



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, February 08, 2016**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Councilmembers Jensen, Karnofski, Marshall, Chambreau, Forner and Mayor Cassinelli.

D. Approval of Agenda

1. **ACTION: Motion to approve the agenda as presented. (Karnofski/Forner) 5 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 38599 to 38604 + Electronic totaling \$28,895.42, Checks: 38605 to 38652 totaling \$88,696.47 for a grand total of \$117,591.89.
ACTION: Motion to approve the consent agenda. (Karnofski/Jensen) 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Parks and Recreation Commission

Councilmember Karnofski mentioned that Park and Rec. has a meeting on February 9th at 6pm at the Fire Hall.

ii. Fire Chief Report

Councilmember Forner reported that L&I had been at the fire hall multiple times in the past month conducting an inspection. They are a couple things that the department needs to improve on but they are overall in good standing. The exit conference will be scheduled for some time in the next couple weeks.

2. Council Reports

- i. Councilmember Jensen went on to elaborate on the fire hall's inspection as he attended the last fire meeting where the L&I inspector was present.

- ii. Councilmember Karnofski acknowledged the workshop that had just occurred regarding the SMP. She also mentioned a Wellspring event that occurred last Tuesday and that was well attended.
- iii. Councilmember Marshall mentioned that he was working on a review of the planning and permitting process with Councilmember Chambreau.
- iv. Councilmember Chambreau added to Councilmember Marshall's report and that he has been investigated wastewater and water treatment plant audits.
- v. Councilmember Forner reiterated that fact that he has been occupied with fire department tasks brought on by the L&I inspection.

3. Mayor's Report

- i. Mayor Cassinelli reported that he had attended the PCOG, EDC and the Port of Ilwaco meetings in recent weeks.

G. Comments of Citizens and Guests Present

- 1. None

H. Business

1. Promotion for Water Plant Operator

ACTION: Motion to approve the mayor's recommended promotion for Rick Gray to Plant Operator Grade 12 Step 2 on the 2016 pay scale effective February 15, 2016. (Marshall/Chambreau) 5 Ayes 0 Nays 0 Abstain

2. Contract for Professional Engineering Services

ACTION: Motion to authorize the mayor to execute the contract for Professional Engineering Services between the City of Ilwaco and Gray & Osborne. (Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain

3. Sole Source Purchase Resolution, Western Fireworks

ACTION: Motion to adopt the resolution waiving competitive bidding for the 2016 Independence Day at the Port fireworks display. (Marshall/Forner) 5 Ayes 0 Nays 0 Abstain

4. Western Display Fireworks Contract

ACTION: motion to approve the mayor to enter into an agreement with Western Display Fireworks, Proposal #16-5071 for the 2016 Independence Day at the Port fireworks display. (Marshall/Chambreau) 5 Ayes 0 Nays 0 Abstain

I. Discussion

1. Shoreline Master Program

The Mayor wanted to let the public know that the SMP was discussed in a workshop prior to the council meeting. He asked for any comments or questions.

ACTION: None at this time.

2. Promotion for Water Plant Operator

The Mayor presented this item and he pointed out that the document (Personnel Ordinance) that the Council requested at the prior meeting was including. **ACTION:**

Move this item to business at this meeting. (Marshall/Chambreau) 5 Ayes 0 Nays 0 Abstain

3. Annual WTP and WWTP Internal Audits

Councilmember Chambreau presented this item, explaining that the state governing body doesn't perform annual audits and therefore the agency should to protect itself and the employees. Information will be gathered and compiled to complete a plan for the near future. **ACTION: No motion at this time.**

4. SPCHS as City's Shelter of Record

Mayor Cassinelli presented this item and acknowledged Keleigh Schwartz in the audience from the SPCHS. There was a lot of discussion around this topic, with specific questions to sections of the ordinance. The council requested to time to review and possibly edit the ordinance. **ACTION: Leave as discussion for next meeting.**

5. Contract for Professional Engineering Services

Councilmember Forner presented this item, stating that Gray and Osborne has been the City's engineer for over 20 years.

ACTION: Move to business at this meeting (Forner/Jensen) 5 Ayes 0 Nays 0 Abstain

6. Sole Source Purchase Resolution, Western Fireworks

Mayor Cassinelli presented this item, expressing what a wonderful event this is for the City.

ACTION: Move to business at this meeting (Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain

7. Western Display Fireworks Contract

Mayor Cassinelli presented this item, reading the terms of the contract.

ACTION: Move to business at this meeting (Forner/Chambreau) 5 Ayes 0 Nays 0 Abstain

J. Future Discussion/Agendas

1. Shoreline Master Program - *Cassinelli*
2. Comprehensive Plan Amendment – *Cassinelli*
3. Neighborhood Preservation Ordinance - *Cassinelli*
4. Ordinance Amending Title 8 – Health and Safety - *Cassinelli*

K. Motion to adjourn the meeting (Chambreau) Mayor Cassinelli adjourned the meeting at 7:04p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer