



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday July 13, 2015**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00pm.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Mayor Cassinelli and Councilmembers Jensen, Marshall, Chambreau, and Forner. Absent Councilmember Karnofski.

D. Approval of Agenda

1. **ACTION: Motion to approve agenda. (Marshall/Chambreau) 4 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 37990 to 37998 + Electronic totaling \$40,373.13 and Checks: 37999 to 38041 totaling \$115,774.66 for a grand total of \$156,147.79.

ACTION: Motion to approve the consent agenda with the correction to the June 22nd, 2015 minutes, Councilmember Jensen requested that "Residential" be noted in business item 1. The line is to read "International Residential Building Code. (Jensen/Chambreau). 4 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Police Chief Report

Included in council packet, he also mentioned what a nice firework display that Ilwaco had on July 3rd.

ii. Treasurer's Report

The Treasurer reported that the 2014 audit has been completed, including the financial audit, single audit and 3-year accountability audit. The exit conference is roughly set for the first week of August and everyone will be notified once the date and time are finalized.

2. Council Reports

- i. Councilmember Jensen mentioned that there have been various improvements throughout Black Lake Trail. Nick Haldeman has really taken the lead and

encouraged his students and other volunteers to clear trails and provide maintenance.

- ii. Councilmember Marshall mentioned that he had been working with Stephanie Fritts and Kathy Spoor to understand and review the PACCOM budget. He also added at the end of the meeting (6:58pm) that he received a copy of the draft comprehensive plan. He had hoped that the Council would have been more involved up to this point, but was also pleased to see that plan had made to a draft stage.
- iii. Councilmember Forner attended a meeting with the Chief of Police, Fire Chief and the Mayor to discuss the firework ban. This was specifically addressed towards issuing letters of reprimand.

3. Mayor's Report

- i. Mayor Cassinelli attended the South County EDC meeting, Port of Ilwaco meeting, Ilwaco Merchants and the meeting with the Police and Fire Chief and Councilmember Forner.

G. Comments of Citizens and Guests Present

- 1. Dave Santos spoke to the council about the sign on the corner of Spruce and 1ST. He expressed concern that the sign is in violation of the sign ordinance and that it is inhabiting the other business owners. He would like to see the City Planner review his approvals and the ordinance to make sure that this owner is in compliance.

H. Public Hearing

- 1. Amendment of Chapter 15 of the IMC
The Mayor closed the regular meeting at 6:09pm and opened the public hearing. He explained that this public hearing was in regards to integrating the code enforcement ordinance (Title 11) into the Title 15. So the penalties in 15 would reflect what was passed in 11. The Mayor called for comments, there were none. The Mayor closed the public hearing at 6:10 and reopened the regular meeting.

I. Business

1. Emergency Communication Sales Tax

Kathy Spoor from Pacific County was in attendance. The Mayor explained that the 911 tax is added to a phone bill at the point of billing, not where the call is made. Kathy elaborated and made it clear the Pacific County is the largest contributor to PACCOM, as they have the largest volume of calls, largest populations and highest assessed property values. She went on to mention that the county pays 10% off the top of the member contributions, the rest of the revenue comes from the cities and the fire district. The amount that they are billed is based on the formula mentioned above. Therefore if this tax were to get passed by the voters that tax amount would come off the top of the total revenue needed to support the 911 program. Councilmember Marshall explained the one page budget sheet that he had provided. Another item that was presented was the portion

of the example resolution stating that all tax funds received are to directly and solely go to the purpose of emergency communication systems. Some discussion ensued.

ACTION: Motion to adopt the resolution giving full and unqualified support to the E-9-1-1 Sales and Use Tax (Marshall/Chambreau) 4 Ayes 0 Nays 0 Abstain

2. iFocus Consulting Contract Renewal

ACTION: Motion to approve the Mayor to execute the 2015 iFocus Consulting agreement for Network Administration. (Forner/Chambreau) 4 Ayes 0 Nays 0 Abstain

3. Amendment of Chapter 15 of the IMC

ACTION: Motion to amend Chapter 15, Unified Development Ordinance of the Ilwaco Municipal Code in order to uniformly enforce the code requirements with regards to violation and penalties, and to update policy. (Chambreau/Forner) 4 Ayes 0 Nays 0 Abstain

4. Ordinance Vacating Public Right-of-Way

ACTION: Motion to adopt the ordinance vacating a portion of “C” Street per the Plat of Ocean View (Forner/Chambreau) 4 Ayes 0 Nays 0 Abstain

J. Discussion

1. iFocus Consulting Contract Renewal

Discussion regarding their level of service and the fact that the City staff is very happy with their services.

ACTION: Move to business at this meeting (Forner/Chambreau) 4 Ayes 0 Nays 0 Abstain

2. Amendment of Chapter 15 of the IMC

The Mayor explained that the Title 11 Code Enforcement was previously passed and this would just incorporate that title into Chapter 15 for penalties.

ACTION: Move to business at this meeting (Chambreau/Forner) 4 Ayes 0 Nays 0 Abstain

3. City of Ilwaco Investment Policy

Discussion regarding where these funds could possibly be invested, who had the authority to invest and what risk is involved. It was determined that the City Council should approve investments brought to their attention by the City Treasurer. It was also asked the Title 2.08 be re-written as the job description of the Clerk-Treasurer is no longer applicable to the current city staff.

ACTION: Move to business at the next meeting.

4. Ordinance Vacating Public Right-Of-Way

ACTION: Move to business at this meeting. (Forner/Chambreau) 4 Ayes 0 Nays 0 Abstain

5. Amendment to Ordinance 777 Park and Rec Commission

The Mayor expressed that the Parks and Rec Chair has requested that the number of non-residents members be increased from 1 to 2. The Mayor also mentioned at this time that he wants to appoint Matt Lessnau to Parks and Rec, Matt was a graduate of Ilwaco High

School and has now returned to Ilwaco. Therefore the Parks and Rec Commission will be full.

ACTION: Move to business at the next meeting.

Correspondence and Written Reports

1. Planning Commission Recommendation to Council regarding Amendment to Title 15
2. WA State Auditor's Office Entrance Conference Materials

K. Future Discussion/Agendas

1. Burglar & Fire Alarm Systems Ordinance – *Cassinelli*
2. Beachdog.com Hosting Renewal and Email Options – *Karnofski*
3. Neighborhood Preservation Ordinance - *Cassinelli*
4. CUP Extension – *City Planner*
5. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*
6. Amendment of the Critical Areas Ordinance No. 614 – *City Planner*

L. Motion to adjourn the meeting (Forner) Mayor Cassinelli adjourned the meeting at 7:01 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer