



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday December 28, 2015**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Mayor Cassinelli and Councilmembers Karnofski, Marshall and Forner. Absent Councilmember Jensen and Chambreau.

D. Approval of Agenda

1. **ACTION: Motion to approve agenda as presented. (Karnofski/Marshall) 3 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 38486 to 38487 + Electronic totaling \$18,055.39 and Checks: 38488 to 38510 totaling \$41,615.94 for a grand total of \$59,671.33.
ACTION: Motion to approve the consent agenda. (Forner/Karnofski) 3 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Fire Chief Report

Nothing to report at this time.

ii. Treasurer's Report

Included in the packet.

2. Council Reports

- i. Councilmember Marshall reported on the Fire Department computer, he wanted to inform Councilmember Forner and Fire Chief Williams that he didn't have an image of the hard drive.

3. Mayor's Report

- i. Mayor Cassinelli wanted to wish everyone a Happy New Year. He also made a comment about the City Christmas party, that is was well attended and went

smoothly. He also plans to present a “State of the City” soon after the New Year.

G. Comments of Citizens and Guests Present

1. None

H. Business

1. **Contract for On Call Planning and Environmental Services**

ACTION: Motion to approve the Mayor to enter into an agreement for Professional Services with The Watershed Company (Karnofski/Forner) 3 Ayes 0 Nays 0 Abstain

I. Discussion

Contract for On Call Planning and Environmental Services

Mayor Cassinelli explained the need for this contract, expressing that CWCOG cannot produce and review a permit. Another entity must produce the permit application so that CWCOG can review on the City’s behalf.

ACTION: Move to business at this meeting. (Marshall/Forner) 3 Ayes 0 Nays 0 Abstain

1. **Public Records Act Rules and Procedure**

Mayor Cassinelli explained the need for the rules, giving examples provided by the city attorney. Discussion continued on other possible restrictions and guidelines for when a public records request is taken and the proper course of action after the request is submitted. Another idea that was mentioned was having a Councilmember be the advocate for public records request, someone other than staff to communicate with the requestor.

ACTION: No Action Taken

J. Future Discussion/Agendas

1. Sewer Conservation Loan Program – *Karnofski*
2. Personnel Policy – Termination Process – *Jensen/Karnofski*
3. Neighborhood Preservation Ordinance – *Cassinelli*
4. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*
5. Ordinance Amending Critical Areas – *Cassinelli*
6. Fence Height – *Jensen*
7. Ordinance Establishing Conditional Use Permit Extensions – *Cassinelli*

K. Motion to adjourn the meeting (Forner) Mayor Cassinelli adjourned the meeting at 6:43 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer
Ilwaco City Council Meeting

City of Ilwaco is an equal opportunity provider and employer.