



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday October 26, 2015**

**A. Call to Order**

1. Mayor Cassinelli called the meeting to order at 6:01pm.

**B. Flag Salute**

1. The Pledge of Allegiance was recited.

**C. Roll Call**

1. Present: Mayor Cassinelli and Councilmembers Jensen, Marshall, Chambreau, and Forner. Absent Councilmember Karnofski.

**D. Approval of Agenda**

1. **ACTION: Motion to approve agenda. (Marshall/Forner) 4 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

1. Including Checks 38316 to 38317 + Electronic totaling \$16,286.80 and Checks: 38318 to 38343 totaling \$48,968.98 for a grand total of \$64,255.78.  
**ACTION: Motion to approve the consent agenda. (Chambreau/Jensen) 4 Ayes 0 Nays 0 Abstain.**

**F. Reports**

**1. Staff Reports**

**i. Police Chief Report**

Nothing to report.

**ii. Fire Chief Report**

Fire Chief Williams is disappointed that the Port of Ilwaco has not accepted the terms of the Interlocal Agreement for Fire Protection Services.

**iii. Clerk Report**

Nothing to report.

**iv. Treasurer Report**

Included in agenda packet, no questions from council.

**2. Council Reports**

- i. Councilmember Marshall continues to work on the new pay table descriptions. He missed attending the workshop with Steve DiJulio but received a copy of the slides which were reviewed.

- ii. Councilmember Forner the workshop with Steve DiJulio. Also a reminder that the Ilwaco Fire Hall will be handing out candy to trick or treaters on Saturday from 4p.m. to 8p.m. and encourages the public to bring a donation of canned food for the local food bank.

### **3. Mayor's Report**

- i. Mayor Cassinelli attended the workshop with Steve DiJulio, the Ilwaco Merchant Association general meeting, Port/City meeting, and interviewed two candidates for the WWTP Operator position. A job offer packet was sent to one of the candidates, John Alderman.
- ii. The current Comprehensive Plan update is being done to satisfy a requirement from the Dept. of Commerce under GMA, so that the city is eligible for funds for the Sahalee Sewer line replacement. The Comp Plan will be reviewed and updated again in 2018, if not sooner.
- iii. The city was given a significant amount of rock which was left over from the jetty project and the contractor did not wish to haul home. It has been placed in a temporary location near the WWTP.

### **G. Comments of Citizens and Guests Present**

- 1. Ryan Crater gave concern to the placement of the free rock at the port. He stated that anything over 20 cubic yards must be permitted, and is also concerned that the material was used to dike areas behind the WWTP. Would like to know the date by which the material will be removed.

### **H. Public Hearing**

#### **1. 2016 Budget**

Mayor Cassinelli closed the regular meeting at 6:09 p.m. and opened the Public Hearing on the 2016 Budget. Mayor Cassinelli called for any public comments on the 2016 Budget, specifically what the public would like to see included or excluded.

Natasha Crater requested a copy of the draft budget for review which will be provided within 5 business days.

With no further public comment, Mayor Cassinelli closed the Public Hearing at 6:10 p.m.

### **I. Business**

#### **1. Grant Application to DOH for Ilwaco Watershed Management Plan**

**ACTION: I move to authorize the Mayor to submit the Dept. of Health Grant Application titled "Ilwaco Watershed Management Plan" by 10/30/2015.**

**(Marshall/Jensen) 4 Ayes 0 Nays 0 Abstain**

### **J. Discussion**

#### **1. Ordinance Establishing 2016 Property Tax Levy and Certification**

Mayor Cassinelli presented the 2016 Property Tax Levy information which is fairly much the same every year. Without this certification the city will not be able to collect the

increase in funds over last year. Councilmember Forner commented that it is nice to see new construction in the estimates.

**ACTION: None taken at this meeting.**

**2. Grant Application to DOH for Ilwaco Watershed Management Plan**

Councilmember Forner presented the grant information to the council. The grant application must be received by DOH no later than October 30, 2015.

**ACTION: Move to business at this meeting. (Jensen/Forner) 4 Ayes 0 Nays 0 Abstain**

**K. Future Discussion/Agendas**

1. Sewer Conservation Loan Program – *Karnofski*
2. Personnel Policy – Termination Process – *Jensen/Karnofski*
3. Neighborhood Preservation Ordinance – *Cassinelli*
4. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*
5. Ordinance Amending Critical Areas – *Cassinelli*
6. Fence Height – *Jensen*
7. Ordinance Establishing Conditional Use Permit Extensions – *Cassinelli*
8. Contract with Office 365 for Email Services – *Karnofski*
9. Contract Cancellation, Abeco & Letter of Agreement, Solutions Yes, LLC – *Cassinelli*
10. Resolution Establishing the 2016 Pay Scale – *Cassinelli*

**L. Motion to adjourn the meeting (Chambreau) Mayor Cassinelli adjourned the meeting at 6:14 p.m.**

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Mike Cassinelli, Mayor

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Holly Beller, City Clerk