



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday April 27, 2015**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:01pm.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Mayor Cassinelli and Councilmembers Jensen, Karnofski, Marshall, Chambreau, and Forner.

D. Approval of Agenda

1. **ACTION: Motion to approve amended agenda with correction to Business Item 2, move from Business Item 2 to Discussion Item 1. (Marshall/Forner) 5 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 37742 to 37743 + Electronic totaling \$19,304.07 and Checks: 37744 to 37781 totaling \$89,713.00 for a grand total of \$109,017.07.
ACTION: Motion to approve the consent agenda with correction to the minutes of April 13, 2015. (Marshall/Karnofski). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Treasurer's Report

Included in council packet.

ii. Fire Chief Report

Worked with Police Department on the military shell found in Sahalee. Thanks to the Berani boys' for feeding the group.

iii. Chief of Police Report

Appreciate the assistance from the Fire Dept. and City crew with the military shell. Report on Pugz Adams and the Homeless Camp was presented. Chief Wright asked for council to attend the workshop planned for later in the month.

iv. Deputy City Clerk

The Black Lake Fishing Derby is done and attendance was good with 199 children registered.

v. Wastewater Treatment Plant

Warren Hazen reported that the wastewater treatment plant UV filters may only have about another year of life.

2. Council Reports

- i.** Councilmember Jensen attended the Black Lake Fishing Derby. It was a great day for fishing.
- ii.** Councilmember Karnofski also attended the Black Lake Fishing Derby. Attendance of 199, weather was great! Brazilian Elodea is aggressive and is growing back in areas. It will be treated this fall, however we need to work with the cranberry farmers to get the timing right. Thank you to all the derby volunteers!
- iii.** Councilmember Marshall shared dialogue about the Critical Areas Ordinance update with council, planner, and clerk. Assessed the firehouse for network capability and thinks the building was laid out very well for the network. Raymond Federal Bank has donated a switch that was needed.
- iv.** Councilmember Forner thanked Councilmember Marshall for looking at the network. Also attended derby and helped with traffic control and the crossing between New Life Church and Black Lake. He shared that this is an excellent opportunity to discuss traffic control measures with other departments. Speeding vehicles were a concern during the derby.

3. Mayor's Report

- i.** Thank you to the Parks and Recreations Commission for another successful year at the derby. Thank you to the Fire Dept. and Sparky for attending. Also thanks to Laurie Hazen and Doug Knutzen for attending and volunteering. Thank you to everyone who donated prizes. The Black Lake Fishing Derby is one of the most enjoyable events that the City of Ilwaco brings to the community. Let's get the Elodea sprayed asap!
- ii.** Attended PCOG and CREST meetings, as well as met with Dina Horton from Senator Cantwell's office and talked about trail management.

G. Comments of Citizens and Guests Present

- 1. None**
 - i.** Mayor Cassinelli commented that City Hall received a request for microphones at City Council meetings, which we will be looking into.

H. Business

1. Vacation of a Portion of Public Right-of-Way

- i.** City Hall was asked to look back for receipts of fees collected for prior road vacations which were not found. Discussion of how the city acquired the land and if there has ever been any cost incurred by the city. Discussion on where within WAC/RCW it states that the City doesn't have to charge a fee.

I move to approve the application for Vacation of a Portion of Public Right-of-Way as set forth by Doug Knutzen in the Master Planning Permit

Application dated February 10, 2015 with no fee. (Marshall/Chambreau). 5 Ayes 0 Nays 0 Abstain.

2. Wastewater UV Disinfection Upgrades

- i. Updated pictures and letters presented to council. Competitive bids presented starting around \$150,000. This is a budgeted item for 2015.

I move to accept the bids from Aquionics and Wadsworth Electric to provide two upgraded UV System Model IL W 1250 in the amount of \$102,000, recommended Spare Parts in the amount of \$6,000, electrical installation from Wadsworth Electric in the amount of \$4,900, for a total amount of \$112,900. (Jensen/Karnofski) 5 Ayes 0 Nays 0 Abstain

3. Contract for Professional Engineering Services

- i. Required yearly by state law.

I move to approve the mayor to execute the proposed Contract for Professional Engineering Services between the City of Ilwaco and Gray & Osborne, Inc., and to confirm their appointment as City Engineer. (Forner/Jensen)

- ii. Discussion over language of motion and if an RCW/WAC should be cited.

Withdraw Original Motion (Forner/Jensen)

After reviewing the public engineering services roster by the utility committee, I move to approve the mayor to execute the proposed Contract for Professional Engineering Services between the City of Ilwaco and Gray & Osborne, Inc., and to confirm their appointment as City Engineer. (Karnofski/Chambreau) 5 Ayes 0 Nays 0 Abstain

I. Discussion

1. Sole Source Purchase Resolution, Wastewater Plant

- i. Mayor Cassinelli presented additional bids from competitors. Sole Source Resolution not required.

ACTION: Move contract proposal to business at this meeting. (Jensen/Forner) 5 Ayes 0 Nays 0 Abstain

2. Invoice Cloud for Utility Billing Payment Options

- i. Discussion revolved around if the city is interested in charging for the credit card costs associated with the new service, or will the city absorb that cost and not pass onto the customer? Council agreed that the city should absorb the cost and requested additional figures on only that option.

ACTION: Move to business at next meeting.

3. Contract for Professional Engineering Services

Per WAC/RCW, the city must update our professional service contracts yearly. Discussion regarding research with MRSC process of selection.

ACTION: Move to business at this meeting. (Forner/Jensen) 5 Ayes 0 Nays 0 Abstain

J. Correspondence and Written Reports

1. None

K. Future Discussion/Agendas

1. Amended Procedures Ordinance
2. Pursuit of New Agreement with Seaview Sewer District

- L. Motion to adjourn the meeting (Chambreau)** Mayor Cassinelli adjourned the meeting at 7:00 p.m.

Mike Cassinelli, Mayor

Holly Beller, Deputy City Clerk