



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, November 28, 2011**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Marshall, and Smith. Position 2 is vacant and Councilmember Forner was absent. Councilmember elect Mulinix was present.

D. Approval of Agenda

ACTION: Motion to approve agenda. (Marshall/Jensen). 3 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 33669 to 33671 + Electronic totaling \$16,538.32 and Checks 33672 to 33696 + Electronic totaling \$19,387.32.

ACTION: Motion to approve the consent agenda (Marshall/Jensen). 3 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- a. Fire Chief Tom Williams reported that the pump tests on the trucks would be performed this next week.
- b. Treasurer Elaine McMillan provided a written report for October 2011.

2. Council Reports

- a. Councilmember Marshall had been reviewing the stormwater ordinance.
- b. Councilmember Smith was concerned that there was an RV again at Ed's Bait and Tackle.

3. Mayor's Report

Mayor Cassinelli had attended various meetings.

G. Comments of Citizens and Guests present:

None

H. Public Hearing: 2012 Budget

Mayor Cassinelli opening the public hearing at 6:05 p.m. There was no public testimony. Mayor Cassinelli closed the public hearing at 6:06 p.m.

I. Business

1. Resolution amending the fee schedule for water/sewer rate and connection charges

There was a brief discussion that the resolution was consistent with what had been discussed in the budget workshops.

ACTION: Motion to adopt the proposed resolution amending the fee schedule for 2012 water and sewer rates and connection charges (Marshall/Smith). Roll call vote. 3 Ayes 0 Nays 0 Abstain.

2. Engineering Supplement No. 1 for archaeological survey (School Street improvements)

It was mentioned that the work has already been performed.

ACTION: Motion to approve the mayor to execute the proposed Engineering Supplement No. 1 for an archeological survey for the School Street Reconstruction Project (TIB 6-W-969(002)-1) (Marshall/Jensen). Roll call vote. 3 Ayes 0 Nays 0 Abstain.

3. Ordinance and Resolution for Stormwater Utility Fund

Discussion regarding the analysis Councilmember Marshall had performed regarding the comparison of the ratios of the rates. Councilmember Jensen had felt the structure included in the resolution was simple. Councilmember Smith suggested the formation of the utility was finally occurring and there would be opportunity in the future to re-assess the rate structure. Councilmember Marshall asked that the question be asked.

ACTION: Motion to adopt the proposed ordinance creating a fund for administration, maintenance and operation of a stormwater utility and the proposed resolution establishing a fee schedule for the 2012 stormwater rates and charges (Jensen/Smith). Roll call vote. 3 Ayes 0 Nays 0 Abstain.

4. Ordinance for R-3 Resort District zone clarification

Councilmember Jensen discussed the modifications and clarifications made to the ordinance that was originally presented.

ACTION: Motion to adopt the proposed ordinance amending Ilwaco Municipal Code Chapter 15.29, R-3 Resort District, and Chapter 15.44.020, Land Use Table, to define resort uses to include short-term rentals of dwelling units as an allowed use and establish standards and conditions consistent with the current requirements for the zoning district, based on the recommendation of the Planning Commission and City Planner (Jensen/Smith). 3 Ayes 0 Nays 0 Abstain.

5. Ordinance for 3rd 2011 Budget Amendment

Councilmember Jensen explained that the council had been supplied with substantial material to review and understand the amendment.

ACTION: Motion that the council adopt the 2011 3rd budget amendment ordinance as presented (Jensen/Marshall). Roll call vote. 3 Ayes 0 Nays 0 Abstain.

6. DNR Contract extension

ACTION: Motion to authorize the mayor to execute the proposed Cooperative Agreement between the Washington State Department of Natural Resources (DNR)

and the City of Ilwaco for the use of the offender crews from the Naselle Youth Camp under the supervision of DNR (Marshall/Jensen). 3 Ayes 0 Nays 0 Abstain.

7. EDC contract for technical services

ACTION: Motion to authorize the mayor to execute the proposed 2012 Contract for Technical Services between the City of Ilwaco and Pacific County Economic Development Council (Jensen/Marshall). Roll call vote. 3 Ayes 0 Nays 0 Abstain.

J. Discussion

1. Ordinance for 3rd 2011 Budget Amendment

Councilmember Marshall felt the budget amendment could be approved, but suggested the 2012 budget be held until next meeting to allow further time for citizen review.

ACTION: Motion to move to Business (Marshall/Jensen). 3 Ayes 0 Nays 0 Abstain.

2. Ordinance for 2012 Budget

Move to Business at next meeting.

3. DNR contract extension

Mayor Cassinelli presented the item.

ACTION: Motion to move to Business (Smith/Marshall). 3 Ayes 0 Nays 0 Abstain.

4. EDC contract for technical services

Mayor Cassinelli explained that this was the standard annual agreement.

ACTION: Motion to move to Business (Smith/Marshall) 3 Ayes 0 Nays 0 Abstain.

5. Cross-connection agreement

Move to Business at next meeting.

K. Correspondence and Written Reports

Letter from Gary Wirkkala regarding conditional use fee waiver for 111 First Avenue. Mr. Wirkkala asked that the letter be read aloud at the meeting. Mayor Cassinelli read the letter aloud and suggested Mr. Wirkkala ask that it be added as a discussion item for the next meeting.

L. Adjournment

Councilmember Smith stated that this meeting would be his last meeting as he had completed the time period that he agreed to serve. Councilmember Marshall thanked him for his service and recognized that his resignation was a loss.

ACTION: Motion to adjourn the meeting (Jensen). Mayor Cassinelli adjourned the meeting at 7:05 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer