



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday October 12, 2015**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:02pm.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Mayor Cassinelli and Councilmembers Jensen, Karnofski, Marshall, Chambreau, and Forner.

D. Approval of Agenda

1. **ACTION: Motion to approve agenda with the withdrawal of the Public Hearing on the Comprehensive Plan and discussion item no 1. City of Ilwaco Comprehensive Plan Adoption, also with the addition of discussion item Grant application to fund “City of Ilwaco – Indian Creek Non-Point Pollution Prevention Project” (Forner) and the discussion item – Reasonable Expectations for Supporting Documents (Marshall). (Forner/Karnofski) 5 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 38260 to 38267 + Electronic totaling \$42,815.63 and Checks: 38268 to 38315 totaling \$50,433.84 for a grand total of \$93,249.47.

ACTION: Motion to approve the consent agenda. (Marshall/Jensen). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- i. **Police Chief-** Included in the packets.

2. Commission Reports

i. Parks and Recreation Commission

Councilmember Karnofski wanted to thank the Council for the vote to certify the RCO grant match. She also mentioned that the meeting scheduled for Tuesday was to be moved to Wednesday due to many time conflicts.

3. Council Reports

- i. Councilmember Karnofski attended the special meeting to certify the RCO grant match as well as the budget meeting prior to the regular meeting. She also wanted to remind those in the audience about Red Ribbon Week for Drug Awareness.
- ii. Councilmember Marshall raised concerns over the Comprehensive Plan and the lack of involvement. He also met with Rick Gray to go over a 2006 resolution regarding water quality standards. He attended a meeting about a personnel matter as well.
- iii. Councilmember Forner attended the special meeting for the RCO grant match. He also wanted to make note that he responded to an aid call on the Discovery Trail where a young man had fallen down the hill on a skateboard. He was hoping that the City might be able to purchase some signage to warn people about the steep grade of that hill. He also mentioned that the Council meeting fell on Columbus Day and that was in favor of referring to the Holiday as Indigenous People Day.

4. Mayor's Report

- i. Mayor Cassinelli wanted to remind everyone that it was almost voting time. He attended the special meeting for the RCO grant match, South County EDC, LBPVB and the Pacific County LTAC meeting.

G. Comments of Citizens and Guests Present

- 1. None

H. Business

1. Interlocal Agreement with Port of Ilwaco for Fire Protection Services

Councilmember Jensen that the word "specific" be removed from Section 3 part a.

ACTION: Motion to authorize the Mayor to execute the Interlocal Agreement between the City of Ilwaco and the Port of Ilwaco for the City to provide fire protection (Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain

2. Ordinance Establishing Procedures for Billing Errors

ACTION: Motion to enact Ordinance XXX that adds to Title 13 Paragraph 13.06.025 to the Ilwaco Municipal Code establishing methods for dealing with overpayments and underpayments due to billing errors (Marshall/Chambreau) 5 Ayes 0 Nays 0 Abstain

3. Shoreline Master Program Update Grant Amendment No. 1

Councilmember Marshall requested that more communication occur between the City Hall staff and Council. **ACTION: Motion to authorize the mayor to execute the proposed Shoreline Master Program Grant Amendment No. 1(G1400373) between the Washington State Department of Ecology and the City of Ilwaco.**

(Forner/Jensen) 5 Ayes 0 Nays 0 Abstain

4. Contract with the Cowlitz-Wahkiakum Council of Governments for Planner Services

ACTION: Motion to approve the Mayor to enter into contract agreement number 2015-204 with the Cowlitz-Wahkiakum Council of Governments for City of Ilwaco Planning Assistance, as modified by adding 1.2.4 under Scope of Work –

Deliverables to read “monthly reports in City format” (Marshall/Jensen) 5 Ayes 0 Nays 0 Abstain

5. Grant Application to fund “City of Ilwaco – Indian Creek Non-Point Pollution Prevention Project”

There was some clarification that this application was just for the Department of Ecology Grant and the Department of Health grant application would soon follow.

ACTION: The City Council of the City of Ilwaco approves the Mayor to submit the Department of Ecology Grant for \$30,000 entitled “City of Ilwaco – Indian Creek Non – Point Pollution Prevention Project” (Marshall/Karnofski) 5 Ayes 0 Nays 0 Abstain

I. Discussion

1. Contract with the Cowlitz-Wahkiakum Council of Governments for Planner Services

Councilmember Jensen presented this item explaining that the planning committee had met to go over the applicants and interview them both. Both Councilmember Jensen and Marshall wanted to recommend this contract to the Council, they felt that they were very responsive and that there would be a lot of support throughout their agency.

Councilmember Karnofski was adamant that the planner come to some Council meetings. Councilmember Marshall also wanted to add in under the Scope of Work-Deliverables that the planner must provide a monthly report, in City format. Some discussion continued.

ACTION: Motion to move this to business at this meeting (Marshall/Jensen) 5 Ayes 0 Nays 0 Abstain

2. Grant Application to fund “City of Ilwaco – Indian Creek Non-Point Pollution Prevention Project”

Councilmember Forner presented this item explaining the work that had been done in the Watershed under the current DOH grant. Part of that grant was to identify other funding sources to further the protection. Garrett Phillips from CREST was in attendance and he presented some information, along with the help of Nadia Gardner from the Columbia Land Trust.

ACTION: Move to business at this meeting (Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain

3. Reasonable Expectations for Supporting Documents

Councilmember Marshall wanted to discuss the Council involvement in the Comprehensive Plan and the lack of communication from City staff. He asked for a consensus from the other Councilmembers to see if they felt the same way. It was agreed upon that City staff would try to incorporate the Council more. Also, support from others would also be appreciated, Planning Commission, contractors and those who are pertinent to the conversation at hand.

ACTION: None taken at this meeting.

Executive Session: Review the Performance of a Public Employee

The Mayor announced that the council was going into executive session to discuss the performance of an employee per RCW 42.30.110 (1) (g) for 15 minutes. He closed the regular meeting at 6:55pm and reopened the regular meeting at 7:07pm.

J. Future Discussion/Agendas

1. Sewer Conservation Loan Program - *Karnofski*
2. Personnel Policy – Termination Process – *Jensen/Karnofski*
3. Comprehensive Plan Update – *Cassinelli*
4. Neighborhood Preservation Ordinance - *Cassinelli*
5. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*
6. Ordinance Amending Critical Areas – *Cassinelli*
7. Fence Height - *Jensen*

K. Motion to adjourn the meeting (Karnofski) Mayor Cassinelli adjourned the meeting at 7:10 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer