



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, August 8, 2016**

A. Call to Order

1. Mayor Cassinelli called the meeting to order at 6:00 p.m.

B. Flag Salute

1. The Pledge of Allegiance was recited.

C. Roll Call

1. Present: Councilmembers Karnofski, Marshall, Chambreau, Forner and Mayor Cassinelli.
Absent Councilmember Jensen.

D. Approval of Agenda

1. **ACTION: Motion to approve the agenda as presented. (Karnofski/Chambreau) 4
Ayes 0 Nays 0 Abstain.**

E. Approval of Consent Agenda

1. Including Checks 39150 to 39156 + Electronic totaling \$26,949.66, Checks: 39157 to 39190 totaling \$66,834.30 for a grand total of \$93,783.96.
**ACTION: Motion to approve the consent agenda as written. (Chambreau/Forner) 4
Ayes 0 Nays 0 Abstain.**

F. Reports

1. Staff Reports

i. City Planner

Sam Rubin reported that the Variance Request for Tynkila was approved at the last meeting, a CUP for Freedom Market will be on the 9/12/16 agenda, and another CUP for Short Term Vacation Rental in the R1 zone has been submitted and is being reviewed for the Determination of Completeness.

ii. Police Chief

A written report was included in the agenda packet.

iii. Deputy City Clerk

Citizen Ethel Smith wanted to thank the city for encouraging her neighbor to clean up their property, the smell is gone and she is very happy.

iv. City Treasurer

New Treasurer Karen Varshock is looking into attending an AWC workshop in Leavenworth at the end of the month regarding the budget process.

v. Parks & Recreation Commission

Councilmember Karnofski reported that commission chair Nick Haldeman received good press regarding the trails at Black Lake and the vision of Parks and Recreation commission for the future of Ilwaco.

2. Council Reports

- i.** Councilmember Karnofski will give a presentation on the WellSpring Responsible Retailer Program. WellSpring, Parks and Rec, and Peninsula Poverty Response is moving full speed ahead with the PPR Triathlon in Ilwaco on September 17, 2016. About 30 people are already registered!
- ii.** Councilmember Marshall encouraged the treasurer to utilize Toni Nelson with MRSC for information as she is a great resource for the city.
- iii.** Councilmember Forner announced that this year is the 129th Birthday of the Ilwaco Hook and Ladder Association which was the catalyst of the Ilwaco Volunteer Fire Department and one of the oldest non-profit associations in the State of Washington. The department is also working with PPR and first responder agencies to formulate an incident/action plan for the event.

3. Mayor's Report

- i.** Mayor Cassinelli reported that there had been a safety accident at the Water Treatment Plant. L&I will be investigating and reporting on it in the near future.

G. Comments of Citizens and Guests Present

- 1.** None

H. Presentation – Responsible Retailer Program

- 1.** WellSpring offers the Responsible Retailer Program to assist retailers of cigarettes, alcohol, and cannabis products with enhanced knowledge of state and local laws related to sales to minors. The program reviews current law, expected changes to law, and some additional suggestions to encourage responsible sales. The program is completely voluntary, but can be utilized by the retailer as another measure of responsible sales and therefore increase revenue from responsible consumers. Freedom Market 420 has already committed to take part in the program. Additional materials are available at City Hall.

I. Business

1. iFocus Consulting Contract Renewal

ACTION: Motion to approve the Mayor to execute the 2016 iFocus Consulting Agreement for Network Administration. (Karnofski/Marshall) 4 Ayes 0 Nay 0 Abstain.

2. Short Term Vacation Rentals

ACTION: Motion to approve the language of the short term vacation rentals with edits and for the planner to submit notice to Department of Commerce by 8/12/16. (Karnofski/Forner) 4 Ayes 0 Nays 0 Abstain

3. **Transportation Improvement Board (TIB) Grant Applications**
ACTION: Motion to authorize the mayor to submit grant applications to the Transportation Improvement Board for the Baker's Bay various overlays and the Lake St SE to Williams Ave SE overlay. (Chambreau/Forner) 4 Ayes 0 Nay 0 Abstain.
4. **Interlocal Agreement for Professional Services**
ACTION: Motion to authorize the mayor to execute the Interlocal Agreement for Financial Services with the City of Long Beach. (Forner/Karnofski) 4 Ayes 0 Nays 0 Abstain

J. Discussion

1. Short Term Vacation Rentals

City Planner, Sam Rubin presented the latest revisions to the Short Term Vacation Rental Ordinance. Councilmember Marshall offered replacement verbiage for Section 15.41.050, Subsection B. Sam also had a small edit to remove Subsection E from Section 15.41.030 due to redundancy. The Public Hearing has already been held, once this language is approved by council it can be moved forward for Commerce and SEPA reviews.

ACTION: Move to business at this meeting. (Marshall/Karnofski) 4 Ayes 0 Nays 0 Abstain.

2. Transportation Improvement Board (TIB) Grant Applications

Councilmember Forner prefers to see further improvement of the sidewalks on Lake Street rather than the overlay, however TIB chose the Lake Street overlay for this grant cycle.

ACTION: Move to business at this meeting. (Chambreau/Forner) 4 Ayes 0 Nays 0 Abstain.

3. Interlocal Agreement for Professional Services

ACTION: Move to business at this meeting. (Forner/Chambreau) 4 Ayes 0 Nays 0 Abstain.

4. TIB Grant Relight Washington

Council would like to know the location of the three streetlights that are owned by the city and being upgraded through this grant.

ACTION: Move to business at next meeting.

K. Future Discussion/Agendas

1. Charter Franchise Agreement Renewal - *Cassinelli*
2. Interlocal Agreement for Building Inspector Services - *Cassinelli*
3. Shoreline Master Program Update - *Cassinelli*
4. Update to Critical Areas Ordinance - *Cassinelli*
5. Comprehensive Plan Amendment – *Cassinelli*
6. Neighborhood Preservation Ordinance – *Cassinelli*
7. Ordinance Amending Title 8 – Health and Safety – *Cassinelli*

L. Motion to adjourn the meeting (Chambreau) Mayor Cassinelli adjourned the meeting at 6:49 p.m.

Mike Cassinelli, Mayor

Holly Beller, Deputy City Clerk