



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, April 25, 2016**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Councilmembers Karnofski, Marshall, Forner, and Mayor Cassinelli. Absent were Councilmembers Jensen and Chambreau.

D. Approval of Agenda

1. **ACTION: Motion to approve the agenda as presented. (Karnofski/Marshall) 3 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 38835 to 38836 + Electronic totaling \$18,411.96, Checks: 38837 to 38869 totaling \$74,018.11 for a grand total of \$92,430.07.
ACTION: Motion to approve the consent agenda. (Forner/Karnofski) 3 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Fire Chief

Fire Chief Williams mentioned that there was a retirement party for Assistant Fire Chief Suomela as he served as a volunteer fireman for 45 years. Nick Haldeman was promoted to Captain and Matt Lessnau was promoted to Lieutenant.

ii. Parks and Recreation

Nick Haldeman was in attendance and reported that the Fishing Derby is this upcoming weekend, he is also rerouting Josh's Trail and had about 50 kids out last weekend helping.

iii. Treasurer's Report

Treasurer Smith provided a written report and also mentioned that City Hall continues to work with L&I to improve internal processes.

2. Council Reports

- i. Councilmember Karnofski reported that she had attended a couple Parks & Rec meetings and that Peninsula Poverty Response is working on bringing the

triathlon back to Black Lake which will be on September 17th. This coming weekend is busy as there is the Black Lake Fishing Derby, the Loyalty Days Parade, City Hall statue dedication and Saturday Market.

- ii. Councilmember Forner also attended Assistant Fire Chief Suomela's retirement party, he also mentioned that the fire station was occupied by the little league on Saturday for picture. He wanted to apologize that he missed the last Council meeting due to a leg injury.

3. Mayor's Report

- i. Mayor Cassinelli also attended Assistant Fire Chief Suomela's retirement party. He complimented the fire staff on the party and the attendance. The Mayor then went into some details about the L&I inspections, specifically confined space violations.

G. Comments of Citizens and Guests Present

- 1. None

H. Business

1. City Park Renovation Phase 2

ACTION: Motion to adopt Resolution 2016-04 authorizing the submittal of the application for grant funding assistance for the Washington Wildlife and Recreation Program Project to the Recreation and Conservation Office. (Karnofski/Forner) 3 Ayes 0 Nays 0 Abstain.

2. MRSC Small Works Roster Contract Renewal

ACTION: Motion to renew the annual contract with MRSC for Small Works, Consultant, and Vendor Rosters (Forner/Karnofski) 3 Ayes 0 Nays 0 Abstain.

I. Discussion

1. City Park Renovation Phase 2

The Mayor pointed out that this is just an application and that the City would have until May of 2017 to certify the match. Councilmember Karnofski also went on to say that this would give Parks & Rec a year to fundraise and secure funding resources.

ACTION: Move to business at this meeting (Karnofski/Forner) 3 Ayes 0 Nays 0 Abstain.

2. City Park Renovation RFQ Selection

Councilmember Karnofski presented this item stating that a portion of the Parks & Rec Commission had met prior to the Council meeting to discuss the RFQs. They felt that they did not have an adequate amount of time to do due diligence. They want more time to call references, speak to legal counsel and determine the best consultant for the job as this person will hopefully see the project through the completion. Parks & Rec will hold another special meeting to discuss this item further and will give the Council a formal recommendation for the next meeting.

ACTION: Leave as discussion for the next meeting.

3. MRSC Small Works Roster Contract Renewal

Mayor Cassinelli presented this item stating that the City has used this vendor list for the last 5 years and it has saved the staff a tremendous amount of time over the years.

ACTION: Move to business at this meeting. (Forner/Karnofski) 3 Ayes 0 Nays 0 Abstain.

J. Future Discussion/Agendas

1. Charter Franchise Agreement Renewal – *Cassinelli*
2. Safety Accident Prevention Plan – *Cassinelli*
3. Shoreline Master Program Update – *Cassinelli*
4. Short Term Vacation Rentals – *City Planner*
5. Interlocal Agreement for Building Inspector Services – *Cassinelli*
6. Proposal and Contract for Professional Engineering Services, Sahalee Water and Sewer Improvements - *Cassinelli*
7. PACCOM Memorandum of Understanding for Receipt and Expenditures of Funds from Proposition #1– *Cassinelli*
8. Update to Critical Areas Ordinance - *Cassinelli*
9. Comprehensive Plan Amendment – *Cassinelli*
10. Neighborhood Preservation Ordinance – *Cassinelli*
11. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*

K. Motion to adjourn the meeting (Forner) Mayor Cassinelli adjourned the meeting at 6:24 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer