



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday August 10, 2015**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00pm.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Mayor Cassinelli and Councilmembers Jensen, Karnofski, Marshall, Chambreau, and Forner.

D. Approval of Agenda

1. **ACTION: Motion to approve agenda with the following additions; to add Discussion Item Number 4, Transportation Improvement Board (TIB) Grant Applications. (Forner/Karnofski) 5 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 38078 to 38085 + Electronic totaling \$40,995.84 and Checks: 38086 to 38121 totaling \$36,665.60 for a grand total of \$77,651.44
ACTION: Motion to approve the consent agenda. (Karnofski/Chambreau). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Police Chief Report

Included in agenda items.

ii. Fire Chief Report

No Report at this time.

iii. Parks and Recreation

Councilmember Karnofski encouraged those who were interested to attend the Parks and Rec meeting on August 11, 2015 at the Fire Station, 6pm. She said that donations are coming in for the City Park renovation, she thanked Councilmember Forner for making his donation. Karnofski also mentioned that The Pickled Fish featured a "Parks and Rec" cocktail where 50% of the proceeds went to the match for the park improvements. She is working with other local vendors to hopefully get more donations.

2. Council Reports

- i. Councilmember Jensen noticed that Black Lake water level is still decreasing, he mentioned that the sprinklers were active right at the time of the meeting. The Mayor stated that he would once again talk to the School District and remind them of the current low water levels.
- ii. Councilmember Karnofski added onto the Parks and Recreation report by stating that artist Don Nisbett was going to donate artwork towards the City Park project as well.
- iii. Councilmember Marshall reported that he met with the City Treasurer to go over cash reserve reporting and he also attended the exit audit conference last Friday.
- iv. Councilmember Chambreau asked Councilmember Karnofski who to make a donation check out to for the City Park renovation.
- v. Councilmember Forner also attended the exit audit conference last Friday.

3. Mayor's Report

- i. Mayor Cassinelli mentioned that he had a letter from Kay Harrison who was interested in the open seat on the Planning Commission, with council's approval he would like to swear her in at the next Council meeting. He also mentioned the City had a clean audit for the 2014 financial audit, the 2012, 2013 & 2014 accountability audit and the single federal audit.

G. Comments of Citizens and Guests Present

1. None.

H. Business

1. Burglar & Fire Alarm Systems Ordinance

There was discussion on whether or not Chief Wrights' comments had been incorporated into the ordinance. It was decided that Section 10 referring to appeals would be revised to reflect the newly adopted enforcement chapter, 11.

ACTION: Leave as business for the next meeting.

2. Water Treatment Plant Improvements Project Close out

ACTION: Motion to accept the Water Treatment Plant Improvements project as complete upon receipt of the final affidavit and authorize the Mayor to execute the Final Contract Voucher Certificate and proceed with the close out process.

(Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain

I. Discussion

1. Ordinance Defining the Duties of the City Clerk and City Treasurer

There were questions pertaining to whether or not the ordinance would reflect duties outlined in the job descriptions. Discussion continued about the RCW's referenced within the ordinance, more clarification was requested. The Treasurer was asked to come back with some revisions to the ordinance. **ACTION: Leave as discussion for the next meeting.**

2. Water Treatment Plant Improvements Project Close out

Councilmember Forner presented this item, stating that with the close out process initiated the City could request the retainage.

ACTION: Move to business at this meeting (Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain.

3. Department of Health Contract Amendment – Watershed Grant

The Mayor presented this item stating that DOH sent this amendment over for approval, the only change would be the addition of attachment IV which is an explanation of the grant elements. The Mayor also stated that this item isn't time sensitive. **ACTION:**

Move to business at the next meeting.

4. Transportation Improvement Board (TIB) Grant Applications

Councilmember Forner presented this item, describing that Chris Workman from TIB came down to Ilwaco and evaluated potential projects. The two that he thought would score the highest based on criteria set forth by TIB were two overlay projects, Lake Street and Howerton Ave SE. There were many questions as to why those streets were chosen over others. Discussion ensued over this topic, the council asked for more information regarding project criteria. **ACTION: Leave as discussion for the next meeting.**

J. Correspondence and Written Reports

1. Letter of Interest for Planning Commission Seat 5
2. Minutes from Planning Commission Regular Meeting August 4, 2015

K. Future Discussion/Agendas

1. Comprehensive Plan Update – *City Clerk*
2. Beachdog.com Hosting Renewal and Email Options – *Karnofski*
3. Neighborhood Preservation Ordinance – *Cassinelli*
4. Home Occupations – *City Clerk*
5. CUP Extension – *City Planner*
6. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*
7. Amendment of the Critical Areas Ordinance No. 614 – *City Planner*
8. Fence Height – *Jensen*

L. Motion to adjourn the meeting (Chambreau) Mayor Cassinelli adjourned the meeting at 6:42 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer