



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, July 25, 2016**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Councilmembers Jensen, Karnofski, Marshall, Chambreau, Forner and Mayor Cassinelli.

D. Approval of Agenda

1. **ACTION: Motion to approve the agenda with the additional discussion item of Short Term Vacation Rentals. (Marshall/Chambreau) 1 Ayes 4 Nays 0 Abstain.**
2. **ACTION: Motion to approve the agenda as presented. (Jensen/Forner) 4 Ayes 0 Nays 1 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 39106 to 39107 + Electronic totaling \$12,668.79, Checks: 39122 to 39149 totaling \$39,337.82 for a grand total of \$52,006.61.
ACTION: Motion to approve the consent agenda excluding the minutes of July 11, 2016. (Marshall/Karnofski) 2 Ayes 3 Nays 0 Abstain.
ACTION: Motion to approve the consent agenda as written. (Jensen/Forner) 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

i. Fire Chief

Purchasing materials for the Port of Ilwaco and L&I.

ii. Treasurer

The Treasurer's report was included in the agenda packet.

iii. Parks & Recreation Commission

Councilmember Karnofski reported that a design for the renovated City Park has been delivered for consideration.

2. Council Reports

- i. Councilmember Karnofski welcomed the new Treasurer and apologized for missing the last two council meetings.
- ii. Councilmember Marshall brought forth his letter to the council dated July 21, 2016 to be entered into record.
- iii. Councilmember Forner apologized for missing the last meeting and thanked Volunteer Firefighter Jim Berglund for his assistance in getting to and from the doctor's office.

3. Mayor's Report

- i. Mayor Cassinelli introduced the new Treasurer Karen Varshock. The mayor attended PCEMA and Transit Board meetings. The PACCOM budget is going out for review with no changes to the city contribution, however current union salary negotiations may slightly impact the expected city contribution amount. The Mayor also thanked Tangley Cottage for taking care of the flower pots around town.

G. Comments of Citizens and Guests Present

- 1. None

H. Public Hearing

1. Variance Request

The council meeting was closed at 6:37 p.m. and the Public Hearing for the Tynkila Variance Request was opened. The Mayor called for public comment of which there was none. Deborah Johnson, stepping in for Sam Rubin City Planner, presented an overview of the variance request. The Public Hearing was closed at 6:42 p.m. and the council meeting opened to business again.

I. Business

1. Position Pay Grades and Tables

ACTION: Motion to adopt the proposed ordinance adding the additional position grades and job descriptions and re-adopting the 2016 Pay Table as adopted by Ordinance 857. (Jensen/Marshall) 5 Ayes 0 Nay 0 Abstain.

2. DWSRF Sahalee Water System Improvements

ACTION: Motion to authorize the mayor to execute Municipal Loan Contract Number DM16-952-020 for \$868,095 for Sahalee Subdivision Water Systems Improvements. (Chambreau/Jensen) Roll Call Vote 5 Ayes 0 Nay 0 Abstain.

3. G&O Sahalee Water and Sewer Improvements

ACTION: Motion to approve the mayor enter into the contract with Gray & Osborne for Professional Engineering Services for Sahalee Water and Sewer Improvements. (Karnofski/Jensen) Roll Call Vote 5 Ayes 0 Nay 0 Abstain.

4. Tynkila Variance Request

ACTION: Motion to approve with conditions with removal of the second line of Condition 5, "The ADU may not be used as a transient accommodation without

additional review and approval”, and addition of the words “water and” to Condition 6 to read, “The ADU will require a separate water and sewer connection per IMC 14.06.240” the variance request submitted by Jason and Misty Tynkila for the construction of an auxiliary dwelling unit which exceeds the 400 sf limit as stated in IMC 15.04.020. (Karnofski/Marshall) 5 Ayes 0 Nays 0 Abstain

J. Discussion

1. Tynkila Variance Request

Deborah Johnson, acting planner for Sam Rubin, presented the Staff Report to council. The SEPA checklist provided by the applicant is not a requirement for this residential development and doesn't require consideration from council. Planning Commission recommends council approve the Variance Request with conditions as presented.

Council discussed the redundancy of some of the conditions placed on the approval.

ACTION: Move to business at this meeting. (Karnofski/Chambreau) 5 Ayes 0 Nays 0 Abstain.

2. iFocus Consulting Contract Renewal

This contract contains an increase of \$105 per month above the 2015 contract term.

ACTION: Move to business at next meeting.

K. Future Discussion/Agendas

1. Charter Franchise Agreement Renewal - *Cassinelli*
2. Interlocal Agreement for Building Inspector Services - *Cassinelli*
3. Shoreline Master Program Update - *Cassinelli*
4. Update to Critical Areas Ordinance - *Cassinelli*
5. Comprehensive Plan Amendment – *Cassinelli*
6. Neighborhood Preservation Ordinance – *Cassinelli*
7. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*

L. Motion to adjourn the meeting (Chambreau) Mayor Cassinelli adjourned the meeting at 7:07 p.m.

Mike Cassinelli, Mayor

Holly Beller, Deputy City Clerk