



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday December 14, 2015**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 5:00 p.m.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Mayor Cassinelli and Councilmembers Jensen, Karnofski, and Forner. Absent Councilmember Marshall and Chambreau. Clerk Holly Beller and Treasurer Ariel Smith (Treasurer left meeting at 5:15 p.m.).

D. Approval of Agenda

1. **ACTION: Motion to approve agenda with the change of opening Discussion Item 2 directly after approval of agenda so that the Treasurer may answer questions. (Karnofski/Forner) 3 Ayes 0 Nays 0 Abstain.**

E. Discussion

1. **2015 2nd Budget Amendment Ordinance**
Treasurer Ariel Smith presented the second budget amendment to council and answered preliminary questions.

F. Approval of Consent Agenda

1. Including Checks 38428 to 38433 + Electronic totaling \$28,855.80 and Checks: 38434 to 38485 totaling \$185,542.35 for a grand total of \$214,398.15.
ACTION: Motion to approve the consent agenda. (Karnofski/Jensen) 3 Ayes 0 Nays 0 Abstain.

G. Reports

1. Staff Reports

i. Police Chief Report

Included with agenda packet.

ii. Fire Chief Report

Fire Chief Williams reported upon an inspection by L&I at the Fire Hall and the condition of the heaters at the Fire Hall needs attention. The Fire Museum will be getting a new roof and south side wall.

iii. Parks and Recreation Committee

Councilmember Karnofski reported that the December meeting was cancelled, but they will be back in January!

iv. Clerk Report

The clerk continues to work on public records requests and hopes to have a Resolution regarding the subject for council to discuss at the next meeting.

2. Council Reports

- i.** Councilmember Jensen spoke about the Interlocal for Fire Protection Services with the Port of Ilwaco.
- ii.** Councilmember Karnofski reported on Project Homeless Connect drive which is running through Feb. 28. They are still looking for vet and beauty services. Christmas Angels are up, and kudos to Rom Clark for Shop with a Cop! Envision Ilwaco will start again in Jan. with planning for a 2016 Spruce Up!
- iii.** Councilmember Forner reported on the visit from L&I at the Fire Hall. Most of the citations were procedural only and L&I will return in January to check compliance.

3. Mayor's Report

- i.** Mayor Cassinelli stated that normally visits from L&I are complaint driven, and the Water and Wastewater Treatment plants were not included. Heather Reynolds, City Legal Counsel received an award from Clatsop County for her work ethic. City/Port Christmas Party on the 16th at the Fire Hall. The Mayor attended the South County EDC meeting, and the LBPVB annual retreat and planning session at the Salt Hotel.

H. Comments of Citizens and Guests Present

- 1.** None

I. Business

1. City of Ilwaco Comprehensive Plan Adoption

Sam Rubin of CWCOG has replaced Matt Buchanan and presented the amendments to the comp plan requested at the last meeting. The planner recommended that we adopt this comp plan without the land use map, as it was out of date and contained incorrect information. The planner will work immediately with GIS services to correct the map and amend the comp plan.

ACTION: I move to enact Ordinance 859, adopting the Comprehensive Plan dated June 2015, with recommended amendments December 2015, by reference as part of the Ilwaco Municipal Code with direction to develop and adopt a consistent Future Land-Use Map as soon as practically possible; and editing Section 2.1 to delete verbiage (including stick built and manufactured housing), and deleting Section 2.2 in its entirety. (Forner/Karnofski) 3 Ayes 0 Nays 0 Abstain

2. Resolution Amending the Fee Schedule for the 2016 Utility Rates and Connection Charge

- ACTION: I move to adopt the resolution amending the fee schedule for the 2016 sewer, water and stormwater rates and connection charges with the following correction that under type of charge for “Fire Sprinkler” shall read “For each commercial system”, effective January 1, 2016. (Jensen/Forner) Roll Call Vote: Jensen/Karnofski/Forner Aye, Marshall/Chambreau Absent.**
3. **2015 2nd Budget Amendment Ordinance**
ACTION: I move that the council adopt the 2015 second budget amendment ordinance as presented. (Jensen/Karnofski) Roll Call Vote: Jensen/Karnofski/Forner Aye, Marshall/Chambreau Absent.
 4. **PACCOM Interlocal Agreement for Dispatch Equipment**
ACTION: I move to authorize the Mayor to execute the Interlocal Agreement between the City of Ilwaco and Pacific County entitled “Repayment for Purchase of Dispatch Radio Equipment”. (Forner/Karnofski) 3 Ayes 0 Nays 0 Abstain
ACTION: I move to authorize the Mayor to enter into a 3 year loan from Pacific County’s Cumulative Reserve Fund (FUND #197), commencing 01/01/2015 to 12/31/2017 according to the terms of the attached amortization schedule and at an interest rate of 3% per annum. (Jensen/Forner) 3 Ayes 0 Nays 0 Abstain
 5. **Drinking Water Providers Partnership Grant**
ACTION: Motion to approve the Mayor to submit the Drinking Water Providers Partnership Grant titled “Ilwaco – Indian Creek Drinking Water Source Watershed Protection Project” by 12/21/2015. (Forner/Jensen) 3 Ayes 0 Nays 0 Abstain

J. Discussion

1. **Resolution Amending the Fee Schedule for the 2016 Utility Rates and Connection Charges**
 Councilmember Forner would like to see the charge for fire sprinklers addressed for clarity.
ACTION: Move to business at this meeting. (Jensen/Forner) 3 Ayes 0 Nays 0 Abstain
2. **2015 2nd Budget Amendment Ordinance**
 Discussion regarding Discussion Item 3. Current budget amendment has the first year payment for Discussion Item 3 included, but not the payment in full.
ACTION: Move to business at this meeting. (Jensen/Karnofski)
3. **PACCOM Interlocal Agreement for Dispatch Equipment**
ACTION: Move to business at this meeting. (Karnofski/Forner) 3 Ayes 0 Nays 0 Abstain
4. **PACCOM Memorandum of Understanding for Receipt and Expenditures of Funds from Proposition #1**
 Council would like clarification on the statement, “At no time, can less than 10% be reserved for capital purchases.”
ACTION: None taken at this meeting.
5. **Drinking Water Providers Partnership Grant**

Garrett Phillips of CREST presented the grant written by Nadia Gardner of the Columbia Land Trust. The grant is the 3rd in a series of grants written to develop a detailed watershed forest management plan.

ACTION: Move to business at this meeting. (Forner/Jensen) 3 Ayes 0 Nays 0 Abstain

K. Future Discussion/Agendas

1. Sewer Conservation Loan Program – *Karnofski*
2. Personnel Policy – Termination Process – *Jensen/Karnofski*
3. Neighborhood Preservation Ordinance – *Cassinelli*
4. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*
5. Ordinance Amending Critical Areas – *Cassinelli*
6. Fence Height – *Jensen*
7. Ordinance Establishing Conditional Use Permit Extensions – *Cassinelli*

L. Motion to adjourn the meeting (Forner) Mayor Cassinelli adjourned the meeting at 6:28 p.m.

Mike Cassinelli, Mayor

Holly Beller, City Clerk