



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, July 11, 2011**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Berger, Marshall, Smith and Forner.

D. Approval of Agenda

Councilmember Marshall requested a discussion item be added for non-payment of utilities.

ACTION: Motion to approve agenda as amended by adding a discussion item for non-payment of utilities (Marshall/Smith) 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

ACTION: Motion to approve the consent agenda, including checks #33229-33293 plus electronic totaling \$139,002.87 (Forner/Marshall) 5 Ayes 0 Nays 0 Abstain.

F. Public Hearing: Water System Plan

- a. Mayor Cassinelli opened the public hearing at 6:07 p.m.
- b. Rich Marshall, representing Discovery Heights/MSW, spoke about his written memorandum provided to council regarding the water system plan. Discussion ensued.
- c. Mayor Cassinelli closed the public hearing at 6:25 p.m.

G. Reports

1. Staff Reports

- a. Chief Flint Wright provided a written report for June 2011.
- b. Fire Chief Tom Williams reported that Project Manager Gary Kobes had contacted him regarding Team Construction coming to fix items at the Fire Hall and Ilwaco Community Building, but had not heard back.
- c. Deputy City Clerk PJ Kezele provided a written report for June 2011.

1. Council Reports

- a. Councilmember Berger reported he attended the Water/Sewer Rate Study Workshop and met with the city attorney regarding ordinance changes.
- b. Councilmember Marshall reported he attended the Water/Sewer Rate Study Workshop.

- c. Councilmember Forner reported he attended the Water/Sewer Rate Study Workshop and thanked Long Beach Police Department for their assistance on July 3, 2010, working with the Coast Guard to halt fireworks on the beach during a rescue attempt.

2. Mayor's Report

Mayor Cassinelli reported the Ilwaco fireworks were well attended and traffic cleared fairly quickly. He also attended a number of meetings with different entities.

G. Comments of Citizens and Guests present:

1. None

H. Business

1. Water System Plan

Mayor Cassinelli presented the item. Councilmember Marshall made a motion to adopt the plan with amendments to the footnotes. No second. Marshall withdrew his motion in favor of conducting discussion first. Discussion ensued regarding the footnote changes.

ACTION: Motion to adopt the resolution adopting the 2011 City of Ilwaco water system plan with clarification to Table 2-10 footnote #2 to further separate Sahalee and Discovery Heights ERUs and add a footnote to Tables 2-10, 2-11, 3-15 and 3-16 as follows: "The city reserves 450 ERUs of water storage capacity for Discovery Heights to be used for either residential or commercial development. For planning purposes only, this plan uses 100 commercial ERUS and 350 residential ERUs for Discovery Heights." (Marshall/Jensen) A roll call vote was taken. 5 Ayes 0 Nays 0 Abstain.

2. Relief Wastewater Treatment Plant Operator

Mayor Cassinelli presented the item. Councilmember Smith noted that Department of Ecology requires a Level II Relief Operator at the Wastewater Treatment Plant.

Councilmember Marshall agreed with the grade increase, but objected to the step increase as proposed as it did not comply with personnel policies. Discussion ensued.

ACTION: Motion to confirm the promotion of David Gustafson from a Grade 5 Step 4 to a Grade 8 Step 1 Relief Wastewater Treatment Plant Operator (Marshall/Jensen) 3 Ayes (Jensen/Marshall/Forner) 1 Nay (Smith) 1 Abstain (Berger).

3. Sale of Steed House

ACTION: Motion to accept a bid from Robert Weber Housemoving to purchase the residence at 112 Myrtle Street, commonly known as the Steed House, for \$2,500 (Jensen/Smith) 5 Ayes 0 Nays 0 Abstain.

4. Non-Payment of Utilities

ACTION: Motion to recommend the mayor proceed immediately with a shut-off notice to Cape Disappointment State Park and subsequent shut-off actions as required by law (Berger/Forner) A roll call vote was taken. 5 Ayes 0 Nays 0 Abstain.

I. Discussion

1. Cross-Connection Services

Mayor Cassinelli presented the item. Discussion ensued.

ACTION: Council would like Backflow Management Inc. to make a presentation before council, with the intent to take the matter up in the budget process.

2. Sale of Steed House

Mayor Cassinelli presented the item. Discussion ensued.

ACTION: Motion to move to business (Marshall/Smith) 5 Ayes 0 Nays 0 Abstain.

3. Non-Payment of Utilities

Councilmember Marshall read “A Motion of the City Council of the City of Ilwaco Regarding Non-Payment of Utility Bills by Washington State Parks,” as herein attached to the minutes as Exhibit A.

ACTION: Motion to move to business (Jensen/Forner) 5 Ayes 0 Nays 0 Abstain.

J. Executive Session

1. Mayor Cassinelli cancelled the executive session to discuss individual employee evaluations.

K. Future Discussion

1. Final Pacific County Communication (PACCOM) Interlocal Agreement
2. Stormwater utility district—*Streets Committee*
3. Amended procedures ordinance—*City Planner*

L. Adjournment

ACTION: Motion to adjourn the meeting (Smith/Marshall). Mayor Cassinelli adjourned the meeting at 7:45 p.m.

Mike Cassinelli, Mayor

PJ Kezele, Deputy City Clerk

EXHIBIT A

**A Motion of the City Council of the City of Ilwaco
Regarding Non-Payment of Utility Bills
by Washington State Parks
July 11, 2011**

WHEREAS, the City of Ilwaco provides water and wastewater utility services to Cape Disappointment State Park; and

WHEREAS, Cape Disappointment State Park is outside the City Limits of the City of Ilwaco; and

WHEREAS, the Ilwaco Municipal Code requires a 50% surcharge for all utility customers outside the City Limits; and

WHEREAS, there is a contract between the City and Washington State Parks for water and wastewater utility services which appears to call for application of all provisions of the Ilwaco Municipal Code; and

WHEREAS, Washington State Parks has been billed for water and wastewater utility services that are believed to be in accordance with the contract and are in accordance with the Ilwaco Municipal Code; and

WHEREAS, Washington State Parks has failed to pay that portion of their bill which amounts to the 50% surcharge required by law; and

WHEREAS, the City of Ilwaco has informed Washington State Parks of the requirement to pay the surcharge and has consistently kept Washington State Parks up to date regarding the amounts in arrears; and

WHEREAS, the billing practice of the City of Ilwaco requires that accounts in arrears have their water turned off; and

WHEREAS, the City of Ilwaco has heretofore avoided confronting Washington State Parks with a shut off notice as required by the Ilwaco Municipal Code.

NOW THEREFORE in view of these facts, the City Council of the City of Ilwaco hereby moves to make their strongest possible recommendation to the mayor to proceed immediately with a shut-off notice to Cape Disappointment State Park and subsequent shut-off actions as required by law.