



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday July 27, 2015**

**A. Call to Order**

1. Mayor Cassinelli called the meeting to order at 6:00pm.

**B. Flag Salute**

1. The Pledge of Allegiance was recited.

**C. Roll Call**

1. Present: Mayor Cassinelli and Councilmembers Jensen, Karnofski, Marshall, Chambreau, and Forner.

**D. Approval of Agenda**

1. **ACTION: Motion to approve agenda with the following additions; to add Discussion Item Number 2, Contract for Planning Services and move Agenda Item I Executive Session to after Discussion Item Number 2. (Jensen/Karnofski) 5 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

1. Including Checks 38042 to 38044 + Electronic totaling \$22,589.76 and Checks: 38045 to 38077 totaling \$164,333.36 for a grand total of \$186,923.12  
**ACTION: Motion to approve the consent agenda. (Karnofski/Marshall). 5 Ayes 0 Nays 0 Abstain.**

**F. Reports**

**1. Staff Reports**

- i. **Treasurer's Report**  
Included in agenda items.
- ii. **Fire Chief Report**  
Burn ban is still in effect.
- iii. **Police Chief Report**  
No report at this time.
- iv. **Parks and Recreation**  
Met with Earl Miller to discuss what types of trees to plant along the fence at City Shop. Still working on finalizing the plan and sourcing the trees. The upper section of Josh's Trail is complete, there is still a bit of work to be done to the technical trail features that are on the side of the trail, but for the most part is complete. Josh's connector construction will begin after the bridge that needs to

be built is complete. Grant for City Park was funded through the state and Parks and Rec has 60 to 90 days to come up with funds for the match to the grant. Meeting with RCO Grant manager to discuss a plan, meeting with the playground rep on Wednesday to discuss play structures and equipment, workshop on Wednesday night with Parks and Recreation commission. Also, thank you to City Council for moving the amendment to Parks and Rec Ordinance into business at tonight's meeting and hopes that passes.

**v. City Clerk Report**

Garrett Phillips with CREST has recommended a meeting with Nadia Gardner from Columbia Land Trust to discuss DOH and DOE grants, Weyerhaeuser harvest plans, future acquisitions, and ROW income opportunities. A meeting will be planned in the upcoming weeks.

**vi. City Attorney**

No report at this time.

**2. Council Reports**

- i.** Councilmember Jensen noticed that Black Lake water level is decreasing (maybe 18" – 2' in the last 6 weeks) and the Elodea is getting out of control again. Reminded council that we have an agreement with the cranberry growers for water and the level should be monitored to ensure the city can provide the water flow when it is needed. Mayor Cassinelli requested City Staff contact Ilwaco High School and make sure they are not using the lake water for watering the practice fields at the high school.
- ii.** Councilmember Karnofski congratulated Parks and Recreation Commission on accomplishments.
- iii.** Councilmember Marshall has begun work on updating the position descriptions with the Personnel Committee which is a difficult job, but has located the Federal pay system descriptions which will be very helpful. Supervisory positions will still be the most challenging.
- iv.** Councilmember Chambreau was asked by the Chinook Observer to write a response to the article from The New Yorker which has received a lot of press and attention for the potential of tsunamis in our region. Special attention was given to the event timeline, and Councilmember Chambreau is of the opinion that the science behind the frequency of events was incorrect, and should be reconsidered.
- v.** Councilmember Forner thanked councilmember Chambreau for sharing the original article. He is however concerned that there is not more attention given to this at the federal, state or local levels to deal with this sort of emergency. We should have more drills and emergency preparation considerations given to this issue.

**3. Mayor's Report**

- i.** Mayor Cassinelli attended the Timberland Regional Library board meeting at the Ilwaco Timberland Library and thanked the board for continuing their involvement in the city. Also attended the CREST Board meeting. The Exit Conference for our scheduled state audit has been set for August 7, 2015 at 3pm.

## **G. Comments of Citizens and Guests Present**

1. Dave Shurtleff, partial owner of the Ilwaco Tuna Club/Tre-Fin Foods introduced himself and his businesses to council. The business is located on Howerton Way in the old building he believes was formerly the Raven & Finch Wine Club. It has been a year under construction with the building. He listed the business activities as including; commercial tuna harvesting and processing, bed and breakfast upstairs, and they house the Ilwaco Tuna Club. “Long, hard haul to build the building and to be where we are at right now, and I think we are pretty good with where we are at right now” but he is concerned that he has not been welcomed to the business community in the appropriate manner and would like the Mayor to personally welcome him and his business to the port. Mr. Shurtleff stated that the city planner, Ryan Crater, “was really good trying to get our permits” and “I know we may have to get some more permitting down the road here” and for whatever reason the contract was terminated, Mr. Crater did issue the bed and breakfast permit prior to that termination. Mr. Shurtleff felt that there has been rumors and gossip within the community and wants to have the Mayor speak directly to him regarding any issues the Mayor has with the business. He closed in saying that he wants to have “a good time here in Ilwaco” and he feels that he “is being harassed”.

## **H. Oath of Office**

1. Parks and Recreation Commission Seat 2.  
The Oath of Office was recited by Matthew Lessnau.

## **I. Business**

1. **City of Ilwaco Investment Policy**  
**ACTION: Motion to adopt the Ordinance delegating authority for the investment of city funds as part of the Ilwaco Municipal Code. (Marshall/Chambreau) 5 Ayes 0 Nays 0 Abstain**
2. **Amend Ordinance No. 777 Parks and Recreation Commission**  
**ACTION: Motion to enact Ordinance XXX amending Ordinance 777, which increases the number of non-resident commission seats. (Karnofski/Forner) 5 Ayes 0 Nays 0 Abstain**

## **J. Discussion**

1. **Burglar & Fire Alarm Systems Ordinance**  
Some edits were provided by Councilmember Marshall. Councilmember Chambreau asked if there is a current fee structure for permitting burglar and fire alarms within the city. Some municipalities have a yearly permit for these types of alarms. The Police Chief was given a copy of the ordinance for review. **ACTION: Move to business at the next meeting.**
2. **Contract for Planning Services**  
Council reviewed the agenda item information and had questions needing addressed through an Executive Session.

**ACTION: Discussion Item Tabled.**

**K. Executive Session**

1. **Motion to close regular meeting and enter into an Executive Session per RCW 42.30.110 (i) which shall last 20 minutes. Regular meeting was closed at 6:22 p.m. and the Executive Session was opened.**
2. **At 6:42 p.m. it was announced that the Executive Session would last an additional 10 minutes.**
3. **At 6:53 p.m. it was announced that the Executive Session would last an additional 5 minutes.**
4. **At 6:58 p.m. it was announced that the Executive Session would last an additional 5 minutes.**
5. **At 7:04 p.m. the Executive Session ended and the Regular meeting was re-opened.**

**L. Correspondence and Written Reports**

1. Email regarding Fireworks from Bruce Peterson

**M. Future Discussion/Agendas**

1. Beachdog.com Hosting Renewal and Email Options – *Karnofski*
2. Neighborhood Preservation Ordinance - *Cassinelli*
3. CUP Extension – *City Planner*
4. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*
5. Amendment of the Critical Areas Ordinance No. 614 – *City Planner*
6. Fence Height - *Jensen*

**N. Motion to adjourn the meeting (Jensen)** Mayor Cassinelli adjourned the meeting at 7:06 p.m.

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Mike Cassinelli, Mayor

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Holly Beller, City Clerk