



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, September 13, 2010**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:01 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Councilmembers Jensen, Chin, Marshall, Greene and Forner, Mayor Cassinelli.

D. Approval of Agenda

Mayor Cassinelli requested a business item be added to increase the contracted amounts for the Beards Hollow Overlook Project.

ACTION: Motion to approve the agenda with the additional business item (Marshall/Greene) 5 Ayes 0 Nays 0 Abstain.

E. Approval of Amended Consent Agenda

ACTION: Motion to approve the consent agenda (Greene/Marshall) 5 Ayes 0 Nays 0 Abstain.

F. Proclamations

1. Mayor Cassinelli read a proclamation declaring September 17-23, 2010, as Daughters of the American Revolution Constitution Week 2010.

G. Reports

1. Staff Reports

- a. Police Chief Flint Wright presented a written report for August 2010. He also reported that there were no problems at the Slow Drag.
- b. Deputy City Clerk PJ Kezele presented a written collections report dated September 13, 2010. She stated the majority of delinquent accounts are residential accounts 30-days past due. 106 residential accounts received Delinquency Notices with a due date of 10/13/10. All accounts 60- and 90-days past due are on payment plans or have been liened.

2. Council Reports

- a. Councilmember Jensen discussed the city's part of the TIB grant with Kevin Brown of Gray and Osborne. They included a 5% contribution rate in the submission.

- b. Councilmember Chin did not have any comments, but she showed a water bottle filled with a recent sample of water provided by a citizen that included heavy sediment.
- c. Councilmember Marshall noted that there was CDBG conference coming up in October. Mayor Cassinelli reported that Treasurer Elaine McMillan will be attending, and he may attend as well. Marshall also made comments regarding the progress on the Comprehensive Plan. Some suggestions were to revive the Tree Committee and Trails Committee, and to establish the Parks Commission. A general discussion of the topic ensued at this point. Greene suggested a workshop for the Comprehensive Plan be held before the next council meeting on September 27, 2010.
- d. Councilmember Greene had a meeting with the hospital regarding expanding the parking lot for more employee parking and opening the back gate to improve ingress and egress.
- e. Councilmember Forner discussed on RFP that was sent out for fire hoses and adapters. Bids are due September 22, 2010. He also discussed the Tsunami Drill Wednesday, September 15, and the Fire Hall Open House from 1:00-3:00 p.m. on September 25.

3. Mayor's Report

Mayor Cassinelli showed discussed from the Visitor's Bureau regarding 2000-2009 website statistics. He also discussed information sent out by Pacific County Emergency Management regarding the NOAA El Nina predictions for a cool and wet winter.

H. Comments of Citizens and Guests present

- 1. Gail Moore of Oban Vista RV Park discussed her request for a fire hydrant and a letter she had received regarding RVs parked on her property. She will meet with Mayor Cassinelli on September 14 at 9:30 a.m.
- 2. Don Berger of Vandalia spoke regarding the Comprehensive Plan and questioned comments Councilmember Marshall had made regarding the plan. After Mayor Cassinelli clarified Marshall's comments, Mr. Berger apologized to Councilmember Marshall.

I. Business

1. Increase to contracted amounts for Beards Hollow Overlook Project.

ACTION: Motion to approve two change orders and one final payment for the Beards Hollow Overlook Project (Greene/Forner). Marshall questioned why they needed to approve an invoice that was within the scope of the project. Greene withdrew his motion and Forner withdrew his second. Marshall also asked about final sign off from the state. Mayor Cassinelli will have the treasurer check into the state sign off. A general discussion ensued about the invoices.

ACTION: Motion to approve two change orders for the Beards Hollow Overlook Project to allow the treasurer to submit the invoices to be paid by the grant funds (Greene/Forner). A roll call vote was taken. 5 Ayes 0 Nays 0 Abstain.

J. Discussion

- 1. None

K. Future Discussion: Pending

1. Sale of Steed house and property—*Getting quotes from surveyors*
2. Stormwater utility ordinance
3. Council committee membership
4. Parks Commission ordinance—*Will Greene*
5. Amended Procedures ordinance—*Skip Urling*

L. Executive Session

None.

M. Adjournment

ACTION: Motion to adjourn the meeting (Greene/Marshall). Mayor Cassinelli adjourned the meeting at 7:30 p.m.

Mike Cassinelli, Mayor

PJ Kezele, Deputy City Clerk