

**CITY OF ILWACO**

**City Council**

**MEETING MINUTES**

**Regular Meeting – April 12, 2010**

CALL TO ORDER

Mayor Cassinelli called the meeting to order at 6:01 p.m. and the Pledge of Allegiance was not recited as there was no flag in the meeting room.

ROLL CALL

Present: Council members Jensen, Chin, Marshall, Greene and Forner, and Mayor Cassinelli.

APPROVAL OF AGENDA

Councilor Greene made a motion to approve the agenda, Jensen seconded and the vote was unanimous.

APPROVAL OF CONSENT AGENDA

Marshall made a motion to approve the consent agenda, including the claims and vouchers # 808669 – 808688 and # 29285 – 29336 totaling \$143,915.00. Greene seconded the motion and it was approved unanimously. Mayor Cassinelli noted that minutes of all public meetings attended by Councilors will become part of the consent agenda. Councilor Jensen questioned how the minutes could be approved if less than a quorum of the Council members attended and it was noted that the vote would indicate this.

STAFF REPORTS

Police Chief Flint Wright was unable to attend the meeting however his March monthly report was included in Council packets. Fire Chief Tom Williams requested permission to donate the outdated air packs that were received from Pierce County as he believes someone may find a use for them. Councilor Greene stated that the equipment needs to be inventoried and proper asset disposal procedures followed. Councilor Forner added that the packs must be disassembled so they can't be used. Greene said that transferring the equipment to another fire department would be easiest. Mayor Cassinelli reported on behalf of Don Parsons, head of the Planning Commission, that the Planning Commission held a workshop last Saturday to develop a timeline and task list for completing the Comprehensive Plan by the end of the year. The Commission will discuss the Comprehensive plan and a fee structure tomorrow at its regular meeting. Project Manager Gary Kobes reported that the Overlook paving project is on hold until a week of good weather is forecast and added that it may be necessary to close the road on a weekend even though the State would prefer that it not be. Once the paving is complete, the project can be finished in about one week. Kobes also reported that the contractors will be completing all outstanding items in the Fire Hall. In regard to the Community Hall, he said that the electrical contractor still has equipment on order and is looking for a supplier. The Library air conditioning noise may be caused by an intermittent failure on one of the compressors and

further monitoring is necessary. Ann Saari reported that the Community Building landscaping and hardscaping is progressing—a ramp, garden walls, a noise barrier around the HVAC unit and pavers for a sidewalk in the back of the building have been completed and has cost approximately \$25,000. They held their second “work day” and thanks to Ann Driscoll, Tim Kezele and Loren Saari, a great deal was accomplished. Saari outlined future plans and reported that the landscaping budget has increased to approximately \$60,000. Normandie Hand reported that the Black Lake Fishing Derby Committee has thus far raised over \$3,600.00, the logo contest winner has been chosen and Derby posters have been distributed to the Visitor Center membership.

### COUNCIL REPORTS

Councilor Jensen reported that he attended the Black Lake Steering Committee meeting the previous week to discuss the final report. He also participated in a conference call with the new City attorneys and is satisfied that they will be equal to the tasks. Councilor Chin reported that she has issued an invitation to Skip Rand of RCAC to attend the next City Council meeting at which he will discuss the process and expectations for the water/sewer rate structure survey. Councilor Marshall reported that the dedication for the Beard’s Hollow Overlook, the Ilwaco section of the Discovery Trail and the State Parks multi-purpose trail is scheduled for May 26. Councilor Greene reported that the Food Bank held its first quarterly meeting and has distributed an average of 10,000 pounds of food per month over the last five months. He said the organization is financially stable and is looking for additional funding. Greene also reported that he is following asset disposal policy as he prepares the City’s surplus electronic equipment to be turned over to a nonprofit organization. Councilor Forner also attended the Black Lake Steering Committee meeting and the conference call with the City Attorneys. He thanked the Long Beach Police Department for their assistance with the small fire the night before

### MAYOR’S REPORT

Mayor Cassinelli reported that the agreement was signed with attorney Chris Rycewicz to carry forth the law suit against Affiliated FM and that Rycewicz has worked in the past on similar projects with Richard Dykstra, the attorney who is representing the City in the lawsuit against David Nelson’s insurance company. The Mayor also reported that both the business and occupation tax letters and water/sewer rate equalization letters have been mailed. He said that Cheri Diehl has offered to represent the City in an effort to sell the Steed house property. The Mayor and the Treasurer attended an AWC workshop in Moses Lake on April 7, and on April 8 the Mayor attended an Emergency Management and Pacific County Transit Board Meeting in South Bend. The Mayor reported that the contract was signed with attorney Chris Rycewicz. He asked everyone to remember the Black Lake Fishing Derby and said that donations are still needed.

### COMMENTS OF CITIZEN AND GUESTS

Don Berger said that he attended the April 3 Planning Commission workshop on the Comprehensive Plan and questioned the role of the City Planner in assisting on the project. He suggested hiring a knowledgeable professional to help with the plan. He added comments about Don Parson’s qualifications as chair of the Planning Commission and also about filling the vacancy on the Commission. Gail Moore reported that the Food Bank is currently financially stable and is applying for a grant based on how much food is donated to the organization--donations can be made at Sid’s, the Peninsula Baptist Church and Curves. If the Food Bank meets the necessary requirements, they will be eligible for a matching grant. Ann Saari

reported that Hospital staff is smoking outside the Community Building and they have ignored requests to move. She said she was aware that this issue will be discussed when the Mayor and Councilor Greene meet with the Hospital CEO.

### BUSINESS ITEMS

No items were before the Council.

### DISCUSSION ITEMS

# 1 Mayor Cassinelli stated that the City's new insurance provider noted that several properties were not included on the policy and to add them would cost \$1,740.00. Jensen asked if the policy covered vandalism and Greene stated that if the cost of damage exceeds the deductible, a portion would be covered. Greene asked why no value was placed on the Stringtown road pump station. At the end of this discussion per City Council rules, Marshall made a motion to move the discussion item to an action item that was seconded by Greene and approved unanimously.

Greene moved to approve the increase in insurance premium to include listed properties as well as the Stringtown Road pump station if the cost was similar to other listed properties on the insurance policy and authorized up to \$2,000 in expenses to do so. Marshal seconded. Jensen stated that more clarification is needed before approval and in response to a question Greene reported that the current annual premium is approximately \$59,000. With the additional information, Marshall recommended that the motion be withdrawn and changed to authorize the Mayor to spend up to \$3,000 to cover additional property and clear up issues that include the Black Lake dock and the Stringtown pump station. Greene, who had made the original motion agreed to the change and the motion was withdrawn from consideration. Greene then moved to authorize the Mayor to sign an agreement for up to \$3,000 in additional insurance premiums to cover the additional property and clear up the aforementioned issues. Marshall seconded the motion and via a roll call vote, Jensen, Chin, Marshall, Greene and Forner voted unanimously to approve it.

#2 Greene reported that the Stormwater Plan from January 2002 has been located and once it is duplicated it will be distributed. Chin suggested that it be made available online and offered to help scan the document. Marshall mentioned that a short section on establishing a storm water district can be found in the document.

# 3 The Adult Business Ordinance is being reviewed by the City Planner and the Deputy City Clerk. The City Planner has contacted the City Attorney regarding the legality of a few changes. The revised Ordinance will be placed before the Council prior to the June 2010 expiration of the Adult Business moratorium.

There being no further business, Mayor Cassinelli adjourned the meeting at 6:52 p.m.

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Mike Cassinelli, Mayor

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Normandie Hand, Deputy City Clerk