



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, October 24, 2016**

A. Call to order

1. Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Councilmembers Jensen, Karnofski, Marshall, Chambreau, Forner and Mayor Cassinelli

D. Approval of Agenda

1. **ACTION: Motion to approve the agenda with the addition of two items, before Public Hearing an Oath of Office for Planning Commission Seat 3 and Discussion Item 7, Sole Source Purchase Flygt Influent Pump. (Marshall/Karnofski) 5 Ayes 0 Nays 0 Abstain.**

E. Consent Agenda

1. Including Checks 39387 to 39389 + Electronic payments totaling \$15,283.06, Checks: 39390 to 39425 totaling \$71,581.84 for a grand total of \$86,864.90.
ACTION: Motion to approve the consent agenda as written. (Karnofski/Jensen) 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Fire Chief

Fagerland assisted the volunteer department with replacing the south wall of the Fire Museum which was rotten and in danger of blowing in. The American Legion Don R. Grable Post No. 48 will host the 29th Annual Derald D. Robertson Safety Awards Ceremony and Banquet. Ilwaco Volunteer Firefighter Scott Corsi has been nominated for Firefighter of the Year.

ii. City Clerk/Treasurer

Job advertisement for the clerk will close on November 1 and the mayor will begin interviews immediately.

iii. Parks and Recreation Commission

Nick Haldeman met with City Park Project Manager Bob Droll regarding survey points and wetland delineation information from Key McMurry. Also discussed the Donor Mural Wall with artist Renee O'Connor.

2. Council Reports

- i. Councilmember Jensen attended the Budget Workshop.

- ii. Councilmember Karnofski attended the Budget Workshop, the Park meeting with Bob Droll and Renee O'Connor. This week is Red Ribbon week and you will see red ribbons tied around town to remind you to take the Drug Free pledge.
- iii. Councilmember Marshall attended the Budget Workshop.
- iv. Councilmember Chambreau attended the Budget Workshop.
- v. Councilmember Forner attended the Budget Workshop and reminded us that there will be an Open House at the Ilwaco Fire Hall on Monday, October 31st, Halloween beginning at 4p.m. The Fire Hall is accepting donations of canned food for the local food banks.

3. Mayor's Report

- i. Mayor Cassinelli attended the Budget Workshop.

G. Comments of Citizens and Guests Present

- 1. None

H. Oath of Office

- 1. Melissa Cutting recited the Oath of Office for Planning Commission Seat No. 3

I. Public Hearing

- 1. Mayor Cassinelli closed the regular meeting at 6:08 p.m. and opened the Public Hearing for the 2017 Property Levy Certification

J. Business

1. Ordinance Establishing 2017 Property Tax Levy and Certification

ACTION: Motion to adopt the ordinance establishing the property tax rate for the 2017 budget and to authorize the city treasurer to certify the 2017 levy not to exceed \$214,400 to the Pacific County legislative authority. (Marshall/Karnofski)

Councilmember Jensen requested that the motion be changed to two separate motions for voting purposes. **Motion withdrawn.**

ACTION: Motion to adopt the ordinance establishing the property tax rate for the 2017 budget (Jensen/Forner) Roll Call Vote: Jensen Aye, Karnofski Aye, Marshall Aye, Chambreau Aye, and Forner Aye.

ACTION: Motion to authorize the city treasurer to certify the 2017 levy not to exceed \$214,400 to the Pacific County legislative authority. (Jensen/Forner) Roll Call Vote: Jensen Aye, Karnofski Aye, Marshall Aye, Chambreau Aye, and Forner Aye.

2. Interlocal Agreement with HGACBuy LLC

Councilmember Forner brought up that this contract was written in the State of Texas and not subject to Washington State law. It was noted that the City Attorney has reviewed and approved of the document.

ACTION: Motion to approve the Mayor to enter into the Interlocal Agreement with HGACBuy for Cooperative Purchasing. (Karnofski/Marshall) 5 Ayes 0 Nays 0 Abstain

3. Black Lake Disc Golf Design Contract

Additional comments and discussion with council.

ACTION: Motion to authorize the Mayor to enter into the contract with Firefly Disc Golf Promotions for the design of a 12 Hole Disc Golf Course located at Black Lake. (Karnofski/Forner) Roll Call Vote: Jensen Nay, Karnofski Aye, Marshall Aye, Chambreau Nay, and Forner Aye

4. Ordinance Extending Expiration for Existing Preliminary Plats

Councilmember Forner expressed concern for extending the preliminary plat too far into the future as it can present challenges for approving the final plat, as advised by the city attorney. Planner Sam Rubin explained that the city could still use the Development Agreement to amend the plat to current standards.

ACTION: Motion to enact Ordinance 866 Extending Expiration for Existing Preliminary Plats which will allow for a five year extension for existing preliminary plats. (Chambreau/Jensen) 4 Ayes 1 Nay 0 Abstain

5. Short Term Vacation Rentals

Planner Sam Rubin and Treasurer Holly Beller will work to draft internal procedures and forms which further clarify to future applicants a few of the concerns from council.

ACTION: Motion to enact Ordinance 867 relating to Vacation Rentals and amending Chapter 15 of the Ilwaco Municipal Code. (Marshall/Forner) 5 Ayes 0 Nays 0 Abstain

6. Sole Source Purchase Flygt Influent Pump

ACTION: Motion to adopt Resolution 2016-07 to purchase an Influent Flygt Pump from the Whitney Equipment Company, Inc. for the wastewater treatment facility. (Chambreau/Forner) Roll Call Vote: Jensen Nay, Karnofski Aye, Marshall Aye, Chambreau Nay, and Forner Aye

G. Discussion

1. Ordinance Establishing 2017 Property Tax Levy and Certification

Mayor Cassinelli presented the information on the 2017 property tax levy.

Councilmember Marshall asked how much of an increase this was over 2016, which is \$2,111.00

ACTION: Move to business at this meeting (Marshall/Karnofski) 5 Ayes 0 Nays 0 Abstain.

2. Interlocal Agreement with HGACBuy LLC

Mayor Cassinelli presented the briefing material. This Intra-state agreement will save \$2,644.39 on the purchase of the new playground equipment for the City Park Renovation. Councilmember Marshall inquired if there was any obligation on the city's part by entering into the agreement, of which none is known.

ACTION: Move to business at this meeting (Karnofski/Marshall) 5 Ayes 0 Nays 0 Abstain

3. Black Lake Disc Golf Design Contract

Councilmember Karnofski presented the briefing material. Council discussion ensued, along with public input.

ACTION: Move to business at this meeting (Karnofski/Forner) 3 Ayes 2 Nays 0 Abstain

4. 2017 EDC Contract for Technical Services

Mayor Cassinelli presented the briefing material. Council requested that the president or temporary director be present at the next council meeting.

ACTION: None taken at this meeting.

5. Ordinance Extending Expiration for Existing Preliminary Plats

Mayor Cassinelli presented the briefing material. Planner Sam Rubin was present to answer questions. Information was presented by Brian Wirkkala and Dale Barnett regarding the cost and time of the preliminary plat. Due to the poor economy the plat has been extended several times.

ACTION: Move to business at this meeting (Jensen/Karnofski) 5 Ayes 0 Nays 0 Abstain

6. Short Term Vacation Rentals

The proposed ordinance has been reviewed by Dept. of Commerce and no comments were received. Council discussed some of the language and definitions on page 34 of the ordinance. Councilmember Marshall commented that a reasonable effort had already been made to create an acceptable document which has been reviewed without comment by commerce.

ACTION: Move to business at this meeting (Marshall/Forner) 5 Ayes 0 Nays 0 Abstain

7. Sole Source Purchase Flygt Influent Pump

Mayor Cassinelli presented the briefing material. The city has previously chosen to move toward replacing all the pumps with the same Flygt pumps and this is the purchase of a new influent pump for the wastewater treatment facility to replace a pump which is nearing the end of its useful life. This cost was not budgeted for, however will be re-allocated through the second budget amendment.

ACTION: Move to business at this meeting (Marshall/Chambreau) 5 Ayes 0 Nays 0 Abstain

H. Future Discussion/Agendas

1. Administrative Interpretation Code Amendment
2. Shoreline Master Program Update
3. Update to Critical Areas Ordinance
4. Neighborhood Preservation Ordinance
5. Ordinance Amending Title 8 – Health and Safety
6. CWCOG Contract Renewal
7. Contract for Website Development
8. Comprehensive Plan Future Land Use Map
9. Propel Insurance Renewal

K. Motion to adjourn the meeting (Chambreau) Mayor Cassinelli adjourned the meeting at 7:35 p.m.

Mike Cassinelli, Mayor

Holly Beller, Treasurer