



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday, September 27, 2010**

**A. Call to Order**

Mayor Cassinelli called the meeting to order at 6:01 p.m.

**B. Flag Salute**

The Pledge of Allegiance was recited.

**C. Roll Call**

Present: Councilmembers Jensen, Chin, Marshall, Greene and Forner, Mayor Cassinelli.

**D. Approval of Agenda**

**ACTION: Motion to approve the agenda. (Greene/Jensen) 5 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

**ACTION: Motion to approve the consent agenda (Greene/Marshall) 5 Ayes 0 Nays 0 Abstain.**

**F. Reports**

**1. Staff Reports**

- a. Police Chief Flint Wright had nothing to report.
- b. Planning Commissioner David Poulshock reported that the commission was working on compiling information to present to the council.
- c. Treasurer Elaine McMillan stated that the clerk continues to do a phenomenal job on collections of water/sewer bills and the meter reader process is continuing to be improved. She further reported that she had been working with the staff and Finance committee on the budget and had attended a Drug and Alcohol Consortium training as required for supervising the program.

**2. Council Reports**

- a. Councilmember Jensen had nothing to report.
- b. Councilmember Chin announced that she was forming a grass roots citizens group named Volunteers for Ilwaco Progress (VIP). The mayor congratulated her on the successful street crossing project. See attached for further comments.
- c. Councilmember Marshall had nothing to report.
- d. Councilmember Greene reported that the Red Cross Memorandum of Understanding had been completed. He had attended a Finance Committee meeting and visited with the Department of Health and Gray and Osborne Engineer at the water plant. A written report will be provided by the Department of Health. He reported on the open

- house held at the Fire Station. He had received a citizens' complaint regarding a bus at 406 Lake Street that appeared to be disabled.
- e. Councilmember Forner reported that the city clerk had offered to help with the open house next year and the fire department will most likely take her up on the offer.

### **3. Mayor's Report**

Mayor Cassinelli apologized for not being able to attend the Fire Station open house. Since the last meeting he has attended the EDC, Port of Ilwaco, TAC, and PCOG meetings. He has the Treasurer working on getting the First Street Sewer project listed on the WA Cert list. He had also attended the water plant walk through and a meeting at Cape D regarding bar closures. He discussed the fume hood that is needed at the water plant.

### **G. Comments of Citizens and Guests present**

1. Don Berger of Vandalia advised the council of the editable Comprehensive Plan on the internet.

### **H. Business**

1. None

### **I. Discussion**

1. Updated Lease for the museum with the Ilwaco Heritage Foundation – The mayor distributed a revised version of the lease that had been received from the city attorney. Betsy Millard, the executive director of the museum, explained that the fifty year term is needed to ensure the museum is considered for much needed grant funding. She agreed to provide the city with copies of the museum's last five years of tax reports. A discussion ensued regarding the city paying for the water and sewer and insurance for the museum building along with the \$1 per year least payment and how these terms had been constructed. It was recommended that the language regarding who was paying for the water and sewer be better written. Further discussion followed regarding how the current terms aligned with the challenges in the city's budget. The council decided to have the City Property committee meet with the museum's facility committee to further negotiate the agreement before the next city council meeting.

### **J. Future Discussion: Pending**

1. Sale of Steed house and property—*Getting quotes from surveyors*
2. Stormwater utility ordinance
3. Council committee membership
4. Parks Commission ordinance—*Will Greene*
5. Amended Procedures ordinance

### **K. Executive Session**

None.

### **L. Adjournment**

The next budget workshop will be on October 11<sup>th</sup> at 4p.m.

**ACTION: Motion to adjourn the meeting (Marshall/Chin).** Mayor Cassinelli adjourned the meeting at 7:14 p.m.

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Mike Cassinelli, Mayor

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Elaine McMillan, Treasurer