



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, June 13, 2016**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:02 p.m.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Councilmembers Jensen, Karnofski, Chambreau, Forner, and Mayor Cassinelli.
Councilmember Marshall was absent.

D. Approval of Agenda

1. **ACTION: Motion to approve the agenda as presented. (Karnofski/Forner) 4 Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 38956 to 38961 + Electronic totaling \$35,198.19, Checks: 38962 to 39027 totaling \$86,361.39 for a grand total of \$121,559.58.
ACTION: Motion to approve the consent agenda. (Chambreau/Karnofski) 4 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Treasurer

The Treasurer mentioned that she expects the L&I agreement sometime next week that will include the final fines and contractual stipulations.

ii. Chief of Police Report

The Chief provided a written report.

iii. Parks & Recreation

Nick Haldeman reported that a group of 4 volunteers spent 4 hours cleaning up the entrance to Joshua's Trail, it turned out really good the trail just needs more use to pack down the dirt.

iv. City Planner

He reported that he has received many phone calls and inquiries about property in Ilwaco.

v. **Fire Chief**

Reported that if the weather remains dry he might call for an emergency burn ban. It really depends on rainfall in the upcoming weeks.

2. **Council Reports**

- i. Councilmember Jensen reported that the trail work is looking good. He would still like to reevaluate the signage and possibly add some in the near future.
- ii. Councilmember Karnofski noticed that Officer Meling was helping an elderly woman with her groceries and wanted to commend him on that action. She also wanted to mention that the County was part of the Cascadia Rising Event and she found it very hard to find the evacuation route near the water tower in Long Beach. She was hoping to contact someone regarding the signage and how it could be improved. Councilmember Chambreau made a comment to this discussion that in case of an event in that area her best bet would be to cross to the nearest high point, not necessarily the designated one. Some discussion continued around this, ways to improve actions and signage.
- iii. Councilmember Chambreau wanted to publicly acknowledge the Police dept. on a job well done. There was an incident on Discovery Heights where an abandoned motorcycle was left in the street. Councilmember Chambreau called the non-emergency line and a police officer responded helping remove the motorcycle.
- iv. Councilmember Forner mentioned that he had attended the fire school in Wenatchee and became a certified emergency vehicle operator, he can now teach the class to others at the dept.

3. **Mayor's Report**

- i. Mayor Cassinelli attended the Port meeting and had a phone conference with Bob Droll, Councilmember Jensen, Nick Haldeman and Treasurer Smith.

G. **Comments of Citizens and Guests Present**

- 1. None

H. **Business**

1. **6 Year Transportation Plan**

ACTION: Motion to adopt the proposed resolution revising and extending the six-year transportation improvement program from 2017-2022. (Jensen/Forner) 4 Ayes 0 Nay 0 Abstain.

2. **Service Agreement for Robert Droll**

There was continued discussion on the insurance requirements and what was required by Droll. **ACTION: Motion to approve the mayor to enter into the contract for landscape architect services with Robert Droll for the Ilwaco City Park Phase 1 renovation – as amended the addition of professional liability insurance, automobile insurance, contractor being named as primary insured and the City as the**

**secondary and the addition of errors and omissions insurance. (Chambreau/Forner)
4 Ayes 0 Nays 0 Abstain**

I. Discussion

1. Short Term Vacation Rentals

City Planner Sam Rubin presented this item and incorporated the changes from the last meeting and the public hearing. This would allow vacation rentals in C-1, C-2 – top floor along with the zones that were previously approved. It would also allow vacation rentals with a conditional use permit in R-1 and R-2. There were many questions surrounding the definition of a “legal” bedroom and Sam mentioned he would change that language. There were also questions regarding the building code, fire code and other regulations that would have an impact on the approval. Another point that was brought up was from a citizen concerning the bedroom maximum occupancy and whether or not there would be a manager on site. These are all points that Sam will incorporate into the draft of the ordinance.

ACTION: No motion at this time.

2. Service Agreement for Robert Droll

Councilmember Chambreau wanted to be sure that the consultant was properly insured and that includes the addition of professional liability insurance, automobile insurance, errors and omissions and that the contractor be named as the primary insured and the city as the secondary.

ACTION: Move to business at this meeting. (Chambreau/Forner) 4 Ayes 0 Nays 0 Abstain.

J. Future Discussion/Agendas

1. Short Term Vacation Rentals – *City Planner*
2. Safety Accident Prevention Plan – *Cassinelli*
3. Charter Franchise Agreement Renewal - *Cassinelli*
4. Interlocal Agreement for Building Inspector Services - *Cassinelli*
5. Proposal and Contract for Professional Engineering Services, Sahalee Water and Sewer Improvements - *Cassinelli*
6. Update to Critical Areas Ordinance - *Cassinelli*
7. Comprehensive Plan Amendment – *Cassinelli*
8. Neighborhood Preservation Ordinance – *Cassinelli*
9. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*

K. Motion to adjourn the meeting (Chambreau) Mayor Cassinelli adjourned the meeting at 7:00 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Treasurer