just wanted to forward this onto you.  
Thanks,  
Ariel

From: Vision MS Support [<mailto:help@visionms.net>]  
Sent: Wednesday, November 11, 2015 9:05 AM  
To: [treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov)<mailto:treasurer@ilwaco-wa.gov>  
Subject: Re: ISERVER - Failing hard drive

Hi Ariel,

Hope things are well. Please allow me to introduce myself, my name is Brandon Votaw, I am the Director of IT Services / Sr. Network En

We received a High alert from your server today that is indicating the hard drive that the C:\ volume is on is starting to fail.

[<https://s3.amazonaws.com/cdn.freshdesk.com/data/helpdesk/attachments/production/1034096686/original/blob1447260658238.png>]

I wanted to pass this information onto you so you can pass this along to your IT provider. And if you do not have an IT provider we are al provide end to end solutions for onsite services, remote services, managed services and cloud services. Please see the attached docume agreement might look like for the city. Driving and replacing the hard drive in the server would be covered under our Vision Server Warr

Thanks again!

Thanks,

Brandon Votaw  
Director of IT Services / Sr. Network Engineer

Phone: (509) 491-3960  
Fax: (888) 223-6007  
Email: [help@visionms.net](mailto:help@visionms.net)<mailto:help@visionms.net>  
Website: [VisionMS.net](http://VisionMS.net)

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On Wed, Nov 11 at 7:23 AM , Ariel Smith <[treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov)<<mailto:treasurer@ilwaco-wa.gov>>> wrote:

A fault has been reported on device ISERVER

The test Event Log Check - Windows Disk Failed Check failed.

Additional information : ID:7, SOURCE:disk

The device, \Device\Harddisk0\DRO, has a bad block.

Error detail :

16792

---

This is an automated response. Your issue has been noted. We'll be in contact with you soon. For immediate support contact our office (603) 886-1234. Replies to this email will automatically be added to your Trouble Ticket and sent to our staff for further review.

## Ariel Smith

---

**From:** Vision MS Support <help@visionms.net>  
**Sent:** Tuesday, March 08, 2016 12:35 PM  
**To:** Ariel Smith  
**Subject:** Re: Illwaco - New Server Questions  
**Attachments:** vision - managed services.pdf; Ilwaco - 2016 Managed Services - VMSQ1205-01.pdf; Ilwaco - New Server - VMSQ1277.pdf; 2015 ITConference.pdf

Hi Ariel,

Hope things are well.

As you already know we are a full service IT department. We offer support, services and hardware across WA, OR & ID. Including one of my personal favorite customers Long Beach WA. David has recently purchased this same server as we are proposing for the City of Ilwaco. (give him a ring, he's pleased) This server has made night and day differences in performance and reliability. Along with a new server, we provide backup and disaster recovery software and hardware.

This solution we are proposing is full service. We will come to Ilwaco, migrate your existing data, SQL and domain controller to your new hardware. We'll be there side by side, no magic strings, no pixie dust just our skill and knowledge. I also wanted to point out that there is only a two hour outage during this migration!

I am also including what managed services and support would look like from Vision. Why get IT support anywhere else?!?!?!?

Give me a ring at 509-491-3960 or bvotaw@visionms.net if you have any questions about our services, support, or hardware! We'd love to put you under our blanket!

**Thanks,**

*Brandon Votaw*  
**Director of IT Services**

Phone: (509) 491-3960  
Fax: (888) 223-6007  
Email: [help@visionms.net](mailto:help@visionms.net)  
Website: [VisionMS.net](http://VisionMS.net)

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On Tue, Mar 8 at 8:09 AM , Ariel Smith <treasurer@ilwaco-wa.gov> wrote:

Brandon,

Can you provide me with a quote to replace our server? I have one from our contractual IT people but they recommended that I get one from Vision as well.

Thanks,

Ariel

**From:** Vision MS Support [mailto:help@visionms.net]  
**Sent:** Monday, March 07, 2016 12:59 PM  
**To:** Ariel Smith <treasurer@ilwaco-wa.gov>  
**Subject:** Re: Illwaco - New Server Questions

Hi Ariel,

Hope things are well.

Again were seeing drive failures last week and even today. Any way we can help?

**Thanks,**

***Brandon Votaw***  
**Director of IT Services**

Phone: (509) 491-3960  
Fax: (888) 223-6007  
Email: [help@visionms.net](mailto:help@visionms.net)  
Website: [VisionMS.net](http://VisionMS.net)

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On Wed, Dec 30, 2015 at 8:53 AM , Vision MS Support  
<[help@visionms.net](mailto:help@visionms.net)> wrote:  
Hi Ariel,

Sounds like you guys have had a rough month with the your server. How can I help?

**Thanks,**

***Brandon Votaw***  
**Director of IT Services**

Phone: (509) 491-3960  
Fax: (888) 223-6007  
Email: [help@visionms.net](mailto:help@visionms.net)  
Website: [VisionMS.net](http://VisionMS.net)

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On Tue, Dec 22 at 3:55 PM , Ariel Smith  
<[treasurer@ilwaco-wa.gov](mailto:treasurer@ilwaco-wa.gov)> wrote:  
Left a message on my phone.

Illwaco

Ariel

360-642-3145

Sincerely,

**William Jones**  
**Software Development**



**Phone:** (509) 315-8845 ext. 203

**Fax:** (888) 223-6007

**Email:** [william@visionms.net](mailto:william@visionms.net)

**Website:** [VisionMS.net](http://VisionMS.net)

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## Ariel Smith

---

**From:** Julie Wilt <Julie@archaeologicalservices.com>  
**Sent:** Wednesday, March 23, 2016 12:08 PM  
**To:** Ariel Smith  
**Subject:** Re: Services Agreement - City of Ilwaco

Looks good, no comments or edits.

Julie Wilt  
Archaeological Services LLC  
5305 E 18th St.  
Vancouver, WA 98661  
(360) 260-8614

---

**From:** Ariel Smith <treasurer@ilwaco-wa.gov>  
**Sent:** Tuesday, March 22, 2016 2:20 PM  
**To:** Julie Wilt  
**Cc:** Nick Haldeman; Holly Beller  
**Subject:** Services Agreement - City of Ilwaco

Julie,  
I have attached a draft version of the city's standard services agreement, can you please look it over. Send me any comments or edits ASAP as this item will go before the City Council next Monday.  
Thank You,

## Milestone Report By Project

**Project Number:** 14-1729 D  
**Project Name:** City Park Renovation Phase 1  
**Sponsor:** Ilwaco City of

X	!	Milestone	Target Date	Comments/Description
X		Design Initiated	12/01/2015	
		Project Start	01/15/2016	
	!	Cultural Resources Complete	04/30/2016	Survey required, see special condition #1. DAHP Log No: 072015-14-RCFB.
	!	Progress Report Submitted	06/30/2016	
	!	Annual Project Billing	07/31/2016	
		60% Plans to RCO	08/31/2016	
		Applied for Permits	09/30/2016	
		SEPA/NEPA Completed	09/30/2016	
		All Bid Docs/Plans to RCO	10/31/2016	
		Bid Awarded/Contractor Hired	12/01/2016	
	!	Progress Report Submitted	01/31/2017	
	!	Construction Started	03/31/2017	
		50% Construction Complete	06/30/2017	
	!	Progress Report Submitted	06/30/2017	
		RCO Interim Inspection	07/01/2017	
	!	Annual Project Billing	07/31/2017	
		90% Construction Complete	09/30/2017	
		Funding Acknowl Sign Posted	10/31/2017	
		Construction Complete	10/31/2017	
		RCO Final Inspection	11/27/2017	
		Final Billing to RCO	12/31/2017	
		Final Report in PRISM	12/31/2017	
	!	Agreement End Date	02/28/2018	

X = Milestone Complete

! = Critical Milestone



ARCHAEOLOGICAL  
SERVICES

**Cultural Resources Survey Proposal:**  
**Ilwaco City Park EO 05-05**  
**Ilwaco, WA**

Submitted to:  
Nick Haldeman  
City of Ilwaco  
PO Box 548  
Ilwaco, WA 98624

**March 17, 2016**

1. **SCOPE OF WORK**

Archaeological Services, LLC (ASCC) shall agree to be responsible for:

- a) Preparation of an EZ-1 Form (Project Review Sheet) for the proposed project
- b) Ongoing consultation with the Washington State Department of Archaeology and Historic Preservation (DAHP), interested Tribes, the project proponent, and other relevant parties in regard to the project's cultural resource requirements
- c) A field investigation of the project area, which includes the entirety of the Ilwaco City Park, 3.27 acres
- d) Surface investigations will entail walking parallel, adjacent transects at intervals no greater than 10 meters. Subsurface testing will entail the excavation of up to twelve (12) shovel test probes (STPs), at the discretion of the field director. All excavated matrix will be screened through 1/4" and 1/8" mesh.
- e) Background research and literature review.

3. **DELIVERABLE ITEMS**

The deliverable items under this Agreement are:

- a) An EZ-1 Form (Project Review Sheet) to be submitted to the Washington Recreation and Conservation Office (RCO)
- b) A professional report detailing the results of the survey as specified in 1(c) through (e). The report will meet the requirements of Executive Order-0505 (EO-0505),

# ARCHAEOLOGICAL SERVICES, LLC

5305 E 18<sup>th</sup> Street, Suite 101 VANCOUVER WA 98661 (360) 260-8614 FAX (360) 260-0129

addressing the concerns of relevant parties including DAHP, the RCO, and interested Tribes.

- c) Project maps showing project area, excavation locations, and any archaeological resources located during this survey.
- d) Recommendations concerning further archaeological work, if necessary.

#### 4. ESTIMATED COSTS

Below is a table outlining the estimated costs associated with this project. *Please be aware that these figures are based on the information currently available and may change dependent on changes to the project's scope and on the requests of the Client, RCO, DAHP, and/or interested Tribes.* Costs may be influenced by the presence of cultural materials, the necessity of conducting additional background research, and other unforeseen requirements stipulated by the interested parties.

### Cultural Resources Survey Estimate: Ilwaco City Park EO 05-05 Ilwaco, WA

March 17, 2016

Task	Personnel	Estimated Hours	Billing Rate/Hr	Billable Amount
On-going Client and Agency Consultation (RCO, DAHP, Tribes etc.)	Project Manager	2	\$72.47	\$144.94
Preparation of APE/Scoping letter (EZ-1 Form)	Project Manager	4	\$72.47	\$289.88
Archaeological Field Survey	Archaeologists	20	\$41.91	\$838.20
Archaeological Field Survey	Project Manager	4	\$72.47	\$289.88
In-field Artifact Analysis, if needed	Analyst	2	\$62.46	\$124.92
Washington Site Form, if needed	Technical Writer	8	\$49.90	\$399.20
Report Preparation	Technical Writer	16	\$49.90	\$798.40
Report Preparation	Principal Investigator	2	\$87.32	\$174.64
<b>Estimated Cost</b>				<b>\$3060.06</b>

Additional Cost	Unit Cost	Est. Units	Cost
Mileage	\$0.54/mile	210 miles	\$113.40
<b>Total Estimate</b>			<b>\$3,173.46</b>

# ARCHAEOLOGICAL SERVICES, LLC

5305 E 18<sup>th</sup> Street, Suite 101 VANCOUVER WA 98661 (360) 260-8614 FAX (360) 260-0129

\_\_\_\_\_  
FOR THE CONTRACTOR (ASCC)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
FOR THE CLIENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

ASCC/word/estimate/3/17/16

\*Estimate valid for 90 days from Contractor signature

## SERVICES AGREEMENT

THIS AGREEMENT, is made and entered into in duplicate this \_\_\_\_ day of March, 2016, by and between **City of Ilwaco**, a Washington Municipal Corporation, PO Box 548 Ilwaco, WA 98624, hereinafter referred to as the Archeological Services LLC, hereinafter referred to as the "Contractor."

1. Scope of Services.

The Contractor shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, for a cultural services survey as further set forth in Attachment A (the "Work").

2. Compensation and Method of Payment.

Payment for services shall be \$3173.46 as estimated and payment will be made as work is completed. Payment for any work in addition to the services described in Attachment A must be approved in writing by City prior to commencement of the additional work.

3. Term.

This contract will commence on \_\_\_\_\_, and terminate upon completion.

4. Independent Contractor Relationship.

4.1 The parties intend that an independent Contractor/City relationship will be created by this Agreement. The City is interested primarily in the results to be achieved; subject to paragraphs herein, the implementation of services will lie solely with the discretion of the Contractor. No agent, employee, servant or representative of the Contractor shall be deemed to be an employee, agent, servant or representative of the City for any purpose, and the employees of the Contractor are not entitled to any of the benefits the City provides for its employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors or representatives during the performance of this Agreement.

4.2 In the performance of the services herein contemplated the Contractor is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of the City and shall be subject to the City's general rights of inspection and review to secure the satisfactory completion thereof.

5. Consultant Employees/Agents.

The City may at its sole discretion require the Contractor to remove an employee(s), agent(s) or servant(s) from employment on this Work. The Contractor may however employ that (those) individual(s) on other non-City related works.

6. Hold Harmless/Indemnification.

Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, errors or omissions of the Contractor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. No liability shall attach to the City by reason of entering into this Agreement except as expressly provided herein.

7. Insurance.

The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees. Contractor shall obtain insurance as specified in Attachment B.

8. Compliance with Laws.

The Contractor, in the performance of this Agreement, shall comply with all applicable Federal, State or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services. The Contractor specifically agrees to pay any applicable business and occupation (B & O) taxes that may be due on account of this Agreement.

9. Safety.

Contractor is responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Work. Contractor shall protect the lives and health of employees performing the Work and other persons, including the public, who may be affected by the Work; prevent damage to materials, supplies, and equipment; and prevent damage to other property at the site or adjacent thereto. Contractor shall comply with all laws, ordinances, rules, regulations, and orders of any public body having jurisdiction for the safety of persons or property, or to protect them from damage, injury, or loss; Contractor shall notify owners of adjacent property and utilities when prosecution of the Work may affect them. Contractor shall keep records of and report to Owner all incidents resulting in traumatic injury, death, occupational disease or damage to property, materials, supplies, or equipment. If hazardous chemicals are to be utilized on the project site, Contractor shall comply with the provisions of WAC 296-62. Contractor shall promptly notify Owner of all spills or releases of any hazardous substances which are otherwise required to be reported to any regulatory agency and pay the cost of cleanup.

10. Nondiscrimination.

In the performance of this Agreement, the Contractor will not discriminate against any employee or applicant for employment on the grounds of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap; provided that the prohibition against discrimination in employment because of handicap shall not apply if the particular disability prevents the proper performance of the particular worker involved. The Contractor shall ensure that applicants are employed, and that employees are treated during employment without discrimination because of their race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap. Such action shall include, but not be limited to: employment, upgrading, demotion or transfers, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and programs for training including apprenticeships. The Contractor shall take such action with respect to this Agreement as may be required to ensure full compliance with local, State and Federal laws prohibiting discrimination in employment.

11. Prevailing Wage.

Contractor shall pay the applicable prevailing rate of wages to all non-exempt workers, laborers, or mechanics employed in the performance of any part of the Work in accordance with RCW 39.12 and the rules and regulations of the Department of Labor and Industries (L&I). Contractor shall file a Statement of Intent to Pay Prevailing Wages with L&I and the Owner and send a copy of the approved Statement of Intent to Owner. Copies of the approved Statement of Intent shall be posted on the job site with the address and telephone number of the L&I Industrial Statistician where a complaint or inquiry concerning prevailing wages may be made. Contractor shall pay current L&I fees for filing the Statement of Intent and Affidavit of Wages Paid.

10. Termination.

Either party may terminate this Agreement, in whole or in part, at any time, by at least thirty (30) days written notice to the other party.

11. Notice.

Notice provided for in this Agreement shall be sent by certified mail to the addresses designated for the parties on the last page of this Agreement.

12. Attorneys Fees and Costs.

If any legal proceeding is brought for the enforcement of this Agreement, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

13. Jurisdiction and Venue.

This Agreement has been and shall be construed as having been made and delivered within the State of Washington, and it is agreed by each party hereto that this Agreement shall be governed by laws of the State of Washington, both as to interpretation and performance. Any action of law, suit in equity, or judicial proceeding for the enforcement of this Agreement or any provisions thereof shall be instituted and maintained only in any of the courts of competent jurisdiction in Pacific County, Washington.

14. Severability.

If, for any reason, any part, term or provision of this Agreement is held by a court of the United States to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid. If it should appear that any provision hereof is in conflict with any statutory provision of the State of Washington, said provision that may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform to such statutory provisions.

15. Entire Agreement.

The parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both parties recognize time is of the essence in the performance of the provisions of this Agreement. It is also agreed by the parties that the forgiveness of the nonperformance of any provision of this Agreement does not constitute a waiver of the provisions of this Agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

City of Ilwaco ("City")

("Contractor")

\_\_\_\_\_

**ATTACHMENT A**  
**SCOPE OF WORK**

**1. SCOPE OF WORK**

Archaeological Services, LLC (ASCC) shall agree to be responsible for:

- a) Preparation of an EZ-1 Form (Project Review Sheet) for the proposed project
- b) Ongoing consultation with the Washington State Department of Archaeology and Historic Preservation (DAHP), interested Tribes, the project proponent, and other relevant parties in regard to the project's cultural resource requirements
- c) A field investigation of the project area, which includes the entirety of the Ilwaco City Park, 3.27 acres
- d) Surface investigations will entail walking parallel, adjacent transects at intervals no greater than 10 meters. Subsurface testing will entail the excavation of up to twelve (12) shovel test probes (STPs), at the discretion of the field director. All excavated matrix will be screened through 1/4" and 1/8" mesh.
- e) Background research and literature review.

**2. DELIVERABLE ITEMS**

The deliverable items under this Agreement are:

- a) An EZ-1 Form (Project Review Sheet) to be submitted to the Washington Recreation and Conservation Office (RCO)
- b) A professional report detailing the results of the survey as specified in 1(c) through (e). The report will meet the requirements of Executive Order-0505 (EO-0505), Addressing the concerns of relevant parties including DAHP, the RCO, and interested Tribes.
- c) Project maps showing project area, excavation locations, and any archaeological resources located during this survey.
- d) Recommendations concerning further archaeological work, if necessary.

**ATTACHMENT B**  
**INSURANCE REQUIREMENTS**

During the term of this Contract Contractor shall maintain in force at its own expense, each insurance noted below:

1.   **Required by City of contractors with one or more workers, as defined by Industrial Insurance Laws of the State of Washington.**

**Workers' Compensation:** All employers, including Contractor, that employ subject workers, shall provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under the Industrial Insurance laws of the State of Washington. Contractor shall require and ensure that each of its subcontractors complies with these requirements.

2.  **Required by City**  **Not required by City.**

**Professional Liability** insurance with a combined single limit, or the equivalent, of not less than  \$200,000,  \$500,000,  \$1,000,000, or  \$2,000,000 each claim, incident or occurrence This is to cover damages caused by error, omission or negligent acts related to the professional services to be provided under this Contract.

3.  **Required by City**  **Not required by City.**

**General Liability** insurance with a combined single limit, or the equivalent, of not less than \$1,000,000 each occurrence for Bodily Injury and Property Damage. It shall include contractual liability coverage for the indemnity provided under this Contract. It shall provide that City and their divisions, officers and employees are Additional Insureds but only with respect to the Contractor's services to be provided under this Contract;

4.  **Required by City**  **Not required by City.**

**Automobile Liability** insurance with a combined single limit, or the equivalent, of not less than  \$200,000,  \$500,000, or  \$1,000,000 each accident for Bodily Injury and Property Damage, including coverage for owned, hired or non-owned vehicles, as applicable.

5. **Notice of cancellation or change.** There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without 30 days prior written notice from the Contractor or its insurer(s) to City;

6. **Certificates of insurance.** As evidence of the insurance coverages required by this Contract, the Contractor shall furnish acceptable insurance certificates to City prior to commencing the work. The certificate will specify all of the parties who are Additional Insureds. Insuring companies or entities are subject to City acceptance. If requested, complete copies of insurance policies, trust agreements, etc. shall be provided to the City. The Contractor shall be financially responsible for all pertinent deductibles, self-insured retentions and/or self-insurance.

## Application Metrics

**Project Sponsor:** City of Ilwaco  
**Project Title:** City Park Renovation Phase 1  
**Program:** RRG Local Parks

**Project Number:** 14-1729  
**Project Type:** Development  
**Approval:** 11/12/2015

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### Project Metrics

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#### Community Values

Service Area Radius:	0.5 miles (20 minute walk)
Management Priority:	Active Park
Connecting children with nature:	The local Boys & Girls club currently uses this park three times a week during the summer. Improving this park would make it much more inviting to this group and others.
Project sustainability:	This project will use sustainable products and techniques when cost compared to conventional methods is similar. Though there are no certain plans for sustainable products or techniques, they are likely to be included.

#### Sites Improved

Project acres developed:	0.00
Project acres renovated:	3.00

#### Completion Date

Projected date of completion:	5/1/2016
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#### Economic Benefit

Projected economic benefit provided by the project:	First and foremost this park will benefit the citizens of Ilwaco. Secondly there will be a significant increase in tourism to the City once this park is completed, as this will be the only park of it's kind on the South end of the Long Beach Peninsula. Additionally, given the proximity of this park to the only hospital in the area, it will be a great recreational opportunity for the outpatient services and will provide benefits to the health and wellness of the community as a whole. Finally, this project will directly impact Ilwaco Middle and High Schools given that they are both less than 0.5 miles from the park. The High School softball team will practice occasionally at this park but its' primary function will be for public use.
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### Development Metrics

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## Worksite #1, Ilwaco City Park

## Application Metrics

**Project Sponsor:** City of Ilwaco  
**Project Title:** City Park Renovation Phase 1  
**Program:** RRG Local Parks

**Project Number:** 14-1729  
**Project Type:** Development  
**Approval:** 11/12/2015

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### General Site Improvements

#### Develop paths/walkways

Total cost for Develop paths/walkways: \$31,920.00  
 Select the surface of the path/walkway: Asphalt  
 Linear feet of path/walkway: 1520  
 Minimum width of the path/walkway : 6  
 Walkway lighting provided (yes/no): Yes  
 Number of walkway bridges: 0 new, 0 renovated

#### Install lighting (general security)

Total cost for Install lighting (general security): \$50,000.00  
 Number of general security lights installed: 10

#### Install signs/kiosk

Total cost for Install signs/kiosk: \$7,000.00  
 Number of kiosks: 1 new, 0 renovated  
 Number of interpretive signs/displays: 0 new, 2 renovated  
 Number of permanent entrance signs: 2 new, 0 renovated  
 Number of electronic signs: 0 new, 0 renovated  
 Project involves installation of informational signs (yes/no): Yes

#### Install site furnishings

Total cost for Install site furnishings: \$21,200.00  
 Select the site furniture / amenities : Benches, Bike racks, Drinking fountains, Other, Pet waste bag dispensers, Picnic tables, Recycling/Trash receptacles

#### Landscaping improvements

Total cost for Landscaping improvements: \$15,568.00  
 Acres of landscaped area : 3.00  
 Select the landscape features: Groundcover, Irrigation, Native vegetation, Trees/shrubs

### Parking and Roads

#### Parking development

Total cost for Parking development: \$34,445.00  
 Number of vehicle parking stalls: 30 new, 0 renovated  
 Number of vehicle with trailer parking stalls: 0 new, 0 renovated  
 Number of accessible parking stalls:  
     Vehicle with trailers 0  
     Vehicle 2  
 Select the parking surfaces : Asphalt  
 Select the parking enhancements: Curbs

## Application Metrics

**Project Sponsor:** City of Ilwaco

**Project Number:** 14-1729

**Project Title:** City Park Renovation Phase 1

**Project Type:** Development

**Program:** RRG Local Parks

**Approval:** 11/12/2015

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### **Cultural Resources**

#### **Cultural resources**

Total cost for Cultural resources:	\$5,000.00
Acres surveyed for cultural resources:	3.00
Number of trail miles surveyed for cultural resources:	0.00

### **Permits**

#### **Obtain permits**

Total cost for Obtain permits:	\$5,044.00
Number of permits required for implementation of project:	3

### **Architectural & Engineering**

#### **Architectural & Engineering (A&E)**

Total cost for Architectural & Engineering (A&E):	\$107,185.00
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**CITY OF ILWACO  
CITY COUNCIL AGENDA ITEM BRIEFING**

A. Meeting Dates: Council Workshop: Public Hearing:  
Council Discussion Item: 3/28/16 Council Business Item:

B. Issue/Topic: **Interlocal Agreement for Ilwaco City Park Renovation Project**

C. Sponsor(s):

1. Cassinelli
- 2.

D. Background (overview of why issue is before council):

The Port of Ilwaco has committed \$20,000 in cash, and \$5,000 in kind toward the renovation of City Park.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details):

1. This interlocal will serve to facilitate the Port's contribution and define legal relationships and responsibilities for the City Park Renovation Project.
2. In exchange for the Port's contribution, the City will have signage on the public picnic facility "denoting the Port's partnership with the community for the improvement and betterment of the park facility."

F. Impacts:

1. Fiscal:
2. Legal: This interlocal has been reviewed by Heather Reynolds
3. Personnel:
4. Service/Delivery:

G. Planning Commission:  Recommended  N/A  Public Hearing on

H. Staff Comments:

I. Time Constraints/Due Dates:

J. Proposed Motion:

1. **I move to authorize the mayor to execute the "Interlocal Agreement for Ilwaco City Park Renovation Project" between the City of Ilwaco and the Port of Ilwaco.**

## Ariel Smith

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**From:** Heather Reynolds <heather@reynoldsattorney.com>  
**Sent:** Tuesday, March 22, 2016 3:27 PM  
**To:** 'Guy Glenn'; Ariel Smith  
**Cc:** 'Tricia Needham'  
**Subject:** RE: Port/City Interlocal - City Park Project

Guy, Ariel

I have reviewed the draft interlocal Guy has drafted for giving funds and possible in kind services to the City for the Park matching grant, using the template of a prior interlocal agreement with the City. Since I represent both entities I really can't give advice to either. But, r what it's worth, other than a couple grammatical corrections ("define" instead of "defining" in the second full paragraph; "prior to" instead of "subsequent to" in the third full paragraph), there are no changes that I would make. I assume Guy will be sending a final version to Ariel and I just wanted both of you to know my position.

Heather

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**From:** Guy Glenn [mailto:gglenn@portofilwaco.org]  
**Sent:** Monday, March 21, 2016 4:28 PM  
**To:** 'Heather Reynolds' <heather@reynoldsattorney.com>  
**Cc:** Tricia Needham <tneedham@portofilwaco.org>  
**Subject:** Port/City Interlocal - City Park Project

Heather,

I am attaching a draft interlocal agreement we would like to use between the Port and City. In September of last year we committed to support their City Park Renovation project as described in the attachment. Could you please review the document and suggest any revisions you would like to see us make?

Thanks,

Guy

Guy Glenn, Jr.  
Manager

Port of Ilwaco  
165 Howerton Way PO Box 307  
Ilwaco, WA 98624  
360.642.3143  
360.783.2104 cell  
360.642.3148 fax

[www.portofilwaco.com](http://www.portofilwaco.com)

INTERLOCAL AGREEMENT  
FOR  
ILWACO CITY PARK RENOVATION PROJECT

This agreement is made this \_\_\_ day of \_\_\_\_\_ 2016, pursuant to RCW 39.34.030 et seq., between the Port of Ilwaco (Port), a port district of the State of Washington, and the City of Ilwaco (City), a municipal government in the State of Washington.

The City has been the recipient of grant funds from the Washington State Recreation and Conservation Program for renovation of the Ilwaco City Park. The Port, upon request from the City for matching funds for the grant, approved contributing up to \$20,000 in cash and \$5,000 in kind to the City for the City Park Renovation Project. The total project cost is budgeted at \$300,000, with 50% of the funds supported by the grant and 50% from local matching funds. The parties desire to enter into an agreement to facilitate the Port's contribution and define legal relationships and responsibilities. In consideration of the mutual obligations and benefits herein set forth, the parties agree as follows:

1. As a condition of Port Resolution 15-846, approved on September 21, 2015, an executed Interlocal Agreement between the Port and the City is required prior to execution of the Port's commitment being exercised. (The Resolution specified an interlocal agreement being executed no later than December 15, 2015 however the Port is open to extending this date as may be needed to facilitate this agreement.)
2. Any and all contributions made by the Port to the City shall be made no earlier than April 30, 2016 and no later December 15, 2016. The City shall provide the Port with a written request(s) for contributions of cash and/or in kind materials or services. A maximum amount of \$20,000 in cash and \$5,000 in-kind represents the Port's commitment to the City. Requests by the City are subject to satisfactory review by the Port prior to the contribution being exercised.
3. The Port requests to receive public recognition for its contributions with signage displayed on the public picnic facility denoting the Port's partnership with the community for the improvement and betterment of the park facility.
4. The City has provided the Port with the executed grant agreement from the State. The Port expects the City to perform within the terms of the grant agreement to fully complete the project.
5. The parties are independent contractors. Nothing herein shall alter the employment status of any workers providing services under this Agreement. Such workers shall at all times continue to be subject to all standards of performance, disciplinary rules and other terms and condition of their employer. No user shall be responsible for the direct payment of any salaries, wages, compensation or benefits for providers' workers performing services on behalf of user under this agreement. No user shall be liable for compensating or indemnifying any employee of a provider for any injury or work arising in any way out of work provided pursuant to this Agreement.

6. Each party shall be solely responsible for its own acts, and those of its employees and officers under this Agreement. No party shall be responsible or liable for consequential damages to another party arising out of providing services under this Agreement.

7. This Agreement shall be effective upon execution by the last signatory and remain in effect until terminated. Either party may terminate its participation by providing thirty (30) days written notice to the other party. Any amounts due and owing by a terminating party shall continue as a debt and shall be paid within thirty (30) days of termination.

8. This Agreement shall be governed by the laws of the State of Washington. Any action commenced in connection with this Agreement shall be in the Superior Court of Pacific County.

9. Any notice under this Agreement shall be in writing and shall be effective when actually delivered in person or when deposited in the U.S. mail, registered or certified, postage prepaid and addressed to the Manager of each respective port.

10. Time is of the essence in the performance of the terms of this Agreement. This Agreement contains the entire understanding of the parties and supersedes all prior agreements, oral or written, and all other communications between the parties relating to the subject matter of this Agreement. The parties shall waive, alter, modify, supplement or amend this Agreement without a written instrument signed by both parties.

11. The Port and Ilwaco are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons.

**For the PORT of ILWACO:**

**For the CITY of ILWACO:**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

To: Sam Rubin  
Cc: Holly Beller

March 16, 2016

From: Rich Marshall

Subject: Vacation Rental Ordinance, Definitions & Permitted Use Table

Sam,

Thanks for the constructive conversation this past Friday and your openness to consider the various topics we covered. I will recap those topics here, and hope that we can continue the conversation as needed in the coming weeks....before the ordinance is finalized for the Council's consideration.

**15.41.030 Conditions.**

As Drafted:

"A. A maximum of two (2) persons over the age of two (2) is allowed per bedroom, plus an additional two (2) persons per unit, to a maximum of twelve (12) persons per unit."

**15.41.030 A. Suggested Wording:**

**A. The occupancy of vacation rental units shall be managed so as not to encourage too many occupants in a given rental unit. Many homes may utilize architectural features which include bunk rooms, dormitory rooms, and sleeping lofts. The occupancy shall be 'managed' to a maximum of two people per double, queen or king bed, plus one occupant per single or bunk bed, plus two persons per unit, to a maximum 15 persons per unit. Persons age two and under shall not be included in the maximum occupancy calculation. Vacation Rental owners may restrict the maximum occupancy of their unit(s) to any lower maximum they see fit.**

As Drafted:

"C. Weekly solid waste collection shall be provided during all months that the dwelling unit is used for short-term rental occupancy. Weekly/monthly solid waste collection shall not be considered "yellow bag" or as-needed service, but ongoing weekly/monthly solid waste service even when the unit might be unoccupied."

**15.41.030 C. Suggested Wording:**

**C. Weekly solid waste collection shall be provided during all months that the vacation rental unit is used for short-term rental occupancy. Weekly solid waste collection shall not be "yellow bag" or as-needed service. Vacation Rental units built as units within a clustered rental development or operating within a 'Homeowner's Association' may utilize shared solid waste collection facilities which serve multiple units.**

As Drafted:

“E. An informational sign must be posted conspicuously inside the vacation rental, together with a copy of the property owner’s business license, to provide information on the maximum occupancy; location of off-street parking; contact information for the property owner or local representative; evacuation routes; and the renter’s responsibility not to trespass on private property, not to litter, and not to create a noise disturbance. The owner must maintain an operating “land line” telephone for emergency notifications, along with a battery-powered and operable National Oceanic and Atmospheric Administration Weather Alert radio. The owner of the vacation rental must also provide 24-hour contact information directly to the owners of any property located within 100 feet of the vacation rental.”

**15.41.030 E. Suggested Wording:**

**E. An informational sign must be posted conspicuously inside the vacation rental, together with a copy of the property owner’s business license, provide information on the maximum occupancy; location of off-street parking; contact information for the property owner or available representative; the renter’s responsibility not to trespass on private property, not to litter, and not to create a noise disturbance. The owner or local representative of a vacation rental must also provide 24-hour contact information directly to the owners of any property located within 100 feet of the vacation rental; unless such vacation rental unit(s) is located within a clustered development or which operate within a Homeowner’s Association.**

**Owners (or local representatives) of Vacation Rental units located within a Tsunami Zone must maintain within the rental unit (1) an operating “land line” telephone for emergency notifications, along with (2) a battery-powered and operable National Oceanic and Atmospheric Administration Weather Alert radio; and (3) maps of evacuation routes appropriate for the rental unit.**

**Definitions – Chapter 15.04.020**

Sam, I find unclear the intended differences between ‘vacation rentals’, ‘Lodging Itinerant’, and ‘Itinerant Lodging’. I think it would be better to eliminate ‘Lodging Itinerant’ and just stick with ‘Itinerant Lodging’. I would ask that you add ‘Timeshares’, ‘Auxiliary Dwelling Units’ and ‘Hostels’ to the types of facilities listed within the ‘Itinerant Lodging’ definition. As we discussed, we’d very much appreciate either Auxiliary Dwelling Units be re-defined to include carriage houses or the upper level of garages as being approved as Vacation Rentals...and thus included in the list of Itinerant Lodging facilities; or alternatively add a new definition for ‘Auxiliary Dwelling Unit – Carriage Houses’ but still include this within the Itinerant Lodging definition. The maximum square footage of a carriage house unit (upper floor above a garage) might be 500 square feet if above a two car garage, or 750 square feet if above a three car garage.

If a 'use' is listed within the Land Use Table 15.44.020, it seems to me for clarity sake that most (but certainly not all) of those terms be listed in the Definitions Chapter 15.04.020. Conversely, if a use is listed within the Definitions Chapter, it should likely be listed in the Land Use Table. For instance, 'Timeshare' is already listed in the definition of Itinerant Lodging but does not show in the Land Use Table. For Clarity, we request that 'Timeshare' be included in Definitions 15.04.020 and included in the Land Use Table 15.44.020 for the R3 zone.