



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday June 22, 2015**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00pm.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Mayor Cassinelli and Councilmembers Jensen, Karnofski, Marshall, and Forner.
Absent Councilmember Chambreau.

D. Approval of Agenda

1. **ACTION: Motion to approve amended agenda with the addition of an Executive Session prior to Discussion Tabs 9 and 10 (Agenda Item 1 and 2). (Karnofski/Jensen) 4 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 37953 to 37955 + Electronic totaling \$20,010.94 and Checks: 37951, 37952, and 37956 to 37989 totaling \$78,973.50 for a grand total of \$98,984.44.
ACTION: Motion to approve the consent agenda. (Marshall/Jensen). 4 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Treasurer's Report

Included in council packet.

ii. Police Chief Report

The Department is getting ready for the 4th of July weekend with extra officers.

iii. Fire Chief Report

Chief Williams stated that the city should implement an open burn ban through October in an effort to reduce fire hazards. It is the opinion of the Fire Chief that any open fires should be banned, including BBQ's (excluding gas/propane). Council discussed adding this as a discussion item to the agenda. Police Chief Wright reported that most open burns are taken care of with a reminder warning, and then Olympia is contacted.

ACTION: I move to add a discussion item to the agenda that being a city wide burn ban. (Jensen/Forner). 4 Ayes 0 Nays 0 Abstain.

2. Council Reports

- i. Councilmember Jensen spoke with a member of the press who requested the date of City Council be moved to a Tuesday or Wednesday, due to a conflict with the date of Ocean Beach School District Board Meetings, which was taken into consideration. Also, the Black Lake Trail is significantly dry, likely a result of the lack of rain for the month.
- ii. Councilmember Karnofski commended Parks and Recreation Chair Nick Haldeman for his work on the Black Lake Trails. A meeting with the Columbia Land Trust is scheduled for 6/23/15 to discuss the removal of dikes serving the Wallacut River and any impact to the surrounding properties.
- iii. Councilmember Marshall attended the water shed tour with Councilmember Chambreau and Forner and appreciated the educational opportunities it presented about RFP for roads and streams.
- iv. Councilmember Forner also attended the water shed tour and is concerned with the Weyerhaeuser access gate which allows entry over our water shed to the units being harvested being locked and inaccessible in case of a fires. June rainfall of .39” is the 2nd lowest in history, average for this time of year is 2” to 2.25”. Forner will also meet with the Columbia River Land Trust regarding the Wallacut dike removal.

3. Mayor’s Report

- i. Mayor Cassinelli will be attending PCOG and EDC meetings this week. A Thank You note from Kris Pointer with the Ilwaco Timberland Regional Library was presented.

G. Comments of Citizens and Guests Present

1. None

H. Oath of Office

1. Jackie Sheldon recited the Oath of Office as presented by Mayor Cassinelli for Planning Commission Seat No. 2.

I. Business

1. Amend Title 15.16 of the IMC, Development in Flood Areas

Councilmember Jensen stated that a check with the International Residential Building Code revealed language regarding building in flood zones.

ACTION: I move to adopt Ordinance XXX amending Title 15.16, Development in Flood Areas, to comply with the most current International Building Code and International Residential Code as adopted by the State of Washington and FEMA minimum requirements. (Marshall/Jensen) 4 Ayes 0 Nays 0 Abstain

2. Emergency Communications Sales Tax

Discussion over how much money is involved with the tax, and requested a copy of the PACCOM budget. Councilmember Forner was not satisfied with the guarantee of this

money being allocated to the budget shortfall and stated that the county should be pursuing a cell phone tax.

ACTION: Leave as Business for the next meeting.

3. Promotion for Deputy City Clerk

Discussion over the title of “Deputy City Clerk” and why “Deputy” is used.

ACTION: I move to approve the mayor’s recommended promotion of Holly Beller to City Clerk Grade 9, Step 1 on the 2015 pay scale effective July 1, 2015.

(Forner/Marshall) 4 Ayes 0 Nays 0 Abstain

J. Discussion

1. iFocus Consulting Contract Renewal

Discussion regarding email service from beachdog.com and the iFocus implement recommendation to use the Microsoft Online Exchange Plan.

ACTION: Leave as Discussion for next meeting.

2. Burglar & Fire Alarm Systems Ordinance

Council discussed what the definition of a “false alarm” is and how this impacts the schools. Suggestions were given for additional language to clarify “mischievous activations”.

ACTION: Leave as Discussion for next meeting.

3. City of Ilwaco Investment Policy

Council discussed if employees should have authority to invest city funds and the repercussions of market declines to the city.

ACTION: Leave as Discussion for next meeting.

4. Ordinance Vacating Public Right-Of-Way

Council discussed Section 4 of the ordinance and if it is necessary to include, as the council had passed the Public Right-of-Way vacation without fee at the April 27, 2015 council meeting.

ACTION: Leave as Discussion for next meeting.

5. City Wide Burn Ban

Discussion over support from council of the State and County Burn Ban, and if the city will issue citations to enforce the ban. Questions arose over the burn ban effecting fireworks, camp fires, and BBQ’s. The Fire Chief will post notices at the post office, City Hall and other places to remind the public of the burn bans, which shall include small campfires.

ACTION: Leave as Discussion for next meeting.

K. Executive Session

1. Mayor Cassinelli closed the regular council meeting at 7:29 p.m. and opened the Executive Session at 7:33 p.m. per RCW 42.30.110(1) (g). Executive session shall meet for 15 minutes.
2. At 7:48 p.m., Mayor Cassinelli extended the Executive Session for an additional 15 minutes.
3. At 8:05 p.m., Mayor Cassinelli extended the Executive Session for 10 more minutes.

4. At 8:16 p.m., Mayor Cassinelli extended the Executive Session for an additional 5 minutes.
5. At 8:21 p.m., Mayor Cassinelli closed the Executive Session and re-opened the regular council meeting at 8:21 p.m.

L. Discussion Cont.

5. Amend Ord. 840: Salary Classifications & Establishing the 2015 Pay Table

The personnel committee will review the pay grade descriptions and possibly call a Special Council meeting workshop to further amend the 2015 Pay Table.

ACTION: Leave as Discussion for next meeting.

6. Promotion for Water Plant Operator

ACTION: Leave as Discussion for next meeting.

M. Correspondence and Written Reports

1. Planning Commission Recommendation to Council regarding Amendment to Title 15
2. Parks and Recreation Commission Terms

N. Future Discussion/Agendas

1. Neighborhood Preservation Ordinance - *Cassinelli*
2. Ordinance Amending Title 8 – Health and Safety - *Cassinelli*
3. Amendment of the Critical Areas Ordinance No. 614 – *City Planner*
4. Amend Ordinance No. 777 Parks and Recreation Commission - *Cassinelli*

O. Motion to adjourn the meeting (Forner) Mayor Cassinelli adjourned the meeting at 8:25 p.m.

Mike Cassinelli, Mayor

Holly Beller, Deputy City Clerk