



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday, June 23, 2014**

**A. Call to order**

Mayor Cassinelli called the meeting to order at 6:05pm

**B. Flag Salute**

The Pledge of Allegiance was recited.

**C. Roll Call**

Present: Councilmembers Jensen, Mulinix, Marshall, Chambreau and Forner and Mayor Cassinelli.

**D. Approval of Agenda**

**ACTION: Motion to approve agenda with the addition of the Discussion item: Planner costs for Consistency Update to Comprehensive Plan (Marshall/Mulinix). 5 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

Including Checks 36652 to 36654 + electronic totaling \$17,285.06 and Checks 36655 to 36687 totaling \$68,330.29 for a grand total of \$85,615.35

**ACTION: Motion to approve the consent agenda (Mulinix/Forner). 5 Ayes 0 Nays 0 Abstain.**

**F. Reports**

**1. Staff Reports**

- a. Fire Chief Williams has been working on approving the permit for the fireworks at the Port of Ilwaco.
- b. Park and Recreation Chair Haldeman told of the technical review he had done for the WWRP grant application submitted for the city park.
- c. Treasurer McMillan offered to answer any questions regarding the written report that she had provided.
- d. Public Works Supervisor McKee had provided a written report.

**2. Council Reports**

- a. Councilmember Jensen reported on the sewer line easement documents that had been drafted for the Cougar Trot Lane area and the recommended tving of the sewer line to be completed when there was additional tving to be done.

- b. Councilmember Marshall had spent time reviewing the sample agreements for the proposed new entity.
- d. Councilmember Chambreau had met with Ragan Myers while she hosted a group of visitors at the interpretive center.

### 3. Mayor's Report

- a. Mayor Cassinelli participated in the interviews for the Pacific Transit director.

### G. Comments of Citizens and Guests Present

- 1. Kim Cutting questioned the replacement of various sidewalk panels on Lake Street that are funded through the Transportation Improvement Board.
- 2. Councilmember Mulinix had someone inquire about the work at city park to repair damage from vandalism.
- 3. Barbara Christian expressed her concern regarding the private sewer lines in the Cooks Hill area.

### H. Business

#### 1. CresComm License Agreement

**ACTION: Motion to authorize the mayor to execute the license agreement between the City of Ilwaco and CresComm WiFi, LLC. (Forner/Mulinix). 5 Ayes 0 Nays 0 Abstain.**

#### 2. Interlocal Agreement between DOR and the City of Ilwaco for Business Licensing

Councilmember Jensen expressed concern regarding the fees assessed businesses by the state to process the license. **ACTION: Motion to authorize the mayor to execute the Interlocal Agreement between the Department of Revenue and the City of Ilwaco (Marshall/Forner). 4 Ayes 1 Nay (Jensen) 0 Abstain.**

#### 3. Additional Scope of Work for Consultant Contract

**ACTION: Motion to authorize the Mayor to work with the City Attorney to add the scope of work for the Critical Areas Ordinance update to the existing agreement with The Watershed Company at a cost of \$13,370 for a total contract of \$93,365 (Marshall/Mulinix) 5 Ayes 0 Nays 0 Abstain.**

#### 4. City Center Reservoir

Mayor Cassinelli explained that the item was addressed during the special meeting. The issue will return to the council agenda as a Discussion item once an agreement between the City and Gray & Osborne is drafted and ready to present to the council.

#### 5. Interlocal Agreement between City of Ilwaco and Port of Ilwaco

**ACTION: Motion to authorize the mayor to execute the Interlocal Agreement between the City of Ilwaco and Port of Ilwaco for mowing and street sweeping services (Jensen/Chambreau). 5 Ayes 0 Nays 0 Abstain.**

#### 6. Recreation and Conservation Funding Board – Recreational Trails Program Grant Application

**ACTION: Motion to adopt the resolution authorizing submittal of an application for grant funding assistance for the recreational trail projects to the Recreation and Conservation Office (Marshall/Forner). 5 Ayes 0 Nays 0 Abstain.**

**7. Recreation and Conservation Funding Board – Non-Highway and Off-Road Vehicles Grant Application ACTION: Motion to adopt the resolution authorizing submittal of an application for grant funding for non-highway and off-road vehicle activities program to the Recreation and Conservation Office (Mulinix/Jensen). Motion to amend the motion to “resolution authorizing development type” (Marshall/Forner) 5 Ayes 0 Nays 0 Abstain. Vote on amended motion: 5 Ayes 0 Nays 0 Abstain.**

**8. Planner costs for Consistency Update to Comprehensive Plan ACTION: Motion to increase the 2014 budget for general planning service from \$15,000 to \$57,000 to accommodate the costs for the consistency plan update to the Comprehensive Plan (Mulinix/Marshall) 5 Ayes 0 Nays 0 Abstain.**

## **I. Discussion**

### **1. Pursuit of New Agreement with Seaview Sewer District**

Mayor Cassinelli stated that the discussion had occurred during the special meeting.

### **2. iFocus Contract Renewal**

**ACTION: Move to Business at next meeting.**

### **3. Interlocal Agreement between City of Ilwaco and Port of Ilwaco**

It was explained that the Port was interested in the City providing various mowing and street sweeping. The City and Port often assist one another. The possible annual increase to the rate of 4% was discussed. **ACTION: Motion to move the item to Business (Marshall/Chambreau) 5 Ayes 0 Nays 0 Abstain.**

### **4. Recreation and Conservation Funding Board – Recreational Trails Program Grant**

**Application** It was explained that a grant for trail maintenance had been applied for in 2012 and would be submitted again for this grant cycle. **ACTION: Motion to move the item to Business (Chambreau/Forner). 5 Ayes 0 Nays 0 Abstain.**

### **5. Recreation and Conservation Funding Board – Non-Highway and Off-Road Vehicles**

**Grant Application** Parks and Recreation Chair, Nick Haldeman, explained that the city could apply for a grant under the program. There had been some confusion as to which resolution was needed. A copy of the resolution for the Development grant program was provided to the council. A summary of a project to improve the Black Lake trailhead by adding a restroom and improving parking had been provided; however, it was explained that the actual application would probably be for a project near the old city shop. Councilmember Marshall questioned why he didn't have anything describing the project. **ACTION: Motion to move the item to Business (Mulinix/Marshall). 5 Ayes 0 Nays 0 Abstain.**

### **6. Planner costs for Consistency Update to Comprehensive Plan**

Councilmember Marshall explained the need to increase the budget as a result of the Consistency Update to the Comprehensive Plan. **ACTION: Motion to move the item to Business (Mulinix/Marshall). 5 Ayes 0 Nays 0 Abstain.**

**K. Correspondence and Written Reports**

**L. Adjournment**

**ACTION: Motion to adjourn the meeting (Chambreau).** Mayor Cassinelli adjourned the meeting at 7:05 p.m.

---

Mike Cassinelli, Mayor

---

Elaine McMillan, Treasurer