



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday, March 24, 2014**

**A. Call to order**

Mayor Cassinelli called the meeting to order at 6:02 p.m.

**B. Flag Salute**

The Pledge of Allegiance was recited.

**C. Roll Call**

Present: Mayor Cassinelli and Councilmembers Jensen, Mulinix, Marshall, Chambreau and Forner.

**D. Approval of Agenda**

**ACTION: Motion to approve agenda (Mulinix/Chambreau). 5 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

Including Checks 36368 to 36370 + electronic totaling \$15,498.37 and Checks 36371 to 36404 totaling \$155,922.41 for a total of \$171,420.78.

**ACTION: Motion to approve consent agenda. (Chambreau/Marshall). 5 Ayes 0 Nays 0 Abstain.**

**F. Reports**

**1. Staff Reports**

- a. Fire Chief Williams reported that there had been a flagging class at the fire station.
- b. Councilmember Mulinix reported that the parks commission was working on the fishing derby and grant applications.
- c. Police Chief Wright provided a written report.
- d. Treasurer Elaine McMillan provided a written report.

**2. Council Reports**

- a. Councilmember Jensen reported that he had been working on the building permit fee resolution.
- b. Councilmember Mulinix met with the merchants, Port of Ilwaco, Andi Day, EDC director and Councilmember Forner regarding marketing efforts and beautifying Ilwaco.
- c. Councilmember Forner attended the meeting with Councilmember Mulinix, the DOH meeting, and meeting at the Port regarding the shoreline.

**3. Mayor's Report**

a. The Mayor attended the DOH meeting, meeting at the Port with the Nature Conservancy, and PCMRC. He noted there would be an EDC meeting at 2:30 on the 26<sup>th</sup> at the PUD building if anyone wanted to attend.

**G. Comments of Citizens and Guests Present**

**H. Business**

**1. Building Permit Fees**

Councilmember Jensen provided an example.

**ACTION: Motion to adopt the resolution establishing building permit fees per 15.84.040 of the Uniform Development Ordinance #627 (Forner/Chambreau). 5 Ayes 0 Nays 0 Abstain.**

**2. Contract with WA State Department of Transportation for Elizabeth inspection**

**ACTION: Motion to authorize the mayor to execute the Project Review Reimbursable Agreement between the City of Ilwaco and Washington State Department of Transportation for the departments inspection costs related to the Elizabeth Avenue SE Improvement Project (Chambreau/Forner). 5 Ayes 0 Nays 0 Abstain.**

**3. Resolution to authorize purchase of an adsorption clarifier/filter package system and waive competitive bidding due to special facilities and market conditions.**

Councilmember Marshall expressed his concern that he had not seen the support expressing the need to purchase the specific filter. It was explained that the support had been provided in the prior meeting packet and would be re-distributed. The council would like Nancy Lockett to proceed with securing an assignable contract for the system.

**ACTION: Motion to adopt the resolution waving competitive bidding and authorizing the purchase of adsorption clarifier system from WestTech Engineering, Inc. (Chambreau/Jensen). Roll call vote: 5 Ayes 0 Nays 0 Abstain**

**I. Discussion**

**1. ATV's and ORV's on City Streets and Trails**

Mayor Cassinelli explained that the attorney was working on the legislation.

**J. Executive Session to Discuss Personnel Issues**

The Mayor informed the audience that the council would be holding an executive session for 15 minutes (6:30 pm). Upon emerging from the session (6:45 pm), the Mayor asked that the council be provided with the information on when employees were eligible for promotions. The council agreed to the mayor's recommendation to promote Elaine McMillan to a Grade 12 Step 3 on the scale he had provided.

**M. Adjournment**

**ACTION: Motion to adjourn the meeting (Chambreau).** Mayor Cassinelli adjourned the meeting at 6:47 p.m.

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Mike Cassinelli, Mayor

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Elaine McMillan, Treasurer