



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, May 9, 2016**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Councilmembers Jensen, Karnofski, Marshall, Chambreau, and Mayor Cassinelli. Absent was Councilmember Forner.

D. Approval of Agenda

1. **ACTION: Motion to approve the agenda as presented. (Karnofski/Marshall) 4 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 38870 to 38875 + Electronic totaling \$29,994.99, Checks: 38876 to 38923 totaling \$141,884.38 for a grand total of \$171,879.37.
ACTION: Motion to approve the consent agenda. (Chambreau/Jensen) 4 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Treasurer's Report

Treasurer Smith mentioned to the Council that City Hall continues to work on abating the L&I violations and that the Mayor and herself will be attending a hearing in Kelso this Friday to discuss the appeal.

ii. Police Chief's Report

Chief Wright provided a written report.

iii. Deputy City Clerk's Report

Clerk Beller provided a written report.

2. Council Reports

- i. Councilmember Jensen wanted to express his displeasure for the L&I process. That they (L&I) come down and fine small cities for everything instead of trying to help them correct the problems, giving them a chance to correct the issue before implementing a fine.

- ii. Councilmember Karnofski reported that she had attended the recent Parks and Rec meeting on Sunday the 10th where they made a recommendation to the Council on who to choose for the City Park Transformation Project. She also wanted to say that the Black Lake Fishing Derby went well, the Children's Loyalty Days parade was a success, the Saturday Market and the City Hall ribbon cutting ceremony.
- iii. Councilmember Marshall mentioned that he has read all the of issues that Wahkiakum county has had with their SMP and once again recognized that the state is mandating rules and regulations that might not be appropriate for every situation.

3. Mayor's Report

- i. Mayor Cassinelli mentioned that the city had applied for a WSDOT grant to extend the Discovery Trail towards Baker Bay. He also mentioned that he attended the Port Meeting with reps from Brain Blake, he also attended the EDC South meeting, the PACCOM meeting, the Fishing Derby, Children's Parade, Blessing of the Fleet, ribbon cutting and the Loyalty Days Banquet.

G. 2016 EMS Week Proclamation

The Mayor read the proclamation stating that May 15-21, 2016 is Emergency Medical Services Week.

H. Youth Action Klub (YAK)

Students from the YAK gave a presentation on Marijuana and E-Cigarettes and the harmful effects and myths.

I. Comments of Citizens and Guests Present

J. Public Hearing

1. Shoreline Master Program Update

The Mayor closed the regular meeting at 6:22 and opened the public hearing. He called for any comments for guest present. There were no comments. The public hearing was closed at 6:24 and the regular meeting re-opened.

2. Conditional Use Permit Application for North Star Vacation Rental

The Mayor closed the regular meeting at 6:24 and opened the public hearing. He stated the purpose of the hearing and turned it over to City Planner Sam Rubin who explained the application and his staff report, he also mentioned letters of support for the vacation rental. There were no comments from citizens or guests present. The Mayor closed the public hearing at 6:30 and re-opened the regular meeting.

K. Business

1. CUP for North Star Vacation Rental

Regulations regarding the duration of the permit was mentioned.

ACTION: Motion to approve the Conditional Use Permit for Short Term Vacation Rental for North Star Rental located at 112 B First Ave S, Ilwaco Washington, subject to the conditions of approval as written with the amendment of striking Section 6 #5 from the recommendations portion of the permit. (Karnofski/Jensen) 4 Ayes 0 Nays 0 Abstain.

2. City Park Renovation RFQ Selection

It was noted that a party in this proposal is Councilmember David Jensen. It was also mentioned that a formal contract form RWD will come in the following weeks for Council approval.

ACTION: Motion to select Robert W. Droll for Architect/Engineer Services for the Renovation of Ilwaco Community Park – Phase 1 (Karnofski/Chambreau) 3 Ayes 0 Nays 0 Abstain

3. Memorandum of Understanding between Pacific County and PACCOM for receipt and expenditure of funds from Proposition #1

ACTION: Motion to authorize the Mayor to execute the Memorandum of Understanding between Pacific County and PACCOM Member Agencies for the collection and expenditure of Proposition #1 sales tax fund (Chambreau/Karnofski) 4 Ayes 0 Nays 0 Abstain

4. Interlocal Agreement with the City of Long Beach for Back-up Wastewater Treatment Plant Operation Services

ACTION: Motion to approve the Mayor to enter into the Interlocal Agreement between the City of Ilwaco and the City of Long Beach for back-up wastewater treatment plant operation services. (Chambreau/Marshall) 4 Ayes 0 Nays 0 Abstain

L. Discussion

1. CUP for North Star Vacation Rental

There were some questions about the parking regulations and whether that applied in a commercial district. Bruce Peterson the owner was in attendance and noted that he had spoken to Betsy Millard, the director the Columbia Pacific Heritage Museum about overflow parking. Letters of support were mentioned and City Planner, Sam Rubin made some comments.

ACTION: Move to business at this meeting (Karnofski/Marshall) 4 Ayes 0 Nays 0 Abstain.

2. City Park Renovation RFQ Selection

Prior to this item being discussed Councilmember Jensen recused himself and left the room.

Councilmember Karnofski stated that Parks & Rec had a meeting on Sunday the 8th and they made the recommendation to hire RWD Landscape Architect for the City Park project. He is currently on the small works roster and meets all the requirements. He also has extension knowledge of RCO grants and field/drainage construction. Councilmember

Karnofski opened up the floor for questions, there was some discussion on the completeness of the briefing document and material provided.

ACTION: Move to business at this meeting (Karnofski/Chambreau) 3 Ayes 0 Nays 0 Abstain.

3. Memorandum of Understanding between Pacific County and PACCOM for receipt and expenditure of funds from Proposition #1

Mayor Cassinelli presented this item stating that the PACCOM board met and discussed what exactly a capital expenditure was – defined by the county as anything over \$5000. Councilmember Marshall how this would affect Ilwaco’s contribution and Stephanie Fritts was in attendance she responded that she wouldn’t know until the Admin board approved fund appropriations. Discussion continued on this item.

ACTION: Move to business at this meeting. (Chambreau/Karnofski) 4 Ayes 0 Nays 0 Abstain.

4. Interlocal Agreement with the City of Long Beach for Back-up Wastewater Treatment Plant Operation Services

The Mayor presented this item and explained that this document would support both municipalities in case of an emergency or an extended vacation. There was some discussion that continued.

ACTION: Move to business at this meeting (Chambreau/Marshall) 4 Ayes 0 Nays 0 Abstain.

M. Future Discussion/Agendas

1. Charter Franchise Agreement Renewal – *Cassinelli*
2. Safety Accident Prevention Plan – *Cassinelli*
3. Shoreline Master Program Update – *Cassinelli*
4. Short Term Vacation Rentals – *City Planner*
5. Interlocal Agreement for Building Inspector Services – *Cassinelli*
6. Proposal and Contract for Professional Engineering Services, Sahalee Water and Sewer Improvements - *Cassinelli*
7. Update to Critical Areas Ordinance - *Cassinelli*
8. Comprehensive Plan Amendment – *Cassinelli*
9. Neighborhood Preservation Ordinance – *Cassinelli*
10. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*

N. Motion to adjourn the meeting (Jensen) Mayor Cassinelli adjourned the meeting at 7:19 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer
Ilwaco City Council Meeting

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