



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, January 26 2015**

A. Call to order

Mayor Cassinelli called the meeting to order at 6:04pm

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Councilmembers Jensen, Karnofski, Marshall, Chambreau and Forner; Mayor Cassinelli.

D. Approval of Agenda

ACTION: Motion to approve agenda with the additional discussion item, Specialty Environmental Insurance Quote (Marshall/Karnofski) 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 37419 to 37421 + Electronic totaling \$25,332.31 and Checks: 37422 to 37450 totaling \$44,521.98 for a grand total of \$69,584.29.

ACTION: Motion to approve the consent agenda. (Chambreau/Marshall). 5 Ayes 0 Nays 0 Abstain.

F. Reports

Staff Reports

a. Police Chief Wright provided a verbal report. Councilmember Marshall asked if Chief Wright had any issues with Wind Driven Vehicles on the beaches. Chief Wright stated that he did not and had thought they were already allowed.

b. Fire Chief Williams had no report.

c. City Planner Crater reported that we have a new business on the downtown corner.

d. The Treasurer provided a written report.

Council Reports

Councilmember Jensen has been attending the Envision Ilwaco meetings. The Odd fellow's Building has a new owner, Jeff and Michelle Cutting, and are looking at doing a new mural on the building to spruce up the exterior appeal.

Mayor's Report

Mayor Cassinelli stated that the new filters are in place at the water treatment plant. The two that

came out were able to be taken in one piece and may be put to additional use. Councilmember Jensen asked if we could surplus them. The Mayor will attend a construction meeting tomorrow at the Water Treatment Plant. The Backwash Basin is performing well. There will be an annual quarterly DOH meeting at the Fire Hall on February 10th, 1p.m. that he would like to see the councilmembers present for.

G. Comments of Citizens and Guests Present

None.

H. Public Hearing – Substantial Development Permit, Ilwaco Tuna Club

Mayor Cassinelli closed the regular meeting at 6:14p.m. and opened the Public Hearing by calling for comments. No public comments were presented. Fire Chief Williams stated that the expansion protrudes into the Fire Lane. With no further comments the mayor closed the public hearing at 6:16p.m and re-opened the Regular Meeting at 6:16p.m.

I. Business

Substantial Development Permit – Ilwaco Tuna Club & Tackle Store

Discussion between the council and city planner regarding the uses of the building and if that was pertinent to the application.

ACTION: Call for the question was made. (Karnofski/Jensen) 2 Ayes 3 Nays (Marshall/Chambreau/Forner) 0 Abstain

Further discussion ensued regarding the intents of the Tuna Club.

ACTION: Motion to approve the Substantial Development Permit for the purpose of constructing the commercial structure. (Marshall/Chambreau) 3 Ayes 2 Nays (Jensen/Forner) 0 Abstain

J. Discussion

1. Pollution Liability Insurance

Councilmember Chambreau opened the discussion by reviewing the coverages and citing those that may not be needed by the city. The City has not carried pollution insurance in the past, unless it was prior to 1971 when this type of insurance was still included in general coverage. Discussion ensued pertaining to what this type of insurance is used for, cost of coverage vs. benefit, and risk assessment.

ACTION: Leave as discussion at next meeting.

2. Medical Marijuana Moratorium

City Planner Ryan Crater opened the discussion by stating that he is receiving inquiries from the public regarding opening a medical marijuana dispensary in Ilwaco. Currently the state has no clear guidelines for dispensary operations. Any formal application would need to go through a Conditional Use Permit process. The general consensus of the council was to do nothing at this time since there is not a high demand for this type of business and any applications can be addressed through the CUP.

ACTION: No action taken at this meeting.

3. Pay Raise for Fire Chief & Fire Administrator

Councilmembers Karnofski and Jensen led the discussion by proposing that the requested pay raise be given as a percentage increase on the current step and grade. The Fire Chief is currently

paid 25% of the grade and step for performing roughly 20 hours of work per week, which should reflect in his pay at 50% since he is working half the hours of a full time employee. Discussion ensued as to whether or not a pay raise was the same as a promotion and what precedence will be set with this action. A revised pay grade description was passed out from the Mayor which gave additional job level descriptions to consider for the chief and administrator. Councilmember Chambreau stated that no special preferences should be shown. Councilmember Marshall stated that the action should have a reason and explanation which was deliberate and clear. He also asked for the Mayor's suggestions to be revised with appropriate pay numbers and clear justification of pay raises.

ACTION: Leave as discussion at next meeting.

4. Substantial Development Permit – Ilwaco Tuna Club & Tackle Store

City Planner Crater opened the discussion item by reviewing the development permit. Councilmembers requested the history of the permit and why the development has already been constructed without approval. Questions arose regarding the status of a business license, ownership vs. use, intentions over residential use of the second and first floors, and the completeness of the permit itself.

**ACTION: Motion to move this item to business at this meeting (Marshall/Karnofski) 4 Ayes
1 Nay (Jensen) 0 Abstain**

5. Specialty Environmental Insurance Quote

The previously approved motion to authorize the Mayor to enter into a three year payment plan with 0% interest is no longer available. To avoid an interest rate of 5.75% over three years, the coverage premium will be paid in full up front. The Mayor requested this be presented to council for transparency.

K. Correspondence and Written Reports

L. Future Discussion/Agendas

1. Amended Procedures Ordinance – *City Planner*
2. Pursuit of New Agreement with Seaview Sewer District – *Cassinelli*

L. Adjournment

ACTION: Motion to adjourn the meeting (Chambreau). Mayor Cassinelli adjourned the meeting at 8:13p.m.

Mike Cassinelli, Mayor

Holly Beller, Deputy City Clerk