



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday, June 27, 2016**

**A. Call to Order**

1. Mayor Cassinelli called the meeting to order at 6:00 p.m.

**B. Flag Salute**

1. The Pledge of Allegiance was recited.

**C. Roll Call**

1. Present: Councilmembers Jensen, Marshall, Chambreau, Forner, and Mayor Cassinelli.  
Councilmember Karnofski was absent.

**D. Approval of Agenda**

1. **ACTION: Motion to approve the agenda as presented. (Marshall/Forner) 4 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

1. Including Checks 39029 to 39030 + Electronic totaling \$15,724.61, Checks: 39028, 39031 to 39061 totaling \$96,864.80 for a grand total of \$112,589.41.  
**ACTION: Motion to approve the consent agenda. (Jensen/Marshall) 4 Ayes 0 Nays 0 Abstain.**

**F. Reports**

**1. Staff Reports**

**i. Treasurer**

The Treasurer's report was included in the agenda packet.

**ii. Fire Chief**

The department has been working on a list of goals for the department for the future and prioritizing those goals. On June 28 there will be a county wide drill with Life Flight. A volunteer paramedic from Fire District 1 will be assisting the department with additional paramedic training. There will not be a Burn Bam called this year, but safety is always first and please be aware of fire dangers and have emergency contact numbers ready.

**iii. Deputy Clerk**

Donations for the annual 4<sup>th</sup> of July Fireworks show are coming in.

**2. Council Reports**

- i. Councilmember Marshall regretted not making the last meeting. Looking forward to the next meeting and continuing the discussion on short term vacation rentals with the newest revisions by the City Planner.

### **3. Mayor's Report**

- i. Mayor Cassinelli attended the Port meeting, LTAC/PCOG, and a meeting with the Seaview Sewer District regarding changes at the waste water plant. Three applicants for the Public Works Utility and Maintenance worker positions have been interviewed, with one more to go. Still looking for interest/applications in the Treasurer and Waste Water Treatment Plant.

### **G. Comments of Citizens and Guests Present**

1. Larry Hamilton of 307 Lake Street spoke about concerns with short term rental activity at 211 Pearl Ave. The use is not permitted and is causing disturbance to the residential atmosphere. Parking for the guests will be an issue, and certainly over the 4<sup>th</sup> of July weekend when it appears that the house is fully booked (according to AirBnB.com)
2. An additional citizen voiced concern over the short term rental affecting local hotel/motel businesses which are legally licensed and pay lodging taxes to the city.
3. The Mayor responded to the comments by confirming that the City Clerk has issued a Notice of Civil Violation and fines will be assessed against the property.

### **H. Business**

#### **1. 2016 First Budget Amendment**

Councilmember Jensen asked if this amendment was appropriating more money into the 2016 budget. Councilmember Marshall mentioned that this budget was passed without a second employee for the waste water treatment plant. Also, Councilmember Marshall asked that the city be mindful of our reserves.

**ACTION: Motion to adopt the 2016 first budget amendment ordinance as presented. (Chambreau/Forner) 4 Ayes 0 Nay 0 Abstain.**

### **I. Discussion**

#### **1. 2016 First Budget Amendment**

**ACTION: Move to business at this meeting. (Chambreau/Forner) 4 Ayes 0 Nays 0 Abstain.**

#### **2. Position Pay Grades and Pay Table**

Council discussed how the table compares with federal pay tables, recruitment and retention of employees, etc. Clarification to City Clerk 13 will be made and returned for discussion at the next meeting.

**ACTION: None at this meeting.**

#### **3. Interlocal Agreement for Building Inspector Services**

Council discussed the Indemnity Clause and requested additional information on insurance coverage for errors of the building inspector.

#### **4. Ordinance Updating Building Code References**

Council discussed the necessity of dates referenced in the description of codes/regulations to be adopted. Also, if the codes are updated by reference or if the city should be adopting resolutions at the time the codes/regulations are updated by state or federal law. The ordinance also has references to copies (of the state/federal codes and regulations) on file with the City Clerk which needs to be cleaned up.

**ACTION: Motion to move this to business at this meeting. (Chambreau/Forner)**

Council member Jensen asked that this not be moved to business to allow for additional research of the dated codes and RCW 19.27.031.

**ACTION: Motion withdrawn. (Chambreau/Forner)**

## **J. Future Discussion/Agendas**

1. Short Term Vacation Rentals – *City Planner*
2. Safety Accident Prevention Plan – *Cassinelli*
3. Charter Franchise Agreement Renewal - *Cassinelli*
4. Interlocal Agreement for Building Inspector Services - *Cassinelli*
5. Proposal and Contract for Professional Engineering Services, Sahalee Water and Sewer Improvements - *Cassinelli*
6. Update to Critical Areas Ordinance - *Cassinelli*
7. Comprehensive Plan Amendment – *Cassinelli*
8. Neighborhood Preservation Ordinance – *Cassinelli*
9. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*

**K. Motion to adjourn the meeting (Chambreau)** Mayor Cassinelli adjourned the meeting at 6:56 p.m.

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Mike Cassinelli, Mayor

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Ariel Smith, Treasurer