



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, March 14, 2016**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Councilmembers Jensen, Karnofski, Marshall (arrived at 6:02), Chambreau, Forner and Mayor Cassinelli.

D. Approval of Agenda

1. **ACTION: Motion to approve the agenda as presented. (Karnofski/Forner) 4 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 38685 to 38690 + Electronic totaling \$29,158.31, Checks: 38684, 38691 through 38749 totaling \$72,508.68 for a grand total of \$101,666.99.
ACTION: Motion to approve the consent agenda. (Chambreau/Forner) 4 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- i. Clerk Report**
City Clerk provided a written report.
- ii. Chief of Police**
Chief Wright provided a written report.

2. Council Reports

- i.** Councilmember Jensen attended the L&I Fire Hall exit conference; he mentioned that overall the inspectors were pleased with the condition of the station.
- ii.** Councilmember Karnofski attended a meeting regarding the RCO grant with Councilmember Jensen, Park and Rec. Chair Nick Haldeman and Treasurer Smith. She also attended the LBPVB meeting and the IMA meeting.
- iii.** Councilmember Chambreau attended the Ilwaco Planning Commission meeting and was impressed with the level of involvement. He also wanted to thank Nansen Malin for her efforts as she announced that she was stepping down from the Planning Commission.

iv. Councilmember Forner attended the L&I exit conference at the Fire Hall.

3. Mayor's Report

- i. Mayor Cassinelli attended the LBPVB meeting and the Port of Ilwaco meeting. The Mayor then proceeded to present the State of the City, addressing all of the improvements over the last couple years. He also mentioned the reallocation of State funding for the Public Works Trust Fund and funding for MRSC.

G. Comments of Citizens and Guests Present

1. Brianna Alleman and Kathy from Longview were there to present their business proposition for a retail marijuana storefront at the Port of Ilwaco.

H. Business

1. SPCHS as City's Shelter of Record

Councilmember Jensen wanted to reiterate the suggested changes and make sure that they were reflected within the ordinance.

ACTION: Motion to enact Ordinance XXX amending Chapter 6.04 of the Ilwaco Municipal Code in order to establish a designated shelter of record for pet impoundment and to impose licensing fees with the addition of section 6.04.060 (D) three days changed to 5 days and adding the word "may" between animal and become as well as changing section 6.04.080 three days to five days (Jensen/Karnofski) 5 Ayes 0 Nays 0 Abstain

2. RCO Grant Contract to Transform City Park – Phase 1

Councilmember Marshall asked about the briefing material presented, he stated that he did not believe that it accurately represented the project status. He wanted to make sure that some the project had some flexibility within its budget to account for a possible fundraising shortfall.

ACTION: Motion to approve the Mayor to execute the Project Agreement between the City of Ilwaco and the Recreation and Conservation Office for the City Park Transformation. (Karnofski/Jensen) 5 Ayes 0 Nays 0 Abstain

I. Discussion

1. SPCHS as City's Shelter of Record

Discussion over Section 6.04.060, Item D 3-day hold period should be changed to 5 days. Also, the last sentence of the section should be moved to 6.04.070. Keleigh Schwartz presented the impound process and that the shelter is always looking to place the animal back with its rightful owner. Councilmember Jensen made the suggestion under section 6.04.060 (D) in line 2 that "animals may become the property of the shelter". Keleigh agreed to those suggestions.

ACTION: Move to business at this meeting (Forner/Karnofski) 5 Ayes 0 Nays 0 Abstain.

2. RCO Grant Contract to Transform City Park – Phase 1

Councilmember Karnofski and Councilmember Jensen explained that Parks & Rec will continue to fundraise to meet their goal. Councilmember Jensen and P&R Chair Haldeman have worked together to complete an RFQ for a project manager that would be the person to take over the project.

ACTION: Move to business at this meeting (Jensen/Karnofski) 5 Ayes 0 Nays 0 Abstain

3. PACCOM Memorandum of Understanding for Receipt and Expenditures of Funds from Proposition #1

Discussion about what defines a capital expenditure and at what point would the reserve reach a cap. The discussion continued on this topic and it was decided that this agreement would come before Council again once the language was amended by PACCOM.

ACTION: Council would like to see the amended language before approving the Mayor to sign the MOU.

4. Ilwaco Cemetery Assistance

The Council discussed the ramifications of this project and what it would entail. Overall the Council decided that they would like to know exactly why the attorney feels that an interlocal is the best option and have her draft said document.

ACTION: Motion to move to business at this meeting. (Marshall/)

ACTION: Left as discussion for next meeting.

J. Future Discussion/Agendas

1. Annual WTP and WWTP Internal Audits - *Chambreau*
2. Should the City lend appropriate equipment to the cemetery for necessary repairs following the slide – *Chambreau*
3. Update to Critical Areas Ordinance - *Cassinelli*
4. Comprehensive Plan Amendment – *Cassinelli*
5. Neighborhood Preservation Ordinance - *Cassinelli*
6. Ordinance Amending Title 8 – Health and Safety - *Cassinelli*

K. Motion to adjourn the meeting (Chambreau) Mayor Cassinelli adjourned the meeting at 7:21 p.m.

Mike Cassinelli, Mayor